



## City of Salinas

SALINAS FIRE DEPARTMENT

Fire Prevention Division – Office of the Fire Marshal

200 Lincoln Avenue • Salinas, California 93901

(831) 758-7466 • fireprevention@ci.salinas.ca.us

March 17, 2025

### Re: Fireworks Stand Permit Process

Congratulations on being selected to apply for one of the eighteen Fireworks Stand Permits to be issued in the City of Salinas. Before your organization can be issued a permit under Section 13A-8 of the Salinas City Code, you must complete the following steps and provide the required information <sup>1</sup>. **It is important to remember that the following steps must be completed, and the following information must be submitted no later than 4:00 P.M. on April 30, 2025.** A failure to meet all of the following requirements, or a failure to provide in full any of the following information by the April 30, 2025, due date, may result in a permit not being issued to your organization.

1. Complete and submit the enclosed Fireworks Stand Permit Application and attach the \$411.34 permit fee along with your completed application. The completed application and fee must be delivered to the Salinas Fire Prevention Division – Attn: Jessica Bhardwaj, located in the Salinas Permit Center at 200 Lincoln Ave, Salinas, CA 93901.
2. Complete and submit the enclosed Fireworks Stand Location and Storage Application accompanied with a site plan. The documents must be delivered to the Salinas Fire Prevention Division – Attn: Jessica Bhardwaj, located in the Salinas Permit Center at 200 Lincoln Ave, Salinas, CA 93901.
3. Complete and submit the enclosed Temporary Use of Land Permit Application. The completed application must be delivered to the Salinas Fire Prevention Division – Attn: Jessica Bhardwaj, located in the Salinas Permit Center at 200 Lincoln Ave, Salinas, CA 93901. Tax-exempt organizations, such as yours, are not subject to payment of a fee for a Temporary Use of Land Permit. However, please be sure to attach a copy of your organization's current (2025) tax-exempt status determination letter to your Temporary Use of Land Permit Application.
4. Please note that one of the prerequisites to the issuance of a Fireworks Stand Permit and a Temporary Use of Land Permit is the consent of the property owner. Please be sure to complete and submit the enclosed Agreement and Authorization for Use of Property for the Sale of State-Approved Fireworks.
5. Please make sure the site plan you submit along with your Temporary Use of Land Permit Application conforms to all the requirements listed in City Code Section 13A-11. A sample site plan is enclosed for your reference.
6. Provide a copy of the Sales Permit issued by the Office of the California State Fire Marshal.
7. Provide a copy of the temporary sales tax permit from the California Department of Tax and Fee Administration (CDFTA).

8. Submit a copy of the enclosed Hold Harmless Agreement signed by an authorized representative of your organization.
9. Provide evidence of insurance coverage in the amounts and types set forth on the enclosed Hold Harmless Agreement. As stated in the Hold Harmless Agreement, the insurance requirements may be met by one or more policies of self-insurance. If your organization is self-insured, please provide evidence of such self-insurance along with your submittal of your Fireworks Stand Permit Application.

Please note that pursuant to Salinas City Code Section 13A-9, one or more representatives of your organization must attend a stand operator safety seminar conducted by the Salinas Fire Department or the fireworks industry. This year, the Salinas Fire Department will not be conducting a seminar; however, both TNT Fireworks and Phantom Fireworks will be hosting safety seminars in the City of Salinas. Please contact your fireworks wholesaler for the date and time of those seminars.

With respect to the operation of a fireworks stand, please make sure you are familiar with the operating conditions and restrictions set forth in Chapter 13A of the Salinas City Code. Please also note the restrictions on the sale of fireworks listed in Chapter 13A of the Salinas City Code. Violation(s) of these or other regulations may result in the immediate suspension and/or revocation of your permit. In addition, you and/or the organization you represent may be indefinitely excluded from future participation in the program.

Consistent with Salinas City Code Section 13A-15, the City of Salinas assesses a seven percent (7%) surcharge on all retail sales of “safe-and-sane” fireworks that occur within the City. Your organization is obligated to prepare and to submit a financial statement setting forth the total gross receipts from your operation of the fireworks stand, all expenses incurred, and to whom and for what purpose the net proceeds were or will be disbursed, along with a copy of the most recent report filed by your organization with the California Department of Tax and Fee Administration (CDFTA) for such purpose. This financial statement must be submitted to the City as soon as possible after the cessation of sale for this year.

If you have any questions or need any assistance, please do not hesitate to contact the Salinas Fire Prevention Division at 831.758.7466.

Good luck with your fireworks sales!

Sincerely,



Christopher Knapp  
Division Chief / Fire Marshal

Enclosures

cc: City Manager  
Fire Chief, Salinas Fire Department  
Milton Broussard, TNT Fireworks (via e-mail)  
Manny Moran, Phantom Fireworks (via e-mail)

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1. A complete copy of the City's "Fireworks Ordinance" (Ordinance No. 2574) is enclosed for your reference.