



City of Salinas

COMMUNITY DEVELOPMENT DEPARTMENT • 65 W. Alisal St • Salinas, California 93901

(831) 758 - 7251 • www.cityofsalinas.org

SIMPLE BACKFLOW PREVENTER CHECKLIST

The information provided in this document is general and intended as a guide. Due to the variation in each project, additional items may be required by the plan's examiner during plan check review. Prior to starting the paperless permit application, it is highly recommended that the applicant gathers the items listed below.

Ready to start your application? Click Here: salinas-ca-us.avolvecloud.com

LIST OF REQUIREMENTS	
GENERAL	PLUMBING Create a User Account or Login to Salinas Paperless Permits and start a new SIMPLE permit application, then select
	For an online guide on how to apply visit Paperless Building Permit Applicant Guide
	Cutsheets for: backflow preventer, expansion tank, any proposed enclosure or screening specs, and any other relevant documentation (as PDFs, to the "Documents" file tab)
	Site plan including backflow and expansion tank locations marked, and dimension from the face of curb to proposed location of backflow preventor, address, preparer's information and signature, scope of work, 2025 California Plumbing Code (as a PDF format into the "Drawings" file tab)
	Provide Sidewalk Schedule on plans (this measurement is from face of curb to back of sidewalk) and can be found at https://www.cityofsalinas.org/files/sharedassets/city/v/1/public-works/documents/2020_sidewalk_schedule.pdf
	If the scope of work exceeds a simple backflow installation, additional documents may be required
	If the scope of work also encompasses work in the City Right-Of-Way, you will be required to obtain an encroachment permit from our Engineering Division: encroachment@salinas.gov
FEES	CITY OF SALINAS FEES: Building permit fees are based upon the fee and charge report set by the Salinas City Council, found on the City Wide Fee Schedule

The City is required by law to enforce numerous Federal, State and local construction and development regulations to ensure that your project is safe and an asset to the community. Other divisions, departments or outside agencies may have additional requirements for your project.

Division Contact Information:

Planning	831-758-7206	currplanwebmail@salinas.gov
Engineering	831-758-7251	encroachment@salinas.gov
Building	831-758-7251	epermit@salinas.gov
Paperless Permit	831-758-7251	Option 1