CITY OF SALINAS

ADOPTED BUDGETS

OPERATING
and
CAPITAL IMPROVEMENT

FY 2004 - 2006

CITY OF SALINAS
Adopted Budgets
Operating and CIP
2004 - 2006

Anna Caballero
Mayor

Sergio Sanchez
Councilmember
District 1

Roberto Ocampo
Councilmember
District 2

Janet Barnes
Councilmember
District 3

Gloria De La Rosa
Councilmember
District 4

Maria Giuriato
Councilmember
District 5

Jyl Lutes
Councilmember
District 6

Dave Mora
City Manager

Richard E Nosky
City Attorney

Daniel Ortega
Police Chief

Rob Russell
Deputy City Manager

Tom Kever
Director of Finance

Director of Redevelopment

Fire Chief

Julia Orozco
Library Director

Jorge Rifa
Deputy City Manager

CITY OF SALINAS
Organization Chart

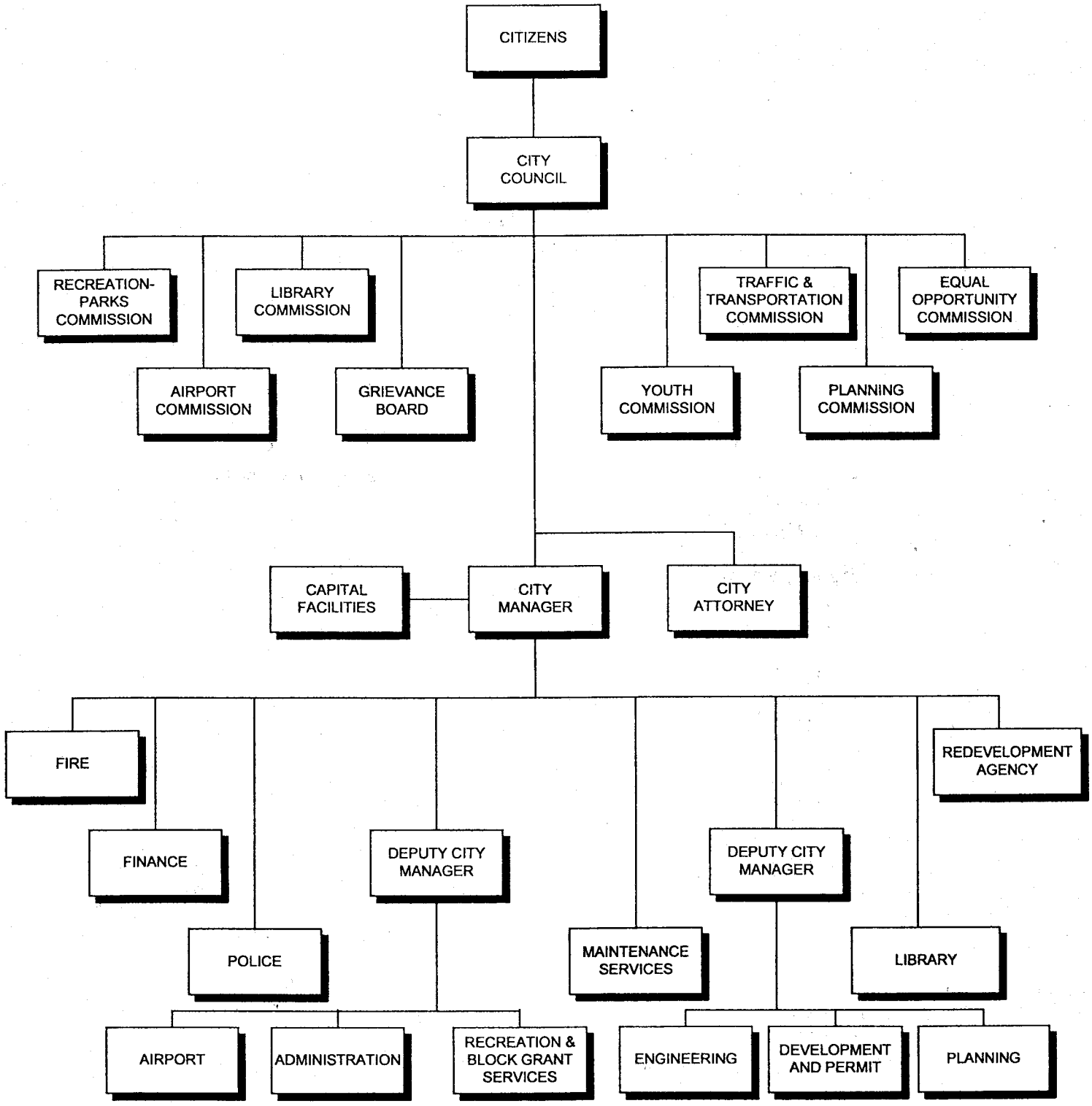


TABLE OF CONTENTS

LETTER OF TRANSMITTAL

FINANCIAL SUMMARIES

Revenues – Transfers – Appropriations FY 2004-05 1
Appropriation Limit FY 2004-05 3
Fund Balances FY 2004-05 4
Fund Transfers FY 2004-05 10
Administrative Overhead Rates FY 2004-05 12
Revenues – Transfers – Appropriations FY 2005-06 13
Fund Balances FY 2005-06 15
Fund Transfers FY 2005-06 21
Revenue 23

FINANCIAL POLICIES

Accounting 35
Reserves 35
Administrative Fees 36
Revenues 36
Operating Budget 37
Capital Improvement Program 39
Debt 40
Assessment and Community Facilities Districts 41
Maintenance Districts 45
Fixed Assets 46
Risk Management 50

GENERAL GOVERNMENT SERVICES

City Council
Organization 51
Summary 52
City Council 54
Workforce 56
Goals 57

Administration
Organization 63
Summary 64
City Manager's Office 66
Capital Facilities Development 68
City Clerk 70
Volunteer Services 72
Human Resources 74
Neighborhood Services 76
Workforce 78
City Council Goals 79

Finance
Organization 83
Summary 84
Administration 88
Accounting 90

TABLE OF CONTENTS

Purchasing 92
Information Systems 94
Revenue and Licensing 96
Workforce 98
City Council Goals 100

City Attorney
Organization 101
Summary 102
City Attorney's Office 104
Workforce 106
City Council Goals 107

Non-Departmental
Organization 109
Summary 110
Community Programs 112
Elections 114
65 West Alisal 116
Debt Service 118
Joint Power Authorities 120
Other Services 122
Capital Outlay 127

Police
Organization 129
Summary 130
Administration 134
Community Relations 136
Personnel and Training 138
Field Operations 140
Traffic Unit 142
Parking Control 144
School Crossing Guards 146
Vehicle Abatement 148
Sunset/Buena Vista Area 150
Support Services 152
Technical Services 154
Word Processing 156
Evidence and Property 158
Records 160
Maintenance Services 162
Investigation 164
Narcotics and Vice 166
School Resource Officers 168
Violence Suppression Unit 170
Reserves 172
Safe Schools/Healthy Students 174
Animal Control Services 176
DUI Enforcement 178
Asset Seizure 180
Weed and Seed 182
Workforce 184

TABLE OF CONTENTS

Capital Outlays 188
City Council Goals 189

Fire
Organization 191
Summary 192
Administration 196
Suppression 198
Emergency Medical Services 200
Prevention 202
Training – Disaster Preparedness 204
Vehicle Maintenance 206
Hazardous Materials Control 208
Workforce 210
City Council Goals 211

Development and Permit Services
Organization 213
Summary 214
Administration 216
Inspection Services 218
Plan Check Services 220
Compliance/Inspection Services 222
Workforce 224
City Council Goals 225

Development and Engineering
Organization 227
Summary 228
Administration 232
Water Resource Planning 234
Advance Planning 236
Current Planning 238
Facilities/Water Engineering 240
Development/Transportation Engineering 242
Workforce 244
City Council Goals 246

Maintenance Services
Organization 247
Summary 248
Administration 252
Graffiti Abatement 254
Facilities Maintenance 256
Vehicle/Equipment Maintenance 258
Street Maintenance 260
Street Lights 262
Traffic Signals 264
Park Maintenance 266
Urban Forestry 268
Workforce 270
City Council Goals 272

TABLE OF CONTENTS

Recreation-Parks
- Organization 273
- Summary 274
- Administration 278
- Closter Park 280
- El Dorado Park 282
- Central Park 284
- Facility Services 286
- Reimbursable Recreation Activities 288
- Youth Sports 290
- Adult Sports 292
- Aquatics 294
- Recreation Center 296
- Firehouse Recreation Center 298
- Hebbron Heights Recreation Center 300
- Community Center 302
- Box Office 304
- Safe Schools/Healthy Students 306
- Kids House 308
- Workforce 310
- City Council Goals 312

Library
- Organization 313
- Summary 314
- Administration 318
- Technical Services 320
- Steinbeck Library 322
- Cesar Chavez Library 324
- El Gabilan Library 326
- Literacy 328
- Workforce 330
- City Council Goals 332

INTERNAL SERVICES
- Organization 333
- Summary 334
- Risk Management 336
- General Insurances 338
- Worker's Compensation Insurance 340
- Liability Insurance 342
- Workforce 344

ENTERPRISE OPERATIONS
- Organization 345
- Summary 346
- Airport 350
- Twin Creeks Golf Course 352
- Fairways Golf Course 354
- Industrial Waste 356
- Sanitary Sewer 358

TABLE OF CONTENTS

NPDES - Storm Drain Sewers 360
NPDES - Street Sweeping 362
Hitchcock Road Water Utility 364
Workforce 366
Capital Outlays 368

ASSESSMENT AND MAINTENANCE DISTRICTS

Organization 369
Summary 370
Administration 374
Woodside Park 376
Downtown Mall 378
Airport Business Park 380
North East 382
Harden Ranch 384
Vista Nueva 386
Mira Monte 388
Oldtown Salinas Association 390
Salinas United Business Association 392
Assessment District Bonds 394
Workforce 398

BLOCK GRANT

Organization 399
Summary 400
Administration 404
Public Services 406
Breadbox Recreation Center 410
Hebbron Heights After School Recreation 412
Closter Park After School Recreation 414
El Sausal After School Recreation 416
Community Programs 418
East Salinas Jazz-up 420
Firehouse After School Recreation 422
Central Park After School Recreation 424
Weed and Seed 426
Workforce 428
Capital Outlays 429

HOUSING

Organization 431
Summary 432
Administration 436
Rehabilitation 438
First Time Home Buyers 440
Rental 442
CHODO 444
Special Programs 446
Alisal Area Housing 448
Farm Labor 450
Workforce 452
Capital Outlays 453

TABLE OF CONTENTS

REDEVELOPMENT AGENCY

Organization 455
Summary 456
Central City Project 460
Central City Debt Service 462
Sunset Avenue Debt Service 464
Sunset Avenue Project 466
Workforce 468
City Council Goals 469

CAPITAL IMPROVEMENT PROGRAM

Capital Improvement Projects by Department 1
Capital Improvement Projects by Funding Source 11
Capital Improvement Projects (Detail) 25

CHART OF ACCOUNTS

Expenditures .....

MEMORANDUM

DATE: June 8, 2004

TO: Mayor and City Council

FROM: Dave Mora, City Manager

SUBJECT: FY 2004-05 / 2005-2006 RECOMMENDED BUDGET

Introduction

On June 15, the City Council will review and consider adoption of the recommended FY 2004-05/ FY 2005-06 budget for the City of Salinas and the Salinas Redevelopment Agency. This two-year budget submittal continues the City's efforts to provide longer term financial information regarding services to City residents and the revenues required to provide those services. Although the City Council will focus on the first year for purposes of formally adopting a services plan, the second year information and estimates provides a snapshot of the future that is critical as the City attempts to survive the current financial crisis impacting California local government. The FY 2005-06 portion of the budget is significantly out of balance with an estimated deficit of $8.5 million. The City Council is not being asked to consider that deficit at this time. However, it is staff's intent to ask Council to begin a review of the FY 2005-06 issues as early as September 2004.

If it seems that the City's budget has been under discussion for a number of months, it has. The City Council, beginning in April 2003, has been in an almost constant discussion of financial issues. These discussions began in earnest with the adoption of a multi-year strategy in April 2003, then continued with the adoption of an FY 2003-04 budget inclusive of $2.5+ million in service reductions, in-depth discussions in October, November, and December of last year resulting in decisions in January 2004 to reduce General Fund operations by $3.6 million, and almost weekly updates since then describing the continuing crisis in local government finance in California. Over this period of time, the overall situation has unfortunately only become worse because of the continuing economic downturn and actions taken by the State of California and the County of Monterey.

The formal adoption of the FY 2004-05 budget should actually be somewhat anticlimactic. The document submitted with this cover message is actually a description of a "status quo" level of services developed inclusive of the FY 2004-05 reductions approved by the City Council in January 2004. This document does not reflect the recommendations that will be the focus of the City Council's review and discussion during the next couple of weeks. A separate document outlines $2.4 million in required General Fund service reductions, which must be approved by City Council in order to maintain the financial integrity for the City. The combination of forces – a weak economy, increases in retirement and health costs, continued and increasing State takeaways from local government, and increasing charges for services from the County of Monterey – has resulted in the need to further reduce the City's General Fund supported services.

Following City Council action approving required reductions, the City's budget document will be amended to reflect the results of this third round of General Fund service reductions. With that in mind, the document submitted with this memorandum is not one that staff is recommending be the focus of the City Council's discussions. The programs and expenditures detailed herein are critical to the provision of services to City residents; however, the tough decisions that need to be made are in reality what will be removed from this document when it is finally published.

Financial Condition

Even after cumulative General Fund service level and budget reductions in excess of $6 million, the estimated FY 2004-05 General Fund deficit is $2.4 million and the estimated FY 2005-06 General Fund deficit is in excess of $8.5 million. The FY 2004-05 deficit requires immediate attention. The projected deficit is based on some actions still under consideration including at least $1,000,000 in additional revenue from a Business License Tax increase (part of the original financial strategy), approximately $150,000 in towing fee related revenue, and $65,000 in administration fees to the City's Deferred Compensation Trust Deed program.

This somewhat desperate financial condition is not a surprise. It was, unfortunately, well forecasted and known over one year ago. The causes are literally beyond the control of the City and its residents. Given the circumstance of outside influences (economic factors, the State, and the County), the City's ability to provide adequate levels of basic services to residents is in doubt unless additional resources are provided. Fortunately, City residents will have an opportunity to decide fundamental quality of life issues in November 2004 with three specific proposals to increase City General Fund revenue. The specifics of the Utility Tax, Business License Tax, and local sales tax were actually initiated by the City's business community. The Salinas Valley Chamber of Commerce and the Growers Shippers Association of Central California are both advocating these tax increases that will primarily impact the business community.

Without these additional revenues, the City's General Fund resources per capita will not keep pace with even minimum CPI growth much less population growth in Salinas. Current General Fund resources will grow an estimated 1.6% between FY 2002-03 and FY 2005-04. The State Department of Finance estimates that the City's population will grow at least 4.1% during that same period.

Fiscal Year	Est. Population (Dept of Finance)	General Fund Revenue/Capita
FY 2002-03	148,425	$414
FY 2003-04	149,710	$406
FY 2004-05	152,209*	$414
FY 2005-06	154,500*	$421

* Estimated

At the same time, significant portions of the General Fund revenue must first be utilized to make payments that are of no benefit to the residents of Salinas. The best example of such a payment is the booking fee paid to the County of Monterey. The actual FY 2002-03 payment was $688,968. The estimated payment for FY 2005-06 is $1,175,000, an increase of $486,032 or 70.5%. Together with the increased Police and Fire Department 911 costs of $904,517 (FY 2002-03 actual of $495,483 and FY 2005-06 estimated of $1,400,000), over thirty-two (32%) percent of the City's current General Fund revenue growth will be paid to the County of Monterey.

Recommended Budget

This recommended budget reflects a "status quo" cost for the delivery of current services based on General Fund reductions approved in June 2003 and January 2004. The reductions have significantly decreased service levels in a number of areas. Library hours have been reduced, street tree and parks maintenance curtailed, recreation programs eliminated, various city staff positions including department director, police and fire management cut back, neighborhood services emphasis programs abolished, and internal support staff positions reduced. The reductions that have already been approved and implemented are not sufficient to balance the General Fund budget. The programs and services listed in this budget document must be reduced by up to $2.4 million in FY 2004-05 and will be further reduced by over $8.5 million in FY 2005-06.

In the past, the reductions that were identified during the last two rounds could be accomplished without mandatory layoffs of City employees. The magnitude of the reductions now required will make it impossible to achieve the goal of no mandatory layoffs. The extent of the immediately required reductions will result in a somewhat manageable situation in terms of required layoffs as only $2.4 million in reductions is required. The FY 2005-06 reductions of $8.5 million will result in the layoff of a significant number of employees.

Goals and Objectives

Past budget submissions have referenced the City Council's goals and objectives as the budget was deliberately developed consistent with those goals and objectives. The current submission attempts some degree of consistency to the extent that it details current services. The scope of the required reductions in FY 2004-05 and FY 2005-06 will likely make consistency with goals and objectives impossible with the exception of public safety.

Retirement Programs Costs

Increases in retirement costs are one of the most significant impacts on the City's budget. All public safety and the majority of City non-public safety employees participate in the State CALPERS retirement program. City public safety employees pay nine (9%) percent of base salary into PERS;

non public safety employees pay seven (7%) percent. PERS rates will increase at least through FY 2005-06 because of significant losses in the PERS investment portfolio in the period 1999 to 2002. PERS has advised that at least eighty (80%) percent of the increases in PERS rates is attributable to investment losses, not to changes in employee benefits.

The City has taken action to "re-finance" its PERS obligations with a "fresh start" using a thirty (30) year amortization period. This will slightly lessen the increases that had been anticipated. The actual PERS rates for the current year, and estimated PERS rates for FY 2004-05 and FY 2005-06 are:

Category	FY 2003-2004	FY 2004-2005	FY 2005-2006
Police	14.812%	24.500%	28.888%
Fire	11.182%	19.900%	32.340%
Miscellaneous	4.386%	9.200%	9.846%

The New York Life Retirement program continues to be more costly for non-public safety personnel; however, rates will decrease slightly during the next couple of years reflecting the more conservative (i.e. bonds) nature of the NYL investments. The New York Life Retirement Program rate will be 15.360% in FY 2004-05 and an estimated 15.400% in FY 2005-06. The FY 2003-04 rate was 17.900%.

Overall Investments

The total FY 2004-05 recommended appropriation for all funds is $124,609,200. The recommended General Government appropriations total $70,903,450 including General Fund Operating Budget appropriations of $69,855,950. The remaining recommended investments in FY 2004-05 include:

Internal Services Funds	$ 5,772,700
Enterprise Operations	$ 8,605,800
Assessments and Maintenance Districts	$ 6,244,700
Federal Block Grant and HOME Program	$ 3,765,150
Grant Programs	$ 73,300
Deferred Compensation and Retirement	$ 81,500
Debt Service	$ 1,936,500
Redevelopment Agency	$ 4,097,700
Capital Improvement Program	$23,128,400

It is recommended that City Council adopt resolutions as required to authorize appropriations in these amounts for FY 2004-05 less the General Fund reductions (up to $2.4 million) to be identified as part of the City Council's budget review.

The total FY 2005-06 recommended appropriation for all funds is $124,999,300. The recommended General Government appropriations total $78,181,950 including General Fund Operating Budget appropriations of $77,094,950. This amount will eventually be reduced by the $2.4 million to be identified for FY 2004-05 and the additional $8.5 million to be reduced in FY 2004-05. The remaining recommended investments in FY 2005-06 include:

Internal Services Funds	$ 6,416,400
Enterprise Operations	$ 8,877,600
Assessments and Maintenance Districts	$ 6,005,500
Federal Block Grant and HOME Program	$ 3,823,450
Grant Programs	$ 50,000
Deferred Compensation and Retirement	$ 85,200
Debt Service	$ 1,839,800
Redevelopment Agency	$ 3,571,400
Capital Improvement Program	$16,148,000

General Fund Revenues

As has been reported and emphasized during the last year, General Fund revenues actually decreased in FY 2003-04 and are projected for only modest overall growth in FY 2004-05 and FY 2005-06 even with over $500,000 in City Council approved increased fees and charges. The estimated FY 2004-05 growth of 3.9% is inflated by the increased fees and charges so that the FY 2005-06 growth of 3.1% is more indicative of a very modest economic growth rate. The growth in revenue is not sufficient to maintain current City services.

General Fund revenues are estimated at $63,089,800 in FY 2004-05 with three (3) major revenue categories representing slightly over seventy-four (74%) of that revenue. Those major categories are:

Sales Tax	$21,400,000	(33.9%)
Property Tax	$17,308,600	(27.4%)
Utility Users Tax	$ 7,750,000	(12.3%)
Total of Major Revenue Sources	$46,458,600	(73.6%)

For those that have followed the City's financial history recently, the listing of these three (3) major sources of General Fund revenue must result in some significant questions -- What happened to Motor Vehicle in Lieu? – How did Property Tax grow so substantially? -- Why does the budget detail list two (2) sales tax entries?

The answers lie in the actions of Sacramento. As one of his first acts after last year's recall election, the newly elected Governor eliminated the increase in Motor Vehicle In-Lieu tax that restored the tax

to its previous levels. This was not an uncommon Sacramento action to decrease the tax burden on California residents. It followed the time-honored tradition of eliminating local government taxes rather than State taxes with a promise that Sacramento would "backfill" the loss. The "backfill" in this case is in property tax and explains the dramatic increase in property tax from prior years (estimated $10,010,000 in FY 2003-04 and estimated $17,308,600 in FY 2004-05). As to the sales tax, true to Sacramento's tradition of not using its own resources, the Governor's $15 billion voter approved bonds to balance the State's budget required a pledge of revenue to secure the repayment. The pledge of revenue is local government (city and county) sales tax, not state sales tax. Therefore, the City of Salinas, rather than receiving a direct monthly distribution of its sales tax ($21,400,000 in FY 2004-05), will receive one-quarter of the sales tax ($5,350,000) with the property tax distribution twice a year (in equal payments of $2,675,000). This distribution will hurt the city's cash flow and may require the issuance of tax and revenue anticipation notes in order to meet cash needs. Our thanks to Sacramento!

Other General Fund resources for FY 2004-05 include:

Other Revenue	$16,631,200
Interfund Transfers	($ 379,500)
Operating Reserve / Pre-payment	$ 3,457,350
Capital Projects Reserve	$ 828,900

The FY 2005-06 General Fund revenue projections will continue well below historical growth trends and will also reflect the State's unilateral actions regarding the City's primary General Fund Revenue sources.

General Fund revenues are estimated at $65,066,100 in FY 2005-06 with three (3) major revenue categories representing almost seventy-four (74%) of that revenue. Those major categories are:

Sales Tax	$22,000,000	(33.8%)
Property Tax	$18,233,600	(28.0%)
Utility Users Tax	$ 7,850,000	(12.1%)
Total of Major Revenue Sources	$48,083,600	(73.9%)

Other General Fund resources for FY 2005-06 include:

Other Revenue	$16,982,500
Interfund Transfers	($ 727,000)
Operating Reserve / Pre-payment	$ 1,950
Capital Projects Reserve	$ 498,900

General Fund Operating Reserve / SVSWA Pre Payment

The three (3) year strategy adopted in April 2003 included the use of all City General Fund Operating Reserves and the SVSWA pre-payment in a attempt to cushion the impacts of the required reductions. That strategy has not changed and is assumed in the overall reduction plans for both FY 2004-05 and FY 2005-06. There are no alternatives to the reductions, as the City's reserves will be exhausted at the end of the three (3) year plan. It is likely and expected that the FY 2003-04 budget will end with a modest carryover. Staff is recommending the carryover be reserved, initially, to provide payment for layoff severance and health benefits with any remainder dedicated to FY 2005-06 General Fund CIP requirements.

State Budget Impacts

The true bipartisan spirit of Sacramento's treatment of California local government was again reflected this year. Both the original January proposal and the administration's May revise included significant reliance on local government revenue to bail out the State budget deficit. The new administration went further than its predecessors with the inclusion of local government sales tax as the guarantee for the $15 billion voter approved bond to partially eliminate the state deficit problem. So now the State has managed to effectively eliminate a consistently strong local government revenue (VLF), is using local government sales tax revenue to guarantee a state bond, and will increase the transfer of local property taxes to the State. The impacts on Salinas are both in total dollars and in cash flow. The FY 2004-05 impact is an additional property tax loss of $1.5 million along with the delayed payment of one quarter of the sales tax revenue to be paid with the twice-yearly distributions of property tax. The annual property tax loss for the City in now in excess of $4.25 million. Under the administration's current proposal, the City would have no chance of recovering any of that loss until FY 2006-07.

County of Monterey Impacts

The State's continued raid on local government revenue is mirrored on the expenditure side by the County of Monterey imposition of increased charges to cities for both 911 communications and booking fee costs. City of Salinas residents will invest the equivalent of at least eleven police officers ($1.1 million) in payment for booking fees to Monterey County in FY 2004-05. Payments to Monterey County for the 911 communications system will increase by approximately $250,000 in FY 2004-05. Other County charges to cities include property tax administration fees and fines and forfeitures collection fees. All of the charges imposed by the County accrue to the benefit of the County General Fund. With the exception of the 911 communications system costs, none of the charges made by the County accrue any benefit to the residents of Salinas.

The cities in Monterey County have all considered various strategies to balance their respective budgets. Most importantly, individual cities have gone to their residents / voters and asked for additional revenues in elections for special purposes (parcel taxes) and general fund taxes (e.g. utility users tax). The County of Monterey has yet to ask residents of the unincorporated areas to increase

their taxes for County General Fund purposes. Quite simply, this does seem to be an inequity given the County actions to increase costs paid by city residents who represent seventy-five (75%) percent of the residents of Monterey County.

General Fund Expenditures

The recommended FY 2004-05 General Fund operating budget is $69,855,950. Public Safety expenditures (Police and Fire Departments) represent 59.2% of the Operating Budget.

The recommended General Fund operating budget by department/service activity is as follows:

Police	$29,299,600	(41.9%)
Fire	$12,066,750	(17.3%)
Maintenance Services	$ 8,542,200	(12.2%)
Non-Departmental	$ 3,593,500	(5.1%)
Finance	$ 3,162,700	(4.5%)
Library	$ 3,134,700	(4.5%)
Recreation - Parks	$ 2,939,900	(4.2%)
Development & Permit	$ 2,937,600	(4.2%)
Development & Engineering	$ 1,908,700	(2.7%)
Administration	$ 1,412,500	(2.0%)
City Attorney	$ 543,700	(0.8%)
City Council	$ 199,100	(0.4%)
Block Grant and Housing	$ 115,000	(0.2%)
Total	$69,855,950	(100.0%)

Employee Services expenses in FY 2004-05 will represent 82.38% of the General Fund budget. This percentage has remained relatively stable since it was first tracked in FY 1997-98 when 82.6% of the General Fund budget was dedicated to Employee Services.

Employee Services	$57,545,700	(82.38%)
Supplies and Materials	$ 2,046,700	(2.93%)
Outside Services	$ 8,064,950	(11.55%)
Other Charges	$ 2,098,600	(3.00%)
Capital Outlay	$ 100,000	(0.14%)
Total	$69,855,950	(100.00%)

The final adoption of a balanced FY 2004-05 General Fund budget will require the reduction of up to $2.4 million from the recommended "status quo" budget of $69,855,950. Assuming the Police and Fire Departments have no reductions, the overall General Fund investment in public safety will increase from 59.2% to 61.3%.

The recommended FY 2005-06 "status quo" General Fund operating budget is $77,094,950. Without any new General Fund revenue sources and assuming that the base is actually $2.4 million less with reductions to be made in the FY 2004-05 budget, the remaining FY 2005-06 must be reduced by approximately $8.5 million. The final FY 2005-06 General Fund budget would total $66,194,950.

The recommended General Fund "status quo" operating budget by department/service activity is as follows:

Police	$32,952,500	(42.7%)
Fire	$14,125,650	(18.3%)
Maintenance Services	$ 8,884,600	(11.5%)
Non-Departmental	$ 3,797,500	(4.9%)
Finance	$ 3,289,700	(4.3%)
Library	$ 3,246,500	(4.2%)
Development & Permit	$ 3,110,100	(4.0%)
Recreation - Parks	$ 3,032,800	(3.9%)
Development & Engineering	$ 2,290,500	(3.0%)
Administration	$ 1,471,100	(1.9%)
City Attorney	$ 563,300	(0.7%)
City Council	$ 210,000	(0.4%)
Block Grant and Housing	$ 120,700	(0.2%)
Total	$77,094,950	(100.0%)

The severity of the City's financial condition, which will result in the inability to maintain essential quality of life services for residents, is dramatically evidenced in the FY 2005-06 department budget totals. Imagine reducing the $77,094,950 by $10.9 million. Assuming no reductions in public safety, the elimination of all library and recreation-park services would not be sufficient to balance the budget. Elimination of all library and recreation-park services, together with a further reduction by one-half in all maintenance services would balance the City's General Fund budget. The City's investment in public safety would rise to 71.1% of the General Fund budget. There really is only one solution to the problem of maintaining basic quality of life services for City residents – new General Fund revenue.

Without any new General Fund revenue sources and assuming that the base is actually $2.4 million less with reductions to be made in the FY 2004-05 budget, the remaining FY 2005-06 must be reduced by approximately $8.5 million. The final FY 2005-06 General Fund budget would total $66,194,950.

The recommended General Fund "status quo" operating budget by department/service activity is as follows:

Police	$32,952,500	(42.7%)
Fire	$14,125,650	(18.3%)
Maintenance Services	$ 8,884,600	(11.5%)
Non-Departmental	$ 3,797,500	(4.9%)
Finance	$ 3,289,700	(4.3%)
Library	$ 3,246,500	(4.2%)
Development & Permit	$ 3,110,100	(4.0%)
Recreation - Parks	$ 3,032,800	(3.9%)
Development & Engineering	$ 2,290,500	(3.0%)
Administration	$ 1,471,100	(1.9%)
City Attorney	$ 563,300	(0.7%)
City Council	$ 210,000	(0.4%)
Block Grant and Housing	$ 120,700	(0.2%)
Total	$77,094,950	(100.0%)

The severity of the City's financial condition, which will result in the inability to maintain essential quality of life services for residents, is dramatically evidenced in the FY 2005-06 department budget totals. Imagine reducing the $77,094,950 by $10.9 million. Assuming no reductions in public safety, the elimination of all library and recreation-park services would not be sufficient to balance the budget. Elimination of all library and recreation-park services, together with a further reduction by one-half in all maintenance services would balance the City's General Fund budget. The City's investment in public safety would rise to 71.1% of the General Fund budget. There really is only one solution to the problem of maintaining basic quality of life services for City residents – new General Fund revenue.

Required Reductions

The severity of the City's financial condition is such that the City Council must act decisively to maintain both the City's financial integrity and to maintain basic levels of services. The City Council must act to adopt a FY 2004-05 General Fund budget inclusive of the $1.9 to $2.4 million in service level reductions. A separate report has been provided to City Council detailing recommendations for those reductions. Once adopted, those reductions will be incorporated into a final budget document that will be used as the framework for the next round of reductions required to balance the FY 2005-06 General Fund budget.

Other Funds

In addition to the General Fund status and highlights already discussed, the recommended budget provides expenditure plans for all other City financial activities.

Internal Services

The three (3) Salinas Internal Service funds include all City expenditures related to insurance activities. The Internal Service Programs are four (4) in number including administration. The recommended FY 2004-05 and FY 2005-06 expenditures by program are as follows:

	FY 2004-05	FY 2005-06
Administration	$ 295,300	$ 312,000
General Insurances	$ 600,400	$ 610,400
Workers Compensation	$ 4,182,000	$ 4,774,000
General Liability	$ 695,000	$ 720,000
Total	$ 5,772,700	$ 6,416,400

Enterprise Operations

The recommended budget includes five (5) separate enterprise fund operations. The Golf Course Enterprise Fund has been separated into the Fairways and Twin Creeks operations to deal with the potential transfer of the Twin Creeks operations. The Enterprise Fund operations exist to assure that expenditures are fully funded from revenues generated by the activity so that no City General Fund subsidy is required. An exception to this policy is the General Fund advance (loan) to the Golf Course Fund that was anticipated for the first few years of operation with the new courses. The final amount of the FY 2004-05 and FY 2005-06 advance will depend on the City's success in negotiations to transfer operations of the Twin Creeks Golf Course to the First Tee sponsors.

The recommended FY 2004-05 and FY 2005-06 Enterprise Operations appropriations are:

	FY 2004-05	FY 2005-06
Municipal Airport Fund	$ 787,400	$ 806,900
Industrial Waste	$ 1,283,600	$ 1,307,200
Fairways Golf Course	$ 1,612,700	$ 1,665,300
Twin Creeks Golf Course	$ 1,429,600	$ 1,482,400
Sanitary Sewer	$ 2,255,900	$ 2,322,000
Storm Sewer / NPDES	$ 588,000	$ 621,100
Street Sweeping/NPDES	$ 598,600	$ 622,700
Hitchcock Road Water Utility	$ 50,000	$ 50,000
Total	$ 8,605,800	$ 8,877,600

Assessment and Maintenance Districts

The Assessment and Maintenance District portion of the budget provides an accounting for seven (7) City maintenance districts, Business Surcharge Districts, and all long-term assessment districts financing activities. The maintenance districts provide funds specifically dedicated to maintenance services in areas of collection. Financial and accounting administration of all districts is maintained in the City Finance Department. Administration of the actual maintenance services is the responsibility of the Public Works Department.

The Old Town Business Improvement District provides partial financing for support of the Oldtown Salinas Association and its various programs. A $50,000 contribution from the Salinas Redevelopment Agency also supports the Association. A $50,000 contribution from the Salinas Redevelopment Agency also supports the newly formed Salinas United Business Association (SUBA).

The final portion of the Assessment and Maintenance District budget accounts for the administration of various assessment district bonds. The bonds are not General Fund liabilities. The bonds have been issued for different improvements generally associated with new development throughout the city. The City Finance Department provides financial and accounting administration.

The recommended FY 2004-05 and FY 2005-06 appropriations for the Assessment and Maintenance Districts are:

	FY 2004-05	FY 2005-06
Administration	$ 105,200	$ 109,300
Woodside Park	$ 47,200	$ 34,200
Downtown Mall	$ 50,100	$ 86,800
Airport Business Park	$ 20,800	$ 20,800
Northeast Salinas	$ 426,500	$ 426,500
Harden Ranch	$ 144,900	$ 144,900
Vista Nueva	$ 109,300	$ 10,300
Mira Monte	$ 139,400	$ 91,500
Business Surcharge Districts	$ 270,000	$ 270,000
Assessment District Bonds	$4,931,300	$4,811,200
Total	$6,244,700	$6,005,500

Block Grant

The recommended Block Grant budget is presented in the amount already approved by the City Council at its FY 2004-05 Block Grant public hearings held earlier this year. The recommended budget includes appropriations consistent with the actions taken by City Council.

Housing

Because no General Fund revenues are involved, the recommended housing budget continues the City's aggressive investment in a broad range of housing alternatives for Salinas City residents. The FY 2004-05 budget of $3,423,550 and the FY 2005-06 budget of $2,854,850 include investments in rehabilitation, the First Time Homebuyers Program, rental housing, cooperative efforts with local housing providers and advocates, and special programs.

The recommended investments are as follows:

	FY 2004-05	FY 2005-06
Administration	$ 481,100	$ 499,500
Rehabilitation	$ 947,600	$ 960,500
First Time Homebuyers	$ 724,250	$ 724,250
Rental Housing	$ 600,000	
CHDO	$ 300,000	$ 300,000
Special Programs	$ 320,600	$ 320,600
Alisal Area Housing	$ 50,000	$ 50,000
Total	$3,423,550	$2,854,850

Salinas Redevelopment Agency

Both the Central City and Sunset/Buena Vista Redevelopment project areas will continue to make substantial investments in the geographic areas of both projects. The Central City work program will include continued efforts to fully implement the Intermodal Transportation Plan, work with the developer for the construction of the multi-screen theatre complex, finalize a Disposition and Development Agreement with the 100 block hotel developer, and continue downtown housing initiatives.

The Sunset/Buena Vista work program continues the existing Streetscape and Jazz-Up initiatives. Staff will continue working with SUBA (Salinas United Business Association) to organize and implement business and economic initiatives in the Sunset/Buena Vista area. The Sunset/Buena Vista work program also includes funding for two (2) new police officer positions.

Total recommended Redevelopment Agency FY 2004-05 appropriations for operations and debt service are $2,921,900 for the following project areas:

Central City	$2,033,600
Sunset/Buena Vista	$ 888,300

Total recommended Redevelopment Agency FY 2005-06 appropriations for operations and debt service are $2,960,400 for the following project areas:

Central City	$2,043,200
Sunset/Buena Vista	$ 917,200

Both the Central City and Sunset/Buena Vista areas will continue to make contributions to their respective low income housing set aside programs as mandated by State law and City Council / Redevelopment Agency policy direction.

The State budget will impact the Salinas Redevelopment Agency budget with continued ERAF shifts of property taxes increasing as follows:

	FY 2002-03	FY 2003-04	FY 2004-05	FY 2005-06
Central City	$ 73,700	$118,900	$220,200	$220,200
Sunset/Buena Vista	$ 49,700	$ 93,900	$173,800	$173,800
Total	$123,400	$212,800	$394,000	$394,000

Capital Improvement Budget/Street Maintenance

The FY 2003-04 adopted budget eliminated the aggressive Capital Improvement Budget/Street Maintenance investment begun in 1999-2000. The Maintenance program had been funded from a variety of sources including one-time Crazyhorse Landfill sales proceeds. FY 1999-2000 was the first year of a multi-year investment in street and road repair. The "seed" money for the enhanced

street maintenance program was the $4,900,000 allocation from the landfill sale. These funds were allocated in March, 1999 as follows:

Street Rehabilitation	$3,000,000	(Completed)
Curb, gutter, sidewalk repairs	$1,300,000	(Completed)
Equipment Purchases	$ 500,000	(Completed)
Downtown Parking Lots Repair	$ 100,000	(Completed)

In addition to these funds, the multi-year program included the continuation of the annual $500,000 base budget street rehabilitation program, additional gas tax revenues as the transfer of gas tax to the General Fund was phased out, and a $500,000 federal NEXTEA allocation. These three (3) sources totaled $2,080,000 in FY 2002-03 for street rehabilitation investments.

The multi-year investment, provided resources to renovate and rehabilitate over ninety (90%) percent of the City's streets. Funds were provided as follows:

Fiscal Year	Base Budget	Increased Gas Tax	NEXTEA	Total
1999-2000	$500,000	$270,000	$500,000	$1,270,000
2000-2001	$500,000	$540,000	$500,000	$1,540,000
2001-2002	$500,000	$810,000	$500,000	$1,810,000
2002-2003	$500,000	$1,080,000	$500,000	$2,080,000
2003-2004	$500,000	$500,000		$1,000,000

It had been anticipated that a minimum $2,000,000 in Gas Tax revenue per year could be invested in the City's street maintenance program. Both the adopted FY 2003-04 and recommended FY 2004-05 budgets shift available Gas Tax to the federally mandated NPDES program, in essence transferring one-half of available Gas Tax street maintenance funds to NPDES. This is not the preferred funding source. Ideally, this mandated program should have its own source of funds and in fact the City had implemented a separate assessment for NPDES. However, through the appeal by a local resident, with support from the Howard Jarvis group based in southern California, the fee was ruled to be unconstitutional.

The City's current General Fund problems have resulted in a review of the General Fund Capital Improvement investment to eliminate all projects except those that are absolutely necessary during the next two (2) fiscal years. The recommended budget includes the following FY 2004-05 General

Fund Capital Improvement expenditures:

Information Systems Upgrades / Networking	$ 100,000
Annual Weed Abatement Program	$ 25,000
Corporation Yard Storm Drain	$ 152,500
Underground Storage Tanks Monitoring	$ 9,000
Asbestos Management	$ 10,000
Storm Water / NPDES	$ 200,000
Fire Department Equipment	$ 289,900
Copier Rental/Purchase Program	$ 55,000
Total	$ 841,400

The FY 2005-06 General Fund Capital Improvement investment will be even less:

Information Systems Upgrades / Networking	$ 100,000
Annual Weed Abatement Program	$ 30,000
Underground Storage Tanks Monitoring	$ 9,000
Asbestos Management	$ 15,000
Fire Department Equipment	$ 289,900
Copier Rental/Purchase Program	$ 55,000
Total	$ 498,900

The City's Capital Improvement needs are significant. However, with no funding available, there is no possibility of planning for various projects to be undertaken. The extent of the need is exhibited in the multi-year Capital Improvement Project budget that includes all projects that have been deferred and/or not yet funded. The FY 2006-07 priority list totals almost $57 million.

In spite of the desperate state of the City's General Fund, there needs to be planning for the future, especially in terms of the longer-term facility needs. The two (2) most significant projects that are still in the planning stage are a new police department facility and the replacement of the municipal pool. The City continues to work toward the acquisition of the National Guard Armory and will take possession of the site in FY 2004-05. The acquisition will give the City complete control of the one block area. It is anticipated that all buildings on the block will be raised within the next twelve (12) to eighteen (18) months to at least provide additional parking as plans go forward for the new police facility.

The municipal swimming pool replacement is a partnership effort with the Salinas Valley Aquatics Association. The City's financial participation is a combination of a variety of federal, state, and local resources that will allow this project to go forward in the new fiscal year. Ideally, construction may begin late in the summer of 2005.

Capital Improvement Budget – Enterprise and Special Funds

The recommended budget includes a variety of Capital Improvement Projects funded by Enterprise and Special Funds. It should be noted that these funds are not available for General Fund as the funds are collected for specific purposes.

The FY 2004-05 recommended amounts are:

Airport Fund	$ 80,500
Fairways Golf Course Fund	$ 13,000
EMS Fund	$ 18,000
Sewer Fund	$ 1,180,000
Police Capital Fund	$ 100,000
CDBG Fund	$ 2,265,000
Development Fees / Parks & Playgrounds	$ 665,000
Development Fees / Street Trees	$ 10,000
Development Fees / Arterial (TFO)	$ 4,776,800
Gas Tax Improvement Fund (2107)	$ 2,416,100
Special Aviation Fund (Federal)	$ 4,028,500
Spec Construction Asst (State & Federal)	$ 4,082,100
Spec Construction Asst (Other)	$ 1,095,000
Sales Tax Bond Fund	$ 165,000
Central City Fund Project	$ 92,000
Central City Fund Low Income Housing	$ 1,000,000
Sunset Ave Fund Project	$ 300,000
Total	$22,287,000

The FY 2005-06 recommended amounts are:

Airport Fund	$ 162,300
Fairways Golf Course Fund	$ 13,000
EMS Fund	$ 18,000
Sewer Fund	$ 1,050,000
Police Capital Fund	$ 100,000
CDBG Fund	$ 1,450,000
Storm Sewer / NPDES	$ 568,600
Development Fees / Sewer & Storm Drain	$ 1,350,000
Development Fees / Parks & Playgrounds	$ 170,000
Development Fees / Street Trees	$ 10,000
Development Fees / Arterial (TFO)	$ 330,000
Gas Tax Improvement Fund (2107)	$ 2,784,800
Special Aviation Fund (Federal)	$ 2,837,900
Spec Construction Asst (State & Federal)	$ 2,300,000
Spec Construction Asst (Other)	$ 1,405,000
Assessment District Projects	$ 427,500
Sales Tax Bond Fund	$ 180,000
Central City Fund Project	$ 192,000
Sunset Ave Fund Project	$ 300,000
Total	$15,649,100

Financial Policies

Beginning in the early 1990s, City Council asked that staff develop comprehensive written policies to provide overall direction for the City's financial planning and implementation. Finance Department staff have developed, amended, and patiently worked over the years to provide draft and final policies. The recommended budget includes those policies.

Follow-up Items

The recommended FY 2004-05/FY 2005-06 General Fund portion of the City budget establishes a framework for the very difficult decisions that must be made during the next twelve months. The majority of the decisions will deal with further reductions in services to City residents. Other decisions will involve the placement of items on the November ballot to allow the voters of Salinas to determine their quality of life as it relates to the most basic and fundamental of City services.

The final adoption of the FY 2004-05 budget will take place on June 22, 2004. The Council's action on that date will establish a program of services at least $1.9 million less than described in the FY 2004-05 narrative of this document. The reduction may have to be as much as $2.4 million, depending on the decisions of City employees to provide concessions of $500,000 toward balancing

the FY 2004-05 budget.

The need for the City Council to determine General Fund service level reductions will not end with the decisions made on June 22. The City's General Fund faces a FY 2005-06 deficit of $8.5 million. I am recommending that the City Council begin the identification of those required reductions early in the fiscal year so that the reductions can be identified for implementation beginning January 1, 2005. These reductions will be required unless significant new General Fund revenue becomes available in FY 2005-06.

The alternative of additional revenue will be a matter that the City Council will formally consider on June 22. It is staff's intention to recommend that the City Council consider and adopt three (3) ordinances for submission to Salinas voters in November. The ordinances will be those offered by the Salinas Valley Chamber of Commerce and the Growers Shippers Association of Central California – changes in the City Utility Tax and Business License Tax ordinances and consideration of a local sales tax – all for City General Fund purposes. If Salinas voters approve the three (3) ordinances, the City will not be required to further reduce services in FY 2005-06 by the currently estimated $8.5 million. However, reductions of up to $1.5 million may still be required in FY 2005-06 depending on overall economic conditions and future State and County actions. Voter approval of the ordinances will at best, stabilize the City's financial situation. Unfortunately, voter approval of the ordinances will not allow for the restoration of services reduced in June 2003, January 2004, and on June 22.

A final item requiring follow-up will be the State budget and the Governor's ability to keep commitments made regarding the protection of local government revenue. The State will take funds from Salinas and all other California local governments in FY 2004-05 and FY 2005-06 with a promise to halt the takeaways in FY 2006-07. If the State commitment is honored, then Salinas may be able to consider the restoration of some services that were reduced in FY 2006-07. If the State honors its commitment to reimburse local government for the VLF taken in FY 2003-04, then the City will be able to re-establish a modest General Fund Operating Reserve of $2.8 million in FY 2006-07. The City will desperately need that infusion of cash because there will be no City Operating Reserve on June 30, 2006.

Conclusion

In last year's budget message I concluded that there was little good news provided in the recommended budget. This year's budget message is much the same as it speaks of further reductions and no hope for recovery without significant new revenue. What good news there is may be associated with the fact that the City has planned for this worse case financial scenario and has been able to minimize the impact on incumbent employees because of good planning. Unfortunately, the financial situation has worsened to a point where the required next steps will undoubtedly affect incumbent employees.

The Employees' patience and acceptance of reality as the budget was presented and discussed during

the past year has been a matter of record and must be noted. But for a handful of exceptions, City employees, their union/association elected leadership, and their union/association representatives have worked with City staff in attempts to review alternatives, enhance revenue, and generally cushion the financial blows levied against the City. I must thank our employees and their representatives who have stepped forward during the last year with suggestions and recommendations understanding the City's financial conditions. Almost all City unions/associations have actively worked on concession alternatives. Although not all units have proposed concessions as of the writing of this message, it is my hope that all groups will step forward and participate in the overall $500,000 employee concession request that will save some City programs and services. The difference is whether the City Council has to approve $2.4 million is service reductions or $1.9 million in reductions.

The recommended budget represents the culmination of an extraordinary and professional effort on the part of City staff, especially the staff of the Finance Department. Special recognition goes to key individuals who were involved in bringing it all together. My personal thanks goes to Beth Mariano, Miguel Gutierrez, and Finance Director Tom Kever for their individual and collective responsiveness, patience, and support during a very intense work period. Special thanks, to Julia Estrada and Jesse Altamirano, for the preparation and printing of the budget document. Without the dedication and professionalism of these employees, the recommended budget could not be completed and produced.

Respectfully submitted,

DAVE MORA
City Manager

MEMORANDUM

DATE: July 20, 2004

TO: Mayor and City Council

FROM: Tom Kever, Finance Director

SUBJECT: Final Budget Document FY 2004-05 and FY 2005-06

The FY 2004-05 and FY 2005-06 recommended City and Redevelopment Agency Budgets were submitted to the City Council/Agency Board on June 8, 2004. On June 22, 2004, the City Council/Agency Board unanimously adopted FY 2004-05 budget resolutions, reflecting $2,408,200 in General Fund budget reductions, inclusive of employee concessions totaling $500,000. The Final Budget Document reflects these actions.

The General Fund budget is balanced for FY 2004-05 with the use of the entire remaining General Fund operating reserve of $3,446,800. By way of review, General Fund reserves to begin FY 2003-04 were $10,363,291 and will be $443,000 to end FY 2004-05. This remaining reserve ($443,000) will be required to pay fire truck and other leases due in FY 2005-06. The use of reserves was approved in April 2003 when the City Council approved an overall strategy to address the City's General Fund deficits.

The City's three-year budget cycle began in April 2003. April 2003 projections indicated that over $10.0 million in budget reductions would be necessary. Major budget issues identified in April 2003 continue today including; decreased revenues due to a weak economy; State raids on City revenue; increases in retirement and health costs; and increased charges by Monterey County.

Since April 2003, Council has had to reduce the General Fund budget (13%) a total of $8.3 million dollars, inclusive of the elimination of 51 City jobs. These reductions included; employee concessions (ranging from 1.5% to 3.0%); reorganization of the City's management structure resulting in the elimination of three (3) department directors positions as well as management positions in police, fire and administrative departments; reduced public grounds and facilities maintenance; the elimination of 2/3 of the City's tree maintenance services; reduced recreation services; reduced library hours; elimination of the neighborhood services program; elimination of all General Fund support of non-profit agencies; elimination of the graffiti abatement program; elimination of the crossing guard program; closing the Firehouse Recreation Center; reduced annual street paving; the transfer of Twin Creek golf course to an outside agency; delaying the hiring of five police officers and elimination of General Fund support of the paramedic program.

Since April 2003, in addition to budget reductions, Council has had no choice but to increase City charges for services, permits, fines, fees and golf course rates.

A majority (54.7%) of Salinas' voters said "yes" to a Paramedic Parcel Tax in March 2004. The measure lost falling short of the required 2/3rd approval requirement. To maintain the paramedic program at least for six (6) months in anticipation of potential funding from a new County ambulance contract, the City's Firefighters and Fire Supervisors agreed to a series of concessions (pay reductions) to fund the program through December 2004.

Part of Council's budget strategy identified in April 2003, included a November 2004 election to reinstate the Business License Tax to amounts paid by Salinas businesses two years prior to 1998.

The Salinas Valley Chamber of Commerce and the Growers Shippers Association of the Central Valley, realizing additional City revenue will be required to maintain basic quality of life services for City residents, initiated three tax measures for the November 2004 election, including a Business License Tax on agriculture and manufacturing (along with reinstating the tax to pre 1998 levels), an increase in the Utility Users Tax cap from $2,000 to $4,000 by $500 increments over four years (this would be paid by business with utility bills exceeding $33,000 per year) and a ½ cent increase in the City's local sales tax which would be reduced to ¼ cent in five years and sunset in fifteen years.

Without addition revenue, the City's General Fund budget must be reduced a minimum of $8.5 million beginning as early as November 2004.

Tom Kever
Finance Director

FINANCIAL SUMMARIES
Revenue – Transfers - Appropriations
Fiscal Year 2004-05

Fund	Description	Estimated Revenue	Interfund Transfers	Appropriations
General Government				
10	General Fund	62,966,100	440,500	68,210,100
24	Emergency Medical Services Fund			
25	Asset Seizure Fund	35,500		51,800
28	Public Safety Fund	949,000	23,000	838,700
34	Traffic Safety Fund	675,000	(665,000)	
35	Vehicle Abatement Fund	110,000	20,000	149,800
36	Recreation Park Fund	12,500		
Total		64,748,100	(181,500)	69,250,400
Internal Services				
50	Internal Service Fund	4,953,200		5,772,400
Enterprise Operations				
21	Airport	965,500		783,900
22	Industrial Waste	1,525,000		1,265,300
23	Golf Courses	1,968,100	475,000	2,415,900
27	Sanitary Sewer	2,300,000		2,230,900
30	Storm Sewer	460,000	450,000	1,177,800
31	Crazy Horse Landfill	385,100	(385,100)	
51	Hitchcock Road Water System	50,000		50,000
Total		7,653,700	539,900	7,923,800
Assessment and Maintenance Districts				
26	Maintenance Districts	806,150		980,200
39	Business Surcharge Districts	270,000		270,000
70	Assessments Districts	5,036,200		5,007,300
Total		6,112,350		6,257,500
Block Grants and Home Program				
29	Community Development Block Grant	4,371,300		1,997,000
29	Home Investment Program	1,711,900		1,561,200
29	Emergency Shelter Program	112,700		112,700
29	American Dream Down payment Program	84,250		84,250
Total		6,280,150		3,755,150
Grant Programs				
61	Grant Fund	51,000		73,300
Deferred Compensation and Retirement				
65	Administration Fund	67,500		66,500
Debt Service				
40	Debt Service Fund	317,500	969,100	1,936,500

FINANCIAL SUMMARIES
Revenue – Transfers - Appropriations
Fiscal Year 2004-05

Fund Description	Estimated Revenue	Interfund Transfers	Appropriations
Redevelopment Agency			
92 Central City Project and Debt Service	2,550,500	(398,400)	2,040,200
92 Central City Housing	145,000	298,400	769,900
93 Sunset Av Project and Debt Service	1,670,500	(330,000)	1,147,200
93 Sunset Av Housing	60,000	330,000	129,500
Total	4,426,000	(100,000)	4,086,800
Capital Projects			
10 General Fund		(841,400)	
21 Airport Fund		(80,500)	
22 Industrial Waste		(175,000)	
23 Golf Courses Fund	18,000	(13,000)	
24 Emergency Medical Services Fund		(18,000)	
27 Sanitary Sewer Fund		(1,180,000)	
28 Public Safety Fund		(100,000)	
29 Community Development Block Grant		(2,265,000)	
32 Development Fee Fund	1,717,500	(5,451,800)	
33 Gas Tax Fund-To Projects	2,920,000	(1,991,100)	
33 Gas Tax Fund-To NPDES		(802,500)	
34 Gas Tax Fund-To Street Maintenance		(425,000)	
37 Special Aviation Fund	3,893,200	(4,028,500)	
38 Construction Assistance Fund	5,076,400	(5,177,100)	
70 Assessment Districts Project Fund	16,000		
80 Capital Projects Fund-Advance		(165,000)	
92 Central City Project Fund		(92,000)	
92 Central City Housing Fund		(1,000,000)	
93 Sunset Av Project Fund		(351,200)	
80 Capital Projects Fund		22,929,600	22,929,600
Total	13,641,100	(1,227,500)	22,929,600
Total Budget	108,250,600	0	122,051,950

FINANCIAL SUMMARIES
Appropriations Limit

RESOLUTION No. _____

A RESOLUTION SETTING THE APPROPRIATIONS LIMIT
FOR THE CITY OF SALINAS FOR
FISCAL YEAR 2004-05

WHEREAS Article XIII B of the California Constitution was amended by the passage of Proposition 111 at the June 5, 1990, Primary Election; and,

WHEREAS each City must now select its change in the cost-of-living annually by a recorded vote of the City Council; and,

WHEREAS each City must now select its change in population annually by a recorded vote of the City Council;

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SALINAS that the Appropriations Limit for the City shall be changed based on:

1. The population within the City limits, and
2. The change in California Per Capita Personal Income.

BE IT FURTHER RESOLVED that the Appropriations Limit for the City of Salinas for Fiscal Year 2004-05 is hereby adopted at $140,565,986 pursuant to Article XIII B as amended by Proposition 111.

