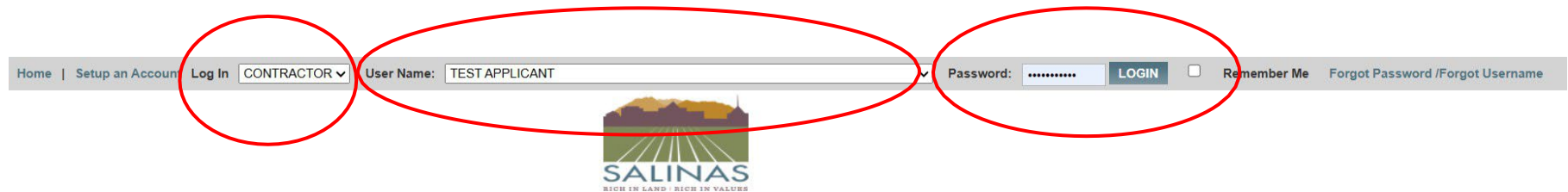


eTrakit Solar App Plus Application Process

1. You must be signed in as a contractor. Please switch the login to “Contractor”, select your contractor’s name, then insert your password. If you have forgotten your password, please select “Forgot Password” link. Apply for Permit.



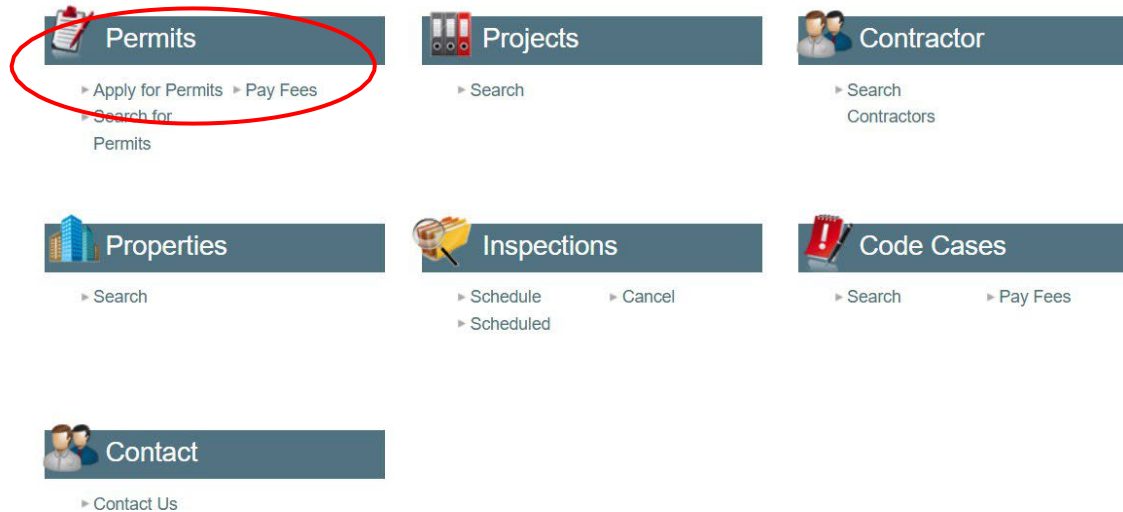
Home | Setup an Account | Log In | CONTRACTOR ▼ | User Name: TEST APPLICANT | Password: | LOGIN | Remember Me | Forgot Password / Forgot Username

SALINAS
RICH IN LAND / RICH IN VALUES

Welcome to the City of Salinas Online Community Development Web Site

This site provides access to the permit records of Salinas, California as well as general information regarding our office.

Please Create a Public Account Before Paying Fees



 Permits ▶ Apply for Permits ▶ Pay Fees ▶ Search for Permits	 Projects ▶ Search	 Contractor ▶ Search Contractors
 Properties ▶ Search	 Inspections ▶ Schedule ▶ Cancel ▶ Scheduled	 Code Cases ▶ Search ▶ Pay Fees
 Contact ▶ Contact Us		

2. Read and select “I Agree” to continue.

HOME | DASHBOARD | VIEW/EDIT PROFILE | VIEW CART | LOG OUT | LOGGED IN AS: TEST APPLICANT

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Permit Application Confirmation

CONTRACTOR'S DECLARATION

I hereby affirm that I am a licensed contractor in the State of California under the provisions of Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code, and my license is in full force and effect. I have secured permission from the property owner to obtain this permit.

ACKNOWLEDGEMENT

By clicking "I Agree", you acknowledge that you are submitting a **Permit Application** with the City of Salinas. By submitting the Application, you certify that you are the property owner or have obtained the property owner's consent to the submittal of the Application and contents therein. You further certify that all of the information provided on the Application is complete and accurate and that all applicable fees and penalties have been paid. You understand that submittal of inaccurate or incomplete information may result in processing delays and/or rejection of your application and that upon review of the Application additional information and fees may be required. You further understand that rejection of your application will result in no refund of fees or penalties, if applicable. The application is complete only when all required information has been provided to the City and all outstanding fees and penalties, if applicable, have been paid.

For SolarApp+ permits, please complete and submit the required Smoke Affidavit form with your application.

[SolarApp+ Terms and Conditions](#)

[SolarApp+ Privacy Policy](#)

**You can log onto this portal anytime for updates and progress on your application.*

☐ I Agree

☐ I Disagree

CONTINUE

3. Select the Permit Type from the drop-down, fill in the information required.

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LOGGED IN AS: TEST APPLICANT

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Contact us

Permit Application

Step 1 Permit Information

Step 2

Step 3

Step 4

Permit Type Information

PERMIT Type

Description

Job Value

Location

Enter part or all of your address and press search

Search By ADDRESS

Search Value

SEARCH

Attachments

Please include all required attachments and forms with your application.

Only upload PDF documents.

Filename

Description

UPLOAD

CANCEL

NEXT STEP

5. Upload your completed Smoke and Carbon Form and Approved SolarApp+ documents.
When attaching your files, **please select “Upload” to ensure the attachment process is complete.**

Location

002345018000
65 ALISAL 101
SALINAS, CA 93901

[Address Lookup](#)

Attachments

Please include all required attachments and forms with your application.

Only upload PDF documents.

Filename

Description

6. Verify your information is correct, select “Next Step”.

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- Contact us

Permit Application

Step 1

Step 2 Contact Information

Step 3

Step 4

Application for a SOLAR APP PLUS Permit

Applicant Information

Name	TEST APPLICANT	Phone	(831) 758-7251
Address	65 W Alisal Street	Email Address	kristenp@ci.salinas.ca.us
City	Salinas		
State	CA	Zip	93901

CLEAR

Owner Information

Name	CITY OF SALINAS	Phone	() - -
Address	200 LINCOLN AVE	Email Address	
City	SALINAS		
State	CA	Zip	93901 2639

CLEAR

Contractor Information

Name	TEST APPLICANT	Phone	(831) 758-7251
Address	65 W Alisal Street	Email Address	kristenp@ci.salinas.ca.us
City	Salinas	License#	
State	CA	Zip	93901

CLEAR

CANCEL

PREVIOUS STEP

NEXT STEP

7. Your summary will appear before the payment request. Select “Next Step”.

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LOGGED IN AS: TEST APPLICANT

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► Pay All Fees

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► Contact us

Permit Application

Step 1

Step 2

Step 3 Review and Submit

Step 4

Application for a SOLAR APP PLUS Permit

Permit Information

EDIT

Type

SOLAR APP PLUS

Subtype

R-SOLAR

Description

10 panels 14 kw roo...

Job Value

\$35,000.00

Location

EDIT

65 ALISAL 101

SALINAS, CA 93901

Contacts

EDIT

Applicant Information

TEST APPLICANT (831) 758-7251

65 W Alisal Street kristenp@ci.salinas.ca.us

Salinas, CA 93901

Owner Information

CITY OF SALINAS

200 LINCOLN AVE

SALINAS, CA 93901 - 2639

Contractor Information

TEST APPLICANT (831) 758-7251

65 W Alisal Street kristenp@ci.salinas.ca.us

Salinas, CA 93901

Fee Information

Type	Amount
5% TECHNOLOGY SURCHARGE	\$0.00
BUILDING STANDARDS SRF	\$2.00
SAP SMALL RECORD RETENTION	\$45.00
SAP SEISMIC RESIDENTIAL FEE	\$4.55
SAP SOLAR RESIDENTIAL PERMIT	\$152.00
Total Fees	\$203.55

Attachments

To upload additional attachments click on Upload.