PASSED AND ADOPTED this day of June, 2004, by the following vote:

AYES:

NOES:

ABSENT:

_____
Anna Caballero, Mayor

ATTEST:

_____
Ann Camel, City Clerk

FINANCIAL SUMMARIES

Fund Balances Fiscal Year 04-05

Fund	Estimated Balance 6/30/2004	Estimated Revenues FY 04-05	Budget FY 04-05	Interfund Transfers FY 04-05	Reserve Transfers FY 04-05	Estimated Balance 6/30/2005	
General	0	64,266,900	(68,210,100)	(400,900)	4,344,100	0	1
General-Capital Improvement Reserve	1,327,800				(884,800)	443,000	2
General-Operating Reserve/Pre-payment	3,459,300				(3,459,300)	0	2
Total	4,787,100	64,266,900	(68,210,100)	(400,900)	0	443,000	
Emergency Medical Services Fund	8,300	18,000		(18,000)		8,300	3
Asset Seizure	51,500	35,500	(51,800)			35,200	
Public Safety	111,500	949,000	(838,700)	(77,000)		144,800	
Traffic Safety	0	675,000		(665,000)		10,000	
Vehicle Abatement	28,800	110,000	(149,800)	20,000		9,000	
Recreation Parks Fund	104,700	12,500				117,200	4
Internal Service							
Administration	53,100	260,000	(295,000)			18,100	
General Insurances	65,200	540,000	(600,400)			4,800	
Workers Compensation Insurance	0	3,641,200	(4,182,000)		540,800	0	
Liability Insurance	0	512,000	(695,000)		183,000	0	
Total	118,300	4,953,200	(5,772,400)		723,800	22,900	5
Enterprise Operations							
Airport	602,700	965,500	(783,900)	(80,500)		703,800	
Industrial Waste	591,800	1,525,000	(1,265,300)	(175,000)		676,500	6
Golf Courses	6,200	1,968,100	(2,415,900)	462,000		20,400	7
Sanitary Sewer	2,383,500	2,300,000	(2,230,900)	(1,180,000)		1,272,600	8
Storm Sewer	590,900	460,000	(1,177,800)	450,000		323,100	9
Hitchcock Road Water System	0	50,000	(50,000)			0	
Crazy Horse Landfill	0	385,100		(385,100)		0	
Total	4,175,100	7,653,700	(7,923,800)	(908,600)		2,996,400	

FINANCIAL SUMMARIES

Fund Balances Fiscal Year 04-05

Fund	Estimated Balance 6/30/2004	Estimated Revenues FY 04-05	Budget FY 04-05	Interfund Transfers FY 04-05	Reserve Transfers FY 04-05	Estimated Balance 6/30/2005
Assessment & Maintenance Districts						
Maintenance District Administration	71,200	55,600	(28,300)			98,500
Woodside Park	39,100	25,750	(48,200)			16,650
Downtown Mall	33,200	500	(51,100)			(17,400)
Airport Business Park	14,600	15,500	(20,800)			9,300
North East	7,200	443,000	(426,500)			23,700
Harden Ranch	8,500	144,650	(144,900)			8,250
Vista Nueva	119,700	28,700	(121,000)			27,400
Mira Monte	71,100	92,450	(139,400)			24,150
Oldtown Business Surcharge District	2,600	120,000	(120,000)			2,600
SUBA Business Surcharge District	0	150,000	(150,000)			0
Assessment Administration	115,000	100,000	(76,000)			139,000
Assessment Districts Bonds	7,249,400	4,936,200	(4,931,300)			7,254,300
Total	7,731,600	6,112,350	(6,257,500)			7,586,450
Community Development Act of 1974	2,462,400	6,280,150	(3,755,150)	(2,265,000)		2,722,400
Grants, Trusts & Agencies	356,300	51,000	(73,300)			334,000
Deferred Compensation & Retirement	0	67,500	(66,500)			1,000
Redevelopment Agency						
Central City Project	37,400	25,500	(385,700)	385,700		62,900
Central City Debt Service	59,600	2,525,000	(1,654,500)	(876,100)		54,000
Central City Low Income Housing	2,053,500	145,000	(769,900)	(701,600)		727,000
	2,150,500	2,695,500	(2,810,100)	(1,192,000)	0	843,900
Sunset Avenue Project	0	500	(722,200)	721,700		0
Sunset Avenue Debt Service	968,700	1,670,000	(425,000)	(1,402,900)		810,800
Sunset Low Income Housing	418,800	60,000	(129,500)	330,000		679,300
	1,387,500	1,730,500	(1,276,700)	(351,200)	0	1,490,100
Total	3,538,000	4,426,000	(4,086,800)	(1,543,200)	0	2,334,000

FINANCIAL SUMMARIES

Fund Balances Fiscal Year 04-05

Fund	Estimated Balance 6/30/2004	Estimated Revenues FY 04-05	Budget FY 04-05	Interfund Transfers FY 04-05		Reserve Transfers FY 04-05	Estimated Balance 6/30/2005	
Gas Tax	717,200	2,920,000		(3,218,600)	11		418,600	
Development Fees								
Sewers	500,300	450,000		0			950,300	
Parks	379,200	290,000		(665,000)			4,200	
Library Fees	896,100	75,000		0			971,100	
Trees	1,100	10,500		(10,000)			1,600	
Annexation	0	17,000		0			17,000	
Arterial	6,049,000	875,000		(4,776,800)			2,147,200	
Total	7,825,700	1,717,500		(5,451,800)			4,091,400	12
Special Aviation								
California Aid to Airports	15,000	10,000		0			25,000	
CC&F Land Sale	1,754,900	30,000		(175,300)			1,609,600	
Federal Aviation Grants	65,700	3,853,200		(3,853,200)			65,700	
	1,835,600	3,893,200		(4,028,500)			1,700,300	
Construction Assistance								
State & Federal	150,400	4,082,100		(4,082,100)			150,400	
COP Landfill	116,900	45,000		(150,000)			11,900	
Others	23,000	949,300		(945,000)			27,300	
	290,300	5,076,400		(5,177,100)			189,600	
Debt Service	37,350	317,500	(1,936,500)	969,100		642,900	30,350	13
Assessment District Project	93,900	16,000					109,900	
Capital Projects Revolving Fund	1,259,000		(22,929,600)	22,764,600			1,094,000	14
Total All Funds	35,532,650	109,551,400	(122,051,950)	0		1,366,700	24,398,800	

FINANCIAL SUMMARIES
Fund Balances, Fiscal Year 04-05 - Notes

		Estimated FY 03-04	Estimated FY 04-05
1	Beginning General Fund Balance	10,363,291	0
	Estimated Revenue	60,738,800	62,966,100
	Business License Tax Increase-November 2004		**1,000,000**
	Paramedic Funding-January 2005		**300,800**
	Net Transfers		
	From Other Funds	28,359	440,500
	To Worker's Compensation	(600,000)	
	Estimated Expenditures		
	Operating	(64,602,650)	(68,210,100)
	Capital Projects	(1,140,700)	(841,400)
	Balance	4,787,100	(4,344,100)
	Reserves		
	Operating Reserve/Pre-payment	(3,459,300)	3,459,300
	Police Loan Program	0	
	Capital Projects	(1,327,800)	884,800
	Unreserved Fund Balance	0	0
2	General Fund Reserves		
	Operating/Pre-payment	3,459,300	0
		3,459,300	0
	Capital Improvement Reserve FY 04-05 & 05-06	1,327,800	443,000
		1,327,800	443,000
3	Emergency Medical Services Fund		
	Beginning Balance	8,300	8,300
	Estimated Revenue		
	County CSA 74 Funds	18,000	18,000
	Estimated Expenditure		
	EMS Equipment	(18,000)	(18,000)
	Unreserved Fund Balance	8,300	8,300

4 The Recreation Park Fund collects revenue received from an admission fee imposed on events held at the Rodeo Grounds stadium. City Council has designated these funds for park and recreation purposes.

FINANCIAL SUMMARIES
Fund Balances, Fiscal Year 04-05 - Notes

		Estimated FY 03-04	Estimated FY 04-05
5	Internal Service-Fund Balance	7,176,400	6,357,200
	Reserves		
	-Workers Compensation Insurance	(4,944,500)	(4,403,700)
	-Liability Insurance	(2,113,600)	(1,930,600)
	Unreserved Fund Balance	118,300	22,900
6	Industrial Waste Fund Balance will be used in conjunction with a bond issue to fund $4.1 million dollars in long over due capital improvements.		
7	Golf Courses Fund Balance	918,800	933,000
	Reserve-Debt Service	(912,600)	(912,600)
	Unreserved Balance *	6,200	20,400
	* Unreserved Balance includes General Fund Advances to the Golf Courses as follows:		
	Actual FY 01-02	800,000	800,000
	Actual FY 02-03	900,000	900,000
	Estimated FY 03-04	900,000	900,000
	Estimated FY 04-05		475,000
		2,600,000	3,075,000
8	Sanitary Sewer Fund Balance	3,640,000	2,529,100
	Reserve-Debt Service	(1,031,500)	(1,031,500)
	-Operating Reserve	(225,000)	(225,000)
	Unreserved Balance	2,383,500	1,272,600
9	Storm Sewer Fund Balance	1,390,900	1,123,100
	-Reserve for NPDES program	(800,000)	(800,000)
	Unreserved Balance	590,900	323,100
10	Redevelopment Agency		
	Central City Fund Balance	2,475,500	1,168,900
	Reserve-Plaza Grande Financing	(325,000)	(325,000)
	Unreserved Fund Balance	2,150,500	843,900
11	Includes Gas Tax Transfers to fund the Federally mandated NPDES Storm Sewer program	(971,500)	(802,500)

FINANCIAL SUMMARIES
Fund Balances, Fiscal Year 04-05 - Notes

		Estimated FY 03-04	Estimated FY 04-05
12	Reserved for Future Development Fee projects.		
13	COP Debt Service Fund Balance	4,459,300	3,809,400
	Capitalized Interest Monterey St Parking COP	(2,223,900)	(1,581,000)
	Reserve-Debt Service	(2,198,050)	(2,198,050)
	Unreserved Fund Balance	37,350	30,350
14	Capital Projects Revolving Fund Balance	2,000,000	2,000,000
	Capital Project Expenditure (Long-term Advances)		
	New Police Facility Land (Armory)	(550,000)	(550,000)
	Capital Facility Development	(191,000)	(356,000)
	Required for Capital Grant Advances	1,259,000	1,094,000

FINANCIAL SUMMARIES
Fund Transfers
Fiscal Year 2004-05

			Transfer-In	Transfer-Out
Reimburse the Capital Projects Fund for project expenditures.				
80	Capital Projects Fund		22,929,600	
	10	General Fund		841,400
	21	Airport		80,500
	22	Industrial Waste		175,000
	23	Golf Course		13,000
	24	Emergency Medical Service Fund		18,000
	27	Sanitary Sewer		1,180,000
	28	Public Safety		100,000
	29	Com Dev Act of 1974		2,265,000
	32	Development Fees		5,451,800
	33	Special Gas Tax		1,991,100
	37	Special Aviation		4,028,500
	38	Construction Assistance		5,177,100
	80	Capital Project Revolving		165,000
	92	Central City Project		92,000
		Central City Housing		1,000,000
	93	Sunset Ave Project		351,200
Reimburse the General Fund for street maintenance expenditures.				
10	General Fund		1,442,500	
	33	Special Gas Tax Fund - NPDES		352,500
	33	Special Gas Tax Fund - Street Maintenance		425,000
	34	Traffic Safety Fund		665,000
Record transfer of General Fund match for 2004 Bureau of Justice Administration Block Grant ($23,00) and Vehicle Abatement Program ($20,000).				
28	Public Safety Fund		23,000	
35	Vehicle Abatement Fund		20,000	
	10	General Fund		43,000
Record transfer of General Fund for debt service on 1997 COP 65 West Alisal Building and Crazy Horse ($400,000) and 1999 COP Animal Shelter ($84,000).				
40	Debt Service Fund		484,000	
	10	General Fund		484,000
Record transfer of Gas Tax to fund the NPDES program.				
30	Storm Sewer Fund		450,000	
	33	Gas Tax Fund		450,000
Record General Fund Advance to Golf Courses.				
23	Golf Courses		475,000	
	10	General Fund		475,000

FINANCIAL SUMMARIES
Fund Transfers
Fiscal Year 2004-05

			Transfer-In	Transfer-Out
Record loan to the Redevelopment Agency and the simultaneous repayment of the loan to the City of Salinas for the Central City Project.				
92.10	Central City Project Fund		477,700	
	10	General Fund		477,700
10	General Fund		477,700	
	92.20	Central City Debt Service Fund		477,700
Record the transfer of tax increment revenues (20%) to the Low Income Housing Fund.				
92.40	Central City Low Income Housing Fund		298,400	
	92.20	Central City Debt Service Fund		298,400
Record loan to the Redevelopment Agency and the simultaneous repayment of the loan to the City of Salinas for the Sunset Avenue Project.				
93.10	Sunset Avenue Project Fund		1,072,900	
	10	General Fund		1,072,900
10	General Fund		1,072,900	
	93.20	Sunset Avenue Debt Service		1,072,900
Record the transfer of tax increment revenues (20% to the Low Income Housing Fund.				
93.40	Sunset Avenue Low Income Hsg		330,000	
	93.20	Sunset Avenue Debt Service Fund		330,000
Record transfer to Debt Service Fund for bond payment on COP debt from installment purchase payment received for Crazy Horse Landfill.				
40	Debt Service Fund		385,100	
	31	Crazy House Landfill Fund		385,100
Record transfer of Central City Project Fund ($100,000) for bond payment of proposed COP for Monterey Street Parking Structure.				
40	Debt Service Fund		100,000	
	92.20	Central City Debt Service Fund		100,000

ADMINISTRATIVE OVERHEAD RATES

			DEPARTMENTS					
	TOTAL (1)	GENERAL GOVERNMENT (2)	POLICE (4)	FIRE (5)	DEVELOP. PERMIT SVCS (6)	DEVELOP. & ENGINEERING (7)	REC-PARKS (8)	LIBRARY (9)
ACTUAL EXPENDITURES	$174,592,059							
EXPENDITURE ADJUSTMENTS	($62,594,639)							
ADJUSTED ACTUAL EXPEND	$111,997,420	$50,973,257	$23,509,939	$10,500,301	$2,253,757	$17,828,088	$3,685,242	$3,246,836
COSTING ADJUSTMENTS	$3,949,816	$1,154,655	$374,364	$47,377	$201,747	$206,686	$1,262,743	$702,244
OVERHEAD BASE	$115,947,236	$52,127,912	$23,884,303	$10,547,678	$2,455,504	$18,034,774	$4,947,985	$3,949,080
LESS: OVERHEAD								
GENERAL	$10,356,249	$10,356,249						
DEPARTMENTAL	$2,245,875		$348,164	$295,937	$387,676	$511,668	$408,127	$294,303
DIRECT COST OF TAX / F7EE SUPPORTED SERVICES	$103,345,112	$41,771,663	$23,536,139	$10,251,741	$2,067,828	$17,523,106	$4,539,858	$3,654,777
APPLIED OVERHEAD:								
COST		$10,356,249	$348,164	$295,937	$387,676	$511,668	$408,127	$294,303
RATE:								
GENERAL		10%						
DEPARTMENTAL			2%	3%	19%	3%	9%	8%
COMPOSITE	12%							

NOTES TO SCHEDULE:

"EXPEND ADJUSTMENTS" -- deductions for capital outlay, contingency appropriations, transfers, depreciation, debt service and building occupancy.

"COSTING ADJUSTMENTS" -- Additions related to fixed assets in overhead and to all building occupancy charges.

Based on Actual Fiscal Year 2002-2003 Expenditures.

FINANCIAL SUMMARIES
Revenue – Transfers - Appropriations
Fiscal Year 2005-06

Fund	Description	Estimated Revenue	Interfund Transfers	Appropriations
General Government				
10	General Fund	64,941,100	213,000	75,475,200
24	Emergency Medical Services Fund			
25	Asset Seizure Fund	39,500		51,800
28	Public Safety Fund	959,200	23,000	872,900
34	Traffic Safety Fund	700,000	(700,000)	
35	Vehicle Abatement Fund	115,000	40,000	156,800
36	Recreation Park Fund	12,500		
Total		66,767,300	(424,000)	76,556,700
Internal Services				
50	Internal Service Fund	5,373,100		6,416,000
Enterprise Operations				
21	Airport	955,500		803,200
22	Industrial Waste	1,525,000		1,288,500
23	Golf Courses	1,989,500	365,000	2,327,500
27	Sanitary Sewer	2,250,000		2,296,600
30	Storm Sewer	1,775,000		1,234,700
31	Crazy Horse Landfill	385,100	(385,100)	
51	Hitchcock Road Water System	50,000		50,000
Total		8,930,100	(20,100)	8,000,500
Assessment and Maintenance Districts				
26	Maintenance Districts	921,300		844,900
39	Business Surcharge Districts	270,000		270,000
70	Assessments Districts	4,101,200		4,890,300
Total		5,292,500	0	6,005,200
Block Grants and Home Program				
29	Community Development Block Grant	3,601,300		2,094,900
29	Home Investment Program	1,775,000		1,570,200
29	Emergency Shelter Program	112,700		112,700
29	American Dream Down Payment Prog	84,250		84,250
Total		5,573,250	0	3,862,050
Grant Programs				
61	Grant Fund	51,000		50,000
Deferred Compensation and Retirement				
65	Administration Fund	70,500		69,500

FINANCIAL SUMMARIES
Revenue – Transfers - Appropriations
Fiscal Year 2005-06

Fund Description	Estimated Revenue	Interfund Transfers	Appropriations
Debt Service			
40 Debt Service Fund	307,500	969,100	1,839,800
Redevelopment Agency			
92 Central City Project and Debt Service	2,600,500	(409,500)	2,050,000
92 Central City Housing	145,000	309,500	175,500
93 Sunset Av Project and Debt Service	1,720,500	(340,000)	1,202,800
93 Sunset Av Housing	60,000	340,000	133,200
Total	4,526,000	(100,000)	3,561,500
Capital Projects			
10 General Fund		(498,900)	
21 Airport Fund		(162,300)	
23 Golf Courses Fund		(13,000)	
24 Emergency Medical Services Fund	18,000	(18,000)	
27 Sanitary Sewer Fund		(1,050,000)	
28 Public Safety Fund		(100,000)	
29 Community Development Block Grant		(1,450,000)	
30 Storm Sewer Fund		(568,600)	
32 Development Fee Fund	1,742,500	(1,860,000)	
33 Gas Tax Fund-To Projects	2,995,000	(2,359,800)	
33 Gas Tax Fund-To Street Maintenance		(425,000)	
37 Special Aviation Fund	2,877,900	(2,837,900)	
38 Construction Assistance Fund	3,773,200	(3,705,000)	
70 Assessment Districts Project Fund	433,500	(427,500)	
80 Capital Projects Fund-Advance		(180,000)	
92 Central City Project Fund		(192,000)	
93 Sunset Av Project Fund		(351,200)	
80 Capital Projects Fund		15,774,200	15,774,200
Total	11,840,100	(425,000)	15,774,200
Total Budget	108,731,350	0	122,135,450

FINANCIAL SUMMARIES

Fund Balances Fiscal Year 05-06

Fund	Estimated Balance 6/30/2005	Estimated Revenues FY 05-06	Budget FY 05-06	Interfund Transfers FY 05-06	Reserve Transfers FY 05-06	Estimated Balance 6/30/2006	
General	0	66,745,100	(75,475,200)	(285,900)	443,000	**(8,573,000)**	1
General-Capital Improvement Reserve	443,000				(443,000)	0	2
General-Operating Reserve/Pre-payment	0					0	2
Total	443,000	66,745,100	(75,475,200)	(285,900)	0	(8,573,000)	
Emergency Medical Services Fund	8,300	18,000		(18,000)		8,300	3
Asset Seizure	35,200	39,500	(51,800)			22,900	
Public Safety	144,800	959,200	(872,900)	(77,000)		154,100	
Traffic Safety	10,000	700,000		(700,000)		10,000	
Vehicle Abatement	9,000	115,000	(156,800)	40,000		7,200	
Recreation Parks Fund	117,200	12,500				129,700	4
Internal Service							
Administration	18,100	300,000	(311,600)			6,500	
General Insurances	4,800	610,000	(610,400)			4,400	
Workers Compensation Insurance	0	3,956,100	(4,774,000)		817,900	0	
Liability Insurance	0	507,000	(720,000)		213,000	0	
Total	22,900	5,373,100	(6,416,000)		1,030,900	10,900	5
Enterprise Operations							
Airport	703,800	955,500	(803,200)	(162,300)		693,800	
Industrial Waste	676,500	1,525,000	(1,288,500)			913,000	6
Golf Courses	20,400	1,989,500	(2,327,500)	352,000		34,400	7
Sanitary Sewer	1,272,600	2,250,000	(2,296,600)	(1,050,000)		176,000	8
Storm Sewer	323,100	1,775,000	(1,234,700)	(568,600)		294,800	9
Hitchcock Road Water System	0	50,000	(50,000)			0	
Crazy Horse Landfill	0	385,100		(385,100)		0	
Total	2,996,400	8,930,100	(8,000,500)	(1,814,000)		2,112,000	

FINANCIAL SUMMARIES

Fund Balances Fiscal Year 05-06

Fund	Estimated Balance 6/30/2005	Estimated Revenues FY 05-06	Budget FY 05-06	Interfund Transfers FY 05-06	Reserve Transfers FY 05-06	Estimated Balance 6/30/2006
Assessment & Maintenance Districts						
Maintenance District Administration	98,500	55,600	(29,500)			124,600
Woodside Park	16,650	26,500	(33,600)			9,550
Downtown Mall	(17,400)	114,200	(87,800)			9,000
Airport Business Park	9,300	15,700	(20,800)			4,200
North East	23,700	443,000	(426,500)			40,200
Harden Ranch	8,250	144,900	(144,900)			8,250
Vista Nueva	27,400	28,700	(10,300)			45,800
Mira Monte	24,150	92,700	(91,500)			25,350
Oldtown Business Surcharge District	2,600	120,000	(120,000)			2,600
SUBA Business Surcharge District	0	150,000	(150,000)			0
Assessment Administration	139,000	100,000	(79,100)			159,900
Assessment Districts Bonds	7,254,300	4,001,200	(4,811,200)			6,444,300
Total	7,586,450	5,292,500	(6,005,200)			6,873,750
Community Development Act of 1974	2,722,400	5,573,250	(3,862,050)	(1,450,000)		2,983,600
Grants, Trusts & Agencies	334,000	51,000	(50,000)			335,000
Deferred Compensation & Retirement	1,000	70,500	(69,500)			2,000
Redevelopment Agency						
Central City Project	62,900	25,500	(394,500)	314,500		8,400
Central City Debt Service	54,000	2,575,000	(1,655,500)	(916,000)		57,500
Central City Low Income Housing	727,000	145,000	(175,500)	309,500		1,006,000
	843,900	2,745,500	(2,225,500)	(292,000)	0	1,071,900
Sunset Avenue Project	0	500	(765,500)	765,000		0
Sunset Avenue Debt Service	810,800	1,720,000	(437,300)	(1,456,200)		637,300
Sunset Low Income Housing	679,300	60,000	(133,200)	340,000		946,100
	1,490,100	1,780,500	(1,336,000)	(351,200)	0	1,583,400
Total	2,334,000	4,526,000	(3,561,500)	(643,200)	0	2,655,300

FINANCIAL SUMMARIES

Fund Balances Fiscal Year 05-06

Fund	Estimated Balance 6/30/2005	Estimated Revenues FY 05-06	Budget FY 05-06	Interfund Transfers FY 05-06		Reserve Transfers FY 05-06	Estimated Balance 6/30/2006	
Gas Tax	418,600	2,995,000		(2,784,800)	11		628,800	
Development Fees								
Sewers	950,300	450,000		(1,350,000)			50,300	
Parks	4,200	290,000		(170,000)			124,200	
Library Fees	971,100	75,000		0			1,046,100	
Trees	1,600	10,500		(10,000)			2,100	
Annexation	17,000	17,000		0			34,000	
Arterial	2,147,200	900,000		(330,000)			2,717,200	
Total	4,091,400	1,742,500		(1,860,000)			3,973,900	12
Special Aviation								
California Aid to Airports	25,000	10,000		0			35,000	
CC&F Land Sale	1,609,600	30,000		0			1,639,600	
Federal Aviation Grants	65,700	2,837,900		(2,837,900)			65,700	
	1,700,300	2,877,900		(2,837,900)			1,740,300	
Construction Assistance								
State & Federal	150,400	2,300,000		(2,300,000)			150,400	
COP Landfill	11,900	45,000		0			56,900	
Others	27,300	1,428,200		(1,405,000)			50,500	
	189,600	3,773,200		(3,705,000)			257,800	
Debt Service	30,350	307,500	(1,839,800)	969,100		557,400	24,550	13
Assessment District Project	109,900	433,500		(427,500)			115,900	
Capital Projects Revolving Fund	1,094,000		(15,774,200)	15,594,200			914,000	14
Total All Funds	24,398,800	110,535,350	(122,135,450)	0		1,588,300	14,387,000	

FINANCIAL SUMMARIES
Fund Balances, Fiscal Year 05-06 - Notes

		Estimated FY 04-05		Estimated FY 05-06
1	Beginning General Fund Balance	0		0
	Estimated Revenue	62,966,100		64,941,100
	Business License Tax Increase-November 2004	**1,000,000**		**1,200,000**
	Paramedic Funding-January 2005	**300,800**		**604,000**
	Net Transfers			
	From Other Funds	440,500		213,000
	To Worker's Compensation			
	Estimated Expenditures			
	Operating	(68,210,100)		(75,475,200)
	Capital Projects	(841,400)		(498,900)
	Balance	(4,344,100)		(9,016,000)
	Reserves			
	Operating Reserve/Pre-payment	3,459,300		
	Police Loan Program			
	Capital Projects	884,800		443,000
	Unreserved Fund Balance	0	a	**(8,573,000)**

a **New revenue sources and/or severe budget reductions will be required beginning January 2005.**

2	General Fund Reserves		
	Operating/Pre-payment	0	0
		0	0
	Capital Improvement Reserve FY 05-06	443,000	0
		443,000	0
3	Emergency Medical Services Fund		
	Beginning Balance	8,300	8,300
	Estimated Revenue		
	County CSA 74 Funds	18,000	18,000
	Estimated Expenditure		
	EMS Equipment	(18,000)	(18,000)
	Unreserved Fund Balance	8,300	8,300

4 The Recreation Park Fund collects revenue received from an admission fee imposed on events held at the Rodeo Grounds stadium. City Council has designated these funds for park and recreation purposes.

FINANCIAL SUMMARIES
Fund Balances, Fiscal Year 05-06 - Notes

			Estimated FY 04-05		Estimated FY 05-06
5	Internal Service-Fund Balance		6,357,200		5,314,300
	Reserves				
	-Workers Compensation Insurance		(4,403,700)		(3,585,800)
	-Liability Insurance		(1,930,600)		(1,717,600)
	Unreserved Fund Balance		22,900		10,900
6	Industrial Waste Fund Balance will be used in conjunction with a bond issue to fund $4.1 million dollars in long over due capital improvements.				
7	Golf Courses Fund Balance		933,000		947,000
	Reserve-Debt Service		(912,600)		(912,600)
	Unreserved Balance	*	20,400		34,400
	* Unreserved Balance includes General Fund Advances to the Golf Courses as follows:				
	Actual FY 01-02		800,000		800,000
	Actual FY 02-03		900,000		900,000
	Estimated FY 03-04		900,000		900,000
	Estimated FY 04-05		475,000		475,000
	Estimated FY 05-06				365,000
			3,075,000		3,440,000
8	Sanitary Sewer Fund Balance		2,529,100		1,432,500
	Reserve-Debt Service		(1,031,500)		(1,031,500)
	-Operating Reserve		(225,000)		(225,000)
	Unreserved Balance		1,272,600		176,000
9	Storm Sewer Fund Balance		1,123,100		1,094,800
	-Reserve for NPDES program		(800,000)		(800,000)
	Unreserved Balance		323,100	b	294,800
	b Assumes NPDES fee ($1,300,000) will be established prior to FY 2005-06.				
10	Redevelopment Agency				
	Central City Fund Balance		1,168,900		1,396,900
	Reserve-Plaza Grande Financing		(325,000)		(325,000)
	Unreserved Fund Balance		843,900		1,071,900

FINANCIAL SUMMARIES
Fund Balances, Fiscal Year 05-06 - Notes

		Estimated FY 04-05		Estimated FY 05-06
11	Includes Gas Tax Transfers to fund the Federally mandated NPDES Storm Sewer program	(802,500)	c	0

c Assumes NPDES fee ($1,300,000) will be established prior to FY 2005-06.

12 Reserved for Future Development Fee projects.

13	COP Debt Service Fund Balance	3,809,400	3,246,200
	Capitalized Interest Monterey St Parking COP	(1,581,000)	(1,023,600)
	Reserve-Debt Service	(2,198,050)	(2,198,050)
	Unreserved Fund Balance	30,350	24,550
14	Capital Projects Revolving Fund Balance	2,000,000	2,000,000
	Capital Project Expenditure (Long-term Advances)		
	New Police Facility Land (Armory)	(550,000)	(550,000)
	Capital Facility Development	(356,000)	(536,000)
	Required for Capital Grant Advances	1,094,000	914,000

FINANCIAL SUMMARIES
Fund Transfers
Fiscal Year 2005-06

			Transfer-In	Transfer-Out
Reimburse the Capital Projects Fund for project expenditures.				
80	Capital Projects Fund		15,774,200	
	10	General Fund		498,900
	21	Airport		162,300
	23	Golf Course		13,000
	24	Emergency Medical Service Fund		18,000
	27	Sanitary Sewer		1,050,000
	28	Public Safety		100,000
	29	Com Dev Act of 1974		1,450,000
	30	Storm Sewer		568,600
	32	Development Fees		1,860,000
	33	Special Gas Tax		2,359,800
	37	Special Aviation		2,837,900
	38	Construction Assistance		3,705,000
	70	Assessment Districts		427,500
	80	Capital Project Revolving		180,000
	92	Central City Project		192,000
	93	Sunset Ave Project		351,200
Reimburse the General Fund for street maintenance expenditures.				
10	General Fund		1,125,000	
	33	Gas Tax Fund – Street Maintenance		425,000
	34	Traffic Safety Fund		700,000
Record transfer of General Fund match for 2004 Bureau of Justice Administration Block Grant ($23,000) and Vehicle Abatement Program ($40,000).				
28	Public Safety Fund		23,000	
35	Vehicle Abatement Fund		40,000	
	10	General Fund		63,000
Record transfer of General Fund for debt service on 1997 COP 65 West Alisal Building and Crazy Horse ($400,000) and 1999 COP Animal Shelter ($84,000).				
40	Debt Service Fund		484,000	
	10	General Fund		484,000
Record General Fund advances to Golf Courses.				
23	Golf Courses		365,000	
	10	General Fund		365,000

FINANCIAL SUMMARIES
Fund Transfers
Fiscal Year 2005-06

		Transfer-In	Transfer-Out
Record loan to the Redevelopment Agency and the simultaneous repayment of the loan to the City of Salinas for the Central City Project.			
92.10	Central City Project Fund	506,500	
10	General Fund		506,500
10	General Fund	506,500	
92.20	Central City Debt Service Fund		506,500
Record the transfer of tax increment revenues (20%) to the Low Income Housing Fund.			
92.40	Central City Low Income Housing Fund	309,500	
92.20	Central City Debt Service Fund		309,500
Record loan to the Redevelopment Agency and the simultaneous repayment of the loan to the City of Salinas for the Sunset Avenue Project.			
93.10	Sunset Avenue Project Fund	1,116,200	
10	General Fund		1,116,200
11	General Fund	1,116,200	
93.20	Sunset Avenue Debt Service		1,116,200
Record the transfer of tax increment revenues (20% to the Low Income Housing Fund.			
93.40	Sunset Avenue Low Income Housing	340,000	
93.20	Sunset Avenue Debt Service Fund		340,000
Record transfer to Debt Service Fund for bond payment on COP debt from installment purchase payment received for Crazy Horse Landfill.			
40	Debt Service Fund	385,100	
31	Crazy House Landfill Fund		385,100
Record transfer of Central City Project Fund ($150,000) for bond payment of proposed COP for Monterey Street Parking Structure.			
40	Debt Service Fund	100,000	
92.20	Central City Debt Service Fund		100,000

FINANCIAL SUMMARIES
Revenue

Account Number		Account Name	02-03 Actual	03-04 Estimate	04-05 Estimate	05-06 Estimate
General Fund						
10.00	51101	Secured Taxes - Curr Year	8,223,906	8,900,000	9,345,000	9,810,000
10.00	51102	Unsecured Taxes - Curr Year	404,566	410,000	425,000	440,000
10.00	51104	Supplement Assessment Roll	446,760	450,000	470,000	485,000
10.00	51106	Secured Taxes - Prior Yr	144,878	145,000	155,000	160,000
10.00	51107	Unsecured Taxes - Prior Yr	10,223	5,000	5,000	5,000
10.00	51108	Homeowners Property Tax Relief	89,488	100,000	100,000	100,000
10.00	51111	ERAF (AB16661)				
10.00	51112	Property Tax in-lieu of VLF			8,350,000	8,775,000
10.00	51113	State Budget Contribution			(1,541,400)	(1,541,400)
		Total Property Taxes	9,319,821	10,010,000	17,308,600	18,233,600
10.00	51201	Sales Tax	20,725,724	21,000,000	16,050,000	16,500,000
10.00	51114	Sales Tax In-Lieu			5,350,000	5,500,000
10.00	51202	Utility Users Tax	7,784,972	7,650,000	7,750,000	7,850,000
10.00	51203	Hotel - Motel Tax	1,402,981	1,400,000	1,425,000	1,450,000
10.00	51204	Property Transfer Tax	473,251	650,000	550,000	550,000
10.00	51205	Business License Tax	2,364,448	2,410,000	2,450,000	2,500,000
10.00	51207	Franchise Fee - Electric	437,889	440,000	475,000	485,000
10.00	51208	Franchise Fee- Gas	183,900	200,000	220,000	225,000
10.00	51209	Franchise Fee- Garbage	1,277,564	1,300,000	1,350,000	1,375,000
10.00	51210	Franchise Fee - Cable TV	541,897	550,000	550,000	560,000
10.00	51214	Franchise Fee-Towing			150,000	200,000
10.00	51211	Royalty - Crazy Horse Thermal	183,376	150,000	175,000	175,000
		Total Other Taxes	35,376,002	35,750,000	36,495,000	37,370,000
10.00	52001	Animal License	48,519	50,000	60,000	62,000
10.00	52002	Bicycle Licenses	166	500	500	500
10.00	52003	Parking Lot Permits	53,901	55,000	100,000	103,000
10.00	52004	Parking Garage Permits	44,165	45,000	95,000	97,000
10.00	52005	Mechanical Permits	2,080	2,500	2,500	2,500
10.00	52006	Building Permits	1,767,273	1,450,000	1,450,000	1,450,000
10.00	52007	Building Relocation Permits	0	500	500	500
10.00	52008	Plumbing Permits	16,574	19,000	20,000	20,000
10.00	52009	Electrical Permits	11,546	13,000	14,000	14,000
10.00	52010	Encroachment Permits	45,095	50,000	70,000	70,000
10.00	52011	Re-Roofing Permits	111,344	110,000	120,000	120,000
10.00	52012	Building Demolition Permits	1,395	1,000	1,000	1,000
10.00	52014	Regulatory Licenses	11,983	14,000	16,000	16,500
10.00	52016	Garage Sale Permits			12,000	12,300
10.00	52017	Fast Track Permit Fees			5,000	5,000
10.00	52020	Transportation Permit	12,579	25,000	15,000	15,000
		Total Licenses & Permits	2,126,620	1,835,500	1,981,500	1,989,300

FINANCIAL SUMMARIES
Revenue

Account Number		Account Name	02-03 Actual	03-04 Estimate	04-05 Estimate	05-06 Estimate
10.00	53005	Parking Fines - Admin Fee	15,072	20,000	24,000	24,700
10.00	53006	General Code Fines	36,912	30,000	35,000	35,000
10.00	53008	Code Enforcement Violations		1,000	30,000	30,000
10.00	53007	Code Enforcement Recovery Cost	210	500	500	500
		Total Fines & Penalties	52,194	51,500	89,500	90,200
10.00	54001	Investment Earnings	349,906	200,000	150,000	150,000
10.00	54004	Interest on Advances	35,228	29,500	35,000	45,000
10.00	54020	Rental Income	29,753	35,000	35,000	35,000
10.00	54023	Building Lease	38,693	100,000	110,000	115,000
		Total Investment Earnings	453,580	364,500	330,000	345,000
10.00	55102	County Housing - In-Lieu	33,190	30,000	30,000	30,000
10.00	55107	Off-Highway Vehicles	4,136	5,000	5,000	5,000
10.00	55124	Monterey County HAZMAT			100,000	105,000
10.00	55202	Motor Vehicle In-Lieu	9,157,718	7,100,000	1,200,000	1,275,000
10.00	55210	State Highway Maintenance	20,960	20,000	20,000	20,000
10.00	55211	State Mandated Costs				
10.00	55213	CLSB Direct Loan Fund	67,085	40,000	40,000	45,000
10.00	55214	State Public Library Fund	133,639	70,000	70,000	70,000
10.00	55218	Post Training Reimbursement	34,524	50,000	70,000	70,000
10.00	55222	State Fire Reimbursement				
10.00	55245	State Booking Fee Reimb	541,190	541,200	541,200	541,200
10.00	55246	State ERAF Reimb				
10.00	55315	FEMA Admin Reimbursement				
10.00	55316	Federal Fire Reimbursement	24,520			
10.00	55318	SUHS-Two SROs	192,800	205,200	257,900	273,400
10.00	55320	Alisal-Sanborn Park	10,000	20,000		
10.00	55321	Alisal-Steinbeck Park	6,000	8,000	8,000	8,000
10.00	55331	Dept of Justice BVP	189	100	100	100
10.00	55334	Salinas-PAL		92,000		
10.00	55336	School Crossing Guards				
		Total From Other Agencies	10,225,951	8,181,500	2,342,200	2,442,700
10.00	56102	Administrative Service Fees	849,837	900,000	1,100,000	1,100,000
10.00	56103	Sale of Printed Material	23,109	25,000	30,000	30,500
10.00	56104	Bus License App. Fees	23,058	22,000	26,000	26,800
10.00	56105	Bond Issuance Fees	302,778	550,000	25,000	25,000
10.00	56106	Minute/Agenda Sales Fees	0	100	100	100
10.00	56107	Candidate Filing Fees	1,200		1,200	1,200
10.00	56108	Return Check Fees	1,401	1,500	1,800	1,900
10.00	56110	Research Fees	275	500	600	600
10.00	56111	Copying Fees	1,427	2,000	3,000	3,100
10.00	56116	Parade Permit Fees	352	500	600	600
10.00	56115	Airshow Charges	10,934	19,800		
10.00	56118	Map Sales	1,276	1,200	1,500	1,600
10.00	56201	Tentative Map Review Fees	1,464	2,500	4,100	4,200

FINANCIAL SUMMARIES
Revenue

Account Number		Account Name	02-03 Actual	03-04 Estimate	04-05 Estimate	05-06 Estimate
10.00	56203	Minor Subdivision Review Fees	10,568	10,000	16,500	16,900
10.00	56205	General Plan Amendment Fees	10,875	5,000	8,200	8,400
10.00	56208	Rezoning Fees	6,242	5,000	8,200	8,400
10.00	56209	Zoning Appeal Fees	345	1,000	1,600	1,600
10.00	56210	Conditional Use Permit Fees	29,774	40,000	65,000	66,000
10.00	56212	Preliminary Project Review Fees		1,000	1,000	1,000
10.00	56213	Planned Unit Development Fees	13,477	13,000	20,000	20,500
10.00	56216	Environment Assessment Fees	600	1,000	1,500	1,500
10.00	56217	Environment Impact Report Fee	2,530	2,000	3,000	3,100
10.00	56218	Annexation Review Fee	6,375	6,000	10,000	10,300
10.00	56220	Temp Use of Land Review Fees	10,923	10,000	15,000	15,500
10.00	56221	Sign Review Fees	5,487	5,000	8,000	8,200
10.00	56224	Variance Fees	1,200	500	800	800
10.00	56227	Site Plan Review			55,900	57,500
10.00	56228	Planning Inspection Fee			2,100	2,200
10.00	56229	EIR Review Fee			25,000	25,700
10.00	56230	Building Permit Review Fee			34,000	35,000
10.00	56231	Time Extension of Permit Fee			200	200
10.00	56232	Precise & Specific Plan Review Fee			7,500	7,700
10.00	56233	Home Occupation Permits			5,900	6,000
10.00	56301	Bingo Parlor Fees		100	100	100
10.00	56302	Special Police Service Fees	72,872	125,000	125,000	125,000
10.00	56303	Police Accident Report Fees			35,000	36,000
10.00	56304	Police False Alarm Fees	18,366	15,000	18,000	18,500
10.00	56306	Vehicle Inspection Fees	370	1,500	2,000	2,000
10.00	56307	Fingerprint Fees	1,471	2,000	2,400	2,400
10.00	56308	Clearance Letter Fees	10	100	100	100
10.00	56309	Card Room Fees	3,237	7,500	7,500	7,500
10.00	56310	Police Photo Fees	25	100	100	100
10.00	56311	Animal Shelter Fees	36,452	35,000	45,000	46,000
10.00	56312	Noise Regulation Fees	4,500	3,000	3,500	3,500
10.00	56314	Police Record Review Fees	3,080	4,000	5,000	5,000
10.00	56315	D U I Arrest Fees	20,786	20,000	25,000	25,000
10.00	56316	Vehicle Engine Cert Fees	130	500	500	500
10.00	56317	Abandon Vehicle Abatement Fee	545			
10.00	56318	Firearm Fees	1,679	1,500	2,000	2,000
10.00	56319	Booking Fees	2,450	4,000	5,000	5,000
10.00	56320	Towing Release Fees	28,760	30,000	38,000	39,000
10.00	56322	Vehicle Impound Fee	106,260	125,000	150,000	155,000
10.00	56401	Rural Fire Fees	143,945	147,000	150,000	150,000
10.00	56402	Emergency Medical Fees	500	500	500	500
10.00	56403	Fire Protection System Fees	64,557	75,000	80,000	82,000
10.00	56404	State Mandated Inspection Fees	1,100	1,500	1,500	1,500
10.00	56406	Special Fire Permits	59,480	80,000	85,000	87,000
10.00	56407	Structural Fire Report Fees	1,099	1,000	1,000	1,000
10.00	56410	Fire Hazard Inspection Fees	2,062	2,500	2,500	2,500
10.00	56415	Weed Cleaning Fees	11,706	8,000	8,000	8,000

FINANCIAL SUMMARIES
Revenue

Account Number		Account Name	02-03 Actual	03-04 Estimate	04-05 Estimate	05-06 Estimate
10.00	56417	Special Event-Fire	1,600	4,000	4,000	4,000
10.00	56450	Other Fire Fees				
10.00	56501	Building Plan Check Fees	854,099	800,000	800,000	800,000
10.00	56502	Requested Building Insp Fees	10,900	10,000	10,000	10,000
10.00	56503	Reinspection Service Fees	16,282	15,000	15,000	15,000
10.00	56504	Residential Report Fees	55,682	60,000	60,000	60,000
10.00	56505	Microfilm Fee	20,660	20,000	20,000	20,000
10.00	56506	Special Code Inspection	16,442	15,000	15,000	15,000
10.00	56550	Other Building Fees	5,250	15,000	15,000	15,000
10.00	56601	Subdivision Map Check Fees	8,850	25,000	35,000	36,000
10.00	56602	Subdivision Imp Plan Check Fees	2,185	10,000	30,000	30,500
10.00	56603	Subdivision Imp Inspection Fees	46,666	50,000	75,000	76,000
10.00	56612	Special Traffic Marking Fees	8,915	3,000	4,500	5,000
10.00	56620	Routing/Escorting Overload Fees		4,000	5,000	5,100
10.00	56621	Flood Zone Requests Fees			8,000	8,200
10.00	56650	Special Public Works Fees		3,000	4,000	4,100
10.00	56701	Recreational Swimming Fees	51,510	45,000	65,000	66,000
10.00	56702	Swim Lesson Fees	73,416	85,000	100,000	103,000
10.00	56703	Swimming Pool Rental	15,747	15,000	20,000	21,000
10.00	56714	Sherwood Tennis Fees	3,769	3,500	4,000	4,500
10.00	56720	Reserved Picnic Area Fees	31,365	30,000	33,000	34,000
10.00	56721	Stadium Fees	11,875	10,000	11,000	11,500
10.00	56722	Ball Field Fees	9,240	5,000	6,000	6,500
10.00	56725	Adult Sports League Fees	39,563	55,000	60,000	62,000
10.00	56726	Youth Sports League Fees	61,713	85,000	90,000	93,000
10.00	56727	Reimbursable Fee Activities	119,614	225,000	235,000	240,000
10.00	56730	Community Center Rental Fees	135,701	100,000	120,000	125,000
10.00	56731	Community Center Service Fees	5,234	5,000	10,000	11,000
10.00	56732	Other Rec Bldg Rental Fees	10,926	10,000	11,000	11,500
10.00	56733	Box Office Fees	12,319	10,000	12,000	12,500
10.00	56740	Neighborhood Center Rental Fees	6,867	8,000	8,500	8,600
10.00	56742	Recreational Facility Use Fees		100	100	100
10.00	56801	Book Reservation Fees	5,943	6,000	10,000	10,500
10.00	56802	Library Copying Fees		500	500	500
10.00	56804	Film/Video Rental Fees	35	100	100	100
10.00	56807	Overdue Book Fees	36,849	30,000	40,000	41,000
10.00	56808	Lost Books	15,287	16,000	16,000	16,000
10.00	56810	Library - Donations		200	100	100
10.00	56811	Library - Lost Book Processing Fee			7,500	7,700
		Total Fees for Services	3,595,453	4,092,800	4,236,300	4,287,300
10.00	57001	Unclaimed Property		500	500	500
10.00	57002	Surplus Property Sales	27,818	5,000	25,000	25,000
10.00	57003	Land and Building Sale				
10.00	57004	Loss/Damage Reimbursement	10,129	7,500	7,500	7,500
10.00	57042	Fort Ord Reuse Authority Loan	20,000			
10.00	57005	Miscellaneous ABAG Power Refund		350,000		

FINANCIAL SUMMARIES
Revenue

Account Number		Account Name	02-03 Actual	03-04 Estimate	04-05 Estimate	05-06 Estimate
10.00	57005	Miscellaneous Receipts	167,115	90,000	150,000	150,000
		Total Other Revenue	225,062	453,000	183,000	183,000
		Total General Fund	**61,374,683**	**60,738,800**	**62,966,100**	**64,941,100**
Airport Fund						
21.00	54001	Investment Earnings	35,242	25,000	20,000	10,000
21.00	54010	Hangar Rentals	468,939	475,000	475,000	475,000
21.00	54011	Aircraft Parking	2,287	2,500	2,500	2,500
21.00	54012	Building Rentals	146,575	200,000	205,000	205,000
21.00	54013	Ground Leases	100,415	100,000	100,000	100,000
21.00	54014	Fuel Fees	20,050	25,000	30,000	30,000
21.00	54015	Use Permits	542	500	500	500
21.00	54017	Flight Fees	5,479	5,000	5,500	5,500
21.00	56115	Airshow Fees	2,092	2,000	2,000	2,000
21.00	56120	Rental Income	132,891	100,000	100,000	100,000
21.00	57004	Insurance Reimbursements	85,729			
21.00	57005	Miscellaneous Receipts	15,554	30,000	25,000	25,000
		Total Airport Fund	**1,015,795**	**965,000**	**965,500**	**955,500**
Industrial Waste Fund						
22.00	54001	Investment Earnings	13,395	15,000	25,000	25,000
22.00	56606	Industrial Waste Fees	1,238,316	1,500,000	1,500,000	1,500,000
22.00	57005	Miscellaneous Receipts	44,513	11,800		
22.00	57020	Bond Proceeds				
		Total Industrial Waste Fund	**1,296,224**	**1,526,800**	**1,525,000**	**1,525,000**
Golf Courses Fund						
23.20	54001	Investment Earnings	18,770	15,000	18,500	18,500
23.20	56710	Fairways Green Fees	862,859	800,000	940,900	975,000
23.20	56711	Fairways Concessions	2,407	12,000	12,000	12,000
23.20	56716	Fairways Driving Range	73,385	65,000	77,000	80,000
23.20	56717	Fairways Golf Carts	169,294	170,000	195,600	205,400
23.20	56718	Fairways Lessons	2,169	7,000	10,000	12,000
23.20	56719	Fairways Merchandise Sales	16,004	70,000	75,000	80,000
23.20	57005	Miscellaneous Receipts	658	200	200	200
23.30	54001	Investment Earnings	31,865	31,400	31,400	31,400
23.30	54024	First Tee Lease			479,100	575,000
23.30	56712	Twin Creeks Greens Fees	398,704	400,000	77,500	
23.30	56713	Twin Creeks Concessions	3,068	12,000	2,000	
23.30	56716	Twin Creeks Driving Range	187,295	180,000	35,000	
23.30	56717	Twin Creeks Golf Cart	56,001	55,000	10,400	
23.30	56718	Twin Creeks Lessons	1,890	13,000	2,500	
23.30	56719	Twin Creeks Merchandise Sales	11,938	60,000	1,000	
23.30	57005	Miscellaneous Receipts		200		
		Total Golf Course Fund	**1,836,307**	**1,890,800**	**1,968,100**	**1,989,500**

FINANCIAL SUMMARIES
Revenue

Account Number		Account Name	02-03 Actual	03-04 Estimate	04-05 Estimate	05-06 Estimate
Emergency Medical Services Fund						
24.00	55118	CSA 74 Funds	18,000	18,000	18,000	18,000
		Total EMS Fund	**18,000**	**18,000**	**18,000**	**18,000**
Asset Seizure Fund						
25.00	54001	Investment Earnings	5,953	3,000	3,500	2,500
25.00	55219	State Seizure Reimbursement	88,842	22,000	30,000	35,000
25.00	55309	Federal Seizure Reimbursement		1,000	1,000	1,000
25.00	57002	Surplus Property		1,000	1,000	1,000
		Total Asset Seizure Fund	**94,795**	**27,000**	**35,500**	**39,500**
Maintenance Districts Fund						
26.05	56012	Administrative Fees	51,940	54,600	55,600	55,600
26.10	54001	Investment Earnings	1,713	1,500	750	1,500
26.10	57110	Woodside	27,480	25,000	25,000	25,000
26.11	54001	Investment Earnings	1	1,000	500	
26.11	57005	Miscellaneous Receipts				
26.11	57111	Downtown Mall	24,884	12,000		114,200
26.11	58060	SRA Contribution	5,500	3,000		
26.11	58071	City Contribution	60,000	30,000		
26.12	54001	Investment Earnings	428	500	300	500
26.12	57112	Airport Business Park	15,164	14,300	14,300	14,300
26.12	58072	Airport Contribution	900	900	900	900
26.13	54001	Investment Earnings	433	500	500	500
26.13	57113	N/E Landscape	434,149	437,500	442,500	442,500
26.14	54001	Investment Earnings	491	500	250	500
26.14	57114	Harden Ranch	141,756	144,300	144,400	144,400
26.15	54001	Investment Earnings	2,185	2,000	2,000	2,000
26.15	57115	Vista Nueva	25,186	25,500	26,700	26,700
26.16	54001	Investment Earnings	889	1,000	750	1,000
26.16	57116	Mira Monte	90,351	91,400	91,700	91,700
		Total Maintenance District Fund	**883,450**	**845,500**	**806,150**	**921,300**
Sanitary Sewer Fund						
27.00	54001	Investment Earnings	339,483	225,000	200,000	150,000
27.00	56607	Sewer Service Fees	2,080,030	2,100,000	2,100,000	2,100,000
		Total Sewer Fund	**2,419,513**	**2,325,000**	**2,300,000**	**2,250,000**
Tax-Local Public Safety Fund						
28.10	51212	City of Salinas SB172	364,475	370,000	375,000	380,000
28.15	55240	Office of Traffic Safety-DUI Grant		120,000		
28.15	55243	State Traffic Grant	100,049			
28.26	55249	State Police CLEEP	39,583			
28.35	55117	Monterey County RAN	69,977	356,500	73,400	78,600
28.50	54001	Investment Earnings	2,399	1,000		
28.50	55239	Supp Law Enforcement (AB 3229)	294,768	223,900	200,000	200,000
28.55	57005	Police Capital Fund (SPOA Overpayment)		30,000	100,000	100,000
28.60	54001	Investment Earnings	856	500	500	500

FINANCIAL SUMMARIES
Revenue

Account Number		Account Name	02-03 Actual	03-04 Estimate	04-05 Estimate	05-06 Estimate
28.60	55329	COPS More Capital				
28.65	55327	COPS More 2000	68,288			
28.66	55327	COPS More 2001		465,600		
28.70	54001	Investment Earnings	3,965	100	100	100
28.70	55330	Federal BJA	263,513	207,700	200,000	200,000
28.80	53331	Supp Law Enforcement (AB 3229)				
28.90	55242	COPS-SRO	75,803			
28.95	55309	Federal Seizure Reimbursement	35,850			
		Total Sales Tax-Local Public Safety Fund	**1,319,526**	**1,775,300**	**949,000**	**959,200**
Block Grant Fund						
29.10	55306	Block Grant	1,672,033	6,480,700	3,770,000	3,100,000
29.10	55307	CHISPA Loan Repayments	11,958			
29.10	57005	Miscellaneous Receipts		1,500		
29.10	57008	Housing Rehab Revolving Loans	695,615	900,000	600,000	500,000
29.20	54001	Investment Earnings	1,713	2,500	1,300	1,300
29.20	55308	HUD Rental Rehab (20)				
29.30	55323	HOME Inv Partnership (HUD)	594,367	3,570,400	1,036,900	1,100,000
29.30	57008	Housing Rehab Revolving Loans	699,351	900,000	650,000	650,000
29.35	55337	American Dream Down payment Initiative			84,250	84,250
29.40	55324	HUD-Emergency Shelter Grant	100,166	142,600	112,700	112,700
29.50	57008	State HOME Revolving Loans	94,768	75,000	25,000	25,000
		Total Block Grant Fund	**3,869,971**	**12,072,700**	**6,280,150**	**5,573,250**
Storm Sewer (NPDES) Fund						
30.00	54001	Investment Earnings	33,014	20,000	20,000	20,000
30.00	56611	Street Sweeping Fees	425,855	425,000	440,000	455,000
30.00	56660	Storm Sewer Utility Fee	23,602	3,000		1,300,000
		Total Storm Sewer (NPDES) Fund	**482,471**	**448,000**	**460,000**	**1,775,000**
Crazy Horse Landfill Fund						
31.00	54001	Investment Earnings	59,645			
31.00	54007	Installment Sale	3,474,209			
31.00	54007	Installment Sale	701,243	385,100	385,100	385,100
		Total Crazy Horse Landfill Fund	**4,235,097**	**385,100**	**385,100**	**385,100**
Development Fees Fund						
32.10	54001	Investment Earnings-Sewers	76,992	60,000	25,000	25,000
32.10	56652	Sanitary Sewer Impact Fees	271,288	225,000	200,000	200,000
32.10	56653	Storm Sewer Impact Fees	321,835	300,000	225,000	225,000
32.11	54001	Investment Earnings-Parks	43,562	30,000	15,000	15,000
32.11	56654	Park Fee	336,038	350,000	275,000	275,000
32.12	54001	Investment Earnings	20,233	15,000	15,000	15,000
32.12	56659	Library Fee	37,583	5,000	60,000	60,000
32.13	54001	Investment Earnings-Trees	396	100	500	500
32.13	56651	Street Tree Fees	7,290	10,000	10,000	10,000
32.14	54001	Investment Earnings-Annex	9,788	6,500	7,000	7,000

FINANCIAL SUMMARIES
Revenue

Account Number		Account Name	02-03 Actual	03-04 Estimate	04-05 Estimate	05-06 Estimate
32.14	56658	Annexation Impact Fees	13,765	20,000	10,000	10,000
32.15	54001	Investment Earnings-Traffic	205,209	150,000	75,000	100,000
32.15	56655	Traffic Impact Fees	728,298	1,000,000	800,000	800,000
		Total Development Fees	**2,072,277**	**2,171,600**	**1,717,500**	**1,742,500**
Special Gas Tax Impvts Fund						
33.10	54001	Investment Earnings	81,881	50,000	25,000	25,000
33.10	54020	Rental Income	136,644	135,000	135,000	135,000
33.10	55204	State Gas Tax - 2107	1,283,563	1,300,000	1,325,000	1,350,000
33.10	55206	State Gas Tax - 2107.5	10,000	10,000	10,000	10,000
33.10	57005	Miscellaneous Receipts				
33.10	57003	Land Sale (Westridge)		150,000		
33.20	55203	State Gas Tax - 2106	408,231	400,000	425,000	450,000
33.40	55226	State Gas Tax - 2105 (P-ill)	968,154	975,000	1,000,000	1,025,000
		Total Gas Tax Impvt Fund	**2,888,473**	**3,020,000**	**2,920,000**	**2,995,000**
Traffic Safety						
34.00	53001	Vehicle Code Fines	430,020	400,000	400,000	425,000
34.00	53002	Parking Fines	232,730	225,000	275,000	275,000
		Total Traffic Safety Fund	**662,750**	**625,000**	**675,000**	**700,000**
Vehicle Abatement Fund						
35.00	55234	Abandoned Vehicle Abatement	109,229	105,000	110,000	115,000
		Total Vehicle Abatement Fund	**109,229**	**105,000**	**110,000**	**115,000**
Recreation Parks Fund						
36.00	54020	Rental Income	13,223	12,500	12,500	12,500
		Total Recreation Parks Fund	**13,223**	**12,500**	**12,500**	**12,500**
Special Aviation Fund						
37.10	55209	California Aid to Airports	112,665	52,200	10,000	10,000
37.20	54001	Investment Earnings	33,009	30,000	30,000	30,000
37.20	55301	Federal Aid - Airport	263,970	3,551,400	3,853,200	2,837,900
		Total Special Aviation Fund	**409,644**	**3,633,600**	**3,893,200**	**2,877,900**
Special Construction Assist Fund						
38.20	55201	Calif State Bond Act-Pool	192,650	1,435,400	11,600	
38.20	55220	Other State Aid	418,998	100,000		
38.20	55220	State Bike (AB 2766) Grant		243,600	295,000	
38.20	55220	State Bicycle Transportation Acct (BTA)		200,000	125,000	
38.20	55220	State Safe Routes Grant (9113)		221,500		
38.20	55220	State Prop 12-Play Equipment		1,222,000		
38.20	55220	State Prop 12-Lower Natividad		400,000		
38.20	55220	State Prop 117-ITC Parking Structure			3,000,000	
38.20	55220	HCD and CalTrans Zoning Grants	50,000	364,000		
38.20	55220	State Prop 10 EDD Building		1,100,400		
38.20	55220	CMAQ Funds-Abbott St Resurfacing	947,085	607,900		
38.20	55220	Air District Grants		50,000		

FINANCIAL SUMMARIES
Revenue

Account Number		Account Name	02-03 Actual	03-04 Estimate	04-05 Estimate	05-06 Estimate
38.20	55220	California Energy Commission		14,700		
38.20	55224	Office Emergency Services				
38.20	55250	Traffic Congestion Relief 2928	331,467	110,000		
38.20	55253	Pedestrian Safety Program		180,000		
38.20	55257	State Tank Fund-Monterey St Parking		500,000		
38.20	55310	EDA Grant-Monterey St. Parking		2,000,000		
38.20	55310	Other Federal Grants	60,927			
38.20	55310	Other Federal Grants-Pool		970,000	320,500	
38.20	55313	FEMA		193,200		
38.20	55322	Regional Surface Transportation	1,494,285			
38.20	55333	Federal TEA	21,987			
38.20	55525	Other State/Federal Grants		350,000	330,000	2,300,000
38.30	54001	Investment Earnings-1997 Crazy Horse	90,667	45,000	45,000	45,000
38.30	54001	Investment Earnings-2004 Parking Structure		40,000	50,000	0
38.30	55110	Developers Contributions	42,281	10,000		900,000
38.30	55110	Developers Contributions-Future Growth		462,000	875,000	165,000
38.30	57009	Donations-Railroad Historic Display				340,000
38.30	55111	Construction Assistance Others	76,253	79,400		
38.30	55119	Steinbeck Foundation Note		24,400	24,300	23,200
38.30	51111	Salinas Valley Aquatics-Pool		3,721,100		
38.30	57020	Bond Proceeds-Monterey St Parking		16,644,500		
38.30	57004	Insurance Reimb-65 W Alisal Bldg		1,600,000		
38.50	55104	County Sales Tax (TDA)				
		Total Construction Assist Fund	**3,726,600**	**32,889,100**	**5,076,400**	**3,773,200**
Business Surcharge Funds						
39.00	57031	Old town Business Imp Dist Assessment	71,262	72,600	70,000	70,000
39.00	58060	SRA Contribution-Oldtown	50,000	50,000	50,000	50,000
39.20	57031	Salinas United Business Imp Dist Assessment			100,000	100,000
39.20	58060	SRA Contribution-SUBA		50,000	50,000	50,000
		Total Downtown Surcharge Fund	**121,262**	**172,600**	**270,000**	**270,000**
Debt Service Fund						
40.12	54001	Investment Earnings-Crazy Horse	50,609	47,000	46,900	47,000
40.14	54001	Investment Earnings-Animal Shelter	4,846	4,300	4,300	4,300
40.15	54001	Investment Earnings-Parking Structure		35,000	79,100	70,300
40.15	54009	Capitalized Interest-Parking Structure				
40.17	54001	Investment Earnings-Steinbeck	7,885	9,500	9,500	9,500
40.17	54008	Steinbeck Lease	147,718	178,900	177,700	176,400
40.17	57005	Miscellaneous Receipts-Steinbeck				
40.17	57020	Bond Proceeds (Steinbeck COP)				
		Total Debt Service Fund	**211,058**	**274,700**	**317,500**	**307,500**
Internal Service Fund						
50.05	56012	Administrative Fees	225,000	230,000	260,000	300,000
50.08	57102	Miscellaneous Insurances	486,369	465,000	540,000	610,000

FINANCIAL SUMMARIES
Revenue

Account Number		Account Name	02-03 Actual	03-04 Estimate	04-05 Estimate	05-06 Estimate
50.10	57014	Health Ins - Reimbursement	349,683	0	0	0
50.11	54001	Investment Earnings	123,812	90,000	75,000	65,000
50.11	57026	Workers Comp - Premium	3,622,298	3,085,300	3,516,200	3,841,100
50.11	57027	Workers Comp - Reimbursement	197,203	400,000	50,000	50,000
50.12	54001	Investment Earnings	53,582	35,000	35,000	30,000
50.12	57035	Liability Insurance	475,000	475,000	475,000	475,000
50.12	57102	Miscellaneous Insurances	9,809	2,000	2,000	2,000
		Total Internal Service Fund	**5,542,756**	**4,782,300**	**4,953,200**	**5,373,100**
Hitchcock Road Water System						
51.00	55127	MRWPCA		34,000	8,500	8,500
51.00	55128	Monterey County Animal Shelter		100,000	25,000	25,000
51.00	55129	City of Salinas Industrial Waste System		12,000	3,000	3,000
51.00	55130	City of Salinas Animal Shelter		54,000	13,500	13,500
		Total Assessment District Fund	**0**	**200,000**	**50,000**	**50,000**
Grant Fund						
61.38	55332	MCC & FC Early Intervention	95,712	63,210		
61.50	58006	Rec Park After School Grant		113,700		
61.55	58006	Safe Schools/Healthy Students	565,563	49,300		
61.55	55251	Safe Community Policing-SRO		51,000		
61.59	58006	CalWorks Literacy Fund	125,726	3,000		
61.60	55230	Literacy Program-State	54,783	59,400	50,000	50,000
61.60	57017	Literacy Program-Contribution		1,000	1,000	1,000
61.61	58006	Petsmart Grant	21,000			
61.67	55126	Monterey Air District	25,998			
61.67	58049	Van Pool Employee Contributions	2,670	5,280		
61.73	58063	Monterey County Young Families	2,000			
61.74	58063	Monterey County Healthy Start	14,613	15,772		
61.76	58067	CLSA Families for Literacy	20,840	16,464		
61.81	55113	Monterey Co Soc Service-Sr Meals	5,000	5,000		
61.84	55331	State DOJ CIBRS Grant	76,031	123,592		
61.87	58031	AUSHD-Region M Grant		66,240		
61.88	58006	Weed & Seed		275,000		
61.88	58076	OJP-Weed & Seed	216,949	56,959		
61.92	58006	CA Beverage Container Recycling	44,400	86,242		
61.93	58006	CDE Project Care				
61.94	58006	OJP Domestic Preparedness	17,653			
		Total Grant Fund	**1,288,938**	**991,159**	**51,000**	**51,000**
Deferred Comp & Retirement Administration						
65.05	57190	Trust Deed Fee			67,500	70,500
		Total Assessment District Fund	**0**	**0**	**67,500**	**70,500**
Assessment Districts Fund						
70.10	54001	Investment Earnings	75,648	65,000	16,000	6,000
70.10	57005	Miscellaneous Deposits	1,161			

FINANCIAL SUMMARIES
Revenue

Account Number		Account Name	02-03 Actual	03-04 Estimate	04-05 Estimate	05-06 Estimate
70.10	57010	Water Facilities Contract	28,508			
70.10	57021	Assessment Dist Cash & Bonds				427,500
		Total Assessment District Fund	**105,317**	**65,000**	**16,000**	**433,500**
Assessment District Debt Service Fund						
70.05	56012	Administrative Fees	43,767	75,000	75,000	75,000
70.05	56604	Redistribution Fees	68,867	25,000	25,000	25,000
70.20	57021	Assessment Dist. Cash & Bonds	15,821,504			
70.20	57023	Assessment District Bond Calls	399,144	170,000	500,000	500,000
70.20	57024	Assessment Dist Taxes	4,586,146	4,385,000	4,386,200	3,451,200
70.30	54001	Investment Earnings	99,606	60,000	50,000	50,000
70.30	57022	Assessment Dist Bond Reserve	914,630			
		Total Assess Dist Debt Service	**21,933,664**	**4,715,000**	**5,036,200**	**4,101,200**
Central City Revitalization Fund						
92.10	54001	Investment Earnings	5,226	5,000	5,000	5,000
92.10	54021	Salinas Women's Club Rent Fee		500	500	500
92.10	57005	Miscellaneous Receipts	21,472	10,000	10,000	10,000
92.10	57010	Water Facilities Contract	23,000			
92.10	57019	Seismic Loan Payments	12,567	70,000	10,000	10,000
92.20	51110	Tax Increments	2,267,194	2,375,000	2,450,000	2,500,000
92.20	54001	Investment Earnings		75,000	75,000	75,000
92.20	57005	Miscellaneous Receipts				
92.40	54001	Investment Earnings	72,167	45,000	45,000	45,000
92.40	57008	Housing Rehab Loans	124,788	100,000	100,000	100,000
		Total Central City Fund	**2,526,414**	**2,680,500**	**2,695,500**	**2,745,500**
Sunset Avenue Redevelopment Fund						
93.10	57005	Miscellaneous Receipts		500	500	500
93.20	51110	Tax Increments	1,546,591	1,600,000	1,650,000	1,700,000
93.20	54001	Investment Earnings	28,927	20,000	20,000	20,000
93.40	54001	Investment Earnings	44,248	10,000	10,000	10,000
93.40	57005	Miscellaneous Receipts		5,000	0	0
93.40	57008	Housing Rehab Loans	150,445	60,000	50,000	50,000
93.40	57032	La Casa Refunding		737,700	0	0
		Total Sunset Avenue Fund	**1,770,211**	**2,433,200**	**1,730,500**	**1,780,500**
TOTAL REVENUE ALL FUNDS			**122,227,648**	**141,789,259**	**108,250,600**	**108,731,350**

(This page intentionally left blank)

FINANCIAL POLICIES

Adopted by the Salinas City Council on December 10, 1991, Resolution Number 14343 (N.C.S.) and amended on June 21, 1994, Resolution Number 15193 (N.C.S.) and adopted each year with the adoption of the annual budget.

I. ACCOUNTING POLICIES

A. Accounting Standards

1. The City's accounting systems and procedures will comply with Generally Accepted Accounting Principles (GAAP) and standards promulgated by the Financial Accounting Standards Board (FASB) and the Governmental Accounting Standards Board (GASB) to the extent necessary to achieve an unqualified audit opinion and adequate internal controls.

2. The City will prepare regular monthly, a mid-year, and an annual financial report to present a summary of financial performance and position.

3. The City will provide full disclosure in the annual financial report and debt representations.

4. The City's budgetary system will be integrated and compatible with the accounting system and the City's budget will be prepared on a basis in conformance with Generally Accepted Accounting Principles (GAAP).

II. RESERVE POLICIES

A. Adequate reserves shall be maintained for all known liabilities, including payable employee leave balances, workers' compensation, and self-insured retention limits.

B. Adequate reserves shall be maintained for all lease purchases. For each lease purchase, the City will make a down payment equal to one annual payment from current revenues. The balance of the lease purchase obligation shall be fully reserved.

C. The City will endeavor to maintain an operating reserve equal to five percent of the General Fund Operating Budget to cover cash flow requirements and normal variances in revenue and expenditure estimates.

D. The City will endeavor to maintain a reserve equal to twenty-five percent of the future City financed Capital Projects scheduled in the four out-years of the Six-Year Capital Improvement Program to cover variances in project revenue and expenditures.

E. The City will endeavor to maintain reserves in the Enterprise Funds equal to twenty-five percent of the budgets.

1. The City will endeavor to maintain a reserve in the Sewer Enterprise Fund equal to the larger of twenty-five percent of debt service on the 1998 Sewer System Revenue Bonds or twenty-five percent of the sewer operating budget. This reserve will be in addition to the debt service reserve required in the bond documents.

F. The City will endeavor to maintain reserves in the Maintenance Districts equal to fifty percent of the budgets.

G. Reserve requirements will be reviewed annually and may be increased or decreased, or adjusted by an amount necessary to meet future identified, one-time, and specific expenditures requiring the

accumulation of funds over a given period.

H. General Fund Year-end carryover balances shall be allocated to reserves in the following priority order until all desirable reserve levels are achieved. The Council may decide, on an exception basis, to use the carry over balances to offset revenue shortfalls that result from State and County budgetary actions.

1. Insurance reserves.

2. Operating Budget reserve.

3. Capital Improvement Program reserve.

III. ADMINISTRATIVE FEES POLICIES

A. An administrative fee for the provision of administration and/or policy direction, shall be charged by the City to the following activities.

1. Redevelopment Agency

2. All enterprise operations

3. All maintenance districts

4. Community Development Block Grant Program

5. The Six-Year Capital Improvement Program

B. The administrative fee charged by the City shall be based on the actual expenditures of the various activities and shall be recorded during June of each year or during the closeout of each completed Capital Improvement Project.

C. The administrative fee charged to individual multi-year projects in the Capital Improvement Program shall not exceed $50,000 annually.

D. The administrative fee shall be expressed as a percentage. The fee shall be reviewed and adjusted, as appropriate, on an annual basis during the budget approval process.

IV. REVENUE POLICIES

A. Maintenance of Revenues

1. The City will attempt to maintain a diversified and stable revenue base to shelter it from short-term fluctuations in any one revenue source.

2. The City will promote growth in its revenue base through economic development programs, which maintain and enhance a vigorous local economy.

3. The City will seek to supplement its revenue base, through the identification of and application for State and Federal grant funds which will support identified needs.

4. One-time revenues shall be applied to one-time expenditures.

B. User Fees and Rates

1. The City will recover the costs of services providing a benefit to users through the imposition of user fees and charges.

2. The City will establish all user fees and charges at a level related to the direct and indirect costs of providing services and the degree of public versus private benefit.

3. The City will biennially recalculate the full costs of activities supported by user fees and rates to identify the impact of inflation and other cost increases.

4. The City will set user fees and rates for each enterprise fund (e.g. airport, golf courses, landfill, industrial waste), at a level which fully supports the total direct, indirect, and capital costs of the activity.

C. Revenue Collection

1. The City will take all cost-effective actions available to collect revenues.

2. The City will grant use fee waivers and/or debt forgiveness only under the following conditions:

   a. All requests will be approved or disapproved by Council on a case-by-case basis.

   b. Each request will be individually considered and Council action will be by resolution.

3. The City will not grant development and permit fee waivers.

D. Interest Earnings

1. The City will assign interest earnings to the General Fund unless specifically prohibited by State or Federal laws or by other regulations, covenants or agreements, with the exception that the City will assign interest earned by enterprise funds to those funds.

2. Investment policies shall be reviewed annually by the City Council.

V. OPERATING BUDGET POLICIES

A. Budget Format

1. The budget shall provide a complete financial plan of all City funds, agencies and activities for the ensuing fiscal year and shall be in such form as the City Manager deems desirable or that the Council may require.

2. The budget shall begin with a clear general summary of its contents; shall show in detail all estimated revenues of all City funds; all carry-over fund balances and reserves; and all proposed expenditures, including debt service, for the ensuing fiscal year.

3. The total of proposed expenditures shall not exceed the total of estimated revenues plus the unappropriated fund balance, exclusive of reserves, for any fund.

4. The budget will be organized on a program/service level format.

5. The budget development process will include the identification and evaluation of policy options for increasing and decreasing service levels.

6. A two-year budget may be substituted for the required annual budget, in which case the budget shall be prepared and presented in two annual increments.

B. Estimated Revenues

1. The City will annually update its revenue forecast to enhance the budgetary decision-making process.

2. In its budget projections, the City will attempt to match current expense to current revenue. If it becomes apparent that revenue shortfalls will create a deficit, efforts will be made first to reduce the deficiency through budgetary reductions.

3. If appropriate reductions are insufficient, the Council may decide, on an exception basis, to use an appropriate existing reserve, which is in excess of minimum reserve requirements.

C. Appropriations

1. In evaluating the level of appropriations for program enhancements, or reductions, the City will apply the following principles in the priority order given:

   a. Essential services, which provide for the health and safety of residents, including but not limited to police, fire, street maintenance, and sewer and storm drainage will be funded to maintain current dollar levels.

   b. The budget will provide for adequate ongoing maintenance of facilities and equipment.

   c. Appropriations for program enhancements or reductions will be evaluated on a case-by-case basis rather than across the board.

   d. When reductions in personnel are necessary to reduce expenditures, they shall be consistent with the City Council's established service level priorities and, when possible, shall be accomplished through normal attrition.

   e. Programs, which are self-supported by special revenues or fees, shall be separately evaluated.

2. Prior to the City Council making any supplemental appropriation, the City Manager or Finance Director shall certify that funds in excess of those estimated in the budget are available for appropriation. Any such supplemental appropriations shall be made for the fiscal year by Council action up to the amount of any excess.

3. Appropriations may be reduced any time during the fiscal year by the City Council upon recommendation of the City Manager. When appropriation reductions are recommended, the City Manager shall provide specific recommendations to the Council, indicating the estimated amount of the reduction, any remedial actions taken, and recommendations as to any other steps to be taken.

4. The City Manager may transfer appropriations between departments and Department Directors may transfer appropriations between programs and accounts within their individual departments and divisions, but only the Council by resolution may appropriate funds from reserves or fund balances.

5. All appropriations, except for Capital Improvement Program appropriations, shall lapse at the end of the fiscal year to the extent that they have not been expended or encumbered. An appropriation in the Capital Improvement Program shall continue in force until expended, revised, or cancelled.

6. The City will endeavor to budget an appropriated contingency account in the Non-Departmental operating budget equal to one percent of the total General Fund Operating Budget to meet changing operational requirements during the fiscal year.

VI. CAPITAL IMPROVEMENT PROGRAM POLICIES

A. Capital Planning Period

1. The City will budget all capital improvements in accordance with an adopted Capital Improvement Program.

2. The City's long-range capital planning period shall be a minimum of six years or longer where appropriate.

3. The Six-Year Capital Improvement Program will be reviewed and approved every two years. It will include balanced budgets for the first two years and a listing of all projects for the last four years. Appropriations will be approved annually.

4. The City's annual Capital Improvement Program will be reviewed and preliminarily approved by Council in advance of reviewing/approving the City's Operating Budget.

5. The City's Capital Improvement Program will be in conformance with and support the City's major planning documents: the General Plan, Project Specific Plans, and City-wide Master Plans for related infrastructure improvements.

6. Master plans for major infrastructure and utility improvements will be prepared with a 10 or 20 year planning horizon when appropriate.

B. Capital Project Priorities

1. The City will evaluate each proposed capital project against the following criteria:

   a. Linkage with community needs as identified in the City's planning documents.

   b. A cost/benefit analysis, identifying all economic or financial impacts of the project.

   c. Identification of available, funding resources.

2. The City will develop its capital improvement program with funding priorities in the following order:

   a. Projects which maintain and preserve, existing facilities.

b. Projects which replace existing facilities, that can no longer be maintained.

c. Projects which provide new and expanded services to the community.

C. Capital Project Management

1. The City will fund and manage its capital projects in a phased approach. The project phases will become a framework for appropriate decision points and reporting. The phasing will consist of:

   a. Conceptual/schematic proposal
   b. Preliminary design and cost estimate
   c. Engineering and final design
   d. Bid administration
   e. Acquisition/construction
   f. Project closeout

2. Each CIP project will have a project manager who will prepare the project proposal, ensure that required phases are completed on schedule, authorize all project expenditures, ensure that all regulations and laws are observed, periodically report project status and track project expenditures.

VII. DEBT POLICIES

A. Use

1. Tax and revenue anticipation borrowing shall be consistent with state and federal laws and regulations.

2. The issuance of long-term debt will be only for:

   a. The acquisition of land, capital improvements, improvements or equipment, when the useful life of the acquired asset will exceed the term of the debt.

   b. The creation of contractually required reserves.

   c. The payment of judicial awards or settlements or the establishment of actuarial reserves to pay such awards.

3. Debt financing will not be considered appropriate for current operating, maintenance expenses, or for any recurring purposes.

B. Conditions

1. The City may use long-term debt to finance major equipment acquisition, a capital project or reserve only if it is established through a cost/benefit analysis that the financial and community benefits of the financing exceed the financing costs. Benefits would include, but not be limited to, the following:

   a. Present value benefit: The current cost plus the financing cost is less than the future cost of the project.

   b. Maintenance value benefit: The financing cost is less than the maintenance cost of deferring

the project.

c. Equity benefit: Financing provides a method of spreading the cost of a facility back to the users of the facility over time.

d. Community benefit: Debt financing of the project enables the City to meet an immediate community need.

2. Debt financing will be used only when project revenues or other identified revenue sources are sufficient to service the debt.

3. On all debt financed City projects, the City will make a down payment equal to one year's debt service from current revenues.
4. The City will periodically establish industry standard, bond debt ratios to assess maximum debt carrying capacity and will apply these ratios to each proposed debt issue.

5. When the City obtains debt financing on behalf of or benefiting a third party (as with assessment districts) such debt will be issued in conformance with existing City priorities and policies without contingent liability of the City and with all costs of issuance and administration fully reimbursed.

C. Methods

1. The City's preference is to issue fixed-rate, long-term debt with level debt service, but variable rate debt or other debt service structure may be considered if an economic advantage is identified for a particular project.

2. Bond proceeds, for debt service, will be held by an independent bank acting as trustee or paying agent.

3. The City's minimum bond rating objective for all debt issues is a Moody's and Standard & Poor's rating of A (upper medium grade). Credit enhancements will be used to achieve higher ratings when there is an economic benefit.

4. The City may retain the following contract advisors for the issuance of debt:

a. Financial Advisor - To be selected, when appropriate, by negotiation to provide financial analysis and advice related to the feasibility and structure of the proposed debt.

b. Bond Counsel - To be selected by negotiation for each debt issue.

c. Underwriters - To be selected by negotiation or competitive bid for each bond issue based upon the proposed structure for each issue.

VIII. ASSESSMENT AND MELLO-ROOS COMMUNITY FACILITIES DISTRICT FINANCING POLICIES

A. Formation

1. Assessment districts (AD's) or Mello-Roos Community Facilities districts (CFD's) financing may be made available by the City for those public improvements within a development or project area that either create extraordinary public benefit, and/or require public improvements that cannot be funded without substantial financial hardship to the property owner.

a. The City shall make the determination as to whether a proposed district shall proceed under the provisions of the Mello-Roos Community Facilities Act or other appropriate assessment district laws, and whether the district will be a construction or acquisition district.

2. New development projects must be consistent with the City's General Plan and have secured appropriate land use approvals from the City and all other agencies having jurisdiction to allow all proposed development of the project area.

3. Unless waived by the City Council, the City will require, for each new development project, a study conducted by an independent, recognized expert in real estate to appraise the property proposed to be included in the assessment district. The appraisal shall take into account the public improvements, which will be financed by the assessment district. The appraisal methodology shall be subject to the approval of the City. This study shall be paid for by the developer, but shall be commissioned by the City and shall be done for the City.

4. An absorption study of new development projects may be required for public financing. The absorption study shall be used as a basis for verification that sufficient revenues can be produced to service the debt and to determine whether public financing is appropriate given the timing of development.

5. Where the City provides AD or CFD financing for new development projects, and the City deems it appropriate, the City may enter into a development or similar agreement with the owners of the project.

6. The City Council shall select the assessment engineer, appraiser, bond counsel, underwriter, financial advisor, special tax consultant and other professionals and consultants as it deems appropriate. The City Council's policy is for the developer to pay all of the City's costs associated with the formation and administration of assessment districts.

   a. An advance deposit is required, in those instances, where a proposed district is initiated by a party or parties other than the City.

7. Any development agreement associated with the use of public financing shall be approved by the City Council prior to the issuance of debt. Any modifications to the development agreement proposed subsequent to the issuance of debt will be considered only if the modification would benefit the City and not impair the outstanding debt obligations. Approval of any modifications requested by the developer shall be at the sole discretion of the City Council.

8. The City allows for the formation of acquisition districts. The City shall make the final determination as to which public improvements and to what extent such improvements are eligible for financing through acquisition. An acquisition agreement between the City and applicant/developer shall be required and approved by the City Council prior to the sale of bonds.

B. Financing

1. The amount of AD or CFD bonds issued for any project shall not be greater than one-third of the appraised value of the improved property as determined by the independent real estate valuation expert, except when credit enhancements are provided and/or when the improvements are of extraordinary public benefit.

2. Unless specifically exempted by the City Council, residential projects using assessment district financing shall be required to pay off the outstanding assessments as part of the first sale escrow

of each completed (ready-for occupancy) residential property to the first purchaser of such property.

3. The resolution of intention to form an AD or CFD shall contain a statement that the City will not obligate itself to advance available funds from the City treasury to cure any deficiency which may occur in the bond redemption fund.

4. Each bond issue shall be structured to adequately protect bond-owners and to protect the bonding capacity and credit rating of the City. The structure shall include a foreclosure covenant that permits the City to foreclose any deficiency. The structure may also include some combination of credit enhancement, special reserve funds or deposits.

5. Unless waived by the City Council the term of the bonds shall not exceed twenty-five (25) years.

6. The AD or CFD lien shall be fully disclosed in compliance with applicable statutory requirements. For developer-constructed facilities, the developer will prepare and obtain approval from the City of a statement and report notifying any prospective property owners of existing or proposed special assessments or taxes on the property. This disclosure statement shall be issued to and signed by the prospective buyer prior to any commitment by the buyer to purchase the property. The City, in its sole discretion, may require additional property owner notification if the City deems that such notification will help make subsequent property owners aware of future liens.

7. All statements and materials related to the sale of AD or CFD bonds shall emphasize and state that none of the faith, credit, and taxing power of the City is pledged to the repayment of the bonds. The City is not obligated to replenish the reserve fund from revenue sources other than annual assessments or special taxes, or proceeds from foreclosure proceedings.

8. A reserve fund will be required in each AD or CFD bond issue. The reserve fund shall be of a size sufficient to provide adequate security against default and in a size that is deemed vital to bond marketing and of such a size as not to violate applicable federal tax law requirements.

9. The calculation of assessment prepayments and reserve fund credits shall be as follows:

   a. Each assessment prepayment will be computed and collected by the City of Salinas using part 11.1 of Division 10 (Sections 8766 and following) of the Streets and Highways Code. The computation will include principal outstanding, interest to date of bond call and costs including bond premium, legal, public noticing, administration and paying agent less a credit for the original reserve collected.

   b. Prepayments must be received at least ninety days prior to applicable bond call dates (July 2, September 2, January 2 or March 2) to be included in the bond call. The current fiscal year assessment, which has been posted to the property tax roll must be paid to the Monterey County Tax Collector.

   c. Upon receipt of the pay off, the City will cancel future assessment levies and shall cause to be recorded under Section 8687 of the Streets and Highways Code an appropriate amendment or addendum to any recorded notice of Assessment as evidence of the pay off.

   d. The calculation of prepayments and reserve fund credits for CFD bonds will be made in accordance with the Mello-Roos Community Facilities Act of 1982.

C. Special Tax Formula

1. Where the district to be formed is a Mello-Roos district, the maximum special tax shall adhere the following:

   a. The special tax shall include the annual administrative cost of the City to administer the district.

   b. The City shall retain a special tax consultant to prepare a report, which recommends and evaluates a special tax, which adequately funds identified public improvements, administrative costs and other related expenditures.

   c. The projected special assessment and/or special tax, when added to the ad valorem property tax and other direct and overlapping debt of the proposed district (including other projected benefit assessments, special taxes levied for authorized but un-issued debt, and any other anticipated special assessments, taxes or charges which may be included on a property owner's annual property tax bill), shall not exceed two percent (2.0%) of the projected assessed value of each improved parcel within the district. As it pertains to commercial, industrial, or other parcels within the district, the City reserves the right to exceed the two-percent (2.0%) limit if, in the City's sole discretion, it is fiscally prudent. A backup special tax shall be required to protect against changes in land use that may result in insufficient annual special tax revenues.

D. Administration and Fees

1. The City's administrative costs, before, during, and after the debt is issued, shall be recovered. Costs chargeable to the district may be included in the debt issue. All City administrative costs not chargeable to the district shall be paid by the developer.

2. The City Council hereby affirms that the fees, established for AD's and CFD's is a three percent issuance fee levied on total bonds issued through the assessment district, a two percent construction administration fee and a two percent contract engineering review fee levied on total construction costs of the project. In-house engineering, legal and project inspection shall be charged directly to the project.

3. The City shall require a developer requesting AD or CFD financing to advance the costs for engineering work associated with the district improvements. The City retains the right of being the engineer of work for all improvements financed by AD's or CFD's.

4. The City Council will honor all existing agreements, for projects utilizing public financing that will continue in effect subsequent to the adoption of the policies contained herein. However, any modifications to these existing agreements subsequent to the adoption of these policies will be subject to review in accordance with the adopted policies.

E. Continuing Disclosure

1. The developer will comply with federal requirements concerning secondary market disclosure, as those requirements, are interpreted by the City and its counsel.

F. Refunding

1. AD or CFD bond refundings may be initiated by the City or at the request of property owners. Refunding Bonds shall be issued pursuant to California State law as deemed appropriate by the

City.

2 All applicable provisions of these AD and CFD Policies shall apply to refundings except for the City's issuance fee which shall be one and one-half percent of the principal amount of the Refunding Bonds for issues that are exclusively refundings.

IX. LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT POLICIES

The City of Salinas seeks to enhance the quality of residential, commercial and business developments by requiring new developments to form Landscape and Lighting Districts ("Districts") to maintain landscaping improvements required as a condition of development.

A. Formation

1. New development project must install improvements consistent with the City's General Plan.
2. The City Council's policy is that new development pay all of the City's costs associated with the formation and administration of Districts.
   a. An advance deposit is required, in those instances, where a proposed district is initiated by a party or parties other than the City.
3. The initial maintenance costs and reserves will be funded by the developer based on the Engineer's Report in an amount sufficient to maintain the improvements until the first assessment apportionment is received from the County.
4. The City Council shall select the assessment engineer and other professionals and consultants as it deems appropriate.

B. Budget

1. Operating Budget – Ongoing annual operating expenses include, but are not limited to, the direct costs for landscape maintenance, water, street lighting, graffiti removal, open spaces and appurtenant facilities.
2. Administrative Expenses – Ongoing annual administrative expenses shall include charges for accounting, printing, publication of legal notices, consultant expense, city and county fees for collecting assessments, Public Works overhead and other City staff general and administrative expenses.
3. Reserves – Reserves may be collected for two primary purposes – cash flow and capital replacement.
   a. Cash Flow Reserves shall be established at 25% of the annual budget as set forth in the initial engineer's report and adjusted each fiscal year thereafter. These reserves may be drawn down, as needed, during the first half of each fiscal year until the first installment of property tax assessment is collect to replenish the reserves.
   b. Capital Replacement Reserves shall be established to protect against damage to landscaping and lighting improvements or provide funding for facilities that may not be conveniently raised in one year. Capital Replacement Reserves may be collected over an extended period of time, from five to thirty years. When the Capital Replacement Reserve is established, the City Council shall approve by resolution the improvements, estimated cost, and the number of years they will be collected.
4. Interest Earnings – Interest income for each District shall accrue at the City's interest rate and shall be shown in the budget.

5. Surpluses – Surplus funds within a District on June 30th shall be noted in the budget. Surplus funds are those funds above and beyond those required to cover annual expenses and reserves. Any surplus funds shall be applied as a reduction of future fiscal year's assessment.

6. Deficits – Deficits within a District on June 30th shall be noted in the budget. Deficits shall be considered funding shortfalls required to cover annual expenses. Any deficit balance will be recovered with assessment revenue from future levies.

7. General Fund or other appropriate fund contributions – Contributions from the General Fund or other appropriate fund will be made to cover the Costs determined as general public benefit in the engineer's report. Such contributions may include direct deposits to the District accounts or credits that effectively reduce the assessments.

C. Method of Apportionment

1. The formula used for calculating assessments will reflect the composition of the parcels, and the improvements and services provided, to fairly apportion the costs based on estimated benefit to each parcel.

2. Pursuant to the Constitution Article XIIID Section 4 a parcel's assessment may not exceed the reasonable cost of the proportional special benefit conferred on the parcel and only special benefits may be assessed.

3. The method of apportionment will also include an assessment range formula and inflationary adjustments. The purpose of establishing an assessment range formula is to provide for reasonable increases and inflationary adjustment to annual assessments without requiring costly noticing and mailing procedures, which could add to the District costs and assessments.

X. CAPITAL ASSET POLICIES

A. Overview – The Finance department will maintain a capital asset management system that will meet external financial reporting requirements and the needs of the departments in line with these policies. Governmental Accounting Standards Board Statement No. 34 (GASB 34) changed GAAP for capital assets reporting for governmental funds. Beginning in fiscal year ending June 30, 2003, pursuant to GASB 34, the General Fixed Asset Account Group will be eliminated and the City will report these assets by function and activity on the government-wide financial statements. Enterprise Funds capital assets will continue to be recorded within their own fund.

1. Capital assets are recorded as expenditures in governmental funds at the time the assets are received and the liability is incurred. These assets will be capitalized at cost on the government wide financial statements. Enterprise fixed assets are recorded as assets within the fund when purchased and a liability is incurred.

   i. GASB 34 defines Capital Assets as land, improvements to land, easements, buildings, building improvements, vehicles, machinery, equipment, works of art and historical treasures, infrastructure, and all other tangible or intangible assets that are used in operations and that have initial useful lives extending beyond a single reporting period.

   ii. GASB 34 defines Infrastructure Assets as long-lived capital assets that normally are stationary in nature and normally can be preserved for a significantly greater number of years than most capital assets. Examples include roads, bridges, tunnels, drainage systems, water and sewer systems, dams and lighting systems. Buildings that are an ancillary part of a network of infrastructure assets are included.

The City uses the most current edition of GOVERNMENTAL ACCOUNTING, AUDITING, AND FINANCIAL REPORTING (GAAFR) published by the Government Finance Officers Association

(GFOA) as its authoritative guide in setting policy and establishing accounting procedures regarding capital assets.

B. *Capitalization* – Generally all capital assets with an original cost of $5,000 or more will be capitalized (recorded as an asset on the balance sheet versus expensing the item). This capitalization policy addresses financial reporting, not control. The City follows the GFOA recommended practices for establishing capitalization thresholds. Specific capitalization requirements are described as follows:

1. The asset must cost $5,000 or more.
2. The asset must have a useful life of two (2) or more years.
3. The capitalization threshold is applied to individual units of capital assets rather than groups. For example, ten desks purchased for $1,000 each will not be capitalized even though the total ($10,000) exceeds the threshold of $5,000.
4. For purposes of capitalization, the threshold will generally not be applied to components of capital assets. For example a keyboard, monitor and central processing unit purchased as components of a computer system will not be evaluated individually against the capitalization threshold. The entire computer system will be treated as a single asset. The capitalization threshold will be applied to a network if all component parts are required to make the asset functional.
5. Repairs to existing capital assets will generally not be subject to capitalization unless the repair extends the useful life of the asset. In this case the repair represents an improvement and is subject to the requirements described number 6 below.
6. Improvements to existing capital assets will be presumed by definition to extend the useful life of the related capital asset and therefore will be subject to capitalization if the cost exceeds $5,000.
7. Capital projects will be capitalized as "construction in progress" until completed.
8. The following infrastructure items will be capitalized as a network/system rather then individually:
   - Fire hydrants

As a result of the above capitalization policies the following infrastructure items will not be capitalized:

- Street trees
- Street signs

Additionally, the following capital equipment will also not be capitalized:

- Personal computers
- Handheld radios
- Weapons

C. *Leased Assets-*

1. Operating leased assets are usually short term and cancelable at anytime. The recording of an operating lease as a fixed asset is not required because the item is not purchased.
2. Capital leases will be capitalized if one or more of the following criteria are met and the chance of cancellation is low:
   a. Ownership is transferred by the end of the lease term
   b. The lease contains a bargain purchase option
   c. The lease term is greater than or equal to 75 percent of the asset's service life
   d. The present value of the minimum lease payment is greater than or equal to ninety percent (90%) of the fair market value of the asset at the inception of the lease.

Capital lease items are capitalized at the beginning of the lease period, regardless of when the title transfers. Capital leases are recorded at net present value of lease payments.

D. *Capital Asset Recording* - It is the responsibility of the Finance Department to record, monitor and inventory all fixed assets. Each department will assign appropriate staff members to respond to verification, inventories, and filling out the necessary forms for recording transfers, dispositions or retired fixed assets.

E. *Acquisition of Capital Assets* - Fixed assets may be acquired through direct purchase, lease-purchase or capital lease, construction, eminent domain, tax foreclosures, donations, and gifts.

When a capital asset is acquired the funding source will be identified as either a governmental fund, proprietary fund or component unit. Additionally the fund type will be identified as well as the specific fund.

If funds are provided by a specific funding source, a record will be made of that specific source such as:

Bond Proceeds
Federal Grants
State Grants
Local Grants

F. *Measuring the Cost and/or Value* - Capital assets are recorded at their "historical cost", which is the original cost of the assets. Donations accepted by the City will be valued at the fair market value at the time of donation. Costs include purchase price (less discounts) and any other reasonable and necessary costs incurred to place the asset in its intended location and prepare it for service. Costs could include the following:

Sales Tax
Freight charges
Legal and title fees
Closing costs
Appraisal and negotiation fees
Surveying fees
Land-preparation costs
Demolition costs
Relocation costs
Architect and accounting fees
Insurance premiums and interest costs during construction

G. *Establishing Cost in the Absence of Historical Records* - According to the GASB 34, an estimate of the original cost is allowable. Standard costing is one method of estimating historical cost using a known average installed cost for a like unit at the estimated date of acquisition. Another recognized method is normal costing wherein an estimate of historical cost is based on current cost of reproduction new indexed by a reciprocal factor of the price increase of a specific item or classification from the appraisal date to the estimated date acquired. When necessary the City will use whichever method gives the most reasonable amount based on available information.

H. *Recording Costs Incurred After Acquisition* - Expenditures/expenses for replacing a component part of an asset are not capitalized. However, expenditures/expenses that either enhance a capital asset's functionality (effectiveness or efficiency), or that extend a capital asset's expected useful life are capitalized. For example, periodically slurry sealing a street would be treated as a repair (the cost would not be capitalized), while an overlay or reconstruction would be capitalized. Adding a new lane constitutes an addition and would therefore also be capitalized.

I. *Disposition or Retirement of Fixed Assets* - It is the City's policy that departments wishing to dispose of surplus, damaged or inoperative equipment must notify the Finance Department.

The City will conduct public auctions, as necessary, for the purpose of disposing of surplus property. Auction's will be conducted by the Finance Department through its Purchasing Division. All proceeds from the sale of surplus property will be allocated to the City's General Fund unless the property was originally purchased with monies from a specific fund, in which case, the proceeds will be returned to that specific fund. The original cost less depreciation will then be removed from the City's capital asset management system.

J. *Transfer of Assets* - The transfer of fixed assets between departments requires notification to the Finance Department.

K. *Depreciation* - It has long been the City's policy to record depreciation for Enterprise funds. In accordance with GASB Statement No. 34, effective with the fiscal year ending June 30, 2003 the City will record depreciation expense on all capital assets, except for inexhaustible assets.

The City will use straight-line depreciation using the half-year convention Depreciation will be calculated for half a year on the year of acquisition and the year of disposition. Depreciation will be calculated over the estimated useful life of the asset.

L. *Recommended Lives* - The City follows GFOA Recommended Practices when establishing recommended lives for capitalizable assets. In accordance with GASB 34 the City will rely on "general guidelines obtained from professional or industry organizations." In particular the City will rely on estimated useful lives published by GFOA. If the life of a particular asset is estimated to be different than these guidelines, it may be changed. Following is a summary fo the estimated useful lives:

Asset Class	Useful Life
Buildings	20 to 50 years
Improvements	15 to 45 years
Infrastructure	10 to 50 years
Equipment and Machinery	5 to 20 years

M. *Control of Assets* – In accordance with GFOA Recommended Practice the City will exercise control over the noncapitalized tangible capital-type items by establishing and maintaining adequate control procedures at the department level. The City's capitalization threshold of $5,000 meets financial reporting needs and is not designed for nor particularly suited to maintain control over lower cost capital assets. It is the responsibility of each department to maintain inventories of lower-cost capital assets to ensure adequate control and safekeeping of these assets.

N. *Maintenance Schedules* - The City shall develop and implement maintenance and replacement schedules with a goal of maximizing the useful life of all assets. The schedules shall include estimates of annual maintenance and/or replacement funding required for each asset.

O. *Maintenance Funding* - The City shall identify specific sources of funds for the annual maintenance or replacement of each asset. Whenever possible, the maintenance or replacement funding shall be identified from a source other than the City General Fund. The City shall maximize the use of maintenance assessment districts and dedicated special revenue (e.g. gas tax). The City shall endeavor to set aside, on an annual basis, one and one-half percent (1½%) of its General Fund Operating Budget to provide for on-going maintenance and required replacement of assets that cannot be reasonably funded from other sources.

P. *Works of Art and Historical Treasures* – GASB 34 encourages but does not require the capitalization of art collections that meet all of the following conditions:

- Held for public exhibition, education, or research in furtherance of public service, rather than financial gain
- Protected, kept unencumbered, cared for, and preserved

- Subject to an organizational policy that requires the proceeds from sales of collection items to be used to acquire other items for collections

It is the City's Policy that proceeds from the sale of art collections be used to acquire other works of art. That being the case the City's works of art and historical treasures will not be capitalized.

Q. *Intangibles* – Intangibles assets are now included in the GASB 34 definition of capital assets. Prior to GASB 34 the City did not capitalize intangibles. GFOA recommends that governmental entities follow the guidance of AICPA Statement of Position 98-1 Accounting for Costs of Computer Software Developed or Obtained for Internal Use.

R. *Inventorying* – The City will follow the GFOA recommended practice of performing a physical inventory of its capitalized capital assets, either simultaneously or on a rotating basis, so that all capital assets are physically accounted for at least once every five years.

S. *Tagging* – The City will tag only moveable equipment with a value of $5,000 or higher. Rolling stock items will not be tagged. They will be identified by the VIN number. The Finance department will be responsible for tagging equipment.

XI. RISK MANAGEMENT POLICIES

A. The City shall maintain a risk management program for liability, workers' compensation, health insurance, and loss of property exposures which emphasizes avoidance of risk, whenever possible, funding for losses which cannot be avoided, and transfer or risk to third parties whenever appropriate.

B. The risk management process will include the systematic and continuous identification of loss perils and exposures, the analysis of these perils and exposures in terms of frequency and severity probabilities, the application of sound risk control procedures and the financing of risk consistent with the City's financial resources.

C. If the loss potential in dollars for a particular risk is substantial and cannot be absorbed within the City's annual operating budget and reserves, the City will develop and maintain a program of purchased insurance or funded self-insurance.

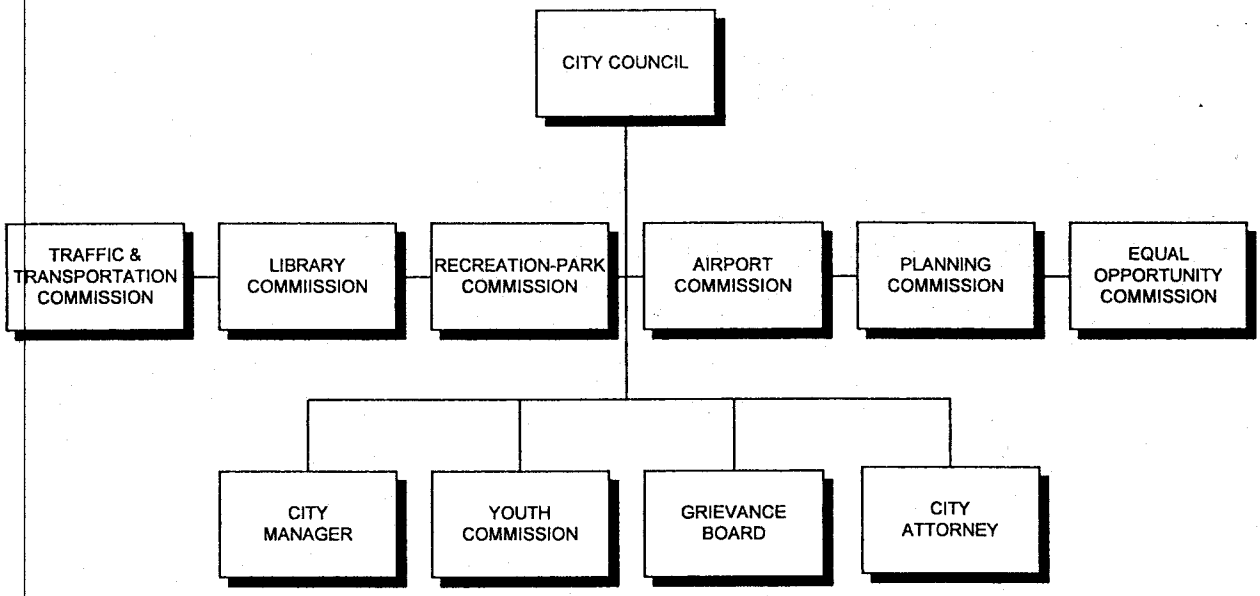
D. The City will endeavor to promptly settle justified claims but will vigorously defend claims which are doubtful, frivolous, or unsupported.

E. The City will maintain separate self-insurance funds to identify and segregate the financial resources necessary to cover insurance premiums and self-insurance retentions.

1. Revenues into the insurance funds will be generated by charges to operating departments and programs.

2. Resources will be established at the end of each year to fully fund liability for open claims, incurred but not reported (IBNR) claims, and a catastrophic loss reserve as periodically recommended by the City's Risk Management Advisor.

CITY COUNCIL
Organization



CITY COUNCIL
Department Summary

Purpose

The City Council, consisting of a Mayor, elected at-large, and six Councilmembers, elected by District, serve as the policy-making and legislative body of the City of Salinas. The City Council also serves as the legislative body of the Salinas Redevelopment Agency and the Salinas Public Finance Authority.

Selected Goals

1. Protect and enhance City financial resources.
2. Generate economic development throughout the City.
3. Promote and support a safe and peaceful community.
4. Promote work force housing development throughout the County.
5. Provide leadership in City centered growth policies
6. Plan and provide for new public facilities.

Workload and Performance Indicators

1. Convene City Council and Redevelopment Agency meetings.
2. Conduct workshops study sessions and City Commissions.
3. Outreach to Salinas residents.
4. Represent the City's interests in the intergovenmental arena.

Major Budget Changes

Travel, Conferences and Meetings were reduced fifty-percent ($10,500) in FY 03/04.

CITY COUNCIL
Department Summary

Expenditures by Program		02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1000	City Council	162,564	190,300	199,100	210,000

Expenditures by Character

1.	Employee Services	144,108	176,200	184,700	195,600
2.	Office Supplies & Materials	972	1,100	1,200	1,200
3.	Special Dept Supplies	1,300	1,000	1,100	1,100
4.	Communications	689	1,500	1,600	1,600
5.	Training/Conferences/Meetings	13,938	10,500	10,500	10,500
6.	Capital Outlay	1,557			
	TOTAL	162,564	190,300	199,100	210,000

Expenditures by Fund

General Fund	162,564	190,300	199,100	210,000

Workforce by Program

1000	City Council	7	7	7	7

CITY COUNCIL
City Council 1000

Purpose

The City Council comprised of the Mayor, elected at-large, and six Councilmembers, elected by District, serves as the policy-making and legislative body of the City of Salinas. The City Council also serves as the Salinas Redevelopment Agency.

Selected Goals

1. Continue to hold City Council meetings as prescribed by the Charter.
2. Finish the City's General Plan Process by updating the Zoning Ordinance, the Inclusionary Housing Ordinance and the adopted sphere of influence.
3. Determine and prioritize service levels for all City departments.
4. Complete annual performance evaluations for the City Manager and the City Attorney.
5. Participate in appropriate advocacy associations, including the League of California Cities and the National League of Cities.
6. Represent the City's interests in regional and intergovernmental processes.
7. Continue meeting with City Boards and Commission.
8. Continue outreach to City residents, neighborhoods and community groups.

Workload and Performance Indicators

1. Convene and attend at least 36 City Council meetings.
2. Convene and attend at least 36 Redevelopment Agency meetings.
3. Convene and attend study sessions, as required.
4. Convene joint meetings with City Commissions.

Major Budget Changes

Travel, Conferences and Meetings were reduced fifty-percent ($10,500) in FY 03-04.

CITY COUNCIL
City Council 1000

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	144,108	176,200	184,700	195,600
2. Office Supplies & Materials	972	1,100	1,200	1,200
3. Special Dept Supplies	1,300	1,000	1,100	1,100
4. Communications	689	1,500	1,600	1,600
5. Training/Conferences/Meetings	13,938	10,500	10,500	10,500
6. Capital Outlay	1,557			
TOTAL	162,564	190,300	199,100	210,000
Authorized Positions	7	7	7	7

Funding Source

General Fund

CITY COUNCIL
Work Force

City Council	02-03 Authorized	03-04 Authorized	04-05 Proposed	05-06 Proposed
Councilmembers	7	7	7	7
Department Total	7	7	7	7

CITY COUNCIL
City Council Goals & Objectives

CITY COUNCIL GOALS & OBJECTIVES
(Listed in Priority Order)

GOAL # 1 - PROTECT AND ENHANCE CITY FINANCIAL RESOURCES

1. **Report regularly on proposed legislation that fiscally impacts Salinas.**
   Responsibility: City Manager, Finance
   Action Date: Ongoing

2. **Identify critical financial issues and aggressively lobby for financial resources.**
   Responsibility: City Manager, Finance
   Action Date: Ongoing

3. **Identify alternative financial resources.**
   Responsibility: City Manager, Finance
   Action Date: Ongoing

4. **Strengthen and build regional coalitions and alliances to protect and enhance financial resources.**
   Responsibility: City Manager
   Action Date: Ongoing

GOAL #2 - GENERATE ECONOMIC DEVELOPMENT THROUGHOUT THE CITY

1. **Report to City Council on Salinas United Business Association (SUBA).**
   Responsibility: Redevelopment
   Action Date: Completed

2. **Develop Economic Development Plan for SUBA.**
   Responsibility: Redevelopment
   Action Date: Completed

3. **Research the inclusion of business to SUBA outside the redevelopment area.**
   Responsibility: Redevelopment
   Action Date: Ongoing

4. **Construct MAYA cinema.**
   Responsibility: City Manager, Redevelopment
   Action Date: September November 2005

5. **Conclude the DDA and EIR for downtown hotel/condominium project.**
   Responsibility: City Manager, City Attorney, Redevelopment
   Action Date: November 2005

6. **Report on current economic development programs and identify potential expansion alternatives.**
   Responsibility: City Manager
   Action Date: August 2004

7. **Business attraction strategies.**
   Responsibility: City Manager
   Action Date: Ongoing

8. **Complete the draft Airport Masterplan.**
Responsibility: Airport Division
Action Date: November 2004

9. **Develop a report on workforce literacy.**
Responsibility: Library
Action Date: Completed

10. **Finalize the scope for Airport Drive/Hwy 101 Overpass.**
Responsibility: Public Works
Action Date: December 2005

11. **Work with TAMC in completing planning and environmental review for CALTRAIN.**
Responsibility: City Manager, Redevelopment, Public Works
Action Date: March 2005

12. **Study and report on City involvement in County youth and adult training programs.**
Responsibility: City Manager
Action Date: To be accomplished

13. **Study session(s) with Chamber of Commerce.**
Responsibility: City Manager
Action Date: September 2004

14. **Establish a Council sub-committee to work with Natividad Hospital representatives and the County to review suggested alternatives to maintain hospital services.**
Responsibility: City Manager
Action Date: Activity discontinued

15. **Meet with potential family recreation center developers to determine status and possibly of actual development.**
Responsibility: City Manager
Action Date: September 2004

16. **Receive a report on historical preservation initiatives.**
Responsibility: Redevelopment
Action Date: October 2004

GOAL #3 - PROMOTE AND SUPPORT A SAFE AND PEACEFUL COMMUNITY

1. **Identify alternatives for abandoned vehicle enforcement.**
Responsibility: Police
Action Date: Completed

2. **Evaluate and Report City of Greeley model involving volunteer seniors.**
Responsibility: Police
Action Date: Completed

3. **Report on Soledad Street issues.**
Responsibility: Police
Action Date: Completed

4. **Report on alternative housing code enforcement strategies-Rental/Multi-family/Single-Family.**
Responsibility: Development/Permit Services,City Attorney
Action Date: In progress

5. **Update report on recreation activities and programs, including after school programs and funding sources.**
Responsibility: Recreation Parks
Action Date: August 2004

6. **Report on Weed and Seed Initiative and resources to facilitate cooperative efforts.**
Responsibility: Recreation Parks
Action Date: Completed

7. **Report on federal and state funding reductions for current programs (literacy, after school programs.**
Responsibility: City Manager
Action Date: Ongoing

8. **Update and report on traffic congestion and traffic/pedestrian related safety issue including funding.**
Responsibility: Public Works, Police
Action Date: Completed April 2004

9. **Complete Traffic Fee Ordinance.**
Responsibility: Public Works
Action Date: October 2004

10. **Implement the Neighborhood Engagement Strategy.**
Responsibility: City Manager
Action Date: Completed

11. **Identify and inventory public transit and pedestrian safety issues.**
Responsibility: Public Works
Action Date: Ooctober 2005

12. **Identify Water pressure related issues and develop alternatives.**
Responsibility: Public Works, Fire
Action Date: January 2005

13. **Explore the use of CDBG resources to improve infrastructure needs (e.g. street lighting) in eligible neighborhoods.**
Responsibility: City Manager, Public Works
Action Date: Ongoing

14. **Report on the feasibility of organizing a City Senior Commission.**
Responsibility: Recreation Parks
Action Date: August 2004

CITY COUNCIL
City Council Goals & Objectives

GOAL #4 - PROMOTE WORK FORCE HOUSING DEVELOPMENT THROUGHOUT THE COUNTY

1. **Complete City Zoning Code Ordinance.**
   Responsibility: City Manager/Advanced Planning
   Action Date: February 2005

2. **Complete inclusionary housing study.**
   Responsibility: City Manager/Advanced Planning
   Action Date: Completed

3. **Report on the status of rent control in California.**
   Responsibility: City Attorney
   Action Date: Completed

4. **Establish Housing Trust Fund (evaluate Prop 46) and identify additional funding. Include concept of an advisory committee.**
   Responsibility: City Manager
   Action Date: November 2004

GOAL #5 - PROVIDE LEADERSHIP IN CITY CENTERED GROWTH POLICIES.

1. **Research how to provide housing preferences for local residents and/or workers.**
   Responsibility: City Manager, City Attorney
   Action Date: Ongoing

2. **Meet with Board of Supervisors to ensure that inclusionary housing is uniformly applied throughout the County and sensitive to diversity.**
   Responsibility: City Manager
   Action Date: Activity discontinued

3. **Finalize City Centered Growth agreement with County.**
   Responsibility: City Manager
   Action Date: Activity terminated by County

4. **Negotiate with community groups for support of City Centered Growth agreement.**
   Responsibility: City Manager
   Action Date: Discussion ongoing

5. **Develop a legal plan of action regarding Rancho San Juan.**
   Responsibility: City Attorney
   Action Date: Ongoing

6. **Develop a Rancho San Juan education plan for the community at large.**
   Responsibility: City Manager
   Action Date: Pending EIR

GOAL #6 - PLAN AND PROVIDE FOR NEW PUBLIC FACILITIES

1. **Complete fundraising efforts with SVA for new municipal pool facility.**
   Responsibility: City Manager

CITY COUNCIL
City Council Goals & Objectives

Action Date: December 2004

2. **Meet with school district and community college to explore use of pool facilities.**
   Responsibility: Recreation Parks
   Action Date: October 2004

3. **Design Chavez Library Expansion.**
   Responsibility: Library, Public Works
   Action Date: December 2006

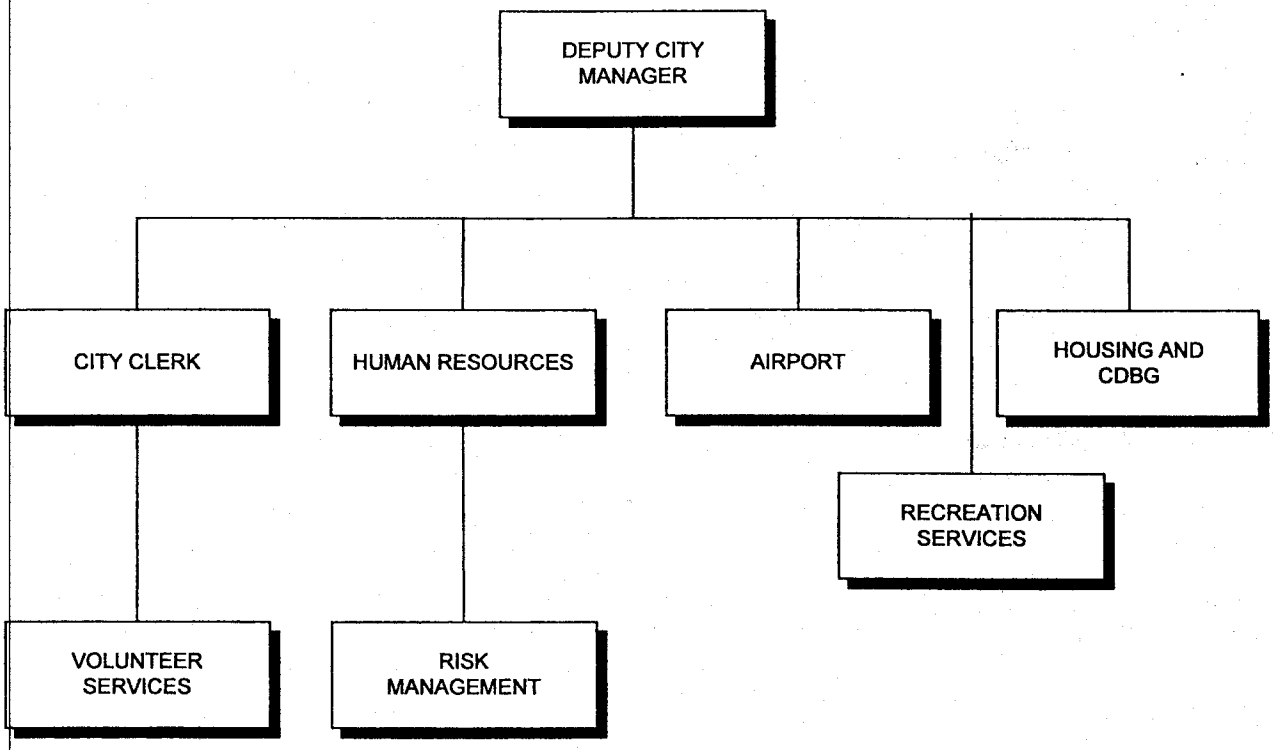
4. **Provide report on design and financing for a new police facility.**
   Responsibility: Police, Public Works
   Action Date: June 2005

5. **Provide report on City facility needs (library/recreation center) and financing alternatives.**
   Responsibility: City Manager, Finance
   Action Date: February 2005

6. **Consider joint use potential for facilities.**
   Responsibility: City Manager, Recreation Parks, Library
   Action Date: February 2005

(This page intentionally left blank)

ADMINISTRATION
Organization



ADMINISTRATION
Department Summary

Purpose

The Administration Department provides external and internal support services for a number of essential functions related to the management operations of the City government. Under the direction of the City Manager's Office, these functions include: logistical support for the Mayor and Council, archiving of the City's official records, human resource services, risk management, housing/federal grants, recreation service, special projects, and administration of the Airport.

Selected Goals

1. Continue to strengthen and implement community public service initiatives internal and external to the City organization.
2. Pursue and coordinate collaborative intergovenmental efforts and public private partnerships.
3. Improve communication and the flow of information between the City Council, City Departments and Salinas residents.

Workload and Performance Indicators

1. Weekly Agenda Review and Coordination.
2. Maintain official City records.
3. Support City departments on all personnel matters.
4. Implement City Council Goals and Objectives.

Major Budget Changes

As of FY 03-04 Administration provides oversight and direction for Block Grant, Housing and Recreation-Parks activities. Administration's budget was reduced in FY 03-04 including reductions in personnel costs transferred to the Airport and Redevelopment Agency coupled with reductions in recruitment and training. The Neighborhood Services Progam 1550 (including the Neighborhood Services Coordinator position) was eliminated in January 2004 as a result of the early implementation of FY 04-05 budget reductions. The consolidation of some Neighborhood Services initiatives with Volunteer Services was completed during the second half of FY 03-04.

ADMINISTRATION
Department Summary

Expenditures by Program		02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1511	City Manager's Office	651,319	591,700	515,700	538,200
1512	Capital Facilities Development				
1520	City Clerk	200,634	211,000	222,300	227,200
1525	Volunteer Services	71,439	79,600	100,500	108,000
1540	Human Resources	422,158	423,300	467,600	486,600
1550	Neighborhood Services	73,385	42,700		
	TOTAL	1,418,935	1,348,300	1,306,100	1,360,000

Expenditures by Character

1.	Employee Services	1,279,713	1,236,000	1,192,100	1,245,800
2.	Office Supplies & Materials	11,455	14,800	14,500	14,600
3.	Special Dept Supplies	27,540	4,010	2,000	2,000
4.	Communications	6,740	8,800	7,600	7,700
5.	Rents & Leases	1,598	1,600	1,700	1,700
6.	Contract Maintenance Services	481	500	1,100	1,100
7.	Professional Services	3,943	6,500	10,500	10,500
8.	Outside Services	30,700	27,760	30,000	30,000
9.	Advertising	23,572	25,960	27,200	27,200
10.	Training/Conferences/Meetings	23,087	16,970	14,200	14,200
11.	Membership & Dues	2,511	3,900	3,700	3,700
12.	Recognition-Award-Protocol	2,446	1,500	1,500	1,500
13.	Capital Outlay	5,149			
	TOTAL	1,418,935	1,348,300	1,306,100	1,360,000

Expenditures by Fund

General Fund	1,418,935	1,348,300	1,306,100	1,360,000

Workforce by Program

1511	City Manager's Office	5	5	4	4
1512	Capital Facilities Development	2	2	2	2
1520	City Clerk	2	2	2	2
1525	Volunteer Services	1	1	1	1
1540	Human Resources	4	4	4	4
1550	Neighborhood Services	1	1		
	TOTAL	15	15	13	13

ADMINISTRATION
City Manager's Office 1511

Purpose

Manage the Salinas Municipal Corporation and the Salinas Redevelopment Agency consistent with the policy direction established by the City Council and the Agency.