Upload

Review the information prior to submitting.

CANCEL

PREVIOUS STEP

NEXT STEP

8. Select payment method below.

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Permit Application

Step 1

Step 2

Step 3

Step 4 Checkout/Confirmation

Checkout Summary

SOLAR APP PLUS Permit

Description	Quantity	Amount
5% TECHNOLOGY SURCHARGE	1	\$0.00
BUILDING STANDARDS SRF	1	\$2.00
SAP SMALL RECORD RETENTION	1	\$45.00
SAP SEISMIC RESIDENTIAL FEE	1	\$4.55
SAP SOLAR RESIDENTIAL PERMIT	1	\$152.00

Fees Due: \$203.55

Total: \$203.55

BACK TO STEP ONE

PAY BY CREDIT CARD

PAY WITH ECHECK

9. Complete payment information, then select “Pay”.

Order Summary

Description	1f1a847f-075d-453c-804d-ef41a10f30dc	Total	\$ 203.55
Invoice Number	WEB284		



Card Number *

Exp. Date *

Card Code

Billing Address

First Name

Last Name

Billing Country

USA

Zip

Street Address

City

State

Phone Number

Pay

Cancel

10. Payment confirmation page. Select “Continue”.

Tue Jan 13 2026 3:57:42 PM

Continue

Thank you for your payment.

\$ 203.55

[Hide Details](#)

Total

\$ 203.55

Paid By Visa XXXX1111

Invoice Number: WEB284

11. Process complete. Select “Print Permit”. Provide permit card and Solar App+ documents for inspection.

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LOGGED IN AS: TEST APPLICANT

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Permit Application

Step 1

Step 2

Step 3

Step 4 Checkout/Confirmation

Payment Status: Paid Receipt

Receipt No: WEB285

Date: 1/13/2026 3:59:31 PM

Amount Paid: \$203.55

Company: TEST APPLICANT Address:
65 W Alisal Street
City, State, Zip: Salinas, CA 93901
Phone: (831) 758-7251
Email: kristenp@ci.salinas.ca.us

PERMIT	65 ALISAL 101	SOLAR APP PLUS
BUILDING STANDARDS		
SRF		\$2.00
SAP SMALL RECORD		
RETENTION		\$45.00
SAP SEISMIC		
RESIDENTIAL FEE		\$4.55
SAP SOLAR		
RESIDENTIAL PERMIT		\$152.00
	Subtotal	\$203.55

Total
amount \$203.55
paid:

VIEW PERMIT

PRINT SUMMARY

REQUEST INSPECTION

PRINT PERMIT

12. If the “Print Permit” button is missing, please consider clearing your computer cache from your internet settings. It may be found on the upper right-hand corner of your computer screen, select the three dots ... search for cache, choose what to clear.

Search results

Privacy, search, and services > Clear browsing data > Clear browsing data on close

Choose what to clear every time you close the browser

Cached images and files

Frees up less than 1 MB. Some sites may load more slowly on your next visit.



Privacy, search, and services > Clear browsing data

This includes history, passwords, cookies, and more. Only data from this profile will be deleted. [Manage your data](#)

Clear browsing data now

Choose what to clear

Privacy, search, and services



Clear browsing data

Clear history, passwords, cookies, and more from this profile



13. To select an action on a permit (print permit, request inspection, review information), select “Search for Permits”, provide details in the drop-downs, select specific tabs.