Selected Goals

1. Develop, recommend and implement comprehensive City and Redevelopment Agency budgets and financial policies.
2. Continue to implement team building and customer service initiatives among City Council, Department Directors, other senior management staff, and all City personnel.
3. Coordinate efforts to achieve cooperative intergovernmental initiatives and private/public partnerships.
4. Implement and monitor City Council Goals and Objectives.
5. Coordinate overall General Plan revision efforts.

Workload and Performance Indicators

1. Weekly Agenda review and coordination.
2. Follow up of residents inquiries.
3. Follow up of City Council inquiries.
4. Special projects and assignments (eg, labor negotiations).
5. Complete contingency plans for implementation of potential Utility Users Tax repeal.
6. Provide management oversight for Salinas Valley Solid Waste Authority.

Major Budget Changes

Beginning in FY 03-04 employee Services reflects the allocation of time of the City Manager and Deputy City Manager to the Redevelopment Agency and the Airport. The budget for Travel/Traning and Conferences was reduced in FY 03-04. The Assistant City Manager was reclassified to Deputy City Manager in FY 03-04. The Housing and CDBG programs and Recreation - Parks report directly to the Deputy City Manager. The Assistant to City Manager position was eliminated effective July 1, 2004.

ADMINISTRATION
City Manager's Office 1511

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	628,057	577,700	501,700	524,000
2. Office Supplies & Materials	1,927	2,100	2,000	2,100
3. Special Dept Supplies	1,277	800	800	800
4. Communications	1,761	1,700	1,800	1,900
5. Training/Conferences/Meetings	14,276	9,000	9,200	9,200
6. Membership & Dues	129	400	200	200
7. Capital Outlay	3,892			
TOTAL	651,319	591,700	515,700	538,200
Authorized Positions	5	5	4	4

Funding Source

General Fund

ADMINISTRATION
Capital Facilities Development 1512

Purpose

Develop a Capital Facilities Plan inclusive of new City facilities (Police Building, Municipal Pool, Library, Gymnasium, Senior Center) and coordinate development of a financing plan for the construction of these facilities.

Selected Goals

1. Coordinate design of facilities.
2. Coordinate financing plan for facilities.

Workload and Performance Indicators

1. Complete ongoing facility planning.
2. Complete financing plan.
3. Coordinate with outside groups, such as Salinas Valley Aquatics (SVA), to undertake the Municipal Pool project, and the Monterey County Office of Education (MCOE) to renovate and open the proposed childcare facility at 342 Front Street.

Major Budget Changes

All costs associated with the Capital Facilities Development Program are included in the Capital Improvement Program.

ADMINISTRATION
Capital Facilities Development 1512

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services				
TOTAL				
Authorized Positions	2	2	2	2

Funding Source

General Fund

ADMINISTRATION
City Clerk 1520

Purpose

The City Clerk's Office is the record keeper of the City's legislative acts, including indexing and maintaining reports, resolutions, ordinances, and minutes of the City Council and the Salinas Redevelopment Agency. The office is responsible for processing legislative actions, including notification, recordation and codification. The Clerk's Office prepares and posts the City Council agenda, notices public meetings, and distributes Council material in accordance with State law; and is responsible for campaign and economic interest filings in accordance with the Political Reform Act. The office fills Commission vacancies and recognizes Commissioners; conducts elections for the City Council; responds to records research requests; and serves as City Hall's point of contact for public information. The City Clerk oversees the work of the Volunteer Services unit.

Selected Goals

1. Image and index 1,000 resolutions and ordinances.

Workload and Performance Indicators

1. Process campaign statements and over 200 economic interest statements annually.
2. Process over 400 Council actions annually, including indexing, noticing, recording and filing.
3. Recruit and Train Commissioners, including filling an estimated fifteen vacancies annually.
4. Coordinate recognition and prepare approximately forty commendations and proclamations annually.
5. Respond to an estimated 50,000 public inquires annually by telephone and in person.
6. Respond to over 1,000 records requests annually.

Major Budget Changes

None.

ADMINISTRATION
City Clerk 1520

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	181,038	191,600	197,500	202,400
2. Office Supplies & Materials	2,521	2,800	2,800	2,800
3. Special Dept Supplies		310		
4. Communications	1,167	1,500	1,500	1,500
5. Rents & Leases	1,598	1,600	1,700	1,700
6. Contract Maintenance Services	481		600	600
7. Professional Services	3,815	4,500	9,500	9,500
8. Advertising	7,164	7,200	7,200	7,200
9. Training/Conferences/Meetings	2,330	990	1,000	1,000
10. Membership & Dues	520	500	500	500
TOTAL	200,634	211,000	222,300	227,200
Authorized Positions	2	2	2	2

Funding Source

General Fund

ADMINISTRATION
Volunteer Services 1525

Purpose

Provide Salinas residents with the opportunity to engage in productive community public service.

Selected Goals

1. Collaborate with the Police, Public Works and Fire Departments in alliance with the National Safe Kids Coalition and the Monterey County Health Department, regarding helmet, pedestrian and bicycle safety.
2. Participate in Career Fairs (elementary school, middle school, high school and colleges) within the city limits.
3. Collaborate with Parks to increase maintenance support.
4. Meet or exceed 10,000 volunteer hours including park and neighborhood clean-ups and ongoing placements within City departments

Workload and Performance Indicators

1. Make community presentations and media contacts promoting community volunteerism by June 2005.
2. Manage 700 volunteer files and database.
3. Coordinate 7 district clean-up events.

Major Budget Changes

Some of the Neighborhood Services activities were combined with the Volunteer Services Program as a result of required FY 04-05 budget reductions.

ADMINISTRATION
Volunteer Services 1525

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	67,648	75,700	84,800	92,300
2. Office Supplies & Materials	729	900	1,200	1,200
3. Special Dept Supplies	286	900	1,200	1,200
4. Communications	287	600	300	300
5. Professional Services			1,000	1,000
6. Outside Services			10,000	10,000
7. Advertising	43			
8. Training/Conferences/Meetings			500	500
9. Membership & Dues				
10. Recognition-Award-Protocol	2,446	1,500	1,500	1,500
TOTAL	71,439	79,600	100,500	108,000
Authorized Positions	1	1	1	1

Funding Source

General Fund

ADMINISTRATION
Human Resources 1540

Purpose

Provide centralized human resources and employee relations services in support of the delivery of municipal services to Salinas residents.

Selected Goals

1. Develop and coordinate employee training and development initiatives to promote positive employee/work relations.
2. Provide effective and timely personnel recruitments to all departments.
3. Administer grievance and disciplinary process including training, scheduling and staff support to Grievance Board and Equal Employment Opportunity Commission.
4. Support the City's labor relations activities and collective bargaining processes.
5. Provide positive customer service to external and internal customers.

Workload and Performance Indicators

1. Complete 25 recruitments in FY 04/05.
2. Coordinate all grievance and disciplinary procedures.
3. Support City Departments to comply with federal/state labor and workplace mandates.
4. Conduct labor relations and negotiations.
5. Complete classification reviews annualy.

Major Budget Changes

Outside Services was reduced in FY 03-04.

ADMINISTRATION
Human Resources 1540

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	339,854	363,800	408,100	427,100
2. Office Supplies & Materials	5,906	8,500	8,500	8,500
3. Special Dept Supplies	23,541			
4. Communications	3,024	4,000	4,000	4,000
5. Contract Maintenance Services		500	500	500
6. Outside Services	24,456	18,760	20,000	20,000
7. Advertising	16,365	18,760	20,000	20,000
8. Training/Conferences/Meetings	5,893	5,980	3,500	3,500
9. Membership & Dues	1,862	3,000	3,000	3,000
10. Capital Outlay	1,257			
TOTAL	422,158	423,300	467,600	486,600
Authorized Positions	4	4	4	4

Funding Source

General Fund

ADMINISTRATION
Neighborhood Services 1550

Purpose

Support neighborhood empowerment activities; coordinate the implementation of solutions to neighborhood issues; and assist with the work of violence prevention collaboratives.

Selected Goals

1. Staff support for family preservation initiatives.
2. Liaison between neighborhoods and City-line departments.
3. Develop effective information and resource sharing between the public, private, non-profit sectors, and neighborhood residents.

Workload and Performance Indicators

1. Conduct Neighborhood Presentations.
2. Support neighborhood interaction with City Council.
3. Conduct/coordinate community events.
4. Dissemination of the Neighborhood Problem Solver.

Major Budget Changes

Program was re-organized and the Neighborhood Services Coordinator position was eliminated as a result of required FY 04-05 budget reductions. A portion of the Neigborhood Services operating budget was transferred to the Volunteer Services program for FY 04-05.

ADMINISTRATION
Neighborhood Services 1550

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	63,116	27,200		
2. Office Supplies & Materials	372	500		
3. Special Dept Supplies	2,436	2,000		
4. Communications	501	1,000		
5. Professional Services	128	2,000		
6. Outside Services	6,244	9,000		
7. Training/Conferences/Meetings	588	1,000		
TOTAL	73,385	42,700		
Authorized Positions	1	1		

Funding Source

General Fund

ADMINISTRATION
Work Force

City Manager's Office	02-03 Authorized	03-04 Authorized	04-05 Proposed	05-06 Proposed
City Manager	1	1	1	1
Deputy City Manager	1	1	1	1
Executive Assistant	1	1	1	1
Assistant to City Manager	1	1		
Confidential Admin Sec	1	1	1	1
Total	5	5	4	4
Capital Facilities Development				
Secretary	1	1	1	1
Management Analyst	1	1	1	1
Total	2	2	2	2
City Clerk				
City Clerk	1	1	1	1
Deputy City Clerk	1	1	1	1
Total	2	2	2	2
Volunteer Services				
Volunteer Svcs Coord	1	1	1	1
Human Resources				
Human Resources Officer	1	1	1	1
H R Analyst II	2	2	2	2
Human Resource Technician	1	1	1	1
Total	4	4	4	4
Neighborhood Services				
Neighborhood Svc Coord	1	1		
Department Total	15	15	13	13

ADMINISTRATION
City Council Goals & Objectives

CITY COUNCIL GOALS & OBJECTIVES
(Listed in Priority Order)

GOAL # 1 - PROTECT AND ENHANCE CITY FINANCIAL RESOURCES

1. **Report regularly on proposed legislation that fiscally impacts Salinas.**
   Responsibility: City Manager, Finance
   Action Date: Ongoing

2. **Identify critical financial issues and aggressively lobby for financial resources.**
   Responsibility: City Manager, Finance
   Action Date: Ongoing

3. **Identify alternative financial resources.**
   Responsibility: City Manager, Finance
   Action Date: Ongoing

4. **Strengthen and build regional coalitions and alliances to protect and enhance financial resources.**
   Responsibility: City Manager
   Action Date: Ongoing

GOAL #2 - GENERATE ECONOMIC DEVELOPMENT THROUGHOUT THE CITY

4. **Construct MAYA cinema.**
   Responsibility: City Manager, Redevelopment
   Action Date: Completed

5. **Conclude the DDA and EIR for downtown hotel/condominium project.**
   Responsibility: City Manager, City Attorney, Redevelopment
   Action Date: November 2004

6. **Report on current economic development programs and identify potential expansion alternatives.**
   Responsibility: City Manager
   Action Date: August 2004

7. **Business attraction strategies.**
   Responsibility: City Manager
   Action Date: Ongoing

11. **Work with TAMC in completing planning and environmental review for CALTRAIN.**
    Responsibility: City Manager, Redevelopment, Public Works
    Action Date: March 2005

12. **Study and report on City involvement in County youth and adult training programs.**
    Responsibility: City Manager
    Action Date: To be accomplished

13. **Study session(s) with Chamber of Commerce.**
    Responsibility: City Manager
    Action Date: September 2004

14. **Establish a Council sub-committee to work with Natividad Hospital representatives and the County to review suggested alternatives to maintain hospital services.**
Responsibility: City Manager
Action Date: Activity discontinued

15. **Meet with potential family recreation center developers to determine status and possibly of actual development.**
Responsibility: City Manager
Action Date: September 2004

GOAL #3 - PROMOTE AND SUPPORT A SAFE AND PEACEFUL COMMUNITY

7. **Report on federal and state funding reductions for current programs (literacy, after school programs.**
Responsibility: City Manager
Action Date: Ongoing

10. **Implement the Neighborhood Engagement Strategy.**
Responsibility: City Manager
Action Date: Completed

13. **Explore the use of CDBG resources to improve infrastructure needs (e.g. street lighting) in eligible neighborhoods.**
Responsibility: City Manager, Public Works
Action Date: Ongoing

GOAL #4 - PROMOTE WORK FORCE HOUSING DEVELOPMENT THROUGHOUT THE COUNTY

1. **Complete City Zoning Code Ordinance.**
Responsibility: City Manager/Advanced Planning
Action Date: February 2005

2. **Complete inclusionary housing study.**
Responsibility: City Manager/Advanced Planning
Action Date: Completed

4. **Establish Housing Trust Fund (evaluate Prop 46) and identify additional funding. Include concept of an advisory committee.**
Responsibility: City Manager
Action Date: November 2004

GOAL #5 - PROVIDE LEADERSHIP IN CITY CENTERED GROWTH POLICIES.

1. **Research how to provide housing preferences for local residents and/or workers.**
Responsibility: City Manager, City Attorney
Action Date: Ongoing

2. **Meet with Board of Supervisors to ensure that inclusionary housing is uniformly applied throughout the County and sensitive to diversity.**
Responsibility: City Manager
Action Date: Activity discontinued

3. **Finalize City Centered Growth agreement with County.**
Responsibility: City Manager
Action Date: Activity terminated by County

4. **Negotiate with community groups for support of City Centered Growth agreement.**
Responsibility: City Manager
Action Date: Discussion ongoing

6. **Develop a Rancho San Juan education plan for the community at large.**
Responsibility: City Manager
Action Date: Pending EIR

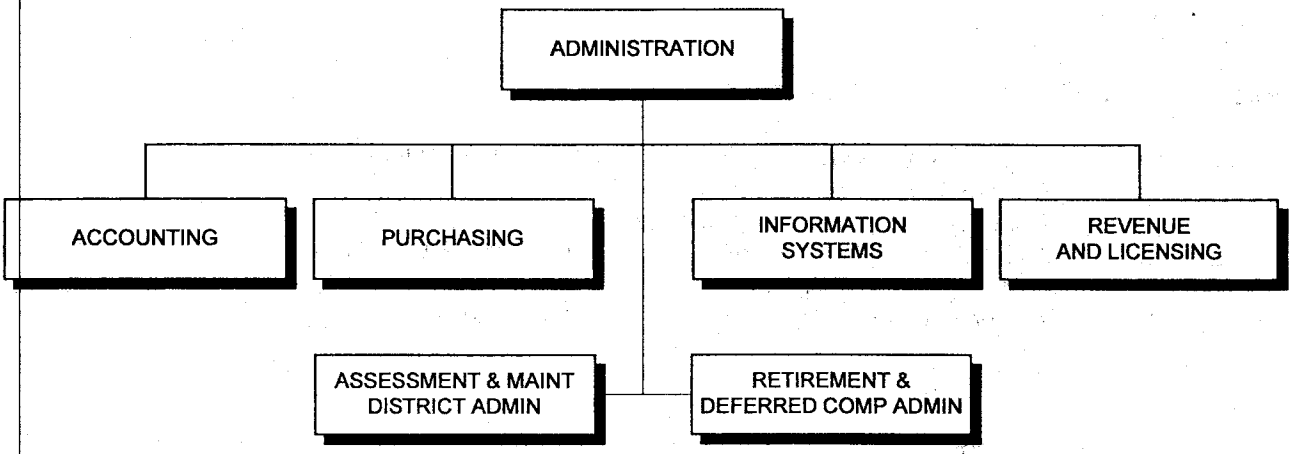
GOAL #6 - PLAN AND PROVIDE FOR NEW PUBLIC FACILITIES

1. **Complete fundraising efforts with SVA for new municipal pool facility.**
Responsibility: City Manager
Action Date: December 2004

6. **Consider joint use potential for facilities.**
Responsibility: City Manager, Recreation Parks, Library
Action Date: February 2005

(This page intentionally left blank)

FINANCE
Organization



FINANCE
Department Summary

Purpose

The Finance Department provides the management, control, and administration of all fiscal operations of the City. This includes providing a framework for financial planning and analysis to support the operations of all City Departments. Departmental responsibilities include long-range financial planning, budget management, accounts receivable and payable, retirement administration, general accounting and reporting, debt administration, purchasing, revenue and licensing, redevelopment financing and assessment district administration.

Selected Goals

1. Support City Manager's Office in determining a strategy to assess the effectiveness and efficiency of the organization given fiscal constraints.
2. Assist City Manager's Office in developing a strategy to acquire funding to meet existing and future operating program and capital project needs.

Workload and Performance Indicators

1. Complete development of on-line web based GIS mapping system. (completed)
2. Prepare a City-wide master fee schedule. (completed)
3. Publish an on-line catalog of supplies available in-house.
4. Maintenance of GASB Statement No.34 which requires the Annual Financial Report to include depreciation of assets and infrastructure.
5. Automate Deferred Compensation (Trust Deeds) accounting system.

Major Budget Changes

One Puchasing Clerk, one Programmer Analyst and one GIS Technician position were eliminated as a result of required FY 04-05 budget reductions. In addition, an Accounting Clerk position was eliminated effective July 1, 2004.

FINANCE
Department Summary

Expenditures by Program		02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
2030	Administration	342,498	399,200	363,000	381,700
2031	Accounting	668,725	843,708	742,500	773,600
2032	Purchasing	302,936	269,600	270,900	283,100
2033	Information Systems	1,425,359	1,717,401	1,606,100	1,663,500
2034	Revenue & Licensing	206,818	241,200	187,500	194,800
	TOTAL	2,946,336	3,471,109	3,170,000	3,296,700

Expenditures by Character

1.	Employee Services	2,386,681	2,595,700	2,401,700	2,528,100
2.	Office Supplies & Materials	30,299	32,200	34,200	34,200
3.	Small Tools & Equipment	332	2,200	2,200	2,200
4.	Special Dept Supplies	18,675	20,700	18,700	18,700
5.	Communications	17,105	17,800	17,800	17,800
6.	Contract Maintenance Services	354,589	612,901	591,600	591,600
7.	Professional Services	74,826	162,708	72,400	72,400
8.	Outside Services				
9.	Administration/Contingencies			6,100	6,400
10.	Advertising	255	400	400	400
11.	Training/Conferences/Meetings	13,855	19,800	19,800	19,800
12.	Membership & Dues	3,467	5,100	5,100	5,100
13.	Capital Outlay	46,804	1,600		
14.	Stores Sales	-170,586	-325,000	-325,000	-325,000
15.	Stores Purchases	170,034	325,000	325,000	325,000
	TOTAL	2,946,336	3,471,109	3,170,000	3,296,700

Expenditures by Fund

General Fund	2,946,336	3,471,109	3,103,500	3,227,200
Deferred Compensation Admin			66,500	69,500
TOTAL	2,946,336	3,471,109	3,170,000	3,296,700

FINANCE
Department Summary

Workforce by Program		02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
2030	Administration	3	3	3	3
2031	Accounting	8	8	8	8
2032	Purchasing	4	4	3	3
2033	Information Systems	11	11	9	9
2034	Revenue & Licensing	3	3	2	2
	TOTAL	29	29	25	25

(This page intentionally left blank)

FINANCE
Administration 2030

Purpose

Provide coordination and direction of all fiscal operations of the City. This includes directing, monitoring, and controlling the assets and financial operations of the City, and providing a framework for financial planning and analysis to support the operation and management of all City departments.

Selected Goals

1. Support City Manager's Office in determining a strategy to assess the effectiveness and efficiency of the organization given fiscal constraints.
2. Assist City Manager's Office in developing a strategy to acquire funding to meet existing and future operating program and capital project needs.
3. Submit timely and informative financial reports to the City Council.
4. Publish adopted Operating Budget and Capital Improvement Program.

Workload and Performance Indicators

1. Maintain asset inventory and valuation in compliance with Governmental Accounting Standards Board Statement No. 34.

Major Budget Changes

None.

FINANCE
Administration 2030

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	331,317	395,000	358,800	377,500
2. Office Supplies & Materials	3,183	500	500	500
3. Small Tools & Equipment	2	400	400	400
4. Special Dept Supplies	600	600	600	600
5. Communications	575	600	600	600
6. Training/Conferences/Meetings	732	2,100	2,100	2,100
7. Capital Outlay	6,089			
TOTAL	342,498	399,200	363,000	381,700
Authorized Positions	3	3	3	3

Funding Source

General Fund

FINANCE
Accounting 2031

Purpose

Maintain the accuracy and reliability of all City's financial transactions for all funds. These transactions include accounts payable, accounts receivable, general ledger accounting, enterprise accounting, internal service accounting, financial reporting and administration of the employee payroll, Senior Accounting Technician position is dedicated to retirement administration including trust deed investments and other employee deferred compensation investments. Other services include financial data analysis, accounting control of purchase orders, payments to vendors, and review of budgeted expenditures.

Selected Goals

1. Implementation of Governmental Accounting Standards Board's Statement No. 34. (Completed)
2. Identify and evaluate alternatives to reduce costs forthe New York Life retirement program.
3. Update investment policy.
4. Automate Deferred Compensation (Trust Deed) accounting system.

Workload and Performance Indicators

1. Maintain GASB Statement No.34 including the recording of depreciation of all assets and infrastructure.
2. Identify alternatives to reduce cost of the New York Life retirement program.
3. Complete all audits of the City's financial transactions by December 31st of each year.
4. Provide fiscal services to the Salinas Valley Solid Waste Authority.

Major Budget Changes

Sr. Accounting Technician responsible for Deferred Compensation Trust Deed administration and retirement programs is funded with a management fee of 1/4 of 1-percent charged to the Trust Deed Deferred Compensation program. Professional Services includes amounts necessary to continue the implementation of Governmental Accounting Standards Board Statement No 34. GASB No. 34 requires the reporting of fixed assets and depreciation of infrastructure such as streets and traffic signals, bridges, street lights, storm and sanitary sewer systems. Depreciation will need to be recorded on the City's general fixed assets including land improvements (parks), buildings, vehicles, machinery, equipment and works of art and historical treasures.

FINANCE
Accounting 2031

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	586,817	685,700	668,700	699,500
2. Office Supplies & Materials	9,993	8,800	8,800	8,800
3. Small Tools & Equipment	319	1,400	1,400	1,400
4. Special Dept Supplies	7,078	6,800	6,800	6,800
5. Communications	9,045	7,700	7,700	7,700
6. Contract Maintenance Services	547			
7. Professional Services	47,967	127,708	37,400	37,400
8. Administration/Contingencies			6,100	6,400
9. Advertising	105	200	200	200
10. Training/Conferences/Meetings	1,968	3,300	3,300	3,300
11. Membership & Dues	1,717	2,100	2,100	2,100
12. Capital Outlay	3,169			
TOTAL	668,725	843,708	742,500	773,600
Authorized Positions	8	8	8	8

Funding Source

General Fund

FINANCE
Purchasing 2032

Purpose

Acquire goods and services for all City departments including agencies and organizations which the City serves as fiscal agent. Purchasing services entail the processing of purchase orders for supplies, departmental support for the development of bid specifications; and providing information to departments on products, services and prices.

Selected Goals

1. Provide timely delivery of supplies and materials to departments.
2. Verify that all goods are received in good condition.
3. Automate annual inventory.
4. Conduct annual auction of surplus property.

Workload and Performance Indicators

1. Complete automation of the stores inventory.

Major Budget Changes

Purchasing Clerk position was eliminated as a result of required FY 04-05 budget reductions.

FINANCE
Purchasing 2032

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	285,587	250,100	253,000	265,200
2. Office Supplies & Materials	7,207	6,600	6,600	6,600
3. Small Tools & Equipment	11	400	400	400
4. Communications	756	1,400	1,400	1,400
5. Contract Maintenance Services	7,047	7,500	7,500	7,500
6. Outside Services				
7. Advertising	150	200	200	200
8. Training/Conferences/Meetings	1,093	800	800	800
9. Membership & Dues	833	1,000	1,000	1,000
10. Capital Outlay	804	1,600		
11. Stores Sales	-170,586	-325,000	-325,000	-325,000
12. Stores Purchases	170,034	325,000	325,000	325,000
TOTAL	302,936	269,600	270,900	283,100
Authorized Positions	4	4	3	3

Funding Source

General Fund

FINANCE
Information Systems 2033

Purpose

Information Systems provides oversight for all city wide information services related to application systems analysis, design, programming and support; data communications including local and areawide network computer system management and operations; central computer and end-user PC integration and support; telecommunication operation and analysis; Geographic Information Systems (GIS) and reprographic and mail services.

Selected Goals

1. Provide programming, operational and systems development and software acquisition assistance to departments.
2. Provide additional training to users to enhance their utilization of the computer and telephone systems.
3. Continue development of the web based GIS mapping system.
4. Finish the replacement of the existing network backbone and the migration to Windows 2000.
5. Continue support and maintenance of the telephone system, the City's wide area and local area networks and network connectivity with other public agencies.

Workload and Performance Indicators

1. Maintain the City's computer and telephone network.
2. Continue development of the City's web presence.

Major Budget Changes

Maintenance Services includes the cost of supporting the mobile data terminals in the Police vehicles and increased costs associated with the system-wide software conversion to Windows 2000. The Programmer Analyst and GIS Technician positions were eliminated as a result of required FY 04-05 budget reductions.

FINANCE
Information Systems 2033

Operating Expenditures		02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1.	Employee Services	1,006,167	1,065,000	975,000	1,032,400
2.	Office Supplies & Materials	6,535	12,000	14,000	14,000
3.	Special Dept Supplies	9,243	9,700	7,700	7,700
4.	Communications	248	1,400	1,400	1,400
5.	Contract Maintenance Services	346,995	605,401	584,100	584,100
6.	Professional Services	9,774	10,000	10,000	10,000
7.	Training/Conferences/Meetings	8,738	12,000	12,000	12,000
8.	Membership & Dues	917	1,900	1,900	1,900
9.	Capital Outlay	36,742			
	TOTAL	1,425,359	1,717,401	1,606,100	1,663,500
Authorized Positions		11	11	9	9

Funding Source

General Fund

FINANCE
Revenue & Licensing 2034

Purpose

Provide administration and collection of all City revenues including revenues from license and permit holders. The division is responsible for filing timely claims for grants and subventions, and the collection of bail forfeitures for parking violations.

Selected Goals

1. Prepare a City-wide master fee schedule.
2. Develop audit program for hotel/motel transient occupancy tax collection.

Workload and Performance Indicators

1. Complete City-wide master fee schedule. (Completed)
2. Implement a hotel/motel transient occupancy tax audit program.
3. Maintain an ongoing revenue collection and administration program.

Major Budget Changes

An Accounting Clerk position was eliminated effective July 1, 2004.

FINANCE
Revenue & Licensing 2034

Operating Expenditures		02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1.	Employee Services	176,793	199,900	146,200	153,500
2.	Office Supplies & Materials	3,381	4,300	4,300	4,300
3.	Special Dept Supplies	1,754	3,600	3,600	3,600
4.	Communications	6,481	6,700	6,700	6,700
5.	Professional Services	17,085	25,000	25,000	25,000
6.	Training/Conferences/Meetings	1,324	1,600	1,600	1,600
7.	Membership & Dues		100	100	100
	TOTAL	206,818	241,200	187,500	194,800
Authorized Positions		3	3	2	2

Funding Source

General Fund

FINANCE
Work Force

Administration	02-03 Authorized	03-04 Authorized	04-05 Proposed	05-06 Proposed
Finance Director	1	1	1	1
Accounting Technician	1	1	1	1
Accounting Officer	1	1	1	1
Total	3	3	3	3
Accounting				
Sr Accounting Technician	2	2	2	2
Senior Accountant	1	1	1	1
Supervising Accountant	1	1	1	1
Sr Accounting Clerk	2	2	2	2
Payroll Technician	1	1	1	1
Payroll Coordinator	1	1	1	1
Total	8	8	8	8
Purchasing				
Purchasing Technician	2	2	2	2
Purchasing Clerk	1	1		
Senior Buyer	1	1	1	1
Total	4	4	3	3
Information Systems				
Information Systems Mgr	1	1	1	1
Sr Programmer/Analyst	1	1	1	1
Central Services Tech	1	1	1	1
Programmer/Analyst	1	1		
UNIX Syst/Network Admin	1	1	1	1
Network/Sys Administrator	1	1	1	1
PC Services Coord	1	1	1	1
Integration/Appl Admin	1	1	1	1
GIS Administrator	1	1	1	1
GIS Technician	1	1		
Telecom Svc Tech	1	1	1	1
Total	11	11	9	9

FINANCE
Work Force

Revenue & Licensing	02-03 Authorized	03-04 Authorized	04-05 Proposed	05-06 Proposed
Account Clerk II	2	2	1	1
Revenue Technician	1	1	1	1
Total	3	3	2	2
Department Total	29	29	25	25

FINANCE
City Council Goals & Objectives

CITY COUNCIL GOALS & OBJECTIVES
(Listed in Priority Order)

GOAL # 1 - PROTECT AND ENHANCE CITY FINANCIAL RESOURCES

1. **Report regularly on proposed legislation that fiscally impacts Salinas.**
   Responsibility: City Manager, Finance
   Action Date: Ongoing

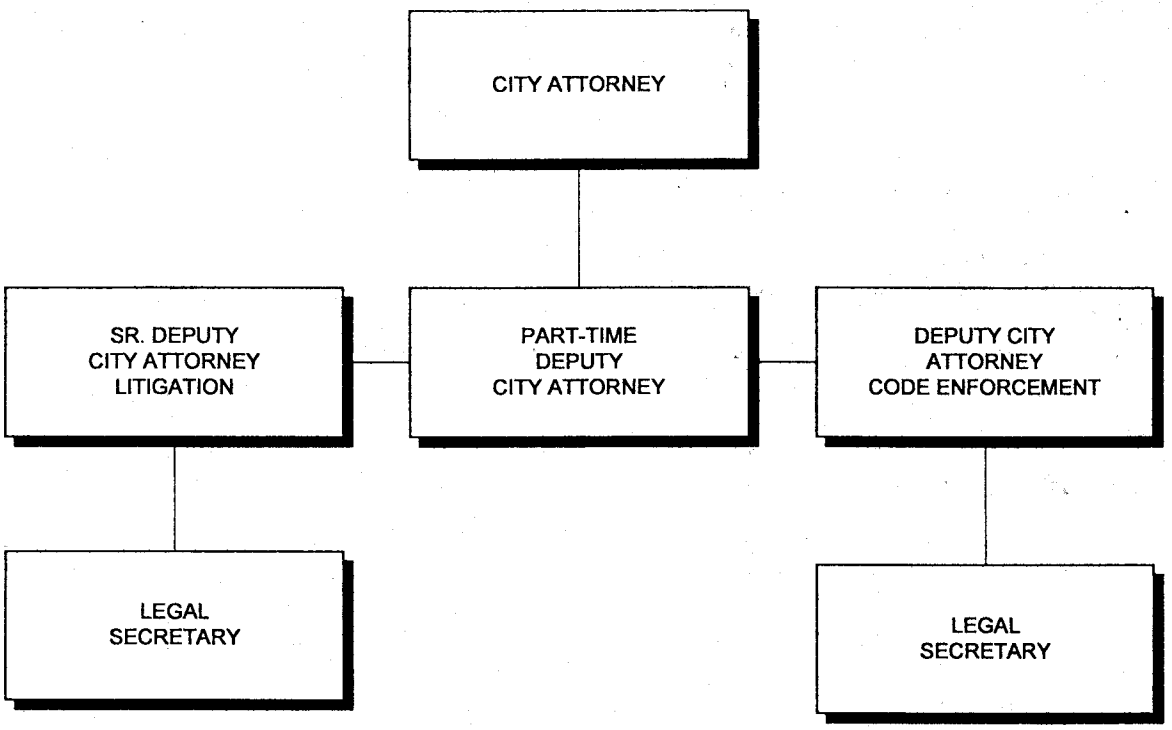
2. **Identify critical financial issues and aggressively lobby for financial resources.**
   Responsibility: City Manager, Finance
   Action Date: Ongoing

3. **Identify alternative financial resources.**
   Responsibility: City Manager, Finance
   Action Date: Ongoing

GOAL #6 - PLAN AND PROVIDE FOR NEW PUBLIC FACILITIES

5. **Provide report on City facility needs (library/recreation center) and financing alternatives.**
   Responsibility: City Manager, Finance
   Action Date: February 2005

CITY ATTORNEY'S OFFICE
Organization



CITY ATTORNEY'S OFFICE
Department Summary

Purpose

As provided in the City Charter, the City Attorney's Office provides legal representation and guidance to the City Council, its committees, boards and commissions, the City Manager and City Departments.

Selected Goals

1. Provide research and legal support in the following specific areas: Establishment of development fees to pay for development impacts. Completion and adoption of the General Plan. Adoption of regional City positions on housing, transportation and related environmental issues, including the Housing Trust Fund.
2. Provide legal representation of the City in all litigation matters, appeals and administrative hearings.
3. Maintain high standards of Municipal legal advice and work product.

Workload and Performance Indicators

1. Provide responsive legal advice and options to all City officers and departments.
2. Actively monitor all outside legal counsel with respect to their representation of the City and the costs incurred.
3. Provide legal training to City officers and staff in key municipal law areas.

Major Budget Changes

A Deputy City Attorney (3/4) and one Secretary (1/2) are funded by the Risk Management program to provide legal services for workers compensation and liability self-insurance claims. Required FY 04-05 budget reductions included the elimination of the Assistant City Attorney, the reduction of a Deputy City Attorney to half-time and a conversion of a Paralegal position to a Legal Secretary.

CITY ATTORNEY'S OFFICE
Department Summary

Expenditures by Program		02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
2500	City Attorney's Office	571,924	488,600	540,800	560,400

Expenditures by Character

1.	Employee Services	417,350	449,100	501,300	520,900
2.	Office Supplies & Materials	1,788	3,900	2,400	2,400
3.	Books and Publications	19,423	11,300	12,800	12,800
4.	Communications	994	1,600	1,600	1,600
5.	Contract Maintenance Services	215	800	800	800
6.	Professional Services	114,741	9,645	10,000	10,000
7.	Outside Services	4,226	5,000	5,000	5,000
8.	Training/Conferences/Meetings	4,750	3,900	3,900	3,900
9.	Membership & Dues	1,550	3,000	3,000	3,000
10.	Capital Outlay	6,887	355		
	TOTAL	571,924	488,600	540,800	560,400

Expenditures by Fund

General Fund		571,924	488,600	540,800	560,400

Workforce by Program

2500	City Attorney's Office	6.0	6.0	5.5	5.5

CITY ATTORNEY'S OFFICE
City Attorney's Office 2500

Purpose

As provided in City Charter, provide effective legal representation and guidance to the City Council, its committees, boards and commissions, the City Manager, and City departments.

Selected Goals

1. Provide research and legal support in the following specific areas: Establishment of development fees to pay for development impacts. Completion and adoption of the Housing Trust Fund. Adoption of regional City positions on housing, transportation, and related environmental issues.
2. Provide high quality legal representation of the City in all litigation matters, appeals and administrative hearings.
3. Provide responsive legal advice and options to all City officers and departments.
4. Maintain high standards of Municipal legal advice and work product.
5. Actively monitor all outside legal counsel with respect to their representation of the City and the costs incurred.
6. Provide legal training to City officers and staff in key municipal law areas.

Workload and Performance Indicators

1. Provide legal support to facilitate and strengthen citywide code enforcement efforts.
2. Consistent with the General Plan, research and advise City Manager and Advance Planning in development fee enhancements to address development impacts.
3. Support Council, City Manager and staff in furthering the Caltrain extension to Salinas.
4. Provide legal services in support of City/Regional land use and housing initiatives.

Major Budget Changes

A Deputy Attorney (3/4) and the Paralegal (1/2) are budgeted in the Risk Management program to provide legal services for workers compensation and liability self-insurance claims. Required FY 04-05 budget reductions included the elimination of the Assistant City Attorney, the reduction of a Deputy City Attorney to half-time and a conversion of a Paralegal position to a Legal Secretary.

CITY ATTORNEY'S OFFICE
City Attorney's Office 2500

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	417,350	449,100	501,300	520,900
2. Office Supplies & Materials	1,788	3,900	2,400	2,400
3. Books and Publications	19,423	11,300	12,800	12,800
4. Communications	994	1,600	1,600	1,600
5. Contract Maintenance Services	215	800	800	800
6. Professional Services	114,741	9,645	10,000	10,000
7. Outside Services	4,226	5,000	5,000	5,000
8. Training/Conferences/Meetings	4,750	3,900	3,900	3,900
9. Membership & Dues	1,550	3,000	3,000	3,000
10. Capital Outlay	6,887	355		
TOTAL	571,924	488,600	540,800	560,400
Authorized Positions	6.0	6.0	5.5	5.5

Funding Source

General Fund

CITY ATTORNEY'S OFFICE
Work Force

City Attorney's Office	02-03 Authorized	03-04 Authorized	04-05 Proposed	05-06 Proposed
City Attorney	1.0	1.0	1.0	1.0
Assistant City Attorney	1.0	1.0		
Paralegal	1.0	1.0		
Deputy City Attorney II	2.0	2.0	1.5	1.5
Sr Deputy City Attorney			1.0	1.0
Legal Secretary	1.0	1.0	2.0	2.0
Total	6.0	6.0	5.5	5.5
Department Total	6.0	6.0	5.5	5.5

CITY ATTORNEY'S OFFICE
City Council Goals & Objectives

CITY COUNCIL GOALS & OBJECTIVES
(Listed in Priority Order)

GOAL #2 - GENERATE ECONOMIC DEVELOPMENT THROUGHOUT THE CITY

5. **Conclude the DDA and EIR for downtown hotel/condominium project.**
   Responsibility: City Manager, City Attorney, Redevelopment
   Action Date: November 2004

GOAL #3 - PROMOTE AND SUPPORT A SAFE AND PEACEFUL COMMUNITY

4. **Report on alternative housing code enforcement strategies-Rental/Multi-family/Single-Family.**
   Responsibility: Development/Permit Services,City Attorney
   Action Date: In progress

GOAL #4 - PROMOTE WORK FORCE HOUSING DEVELOPMENT THROUGHOUT THE COUNTY

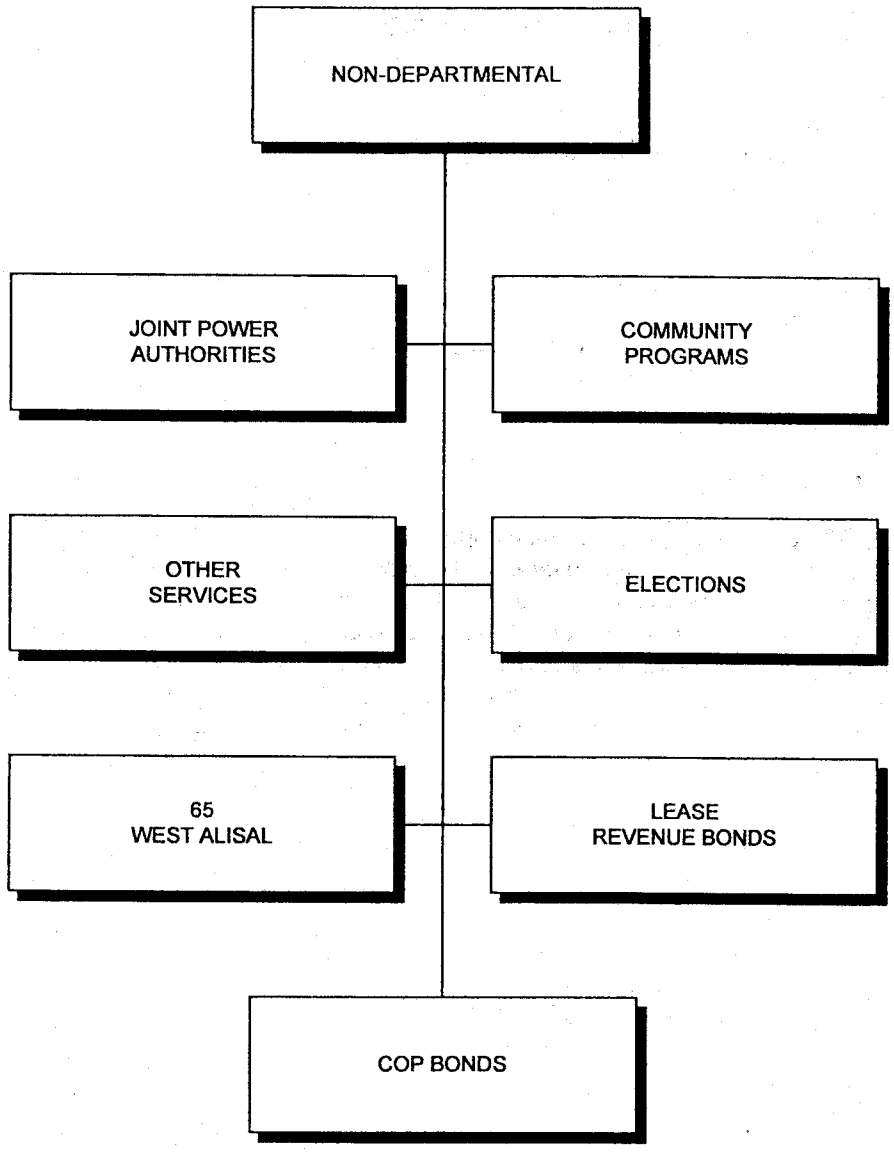
3. **Report on the status of rent control in California.**
   Responsibility: City Attorney
   Action Date: Completed

GOAL #5 - PROVIDE LEADERSHIP IN CITY CENTERED GROWTH POLICIES.

1. **Research how to provide housing preferences for local residents and/or workers.**
   Responsibility: Community Development, City Attorney
   Action Date: Ongoing

(This page intentionally left blank)

NON-DEPARTMENTAL
Organization



NON-DEPARTMENTAL
Department Summary

Purpose

The Non-Departmental budget supports community programs; the City's repayment of outstanding bond issues; City memberships in several Joint Power Agencies; the cost of operating the 65 West Alisal Street facility; and various operating costs that are not directly charged to a specific departmental operating budget.

Selected Goals

1. Fulfill the City's policy/financial requirements and obligations.

Workload and Performance Indicators

1. Provide support to various community programs.
2. Fund the cost of municipal elections.
3. Ensure timely payment to bondholders.
4. Fund all City memberships.
5. Provide adequate funding for non-departmental expenses.

Major Budget Changes

Training was reduced fifty-percent in FY 2003-04. Support for community programs was reduced in FY 2003-04 and eliminated in FY 2004-05. Due to lack of General Funds other program reductions in FY 2004-05 include the elimination of the City newsletter, Legislative Advocacy was reduced fifty-percent, contributions to Regional Agencies was reduced twenty-five percent and General Fund support of the Oldtown Maintenance District was eliminated. The non-departmental contingency account is funded at the $100,000 level during both fiscal years. $100,000 have been included in both fiscal years for emergency capital outlay purchases as no General Fund capital outlay items have been included in departmental budgets.

NON-DEPARTMENTAL
Department Summary

Expenditures by Program		02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
3520	Community Programs	454,187	360,700	85,000	85,000
3530	Elections	64,846	70,000	70,000	70,000
3550	65 West Alisal	48,911	48,500	48,500	48,500
3565	Debt Service	1,426,110	1,148,400	1,936,500	1,839,800
3570	Joint Power Authorities	50,700	38,400		
3590	Other Services	3,774,491	3,486,023	3,390,000	3,594,000
	TOTAL	5,819,245	5,152,023	5,530,000	5,637,300

Expenditures by Character					
1.	Employee Services	1,227,675	1,138,500	1,272,700	1,374,700
2.	Communications	325,702	255,000	220,000	220,000
3.	Utilities	54,241	66,759	53,500	53,500
4.	Rents & Leases	37,819	63,800	66,600	68,500
5.	Contract Maintenance Services	10,111	10,000	10,000	10,000
6.	Professional Services	956,193	143,654	90,000	90,000
7.	Outside Services	69,758	90,000	72,000	72,000
8.	Administration/Contingencies		77,000	100,000	100,000
9.	Training/Conferences/Meetings	61,130	59,955	52,500	52,500
10.	Membership & Dues	359,799	304,555	211,100	211,100
11.	Insurance and Bonds	1,145,000	1,170,000	1,131,600	1,231,700
12.	Contribution to Other Agencies	409,054	399,100	85,000	85,000
13.	Refunds & Reimb Damages	54,081	50,000	50,000	50,000
14.	Recognition-Award-Protocol	27,035	25,000	15,000	15,000
15.	Taxes	2,446	88,500	63,500	63,500
16.	Bond-Principal	279,697	296,100	307,400	318,700
17.	Bond-Interest	786,756	804,400	1,608,600	1,500,600
18.	Paying Agent Fees	12,748	22,900	20,500	20,500
19.	Impvt Other Than Buildings				
20.	Capital Outlay		86,800	100,000	100,000
	TOTAL	5,819,245	5,152,023	5,530,000	5,637,300

Expenditures by Fund				
General Fund	4,393,135	4,003,623	3,593,500	3,797,500
Debt Service-1997 COPs	837,557	864,000	838,800	837,900
Debt Service-1999 COPs	86,883	95,600	88,200	88,200
Debt Service-COP Parking			822,000	727,700
Steinbeck COP	501,670	188,800	187,500	186,000
TOTAL	5,819,245	5,152,023	5,530,000	5,637,300

NON-DEPARTMENTAL
Community Programs 3520

Purpose

Provide support to various community programs.

Selected Goals

1. Provide City services to ensure the success of community events.
2. Allocate General Fund resources to non-profit community initiatives.

Workload and Performance Indicators

1. Develop agreement with Airshow to cap City costs and provide reimbursement for excess costs.

Major Budget Changes

Support of the Rodeo ($42,500) and Carnival ($42,500) continue and reflects actual costs. Due to required FY 2003-04 and 2004-05 budget reductions, General Fund support of community programs have been eliminated including Kiddie Kapers ($7,000), California Airshow ($32,500), Suicide Prevention/Crisis Center ($18,000), Cultivating Peace Initiative ($100,000), Second Chance Youth Program ($127,000) and the Oldtown Salinas Maintenance District ($60,000).

NON-DEPARTMENTAL
Community Programs 3520

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	126,373			
2. Membership & Dues	15,000			
3. Contribution to Other Agencies	312,814	360,700	85,000	85,000
TOTAL	454,187	360,700	85,000	85,000

Authorized Positions

Funding Source

General Fund

NON-DEPARTMENTAL
Elections 3530

Purpose

Conduct all municipal elections.

Selected Goals

1. Conduct municipal elections.

Workload and Performance Indicators

1. Conduct municipal elections.

Major Budget Changes

The budget will provide for Monterey County Election Department services for an election in FY 2004-05 and 2005-06.

NON-DEPARTMENTAL
Elections 3530

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Outside Services	64,846	70,000	70,000	70,000
TOTAL	64,846	70,000	70,000	70,000

Authorized Positions

Funding Source

General Fund

NON-DEPARTMENTAL
65 West Alisal 3550

Purpose

Maintain City owned facility through preventative maintenance and repairs to ensure a clean, safe and well-operated facility for tenants.

Selected Goals

1. Maintain facility in top operating condition.

Workload and Performance Indicators

1. Respond to tenant requests and inquiries the same day.

Major Budget Changes

None.

NON-DEPARTMENTAL
65 West Alisal 3550

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Communications				
2. Utilities	38,800	38,500	38,500	38,500
3. Contract Maintenance Services	10,111	10,000	10,000	10,000
TOTAL	48,911	48,500	48,500	48,500

Authorized Positions

Funding Source

General Fund

NON-DEPARTMENTAL
Debt Service 3565

Purpose

Provide a record of the 1997 "Certificates of Participation" (COP) for Landfill Proceeds; 1998 COP (Animal Shelter); 2002 COP (Steinbeck Center) COP; and 2004 COP (Monterey Street Parking Structure) bond transactions. Debt service payments for 1997 COP are partially supported by the annual payment from the Salinas Valley Solid Waste Authority and lease revenues received from 65 West Alisal Street building tenants. Debt payments for the 2002 COP are supported by lease payments from the National Steinbeck Center.

Selected Goals

1. Ensure timely payment to bondholders.

Workload and Performance Indicators

1. Transmit bondholders principal and interest payments to paying agent on March 2nd and September 2nd of each year.

Major Budget Changes

Payments for 1997 COP (Landfill Proceeds) are offset by the $385,100 payment from the Salinas Valley Solid Waste Authority, $100,000 of rental income from tenants at 65 West Alisal and $300,000 of General Funds. Payments for the 1999 COP (Animal Shelter) of $88,200 are paid by the General Fund. Debt service payments of $186,000 for 2002 COP (Steinbeck Center) are reimbursed from the National Steinbeck Center. Debt service payments of $727,700 are included for the $16,630,000 bond issue to fund the Monterey Street Parking Structure. Debt service payments will be paid by a combination of capitalized interest (3 years), land sale proceeds, parking fees, surcharge on theater tickets, and tax increment revenue from the Salinas Redevelopment Agency.

NON-DEPARTMENTAL
Debt Service 3565

Operating Expenditures		02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1.	Professional Services	346,909			
2.	Taxes		25,000		
3.	Bond-Principal	279,697	296,100	307,400	318,700
4.	Bond-Interest	786,756	804,400	1,608,600	1,500,600
5.	Paying Agent Fees	12,748	22,900	20,500	20,500
	TOTAL	1,426,110	1,148,400	1,936,500	1,839,800

Authorized Positions

Funding Source

Debt ServiceCOPS

NON-DEPARTMENTAL
Joint Power Authorities 3570

Purpose

Provide funding for the various joint power authorities of which the City is a member agency.

Selected Goals

1. Fund City memberships.

Workload and Performance Indicators

1. Process payment of City memberships.

Major Budget Changes

Due to required FY 2003-04 and 2004-05 budget reductions, General Fund support to the Joint Power Authority have been eliminated including the Sunrise House ($18,700) and The Community Human Services Project ($32,000).

NON-DEPARTMENTAL
Joint Power Authorities 3570

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Contribution to Other Agencies	50,700	38,400		
TOTAL	50,700	38,400		

Authorized Positions

Funding Source

General Fund

NON-DEPARTMENTAL
Other Services 3590

Purpose

Provide funds for expenses which cannot be properly charged to specific departments or programs.

Selected Goals

1. Provide adequate funding for all non-departmental expenses.

Workload and Performance Indicators

1. Administer and process the "Other Services" requirements and obligations.

Major Budget Changes

Costs of the Annual Leave Buy-Back Program have been budgeted at $1,200,000 in FY 04/05 and $1,300,000 in FY 05/06. The reduction in Professional Services results from the IAFF/City arbitration costs incurred during FY 02/03. Contingency funds have been budgeted at the $100,000 level in both FY 04/05 and FY 05/06. City-wide training funds have been reduced by $25,000. The contribution to the Internal Service Fund for insurances has been budgeted at the $1,272,700 level during FY 04/05 and at the $1,300,000 level during FY 05/06. Capital Outlays has been funded at the $100,000 level in FY 04/05 and FY 05/06 to fund emergency outlay requirements as no General Fund capital outlays have been included in departmental budgets. Due to required FY 2003-04 and 2004-05 budget reductions, General Fund support of the Chamber of Commerce ($68,000), dues to the National League of Cities ($18,900), funding for the Youth Commission ($5,000) and the City newsletter ($60,000) have been eliminated. Regional Agency support was redu ced twenty-five percent ($30,250) and Legislative Advocacy activities were reduced fifty-percent ($62,500).

NON-DEPARTMENTAL
Other Services 3590

	Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1.	Employee Services	1,101,302	1,138,500	1,272,700	1,374,700
2.	Communications	325,702	255,000	220,000	220,000
3.	Utilities	15,441	28,259	15,000	15,000
4.	Rents & Leases	37,819	63,800	66,600	68,500
5.	Professional Services	609,284	143,654	90,000	90,000
6.	Outside Services	4,912	20,000	2,000	2,000
7.	Administration/Contingencies		77,000	100,000	100,000
8.	Training/Conferences/Meetings	61,130	59,955	52,500	52,500
9.	Membership & Dues	344,799	304,555	211,100	211,100
10.	Insurance and Bonds	1,145,000	1,170,000	1,131,600	1,231,700
11.	Contribution to Other Agencies	45,540			
12.	Refunds & Reimb Damages	54,081	50,000	50,000	50,000
13.	Recognition-Award-Protocol	27,035	25,000	15,000	15,000
14.	Taxes	2,446	63,500	63,500	63,500
15.	Impvt Other Than Buildings				
16.	Capital Outlay		86,800	100,000	100,000
	TOTAL	3,774,491	3,486,023	3,390,000	3,594,000

Authorized Positions

Funding Source

General Fund

NON-DEPARTMENTAL
Other Services 3590

The following expenses cannot be charged to a specific departmental operating program.

		02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1.	Annual Leave	999,556	1,100,000	1,200,000	1,300,000
2.	Life Insurance	3,720	3,500	3,500	3,500
3.	Health Ins Retirees	98,026	35,000	43,000	45,000
4.	PERS Health Insurance - Admin Fee			26,200	26,200
5.	Pac Bell	206,182	170,000	170,000	170,000
6.	A T & T	393	10,000		
7.	Tel/Siemens ABN-AMRO	119,127	75,000	50,000	50,000
8.	Refuse	15,441	28,259	15,000	15,000
9.	Building Rent	3,500	3,500	3,500	3,500
10.	Rent - MPS	34,319	60,300	63,100	65,000
11.	Legal Services				
12.	Legal Svs - Redistricting City	41,998			
13.	Audit Services	64,346	75,654	50,000	50,000
14.	Interpreting Services			5,000	5,000
15.	Labor Relations	412,634	10,000	5,000	5,000
16.	Other Professional Services	24,466	25,000	25,000	25,000
17.	Other Professional Services	5,184			
18.	Other Professional Services	2,628	10,000	5,000	5,000
19.	Other Professional Services	46,815			
20.	Other Professional Services	7,054			
21.	Other Outside Services - EBS	113	15,000		
22.	Other Svc - Economic Dev	4,799	5,000	2,000	2,000
23.	Contingencies		77,000	100,000	100,000
24.	Training	31,609	31,500	25,000	25,000
25.	Tuition Reimbursement	29,521	28,455	27,500	27,500
26.	FORGE	14,000	15,000	11,250	11,250
27.	National League of Cities	18,921			
28.	League Of Calif Cities	51,244	45,000	45,000	45,000
29.	Chamber of Commerce	68,000	39,000		
30.	Sister City Association	675	600	600	600
31.	Legislative Advocacy	87,497	97,955	62,500	62,500
32.	AMBAG	24,515	25,000	18,750	18,750
33.	LAFCO	34,239	45,000	45,000	45,000
34.	PERS Coalition	1,000	1,000	1,000	1,000
35.	Air District	34,771	35,000	26,250	26,250
36.	ICMA	3,000			
37.	Mo. Co. Cities Association	403	1,000	750	750
38.	Insurances	1,145,000	1,170,000	1,131,600	1,231,700
39.	Refunds & Reimb Damages	54,081	50,000	50,000	50,000
40.	Recognition-Award-Protocol	23,888	20,000	15,000	15,000
41.	Youth Commision	3,147	5,000		
42.	Taxes	2,446	63,500	63,500	63,500
43.	Impvt Other Than Buildings				
44.	Capital Outlay		86,800	100,000	100,000
	TOTAL	3,718,258	3,463,023	3,390,000	3,594,000

NON-DEPARTMENTAL
Other Services 3590

Summarized below are all costs for all funds, allocated to Departmental Operating Budgets.

	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
Regular Payroll Costs	33,499,143	40,192,798	40,613,726	43,407,462
Temporary Pay	1,770,645	1,438,522	1,042,399	1,037,391
Overtime - Regular	3,779,481	2,407,213	2,215,627	2,279,827
Reimb Payroll Costs	248,172	295,908	299,388	302,137
Other Payroll Costs	-352,847			
Flexible Leave	2,419,595	2,789,412	1,838,974	1,381,584
Employee Benefits	12,511,011	14,923,023	19,621,605	23,903,690
CIP/Program Reg Salary Deduct	783	-3,369,150	-3,530,819	-2,863,991
Employee Services Subtotal	53,875,983	58,677,726	62,100,900	69,448,100
Office Supplies & Materials	183,800	189,597	181,300	182,000
Bldg/Veh/Equip Maint/Supplies	594,285	629,494	650,400	649,300
Vehicle Fuels & Lubricants	357,249	404,500	399,800	404,000
Small Tools & Equipment	40,049	68,085	49,850	50,200
Clothing & Personal Equip	185,059	134,904	125,150	127,100
Street Materials	104,466	150,700	147,200	146,200
Books and Publications	422,277	400,922	306,400	306,400
Special Dept Supplies	467,527	509,819	450,600	453,100
Chemicals	96,220	118,000	100,200	98,900
Communications	1,275,045	2,517,715	2,130,900	2,134,800
Utilities	2,620,246	2,845,459	2,905,400	2,904,100
Rents & Leases	311,558	280,000	283,200	285,600
Contract Maintenance Services	1,878,051	2,242,099	2,109,850	2,107,850
Professional Services	3,267,788	1,518,702	1,483,350	1,497,350
Outside Services	1,509,842	1,692,991	1,720,600	1,787,100
Financial Assistance	2,325,723	744,263	1,120,600	520,600
Administration/Contingencies	731,075	1,445,128	1,384,400	1,417,300
Advertising	76,968	93,376	75,700	74,700
Training/Conferences/Meetings	550,711	542,901	514,600	515,300
Membership & Dues	400,751	361,065	266,800	266,500
Insurance and Bonds	5,962,256	6,144,400	6,662,500	7,396,200
Contribution to Other Agencies	2,213,804	4,127,391	2,368,450	2,380,750
Refunds & Reimb Damages	314,490	424,200	636,200	530,300
Recognition-Award-Protocol	30,763	27,500	17,500	17,500
Taxes	56,819	184,400	159,900	159,900
Debt Service	20,005,056			
Bond-Principal	3,072,077	4,991,000	4,912,900	4,987,800
Bond-Interest	4,619,598	4,818,700	5,432,000	5,144,800
Paying Agent Fees	92,278	186,400	107,500	107,500
Buildings		7,789		
Impvt Other Than Buildings	5,425	3,500	50,000	
Capital Outlay	895,180	629,909	268,200	260,000
Stores Sales	-170,586	-325,000	-325,000	-325,000
Stores Purchases	170,034	325,000	325,000	325,000
Other Expenses Subtotal	54,665,884	38,434,909	37,021,450	36,913,150
TOTAL	108,541,867	97,112,635	99,122,350	106,361,250

NON-DEPARTMENTAL
Other Services 3590

Summarized below are all costs for the General Fund which are allocated to Departmental Operating Budgets and appear here as information.

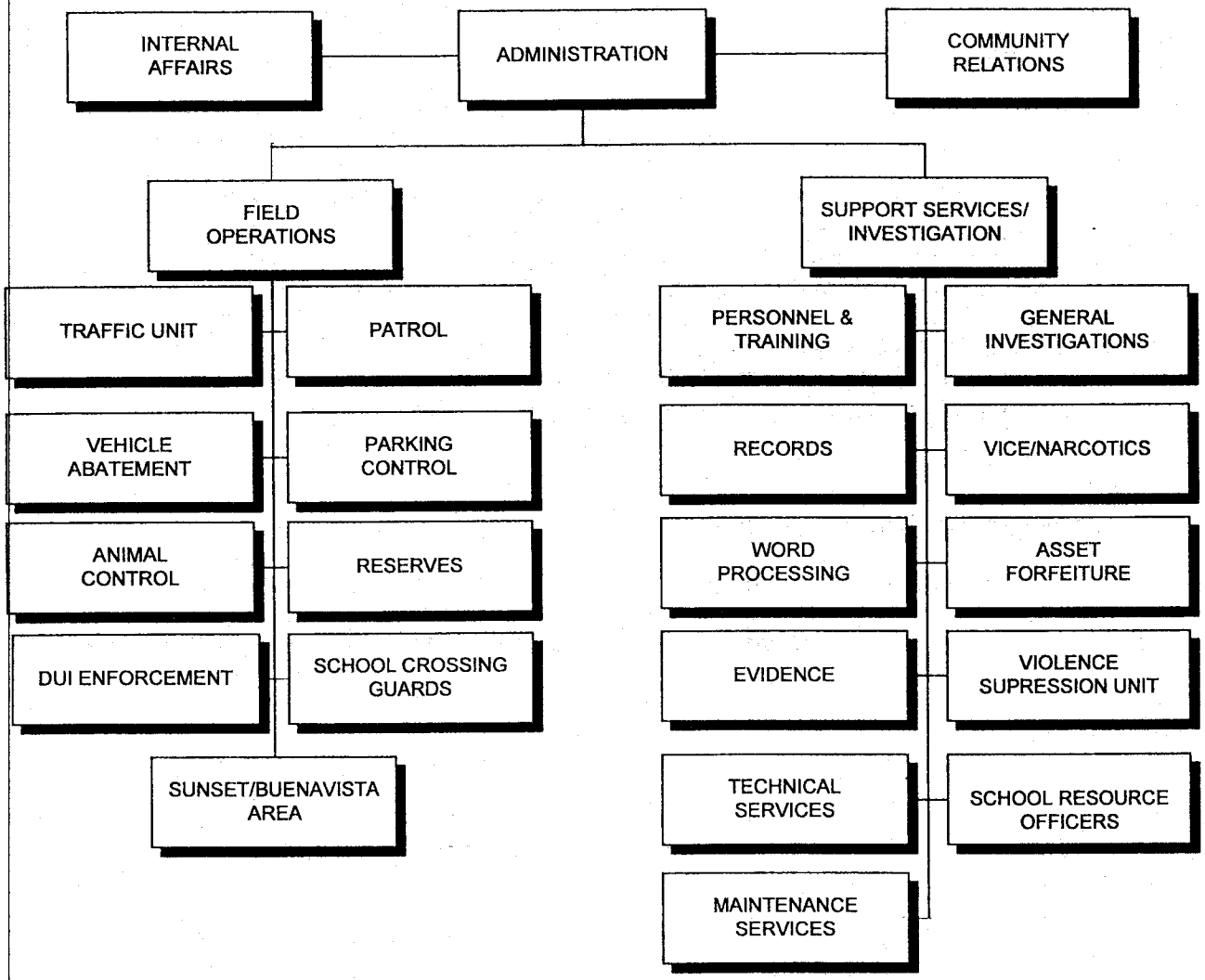
	02-03 Actual	Current Budget	04-05 Budget	05-06 Budget
Regular Payroll Cost	30,226,870	36,965,565	37,268,346	40,432,827
Temporary Pay	1,557,753	1,051,839	936,539	992,539
Overtime Regular	3,388,382	1,918,327	1,919,127	1,982,327
Employee Benefits	13,305,824	13,721,475	17,421,688	21,184,407
Employee Services Subtotal	**48,478,829**	**52,578,283**	**55,953,850**	**63,026,850**
Office Supplies & Materials	144,247	166,200	165,900	166,000
Build/Vehicle/Equip Maint/Suppl	460,875	500,900	498,400	498,400
Vehicle Fuel & Lubricants	303,326	346,900	346,900	351,900
Small Tools & Equip	35,858	44,800	44,100	44,100
Clothing & Personnel Equip	177,704	124,100	124,100	126,600
Street Materials	93,652	133,000	133,000	133,000
Books & Publications	408,726	418,800	301,700	301,700
Special Departmental Supplies	372,234	414,900	386,100	387,100
Chemicals	41,523	46,500	46,500	46,500
Communications	722,199	748,841	668,800	669,100
911 Communications	495,483	700,000	1,395,800	1,400,000
Utilities	2,059,353	2,180,559	2,146,400	2,146,400
Rents & Leases	95,470	123,000	126,600	128,500
Contract Maintenance Services	1,031,637	1,101,400	1,114,150	1,114,150
County Radio Maintenance	114,486	78,000	145,000	145,000
Professional Services	1,547,281	872,800	854,000	854,000
Outside Services	539,202	443,700	397,700	399,700
Booking Fees	688,968	625,000	1,100,000	1,175,000
Contingency		100,000	100,000	100,000
Advertising	59,102	62,400	49,600	49,600
Training/Conf/Meetings	199,238	250,800	231,900	231,900
Police Training/Conf/Meetings	302,206	195,500	195,500	196,000
Membership & Dues	389,628	373,700	252,000	252,000
Insurance & Bonds	1,146,320	1,171,100	1,132,700	1,232,800
Contributions to Other Agencies	409,054	407,400	85,000	85,000
Refunds & Reimb Damages	59,329	54,700	54,700	54,700
Recognitions-Award-Protocol	28,250	25,900	15,900	15,900
Taxes	6,532	81,300	81,300	81,300
Capital Outlay	288,169	146,600	100,000	100,000
Stores Sales	-170,586	-325,000	-325,000	-325,000
Stores Purchases	170,034	325,000	325,000	325,000
Other Expenses Subtotal	12,219,500	13,675,231	12,256,250	12,448,350
TOTAL	**60,698,329**	**66,253,514**	**68,210,100**	**75,475,200**

NON-DEPARTMENTAL
Capital Outlays

Other Services	04-05 Proposed	05-06 Proposed
Contingency Funds	100,000	100,000

(This page intentionally left blank)

POLICE
Organization



POLICE
Department Summary

Purpose

The Police Department, as part of the City organization, provides support and assistance, as required, to the City Council and other departments in the implementation of various goals and objectives in order to build and maintain a safe and peaceful community. Departmental responsibilities include the development and maintenance of various collaborative programs, the administration of Federal and State grants, the PAL program, community outreach programs, crime prevention, traffic enforcement, and appropriate response to community crime and violence issues.

Selected Goals

1. Continue the Community Oriented Policing (COPs) philosophy as a base-line approach to general patrol and investigative functions. Community policing expresses the value we place on the community, our organization, and each other.
2. Assist community groups in the identification and prevention of crime and violence in their neighborhoods, and places of work.
3. Assist Public Works in identifying traffic congestion and pedestrian safety issues. Develop responsive methods of addressing the issues through prevention methodologies and enforcement.
4. Continue to develop various partnerships with community groups and non-profit organizations to enhance the quality of life in our community.
5. Continue to develop strategies to acquire State and Federal Grant funding in order to enhance the delivery of compassionate, professional police services to our community.

Workload and Performance Indicators

1. Number of neighborhood watch meetings and community presentations conducted to solve problems and help residents identify crime prevention strategies.
2. Number of hazardous traffic citations issued in response to identified traffic and pedestrian safety issues.

Major Budget Changes

One animal control position has been eliminated in FY 03/04 in Animal Control Services (4070). One records clerk position has been eliminated in FY 03/04 in Records (4034). One captain position has been eliminated in FY 03/04 in Support Services (4030). The remaining Captains (2) have been reclassified to Deputy Chief positions. During FY 2003-04 Police training budget was reduced $175,000. Monterey County charges for Booking Fees and 911 Communications have increased from FY 2002-03 actual ($1,100,000) to FY 2004-05 budgeted ($2,400,000). Ten Police Officer positions have been added in FY 2004-05 (Two positions funded by Sunset/Buenavista Project), and ten additional Police Officer positions have been added in FY 2005-06. As part of the required FY 2004-05 budget reductions the Police Home Loan program was eliminated (one-time reserve $500,000) and the School Crossing Guard program was eliminated.

POLICE
Department Summary

	Expenditures by Program	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
4010	Administration	329,504	356,100	388,000	408,000
4011	Community Relations	416,530	535,900	618,100	673,200
4012	Personnel and Training	632,110	489,219	513,000	535,600
4020	Field Operations	10,946,326	11,380,372	13,194,100	15,908,100
4021	Traffic Unit	829,123	1,158,500	1,166,000	1,290,200
4022	Parking Control	150,623	183,000	201,100	214,600
4023	School Crossing Guards	201,102	160,500		
4024	Vehicle Abatement	106,233	121,700	149,800	156,800
4025	Sunset/Buena Vista Area			202,000	224,500
4030	Support Services	2,463,597	3,842,969	3,861,100	4,018,300
4031	Technical Services	354,953	273,300	275,200	286,100
4032	Word Processing	394,535	417,600	450,200	472,900
4033	Evidence and Property	154,932	150,100	160,100	168,900
4034	Records	868,393	926,800	968,700	1,018,500
4037	Maintenance Services	668,109	662,465	590,600	609,300
4040	Investigation	1,811,422	2,376,106	2,661,900	2,969,100
4041	Narcotics and Vice	686,194	790,500	936,900	1,033,900
4042	School Resource Officers	866,776	688,100	775,900	846,300
4043	Violence Supression Unit	1,434,337	1,736,141	1,951,900	2,185,300
4050	Reserves	3,537	2,100	2,100	2,100
4065	Safe Schools/Healthy Students	16,520	172,119		
4070	Animal Control Services	635,419	689,892	697,800	740,800
4077	DUI Enforcement	18,740	20,000	20,000	20,000
4080	Asset Seizure	209,307	64,500	51,800	51,800
4085	Weed & Seed	25,978	4,434		
	TOTAL	24,224,300	27,202,417	29,836,300	33,834,300

POLICE
Department Summary

Expenditures by Character	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	20,945,088	22,715,802	25,680,600	29,591,000
2. Office Supplies & Materials	29,235	27,500	27,800	27,800
3. Bldg/Veh/Equip Maint/Supplies	97,560	103,245	100,800	100,800
4. Vehicle Fuels & Lubricants	159,790	165,000	165,000	170,000
5. Small Tools & Equipment	2,163	10,506	2,600	2,600
6. Clothing & Personal Equip	98,949	64,392	59,000	61,000
7. Books and Publications	2,203	5,910	2,700	2,700
8. Special Dept Supplies	202,317	218,616	199,000	200,000
9. Communications	679,878	1,890,111	1,582,200	1,584,300
10. Utilities	59,288	126,700	86,200	86,200
11. Rents & Leases	35,585	40,700	41,900	41,900
12. Contract Maintenance Services	244,944	218,091	280,000	280,000
13. Professional Services	27,789	20,000	20,000	20,000
14. Outside Services	813,197	1,043,109	1,221,400	1,298,400
15. Advertising	6,970			
16. Training/Conferences/Meetings	314,480	209,600	203,500	204,000
17. Membership & Dues	2,118	2,910	2,700	2,700
18. Recognition-Award-Protocol	1,215	900	900	900
19. Capital Outlay	501,531	339,325	160,000	160,000
TOTAL	24,224,300	27,202,417	29,836,300	33,834,300

Expenditures by Fund				
General Fund	22,486,842	25,755,064	28,594,000	32,528,300
Asset Seizure Fund	209,307	64,500	51,800	51,800
Sales Tax-SB172	376,801	320,400	346,000	375,400
Office of Traffic Safety	81,061	120,000		
CLEEP	20,891	79,200		
RAN Grant	64,496	68,300	72,700	77,500
Supplemental Law Enforcement-AB3229	313,016	224,000	200,000	200,000
COPS More 2000	150,611			
Bureau of Justice Assistance	250,883	272,700	220,000	220,000
COPS - SRO	121,661			
DOJ Grant Weed And Seed				
Vehicle Abatement Fund	106,233	121,700	149,800	156,800
Safe Schools/Healthy Students	16,520	172,119		
Weed & Seed Grant	25,978	4,434		
Sunset Ave-Project			202,000	224,500
TOTAL	24,224,300	27,202,417	29,836,300	33,834,300

POLICE
Department Summary

Workforce by Program		02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
4010	Administration	3	3	3	3
4011	Community Relations	5	5	5	5
4012	Personnel and Training	2	2	2	2
4020	Field Operations	97	100	109	119
4021	Traffic Unit	9	9	9	9
4022	Parking Control	3	3	3	3
4024	Vehicle Abatement	2	2	2	2
4025	Sunset/Buena Vista Area			2	2
4030	Support Services	10	9	9	9
4031	Technical Services	3	3	3	3
4032	Word Processing	7	7	7	7
4033	Evidence and Property	2	2	2	2
4034	Records	16	15	15	15
4037	Maintenance Services	4	4	4	4
4040	Investigation	21	21	21	21
4041	Narcotics and Vice	7	7	7	7
4042	School Resource Officers	8	6	6	6
4043	Violence Supression Unit	16	16	16	16
4065	Safe Schools/Healthy Students	1	1		
4070	Animal Control Services	8	7	7	7
	TOTAL	224	222	232	242

POLICE
Administration 4010

Purpose

Police Administration provides direction, coordination, and support, for all Police Department Divisions to reach identified objectives. This effort includes matching community needs with available Departmental resources.

Selected Goals

1. Provide information and referrals as requested by internal and external customers to ensure adequate communication and furtherance of the community oriented policing philosophy. These efforts support the endeavor of building a safe and peaceful community.
2. Continue the COPS philosophy within the organization and community through programs such as: the Police Activities League, School Resource Officers/G.R.E.A.T., Police Explorers, and other programs providing linkages between the department and community.
3. Continue organizing and presenting police related topics through the community academy to foster an environment of openness and understanding.
4. Continue to support the Police/Community Advisory Committee in their efforts to build a safe and peaceful community. These include, initiatives such as Operation Cease-Fire and Spanish language training.
5. Continue to reach out to the community through a variety of recruitment activities.

Workload and Performance Indicators

1. Continue to improve the accessibility of the community to the Internal Affairs Unit through out-reach efforts, and dissemination of information.
2. Number of programs successfully implemented and maintained by the Police/ Community Advisory Committee.
3. Number of community meetings, job fairs, and presentations conducted by Administrative staff.

Major Budget Changes

None.

POLICE
Administration 4010

Operating Expenditures		02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1.	Employee Services	318,906	346,100	378,000	398,000
2.	Office Supplies & Materials	1,154	1,600	1,600	1,600
3.	Small Tools & Equipment	95		100	100
4.	Books and Publications	12		300	300
5.	Special Dept Supplies	670	565	700	700
6.	Training/Conferences/Meetings	6,314	6,000	6,000	6,000
7.	Membership & Dues	940	1,300	1,300	1,300
8.	Capital Outlay	1,413	535		
	TOTAL	329,504	356,100	388,000	408,000
Authorized Positions		3	3	3	3

Funding Source

General Fund

POLICE
Community Relations 4011

Purpose

To work with Salinas residents to address neighborhood issues and promote community safety programs reducing crime and enhancing prevention.

Selected Goals

1. Present crime prevention programs through Neighborhood Watch and public presentations/community events.
2. Through the PAL and Explorer program, support, coordinate, and facilitate youth activities and programs.
3. Strengthen communication with Salinas residents through a variety of traditional and non-traditional public outreach initiatives.

Workload and Performance Indicators

1. Number of presentations made by the Community Services Unit (CSU). The Community Services Unit will present Neighborhood Watch and Business Watch presentations upon request.
2. Number of crime prevention presentations to business associations in the Salinas community.
3. Number of department tours.
4. Number of media presentations.
5. Departmental collaboration with other community organizations to reduce crime and prevent violence.

Major Budget Changes

None.

POLICE
Community Relations 4011

Operating Expenditures		02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1.	Employee Services	408,115	531,900	614,100	669,200
2.	Office Supplies & Materials	961	500	500	500
3.	Special Dept Supplies	3,915	2,000	2,000	2,000
4.	Communications	778	500	500	500
5.	Training/Conferences/Meetings	2,761	1,000	1,000	1,000
	TOTAL	416,530	535,900	618,100	673,200
Authorized Positions		5	5	5	5

Funding Source

General Fund

POLICE
Personnel and Training 4012

Purpose

Ensure that the best qualified individuals possible are recruited and selected for all positions in the department. Provide continuing training to employees consistent with service to the community, individual professional growth and POST guidelines.

Selected Goals

1. Work in partnership with the Commission on Peace Officer Standards and Training (POST) and the South Bay Regional Public Safety Training Consortium to enhance the quality of the Advanced Officer Training program while minimizing costs.
2. Continue to emphasize POST telecourse and CD-ROM training to fulfill POST training mandates.
3. Continue to develop innovative, relevant quarterly firearms qualification courses for department personnel.
4. Continue recruitment efforts to achieve and maintain full staffing.
5. Emphasize Community Oriented Policing concepts in all aspects of recruitment, hiring and training.

Workload and Performance Indicators

1. Police Officer applications processed.
2. Civilian applications processed.
3. Police Officers hired.
4. Civilians hired.
5. Training scheduled (in hours).

Major Budget Changes

As part of FY 2003-04 budget reductions, police training was reduced.

POLICE
Personnel and Training 4012

Operating Expenditures		02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1.	Employee Services	314,316	267,600	300,400	323,000
2.	Office Supplies & Materials	295	800	800	800
3.	Small Tools & Equipment	193	200	200	200
4.	Books and Publications	1,866	2,000	2,000	2,000
5.	Special Dept Supplies	35,826	37,519	37,000	37,000
6.	Outside Services	850	500	500	500
7.	Advertising	6,970			
8.	Training/Conferences/Meetings	263,235	172,000	172,000	172,000
9.	Membership & Dues	59	100	100	100
10.	Capital Outlay	8,500	8,500		
	TOTAL	632,110	489,219	513,000	535,600
Authorized Positions		2	2	2	2

Funding Source

General Fund

POLICE
Field Operations 4020

Purpose

Provide uniformed patrol throughout the community to prevent crime and disorder; apprehend criminal violators; conduct objective and professional investigations; provide information on crime prevention and community safety; respond promptly to crimes in progress; and provide high visibility patrol as needed.

Selected Goals

1. Continued emphasis on community oriented approach to service delivery.
2. Provide immediate response to any crime in progress involving violence or threats of violence.
3. Continue to seek alternative methods to provide prompt service to calls for service.
4. Continue to provide training for recruits through the Field Training Officer Program.
5. Continue to provide state of the art support for criminal investigations through the Crime Scene Investigation Program.

Workload and Performance Indicators

1. Calls for Service.
2. Police Reports.
3. Part I Crimes.
4. Adult Arrests.
5. Juvenile Arrests.
6. Traffic Citations.
7. Field Contacts.

Major Budget Changes

FY 2004-05 includes one (1) SRO transferred from the Safe Schools grant program which ended during FY 03/04. A total of ten Police Officer positions were added in FY 2004-05. Eight of those new Police Officer positions are funded by the General Fund and two new Police Officer positions are funded by the Salinas Redevelopment Agency - Sunset Avenue Project. Delaying the hiring of five Police Officers for six months was approved as part of the FY 2004-05 reductions adopted June 22, 2004. Ten new Police Officer positions funded by the General Fund were added in FY 2005-06.

POLICE
Field Operations 4020

Operating Expenditures		02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1.	Employee Services	10,645,622	11,141,500	12,956,300	15,661,800
2.	Office Supplies & Materials	1,321	1,500	1,500	1,500
3.	Vehicle Fuels & Lubricants	159,790	165,000	165,000	170,000
4.	Small Tools & Equipment	193	300	300	300
5.	Clothing & Personal Equip	87,692	51,072	50,000	52,000
6.	Special Dept Supplies	11,801	13,000	13,000	14,000
7.	Communications	816	850	600	600
8.	Outside Services	3,755	5,250	5,500	5,500
9.	Training/Conferences/Meetings	3,696	1,500	1,500	2,000
10.	Membership & Dues	270	400	400	400
11.	Capital Outlay	31,370			
	TOTAL	10,946,326	11,380,372	13,194,100	15,908,100
Authorized Positions		97	100	109	119

Funding Source

General Fund, Sales Tax SB172, Supplemental Law EnforcementAB3229

POLICE
Traffic Unit 4021

Purpose

Enforce state and city traffic laws and codes, to promote public compliance through the use of specialized training and enforcement. Investigate traffic accidents for causative factors, relieve patrol personnel for other public safety duties; provide accident analyses to determine means for reducing accident rates.

Selected Goals

1. Increase specialized traffic enforcement in areas of school zones, increasing safety potential for children and crossing guards.
2. Reduce the number of injury accidents through an aggressive enforcement program.
3. Provide expertise in the investigation of injury and fatal traffic collisions.
4. Increase public awareness related to traffic safety through demonstrations and community involvement.
5. Increase school children pedestrian safety through education and parent involvement.
6. Regulate and monitor tow services utilized by the department.
7. Assist Public Works in identifying traffic and pedestrian safety issues.

Workload and Performance Indicators

1. Traffic citations issued.
2. Accidents investigated.
3. Community and/or school presentations.

Major Budget Changes

None.

POLICE
Traffic Unit 4021

Operating Expenditures		02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1.	Employee Services	806,921	1,114,800	1,157,900	1,282,100
2.	Office Supplies & Materials	1,333	600	600	600
3.	Small Tools & Equipment		8,000		
4.	Clothing & Personal Equip	1,996	2,000	2,000	2,000
5.	Books and Publications		3,510		
6.	Special Dept Supplies	6,698	8,000	5,000	5,000
7.	Contract Maintenance Services	483	500	500	500
8.	Outside Services	3,512			
9.	Training/Conferences/Meetings		2,600		
10.	Capital Outlay	8,180	18,490		
	TOTAL	829,123	1,158,500	1,166,000	1,290,200
Authorized Positions		9	9	9	9

Funding Source

General Fund

POLICE
Parking Control 4022

Purpose

Enforce city and state codes regarding parking laws for the orderly control of public parking areas.

Selected Goals

1. Patrol downtown and surrounding areas for the purpose of enforcement of time regulated parking areas.
2. Respond to complaints of illegal or unauthorized parking violators.
3. Immobilize vehicles with excessive parking violations on file.
4. Patrol for other parking violations, including violators of designated disabled parking spaces.
5. Conduct Administrative Review process for those wishing to contest parking citations.
6. Provide coverage as needed to supplement other personnel needs, including crossing guard duty and special event details.

Workload and Performance Indicators

1. Parking citations issued.

Major Budget Changes

None.

POLICE
Parking Control 4022

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	150,273	177,100	195,200	208,700
2. Clothing & Personal Equip	350	900	900	900
3. Special Dept Supplies		5,000	5,000	5,000
TOTAL	150,623	183,000	201,100	214,600
Authorized Positions	3	3	3	3

Funding Source

General Fund

POLICE
School Crossing Guards 4023

Purpose

Provide safe crossing areas for school children at identified intersections in and around school zones.

Selected Goals

1. Maintain school crossing guards at identified intersections and locations.
2. Continue an annual, in-house training class at the start of each school year to teach crossing guard procedures .
3. Coordinate with traffic enforcement in school zone areas to provide safe pedestrian traffic.
4. Maintain staffing of crossing guards to decrease the use of Community Service Officers and Police Officers for crossing guard duty.

Workload and Performance Indicators

1. Number of school intersections monitored.

Major Budget Changes

As part of FY 2004-05 required budget reductions the School Crossing Guard program was eliminated.

POLICE
School Crossing Guards 4023

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	198,910	156,500		
2. Clothing & Personal Equip	2,192	4,000		
TOTAL	201,102	160,500		

Authorized Positions

Funding Source

General Fund

POLICE
Vehicle Abatement 4024

Purpose

Identify and remove all abandoned vehicles within the city limits to enhance the living environment. Enforce city codes and ordinances relative to long term parking violations and other nuisance complaints.

Selected Goals

1. Remove all abandoned vehicles parked on city streets and public property in violation of state and city codes.
2. Respond to phone complaints regarding abandoned vehicles within three business days.
3. Coordinate efforts with the zoning code enforcement officer to target abandoned vehicles on private property for abatement.
4. Respond to complaints of illegal commercial, oversize and recreational vehicle parking within three working days.
5. Making presentations to community and neighborhood groups regarding abandoned vehicles and other parking problems.
6. Explore alternative methods for improving abandoned vehicle enforcement on city streets.

Workload and Performance Indicators

1. Abandoned vehicles worked.
2. Abandoned vehicles stored.
3. Abandoned vehicles dismantled.
4. Recreational vehicles/other complaints worked.

Major Budget Changes

None.

POLICE
Vehicle Abatement 4024

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	104,844	119,800	147,900	154,900
2. Office Supplies & Materials	1,389	1,500	1,500	1,500
3. Clothing & Personal Equip		400	400	400
TOTAL	106,233	121,700	149,800	156,800
Authorized Positions	2	2	2	2

Funding Source

Vehicle Abatement Fund

POLICE
Sunset/Buena Vista Area 4025

Purpose

Sunset/Buenavista Redevelopment Project Area encompasses approximately 50% of the East Salinas area, which has experienced continuing disinvestment, blight and impediments to redevelopment due to high crime levels, especially violent crime. The Salinas Redevelopment Agency Implementation Plan has been amended to provide community safety initiatives that include enhanced police services to fight blight by reducing crime and municipal code violations within the Project Area.

Selected Goals

1. Reduce crime activity and code violations in the Project Area.

Workload and Performance Indicators

1. Additional, daily shift of two officers focused on enhanced policing and community outreach within the Project Area.
2. Report after 6 months to City Council on program status; periodic reports to the SUBA Board.
3. Change in level of crime activity.
4. Relative satisfaction of businesses and community members to police efforts within Project Area.

Major Budget Changes

Provides funding for 50% of the cost of 4 sworn police officers.

POLICE
Sunset/Buena Vista Area 4025

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services			202,000	224,500
TOTAL			202,000	224,500
Authorized Positions			2	2

Funding Source

Sunset AveProject

POLICE
Support Services 4030

Purpose

Provide the assistance and tools needed by the Field Operations and Investigations Divisions to accomplish their law enforcement missions. Provide a wide range of evidence collection and processing services for the department. Manage the Crime Scene Investigator program. Assist other City departments and outside agencies with information such as court packets and suspect profiles. Provide direct services to the community, such as filling requests for information in the form of police reports, research, and handouts.

Selected Goals

1. Maintain an accurate and efficient information storage and retrieval system.
2. Investigate and reconstruct crime scenes; process photographic, fingerprint, video, vehicle, and firearms evidence.
3. Manage and maintain police facilities.
4. Conduct all functions with the best possible customer service.
5. Enhancement of the department's report writing system and integration with the records management system to increase the level of information captured.

Workload and Performance Indicators

1. The number of crime scenes investigated and quantity and types of evidence processed.
2. The number of positive identifications that are developed, such as those from the Automated Fingerprint Information System (AFIS); to include the ratio of identifications compared to cases investigated.
3. The number of positive firearm identifications linked to crimes.

Major Budget Changes

Budget reflects increases from FY 2002-03 as follows: Monterey County 911 communications charges ($850,000), Monterey County CJIS System ($50,000), Monterey County booking fees ($450,000) and Monterey County radio maintenance ($75,000). Total increases in charges by Monterey County exceed $1,400,000 over a two-year period.

POLICE
Support Services 4030

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	777,202	780,100	872,400	952,700
2. Office Supplies & Materials	10,008	9,500	9,500	9,500
3. Bldg/Veh/Equip Maint/Supplies	16,407	14,700	15,000	15,000
4. Small Tools & Equipment	98	100	100	100
5. Clothing & Personal Equip	648	300	300	300
6. Books and Publications	89	100	100	100
7. Special Dept Supplies	32,007	31,000	31,000	31,000
8. Communications	644,269	1,856,737	1,546,200	1,548,100
9. Utilities	38,121	48,900	48,900	48,900
10. Contract Maintenance Services	133,322	98,000	165,000	165,000
11. Professional Services	26,644	20,000	20,000	20,000
12. Outside Services	752,681	903,432	1,152,000	1,227,000
13. Training/Conferences/Meetings	1,080	500	500	500
14. Membership & Dues	100	100	100	100
15. Capital Outlay	30,921	79,500		
TOTAL	2,463,597	3,842,969	3,861,100	4,018,300
Authorized Positions	10	9	9	9

Funding Source

General Fund, RAN Grant

POLICE
Technical Services 4031

Purpose

Process data and provide accurate and timely information. Prepare the monthly State Uniform Crime Report (UCR). Process all department citations. Support the various computer systems that are not integrated into the City network, i.e., Mobile Computer Terminals (MCTs), video mug photo system, document imaging system (AllBase), Computer Aided Dispatch (CAD), California Law Enforcement Telecommunications System (CLETS), and fingerprint identification systems.

Selected Goals

1. Conduct research and provide statistical information to help build a safe and peaceful community.
2. Prepare Uniform Crime Reports (UCR) in a timely and accurate manner.
3. Manage the alarm permit and false alarm program.
4. Process citations for Monterey County courts and City Attorney in a timely manner.
5. Provide technical support, user training, and manage and maintain computer applications not intergrated with the Wintegrate system.
6. Conduct all functions with the best possible customer service.

Workload and Performance Indicators

1. The number of annual requests for information.
2. Number of citations processed.
3. Respond to technical support calls, system upgrades and enhancements.

Major Budget Changes

None.

POLICE
Technical Services 4031

Operating Expenditures		02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1.	Employee Services	303,447	245,400	242,300	253,200
2.	Office Supplies & Materials	1,053	700	700	700
3.	Special Dept Supplies	12,852	10,500	10,500	10,500
4.	Communications	1,794	1,200	1,200	1,200
5.	Contract Maintenance Services	8,382	11,000	11,000	11,000
6.	Outside Services	6,136	4,000	9,000	9,000
7.	Training/Conferences/Meetings	1,358	500	500	500
8.	Capital Outlay	19,931			
	TOTAL	354,953	273,300	275,200	286,100
Authorized Positions		3	3	3	3

Funding Source

General Fund

POLICE
Word Processing 4032

Purpose

Provide accurate and timely data entry and word processing services for the Field Operations, Investigations, and Support Services Divisions. This includes the Universe databases such as the Crime Reporting System (CRS), the Master Person File (PRS), the Arrest File (ARS), and the Traffic Accident Reporting System (TARS).

Selected Goals

1. Process juvenile reports within 24 hours and adult arrest reports within 48 hours, in support of building a safe and peaceful community.
2. Enter TARS data in a timely manner.
3. Respond immediately to emergency typing requests.
4. Provide feedback regarding errors and corrections in the most mission supportive and positive manner possible.
5. Conduct all functions with the best possible customer service.

Workload and Performance Indicators

1. Number of reports processed.
2. Total number of TARS data entries on a daily basis.
3. Prepare emergency typing requests within policy guidelines.
4. Address and reduce complaints on work output and quality.

Major Budget Changes

None.

POLICE
Word Processing 4032

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	393,406	417,400	450,000	472,700
2. Office Supplies & Materials	7			
3. Special Dept Supplies	623	200	200	200
4. Capital Outlay	499			
TOTAL	394,535	417,600	450,200	472,900
Authorized Positions	7	7	7	7

Funding Source

General Fund

POLICE
Evidence and Property 4033

Purpose

Support the process of successful prosecution by providing security, integrity and control of property in the custody of this unit. Facilitate the timely return of property to its rightful owners. Ensure that internal policies and procedures regarding the safekeeping of evidence are in compliance with all legal requirements.

Selected Goals

1. Continue to support the process of successful prosecution by providing security, control and maintenance of evidence.
2. Return property to its legal owners in a timely manner to ensure trust and good public relations.
3. Obtain additional storage space and containers, adhere to preservation techniques, prepare and transport evidence and seek alternative disposal sites.
4. Document, transport, and supervise the destruction of narcotics and weapons.
5. Continue training for evidence personnel and sworn personnel. Purge evidence and property, update manuals, update and improve the computer system.

Workload and Performance Indicators

1. Property and evidence items processed.
2. Property items processed out of Evidence custody.
3. Evidence items prepared for testing.
4. Property items prepared for auction.

Major Budget Changes

None.

POLICE
Evidence and Property 4033

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	147,972	143,200	153,200	162,000
2. Office Supplies & Materials	2,237	2,500	2,500	2,500
3. Clothing & Personal Equip	412	300	300	300
4. Special Dept Supplies	2,901	3,450	3,500	3,500
5. Training/Conferences/Meetings	796	500	500	500
6. Membership & Dues	80	150	100	100
7. Capital Outlay	534			
TOTAL	154,932	150,100	160,100	168,900
Authorized Positions	2	2	2	2

Funding Source

General Fund

POLICE
Records 4034

Purpose

Maintain a current and efficient information storage/retrieval system of arrest and incident reports to provide accurate Public Record Act services to the public and other governmental agencies. Provide information to the Investigation Division and Field Operations to accomplish their law enforcement missions.

Selected Goals

1. Provide twenty-four hour immediate response to field officer requests.
2. Prepare court prosecution packets daily.
3. Provide excellent customer service to the public and other agencies.
4. Maintain an efficient information storage/retrieval system by processing police reports and scanning them, and other information, daily onto an optical storage system.
5. Provide public fingerprint services and Taxi Driver permits two days per week.
6. Purge selected police records on an on-going basis.
7. Continually improve and streamline the efficiency and effectiveness of the Records Unit.

Workload and Performance Indicators

1. Number of police reports processed, scanned and filed.
2. Number of arrest and warrant request packets processed.
3. Number of responses to the public.

Major Budget Changes

None.

POLICE
Records 4034

Operating Expenditures		02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1.	Employee Services	849,454	911,200	953,100	1,002,900
2.	Office Supplies & Materials	2,864	2,800	2,800	2,800
3.	Small Tools & Equipment	358	500	500	500
4.	Clothing & Personal Equip	2,660	2,500	2,500	2,500
5.	Special Dept Supplies	2,982	7,490	7,500	7,500
6.	Training/Conferences/Meetings	3,809	2,000	2,000	2,000
7.	Membership & Dues	300	310	300	300
8.	Capital Outlay	5,966			
	TOTAL	868,393	926,800	968,700	1,018,500
Authorized Positions		16	15	15	15

Funding Source

General Fund

POLICE
Maintenance Services 4037

Purpose

Maintain and provide for the vehicle maintenance needs of the Salinas Police Department. Maintain specialized vehicle equipment such as: sirens, lights, radar and communications as well as all related safety equipment and supplies. Continue data entry for preventive maintenance and vehicle repair history database. Maintain department offices in police department building, city hall and two rented locations.

Selected Goals

1. Perform vehicle repairs in a timely manner.
2. Submit timely government fleet smog compliance reports to State Bureau of Automotive Repair.
3. Manage and maintain radio communications equipment.
4. Maintain positive public relations with internal and external customers in promoting community oriented policing philosophy.
5. Assist in the maintenance of mobile computer terminals.
6. Implement police department portion of new city-wide vehicle management software.

Workload and Performance Indicators

1. Ability to perform vehicle build-up and changeover of vehicles within a one and one half week time frame.
2. Maintain timeliness of government fleet smog reports on a timely basis.
3. Maintain police vehicles at optimum safety performance and readiness.
4. Maintain police fleet operational on a 24 hour schedule.
5. Maintain supplies and inventory of parts that are readily available to expedite repairs.
6. Maintain pricing competitiveness with vendors and suppliers by obtaining multiple quotes and estimates.
7. Maintain safe, clean and presentable work environment.

Major Budget Changes

Bureau of Justice funds provide for the replacement of five patrol vehicles.

POLICE
Maintenance Services 4037

Operating Expenditures		02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1.	Employee Services	270,265	253,200	260,200	278,900
2.	Office Supplies & Materials	176	200	200	200
3.	Bldg/Veh/Equip Maint/Supplies	79,421	86,445	83,700	83,700
4.	Clothing & Personal Equip	577	820	500	500
5.	Contract Maintenance Services	88,321	91,000	86,000	86,000
6.	Capital Outlay	229,349	230,800	160,000	160,000
	TOTAL	668,109	662,465	590,600	609,300
Authorized Positions		4	4	4	4

Funding Source

General Fund, Bureau of Justice Assistance

POLICE
Investigation 4040

Purpose

Provide investigative support for all criminal investigations in order to identify and apprehend suspects for prosecution purposes. This investigative support will include the identification of crime trends for proactive and focused investigation attention, such as surveillances and the use of sophisticated law enforcement equipment to prevent crimes as well as identify and locate suspects. In addition to providing investigative personnel for criminal investigations, the Investigation Division will work closely with the Field Operations and Administration Division to promote strategies that build a safe and peaceful community.

Selected Goals

1. Analyze and identify crime patterns for the purpose of developing strategies to make the community safer through the reduction of crime.
2. Increase the Investigation Division efforts to proactively target criminals that commit violent and property crimes; such as murder, assault with a deadly weapon, robbery, burglary, and other thefts.
3. Continue to provide a timely on-call response on a 24 hour basis for major criminal investigations or other crimes that require in-depth investigative support.
4. Increase efforts to provide informal and formal training aimed at enabling investigators to investigate any type of crime.
5. Continue to assign personnel to monitor and arrest sex registrants who have been found to violate any provisions of Section 290 of the Penal Code in the City of Salinas.
6. Continue to work closely with the other two major police divisions and other agencies to develop and promote strategies which involve the Salinas community in crime prevention methods.

Workload and Performance Indicators

1. Total cases assigned.
2. Total number of arrest and arrest warrant requests.
3. Number of cases cleared for lack of prosecution.
4. Total number of cases that were solved.
5. Total number of cases that were filed unsolved.

Major Budget Changes

None.

POLICE
Investigation 4040

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	1,800,376	2,365,600	2,651,400	2,958,600
2. Office Supplies & Materials	3,473	3,000	3,000	3,000
3. Small Tools & Equipment	214	106	100	100
4. Clothing & Personal Equip	122	100	100	100
5. Books and Publications	92	100	100	100
6. Training/Conferences/Meetings	6,975	7,000	7,000	7,000
7. Membership & Dues	170	200	200	200
TOTAL	1,811,422	2,376,106	2,661,900	2,969,100
Authorized Positions	21	21	21	21

Funding Source

General Fund

POLICE
Narcotics and Vice 4041

Purpose

Serve as a proactive unit for the purpose of identifying criminals who are involved in the illegal manufacturing, sales, or use of narcotics. Investigate other crimes such as prostitution, illegal gambling and bookmaking. Strive to develop sources of information that will be useful in solving other crimes in the community.

Selected Goals

1. Continue to develop strategies to reduce the manufacture, sale and use of illegal narcotics.
2. Improve efforts to develop strategies to reduce other crimes such as prostitution, illegal gambling and bookmaking.
3. Improve efforts to increase the number of crime tips received on narcotic activities, prostitution and illegal gambling.
4. Continue to work closely with other units in the police department to develop anti-drug strategies.
5. Improve efforts to work closely with other narcotics and vice units and other individuals or agencies that share similar responsibilities.
6. Continue to work closely with neighborhood groups to identify narcotic problems and then take the necessary enforcement action to improve the quality of life in that particular neighborhood.

Workload and Performance Indicators

1. Total narcotic investigations.
2. Total number of narcotic arrests.
3. Total number of narcotic search warrants.
4. Prostitution arrests.
5. Total number of crime tips received.

Major Budget Changes

None.

POLICE
Narcotics and Vice 4041

Operating Expenditures		02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1.	Employee Services	663,752	748,000	899,400	996,400
2.	Office Supplies & Materials	1,219	500	500	500
3.	Special Dept Supplies	310	12,000	12,000	12,000
4.	Rents & Leases	19,985	25,000	25,000	25,000
5.	Outside Services				
6.	Training/Conferences/Meetings		3,500		
7.	Capital Outlay	928	1,500		
	TOTAL	686,194	790,500	936,900	1,033,900
Authorized Positions		7	7	7	7

Funding Source

General Fund

POLICE
School Resource Officers 4042

Purpose

Work with students, parents, teachers, administrators to ensure a peaceful and safe learning environment in our schools. Work with "problem behavior" students through counseling, referral, and personal contact including classroom presentations. Solve school related crimes and successfully prosecute juveniles who have not shown a propensity for guidance through counseling. Relieve patrol personnel of time-consuming investigations occurring at local schools.

Selected Goals

1. Coordinate efforts in gang awareness and prevention within Salinas schools.
2. Analyze alternatives and implement procedures to reduce juvenile gang activity, truancy, and juvenile crime.
3. Act as a liaison for gang intelligence information, prevention and suppression involving students.
4. Work with the Patrol Division to provide safe areas around campuses.
5. Continue Gang Resistance Education And Training program in four middle schools.
6. Continue to evaluate effectiveness of GREAT program, in partnership with local school officals.

Workload and Performance Indicators

1. Assigned cases
2. Presentations/Meetings
3. Counseling session
4. GREAT students taught

Major Budget Changes

During FY 2003/04 two SRO positions were transferred to Field Operations.

POLICE
School Resource Officers 4042

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	817,884	640,800	727,400	797,800
2. Office Supplies & Materials	350	200	200	200
3. Special Dept Supplies	27,990	30,000	30,000	30,000
4. Communications	1,495	1,600	1,600	1,600
5. Rents & Leases	14,400	14,500	15,700	15,700
6. Training/Conferences/Meetings	4,657	1,000	1,000	1,000
TOTAL	866,776	688,100	775,900	846,300
Authorized Positions	8	6	6	6

Funding Source

General Fund, COPS SRO

POLICE
Violence Supression Unit 4043

Purpose

Collect information on gangs and gang members and investigate gang-related crimes. Provide gang related training and other criminal intelligence to law enforcement and members of the community. Identify and suppress gang/criminal activity. Provide highly trained and coordinated special weapons and tactics teams for unusual, high risk, or other unique events. Provide enforcement support to other units and divisions in the police department.

Selected Goals

1. Continue use of a comprehensive criminal gang and gang member certification process under the California Penal Code.
2. Continue to aggressively identify violent gang members and other violent criminals for the arrest and prosecution of a variety of crimes.
3. Continue to work with the Monterey County District Attorney's Office and other allied agencies to ensure vertical prosecution of gang members for their crimes.
4. Improve our efforts to work closely with parents or other community members for the purpose of providing them information or training that will help at-risk youth.
5. Continue to conduct special weapons and tactics operations as required in high-risk and other special events.

Workload and Performance Indicators

1. Total number of arrests.
2. Field interview contacts to serve as a means to gather intelligence on criminal activities and prevent crime.
3. Total number of high risk/tactical operations.
4. Presentations/Meetings. Members of the Violence Suppression Unit attend a variety of presentations and meetings. Aside from educating law enforcement personnel on the tactics often used by gang members, members of this unit also provide presentations to parents, service groups, and anyone else interested in the reduction of gang violence in the community.

Major Budget Changes

None.

POLICE
Violence Supression Unit 4043

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	1,427,211	1,731,900	1,948,100	2,181,500
2. Office Supplies & Materials	-9			
3. Communications	68	100	100	100
4. Contract Maintenance Services	335	1,441	1,000	1,000
5. Professional Services	1,145			
6. Outside Services	587	700	700	700
7. Training/Conferences/Meetings	5,000	2,000	2,000	2,000
TOTAL	1,434,337	1,736,141	1,951,900	2,185,300
Authorized Positions	16	16	16	16

Funding Source

General Fund, Supp Law Enforcement AB3229, Bureau, of Justice Assistance

POLICE
Reserves 4050

Purpose

Provide additional trained assistance to the department when specific needs exceed normal resources. This assistance will consist of Level I and Level II Reserve Officers who will work primarily within the Field Operations Division in a variety of roles including second officer duties in a patroling vehicle. Reserve officers provide a variety of services, such as prisoner transport, backup to other units, abandoned vehicle enforcement, DUI checkpoint, crowd control, and traffic direction.

Selected Goals

1. Provide police reserve services for special events, such as Big Week activities, Kiddiekapers Parade, natural disasters, and other events as needed. Provide police reserve services on a regular basis, primarily on weekends,as follows: prisoner transport, DUI Checkpoints, and abandoned vehicle enforcement.
2. Maintain required Advanced Officer Training for Level 1 officers.

Workload and Performance Indicators

1. Number of hours worked by Reserves.
2. Number of transports.
3. Number of hours trained.

Major Budget Changes

None.

POLICE
Reserves 4050

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	1,690	500	500	500
2. Office Supplies & Materials		100	100	100
3. Special Dept Supplies	200	100	100	100
4. Training/Conferences/Meetings	432	500	500	500
5. Recognition-Award-Protocol	1,215	900	900	900
TOTAL	3,537	2,100	2,100	2,100

Authorized Positions

Funding Source

General Fund

POLICE
Safe Schools/Healthy Students 4065

Purpose

Support City and School District partnerships linking prevention and community-based services to promote a safe school environment.

Selected Goals

1. Support community partnerships and students by bringing together schools, families, and community organizations.
2. Strengthen linkages between prevention and other community-based services
3. Support the implementation of a mental health program for all school districts.

Workload and Performance Indicators

1. School, Family, and Community-Based Services Meetings
2. Prevention Strategy Meetings
3. Formal Policy-Making Group
4. Student Counseling
5. Student use of Mental Health Services

Major Budget Changes

Change in employee services reflects the transfer of a Police Officer position to Field Operations after the end of the grant.

POLICE
Safe Schools/Healthy Students 4065

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services		100,902		
2. Special Dept Supplies				
3. Professional Services				
4. Outside Services		71,217		
5. Training/Conferences/Meetings				
6. Capital Outlay	16,520			
TOTAL	16,520	172,119		
Authorized Positions	1	1		

Funding Source

Safe Schools/Healthy Students

POLICE
Animal Control Services 4070

Purpose

Provide effective animal control, licensing, lost/found and adoption programs for all stray and unwanted animals within the city.

Selected Goals

1. Protect Salinas residents from the negative community impacts of unwanted pets, strays, and dangerous animals.
2. Provide humane care of animals housed at the shelter.
3. Promote adoption of animals and their placement in caring and responsible homes.
4. Redesign licensing program to provide effective identification of pets in the community through the use of technology.
5. Develop active volunteer programs to assist the shelter in providing effective lost/found, adoption, public education and spray/neuter programs.
6. Research and prioritize programs that will reduce the number of stray and unwanted pets in the City.

Workload and Performance Indicators

1. Patrol and respond to approximately 14,000 calls involving stray, confined, and vicious animals.
2. Provide timely reports regarding an estimated annual 550 animal bites and other animal related crimes.
3. Immunize the nearly 5,000 animals expected to be housed at the animal shelter for prevention of disease.
4. Ensure clean and healthy conditions in the kennels and other areas of the shelter.
5. Increase adoption and rescue rates for animals having completed the required holding period.
6. Place one hundred dogs and cats at offsite adoption facilities.

Major Budget Changes

As part of FY 2003-04 required budget reductions, one Animal Control Officer position was eliminated.

POLICE
Animal Control Services 4070

Operating Expenditures		02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1.	Employee Services	509,938	502,300	550,800	591,600
2.	Office Supplies & Materials	1,404	1,300	1,300	1,300
3.	Bldg/Veh/Equip Maint/Supplies	1,732	2,100	2,100	2,100
4.	Small Tools & Equipment	937	1,200	1,200	1,200
5.	Clothing & Personal Equip	2,300	2,000	2,000	2,000
6.	Books and Publications	144	200	200	200
7.	Special Dept Supplies	34,317	33,592	33,500	33,500
8.	Communications	1,595	1,500	1,500	1,700
9.	Utilities	21,167	77,800	37,300	37,300
10.	Contract Maintenance Services	13,864	13,500	13,500	13,500
11.	Outside Services	45,281	53,200	53,200	55,200
12.	Training/Conferences/Meetings	2,093	1,000	1,000	1,000
13.	Membership & Dues	199	200	200	200
14.	Capital Outlay	448			
	TOTAL	635,419	689,892	697,800	740,800
Authorized Positions		8	7	7	7

Funding Source

General Fund

POLICE
DUI Enforcement 4077

Purpose

Provide an average of 20 hours of Driving Under the Influence enforcement patrols every other week. Reduce injuries and other incidents associated with DUI related accidents.

Selected Goals

1. Staff a two person DUI enforcement team every other weekend.
2. Increase knowledge of DUI laws and perceived risk of apprehension through education and media opportunities.
3. Conduct DUI checkpoints on a quarterly basis.

Workload and Performance Indicators

1. DUI Arrests.
2. DUI Checkpoints.

Major Budget Changes

Employee Service costs are exclusively overtime.

POLICE
DUI Enforcement 4077

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	18,740	20,000	20,000	20,000
TOTAL	18,740	20,000	20,000	20,000

Authorized Positions

Funding Source

General Fund

POLICE
Asset Seizure 4080

Purpose

Provides for the identification of assets (visible and hidden) held by local criminal enterprises. Asset seizure provides for lawful forfeiture, utilizing State and Federal Asset Seizure programs to enhance local enforcement efforts.

Selected Goals

1. Continue to identify and seize assets used to facilitate narcotic transactions.
2. Identify and seize assets deemed "proceeds" from narcotic transactions.
3. Enhance our efforts to detect and attack criminal enterprises utilizing civil law in conjunction with criminal law.
4. Aggressive use of assets to supplement local law enforcement's efforts toward narcotics related enforcement.

Workload and Performance Indicators

1. Total number of asset seizure cases processed.

Major Budget Changes

None

POLICE
Asset Seizure 4080

	Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1.	Office Supplies & Materials		200	500	500
2.	Small Tools & Equipment	75	100	100	100
3.	Special Dept Supplies	29,225	24,200	8,000	8,000
4.	Communications	28,842	27,500	30,500	30,500
5.	Rents & Leases	1,200	1,200	1,200	1,200
6.	Contract Maintenance Services	237	2,650	3,000	3,000
7.	Outside Services	395	500	500	500
8.	Training/Conferences/Meetings	10,429	8,000	8,000	8,000
9.	Membership & Dues		150		
10.	Capital Outlay	138,904			
	TOTAL	209,307	64,500	51,800	51,800

Authorized Positions

Funding Source

Asset Seizure Fund

POLICE
Weed & Seed 4085

Purpose

To address youth gang violence and drug sales in the Weed & Seed area Census Tract-07.

Selected Goals

1. Program ended.

Workload and Performance Indicators

Major Budget Changes

Program ended during FY 2002-03 due to loss of Federal Weed and Seed funding.

POLICE
Weed & Seed 4085

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	15,844			
2. Communications	221	124		
3. Outside Services		4,310		
4. Training/Conferences/Meetings	1,845			
5. Capital Outlay	8,068			
TOTAL	25,978	4,434		

Authorized Positions

Funding Source

DOJ Grant, Weed And Seed

POLICE
Work Force

Administration	02-03 Authorized	03-04 Authorized	04-05 Proposed	05-06 Proposed
Chief of Police	1	1	1	1
Administrative Secretary	2	2	2	2
Total	3	3	3	3
Community Relations				
Police Sergeant	1	1	1	1
Police Corporal	1			
Police Officer	3	4	4	4
Total	5	5	5	5
Personnel and Training				
Police Sergeant	1	1	1	1
Police Corporal	1			
Police Officer		1	1	1
Total	2	2	2	2
Field Operations				
Deputy Chief	1	1	1	1
Police Lieutenant	4	4	4	4
Police Sergeant	12	12	12	12
Police Corporal	3	3	2	
Police Officer	74	77	87	99
Community Service Officer	3	3	3	3
Total	97	100	109	119
Traffic Unit				
Police Sergeant	2	2	2	2
Police Officer	7	7	7	7
Total	9	9	9	9
Parking Control				
Community Service Officer	3	3	3	3

POLICE
Work Force

Vehicle Abatement	02-03 Authorized	03-04 Authorized	04-05 Proposed	05-06 Proposed
Community Service Officer	2	2	2	2
Sunset/Buena Vista Area				
Police Officer			2	2
Support Services				
Senior Police Clerk	1	1	1	1
Criminalist	1	1	1	1
Police Captain	1			
Police Lieutenant	1	1	1	1
Police Sergeant	1	1	1	1
Community Service Officer	4	4	4	4
Latent Fingerprint Tech	1	1	1	1
Total	10	9	9	9
Technical Services				
Technical Serv Coord	1	1	1	1
Senior Police Clerk	2	2	2	2
Total	3	3	3	3
Word Processing				
Word Processing Operator	6	6	6	6
Supvsg Wrd Proc Operator	1	1	1	1
Total	7	7	7	7
Evidence and Property				
Evidence Technician	1	1	1	1
Sr Evidence Technician	1	1	1	1
Total	2	2	2	2

POLICE
Work Force

Records	02-03 Authorized	03-04 Authorized	04-05 Proposed	05-06 Proposed
Police Records Coord	1	1	1	1
Police Clerk	11	10	10	10
Supervising Police Clerk	4	4	4	4
Total	16	15	15	15
Maintenance Services				
Vehicle Maint Assistant	1	1	1	1
Equipment Inventory Tech	1	1	1	1
Pub Safety Facilities Wkr	2	2	2	2
Total	4	4	4	4
Investigation				
Senior Police Clerk	1	1	1	1
Deputy Chief	1	1	1	1
Police Lieutenant	1	1	1	1
Police Sergeant	2	2	2	2
Police Corporal	3	3	2	2
Police Officer	12	12	13	13
Community Service Officer	1	1	1	1
Total	21	21	21	21
Narcotics and Vice				
Police Sergeant	1	1	1	1
Police Corporal			1	1
Police Officer	6	6	5	5
Total	7	7	7	7
School Resource Officers				
Police Sergeant	1	1	1	1
Police Officer	7	5	5	5
Total	8	6	6	6

POLICE
Work Force

Violence Supression Unit	02-03 Authorized	03-04 Authorized	04-05 Proposed	05-06 Proposed
Police Sergeant	2	2	2	2
Police Corporal	1	1		
Police Officer	13	13	14	14
Total	16	16	16	16
Safe Schools/Healthy Students				
Police Officer	1	1		
Animal Control Services				
Animal Control Officer	3	2	2	2
Animal Services Supv	1	1	1	1
Animal Services Mgr	1	1	1	1
Animal Servs Office Asst	1	1	1	1
Animal Care Tech	2	2	2	2
Total	8	7	7	7
Department Total	224	222	232	242

POLICE
Capital Outlays

	Maintenance Services	04-05 Proposed	05-06 Proposed
5	Patrol Sedans (5)	160,000	160,000

POLICE
City Council Goals & Objectives

CITY COUNCIL GOALS & OBJECTIVES
(Listed in Priority Order)

GOAL #3 - PROMOTE AND SUPPORT A SAFE AND PEACEFUL COMMUNITY

1. **Identify alternatives for abandoned vehicle enforcement.**
   Responsibility: Police
   Action Date: Completed

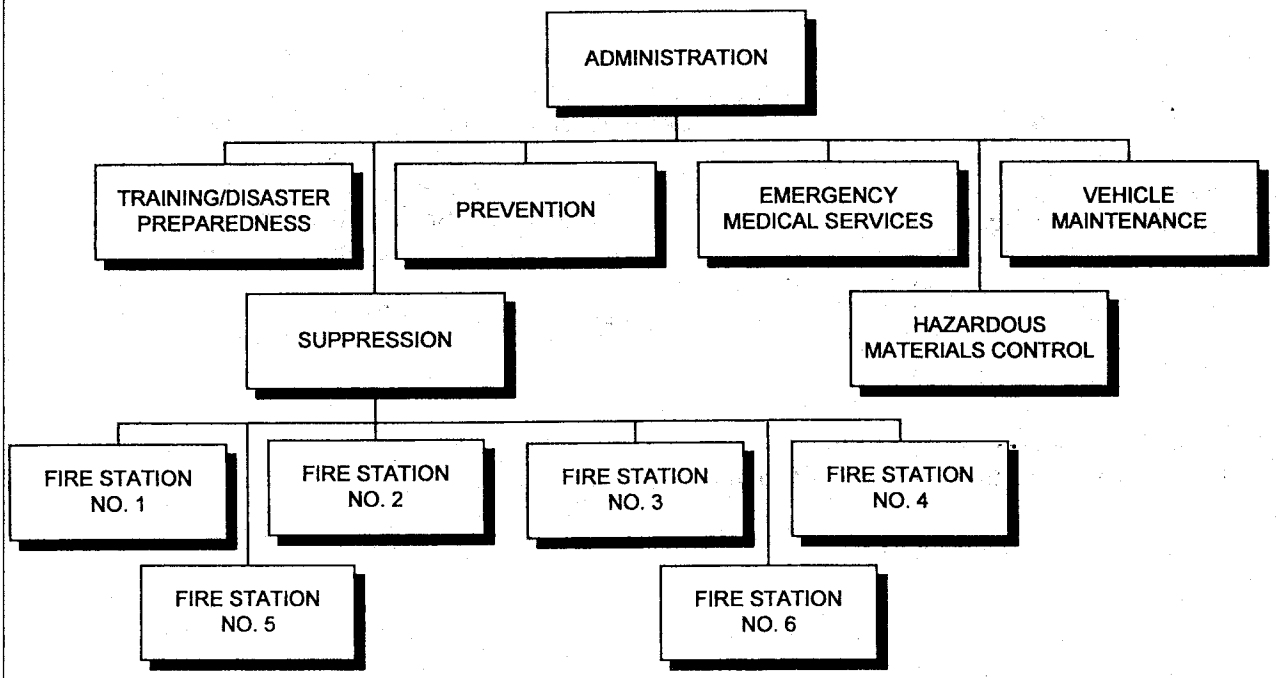
2. **Evaluate and Report City of Greeley model involving volunteer seniors.**
   Responsibility: Police
   Action Date: Completed

3. **Report on Soledad Street issues.**
   Responsibility: Police
   Action Date: Completed

8. **Update and report on traffic congestion and traffic/pedestrian related safety issue including funding.**
   Responsibility: Public Works, Police
   Action Date: Completed April 2004

(This page intentionally left blank)

FIRE
Organization



FIRE
Department Summary

Purpose

The Department is organized into seven divisions: Administration, Suppression, EMS, Prevention, Training-Disaster Preparedness, Vehicle Maintenance and Hazardous Materials Control. The Fire Department provides prevention and code enforcement services and emergency response to the citizens and businesses of the community. Prevention activities include inspections of all occupancy types, fire code enforcement and public education presentations. Emergency responses include fire suppression, paramedic service (EMS), Hazardous Materials incident response (Haz-Mat), vehicle accident response and rescues, including extrication and basic confined space rescue. Department responses also include hazardous conditions such as arcing or downed power lines, electrical system malfunctions, water system malfunctions, odor problems/concerns and responses to hazardous material releases or spills and non-emergent public assistance.