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LOGGED IN AS: TEST APPLICANT

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Permit Search

Search By: Permit Number

Search Operator: Begins With

Search Value: sap26-0013

SEARCH

Search Results

Permit #SAP26-0013

PRINT

EXPORT TO EXCEL

Attachment

Permit

Request Inspection

Inspections

Permit Info

Site Info

Contacts (3)

Fees \$0.00

Inspections

Chronology (0)

Reviews

SAP26-0012

SAP26-0013

page 4 of 4

Type: SOLAR APP PLUS

Subtype: R-SOLAR

Description: 10 panels 14 kw rooftop

Status: ISSUED

Applied Date: 1/13/2026

Approved Date: 1/13/2026

Issued Date: 1/13/2026

Finalized Date:

Expiration Date: 1/13/2027

Attachments:

TEST Truss Calcs.pdf

14.To request an inspection, you have the option to call the office 831-758-7251, Option 1, OR schedule online.
To schedule online, please select “Request Inspection”.

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- Contact us

Permit Search

Search By:

Search Operator:

Search Value:

SEARCH

Search Results

Permit #SAP25-0036

PRINTEXPORT TO EXCEL

Attachment

Permit

Request Inspection

Inspections

Permit Info

Site Info

Contacts (0)

Fees \$0.00

Inspections

Chronology (0)

Reviews

Type: SOLAR APP PLUS

Subtype: R-SOLAR WITH BATTERY

Description: 4.2 KW System

Status: ISSUED

Applied Date: 12/31/2025

Approved Date: 12/31/2025

Issued Date: 12/31/2025

Finalized Date:

Expiration Date: 12/31/2026

SAP25-0034

SAP25-0035

SAP25-0036

page 2 of 2

15. Solar App Plus inspection will be the following selections:

- a. 1540 Service Upgrade (if an MPU was included in your permit)
- b. 5050 Final Electrical
- c. **5060 Final Building

Select your specific date and AM or PM, add inspection. You will need to add these details for each individual inspection.

HOME | DASHBOARD | VIEW/EDIT PROFILE | VIEW CART | LOG OUT | LOGGED IN AS: TEST APPLICANT

PERMIT Inspection Request - SAP25-0036

* **Contact Name:** TEST APPLICANT
* **Phone Number:** (831) 758-7251
* **Site Address:** 200 LINCOLN AVE
* **Email Address:** kristenp@ci.salinas.ca.us
Remarks: Maximum limit: 40 characters
Notes:
Inspection Type: 5050 FINAL ELECTRIC ▼
Requested Date: 1/21/2026 ▼
Time: AM ▼

ADD INSPECTION

CANCEL

To cancel an inspection, please call (831) 758-7251 Option 1 and speak to a live representative. Thank you!

Add Inspections by selecting Inspection Type, Request Date, Time and pressing 'Add Inspection'. You must schedule before noon to ensure an AM request time. Otherwise, it can be moved to a PM. If you are trying to schedule an inspection during a weekend, your inspection request will be moved to the business day following the first open business day. Example, if you schedule on a Sunday, your inspection will be moved to Tuesday.

16.Ensure your selection is correct, then click **SUBMIT**. Please call the office directly for any cancellations to ensure the inspection has been removed from the system, to avoid fees. **Make sure to add each inspection individually.**

HOME | DASHBOARD | VIEW/EDIT PROFILE | VIEW CART | LOG OUT | LOGGED IN AS: TEST APPLICANT

PERMIT Inspection Request - SAP25-0036

* **Contact Name:** TEST APPLICANT

* **Phone Number:**

* **Site Address:** 200 LINCOLN AVE

* **Email Address:** kristenp@ci.salinas.ca.us

Remarks:

Notes:

Inspection Type:

Requested Date:

Time:

ADD INSPECTION

CANCEL

To cancel an inspection, please call (831) 758-7251 Option 1 and speak to a live representative. Thank you!

Add Inspections by selecting Inspection Type, Request Date, Time and pressing 'Add Inspection'. You must schedule before noon to ensure an AM request time. Otherwise, it can be moved to a PM. If you are trying to schedule an inspection during a weekend, your inspection request will be moved to the business day following the first open business day. Example, if you schedule on a Sunday, your inspection will be moved to Tuesday.

5050 FINAL ELECTRIC	1/21/2026	AM	Delete
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SUBMIT

RESET