Selected Goals

1. Maintain regional partnerships with the Seaside Fire Department Hazardous Materials Response Team and County of Monterey Office of Emergency Services for the purpose of reducing operational and training costs to each agency. These partnerships include pursuit of state and federal grant funding for equipment, apparatus and training as made available through the Department of Homeland Security.
2. Maintain existing regional partnerships with the North County and Salinas Rural Fire agencies and develop a new partnership with the Monterey City Fire Department to provide more cost effective firefighter recruitments, joint operations and training.
3. Implement a temporary reduction of daily fire suppression staffing from 23 to 22 members between July 1, 2004 to December 31, 2004.

Workload and Performance Indicators

1. Monitor cost effectiveness of joint activities with the Monterey Fire Department and Fire Districts.

Major Budget Changes

Fire suppression daily minimum staffing increased from 22 to 23 members per shift with the conversion from the 53 hour work week to a 56 hour work week. To fund a portion of the paramedic program, IAFF has agreed to reduce the minimum staffing from 23 to 22 for a six month period ending December 31,2004.

FIRE
Department Summary

Expenditures by Program		02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
4505	Administration	287,972	325,500	342,200	365,200
4510	Suppression	8,748,718	9,640,244	10,603,700	12,311,300
4520	Emergency Medical Services	383,023	435,035	451,500	600,600
4530	Prevention	468,481	478,100	384,200	407,200
4540	Training-Disaster Preparedness	44,623	36,357	40,100	42,400
4560	Vehicle Maintenance	128,806	149,198	160,400	170,400
4570	Hazardous Materials Control	73,311	90,594	99,800	112,300
	TOTAL	10,134,934	11,155,028	12,081,900	14,009,400

Expenditures by Character

1.	Employee Services	9,648,787	10,582,380	11,549,750	13,474,950
2.	Office Supplies & Materials	4,693	5,900	5,900	5,900
3.	Bldg/Veh/Equip Maint/Supplies	79,796	80,824	81,100	81,100
4.	Vehicle Fuels & Lubricants	39,277	50,200	50,400	50,400
5.	Small Tools & Equipment	3,203	3,394	3,100	3,100
6.	Clothing & Personal Equip	55,694	37,412	36,900	36,900
7.	Books and Publications	4,210	5,400	5,400	5,400
8.	Special Dept Supplies	9,917	8,584	8,500	8,500
9.	Communications	96,957	172,800	142,500	144,800
10.	Utilities	44,472	54,300	54,300	54,300
11.	Contract Maintenance Services	95,385	105,874	100,050	100,050
12.	Professional Services	4,524	3,300	4,800	4,800
13.	Outside Services	12,007	3,900	3,900	3,900
14.	Training/Conferences/Meetings	28,307	34,060	33,800	33,800
15.	Membership & Dues	1,530	1,500	1,500	1,500
16.	Capital Outlay	6,175	5,200		
	TOTAL	10,134,934	11,155,028	12,081,900	14,009,400

Expenditures by Fund

General Fund	10,134,934	11,155,028	12,081,900	14,009,400
Emergency Medical Services Fund				
TOTAL	10,134,934	11,155,028	12,081,900	14,009,400

FIRE
Department Summary

Workforce by Program		02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
4505	Administration	3	3	3	3
4510	Suppression	87	87	87	87
4520	Emergency Medical Services	1	1	1	1
4530	Prevention	4	4	4	4
4540	Training-Disaster Preparedness	1			
	TOTAL	96	95	95	95

(This page intentionally left blank)

FIRE
Administration 4505

Purpose

Administration is responsible for integrating the goals and objectives established by the City Council into the support and delivery divisions of the Fire Department. Fire Administration is responsible for the management of the monetary and human resources allocated and the establishment of department policies and procedures in accordance with state and local laws, memoranda of understanding and contractual agreements with related regional agencies. Fire Administration is responsible for the continual self-assessment of the department's effectiveness and efficiency and the implementation of life safety programs in the community.

Selected Goals

1. Temporarily decrease minimum daily suppression staffing from a current 23 to 22 shift personnel effective July 1, 2004 Through December 31, 2004.
2. Develop an annual cost of funding to maintain fire department infrastructure.
3. Assess the effectiveness and efficiency of current department service and delivery programs, both internal and external, and provide recommendations for retention, modification or elimination.
4. Complete joint firefighter recruitment with the City of Monterey Fire Department by July 1, 2005.
5. Complete the transition from a public sworn Fire Prevention division, into a civilian based program, integrated into the Building Department.

Workload and Performance Indicators

1. Assess the effectiveness and efficiency of current department service and delivery programs, both internal and external and provide recommendation for retention, modification, or elimination.
2. Monitor overtime costs relative to increased daily suppression staffing requirements.

Major Budget Changes

None.

FIRE
Administration 4505

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	279,605	314,300	331,850	354,850
2. Office Supplies & Materials	1,004	1,300	1,300	1,300
3. Small Tools & Equipment	191			
4. Books and Publications	164	200	200	200
5. Special Dept Supplies	133	100	100	100
6. Communications	4,283	4,700	4,700	4,700
7. Contract Maintenance Services	909	2,150	2,150	2,150
8. Training/Conferences/Meetings	1,318	1,500	1,500	1,500
9. Membership & Dues	365	400	400	400
10. Capital Outlay		850		
TOTAL	287,972	325,500	342,200	365,200
Authorized Positions	3	3	3	3

Funding Source

General Fund

FIRE
Suppression 4510

Purpose

The Suppression Division provides 24-hour protection to the residents of Salinas from the effects of natural and man made emergencies. Uncontrolled fires, medical emergencies, vehicle accidents, earthquakes, hazardous material leaks, electrical and natural gas emergencies, are a few of the many situations, to which the Suppression Division responds with the available personnel, equipment and technology.

Selected Goals

1. Arrive on the scene of the emergency within six minutes of call dispatch, 90% of the time.
2. Decentralize program management by more effectively distributing the delegation of specific program responsibilities.
3. Implement a temporary decrease of daily suppression staffing from 23 to 22 firefighters.

Workload and Performance Indicators

1. Incident reports will be submitted for each response enabling the evaluation of performance and company workloads.
2. Response times will be monitored to ensure the proper distribution and readiness of the workforce.
3. Annual performance appraisals will be done for all personnel.
4. Quarterly inspections of all apparatus and safety equipment will be conducted.
5. Semi-annual inspections of all stations and grounds will be conducted.
6. Provide ongoing fire training to meet the needs of the department including participating in three multi-agency drills by June 2005.

Major Budget Changes

Four (4) additional firefighter positions were added in FY 2002-03. Minimum staffing is increased from 22 to 23 firefighters per shift, Kelly Days have been eliminated with the implementation of the 56 hour work week and the Fire Apparatus Engineer classification is being established. Limited Training Officer activities will be integrated into the Suppression Division as a result of loss of the Training/Disaster Preparedness Officer position. Communications reflects Monterey County's 911 Communications System increased charge (reallocation of SB 172 funds). To fund a portion of the paramedic program, IAFF has agreed to reduce the minimum staffing from 23 to 22 for a six month period ending December 31,2004. The estimated savings ($143,250) are achieved by freezing three vacant firefighter positions for six months.

FIRE
Suppression 4510

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	8,445,568	9,256,050	10,257,300	11,962,600
2. Office Supplies & Materials	1,520	2,000	2,000	2,000
3. Bldg/Veh/Equip Maint/Supplies	18,654	20,300	20,300	20,300
4. Vehicle Fuels & Lubricants	33,308	40,200	40,200	40,200
5. Small Tools & Equipment	1,038	1,000	1,000	1,000
6. Clothing & Personal Equip	54,089	34,235	33,900	33,900
7. Books and Publications	997	1,100	1,100	1,100
8. Special Dept Supplies	2,857	2,059	2,000	2,000
9. Communications	83,494	160,300	128,000	130,300
10. Utilities	44,472	54,300	54,300	54,300
11. Contract Maintenance Services	55,572	62,400	57,300	57,300
12. Professional Services	1,517	1,500	1,500	1,500
13. Outside Services	2,132	3,900	3,900	3,900
14. Training/Conferences/Meetings	364	600	600	600
15. Membership & Dues	135	300	300	300
16. Capital Outlay	3,001			
TOTAL	8,748,718	9,640,244	10,603,700	12,311,300
Authorized Positions	87	87	87	87

Funding Source

General Fund

FIRE
Emergency Medical Services 4520

Purpose

The EMS division provides 24-hour medical crisis intervention at the paramedic first responder level by utilizing 21 fire suppression personnel crossed trained as paramedics. The objective is to respond quickly to begin early treatment and care of ill or injured Salinas residents and visitors prior to arrival of the transport ambulance. Fire Department paramedics continue care of critical patients during transport to local hospitals. The EMS Division is also responsible for monitoring the quality of care provided; education and training of fire department EMTs (Emergency Medical Technician); and the provision of technical assistance to the City's Risk Management Division in the arena of safety and loss prevention.

Selected Goals

1. Provide first responder firefighter/paramedic response within six minutes of dispatch 90% of the time.
2. Improve citizen survivability from cardiac arrest within the City of Sainas response area by maintaining the EMT-1 Automatic Defibrillator Program.
3. Coordinate with the Monterey County Emergency Medical Services Agency the redistribution of CSA 74 funding to maintain paramedic services within the City of Salinas.
4. Continue to monitor the quality of care provided to residents by Fire Department personnel.

Workload and Performance Indicators

1. Provide for paramedic and EMT performance review through onscene evaluation and chart auditing of patient care.
2. Transition citywide infectious disease/blood borne pathogen training and monitoring into the Risk Management Division.
3. Identify EMT level programs, equipment, supplies and funding requirements relative to the elimination of ALS activities.

Major Budget Changes

On March 2,2004, a majority of Salinas' voters supported a proposed paramedic parcel tax. However, the 54% initiative approval fell short of the 2/3 majority required by Proposition 218. On April 27, 2004, the City Council approved the elimination of the paramedic program. Firefighters (IAFF) and Fire Supervisors (FSA) have agreed to fund the program for a six month period ending December 31, 2004 as follows: Reduce minimum staffing ($143,250); Reduce paramedic premium by 7.5% for 21 firefighters/paramedics ($86,400) and reduce EMS Officer pay by 7.5% ($5,600). The continuation of the paramedic program past December 31, 2004 is contingent to identifing alternative funding sources.

FIRE
Emergency Medical Services 4520

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	337,145	387,300	403,900	553,000
2. Office Supplies & Materials	201	300	300	300
3. Bldg/Veh/Equip Maint/Supplies	15,531	16,000	16,000	16,000
4. Books and Publications		300	300	300
5. Special Dept Supplies	540	25		
6. Communications	1,992	1,800	1,800	1,800
7. Contract Maintenance Services	14,041	14,900	14,900	14,900
8. Professional Services	1,007	1,300	1,300	1,300
9. Training/Conferences/Meetings	9,292	13,010	12,900	12,900
10. Membership & Dues	100	100	100	100
11. Capital Outlay	3,174			
TOTAL	383,023	435,035	451,500	600,600
Authorized Positions	1	1	1	1

Funding Source

General Fund, Emergency Medical Services Fund

FIRE
Prevention 4530

Purpose

The Fire Prevention Bureau is charged with enforcing the laws and ordinances established to provide a reasonable degree of safety to life and protection of property from fire. The Bureau is authorized by California Code of Regulations, Title 24, to enforce all ordinances of the jurisdiction pertaining to the prevention of fires; the suppression, extinguishment, storage, use and handling of hazardous materials; the maintenance and regulation of means of egress, automatic, manual and other private fire alarm systems and fire extinguishing equipment; the elimination of fire hazards on land and in buildings, structures and other property, including those under construction; the investigation as to the cause, origin and circumstances of fire and unauthorized releases of hazardous materials.

Selected Goals

1. Review new development plans to ensure adequate emergency access, water supply, fire protection systems and fire-safe construction.
2. Enforce the California Fire Code, through the inspection of local occupancies as to ensure fire and life safety.
3. Integrate fire investigation activities into the Fire Suppression division prior to July 1, 2005.
4. Provide excellent customer service to the public in partnership with the City's Permit Center.
5. Improve working environment and the effectiveness and efficiency of Fire Prevention Bureau within the Permit Center.
6. Complete the civilianization and integration of fire inspection services within the City's Permit Center.

Workload and Performance Indicators

1. Provide the Suppression Division with fire cause and origin investigation training by June 30, 2005.

Major Budget Changes

As part of required FY 2004-05 budget reductions approved January 6, 2004, one Deputy Fire Chief position was eliminated. With the vacancy of the Deputy Fire Marshall, the recommendation is to eliminate this position and add two civilian Fire Inspector positions.

FIRE
Prevention 4530

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	439,125	454,900	361,000	384,000
2. Office Supplies & Materials	1,606	1,700	1,700	1,700
3. Bldg/Veh/Equip Maint/Supplies		100	100	100
4. Vehicle Fuels & Lubricants	1,233	5,200	5,200	5,200
5. Small Tools & Equipment	147	400	400	400
6. Clothing & Personal Equip		200	200	200
7. Books and Publications	2,255	2,300	2,300	2,300
8. Special Dept Supplies	6,055	5,700	5,700	5,700
9. Communications	5,410	4,500	4,500	4,500
10. Contract Maintenance Services	97	700	700	700
11. Outside Services	9,875			
12. Training/Conferences/Meetings	1,748	2,000	2,000	2,000
13. Membership & Dues	930	400	400	400
TOTAL	468,481	478,100	384,200	407,200
Authorized Positions	4	4	4	4

Funding Source

General Fund

FIRE
Training-Disaster Preparedness 4540

Purpose

Provide each member of the department with sufficient job knowledge and information to meet the level of performance required in their assigned area of responsibility and to provide planning, development, and promotion of disaster preparedness plans and programs for the City of Salinas.

Selected Goals

1. Continue to support the joint functional training group with Salinas Rural, North County, Monterey City and Marina Fire Departments.

Workload and Performance Indicators

1. Conduct training in hydrant flow testing, annual pump testing; drafting operations, vehicle operations and aerial ladder operations for 24 Fire Apparatus Engineers.

Major Budget Changes

Employee Services reflects the elimination of the Training/Disaster Preparedness Officer position in FY 2003-04. Training activities will be shifted to the platoon training coordinators.

FIRE
Training-Disaster Preparedness 4540

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	33,270	23,930	24,500	26,800
2. Office Supplies & Materials	362	600	600	600
3. Small Tools & Equipment	41	200	200	200
4. Clothing & Personal Equip	123	577	400	400
5. Books and Publications	794	1,100	1,100	1,100
6. Special Dept Supplies	282	600	600	600
7. Communications	1,070	800	2,800	2,800
8. Contract Maintenance Services	553	800	800	800
9. Professional Services	2,000	500	2,000	2,000
10. Training/Conferences/Meetings	6,128	7,050	6,900	6,900
11. Membership & Dues		200	200	200
TOTAL	44,623	36,357	40,100	42,400

Authorized Positions 1

Funding Source

General Fund

FIRE
Vehicle Maintenance 4560

Purpose

The Vehicle Maintenance Division repairs and maintains all fire department vehicles and firefighting apparatus in accordance with national, state, DMV, NFPA and OSHA mandated standards regarding safe. This is accomplished through regularly scheduled preventive maintenance and on-demand repair utilizing on duty, cross-trained fire suppression personnel. In those instances where repairs are beyond the scope of fire personnel, the division contracts with local repair facilities capable of providing the necessary services.

Selected Goals

1. Maintain the partnership with the Public Works Vehicle Maintenance Division for the state mandated diesel engine smog certification program.
2. Update and maintain the computerized fleet maintenance database program in order to identify all fleet costs, allocate these costs equitably and support vehicle maintenance operations in a fiscally efficient manner.

Workload and Performance Indicators

1. Complete all work/repair orders in a timely manner.
2. Coordinate warrant repairs of new fire apparatus with the manufacturers.
3. Conduct annual ladder and pump service tests as required by OSHA.

Major Budget Changes

None.

FIRE
Vehicle Maintenance 4560

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	51,469	63,900	79,700	89,700
2. Bldg/Veh/Equip Maint/Supplies	41,752	43,324	43,600	43,600
3. Vehicle Fuels & Lubricants	4,736	4,800	5,000	5,000
4. Small Tools & Equipment	1,226	1,000	1,000	1,000
5. Clothing & Personal Equip		300	300	300
6. Books and Publications		100	100	100
7. Contract Maintenance Services	24,213	24,924	24,200	24,200
8. Training/Conferences/Meetings	5,410	6,400	6,400	6,400
9. Membership & Dues		100	100	100
10. Capital Outlay		4,350		
TOTAL	128,806	149,198	160,400	170,400

Authorized Positions

Funding Source

General Fund

FIRE
Hazardous Materials Control 4570

Purpose

To effectively control and initiate mitigation of hazardous material emergencies in order to protect life, the environment and property. Fifteen (15) fire suppression personnel are cross-trained and equipped as Hazardous Materials Specialists. The HazMat Team also provides technical support, advice and training to Salinas businesses that utilize potentially hazardous materials in processing or manufacturing. Under a Tri-County Hazardous Materials Response Plan, the City's HazMat Team members provides emergency responses to the Salinas community and the counties of Monterey, Santa Cruz and San Benito.

Selected Goals

1. Annually train and update fire suppression and HazMat Team personnel in appropriate and safe mitigation procedures for hazardous materials incidents.
2. Establish and maintain parnerships with local industry for the purpose of sharing and/or exchanging resources and information needed to prevent or mitigate emergency incidents occurring within the City of Salinas.
3. Continue partnerships with the Seaside Fire Department Hazardous Materials Reponse Team and the County of Monterey Environmental Health Department for the purpose of reducing operational and training costs to each agency and to pursue state and federal grant funding for equipment.
4. Continue partnerships with the Seaside Fire Department Hazardous Materials Response Team and the County of Monterey Office of Emergency Services for the purpose of reducing operational and training costs to each agency and to pursue state and federal grant funding for equipment and training as available from the Department of Homeland Security.

Workload and Performance Indicators

1. Submit a joint state and federal grant funding application with Seaside Fire and Monterey County Environmental Health Departments for equipment by May 2005.
2. Participate in the Monterey County Haz-Mat Task Force for the purpose of establishling alternate funding sources as part of a regional haz-mat team.

Major Budget Changes

None.

FIRE
Hazardous Materials Control 4570

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	62,605	82,000	91,500	104,000
2. Bldg/Veh/Equip Maint/Supplies	3,859	1,100	1,100	1,100
3. Small Tools & Equipment	560	794	500	500
4. Clothing & Personal Equip	1,482	2,100	2,100	2,100
5. Books and Publications		300	300	300
6. Special Dept Supplies	50	100	100	100
7. Communications	708	700	700	700
8. Training/Conferences/Meetings	4,047	3,500	3,500	3,500
TOTAL	73,311	90,594	99,800	112,300

Authorized Positions

Funding Source

General Fund

FIRE
Work Force

Administration	02-03 Authorized	03-04 Authorized	04-05 Proposed	05-06 Proposed
Fire Chief	1	1	1	1
Administrative Secretary	1	1	1	1
Office Technician	1	1	1	1
Total	3	3	3	3
Suppression				
Deputy Fire Chief	1	1	1	1
Fire Captain	24	24	24	24
Battalion Chief	3	3	3	3
Firefighter	59	35	35	35
Fire Engineer		24	24	24
Total	87	87	87	87
Emergency Medical Services				
Emergency Med Svcs Offcr	1	1	1	1
Prevention				
Deputy Fire Chief	1	1		
Deputy Fire Marshal	1	1		
Fire Inspector	2	2	4	4
Total	4	4	4	4
Training-Disaster Preparedness				
Fire Trng/Disaster Offcr	1			
Department Total	96	95	95	95

FIRE
City Council Goals & Objectives

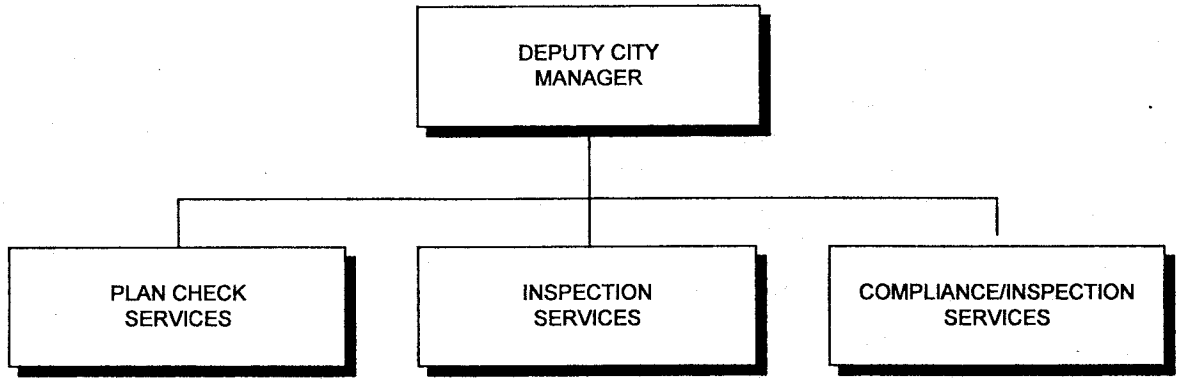
CITY COUNCIL GOALS & OBJECTIVES
(Listed in Priority Order)

GOAL #3 - PROMOTE AND SUPPORT A SAFE AND PEACEFUL COMMUNITY

12. **Identify Water pressure related issues and develop alternatives.**
Responsibility: Public Works, Fire
Action Date: January 2005

(This page intentionally left blank)

DEVELOPMENT / PERMIT SERVICES
Organization



DEVELOPMENT / PERMIT SERVICES
Department Summary

Purpose

The primary function of the Development & Permit Services Department is to regulate and control the design, construction, use and occupancy of buildings, and all of their various components to safeguard life, health, property and public welfare. This includes performing plan checks, issuing building permits and conducting inspections to verify compliance with all applicable codes and laws. Code Compliance inspections are performed to eliminate sub-standard housing. Encroachment permits are issued and inspections conducted for work performed within the street right-of-way to assure compliance with the City standards and to protect the City's infrastructure. Inspections are also conducted to assure that new streets, including utilities, are constructed in compliance with the City standards prior to their acceptance for maintenance by the City.

Selected Goals

1. Establish specific efforts to streamline permitting and inspection services.
2. Continue enforcement of the Unreinforced Masonry (URM) Ordinance to eliminate the potential hazards associated with URM buildings.
3. Investigate the use of software to automate the permit process from initial review to completion of construction, including Internet and/or Voice Response (IVR) access for the public.

Workload and Performance Indicators

1. Meet with Community Advisory Council a minimum of four times yearly to receive feedback on permitting process and ways to streamline approval.
2. Make recommendations for implementation of permitting software including IVR, internet access and use of portable computers in the field by August 31, 2004.

Major Budget Changes

The Development/Permit Director position was eliminated in FY 2003-04. The management of the Permit Center will be under the direction of the Deputy City Manager/City Engineer.

DEVELOPMENT / PERMIT SERVICES
Department Summary

Expenditures by Program		02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
4805	Administration	370,866	377,300	843,200	895,700
4810	Inspection Services	1,100,779	1,082,600	1,124,400	1,188,200
4820	Plan Check Services	516,591	642,961	616,800	650,600
4830	Compliance/Inspection Services	286,348	302,000	321,900	342,800
	TOTAL	2,274,584	2,404,861	2,906,300	3,077,300

Expenditures by Character					
1.	Employee Services	1,845,304	2,001,500	2,700,400	2,871,400
2.	Office Supplies & Materials	9,004	8,200	8,200	8,200
3.	Bldg/Veh/Equip Maint/Supplies		320		
4.	Vehicle Fuels & Lubricants		200		
5.	Small Tools & Equipment	2,041	4,700	4,200	4,200
6.	Books and Publications	6,000	5,280	6,000	6,000
7.	Special Dept Supplies	4,978	7,110	7,100	7,100
8.	Communications	11,452	16,600	16,600	16,600
9.	Rents & Leases		500		
10.	Contract Maintenance Services	1,015	600	1,100	1,100
11.	Professional Services	90,000	169,090	10,000	10,000
12.	Outside Services	266,523	110,261	120,400	120,400
13.	Training/Conferences/Meetings	15,543	28,400	29,800	29,800
14.	Membership & Dues	1,986	2,500	2,500	2,500
15.	Capital Outlay	20,738	49,600		
	TOTAL	2,274,584	2,404,861	2,906,300	3,077,300

Expenditures by Fund				
General Fund	2,274,584	2,404,861	2,906,300	3,077,300

Workforce by Program					
4805	Administration	5.0	4.5	8.5	8.5
4810	Inspection Services	11.0	11.0	11.0	11.0
4820	Plan Check Services	5.0	6.0	6.0	6.0
4830	Compliance/Inspection Services	4.0	4.0	4.0	4.0
	TOTAL	25.0	25.5	29.5	29.5

DEVELOPMENT / PERMIT SERVICES
Administration 4805

Purpose

Provide assistance to customers by telephone and over the counter regarding Permit Center Issues. This includes processing daily inspection requests, issuing different types of permits, processing new plan/application submittals, collecting and receipting fees and handling other general administrative duties, including payroll, purchase orders, and generation of activity reports.

Selected Goals

1. Assist customers in a timely and professional manner.
2. Provide administrative support for the Department.
3. Properly process all permits, inspection requests, complaints and related fees.
4. Develop and implement 100% cost recovery fee schedule.

Workload and Performance Indicators

1. Review current informational handouts to assure accuracy and revise them as necessary.
2. Review internal procedures and update policy/procedure manual.
3. Review total cost of services provided compared to fees charged for building permits.
4. Meet with Community Advisory Council to receive feedback on permitting process a minimum of four times during the fiscal year.
5. Review new development proposals submitted by developers and place conditions thereon.
6. Work with other departments in establishing new development impact fees.

Major Budget Changes

The Development/Permit Director position was eliminated in FY 2003-04. The management of the Permit Center is under the direction of the Deputy City Manager for Development and Permit Services. In FY 2004-05, the Deputy City Engineer, a Senior Civil Engineer, a Junior Engineer and an Engineering Aid were transferred to the Permit Services from Development and Engineering.

DEVELOPMENT / PERMIT SERVICES
Administration 4805

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	331,136	309,900	808,200	860,700
2. Office Supplies & Materials	8,919	8,200	8,200	8,200
3. Small Tools & Equipment	280	300	300	300
4. Special Dept Supplies	1,840	1,400	1,400	1,400
5. Communications	1,157	15,000	1,600	1,600
6. Rents & Leases		500		
7. Contract Maintenance Services	610		500	500
8. Outside Services	23,861	36,400	18,400	18,400
9. Training/Conferences/Meetings	1,746	4,100	4,100	4,100
10. Membership & Dues	431	500	500	500
11. Capital Outlay	886	1,000		
TOTAL	370,866	377,300	843,200	895,700
Authorized Positions	5.0	4.5	8.5	8.5

Funding Source

General Fund

DEVELOPMENT / PERMIT SERVICES
Inspection Services 4810

Purpose

Perform inspections to verify that structures are built in compliance with applicable codes and laws; rendering them safe for occupancy upon completion of construction. This endeavor includes coordination with other City Departments and governmental agencies. Verify that public improvements are built in compliance with City standards and are safe to use upon completion of construction.

Selected Goals

1. Develop a subdivision inspection tracking system to improve organizational efficiency and effectiveness.
2. Investigate methods to disseminate information to the development community and the general public regarding code requirements, inspection procedures and other departmental activities.

Workload and Performance Indicators

1. Make recommendations regarding disseminating information to the public, including newsletters, press releases, publishing articles and open training classes.
2. Continue to develop and improve the subdivision tracking system on an ongoing basis.

Major Budget Changes

None.

DEVELOPMENT / PERMIT SERVICES
Inspection Services 4810

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	897,807	960,100	993,500	1,057,300
2. Office Supplies & Materials	85			
3. Small Tools & Equipment	856	2,500	2,500	2,500
4. Books and Publications	3,000	3,000	3,000	3,000
5. Special Dept Supplies	1,693	2,500	2,500	2,500
6. Communications	7,276	1,100	10,900	10,900
7. Outside Services	182,796	65,000	100,000	100,000
8. Training/Conferences/Meetings	6,366	11,100	11,100	11,100
9. Membership & Dues	900	900	900	900
10. Capital Outlay		36,400		
TOTAL	1,100,779	1,082,600	1,124,400	1,188,200
Authorized Positions	11	11	11	11

Funding Source

General Fund

DEVELOPMENT / PERMIT SERVICES
Plan Check Services 4820

Purpose

Review construction plans for residential and non-residential projects to assure compliance with applicable building codes, City ordinances, and state laws to safeguard the public's health and welfare, and provide building access for disabled persons. Coordinate the approval of building permits with other City Departments and governmental agencies prior to permit issuance. Provide timely review of plans and issuance of permits to help stimulate economic development.

Selected Goals

1. Establish specific efforts to streamline the plan review and permit issuance process.
2. Update educational and informational handout material for public use regarding building codes, City ordinances, and State laws.
3. Investigate ways to improve current permit application tracking system.
4. Establish an express plan review service for minor residential and commercial projects.

Workload and Performance Indicators

1. Work with the Community Advisory Council to streamline plan review and permit issuance by providing incentives/disincentives.
2. Update informational handouts.
3. Work with Information Systems and other City Departments to improve the permit application tracking system.
4. Implement an express plan review service for minor residential and commercial projects.

Major Budget Changes

To meet the needs of the development community, a Plan Check Engineer position was added to the Plan Check Services work force in FY 2003-04.

DEVELOPMENT / PERMIT SERVICES
Plan Check Services 4820

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	357,942	452,200	592,200	626,000
2. Bldg/Veh/Equip Maint/Supplies		320		
3. Vehicle Fuels & Lubricants		200		
4. Small Tools & Equipment	452	900	400	400
5. Books and Publications	1,500	780	1,500	1,500
6. Special Dept Supplies	509	710	700	700
7. Communications	670	100	1,200	1,200
8. Contract Maintenance Services	405	600	600	600
9. Professional Services	90,000	169,090	10,000	10,000
10. Outside Services	59,866	8,861	2,000	2,000
11. Training/Conferences/Meetings	2,803	6,200	7,600	7,600
12. Membership & Dues	230	600	600	600
13. Capital Outlay	2,214	2,400		
TOTAL	516,591	642,961	616,800	650,600
Authorized Positions	5	6	6	6

Funding Source

General Fund

DEVELOPMENT / PERMIT SERVICES
Compliance/Inspection Services 4830

Purpose

Eliminate substandard housing, dangerous buildings, zoning violations, dangerous building uses, and work done without permits. Perform inspections to verify that housing within the City complies with applicable state laws and codes.

Selected Goals

1. Increase public awareness of the hazards of substandard housing and dangerous buildings by providing educational classes, providing television and radio ads, and increasing handout materials.
2. Pursue listing Code Enforcement Division in the local phone directory to enable citizens to easily access the Code Enforcement Division to file complaints.
3. Provide "ride-along" opportunities for City Council members to obtain a first hand view of the extent of substandard housing and dangerous buildings in their districts.
4. Seek grants, CDBG funds and a cost recovery program to enhance the resources available to the Code Enforcement Division in order to strengthen the level of enforcement and reduce substandard and dangerous conditions.
5. Investigate the use of an Administrative Remedies Ordinance to resolve code enforcement issues.

Workload and Performance Indicators

1. Provide an informative telecast and handouts regarding substandard housing.
2. Add a Code Enforcement phone listing to Pac Bell's phone directory.
3. Establish "ride-along" opportunities for City Council members.
4. Identify funding opportunities and establish a cost recovery program for Code Enforcement.

Major Budget Changes

None.

DEVELOPMENT / PERMIT SERVICES
Compliance/Inspection Services 4830

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	258,419	279,300	306,500	327,400
2. Small Tools & Equipment	453	1,000	1,000	1,000
3. Books and Publications	1,500	1,500	1,500	1,500
4. Special Dept Supplies	936	2,500	2,500	2,500
5. Communications	2,349	400	2,900	2,900
6. Training/Conferences/Meetings	4,628	7,000	7,000	7,000
7. Membership & Dues	425	500	500	500
8. Capital Outlay	17,638	9,800		
TOTAL	286,348	302,000	321,900	342,800
Authorized Positions	4	4	4	4

Funding Source

General Fund

DEVELOPMENT / PERMIT SERVICES
Work Force

Administration	02-03 Authorized	03-04 Authorized	04-05 Proposed	05-06 Proposed
Deputy City Manager		0.5	0.5	0.5
Supv Bldg Permit Clerk	1.0	1.0	1.0	1.0
Senior Civil Engineer			1.0	1.0
Junior Engineer			1.0	1.0
Deputy City Engineer			1.0	1.0
Engineering Aide II			1.0	1.0
Permit Center Clerk	3.0	3.0	3.0	3.0
Development/Permit Dir	1.0			
Total	5.0	4.5	8.5	8.5
Inspection Services				
Const Inspector Supv	1.0	1.0	1.0	1.0
Construction Inspector	2.0	2.0	2.0	2.0
Electrical Inspector II	1.0	1.0	1.0	1.0
Plumbing Inspector II	1.0	1.0	1.0	1.0
Comb Bldg Inspector II	4.0	4.0	4.0	4.0
Sr Comb Bldg Insp	1.0	1.0	1.0	1.0
Inspection Svc Manager	1.0	1.0	1.0	1.0
Total	11.0	11.0	11.0	11.0
Plan Check Services				
Sr Plan Check Engineer		1.0	1.0	1.0
Plan Checker II	1.0	1.0	1.0	1.0
Bldg Permit Spec	1.0	1.0	1.0	1.0
Plan Checker I	1.0	1.0	1.0	1.0
Plan Check Service Mgr	1.0	1.0	1.0	1.0
Fire Plan Checker	1.0	1.0	1.0	1.0
Total	5.0	6.0	6.0	6.0
Compliance/Inspection Services				
Administrative Clerk II	1.0	1.0	1.0	1.0
Code Enforcmnt Officer II	3.0	3.0	3.0	3.0
Total	4.0	4.0	4.0	4.0
Department Total	25.0	25.5	29.5	29.5

DEVELOPMENT / PERMIT SERVICES
City Council Goals & Objectives

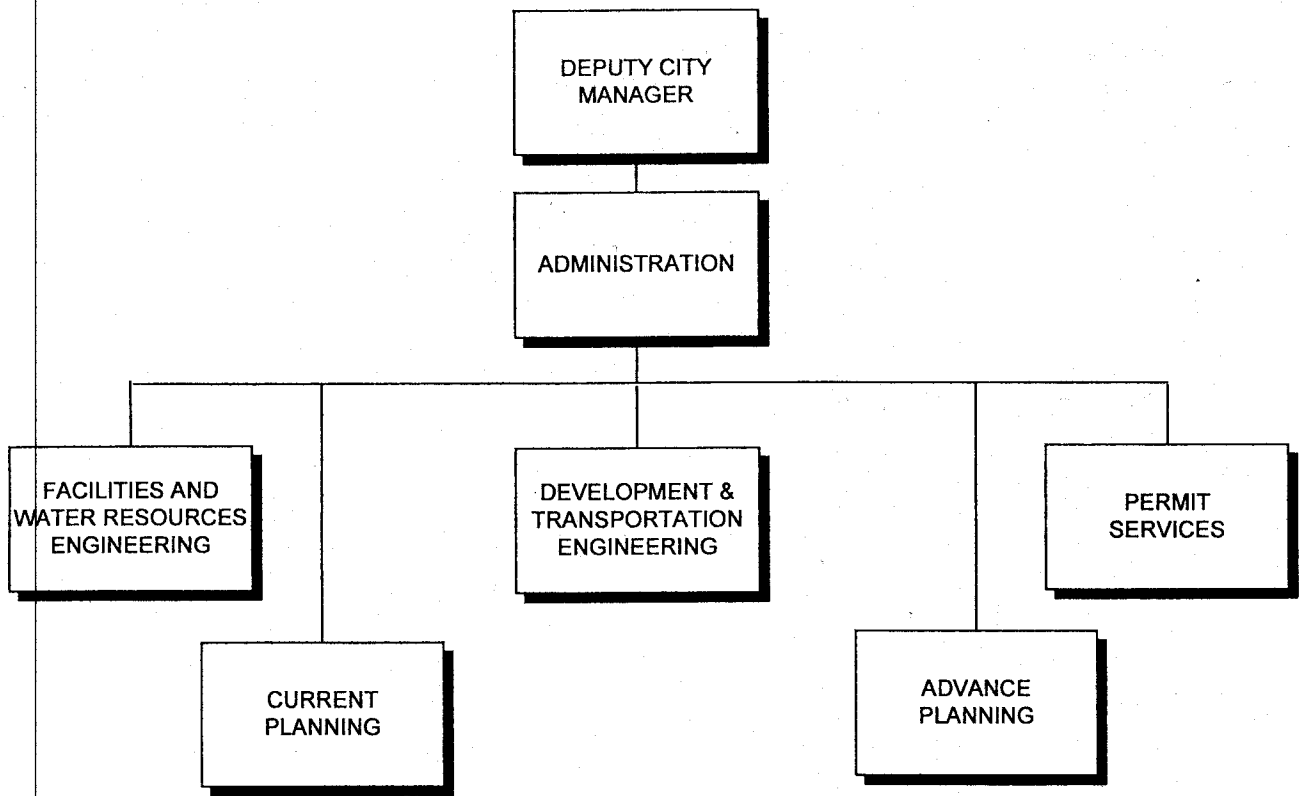
CITY COUNCIL GOALS & OBJECTIVES
(Listed in Priority Order)

GOAL #3 - PROMOTE AND SUPPORT A SAFE AND PEACEFUL COMMUNITY

4. **Report on alternative housing code enforcement strategies-Rental/Multi-family/Single-family.**
   Responsibility: Development/Permit Services,City Attorney
   Action Date: Completed

(This page intentionally left blank)

DEVELOPMENT & ENGINEERING
Organization



DEVELOPMENT & ENGINEERING
Department Summary

Purpose

Provide management of the City's public infrastructure; plan and implement public capital improvements; examine private development plans and proposals to ensure responsible growth as it relates to traffic issues and public infrastructure; administer programs and enforce governmental regulations.

Selected Goals

1. Set priorities for the rehabilitation of City streets and provide periodic updates to Council.
2. Define the role of Salinas role in regional issues relating to sanitary sewers, solid waste, and water resources, including flood control and storm drainage.
3. Implement the requirements of the NPDES Storm Water Part 2 permit.
4. Finish and implement the Traffic Fee Ordinance update.
5. Assist with the planning and implementation efforts to extend CalTrain services to Salinas.
6. Identify potential in-fill, rehabilitation and renovation opportunities.
7. Assist in studying and developing policies to support mixed use along major City arterial streets.

Workload and Performance Indicators

1. Participate in the Salinas River Assessment Committee to protect the City's "Fair Share" issues.
2. Collaborate with other departments in establishing development fees to pay for development impacts.
3. Provide a report to Council on alternate safe routes for children and adult pedestrian traffic.
4. Update and implement revisions to existing development impact fees.

Major Budget Changes

The Maintenance Services Division of Public Works has been established as a separate department. Advanced and Current Planning, previously in Community Development, has been transferred to Public Works. The Water Resource Planning program was eliminated in FY 2003-04. As part of the FY 2004-05 required budget reductions approved January 6, 2004, the Assistant Traffic Engineer position was eliminated. In addition, a Secretary position in Administration was eliminated effective July 1, 2004.

DEVELOPMENT & ENGINEERING
Department Summary

Expenditures by Program		02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
5010	Administration	494,580	458,700	449,400	482,000
5012	Water Resource Planning	96,380	2,169		
5014	Advance Planning		174,440	43,000	196,700
5015	Current Planning	9,783	775,332	722,100	822,000
5020	Facilities/Water Engineering	260,556	333,600	320,800	407,600
5022	Development/Transportation	875,429	608,500	284,200	288,500
	TOTAL	1,736,728	2,352,741	1,819,500	2,196,800

Expenditures by Character					
1.	Employee Services	1,651,446	2,194,790	1,696,500	2,073,800
2.	Office Supplies & Materials	11,088	20,950	20,800	20,800
3.	Bldg/Veh/Equip Maint/Supplies	654	505	700	700
4.	Small Tools & Equipment	2,356	2,985	2,000	2,000
5.	Clothing & Personal Equip	160	300	300	300
6.	Books and Publications	1,598	3,682	3,300	3,300
7.	Special Dept Supplies	4,886	6,570	6,500	6,500
8.	Communications	11,603	16,600	18,600	18,600
9.	Contract Maintenance Services	6,628	8,400	10,500	10,500
10.	Professional Services	17,221	29,800	30,900	30,900
11.	Outside Services	1,282	38,645	3,700	3,700
12.	Advertising		5,969	4,500	4,500
13.	Training/Conferences/Meetings	17,121	19,590	17,300	17,300
14.	Membership & Dues	4,078	3,800	3,900	3,900
15.	Capital Outlay	6,607	155		
	TOTAL	1,736,728	2,352,741	1,819,500	2,196,800

Expenditures by Fund				
General Fund	1,736,728	2,352,741	1,819,500	2,196,800

DEVELOPMENT & ENGINEERING
Department Summary

Workforce by Program		02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
5010	Administration	6.0	6.5	5.5	5.5
5012	Water Resource Planning	1.0			
5014	Advance Planning	2.0	2.0	2.0	2.0
5015	Current Planning	8.0	8.0	8.0	8.0
5020	Facilities/Water Engineering	13.0	13.0	17.0	17.0
5022	Development/Transportation	11.0	11.0	3.0	3.0
	TOTAL	41.0	40.5	35.5	35.5

(This page intentionally left blank)

DEVELOPMENT & ENGINEERING
Administration 5010

Purpose

Provide administrative support to all Public Works Divisions; supervise and control the Department's operating budget, and the Capital Improvements Program; manage city-owned property, maintain property records, and acquire property as needed for projects; provide management to support the Salinas Valley Solid Waste authority; administer programs dealing with environmental issues; and respond to citizen complaints and inquiries.

Selected Goals

1. Supervise Public Works services and resources in an efficient manner.
2. Administer the department's budget within approved amounts.
3. Provide administrative and technical support to the department in the performance of its duties.
4. Microfilm and destroy old file records.
5. Provide administration and technical support to the Salinas Valley Solid Waste Authority.

Workload and Performance Indicators

1. Manage City real property.
2. Prepare and process weekly City Council and monthly Traffic/Transportation Commission reports.
3. Administer State & Federal grants and submit quarterly requests for reimbursements.
4. Prepare and process weekly payroll and personnel actions.
5. Execute Public Works capital improvement contracts and process weekly accounts payable attributable to said contracts.
6. Redistribute assessments pursuant to Streets & Highways code, Division of Land and Bond.
7. Increase established Development Impact fees pursuant to Salinas City Code.

Major Budget Changes

A Secretary position was eliminated effective July 1, 2004.

DEVELOPMENT & ENGINEERING
Administration 5010

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	459,166	425,850	415,300	447,900
2. Office Supplies & Materials	10,143	10,100	10,100	10,100
3. Small Tools & Equipment	364	400	400	400
4. Books and Publications	292	300	300	300
5. Communications	11,603	13,100	15,100	15,100
6. Contract Maintenance Services	1,183	1,400	1,900	1,900
7. Professional Services	3,604	2,250	1,000	1,000
8. Training/Conferences/Meetings	5,655	3,000	3,000	3,000
9. Membership & Dues	2,315	2,300	2,300	2,300
10. Capital Outlay	255			
TOTAL	494,580	458,700	449,400	482,000
Authorized Positions	6.0	6.5	5.5	5.5

Funding Source

General Fund

DEVELOPMENT & ENGINEERING
Water Resource Planning 5012

Purpose

Conserve the use of potable water in the City of Salinas and the Salinas River Basin by reducing the direct use of potable water, increasing the efficient use of all water, and developing non-potable water sources.

Selected Goals

1. None.

Workload and Performance Indicators

Major Budget Changes

Due to limited General Fund resources, this program was eliminated in FY 2003-04. The Water Resource Planner position was transferred to Industrial Waste and Sanitary Sewer operations.

DEVELOPMENT & ENGINEERING
Water Resource Planning 5012

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	81,083			
2. Office Supplies & Materials	65	100		
3. Small Tools & Equipment	19			
4. Special Dept Supplies	365			
5. Professional Services	13,548			
6. Advertising		1,669		
7. Training/Conferences/Meetings	94	400		
8. Membership & Dues	1,206			
TOTAL	96,380	2,169		

Authorized Positions 1

Funding Source

General Fund

DEVELOPMENT & ENGINEERING
Advance Planning 5014

Purpose

The General Plan is a statement of goals and policies that will guide the City's long-rang physical development. It sets forth the community's priorities for housing, land use transportation, conservation, open space, noise and public health and safety. The Advance Planning Unit will support and coordinate departmental initiatives to implement the General Plan.

Selected Goals

1. Continue with implementation of the General Plan.
2. Identify potentials in-fill, rehabilitation and renovation opportunities to assist in meeting housing needs.
3. Work with the City Attorney and the Department of Development and Engineering Services to establish and revise development impact fees.
4. Study mixed uses along major City arterial streets to assist in stimulating economic development throughout the City.
5. Complete economic development strategy through the General Plan with an emphasis on select business corridors including East Alisal Street, South Main Street, Abbott Street and the West Laurel Drive/Davis Road area.
6. Ensure that the General Plan revision program maximizes community input and incorporate inclusionary housing; development fees; infrastructure; water constraints; residential densities; land use; anticipated areas for annexation; and regional collaboration.
7. Update City's adopted Sphere of Influence consistent with the General Plan.

Workload and Performance Indicators

1. Revise City Zoning Ordinance.
2. Complete inclusionary housing analysis.
3. Update City's adopted Sphere of Influence.

Major Budget Changes

For FY 04/05 costs associated with Inclusionary Housing and Ordinance Update and Zoning Update, including a Senior Planner, are budgeted in the City's General Plan Capital Improvement Program (CIP #9701). Costs associated woth planning future growth areas (North of Boronda), including a Planning Manager, are budgeted in the City's Future Growth Area Capital Improvement Program (CIP #9401). These costs will be paid by developers.

DEVELOPMENT & ENGINEERING
Advance Planning 5014

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services		146,440	15,000	168,700
2. Office Supplies & Materials		700	700	700
3. Special Dept Supplies		1,300	1,800	1,800
4. Communications		500		
5. Professional Services		25,000	25,000	25,000
6. Training/Conferences/Meetings		500	500	500
TOTAL		174,440	43,000	196,700
Authorized Positions	2	2	2	2

Funding Source

General Fund

DEVELOPMENT & ENGINEERING
Current Planning 5015

Purpose

Develop and implement plans and policies relating to growth, development standards, and annexation proposals in the implementation of the City's land use and development policies. Review plans and proposals for comformance with applicable standards and regulations, and present new or revised development standards, as appropriate. Maps, Specific Plans and Conditional Use Permits. Prepare environmental evaluations (CEQA) for development projects.

Selected Goals

1. Review development proposals for consistency with City requirements.
2. Provide support to Planning Commission.
3. Process discretionary development applications.

Workload and Performance Indicators

1. Review and process discretionary development applications.
2. Process administrative land use and development applications.
3. Complete environmental evaluations (CEQA), as required.

Major Budget Changes

This program was formerly in Community Development. To provide a more efficient and coordinate process for development review and approvals, this program was transferred to the Department of Development and Engineering Services in FY 2003-04.

DEVELOPMENT & ENGINEERING
Current Planning 5015

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	9,250	713,300	692,100	792,000
2. Office Supplies & Materials		9,000	8,500	8,500
3. Small Tools & Equipment	104			
4. Books and Publications	429	2,332	1,900	1,900
5. Special Dept Supplies		600	300	300
6. Communications		3,000	3,500	3,500
7. Contract Maintenance Services		1,700	2,000	2,000
8. Professional Services		200	200	200
9. Outside Services		32,245	600	600
10. Advertising		4,300	4,500	4,500
11. Training/Conferences/Meetings		7,500	7,500	7,500
12. Membership & Dues		1,000	1,000	1,000
13. Capital Outlay		155		
TOTAL	9,783	775,332	722,100	822,000
Authorized Positions	8	8	8	8

Funding Source

General Fund

DEVELOPMENT & ENGINEERING
Facilities/Water Engineering 5020

Purpose

Provide engineering and project management for planning, design, and construction of public facilities in an efficient, expeditious, and economical manner; and provide contract administration to ensure contract compliance for the construction of City projects.

Selected Goals

1. Expedient design and construction of programmed Capital Improvement Projects.
2. Maintain existing facilities, drainage, and sanitary sewer programs.
3. Develop an annual cost of funding the maintenance of sanitary and storm sewers, and public facilities.
4. Implement the requirements of the NPDES Storm Water Part 2 permit.
5. Convert City "English" measurement system to "Metric" system pursuant to Federal mandates.
6. Update City standard plans and specifications to conform with the current State standards.

Workload and Performance Indicators

1. Facilities/Water Resources Engineering will design a total of 14 to 16 projects totaling approximately 9 to 12 million dollars. Ten (10) of those projects (approximately $7 - $8 million) will be completed by in-house staff; and 4 to 6 of the projects (approximately $2 - $3 million) will be designed by consultant engineering firms.
2. Collaborate with other departments in establishing development fees to pay for development impacts.

Major Budget Changes

Staff changes reflect reorganization changes within the department.

DEVELOPMENT & ENGINEERING
Facilities/Water Engineering 5020

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	243,595	316,800	302,000	388,800
2. Office Supplies & Materials	880	1,050	1,500	1,500
3. Bldg/Veh/Equip Maint/Supplies	357	305	400	400
4. Small Tools & Equipment	1,435	1,985	1,200	1,200
5. Clothing & Personal Equip	149	200	200	200
6. Books and Publications	669	750	800	800
7. Special Dept Supplies	1,374	1,470	1,500	1,500
8. Contract Maintenance Services	5,099	5,000	6,000	6,000
9. Professional Services	69	250	2,600	2,600
10. Outside Services	526	300	1,000	1,000
11. Training/Conferences/Meetings	6,103	5,190	3,300	3,300
12. Membership & Dues	300	300	300	300
TOTAL	260,556	333,600	320,800	407,600
Authorized Positions	13	13	17	17

Funding Source

General Fund

DEVELOPMENT & ENGINEERING
Development/Transportation 5022

Purpose

Review development plans and proposals to ensure responsible growth within the City as related to traffic issues and public infrastructure; provide engineering services for the safe and efficient movement of commerce and people; plan for future traffic needs; and promote the use of alternative transportation modes to reduce traffic demand and congestion.

Selected Goals

1. Prepare a report and maps providing suggested routes for children and pedestrians, and addressing pedestrian/bicycle safety.
2. Collaborate with other departments in preparing a report for Council on the use of General Fund monies for traffic and pedestrian safety.
3. Update and implement the Traffic Fee Ordinance Updates, and collaborate with other departments in developing/considering other development impact fees.
4. Work with the City Manager's office in developing a plan and strategy to obtain funding for extending CalTrain services between Salinas and San Jose.
5. Work with Caltrans to finalize the Airport/U.S. 101 project design.

Workload and Performance Indicators

1. Provide a report on suggested routes for children and pedestrians.
2. Update and implement the Traffic Fee Ordinance.
3. Seek State and Federal grants to finance a variety of capital improvement projects.
4. Obtain traffic counts throughout the City and perform traffic analyses pursuant to the City's traffic monitoring program.
5. Respond to citizen's requests and inquiries pertaining to development,traffic, and transportation issues.

Major Budget Changes

Staff changes reflect reorganizational changes within the department.

DEVELOPMENT & ENGINEERING
Development/Transportation 5022

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	858,352	592,400	272,100	276,400
2. Bldg/Veh/Equip Maint/Supplies	297	200	300	300
3. Small Tools & Equipment	434	600	400	400
4. Clothing & Personal Equip	11	100	100	100
5. Books and Publications	208	300	300	300
6. Special Dept Supplies	3,147	3,200	2,900	2,900
7. Contract Maintenance Services	346	300	600	600
8. Professional Services		2,100	2,100	2,100
9. Outside Services	756	6,100	2,100	2,100
10. Training/Conferences/Meetings	5,269	3,000	3,000	3,000
11. Membership & Dues	257	200	300	300
12. Capital Outlay	6,352			
TOTAL	875,429	608,500	284,200	288,500
Authorized Positions	11	11	3	3

Funding Source

General Fund

DEVELOPMENT & ENGINEERING
Work Force

Administration	02-03 Authorized	03-04 Authorized	04-05 Proposed	05-06 Proposed
Deputy City Manager	1.0	0.5	0.5	0.5
Public Works Assistant	1.0	1.0	1.0	1.0
Pub Works Admin Mgr	1.0	1.0	1.0	1.0
Administrative Secretary	1.0	1.0	1.0	1.0
Secretary	1.0	1.0		
Office Technician	1.0	1.0	1.0	1.0
Compliance Officer		1.0	1.0	1.0
Total	6.0	6.5	5.5	5.5
Water Resource Planning				
Water Resources Planner	1.0			
Advance Planning				
Planning Manager	1.0	1.0	1.0	1.0
Senior Planner	1.0	1.0	1.0	1.0
Total	2.0	2.0	2.0	2.0
Current Planning				
Senior Planner	2.0	2.0	2.0	2.0
Associate Planner	3.0	3.0	3.0	3.0
Planning Manager	1.0	1.0	1.0	1.0
Planning Technician	1.0	1.0	1.0	1.0
Administrative Secretary	1.0	1.0	1.0	1.0
Total	8.0	8.0	8.0	8.0
Facilities/Water Engineering				
Senior Civil Engineer	1.0	1.0	1.0	1.0
Assistant Engineer	2.0	2.0	3.0	3.0
Junior Engineer	1.0	1.0	2.0	2.0
Deputy City Engineer	1.0	1.0	1.0	1.0
Sr Construction Inspector	1.0	1.0	1.0	1.0
Const Inspector Supv	1.0	1.0	1.0	1.0
Construction Inspector	3.0	3.0	3.0	3.0
Engineering Tech	2.0	2.0	3.0	3.0
Engineering Aide II	1.0	1.0	2.0	2.0
Total	13.0	13.0	17.0	17.0

DEVELOPMENT & ENGINEERING
Work Force

Development/Transportation	02-03 Authorized	03-04 Authorized	04-05 Proposed	05-06 Proposed
Assist Traffic Engineer	1.0	1.0		
Senior Civil Engineer	1.0	1.0		
Assistant Engineer	1.0	1.0		
Junior Engineer	2.0	2.0		
Deputy City Engineer	1.0	1.0		
Transportation Planner	1.0	1.0	1.0	1.0
Sr Engr Tech (Traffic)	1.0	1.0	1.0	1.0
Engineering Tech	1.0	1.0		
Engineering Aide II	2.0	2.0	1.0	1.0
Total	11.0	11.0	3.0	3.0
Department Total	41.0	40.5	35.5	35.5

DEVELOPMENT & ENGINEERING
City Council Goals & Objectives

CITY COUNCIL GOALS & OBJECTIVES
(Listed in Priority Order)

GOAL #2 - GENERATE ECONOMIC DEVELOPMENT THROUGHOUT THE CITY

10. **Finalize the scope for Airport Drive/Hwy 101 Overpass.**
Responsibility: Development and Engineering
Action Date: In progress (October 2005)

11. **Work with TAMC in completing planning and environmental review for CALTRAIN.**
Responsibility: City Manager, Redevelopment, Development and Engineering
Action Date: March 2005

GOAL #3 - PROMOTE AND SUPPORT A SAFE AND PEACEFUL COMMUNITY

11. **Identify and inventory public transit issues. Per plan approved by Council.**
Responsibility: Development and Engineering
Action Date: October 2005

12. **Identify Water pressure related issues and develop alternatives.**
Responsibility: Development and Engineering, Fire
Action Date: January 2005

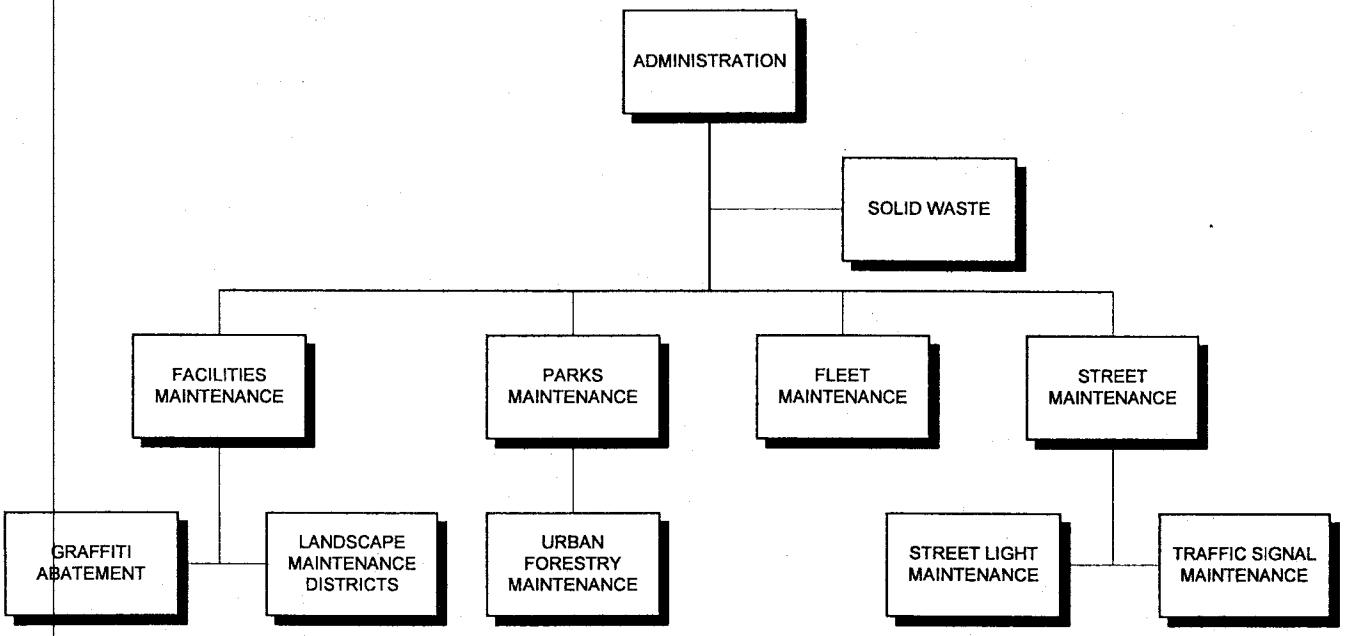
13. **Explore the use of CDBG resources to improve infrastructure needs (e.g. street lighting) in eligible neighborhoods.**
Responsibility: Development and Engineering
Action Date: Ongoing

GOAL #6 - PLAN AND PROVIDE FOR NEW PUBLIC FACILITIES

3. **Design Chavez Library Expansion.**
Responsibility: Library, Development and Engineering
Action Date: December 2006

4. **Provide report on design and financing for a new police facility.**
Responsibility: Police, Development and Engineering
Action Date: June 2005

MAINTENANCE SERVICES
Organization



MAINTENANCE SERVICES
Department Summary

Purpose

Provide maintenance services for all City infrastructure, vehicles and equipment.

Selected Goals

1. Remove graffiti from private and public properties throughout the City.
2. Plan and implement a maintenance program for City facilities within the scope of the reduced budget.
3. Identify critical infrastructure needs and seek realistic solutions.
4. Develop and staff an effective preventive fleet maintenance program to reduce the incidence of unscheduled repairs.
5. Provide for a central fleet management function to maximize economies of scale and efficiency of operation.
6. Maintain sidewalks, curbs, gutters, pavement markings, and traffic signs by repair or replacement as resources allow.
7. Maintain City Parks and public landscaped areas at a significant reduced level, appropriate to available funding.
8. Continue to provide partnerships by encouraging schools, organizations, and individuals to become involved in the Adopt-A-Park program.

Workload and Performance Indicators

1. The City owns 644,000 square feet of facility space in 80 public buildings and will complete 1,500 requests for building repair.
2. The City owns 700 vehicles and related equipment and will complete 450 preventive maintenance services for Police Department vehicles, 850 for general fleet vehicles, and generates 2,500 repair work orders annually.
3. The City owns 625 lane miles of streets and will apply 1,700 tons of asphalt annually to maintain and repair them.
4. The City owns 500 miles of sidewalks and will pour 240 tons of concrete at various locations throughout the City of Salinas to maintain and repair them.
5. The City owns 500 traffic signs that it must maintain and repair.
6. The City owns 6,000 Street Lights and 95 Traffic Signals Intersections an will maintain and repair them using contract services and City staff.
7. The City owns 47 parks that encompass 430 acres and oversees 200 acres of assessment district landscape maitenance.
8. The Salinas Urban Forestry consists of 60,000 street trees. Street Tree Maintenance will safe-prune 2,000 trees and accomplish 500 full-prunings utilizing in-house staff and contract services.

Major Budget Changes

Nineteen (19) maintenance service positions have been eliminated from the General Fund budget.

MAINTENANCE SERVICES
Department Summary

Expenditures by Program		02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
5310	Administration	453,553	540,847	556,600	574,600
5313	Graffiti Abatement	87,310	99,100		
5330	Facilities Maintenance	1,606,221	1,592,600	1,614,600	1,678,700
5340	Vehicle/Equipment Maintenance	781,799	886,983	825,700	862,400
5350	Street Maintenance	1,071,005	1,068,600	1,092,600	1,174,500
5351	Street Lights	887,167	1,003,874	987,400	995,100
5353	Traffic Signals	276,834	324,979	268,900	274,900
5380	Park Maintenance	2,452,523	2,311,898	2,323,500	2,406,300
5385	Urban Forestry	751,987	631,700	643,000	676,200
	TOTAL	8,368,399	8,460,581	8,312,300	8,642,700

Expenditures by Character					
1.	Employee Services	5,650,917	5,583,613	5,649,900	5,980,300
2.	Office Supplies & Materials	7,582	10,247	9,300	9,300
3.	Bldg/Veh/Equip Maint/Supplies	239,628	225,350	262,700	262,700
4.	Vehicle Fuels & Lubricants	102,790	128,000	128,000	128,000
5.	Small Tools & Equipment	25,001	28,800	28,000	28,000
6.	Clothing & Personal Equip	19,850	20,300	19,000	19,000
7.	Street Materials	93,652	133,000	133,000	133,000
8.	Books and Publications	280	600	600	600
9.	Special Dept Supplies	20,645	21,200	9,900	9,900
10.	Chemicals	27,259	31,600	31,600	31,600
11.	Communications	27,624	29,800	29,000	29,000
12.	Utilities	1,315,573	1,384,600	1,418,100	1,418,100
13.	Rents & Leases	2,801	6,800	6,800	6,800
14.	Contract Maintenance Services	415,907	473,975	271,500	271,500
15.	Professional Services	397,999	282,600	282,600	282,600
16.	Training/Conferences/Meetings	8,116	21,800	25,400	25,400
17.	Membership & Dues	5,245	6,900	6,900	6,900
18.	Insurance and Bonds				
19.	Capital Outlay	7,530	71,396		
	TOTAL	8,368,399	8,460,581	8,312,300	8,642,700

Expenditures by Fund				
General Fund	8,356,227	8,448,981	8,312,300	8,642,700
Sunset Ave-Project	12,172	11,600		
TOTAL	8,368,399	8,460,581	8,312,300	8,642,700

MAINTENANCE SERVICES
Department Summary

Workforce by Program		02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
5310	Administration	5.00	5.00	5.00	5.00
5313	Graffiti Abatement	1.00	1.00		
5330	Facilities Maintenance	18.00	16.00	16.00	16.00
5340	Vehicle/Equipment Maintenance	8.00	8.00	7.00	7.00
5350	Street Maintenance	17.00	17.00	16.00	16.00
5351	Street Lights	1.75	1.75	1.75	1.75
5353	Traffic Signals	1.25	1.25	1.25	1.25
5380	Park Maintenance	30.00	24.00	23.00	23.00
5385	Urban Forestry	11.00	6.00	6.00	6.00
	TOTAL	93.00	80.00	76.00	76.00

(This page intentionally left blank)

MAINTENANCE SERVICES
Administration 5310

Purpose

Provide administrative direction and support services to the various maintenance divisions located at the Municipal Corporation Service Yard including supervision and control of all City maintenance function, operating budget and capital improvements.

Selected Goals

1. Provide administrative and technical support.
2. Supervise and control maintenance services and resources.
3. Administer budgets of the maintenance divisions.
4. Provide central administrative management to maximize economies of scale and efficiency.

Workload and Performance Indicators

1. Maintenance Administration will process a minimum of 55,000 requests for services.

Major Budget Changes

None.

MAINTENANCE SERVICES
Administration 5310

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	428,648	504,400	520,900	538,900
2. Office Supplies & Materials	5,342	7,447	6,700	6,700
3. Small Tools & Equipment	59	500	300	300
4. Clothing & Personal Equip	143	100	300	300
5. Books and Publications		300	300	300
6. Special Dept Supplies	861	700	700	700
7. Communications	14,097	17,400	17,200	17,200
8. Utilities	560	5,000	5,000	5,000
9. Rents & Leases	270	600	600	600
10. Contract Maintenance Services	520	900	1,100	1,100
11. Training/Conferences/Meetings	2,808	3,000	3,000	3,000
12. Membership & Dues	245	500	500	500
TOTAL	453,553	540,847	556,600	574,600
Authorized Positions	5	5	5	5

Funding Source

General Fund

MAINTENANCE SERVICES
Graffiti Abatement 5313

Purpose

Strive toward a graffiti free environment within the City of Salinas by requiring the removal or painting over of graffiti by the affected property owners or removing or painting over graffiti on private and public properties.

Selected Goals

1. Offer property owners a graffiti removal service upon request.
2. Remove graffiti from private properties for owners as resources are available.
3. Notify property owners to remove graffiti in accordance with the Municipal Code should they not be interested in the City's free service program.
4. Remove graffiti from public properties and streets within 48 hours of its placement.

Workload and Performance Indicators

1. It is projected that a minimum of 209,000 square feet of graffiti will be removed by means of painting or pressure washing during the next year.

Major Budget Changes

The program was eliminated effective July 1, 2004.

MAINTENANCE SERVICES
Graffiti Abatement 5313

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	74,003	83,900		
2. Office Supplies & Materials	170	200		
3. Bldg/Veh/Equip Maint/Supplies		500		
4. Small Tools & Equipment	430	600		
5. Clothing & Personal Equip	1,411	1,500		
6. Special Dept Supplies	11,205	11,300		
7. Communications	73	100		
8. Contract Maintenance Services		600		
9. Training/Conferences/Meetings	18	400		
TOTAL	87,310	99,100		
Authorized Positions	1	1		

Funding Source

General Fund, Sunset AveProject

MAINTENANCE SERVICES
Facilities Maintenance 5330

Purpose

Maintain City-owned buildings and facilities equal to the amount of funding available to ensure safe operating facilities for the public.

Selected Goals

1. Plan and implement a maintenance program for City facilities within the scope of the reduced budget.
2. Identify critical infrastructure needs and seek realistic solutions.

Workload and Performance Indicators

1. Funding reductions will reduce the scope and focus of custodial activities to only restroom cleaning at seven recreation centers, three libraries, and four other public buildings, including City Hall.
2. Building repairs of a safety nature will be performed on an as needed basis at fourteen City facilities.
3. Safety related construction repairs will be performed on a limited and on an as needed basis to the forty-four City parks.

Major Budget Changes

Due to the reduction in temporary staffing, the scope of custoial services will be reduced commensurate with the reduction in funding resources. A Sr Facility Maintenance Mechanic and a Community Facilities Service Worker position was eliminated in FY 2003-04.

MAINTENANCE SERVICES
Facilities Maintenance 5330

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	1,188,441	1,153,500	1,175,500	1,239,600
2. Bldg/Veh/Equip Maint/Supplies	33,338	34,200	34,200	34,200
3. Small Tools & Equipment	3,609	3,700	3,700	3,700
4. Clothing & Personal Equip	994	1,000	1,000	1,000
5. Special Dept Supplies	959	1,000	1,000	1,000
6. Communications	1,877	2,000	2,000	2,000
7. Utilities	257,652	240,900	240,900	240,900
8. Contract Maintenance Services	118,668	153,000	153,000	153,000
9. Training/Conferences/Meetings	683	3,300	3,300	3,300
10. Capital Outlay				
TOTAL	1,606,221	1,592,600	1,614,600	1,678,700
Authorized Positions	18	16	16	16

Funding Source

General Fund

MAINTENANCE SERVICES
Vehicle/Equipment Maintenance 5340

Purpose

The mission of Fleet Maintenance is to provide safe, dependable, economical and environmentally sound transportation.

Selected Goals

1. Develop and staff an effective preventive maintenance program to reduce the incidence of unscheduled repairs.
2. Establish market-driven, competitive fleet services by making periodic assessments of the cost competitiveness of fleet service delivery.
3. Provide for a central fleet management function to maximize economies of scale and efficiency of operation.
4. Establish a fleet policy that identifies all fleet costs, allocates these costs equitable and supports fleet operations as an enterprise activity.

Workload and Performance Indicators

1. The City owns 700 vehicles and other large equipment valued in excess of $7.5 million. The scheduled repairs are estimated at 1,200 annually.
2. Fleet Maintenance will complete 450 preventive maintenance inspections of Police vehicles and 850 preventive maintenance services for the general fleet annually.
3. Fleet Maintenance will complete 2,500 work orders annually.

Major Budget Changes

One of the Equipment Mechanic I positions in this program was eliminated effective July 1, 2004.

MAINTENANCE SERVICES
Vehicle/Equipment Maintenance 5340

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	554,800	628,000	580,700	617,400
2. Bldg/Veh/Equip Maint/Supplies	97,239	93,525	93,700	93,700
3. Vehicle Fuels & Lubricants	76,632	75,500	75,500	75,500
4. Small Tools & Equipment	6,146	6,800	6,800	6,800
5. Clothing & Personal Equip	5,439	6,200	6,200	6,200
6. Books and Publications	280	300	300	300
7. Special Dept Supplies	109	200	200	200
8. Communications	170	300	300	300
9. Contract Maintenance Services	38,296	51,000	56,000	56,000
10. Training/Conferences/Meetings	1,875	5,500	5,500	5,500
11. Membership & Dues	180	500	500	500
12. Capital Outlay	633	19,158		
TOTAL	781,799	886,983	825,700	862,400
Authorized Positions	8	8	7	7

Funding Source

General Fund

MAINTENANCE SERVICES
Street Maintenance 5350

Purpose

Maintain City street, curbs, and gutters, sidewalks and traffic control signs.

Selected Goals

1. Assist engineering in establishing work priorities.
2. Maintain sidewalks, curbs and gutters by repair or replacement as resources allow.
3. Maintain traffic signs and pavement markings in good repair.

Workload and Performance Indicators

1. Apply 1,700 tons of asphalt annually.
2. Pour 240 yards of concrete at various locations throughout the City.
3. Install and repair 450 traffic signs annually.

Major Budget Changes

As part of the FY 2004-05 required budget reductions approved January 6, 2004, the Street Maintenance Crew Supervisor position was eliminated. In addition, the City's annual street paving budget had to be reduced $425,000 from $1,000,000 to $575,000.

MAINTENANCE SERVICES
Street Maintenance 5350

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	964,540	921,300	945,300	1,027,200
2. Bldg/Veh/Equip Maint/Supplies	8,962	10,000	10,000	10,000
3. Small Tools & Equipment	2,519	3,300	3,300	3,300
4. Clothing & Personal Equip	3,836	3,000	3,000	3,000
5. Street Materials	85,420	122,000	122,000	122,000
6. Chemicals	4,600	4,600	4,600	4,600
7. Communications	97	100	100	100
8. Rents & Leases		700	700	700
9. Contract Maintenance Services	551	800	800	800
10. Training/Conferences/Meetings	480	2,500	2,500	2,500
11. Membership & Dues		300	300	300
12. Insurance and Bonds				
13. Capital Outlay				
TOTAL	1,071,005	1,068,600	1,092,600	1,174,500
Authorized Positions	17	17	16	16

Funding Source

General Fund

MAINTENANCE SERVICES
Street Lights 5351

Purpose

Maintain the City's street light system.

Selected Goals

1. Keep all street lights in operational condition.

Workload and Performance Indicators

1. Maintain by contract 6,000 street lights and absorb the maintenance of street lights in the new developments as they are accepted by the City.

Major Budget Changes

None.

MAINTENANCE SERVICES
Street Lights 5351

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	32,899	68,209	122,800	130,500
2. Bldg/Veh/Equip Maint/Supplies	28	200	23,200	23,200
3. Utilities	730,523	775,700	808,700	808,700
4. Contract Maintenance Services	114,002	135,000	25,000	25,000
5. Training/Conferences/Meetings	50	100	4,100	4,100
6. Membership & Dues	3,600	3,600	3,600	3,600
7. Capital Outlay	6,065	21,065		
TOTAL	887,167	1,003,874	987,400	995,100
Authorized Positions	1.75	1.75	1.75	1.75

Funding Source

General Fund

MAINTENANCE SERVICES
Traffic Signals 5353

Purpose

Provide regular maintenance and periodic repairs to all traffic signal systems throughout the City.

Selected Goals

1. Maintain the traffic signal system in good operational order.
2. Review and update traffic signal timing systems to improve circulation.
3. Evaluate systems as appropriate to meet traffic needs.
4. Provide signal interconnection in an effort to improve traffic movements and minimize congestion.

Workload and Performance Indicators

1. Maintain all 95 traffic signal intersections.

Major Budget Changes

None.

MAINTENANCE SERVICES
Traffic Signals 5353

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	21,142	43,104	99,600	105,600
2. Bldg/Veh/Equip Maint/Supplies	21,411	15,200	29,700	29,700
3. Communications	10,005	8,400	8,400	8,400
4. Utilities	80,406	95,600	95,600	95,600
5. Contract Maintenance Services	143,870	132,675	35,600	35,600
6. Capital Outlay		30,000		
TOTAL	276,834	324,979	268,900	274,900
Authorized Positions	1.25	1.25	1.25	1.25

Funding Source

General Fund

MAINTENANCE SERVICES
Park Maintenance 5380

Purpose

To provide a reduced level of maintenance services, commensurate with available resources to parks, greenbelts, medians, and public landscaped areas, using in-house staff, contract services, and the efforts of volunteers.

Selected Goals

1. Provide reduced services focused on health and safety to City parks.
2. Maintain public landscapes at a signifiantly reduced level, appropriate to available funding.
3. Continue to provide partnerships by encouraging schools, organizations, and individuals to become involved in the Adopt-A-Park program.

Workload and Performance Indicators

1. Maintain at a significantly reduced level, fourty-four parks, totaling 431 acres and forty-one public landscaped areas utilizing 23 employees as opposed to 30 employees in previous years to maintain the same amount of areas.

Major Budget Changes

Reductions in funding will reduce staffing and diminish service levels significantly. Six park maintenance positions was eliminated in FY 2003-04. Services eliminated include renovations, replacement of damaged equipment, planting, aeration/fertilization, interior plant maintenance, pest control, support for special events, and operation of the Central Park wading pond. Reduced services include weed abatement, edging, and tree maintenance and greenbelt/median maitenance. As part of the FY 2004-05 required budget reductions approved January 6, 2004, the Landscape Maintenance Construction Inspector position was eliminated.

MAINTENANCE SERVICES
Park Maintenance 5380

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	1,864,598	1,732,400	1,745,000	1,827,800
2. Office Supplies & Materials	1,194	1,300	1,300	1,300
3. Bldg/Veh/Equip Maint/Supplies	76,850	69,825	70,000	70,000
4. Vehicle Fuels & Lubricants	16,524	38,100	38,100	38,100
5. Small Tools & Equipment	7,415	8,800	8,800	8,800
6. Clothing & Personal Equip	4,698	5,200	5,200	5,200
7. Street Materials	8,232	11,000	11,000	11,000
8. Special Dept Supplies	7,076	7,500	7,500	7,500
9. Chemicals	22,659	25,000	25,000	25,000
10. Communications	1,086	1,100	600	600
11. Utilities	246,432	267,400	267,900	267,900
12. Rents & Leases	1,556	4,000	4,000	4,000
13. Professional Services	190,999	132,600	132,600	132,600
14. Training/Conferences/Meetings	1,592	5,200	5,200	5,200
15. Membership & Dues	780	1,300	1,300	1,300
16. Capital Outlay	832	1,173		
TOTAL	2,452,523	2,311,898	2,323,500	2,406,300
Authorized Positions	30	24	23	23

Funding Source

General Fund

MAINTENANCE SERVICES
Urban Forestry 5385

Purpose

Maintain the Salinas urban forest to a level commensurate to the available funding including street trees and public facility landscape trees.

Selected Goals

1. Complete safety pruning operations with in-house staff and contract staff.
2. Provide storm related emergency responses for tree issues.
3. Complete a limited number of full service pruning operations on City trees through contract services with available resources.

Workload and Performance Indicators

1. Safety prune 200 City trees.
2. Complete 500 full pruning operations with contract services.

Major Budget Changes

Five Urban Forestry positions were eliminated in FY 2003-04. Staffing reductions will result in 800 less trees being trimmed. Eliminated services include planting, pest control, irrigation, root pruning, and weed abatement on public lands.

MAINTENANCE SERVICES
Urban Forestry 5385

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	521,846	448,800	460,100	493,300
2. Office Supplies & Materials	876	1,300	1,300	1,300
3. Bldg/Veh/Equip Maint/Supplies	1,800	1,900	1,900	1,900
4. Vehicle Fuels & Lubricants	9,634	14,400	14,400	14,400
5. Small Tools & Equipment	4,823	5,100	5,100	5,100
6. Clothing & Personal Equip	3,329	3,300	3,300	3,300
7. Special Dept Supplies	435	500	500	500
8. Chemicals		2,000	2,000	2,000
9. Communications	219	400	400	400
10. Rents & Leases	975	1,500	1,500	1,500
11. Professional Services	207,000	150,000	150,000	150,000
12. Training/Conferences/Meetings	610	1,800	1,800	1,800
13. Membership & Dues	440	700	700	700
14. Capital Outlay				
TOTAL	751,987	631,700	643,000	676,200
Authorized Positions	11	6	6	6

Funding Source

General Fund

MAINTENANCE SERVICES
Work Force

Administration	02-03 Authorized	03-04 Authorized	04-05 Proposed	05-06 Proposed
Maintenance Services Dir		1.00	1.00	1.00
Operations & Devel Mgr	1.00	1.00	1.00	1.00
Administrative Secretary	1.00	1.00	1.00	1.00
Secretary	1.00	1.00	1.00	1.00
Office Technician	1.00	1.00	1.00	1.00
Maint Svcs Administrator	1.00			
Total	5.00	5.00	5.00	5.00
Graffiti Abatement				
Public Service Maint Tech	1.00	1.00		
Facilities Maintenance				
Facil Maint Mech Crew Sup	3.00	3.00	3.00	3.00
Facility Maint Mech	2.00	2.00	2.00	2.00
Sr Facility Maint Mech	3.00	2.00	2.00	2.00
Comm Facilities Svc Wkr	6.00	5.00	5.00	5.00
Sr Comm Facilities Svc Wk	1.00	1.00	1.00	1.00
Facilities Maint Mgr	1.00	1.00	1.00	1.00
Facility Maint Worker	2.00	2.00	2.00	2.00
Total	18.00	16.00	16.00	16.00
Vehicle/Equipment Maintenance				
Equipment Mechanic II	3.00	3.00	3.00	3.00
Fleet Maintenance Manager	1.00	1.00	1.00	1.00
Equipment Mechanic I	2.00	2.00	1.00	1.00
Fleet Operations Asst	1.00	1.00	1.00	1.00
Equipment Mech Crew Sup	1.00	1.00	1.00	1.00
Total	8.00	8.00	7.00	7.00
Street Maintenance				
Inmate Crew Coordinator	1.00	1.00	1.00	1.00
P.S. Maint Crew Supv	2.00	2.00	1.00	1.00
Public Svc Maint Wkr IV	3.00	3.00	3.00	3.00
Public Svc Maint Wkr II	7.00	7.00	7.00	7.00
Street Maintenance Mgr	1.00	1.00	1.00	1.00
Public Svc Maint Wkr III	3.00	3.00	3.00	3.00
Total	17.00	17.00	16.00	16.00

MAINTENANCE SERVICES
Work Force

Street Lights	02-03 Authorized	03-04 Authorized	04-05 Proposed	05-06 Proposed
SL/Traffic Signal Tech	1.50	1.50	1.50	1.50
SL/Traffic Sig Crew Sup	0.25	0.25	0.25	0.25
Total	1.75	1.75	1.75	1.75
Traffic Signals				
SL/Traffic Signal Tech	0.50	0.50	0.50	0.50
SL/Traffic Sig Crew Sup	0.75	0.75	0.75	0.75
Total	1.25	1.25	1.25	1.25
Park Maintenance				
Park Maint Crew Supvsr	3.00	3.00	3.00	3.00
Sr Park Maint Worker	1.00			
Park Maint Worker	23.00	18.00	18.00	18.00
Power Mower Operator	1.00	1.00	1.00	1.00
Park Grnds Frstry Ops Mgr	1.00	1.00	1.00	1.00
Landscape Mtc/Const Insp	1.00	1.00		
Total	30.00	24.00	23.00	23.00
Urban Forestry				
Urban Forestry Crew Supv	1.00	1.00	1.00	1.00
Sr Urban Forestry Worker	1.00	1.00	1.00	1.00
Urban Forestry Worker II	7.00	4.00	4.00	4.00
Urban Forestry Worker I	2.00			
Total	11.00	6.00	6.00	6.00
Department Total	93.00	80.00	76.00	76.00

MAINTENANCE SERVICES
City Council Goals & Objectives

GOAL #3 - PROMOTE AND SUPPORT A SAFE AND PEACEFUL COMMUNITY

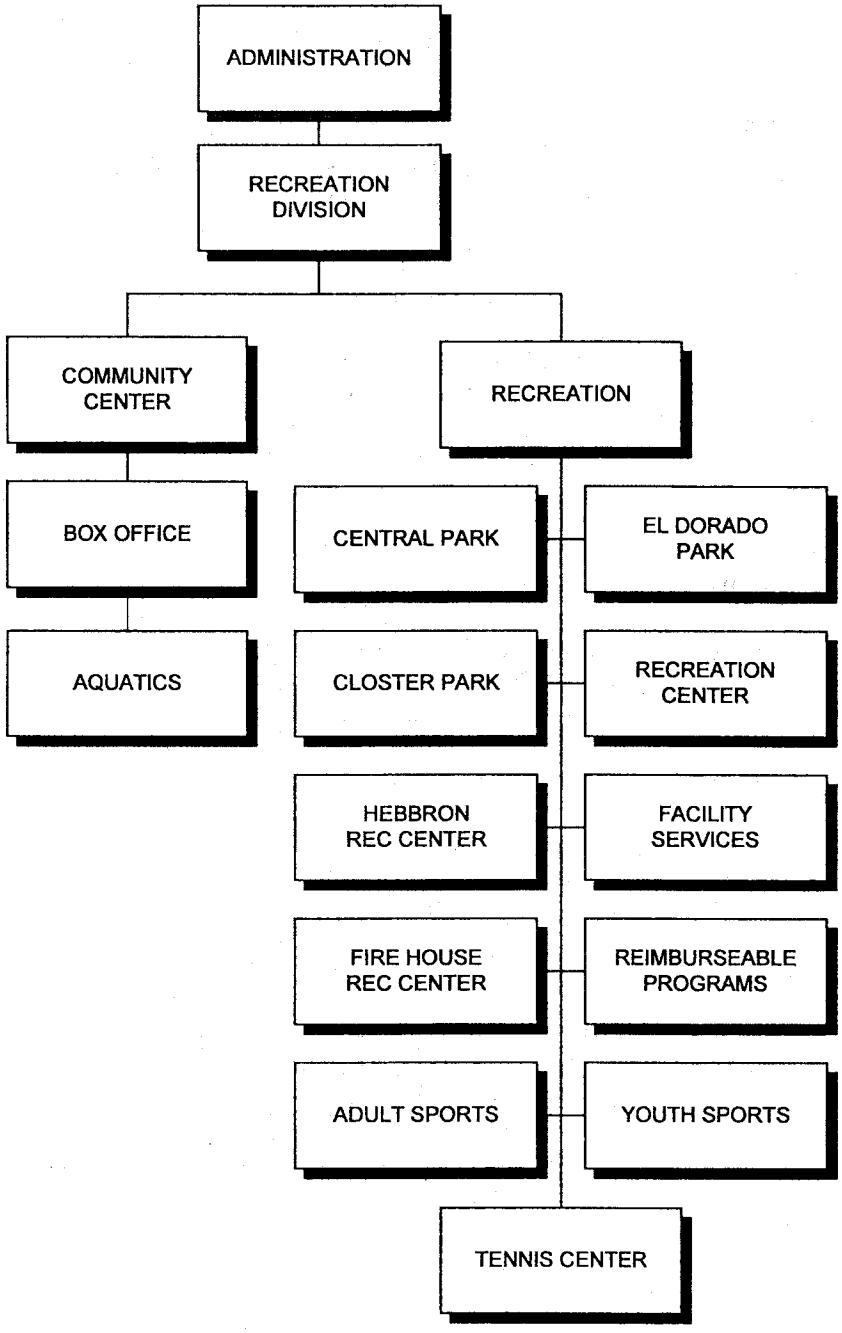
8. **Update and report on traffic congestion and traffic/pedestrian related safety issue including funding.**
   Responsibility: Public Works, Police, Maintenance Services.
   Action Date: Completed April 2004

11. **Identify and inventory public transit and pedestrian safety issues.**
    Responsibility: Public Works, Maintenance Services.
    Action Date: October 2005

12. **Identify Water pressure related issues and develop alternatives.**
    Responsibility: Public Works, Fire, Maintenance Services.
    Action Date: January 2005

13. **Explore the use of CDBG resources to improve infrastructure needs (e.g. street lighting) in eligible neighborhoods.**
    Responsibility: City Manager, Public Works, Maintenance Services.
    Action Date: Ongoing

RECREATION - PARKS
Organization



RECREATION - PARKS
Department Summary

Purpose

The Recreation-Park Division provides a wide range of program services to the Salinas community. These programs serve children and youth, families, adults, schools and community service groups while coordinating with multi-governmental jurisdictions and collaborative organizations. Program services include, Centers and Playgrounds, CDBG After School Programs, Sports and Aquatics, Community Center/Sherwood Hall, Municipal Golf Courses and Recreation & Park Planning and Development.

Selected Goals

1. Provide the City Council with an inventory of programs and opportunities for Salinas Youth.
2. Assist in identifying funding partnerships for the development of Carr Lake.
3. Encourage community service clubs, organizations and businesses to partner with the City to replace park equipment and landscape items.
4. Enhance partnerships and define strategies with schools and other organizations to promote youth activity programs.
5. Define and support desired outcomes for CDBG After School Programs.
6. Enhance Youth Commission activities throughout the community.
7. Coordinate Capital Improvement Projects (CIP).
8. Review fee for service programs to increase cost recovery.

Workload and Performance Indicators

1. Continue to hold monthly meetings with the Recreation-Park Commission, bi-weekly meetings with the Youth Commission and attend weekly City Council meetings.
2. Continue to attend community meetings and develop partnerships with local agencies and school districts.
3. Continue to publish the Division activity guide for all residents of Salinas, Prundedale, and the Toro Park areas at least twice per year.
4. Continue to provide budget, staff, project and program management leadership.

Major Budget Changes

The Recreation Parks Division has been reorganized. The Department Director positon was eliminated in FY 2003-04. A Recreation Park Superintendent position was established in FY 2003-04 to oversee Recreation Parks activities and reports to the Deputy City Manager. As part of the FY 2004-05 required budget reductions approved January 6, 2004 one Office Assistant position at the Firehouse program was eliminated ($49,600). A decrease in the temporary hours ($113,000) that reduced or eliminated recreation programs and a reduction in the Advetising and Training accounts ($17,000) were also implemented. The Firehouse Recreation Center and related programs were eliminated effective July 1, 2004.

RECREATION - PARKS
Department Summary

Expenditures by Program		02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
5510	Administration	399,094	427,400	539,500	562,400
5527	Closter Park	62,467	68,900	15,100	15,100
5528	El Dorado Park	91,502	96,300	69,000	70,600
5529	Central Park	94,072	104,000	37,500	39,100
5531	Facility Services	14,227	11,500	11,500	11,500
5532	Reimbursable Rec Activities	121,679	227,100	188,600	188,600
5533	Youth Sports	248,218	265,200	280,600	292,400
5534	Adult Sports	272,995	288,500	262,500	273,200
5535	Aquatics	354,495	329,800	344,500	354,200
5536	Recreation Center	57,425	44,700	33,400	33,400
5537	Firehouse Rec Center	329,990	319,800		
5538	Hebbron Heights Rec Center	44,238	37,500	37,300	37,300
5550	Community Center	716,401	678,453	745,800	765,200
5553	Box Office	6,168	7,000	7,000	7,000
5565	Safe Schools/Healthy Students	249,254	131,700		
5570	Kids House	19,202	25,000	25,000	25,000
	TOTAL	3,081,427	3,062,853	2,597,300	2,675,000

Expenditures by Character

1.	Employee Services	2,012,698	2,061,300	1,717,100	1,794,800
2.	Office Supplies & Materials	38,805	18,800	13,200	13,200
3.	Bldg/Veh/Equip Maint/Supplies	38,539	48,700	42,000	42,000
4.	Vehicle Fuels & Lubricants	1,469	3,500	2,700	2,700
5.	Small Tools & Equipment	837	1,500	1,200	1,200
6.	Clothing & Personal Equip	3,088	3,800	2,000	2,000
7.	Special Dept Supplies	79,801	105,400	92,200	92,200
8.	Chemicals	14,264	14,900	14,900	14,900
9.	Communications	16,022	15,600	13,400	13,400
10.	Utilities	493,919	453,200	439,000	439,000
11.	Rents & Leases	3,305	5,900	4,800	4,800
12.	Contract Maintenance Services	33,583	55,753	49,100	49,100
13.	Professional Services	92,096	185,800	140,700	140,700
14.	Outside Services	184,350	36,950	33,100	33,100
15.	Advertising	28,305	28,300	17,500	17,500
16.	Training/Conferences/Meetings	13,478	14,600	7,900	7,900
17.	Membership & Dues	1,730	3,000	2,200	2,200
18.	Insurance and Bonds	1,320	1,100	1,100	1,100
19.	Refunds & Reimb Damages	2,802	3,200	3,200	3,200
20.	Capital Outlay	21,016	1,550		
	TOTAL	3,081,427	3,062,853	2,597,300	2,675,000

RECREATION - PARKS
Department Summary

Expenditures by Fund	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
General Fund	2,839,204	3,062,853	2,597,300	2,675,000
Safe Schools/Healthy Students	242,223			
TOTAL	3,081,427	3,062,853	2,597,300	2,675,000

Workforce by Program

5510	Administration	5.00	5.00	6.00	6.00
5527	Closter Park	1.00	1.00		
5528	El Dorado Park	1.00	1.00	0.50	0.50
5529	Central Park	1.00	1.00	0.50	0.50
5533	Youth Sports	2.50	2.50	2.75	2.75
5534	Adult Sports	3.00	3.00	2.75	2.75
5535	Aquatics	2.50	2.50	2.75	2.75
5537	Firehouse Rec Center	4.00	4.00		
5550	Community Center	4.00	3.75	4.25	4.25
5565	Safe Schools/Healthy Students	1.50			
	TOTAL	25.50	23.75	19.50	19.50

(This page intentionally left blank)

RECREATION - PARKS
Administration 5510

Purpose

Provide management leadership and administrative direction to carryout the work of the division.

Selected Goals

1. Develop and Implement CDBG After School program initiatives and partnerships with all local school districts.
2. Continue to provide the Recreation-Park Commission with opportunities to have input on critical recreation and park services.
3. Continue to practice excellent customer service.
4. Coordinate the Capital Improvement Program with the expansion of recreation and park facilities.
5. Continue to market Twin Creeks Golf course and Fairways Golf course in order to meet revenue projections.
6. Provide overall budget, project, and program management.
7. Review fee for service programs to increase cost recovery.

Workload and Performance Indicators

1. Continue to hold monthly meetings with Recreation-Park Commission and attend weekly City Council meetings.
2. Continue to meet with residents, community groups and community agencies.
3. Continue to take the leadership and support role for the department in purchasing, payroll, staffing and making the day-to-day business transactions less complicated.

Major Budget Changes

Recreation Parks is headed by a Superintendent reporting directly to the Deputy City Manager. The position of Recreation Parks Director was eliminated in FY 2003-04.

RECREATION - PARKS
Administration 5510

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	374,148	400,700	513,800	536,700
2. Office Supplies & Materials	2,286	2,400	2,400	2,400
3. Special Dept Supplies	1,714	50	1,000	1,000
4. Communications	4,546	4,200	4,200	4,200
5. Rents & Leases		1,100		
6. Contract Maintenance Services	109	700	700	700
7. Professional Services	9,647	10,000	10,000	10,000
8. Outside Services	105	1,050	1,200	1,200
9. Training/Conferences/Meetings	5,339	6,000	5,000	5,000
10. Membership & Dues	1,200	1,200	1,200	1,200
TOTAL	399,094	427,400	539,500	562,400
Authorized Positions	5	5	6	6

Funding Source

General Fund

RECREATION - PARKS
Closter Park 5527

Purpose

Operate a recreation center and provide a wide range of activities for all ages to create wholesome experiences for physical and mental well-being.

Selected Goals

1. Continue working with school districts and other organizations on collaborative recreation programs and coordinate facility usage services.
2. Offer a program for year-round school recreation activities.
3. Continue to offer a diversity of recreation programs for all ages.
4. Vigorously market our recreation programs to the community.
5. Continue to provide space at the facility for use by community groups and organizations.
6. Continue offering programs in collaboration with the School Districts for the after school programs at elementary school sites and Closter Park Recreation Center.
7. Continue to practice excellent customer service.
8. Provide a wide variety of local and out-of-town field trips.

Workload and Performance Indicators

1. Continue to offer approximately 750 drop-in programs/activities over the course of 12 months.
2. Provide activities for a combined annual attendance of 25,000.
3. Continue to be open to the public 6 days per week.

Major Budget Changes

One Sr. Recreation Assistant was reassigned within the division as part of a reorganization plan. Hours of operation have been reduced.

RECREATION - PARKS
Closter Park 5527

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	52,209	56,300	2,500	2,500
2. Office Supplies & Materials	945	1,200	1,200	1,200
3. Bldg/Veh/Equip Maint/Supplies	960	2,400	2,400	2,400
4. Small Tools & Equipment	200	200	200	200
5. Clothing & Personal Equip	300	300	300	300
6. Special Dept Supplies	2,476	2,500	2,500	2,500
7. Communications	401	300	300	300
8. Utilities	3,323	3,400	3,400	3,400
9. Contract Maintenance Services	570	1,300	1,300	1,300
10. Professional Services	987	1,000	1,000	1,000
11. Capital Outlay	96			
TOTAL	62,467	68,900	15,100	15,100
Authorized Positions	1	1		

Funding Source

General Fund

RECREATION - PARKS
El Dorado Park 5528

Purpose

Operate a recreation center and provide a wide range of activities for all ages.

Selected Goals

1. Continue working with school districts and other organizations on co-sponsored recreation programs and coordinate usage of the facilities.
2. Offer a program for year-round school recreation activities.
3. Continue to offer a diversity of recreation programs for all ages.
4. Continue to develop ways to market our recreation programs to the community.
5. Continue to provide space at the facility for use by community groups and organizations.
6. Continue to practice excellent customer service.

Workload and Performance Indicators

1. Continue to offer approximately 1000 programs/activities annually. (Family markets, field trips, preschool classes, workshops, etc.)
2. Provide activities for an attendance of up to 50,000 annually.
3. Continue to be open to the public up to 6 days per week.
4. Continue to offer programs/classes at a 90% success ratio for community acceptance.

Major Budget Changes

One Sr. Recreation Assistant was reassigned out and one-half of a Recreation Assistant were reassigned to El Dorado Park as part of a reorganization plan. Hours of operation have been reduced.

RECREATION - PARKS
El Dorado Park 5528

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	76,312	78,400	51,100	52,700
2. Office Supplies & Materials	1,603	1,400	1,400	1,400
3. Bldg/Veh/Equip Maint/Supplies	1,469	2,600	2,600	2,600
4. Clothing & Personal Equip	258	200	200	200
5. Special Dept Supplies	2,790	2,700	2,700	2,700
6. Communications	1,538	1,000	1,000	1,000
7. Utilities	5,632	6,900	6,900	6,900
8. Contract Maintenance Services	200	1,400	1,400	1,400
9. Professional Services	1,700	1,700	1,700	1,700
TOTAL	91,502	96,300	69,000	70,600
Authorized Positions	1.0	1.0	0.5	0.5

Funding Source

General Fund

RECREATION - PARKS
Central Park 5529

Purpose

Operate a recreation center and provide a wide range of activities for all ages.

Selected Goals

1. Continue working with school districts and other organizations on co-sponsored recreation programs and coordinate facility usage services.
2. Continue to develop programs in cooperation with the School Districts for the after school programs at the elementary school sites and Central Park Recreation Center.
3. Continue to offer a diversity of recreation programs for all ages.
4. Continue to market the City's recreation programs to the community.
5. Continue to provide space at the facility for use by community groups and organizations.
6. Continue to practice excellent customer service.

Workload and Performance Indicators

1. Continue to offer approximately 500 program/activities annually. (family markets, field trips, preschool classes, workshops, etc.)
2. Provide activities for an attendance of 28,000 annually.
3. Continue to be open to the public up to 6 days per week.
4. Continue to offer programs/classes at a 90% success ratio for community acceptance.

Major Budget Changes

One Recreation Coordinator was reassigned out and one-half of a Recreation Assistant were reassigned to Central Park as part of a reorganization plan. Hours of operation have been reduced.

RECREATION - PARKS
Central Park 5529

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	86,940	93,600	27,100	28,700
2. Office Supplies & Materials	671	1,000	1,000	1,000
3. Bldg/Veh/Equip Maint/Supplies	1,030	1,800	1,800	1,800
4. Clothing & Personal Equip	69	200	200	200
5. Special Dept Supplies	1,696	1,700	1,700	1,700
6. Communications	398	300	300	300
7. Utilities	1,695	3,000	3,000	3,000
8. Contract Maintenance Services	184	1,000	1,000	1,000
9. Professional Services	1,389	1,400	1,400	1,400
TOTAL	94,072	104,000	37,500	39,100
Authorized Positions	1.0	1.0	0.5	0.5

Funding Source

General Fund

RECREATION - PARKS
Facility Services 5531

Purpose

Provide the availability of park and recreation facilities to groups and organizations on a rental basis.

Selected Goals

1. Provide the opportunity, when available, for rental of sports fields to local teams and organizations at a set fee.
2. Provide usage opportunities at Municipal Stadium for High School/Senior League Baseball/Football, College Baseball, Youth leagues and special events as available. Monitor lease conditions with Holt Baseball, Inc.
3. Provide the opportunity to rent our recreation facilities including the Community Park buildings, Hebbron Heights Recreation Center, Recreation Center and the Fire House Recreation Center when available using a fee schedule.
4. Continue to practice excellent customer service.
5. Continue working with school districts in sharing facilities.

Workload and Performance Indicators

1. Continue to have 13 facilities available for rental to the public.
2. Continue to be available for rental 7 days per week.
3. Continue to provide 1,250 rentals annually.

Major Budget Changes

None.

RECREATION - PARKS
Facility Services 5531

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	12,740	9,800	9,800	9,800
2. Special Dept Supplies	378	500	500	500
3. Refunds & Reimb Damages	1,109	1,200	1,200	1,200
TOTAL	14,227	11,500	11,500	11,500

Authorized Positions

Funding Source

General Fund

RECREATION - PARKS
Reimbursable Rec Activities 5532

Purpose

Provide the opportunity for people to participate in specialized recreation activities such as classes, trips, day camps, sports clinics, senior activities/dinners and tot activities where the participant pays for the service rendered.

Selected Goals

1. Provide fee-paid recreation and leisure activities at our Recreation facilities.
2. Provide camp programs at selected locations during the summer vacation and during the year-round school breaks.
3. Provide fee-paid excursions and trips for all age groups.
4. Continue to practice excellent customer service.

Workload and Performance Indicators

1. Continue to offer approximately 500 major programs/activites annually.
2. Continue to provide activities for an annual attendance of 430,000 participants.
3. Continue to be open to the public 6 days per week.
4. Continue to offer programs/classes at a 90% success ratio for community acceptance.

Major Budget Changes

A reduction in the Professional Services ($41,500) reflects a reduction in the number of recreation programs.

RECREATION - PARKS
Reimbursable Rec Activities 5532

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	26,896	29,900	36,700	36,700
2. Office Supplies & Materials		1,300	1,300	1,300
3. Special Dept Supplies	12,551	21,200	19,500	19,500
4. Rents & Leases		300	300	300
5. Professional Services	64,147	156,100	112,500	112,500
6. Advertising	17,500	17,500	17,500	17,500
7. Refunds & Reimb Damages	585	800	800	800
TOTAL	121,679	227,100	188,600	188,600

Authorized Positions

Funding Source

General Fund

RECREATION - PARKS
Youth Sports 5533

Purpose

Provide youth sports programs to the community in a learning atmosphere, emphasizing participation, sportsmanship and fun. These activities will offset costs for officials, equipment and supplies through fees paid by the participants.

Selected Goals

1. Provide organized youth league activities in soccer, flag football, basketball, volleyball and softball for 400 youth teams and teen leagues in flag football and basketball.
2. Continue to provide sports programs on a year-round basis for young people of elementary, junior high, and high school age.
3. Continue to provide workshops/clinics to develop team/individual skills for play in leagues operated by the City.
4. Continue to practice excellent customer service.

Workload and Performance Indicators

1. Continue to offer activities for 400 teams annually.
2. Continue to offer activities for 6,000 players annually.
3. Continue to offer 21 facilities for sports activities.
4. Continue to offer 15 sports programs.

Major Budget Changes

None.

RECREATION - PARKS
Youth Sports 5533

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	216,930	229,100	244,500	256,300
2. Special Dept Supplies	29,248	33,000	33,000	33,000
3. Communications	365	900	900	900
4. Rents & Leases				
5. Professional Services	577	1,100	1,100	1,100
6. Refunds & Reimb Damages	1,098	1,100	1,100	1,100
TOTAL	248,218	265,200	280,600	292,400
Authorized Positions	2.50	2.50	2.75	2.75

Funding Source

General Fund

RECREATION - PARKS
Adult Sports 5534

Purpose

Provide adult sports programs to the community that will offset costs for officials, equipment and supplies through fees paid by the participants.

Selected Goals

1. Provide softball, volleyball, basketball, drop-in soccer and flag football programs for 200 teams in mens, womens and co-ed leagues.
2. Expand adult sports programs where costs allow and where staff workload allows, with "cost recovery" incorporated in the development.
3. Further expand our usage agreement with the High School District.
4. Continue to practice excellent customer service.

Workload and Performance Indicators

1. Continue to offer activities for 200 teams annually.
2. Continue to offer activities for 3,600 players annually.
3. Continue to offer 13 facilities for sports activities.
4. Continue to offer 9 sports programs.

Major Budget Changes

None.

RECREATION - PARKS
Adult Sports 5534

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	246,986	259,400	233,400	244,100
2. Special Dept Supplies	11,525	13,000	13,000	13,000
3. Communications	1,138	1,500	1,500	1,500
4. Professional Services	42	500	500	500
5. Outside Services	13,294	14,000	14,000	14,000
6. Refunds & Reimb Damages	10	100	100	100
TOTAL	272,995	288,500	262,500	273,200
Authorized Positions	3.00	3.00	2.75	2.75

Funding Source

General Fund

RECREATION - PARKS
Aquatics 5535

Purpose

Offer an 11 month open season at the Municipal Pool so that residents have the opportunity to learn and participate in all levels of swimming activity .

Selected Goals

1. Continue to manage the Municipal Pool complex, and address facility maintenance needs.
2. Continue Junior Lifeguard Youth program to attract lifeguard candidates.
3. Provide a diverse lesson and recreational swimming program.
4. Continue to practice excellent customer service.
5. Continue to work with school districts to provide a "water safety" program for all elementary fourth and/or fifth grade students.

Workload and Performance Indicators

1. Continue to offer recreational swim activities for 15,000 swimmers annually.
2. Continue to offer swim lesson activities for 20,000 swimmers annually.
3. Continue to offer lap swim activities for 9,000 swimmers annually.
4. Continue to generate swim activities revenue in excess of $145,000 annually.

Major Budget Changes

Temporary payroll was reduced with the FY 2004-05 required budget reductions approved January 6, 2004. Hours of operation have been reduced.

RECREATION - PARKS
Aquatics 5535

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	252,787	235,400	250,600	260,300
2. Office Supplies & Materials	483	600	600	600
3. Bldg/Veh/Equip Maint/Supplies	4,603	5,000	4,900	4,900
4. Clothing & Personal Equip	285	300	300	300
5. Special Dept Supplies	991	2,900	3,000	3,000
6. Chemicals	14,264	14,200	14,200	14,200
7. Communications	396	600	600	600
8. Utilities	77,452	67,200	67,200	67,200
9. Contract Maintenance Services	2,040	2,400	2,400	2,400
10. Training/Conferences/Meetings	1,194	1,200	700	700
TOTAL	354,495	329,800	344,500	354,200
Authorized Positions	2.50	2.50	2.75	2.75

Funding Source

General Fund

RECREATION - PARKS
Recreation Center 5536

Purpose

Operate the Recreation Center facility and provide a wide range of activities for all ages to create wholesome experiences for physical and mental well-being.

Selected Goals

1. Continue working with school districts and other organizations on co-sponsored recreation programs and coordinate facility usage services.
2. Continue to develop programs for year-round school recreation and sports activities.
3. Continue to develop ways to market our recreation programs to the community.
4. Continue to provide space for use by community groups and organizations.
5. Continue to practice excellent customer service.
6. Continue to offer a diversity of recreation programs for all ages.

Workload and Performance Indicators

1. Continue to offer 35 programs/activities annually.
2. Continue to provide activities for an annual attendance of 65,000.
3. Continue to be open to the public up to 6 days per week.
4. Continue to offer programs/classes at a 90% success ratio for community acceptance.

Major Budget Changes

Temporary payroll was reduced with the FY 2004-05 required budget reductions approved January 6, 2004. Hours of operation have been reduced.

RECREATION - PARKS
Recreation Center 5536

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	23,569	16,500	5,700	5,700
2. Office Supplies & Materials	1,780	1,800	1,800	1,800
3. Bldg/Veh/Equip Maint/Supplies	1,858	3,500	3,500	3,500
4. Vehicle Fuels & Lubricants	310	600	600	600
5. Special Dept Supplies	1,116	1,600	1,600	1,600
6. Communications	1,305	1,600	1,600	1,600
7. Utilities	10,806	15,200	15,200	15,200
8. Contract Maintenance Services	1,171	2,200	2,200	2,200
9. Training/Conferences/Meetings	1,400	1,400	900	900
10. Membership & Dues	229	300	300	300
11. Capital Outlay	13,881			
TOTAL	57,425	44,700	33,400	33,400

Authorized Positions

Funding Source

General Fund

RECREATION - PARKS
Firehouse Rec Center 5537

Purpose

Operate Firehouse Recreation Center facility and provide a wide range of recreational activities for all ages.

Selected Goals

1. Continue working with school districts and other organizations on collaborative recreation programs and coordinate facility usage services.
2. Continute developing programs for year-round recreation activities.
3. Continue offering programs in cooperation with the School Districts for the after school programs at elementary school sites and the Firehouse Recreation Center. Continue to expand senior programs.
4. Continue to offer a diversity of recreation programs for all ages.
5. Continue to market our recreation programs to the community.
6. Continue to provide space at the various recreation facilities for use by community groups and organizations.
7. Continue to provide excellent customer service.

Workload and Performance Indicators

1. Continue to offer approximately 3,500 programs/activities annually.
2. Continue to provide activities for an attendance of 100,000 annually.
3. Continue to be open to the public up to 6 days per week.
4. Continue to offer programs/classes at 90% successs ratio.

Major Budget Changes

As part of the FY 2004-05 required budget reductions approved January 6, 2004 one Office Assistant position at the Firehouse program was eliminated ($49,600). The program was eliminated effective July 1, 2004.

RECREATION - PARKS
Firehouse Rec Center 5537

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	288,083	273,500		
2. Office Supplies & Materials	5,271	5,600		
3. Bldg/Veh/Equip Maint/Supplies	4,710	6,600		
4. Vehicle Fuels & Lubricants	281	800		
5. Small Tools & Equipment		300		
6. Clothing & Personal Equip	1,776	1,800		
7. Special Dept Supplies	6,168	6,100		
8. Communications	2,543	2,200		
9. Utilities	14,531	14,200		
10. Contract Maintenance Services	2,347	2,200		
11. Professional Services	1,463	1,500		
12. Training/Conferences/Meetings	2,547	4,200		
13. Membership & Dues	270	800		
TOTAL	329,990	319,800		
Authorized Positions	4	4		

Funding Source

General Fund

RECREATION - PARKS
Hebbron Heights Rec Center 5538

Purpose

Operate the Hebbron Heights recreation center and provide a wide range of activities for all ages to create wholesome experiences for physical and mental well-being.

Selected Goals

1. Continue working with school districts and other community based organizations on co-sponsored recreation programs and coordinate facility usage services.
2. Continue to develop programs for year-round school recreation activities meeting the needs of neighborhood "at risk youth".
3. Continue to offer a diversity of recreation programs for all ages.
4. Continue to market our recreation programs to the community.
5. Continue to provide space at the recreation center for use by community groups and organizations.
6. Continue to practice excellent customer service.

Workload and Performance Indicators

1. Continue to offer 200 minor programs/activities annually.
2. Continue to provide activities for an attendance of 50,000 annually.
3. Continue to be open to the public 5 days per week.
4. Continue to offer programs/classes at a 90% success ratio.

Major Budget Changes

One-half of a Sr Recreation Assistant was reassigned to Hebbron Heights Recreation Center as part of a reorganization plan. Hours of operation have been reduced.

RECREATION - PARKS
Hebbron Heights Rec Center 5538

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	25,264	6,500	6,300	6,300
2. Office Supplies & Materials	289	1,000	1,000	1,000
3. Bldg/Veh/Equip Maint/Supplies	655	3,200	3,200	3,200
4. Small Tools & Equipment		200	200	200
5. Clothing & Personal Equip	326	300	300	300
6. Special Dept Supplies	654	4,000	4,000	4,000
7. Communications	974	300	300	300
8. Utilities	11,885	17,000	17,000	17,000
9. Contract Maintenance Services	511	2,500	2,500	2,500
10. Professional Services	2,144	2,500	2,500	2,500
11. Capital Outlay	1,536			
TOTAL	44,238	37,500	37,300	37,300

Authorized Positions

Funding Source

General Fund

RECREATION - PARKS
Community Center 5550

Purpose

To operate and maintain the Community Center complex for meetings, conferences, and conventions, special events, concerts and other activities requiring a large indoor facility.

Selected Goals

1. Continue to expand the teen and recreation class activities to include computers, trips & excursions, coffee/java nights, and special program.
2. Continue to investigate available means to upgrade the lighting and sound systems at Sherwood Hall.
3. Continue to practice excellent customer service.
4. Continue to market Sherwood Hall and increase event usage.
5. Continue to work with theatrical groups, musicians and teen bands to provide theatrical programs, summer concerts, community entertainment at Sherwood Hall, Sherwood Park Outdoor Stage and Natividad Creek Park.
6. Continue to expand special activities such as the Childrens Halloween Party and Snow in the Park by collaborating community partnerships.
7. Continue to offer picnic reservations at three park sites and monitor the new process of bounce-house reservations at five park sites.

Workload and Performance Indicators

1. Continue to offer 150 auditorium events annually.
2. Continue to offer 1,250 meeting room events annually.
3. Continue to receive 750 reservations for Sherwood Park, Natividad Creek Park and El Dorado Park annually.
4. Continue to generate $2,250 in concession/catering fees from caterers and concessionaires annually.
5. Continue to provide recreation classes for an annual attendance of 4,600.
6. Continue to provide limited teen lounge activities for an annual attendance of 2,500.

Major Budget Changes

Temporary payroll and advertising were reduced with the FY 2004-05 required budget reductions approved January 6, 2004. The teen lounge was closed.

RECREATION - PARKS
Community Center 5550

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	260,058	250,500	333,600	353,000
2. Office Supplies & Materials	2,488	2,100	2,100	2,100
3. Bldg/Veh/Equip Maint/Supplies	23,254	23,600	23,600	23,600
4. Vehicle Fuels & Lubricants	878	2,100	2,100	2,100
5. Small Tools & Equipment	637	800	800	800
6. Clothing & Personal Equip	74	700	700	700
7. Special Dept Supplies	3,375	2,850	3,400	3,400
8. Chemicals		700	700	700
9. Communications	2,418	2,700	2,700	2,700
10. Utilities	368,595	326,300	326,300	326,300
11. Rents & Leases	334	500	500	500
12. Contract Maintenance Services	26,451	42,053	37,600	37,600
13. Professional Services	10,000	10,000	10,000	10,000
14. Advertising	10,805	10,800		
15. Training/Conferences/Meetings	1,500	1,500	1,000	1,000
16. Membership & Dues	31	700	700	700
17. Capital Outlay	5,503	550		
TOTAL	716,401	678,453	745,800	765,200
Authorized Positions	4.00	3.75	4.25	4.25

Funding Source

General Fund

RECREATION - PARKS
Box Office 5553

Purpose

Operate the box office to provide ticket sales to Community Center/Hall events and activities.

Selected Goals

1. Obtain sufficient income from ticket sales to offset box office operational costs.
2. Continue to practice excellent customer service.
3. Continue to provide box office services to those utilizing the hall.
4. Continue to provide box office services to the community for events not held at Sherwood Hall as requested.

Workload and Performance Indicators

1. Continue to offer 45 Box Office events/including auditorium events annually.
2. Continue to sell 4,000 Box Office tickets annually.
3. Continue to make 4,700 Box Office transactions annually.

Major Budget Changes

None.

RECREATION - PARKS
Box Office 5553

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	954	2,000	2,000	2,000
2. Office Supplies & Materials	71	400	400	400
3. Rents & Leases	2,971	4,000	4,000	4,000
4. Outside Services	2,172	600	600	600
TOTAL	6,168	7,000	7,000	7,000

Authorized Positions

Funding Source

General Fund

RECREATION - PARKS
Safe Schools/Healthy Students 5565

Purpose

None

Selected Goals

1. None.

Workload and Performance Indicators

1. Continue to offer 1,500 activities annually.
2. Continue to provide activities for an annual attendance of 190,000.
3. Continue to offer programs 3-5 days per week per school site.

Major Budget Changes

All grants have ended.

RECREATION - PARKS
Safe Schools/Healthy Students 5565

Operating Expenditures		02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1.	Employee Services	68,822	119,700		
2.	Office Supplies & Materials	22,918			
3.	Special Dept Supplies	740	7,000		
4.	Outside Services	155,296	4,000		
5.	Training/Conferences/Meetings	1,478			
6.	Capital Outlay		1,000		
	TOTAL	249,254	131,700		

Authorized Positions 1.5

Funding Source

General Fund

RECREATION - PARKS
Kids House 5570

Purpose

To provide after school enrichment three days a week (3:00 pm to 6:00 pm), for children and adolescents at the Sieber Street Lighthouse Church in the Weed and Seed target area.

Selected Goals

1. To provide a wholesome and safe afternoon environment for learning and recreation.
2. To provide a dinner meal for those who come to the facility.

Workload and Performance Indicators

1. 20-30 children served daily.
2. 5 field trips and extracurricular activities monthly.
3. 20 parents volunteering and participating in classes.

Major Budget Changes

None.

RECREATION - PARKS
Kids House 5570

Operating Expenditures		02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1.	Special Dept Supplies	4,379	6,300	6,300	6,300
2.	Outside Services	13,483	17,300	17,300	17,300
3.	Training/Conferences/Meetings	20	300	300	300
4.	Insurance and Bonds	1,320	1,100	1,100	1,100
	TOTAL	19,202	25,000	25,000	25,000

Authorized Positions

Funding Source

General Fund

RECREATION - PARKS
Work Force

Administration	02-03 Authorized	03-04 Authorized	04-05 Proposed	05-06 Proposed
Rec-Park Facility Planner	1.00	1.00	1.00	1.00
Administrative Secretary	1.00	1.00	1.00	1.00
Office Technician	1.00	1.00	1.00	1.00
Rec Svcs Admin Supervisor	1.00	1.00	1.00	1.00
Rec Svc Manager			1.00	1.00
Rec-Park Superintendent		1.00	1.00	1.00
Rec-Park Director	1.00			
Total	5.00	5.00	6.00	6.00
Closter Park				
Sr Recreation Asst	1.00	1.00		
El Dorado Park				
Recreation Asst			0.50	0.50
Sr Recreation Asst	1.00	1.00		
Total	1.00	1.00	0.50	0.50
Central Park				
Recreation Coordinator	1.00	1.00		
Recreation Asst			0.50	0.50
Total	1.00	1.00	0.50	0.50
Youth Sports				
Office Assistant	0.25	0.25	0.50	0.50
Recreation Coordinator	1.00	1.00	1.00	1.00
Sports Program Asst	1.00	1.00	1.00	1.00
Rec Svc Manager	0.25	0.25	0.25	0.25
Total	2.50	2.50	2.75	2.75

RECREATION - PARKS
Work Force

Adult Sports	02-03 Authorized	03-04 Authorized	04-05 Proposed	05-06 Proposed
Office Assistant	0.50	0.50	0.50	0.50
Recreation Coordinator	1.00	1.00	1.00	1.00
Sports Program Asst	1.00	1.00	1.00	1.00
Rec Svc Manager	0.50	0.50	0.25	0.25
Total	3.00	3.00	2.75	2.75
Aquatics				
Office Assistant	0.25	0.25	0.25	0.25
Aquatics Program Asst	1.00	1.00	1.00	1.00
Aquatics Coordinator	1.00	1.00	1.00	1.00
Rec Svc Manager	0.25	0.25	0.50	0.50
Total	2.50	2.50	2.75	2.75
Firehouse Rec Center				
Office Assistant	1.00	1.00		
Recreation Coordinator	1.00	1.00		
Rec Svc Manager	1.00	1.00		
Sr Recreation Asst	1.00	1.00		
Total	4.00	4.00		
Community Center				
Office Assistant	1.00	1.00	0.75	0.75
Recreation Coordinator	1.00	0.75	1.00	1.00
Auditorium Coordinator	1.00	1.00	1.00	1.00
Rec Svc Manager	1.00	1.00	0.50	0.50
Sr Recreation Asst			1.00	1.00
Total	4.00	3.75	4.25	4.25
Safe Schools/Healthy Students				
Recreation Coordinator	1.00			
Recreation Asst	0.50			
Total	1.50			
Department Total	25.50	23.75	19.50	19.50

RECREATION - PARKS
City Council Goals & Objectives

CITY COUNCIL GOALS & OBJECTIVES
(Listed in Priority Order)

GOAL #3 - PROMOTE AND SUPPORT A SAFE AND PEACEFUL COMMUNITY

5. **Update report on recreation activities and programs, including after school programsN and funding sources.**
   Responsibility: Recreation Parks
   Action Date: August 2004

6. **Report on Weed and Seed Initiative and resources to facilitate cooperative efforts.**
   Responsibility: Recreation Parks
   Action Date: Completed

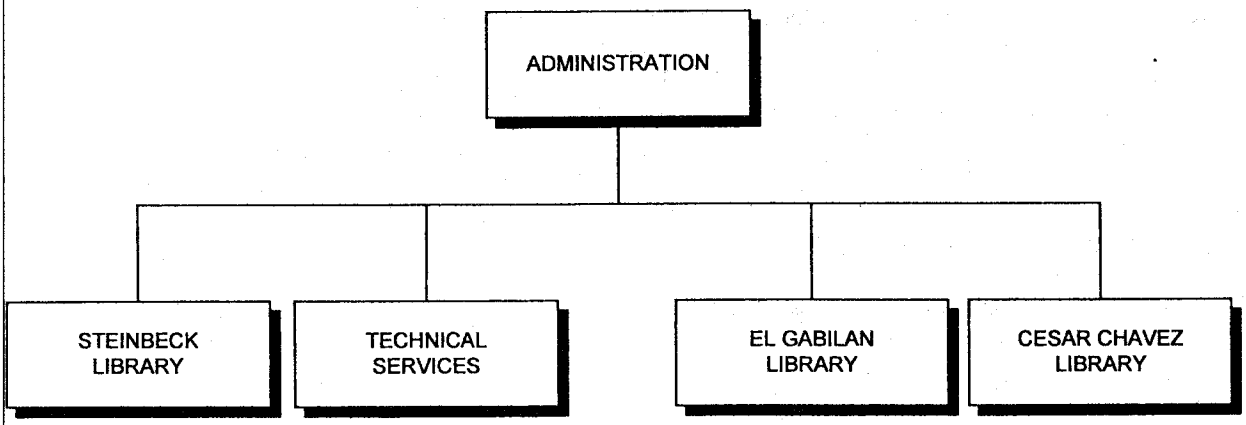
14. **Report on the feasibility of organizing a City Senior Commission.**
   Responsibility: Recreation Parks
   Action Date: August 2004

GOAL #6 - PLAN AND PROVIDE FOR NEW PUBLIC FACILITIES

2. **Meet with school district and community college to explore use of pool facilities.**
   Responsibility: Recreation Parks
   Action Date: October 2004

6. **Consider joint use potential for facilities.**
   Responsibility: City Manager, Recreation Parks, Library
   Action Date: February 2005

LIBRARY
Organization



LIBRARY
Department Summary

Purpose

The Library Department provides public library services to Salinas residents via three separate library facilities and two satellite materials collections housed at collaborating agencies. Literacy enhancing services for all ages, computer and Internet access, and special programming for children, supplement a materials collection comprised of print and other audio-visual formats supporting its mission; "To be the focal point in the community for opening the doors to lifelong learning and enjoyment; and the catalyst for promoting equal access to information."

Selected Goals

1. Provide assistance and support for the implementation of City Council goals and objectives.
2. Strive to have well-trained staff to provide quality public service.
3. Regularly assess and build a collection that meets local community needs.
4. As resources allow, continue providing the services that help to equalize educational opportunities.
5. Continue integrating new technology for service improvement.
6. Maintain a welcoming service environment at each of the libraries.
7. Continue collaborative efforts with other local service agencies.

Workload and Performance Indicators

1. Books and other materials processed for public use.
2. Books and other materials loaned.
3. Books and other materials used in-house.
4. Reference transactions handled.
5. Borrowers registered.
6. Customers served in person.
7. Customers served via phone or other media.
8. Programs offered for groups: a) Number of programs b) Number of attendees
9. Literacy Students Tutored.
10. Homework Center students assisted.

Major Budget Changes

FY 03/04 budget reflects elimination of 4 FTE positions. As part of the FY 2004-05 required budget reductions approved January 6, 2004, the library modified the schedule of El Gabilan, Cesar Chavez, and Steinbeck libraries, reduced an additional 5 FTE positions, and decreased the library materials allocation in order to generate $410,000 in savings.

LIBRARY
Department Summary

Expenditures by Program		02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
6005	Administration	292,501	314,400	238,100	178,600
6010	Technical Services	599,604	721,173	476,200	490,100
6011	Steinbeck Library	1,497,319	1,378,481	1,388,500	1,426,200
6012	Cesar Chavez Library	343,732	442,400	448,200	464,800
6013	El Gabilan Library	390,141	407,800	415,100	430,400
6063	Literacy	300,326	175,072	143,700	124,900
	TOTAL	3,423,623	3,439,326	3,109,800	3,115,000

Expenditures by Character

1.	Employee Services	2,565,581	2,647,122	2,419,800	2,448,300
2.	Office Supplies & Materials	26,075	26,800	26,200	26,200
3.	Bldg/Veh/Equip Maint/Supplies	4,698	4,350	4,000	4,000
4.	Books and Publications	388,425	368,000	274,900	274,900
5.	Special Dept Supplies	40,353	36,854	39,400	39,400
6.	Communications	53,102	50,304	44,200	44,200
7.	Utilities	87,840	95,000	95,300	95,300
8.	Rents & Leases	15,562	6,000	6,000	6,000
9.	Contract Maintenance Services	53,212	73,505	74,100	74,100
10.	Professional Services	67,129	44,100	44,100	44,100
11.	Outside Services	7,205	10,700	18,200	18,200
12.	Administration/Contingencies	10,098	23,300	23,300	
13.	Training/Conferences/Meetings	2,007	12,800	13,400	13,400
14.	Membership & Dues	5,614	9,100	9,100	9,100
15.	Taxes	4,086	17,800	17,800	17,800
16.	Capital Outlay	92,636	13,591		
	TOTAL	3,423,623	3,439,326	3,109,800	3,115,000

Expenditures by Fund

General Fund	3,242,458	3,329,754	3,036,500	3,065,000
Safe Schools/Healthy Students				
CalWORKS Literacy Fund	121,758	43,500		
CLLS-Adult Literacy Project	59,407	66,072	73,300	50,000
TOTAL	3,423,623	3,439,326	3,109,800	3,115,000

LIBRARY
Department Summary

Workforce by Program		02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
6005	Administration	3.00	3.00	2.50	2.50
6010	Technical Services	8.75	8.25	5.00	5.00
6011	Steinbeck Library	18.25	16.00	14.25	14.25
6012	Cesar Chavez Library	5.50	5.50	5.50	5.50
6013	El Gabilan Library	5.50	5.25	5.25	5.25
6063	Literacy	2.00	1.00	1.00	1.00
	TOTAL	43.00	39.00	33.50	33.50

(This page intentionally left blank)

LIBRARY
Administration 6005

Purpose

Manage the resources allocated to the Library Department efficiently and effectively in order to maximize the services provided to the public in support of the educational, informational and recreational needs of the entire community.

Selected Goals

1. Continue to seek outside financial support to augment the Library's basic operating budget.
2. Continue to strengthen communication throughout the Department and with other City departments.
3. Work effectively with the Library Commission and the Friends of the Library group in support of responsive service to the needs of the community.
4. Continue exploring cooperative ventures with other community agencies.
5. Participate in the community's efforts to cultivate a literate community.
6. Participate in the community's peace building efforts.

Workload and Performance Indicators

1. Total books and materials loaned.
2. Total reference transactions handled.
3. Registered borrowers.
4. Total cost per item loaned and/or used in-house
5. Total per capita cost for services.

Major Budget Changes

The Library Director position will be eliminated effective January 1, 2005.

LIBRARY
Administration 6005

Operating Expenditures		02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1.	Employee Services	256,948	290,300	213,400	153,900
2.	Office Supplies & Materials	3,762	3,400	3,400	3,400
3.	Books and Publications		600	600	600
4.	Communications	8,768	200	200	200
5.	Rents & Leases	15,562	6,000	6,000	6,000
6.	Contract Maintenance Services	302	1,000	1,000	1,000
7.	Training/Conferences/Meetings	85	3,900	4,500	4,500
8.	Membership & Dues	5,574	9,000	9,000	9,000
9.	Capital Outlay	1,500			
	TOTAL	292,501	314,400	238,100	178,600
Authorized Positions		3.0	3.0	2.5	2.5

Funding Source

General Fund

LIBRARY
Technical Services 6010

Purpose

Orders, receives, catalogs and processes all library materials for the three libraries. Responsible for creating and maintaining data in the acquisitions, catalog and serials databases of the Dynix automated library system. Monitors the operations of the Dynix system and provides training for staff in its use.

Selected Goals

1. Expand the use of the library's automated system's serials module to receive and track items on standing order.
2. Plan and prepare for the rebuilding of the authorities database to improve the quality of catalog headings.
3. Finish re-mapping the entire catalog database to achieve enhanced access to the materials collection.
4. Continue to develop and provide Dynix system training for staff.
5. Continue the revision and updating of the procedures manuals.

Workload and Performance Indicators

1. Books and other materials purchased.
2. Catalog records added.
3. Magazines and serials processed.
4. Total number of items maintained in database.
5. Items processed (non-periodical)

Major Budget Changes

Employee Services reflects the elimination of one-half Library Technician position in FY 2003-04. As part of the FY 2004-05 required budget reductions approved January 6, 2004, the following positions were reduced in Technical Services as a result of the department reorganization: One Senior Librarian, one and three quarters Library Technician, and one-half Library Clerk.

LIBRARY
Technical Services 6010

Operating Expenditures		02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1.	Employee Services	452,933	533,400	300,800	314,700
2.	Office Supplies & Materials	5,255	5,000	5,000	5,000
3.	Books and Publications	1,040	13,373	1,000	1,000
4.	Special Dept Supplies	29,444	30,000	30,000	30,000
5.	Communications	28,282	28,400	28,400	28,400
6.	Contract Maintenance Services	39,572	47,400	47,400	47,400
7.	Professional Services	38,710	42,800	42,800	42,800
8.	Training/Conferences/Meetings	282	3,000	3,000	3,000
9.	Taxes	4,086	17,800	17,800	17,800
	TOTAL	599,604	721,173	476,200	490,100
Authorized Positions		8.75	8.25	5.00	5.00

Funding Source

General Fund

LIBRARY
Steinbeck Library 6011

Purpose

Provide library services to help community members meet their informational, educational and recreational needs. Identify, select and acquire books and other materials that support the effort.

Selected Goals

1. Strive to have well-trained staff to provide quality public service.
2. Assess and build collections to meet defined needs and scope statements.
3. Carry out timely maintenance of the Library's Web site.
4. Provide staffing and materials collection support to the smaller libraries.

Workload and Performance Indicators

1. Books and other materials loaned
2. Reference transactions
3. Registered borrowers
4. Customers served in person
5. Customers seved via phone or other media
6. Programs offered for groups: a) Number of programs b) Number of attendees

Major Budget Changes

Employee Services reflects the elimination of 2 1/4 positions in FY 2003-04. As part of the FY 2004-05 required budget reductions approved January 6, 2004, the following positions were reduced in Steinbeck Library as a result of the department reorganization: One-half Librarian II, one-half Library Clerk and one Library Circulation Supervisor.

LIBRARY
Steinbeck Library 6011

Operating Expenditures		02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1.	Employee Services	1,081,854	1,013,100	1,071,300	1,109,000
2.	Office Supplies & Materials	8,232	8,500	8,500	8,500
3.	Bldg/Veh/Equip Maint/Supplies	3,100	2,500	2,500	2,500
4.	Books and Publications	264,742	237,527	195,500	195,500
5.	Special Dept Supplies	3,229	1,654	3,000	3,000
6.	Communications	7,990	18,154	12,000	12,000
7.	Utilities	62,672	65,300	65,300	65,300
8.	Contract Maintenance Services	7,381	17,155	18,000	18,000
9.	Professional Services	158	700	700	700
10.	Outside Services	3,803	8,000	8,000	8,000
11.	Training/Conferences/Meetings	606	3,700	3,700	3,700
12.	Capital Outlay	53,552	2,191		
	TOTAL	1,497,319	1,378,481	1,388,500	1,426,200
Authorized Positions		18.25	16.00	14.25	14.25

Funding Source

General Fund

LIBRARY
Cesar Chavez Library 6012

Purpose

Provide basic library materials and services to help patrons meet their informational, educational, and recreational needs.

Selected Goals

1. Provide staff training and development to support system wide uniform policies.
2. Maintain an up-to-date materials collection in both English and Spanish.
3. Continue to povide public access to electronic resources.
4. Continue to maintain and develop the Chicano Cultural Resource Center collection.
5. Continue to provide Homework Center assistance as community financial support allows.

Workload and Performance Indicators

1. Books and other materials loaned
2. Reference transactions
3. Registered borrowers
4. Customers served in person
5. Customers served via phone or other media
6. Programs offered for groups: a) Number of programs b) Number of attendees

Major Budget Changes

Temporary payroll and books and publications were reduced with the FY 2004-05 required budget reductions approved January 6, 2004.

LIBRARY
Cesar Chavez Library 6012

Operating Expenditures		02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1.	Employee Services	261,944	358,500	387,000	403,600
2.	Office Supplies & Materials	1,989	2,400	2,400	2,400
3.	Bldg/Veh/Equip Maint/Supplies	1,203	1,150	1,000	1,000
4.	Books and Publications	45,388	51,600	28,900	28,900
5.	Special Dept Supplies	477	500	500	500
6.	Communications	5,032	500	800	800
7.	Utilities	17,971	21,600	21,600	21,600
8.	Contract Maintenance Services	3,877	4,550	4,400	4,400
9.	Professional Services	131	300	300	300
10.	Outside Services	10	600	600	600
11.	Training/Conferences/Meetings		700	700	700
12.	Capital Outlay	5,710			
	TOTAL	343,732	442,400	448,200	464,800
Authorized Positions		5.5	5.5	5.5	5.5

Funding Source

General Fund

LIBRARY
El Gabilan Library 6013

Purpose

Provide basic library materials and services to help patrons meet their informational, educational, and recreational needs.

Selected Goals

1. Continue to identify and implement ways to provide excellent customer service despite space limitations.
2. Continue providing staff training on the use of newly acquired electronic resources.
3. Actively participate in the system wide committee work and task forces.
4. Pursue the purchase or lease of an improved copier for the public.

Workload and Performance Indicators

1. Books and other materials loaned
2. Reference transactions
3. Registered borrowers
4. Customers served in person
5. Customers served via phone or other media
6. Programs offered for groups: a) Number of programs b) Number of attendees

Major Budget Changes

Employee Services reflects the elimination of one Senior Technician position in FY 2003-04. Temporary payroll and books and publications were reduced with the FY 2004-05 required budget reductions approved January 6, 2004.

LIBRARY
El Gabilan Library 6013

Operating Expenditures		02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1.	Employee Services	300,341	341,500	361,800	377,100
2.	Office Supplies & Materials	1,691	2,400	2,400	2,400
3.	Bldg/Veh/Equip Maint/Supplies	395	700	500	500
4.	Books and Publications	53,474	50,400	37,400	37,400
5.	Special Dept Supplies	453	500	500	500
6.	Communications	1,397	900	900	900
7.	Utilities	7,197	8,100	8,400	8,400
8.	Contract Maintenance Services	992	2,200	2,100	2,100
9.	Professional Services	150	300	300	300
10.	Outside Services		100	100	100
11.	Training/Conferences/Meetings	75	700	700	700
12.	Capital Outlay	23,976			
	TOTAL	390,141	407,800	415,100	430,400
Authorized Positions		5.50	5.25	5.25	5.25

Funding Source

General Fund

LIBRARY
Literacy 6063

Purpose

Provide one-to-one and small group tutoring for adult residents of Salinas who wish to enhance their literacy skills in the areas of: Basic Skills Literacy, Family Literacy and Workforce Literacy.

Selected Goals

1. Provide essential in-service training to the volunteer literacy corps.
2. Provide literacy instruction services to 100 learners.
3. Maintain support services for tutors and learners.
4. Maintain computerized study center as resources allow.
5. Nurture present partnerships.
6. Research grants to continue and/or expand current collaborative services.
7. Continue as time allows, participation in Monterey County Literacy Alliance.

Workload and Performance Indicators

1. Learners assessed
2. New tutors contacted
3. Tutors trained
4. Tutors and learners matched

Major Budget Changes

Employee Services reflects the elimination of the Program Manager position in FY 2003-04. Grant funding was also reduced in FY 2003-04.

LIBRARY
Literacy 6063

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	211,561	110,322	85,500	90,000
2. Office Supplies & Materials	5,146	5,100	4,500	4,500
3. Books and Publications	23,781	14,500	11,500	11,500
4. Special Dept Supplies	6,750	4,200	5,400	5,400
5. Communications	1,633	2,150	1,900	1,900
6. Contract Maintenance Services	1,088	1,200	1,200	1,200
7. Professional Services	27,980			
8. Outside Services	3,392	2,000	9,500	9,500
9. Administration/Contingencies	10,098	23,300	23,300	
10. Training/Conferences/Meetings	959	800	800	800
11. Membership & Dues	40	100	100	100
12. Capital Outlay	7,898	11,400		
TOTAL	300,326	175,072	143,700	124,900
Authorized Positions	2	1	1	1

Funding Source

General Fund, LSCA Adult Literacy Project

LIBRARY
Work Force

Administration	02-03 Authorized	03-04 Authorized	04-05 Proposed	05-06 Proposed
Library Director	1.00	1.00	0.50	0.50
Administrative Clerk II	1.00	1.00	1.00	1.00
Office Technician	1.00	1.00	1.00	1.00
Total	3.00	3.00	2.50	2.50
Technical Services				
Purchasing Technician	1.00	1.00	1.00	1.00
Senior Librarian	1.00	1.00		
Library Page	0.50	0.50	0.50	0.50
Sr Library Technician	2.00	2.00	2.00	2.00
Library Technician	3.75	3.25	1.50	1.50
Library Clerk	0.50	0.50		
Total	8.75	8.25	5.00	5.00
Steinbeck Library				
Senior Librarian	1.00	1.00	1.00	1.00
Librarian II	5.50	5.00	4.50	4.50
Library Page	1.00	1.00	1.00	1.00
Sr Library Technician	1.00	1.00	1.00	1.00
Library Technician	2.75	1.50	1.75	1.75
Library Clerk	3.50	3.00	2.50	2.50
Library Aide	0.50	0.50	0.50	0.50
Library Admin Manager	1.00	1.00	1.00	1.00
Library Circulation Supv	1.00	1.00		
Lib Automation Svcs Coord	1.00	1.00	1.00	1.00
Total	18.25	16.00	14.25	14.25
Cesar Chavez Library				
Senior Librarian	1.00	1.00	1.00	1.00
Librarian II	1.00	1.00	1.00	1.00
Library Page	0.50	0.50	0.50	0.50
Sr Library Technician	1.00	1.00	1.00	1.00
Library Technician	1.00	1.00	1.00	1.00
Library Clerk	1.00	1.00	1.00	1.00
Total	5.50	5.50	5.50	5.50

LIBRARY
Work Force

El Gabilan Library	02-03 Authorized	03-04 Authorized	04-05 Proposed	05-06 Proposed
Senior Librarian	1.00	1.00	1.00	1.00
Librarian II	1.00	1.00	1.00	1.00
Sr Library Technician	1.00			
Library Technician	1.00	1.75	1.75	1.75
Library Clerk	1.00	1.00	1.00	1.00
Library Aide	0.50	0.50	0.50	0.50
Total	5.50	5.25	5.25	5.25
Literacy				
Literacy Asst	1.00	1.00	1.00	1.00
Literacy Program Mgr	1.00			
Total	2.00	1.00	1.00	1.00
Department Total	43.00	39.00	33.50	33.50

LIBRARY
City Council Goals & Objectives

CITY COUNCIL GOALS & OBJECTIVES
(Listed in Priority Order)

GOAL #2 - GENERATE ECONOMIC DEVELOPMENT THROUGHOUT THE CITY

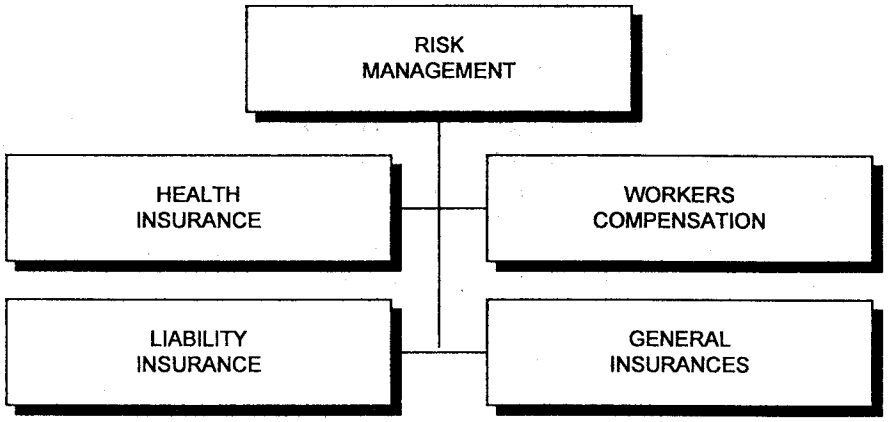
9. **Develop a report on workforce literacy.**
   Responsibility: Library
   Action Date: Completed

GOAL #6 - PLAN AND PROVIDE FOR NEW PUBLIC FACILITIES

3. **Design Chavez Library Expansion.**
   Responsibility: Library, Public Works
   Action Date: December 2006

6. **Consider joint use potential for facilities.**
   Responsibility: City Manager, Recreation Parks, Library
   Action Date: February 2005

INTERNAL SERVICES
Organization



INTERNAL SERVICES
Department Summary

Purpose

Internal Services supports the provision of employee benefits including workers compensation, City-wide safety programs, and employee assistance programs. Comprehensive protection of the City's assets through a liability program of risk avoidance, risk reduction and risk transfer is also accomplished through Internal Services.

Selected Goals

1. Maintain and improve current benefits and services to City employees.
2. Provide support to all departments to ensure compliance with OSHA regulations.
3. Work with Departments to reduce the City's liability exposure.
4. Coordinate and reduce General Fund costs in the administration of liability claims.
5. Coordinate safety programs and injury prevention efforts.

Workload and Performance Indicators

1. Review Risk Management operations to streamline and improve services to employees.
2. Update job descriptions to comply with the Americans With Disabilities Act by December 31, 2003.
3. Update current liability program by December 31, 2004.
4. Develop loss prevention and loss control standards.
5. Continue to provide education and guidance to employees concerning Worker's Compensation/Injury Prevention; transfer of risk and Health and Wellness issues.

Major Budget Changes

Risk Management funds 1/2 the cost of the secretary and 3/4 Deputy City Attorney in the City Attorney's Office. Budget reflects insurance cost increases for property, vehicle, employee bonds and excess insurance for the self insured worker's compensation and liability programs. Unemployment claims have increased significantly. Worker's compensation cost are evolving as laws change and the number of claims stabilizes.

INTERNAL SERVICES
Department Summary

Expenditures by Program		02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
3905	Risk Management	229,769	255,900	295,000	311,600
3908	General Insurances	429,991	455,400	600,400	610,400
3911	Workers'Compensation Insurance	3,931,665	3,925,000	4,182,000	4,774,000
3912	Liability Insurance	512,614	670,000	695,000	720,000
	TOTAL	5,104,039	5,306,300	5,772,400	6,416,000

Expenditures by Character

1.	Employee Services	224,371	222,200	278,300	294,900
2.	Office Supplies & Materials	1,511	1,700	1,700	1,700
3.	Communications	28	1,200	1,200	1,200
4.	Rents & Leases		1,200	1,200	1,200
5.	Contract Maintenance Services	35	200	200	200
6.	Professional Services	11,547	15,000	12,000	14,000
7.	Outside Services	23,965	47,000	30,000	30,000
8.	Training/Conferences/Meetings	1,357	1,400	1,400	1,400
9.	Membership & Dues	95	1,400	1,400	1,400
10.	Insurance and Bonds	4,800,695	4,955,000	5,385,000	6,010,000
11.	Refunds & Reimb Damages	40,215	60,000	60,000	60,000
12.	Capital Outlay	220			
	TOTAL	5,104,039	5,306,300	5,772,400	6,416,000

Expenditures by Fund

Internal Services Administration	229,769	255,900	295,000	311,600
Internal Services Insurances	429,991	455,400	600,400	610,400
Workers Compensation Self-Insurance	3,931,665	3,925,000	4,182,000	4,774,000
General Liability Self-Insurance	512,614	670,000	695,000	720,000
TOTAL	5,104,039	5,306,300	5,772,400	6,416,000

Workforce by Program

3905	Risk Management	2	2	2	2

INTERNAL SERVICES
Risk Management 3905

Purpose

Protect the City's "people" and "economic" assets. Risk Management administers employee benefits and the Internal Service Funds for insurances, workers compensation, health and liability insurance programs.

Selected Goals

1. Maintain current benefit information for employees.
2. Coordinate services for occupational injuries and illnesses in order to contain costs.
3. Oversee City-wide Injury and Illness Prevention Program (IIPP).
4. Monitor and update job descriptions in order to comply with the Americans With Disabilities Act.
5. Provide support to all departments to ensure compliance with OSHA regulations.

Workload and Performance Indicators

1. Provide information as requested to employees in regards to benefits, retirement issues, and workers compensation claims.
2. Work with medical facilities in the Salinas Area to provide quality and efficient medical care for all city employees injured on the job.
3. Review job descriptions and participate in analysis of physical requirements related to the specific classifications to include compliance with the Americans With Disabilities Act.
4. Meet with staff to ensure City Departments to insure compliance with OSHA regulations.

Major Budget Changes

Risk Management funds 1/2 the cost of a Secretary and 3/4 Deputy City Attorney from the City Attorney's office to provide services for Worker's Compensation and Liability Insurance issues.

INTERNAL SERVICES
Risk Management 3905

Operating Expenditures		02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1.	Employee Services	224,371	222,200	278,300	294,900
2.	Office Supplies & Materials	1,511	1,700	1,700	1,700
3.	Communications	28	800	800	800
4.	Rents & Leases		1,200	1,200	1,200
5.	Contract Maintenance Services	35	200	200	200
6.	Outside Services	2,152	27,000	10,000	10,000
7.	Training/Conferences/Meetings	1,357	1,400	1,400	1,400
8.	Membership & Dues	95	1,400	1,400	1,400
9.	Capital Outlay	220			
	TOTAL	229,769	255,900	295,000	311,600
Authorized Positions		2	2	2	2

Funding Source

Internal Service

INTERNAL SERVICES
General Insurances 3908

Purpose

Provide funding for City-wide safety programs, employee assistance program, unemployment claims, biennial physical exams, insurance for property, fine arts, and reimburseable damages.

Selected Goals

1. Review/negotiate renewal of insurance and excess insurance contracts annually of property, fine arts, fidelity bonds, liability and tenant user liability insurance programs.
2. Oversee employee insurance programs.
3. Process employee and DMV physical exams.
4. Monitor unemployment claims.
5. Pre-employment process and physical exams.

Workload and Performance Indicators

1. Oversee the administration of City's insurance programs.

Major Budget Changes

Budget reflects increases in unemployment claims, property insurance, vehicle insurance and employee bonds.

INTERNAL SERVICES
General Insurances 3908

Operating Expenditures		02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1.	Employee Services				
2.	Communications		400	400	400
3.	Outside Services	21,813	20,000	20,000	20,000
4.	Insurance and Bonds	367,963	375,000	520,000	530,000
5.	Refunds & Reimb Damages	40,215	60,000	60,000	60,000
	TOTAL	429,991	455,400	600,400	610,400

Authorized Positions

Funding Source

Internal Services Insurances

INTERNAL SERVICES
Workers'Compensation Insurance 3911

Purpose

Set workers' compensation rates at a level that will fund the workers' compensation reserve at the recommended levels. Maintain a Third Party Administrator that will provide excellent customer service to employees.

Selected Goals

1. Provide workers' compensation insurance to City employees consistent with requirements of State law while conserving the City's General Fund.
2. Provide a visible and accurate accounting of the self insured workers' compensation.
3. Set worker's compensation rates at a level which will fund the workers' compensation reserve at the recommended level.
4. Establish regular file reviews to maintain control over the program.
5. Provide On-going training to departments.
6. Implement changes in the worker's compensation law.

Workload and Performance Indicators

1. The City provides workers compensation benefits to all City employees.
2. Staff will have an annual audit conducted to ensure that program accounting is accurate.
3. Risk Management staff will recommend rates at a level that will ensure adequate funding levels.
4. Implement measures to control and reduce the incidence of claims and related costs.

Major Budget Changes

Budget reflects continued increases in the cost of medical expenses related to Workers Compensation claims (3,600,000) and excess insurance (350,000).

INTERNAL SERVICES
Workers'Compensation Insurance 3911

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Professional Services	11,547	15,000	12,000	14,000
2. Insurance and Bonds	3,920,118	3,910,000	4,170,000	4,760,000
TOTAL	3,931,665	3,925,000	4,182,000	4,774,000

Authorized Positions

Funding Source

Workers Compensation Self Insurance

INTERNAL SERVICES
Liability Insurance 3912

Purpose

Provide comprehensive protection of the City's assets through a liability program of risk avoidance, risk reduction, and risk transfer, while focusing on customer service for the residents of the community.

Selected Goals

1. Physically inspect major City facilities on an annual basis.
2. Work with the City's legal office to better coordinate and reduce General Fund costs in the administration of claims.
3. Work with Departments to reduce the City's liability exposure.
4. Improve risk transfer to 3rd party contractors.

Workload and Performance Indicators

1. Continue periodic inspection of all City facilities.
2. Risk Management and legal staff meet regularly to review open claims and coordinate the administration of the City's liability program.
3. Tailgate and department meetings will be continued to ensure adequate procedures are used to promote safety and protect the City from future liability claims.
4. Develop and implement a City wide standard for risk transfer.

Major Budget Changes

Budget reflects the continued rising premium costs of obtaining excess liability insurance coverage.

INTERNAL SERVICES
Liability Insurance 3912

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Insurance and Bonds	512,614	670,000	695,000	720,000
TOTAL	512,614	670,000	695,000	720,000

Authorized Positions

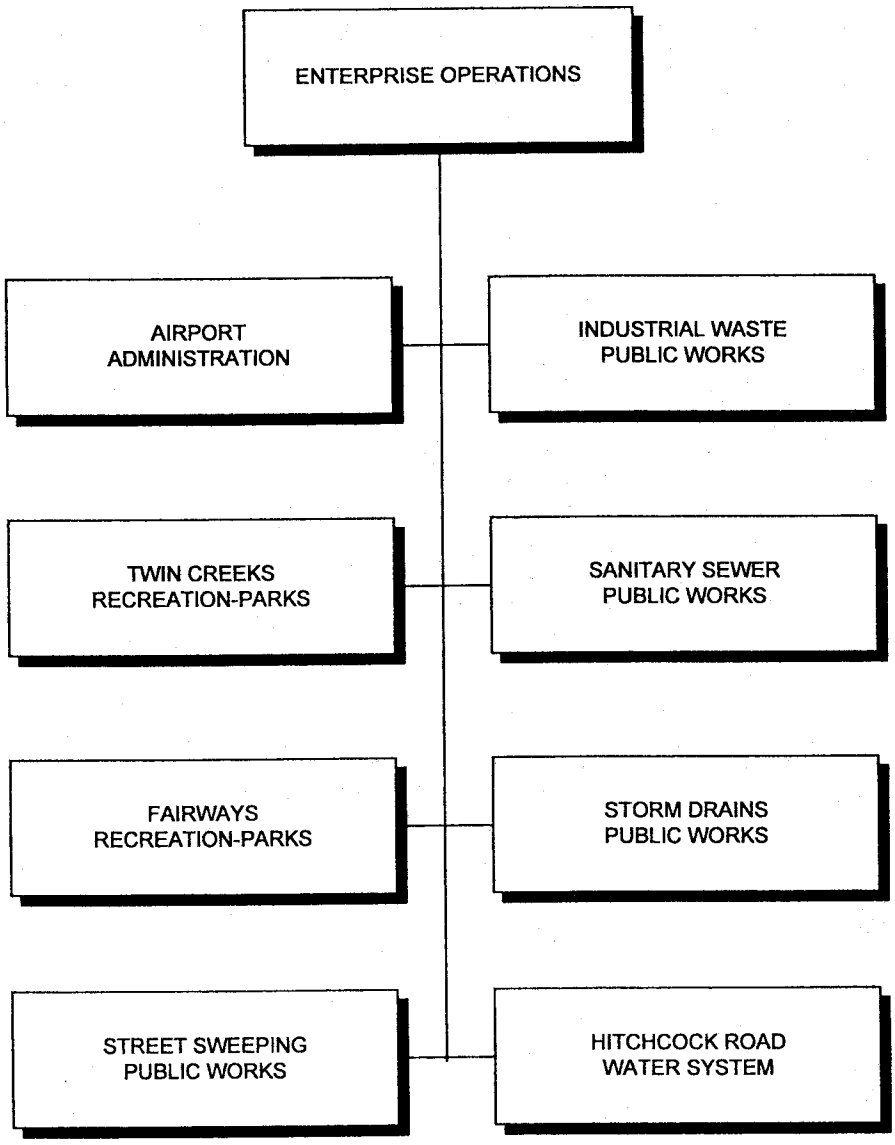
Funding Source

General Liability SelfInsurance

INTERNAL SERVICES
Work Force

Risk Management	02-03 Authorized	03-04 Authorized	04-05 Proposed	05-06 Proposed
Risk & Benefit Analyst	1	1	1	1
Human Resource Technician	1	1	1	1
Total	2	2	2	2
Department Total	2	2	2	2

ENTERPRISE OPERATIONS
Organization



ENTERPRISE OPERATIONS
Department Summary

Purpose

The purpose of the Enterprise Program is to provide self-supporting community services such as the operation of the Airport, Golf Courses, and the various Sewer Waste Collection systems.

Selected Goals

1. Respond to the requirements of the users for improved service & facilities.
2. Encourage additional users of the various enterprise programs.
3. Provide well maintained and affordable facilities for the community.
4. Evaluate current practices & uses of the facilities by the community for maximum utilization and benefit.
5. Continually review current rate structures and present recommendations for required adjustments.
6. Maintain a one square mile airport facility with 200 based aifcraft and over 20 airport business.

Workload and Performance Indicators

1. Maintain approximately 2,550 sprinkler heads on 134 acres of turf grass.
2. Mow 160,000 square feet of greens 5 to 6 days per week.
3. Mow 70 acres of fairways and driving range 3 times per week.
4. Mow 68 acres of roughs, surrounds, and teeing areas 3 times per week.
5. Maintain clubhouses and parking lot landscape areas.
6. Service & maintain all equipment used in the various enterprise programs.
7. Conduct 400 inspections at the business sites of the various industrial users.
8. Treat 600 million gallons of industrial wastewater at the Industrial Waste Treatment Plant ponds.
9. Clean an estimated 680,000 linear feet of sanitary sewer line.
10. Perform 2,800 routine maintenance activities on 12 sanitary sewer lift stations, 3 storm water lift stations, and miscellaneous auxillary pumps.
11. Service an estimated 6,000 linear feet of storm system pipeline.
12. Inspect and service 1,500 catch basins as needed service. This activity is conducted prior to the wet weather season annually as a "Best Management Practice" (BMP) under the National Pollution Discharge Elimination System (NPDES).
13. Stencil approximately 100 storm drains with the logo (NO DUMPING - FLOWS TO BAY).
14. Street Sweeping is conducted in all residential areas once every two weeks. Commercial areas are swept weekly. An estimated 18,850 curb miles will be swept on new subdivision developments.
15. Maintain a one square mile airport facility with 200 based aircraft and 20 airport businesses.

Major Budget Changes

Twin Creeks and Fairways Golf Courses includes bond principal payments. The increase in the Industrial Waste program includes funds for bond issuance related to infrastructure improvements and refunding of existing bonds.The Water Resource Planner position was transferred from Public Works.

ENTERPRISE OPERATIONS
Department Summary

Expenditures by Program		02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
5120	Airport	710,562	698,300	783,900	803,200
5130	Twin Creeks Golf Course	1,174,855	1,413,525	833,400	590,200
5145	Fairways Golf Course	1,442,077	1,563,209	1,582,500	1,737,300
5160	Industrial Waste	766,840	872,879	1,265,300	1,288,500
5170	Sanitary Sewer	1,857,718	2,202,900	2,230,900	2,296,600
5180	NPDES Storm Drain Sewer	326,269	495,700	583,400	616,300
5185	NPDES Street Sweeping	465,612	557,300	594,400	618,400
5190	Hitchcock Road Water Utility			50,000	50,000
	TOTAL	6,743,933	7,803,813	7,923,800	8,000,500

Expenditures by Character					
1.	Employee Services	2,413,202	3,210,800	2,913,700	3,002,300
2.	Office Supplies & Materials	3,651	4,800	4,300	4,200
3.	Bldg/Veh/Equip Maint/Supplies	128,784	162,200	155,600	154,000
4.	Vehicle Fuels & Lubricants	53,923	57,600	53,700	52,900
5.	Small Tools & Equipment	3,400	9,200	6,250	6,100
6.	Clothing & Personal Equip	7,247	8,600	7,850	7,800
7.	Street Materials	10,814	17,700	14,200	13,200
8.	Books and Publications	123	300	300	300
9.	Special Dept Supplies	28,447	34,500	28,300	27,500
10.	Chemicals	54,697	71,500	53,700	52,400
11.	Communications	22,757	26,100	21,700	21,100
12.	Utilities	443,253	555,800	646,400	645,100
13.	Rents & Leases	151,653	90,000	90,500	90,500
14.	Contract Maintenance Services	215,884	226,600	244,200	242,200
15.	Professional Services	372,397	182,055	570,500	570,500
16.	Outside Services	69,489	226,500	146,500	136,000
17.	Administration/Contingencies	473,225	557,200	625,800	632,200
18.	Advertising	9,012	22,232	18,200	17,200
19.	Training/Conferences/Meetings	30,036	49,700	50,100	50,300
20.	Membership & Dues	3,851	3,200	3,500	3,200
21.	Insurance and Bonds	15,144	18,300	99,900	105,400
22.	Contribution to Other Agencies	2,375	2,000	2,000	2,000
23.	Refunds & Reimb Damages	64	1,000	1,000	1,000
24.	Recognition-Award-Protocol	67	100	100	100
25.	Taxes	50,287	78,000	78,500	78,500
26.	Bond-Principal	605,303	629,100	652,700	681,500
27.	Bond-Interest	1,442,111	1,431,300	1,412,300	1,387,000
28.	Paying Agent Fees	8,145	92,500	16,000	16,000
29.	Buildings		7,789		
30.	Capital Outlay	124,592	27,137	6,000	
	TOTAL	6,743,933	7,803,813	7,923,800	8,000,500

ENTERPRISE OPERATIONS
Department Summary

Expenditures by Fund	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
Municipal Airport Fund	710,562	698,300	783,900	803,200
Industrial Waste Fund	766,840	872,879	1,265,300	1,288,500
Fairways Golf Course	1,440,437	1,563,209	1,582,500	1,737,300
Twin Creeks Golf Course	1,176,495	1,413,525	833,400	590,200
Sewer Fund	1,857,718	2,202,900	2,230,900	2,296,600
Storm Sewer (NPDES) Fund	791,881	1,053,000	1,177,800	1,234,700
Water Utility Fund			50,000	50,000
TOTAL	6,743,933	7,803,813	7,923,800	8,000,500

Workforce by Program

5120	Airport	3.00	3.00	3.00	3.00
5130	Twin Creeks Golf Course	4.25	4.75	1.75	
5145	Fairways Golf Course	8.75	8.25	8.25	9.00
5160	Industrial Waste	3.25	3.75	1.75	1.75
5170	Sanitary Sewer	8.75	9.25	9.25	9.25
5180	NPDES Storm Drain Sewer	5.50	5.50	5.50	5.50
5185	NPDES Street Sweeping	4.50	4.50	4.50	4.50
	TOTAL	38.00	39.00	34.00	33.00

(This page intentionally left blank)

ENTERPRISE OPERATIONS
Airport 5120

Purpose

The airport serves the City as a gateway for economic development and as a community employer (over 20 businesses are located at the airport). The Airport Division manages the day to day and long term operational requirements of the airport.

Selected Goals

1. Continue to focus on customer service.
2. Provide staff support to the Airport Commission.
3. Encourage additional aircraft owners to base their aircraft at Salinas Municipal Airport.
4. Support the California International Airshow.
5. Complete the update of the airport master plan.

Workload and Performance Indicators

1. Area (square footage) of buildings maintained.
2. Number of annual aircraft operations.
3. Number of acres maintained.
4. Number of contracts, leases, permits maintained.

Major Budget Changes

None.

ENTERPRISE OPERATIONS
Airport 5120

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	219,173	272,500	312,500	333,100
2. Office Supplies & Materials	2,142	2,300	2,300	2,300
3. Bldg/Veh/Equip Maint/Supplies	9,324	9,600	9,600	9,600
4. Vehicle Fuels & Lubricants	1,493	1,500	600	600
5. Street Materials	701	1,700	1,700	1,700
6. Books and Publications	123	300	300	300
7. Special Dept Supplies	984	1,000	1,000	1,000
8. Chemicals	13,522	18,000	18,000	20,000
9. Communications	5,674	9,600	9,600	9,600
10. Utilities	84,518	76,600	76,600	76,600
11. Contract Maintenance Services	147,519	120,100	132,500	132,500
12. Professional Services	28,680	26,500	26,500	26,500
13. Outside Services	5,305	3,500	3,500	3,500
14. Administration/Contingencies	70,062	57,700	84,000	86,100
15. Advertising		10,000	10,000	10,000
16. Training/Conferences/Meetings	4,333	6,300	6,500	6,500
17. Membership & Dues	120	1,000	1,000	1,000
18. Insurance and Bonds	9,198	9,500	18,600	19,200
19. Contribution to Other Agencies	2,375	2,000	2,000	2,000
20. Refunds & Reimb Damages	64	1,000	1,000	1,000
21. Recognition-Award-Protocol	67	100	100	100
22. Taxes	32,330	60,000	60,000	60,000
23. Capital Outlay	72,855	7,500	6,000	
TOTAL	710,562	698,300	783,900	803,200
Authorized Positions	3	3	3	3

Funding Source

Municipal Airport Fund

ENTERPRISE OPERATIONS
Twin Creeks Golf Course 5130

Purpose

The Golf Course Division of the Recreation Parks Department provides golf course maintenance operations and professional golf services for the 9 hole facility and 30 station lighted practice range. Twin Creeks is an enterprise operation.

Selected Goals

1. Provide a well maintained, affordable golf course and practice facility for the community.
2. Provide professional golf services and course maintenance operations consistent with revenue structure.
3. Provide continued maintenance of the new infrastructure at the golf course.
4. Evaluate course use and operations to assure maximum utilization and benefit.

Workload and Performance Indicators

1. Maintain approximately 850 sprinkler heads on 34 acres of turf grass.
2. Mow 60,000 square feet of greens 5 days per week.
3. Mow 10 acres of fairways 3 times per week.
4. Mow 23 acres of roughs, surrounds, and teeing areas 3 times per week.
5. Maintain clubhouse and parking lot landscaping.
6. Oversee driving range tee area daily.
7. Maintain approximately 32 acres of wetlands and out of play rough and native plant areas.
8. Maintain and service all golf course maintenance equipment (mowers, transportation, etc.).

Major Budget Changes

Budget includes principal and interest payments on the 1999 COP bonds which were issued to fund construction of the Twin Creeks Golf Course. Transfer of the Twin Creeks Golf Course to the non-profit organization "First Tee" is expected to occur sometime during the first quarter of fiscal year 2004-05. Employees assigned to this program will be transferred to vacant positions in other departments of the organization.

ENTERPRISE OPERATIONS
Twin Creeks Golf Course 5130

	Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1.	Employee Services	289,752	457,200	184,200	
2.	Office Supplies & Materials	603	600	100	
3.	Bldg/Veh/Equip Maint/Supplies	8,476	12,300	1,600	
4.	Vehicle Fuels & Lubricants	6,589	4,800	800	
5.	Small Tools & Equipment	749	1,200	150	
6.	Clothing & Personal Equip	624	800	50	
7.	Street Materials	4,288	6,000	1,000	
8.	Special Dept Supplies	5,723	8,100	1,300	
9.	Chemicals	14,007	21,100	3,300	
10.	Communications	3,712	3,500	600	
11.	Utilities	54,936	58,200	11,300	
12.	Rents & Leases	21,100			
13.	Contract Maintenance Services	9,315	13,400	2,000	
14.	Professional Services	92,114			
15.	Outside Services	19,147	97,000	10,500	
16.	Administration/Contingencies	61,436	83,200	25,000	
17.	Advertising	4,120	5,032	1,000	
18.	Training/Conferences/Meetings	893	900	100	
19.	Membership & Dues	300	300	300	
20.	Insurance and Bonds	152	300	100	
21.	Refunds & Reimb Damages				
22.	Bond-Principal	195,274	203,900	212,500	221,200
23.	Bond-Interest	378,899	375,300	372,000	363,500
24.	Paying Agent Fees	2,646	53,700	5,500	5,500
25.	Capital Outlay		6,693		
	TOTAL	1,174,855	1,413,525	833,400	590,200
	Authorized Positions	4.25	4.75	1.75	

Funding Source

Twin Creeks Golf Course

ENTERPRISE OPERATIONS
Fairways Golf Course 5145

Purpose

The Golf Course Division of the Recreation Park Department provides golf course maintenance operations and professional golf services for the 18 hole golf course and 13 station practice range. The Fairways golf course is an enterprise operation.

Selected Goals

1. Provide a well maintained, affordable golf course and practice facility for the community.
2. Continue to provide professional golf services and course maintenance operations consistent with revenue structure.
3. Continue maintenance of renovated infrastructure at the golf course.
4. Within revenue limits develop plans to improve existing building structures.
5. Consistent with revenue structure develop tree removal and replacement plan or program.
6. Continue major equipment replacement needed for course maintenance.

Workload and Performance Indicators

1. Maintain approximately 1,700 sprinkler heads on 100 acres of turf grass.
2. Mow 100,000 square feet of greens, 6 days per week.
3. Mow 60 acres of fairways and driving range, 3 times per week.
4. Mow 45 acres of" rough" 2 times per week.
5. Mow 120,000 square feet of teeing area, 3 times per week.
6. Maintain parking lot and club house landscaping.
7. Edge, trim and maintain 24 sand bunkers.
8. Maintain approximately 740 golf course trees.
9. Maintain two 1/2 acre irrigation lakes and two 1/4 acre ponds.
10. Service and maintain all equipment used on the golf course on a regular basis.

Major Budget Changes

Budget includes principal and interest payments on the 1999 COP bonds which were issued to rennovate the Fairways Golf Course. In fiscal year 2005-06 Fifty percent of the the Golf Operations Manager and twenty-five percent of the Golf Superintendent positions were transferred into the Fairways operations as a result of the transfer of the Twin Creeks Golf Course to the non-profit organization "First Tee".

ENTERPRISE OPERATIONS
Fairways Golf Course 5145

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	599,056	721,400	769,900	909,200
2. Office Supplies & Materials	667	700	700	700
3. Bldg/Veh/Equip Maint/Supplies	22,831	22,600	23,400	23,400
4. Vehicle Fuels & Lubricants	7,907	9,300	10,300	10,300
5. Small Tools & Equipment	1,310	1,700	1,700	1,700
6. Clothing & Personal Equip	1,278	1,400	1,400	1,400
7. Street Materials	4,614	6,500	7,000	7,000
8. Special Dept Supplies	6,359	8,000	8,000	8,000
9. Chemicals	19,207	24,000	24,000	24,000
10. Communications	3,443	2,900	2,100	2,100
11. Utilities	42,334	40,200	45,200	45,200
12. Rents & Leases	126,226	80,000	80,000	80,000
13. Contract Maintenance Services	14,232	15,100	15,100	15,100
14. Professional Services	88,961	17,320		
15. Outside Services	32,974	76,000	82,500	82,500
16. Administration/Contingencies	99,439	124,900	110,600	124,700
17. Advertising	4,892	7,200	7,200	7,200
18. Training/Conferences/Meetings	3,900	3,900	3,900	3,900
19. Membership & Dues	1,037	1,100	1,100	1,100
20. Insurance and Bonds	900	2,000	22,400	23,800
21. Refunds & Reimb Damages				
22. Bond-Principal	115,029	120,200	125,200	130,300
23. Bond-Interest	232,298	235,200	235,300	230,200
24. Paying Agent Fees	1,556	33,800	5,500	5,500
25. Buildings		7,789		
26. Capital Outlay	11,627			
TOTAL	1,442,077	1,563,209	1,582,500	1,737,300
Authorized Positions	8.75	8.25	8.25	9.00

Funding Source

Fairways Golf Course

ENTERPRISE OPERATIONS
Industrial Waste 5160

Purpose

Provide the Salinas food industry with an economical and environmentally acceptable means of treatment and disposal of industrial wastewater.

Selected Goals

1. Maintain the Industrial Waste Treatment Facility in a manner consistent wit the City's NPDES permit and State and Federal laws and regulations.
2. Operate the facility in a manner that protects the interests of the industrial users.

Workload and Performance Indicators

1. An estimated 400 inspections will be conducted at the business sites of the various industrial users.
2. Approximately 600 million gallons of industral wastewater will be treated at the Industrial Waste Treatment Ponds.
3. Oversee the Industrial Waste capital improvement projects scheduled for FY 04-05.

Major Budget Changes

Instability in maintaining incumbent employees at the facility has force staff to look at contracting out operational oversight of the facility. Written documents for a Request for Proposals are in progress. An increase in budget is expected over the cost of maintaining incumbent employees. An estimate of costs is unknown at this time.

ENTERPRISE OPERATIONS
Industrial Waste 5160

	Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1.	Employee Services	242,484	324,400	166,500	174,900
2.	Office Supplies & Materials	194	400	400	400
3.	Bldg/Veh/Equip Maint/Supplies	6,497	10,800	9,500	9,500
4.	Vehicle Fuels & Lubricants	3,890	3,000	3,000	3,000
5.	Small Tools & Equipment	63	1,600	1,600	1,600
6.	Clothing & Personal Equip	2,465	1,700	1,700	1,700
7.	Special Dept Supplies		500	500	500
8.	Chemicals	4,883	5,000	5,000	5,000
9.	Communications	1,337	2,200	1,500	1,500
10.	Utilities	159,061	212,000	343,000	353,000
11.	Rents & Leases	2,903	4,000	4,000	4,000
12.	Contract Maintenance Services	6,073	6,000	10,000	10,000
13.	Professional Services	86,192	45,635	431,000	431,000
14.	Administration/Contingencies	72,248	87,400	124,900	127,200
15.	Training/Conferences/Meetings	19,211	33,300	33,400	33,700
16.	Membership & Dues	249	500	500	500
17.	Insurance and Bonds	187	500	11,200	12,000
18.	Taxes	17,957	18,000	18,000	18,000
19.	Bond-Interest	101,125	103,000	99,600	101,000
20.	Capital Outlay	39,821	12,944		
	TOTAL	766,840	872,879	1,265,300	1,288,500
	Authorized Positions	3.25	3.75	1.75	1.75

Funding Source

Industrial Waste Fund

ENTERPRISE OPERATIONS
Sanitary Sewer 5170

Purpose

Maintain the sanitary sewer collection system in a safe, reliable, and sanitary condition to satisfy all regulatory and environmental requirements implementing best management practices outlined in the City's NPDES Permit. NPDES refers to the City's National Pollution Discharge Elimination System (NPDES) Permit that outlines best management practices (BMPs), to reduce or eliminate pollution from storm water runoff or illicit discharges from identified sources.

Selected Goals

1. Clean and repair existing sanitary sewer mains for the health and safety of the residents of Salinas.
2. Minimize Sanitary Sewer overflows to protect the local and regional environment through preventive maintenance.
3. Replace deteriorated sewer trunk mains.
4. Perform preventive maintenance and repairs for ten pump stations.

Workload and Performance Indicators

1. Clean an estimated 680,000 linear feet of sanitary sewer line.
2. Perform approximately 2,800 routine maintenance activities on 12 sanitary sewer lift stations, and miscellaneous auxillary pumps.

Major Budget Changes

Employee Services reflect an increase of 1/2 Water Resource Planner. The other 1/2 of the Water Resource Planner position is allocated to Industrial Waste. This position was previously budgeted in the Public Works budget.

ENTERPRISE OPERATIONS
Sanitary Sewer 5170

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	548,922	705,700	704,600	759,800
2. Bldg/Veh/Equip Maint/Supplies	20,660	33,300	34,000	34,000
3. Vehicle Fuels & Lubricants	11,427	11,900	11,900	11,900
4. Small Tools & Equipment	1,119	2,300	2,300	2,300
5. Clothing & Personal Equip	2,736	4,000	4,000	4,000
6. Street Materials	573	1,500	1,500	1,500
7. Special Dept Supplies	13,577	14,000	14,000	14,000
8. Chemicals	2,070	2,300	2,300	2,300
9. Communications	8,387	6,900	6,900	6,900
10. Utilities	100,756	163,300	163,300	163,300
11. Rents & Leases		2,500	2,500	2,500
12. Contract Maintenance Services	7,204	24,200	24,500	24,500
13. Professional Services	5,663	17,600	17,000	17,000
14. Outside Services	12,063	50,000	50,000	50,000
15. Administration/Contingencies	87,183	125,800	129,200	136,000
16. Training/Conferences/Meetings	1,699	3,600	4,500	4,500
17. Membership & Dues	2,145	200	500	500
18. Insurance and Bonds	2,802	6,000	32,500	34,300
19. Bond-Principal	295,000	305,000	315,000	330,000
20. Bond-Interest	729,789	717,800	705,400	692,300
21. Paying Agent Fees	3,943	5,000	5,000	5,000
TOTAL	1,857,718	2,202,900	2,230,900	2,296,600
Authorized Positions	8.75	9.25	9.25	9.25

Funding Source

Sewer Fund

ENTERPRISE OPERATIONS
NPDES Storm Drain Sewer 5180

Purpose

Maintain the storm drainage system in a safe and sanitary condition by providing periodic maintenance. Comply with local and regional goals through the Federally mandated NPDES requirements and "Best Management Practices" (BMPs). NPDES refers to the City's National Pollution Discharge Elimination System Permit that oulines BMPs to reduce or eliminate pollution from storm water runoff or illicit discharges from identified sources.

Selected Goals

1. Complete the renewal of the City's new 5 year NPDES Permit and implement the goals and maintain the standards outlined in the new permit.
2. Clean and repair the existing storm drain system as required to assure that the City accomplishes water quality objectives as outlined in the City's NPDES Permit and to reduce the risk of localized flooding.
3. Maintain City-owned open drainage channels to provide for free flow of storm runoff throughout the City.
4. Develop a monitoring and maintenance program consistent with NPDES requirements established by the Central Coast Regional Water Qaulity Control Board.
5. Continue the Storm Drain stenciling program consistent with NPDES BMPS.

Workload and Performance Indicators

1. An estimated 6,000 linear feet of storm system pipeline will be serviced.
2. An estimated 1,500 catch basins will be visually inspected and receive needed service. This activity is conducted prior to the wet weather season annually as an NPDES BMP.
3. Approximately 100 storm drains will be stenciled with the logo (NO DUMPING - FLOWS TO BAY). This is conducted with staff and with volunteers coordinated with the Volunteer Services Coordinator as an NPDES BMP.
4. Implement the requirements of the NPDES Storm Water Permit.

Major Budget Changes

Program is funded with Gas Tax due to the loss of the NPDES Storm Sewer Fee.

ENTERPRISE OPERATIONS
NPDES Storm Drain Sewer 5180

	Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1.	Employee Services	198,771	361,600	380,300	409,400
2.	Bldg/Veh/Equip Maint/Supplies	1,969	2,500	2,500	2,500
3.	Vehicle Fuels & Lubricants	4,732	3,000	3,000	3,000
4.	Small Tools & Equipment	159	500	500	500
5.	Clothing & Personal Equip	144	700	700	700
6.	Street Materials	638	2,000	3,000	3,000
7.	Special Dept Supplies	1,476	2,000	2,000	2,000
8.	Chemicals	1,008	1,100	1,100	1,100
9.	Communications	204	200	200	200
10.	Rents & Leases	1,424	3,500	4,000	4,000
11.	Contract Maintenance Services	11,197	21,800	22,100	22,100
12.	Professional Services	70,787	75,000	75,000	75,000
13.	Administration/Contingencies	33,760	20,000	83,000	86,500
14.	Training/Conferences/Meetings		1,700	1,700	1,700
15.	Membership & Dues		100	100	100
16.	Insurance and Bonds			4,200	4,500
17.	Refunds & Reimb Damages				
	TOTAL	326,269	495,700	583,400	616,300
	Authorized Positions	5.5	5.5	5.5	5.5

Funding Source

Storm Sewer (NPDES) Fund

ENTERPRISE OPERATIONS
NPDES Street Sweeping 5185

Purpose

Maintain a clean City in accordance with best management practices in the City's NPDES Permit. NPDES refers to the City's National Pollution Discharge Elimination System Permit that outlines BMPs to reduce or eliminate pollution from storm water runoff or illicit discharges from identified.

Selected Goals

1. Maintain clean streets maximizing street sweeping throughout the City commensurate with available funding.
2. Sweep all residential streets once every two weeks.
3. Sweep specific commercial areas weekly.
4. Reduce the amount of refuse in the City's storm sewer effluent consistent with NPDES BMPs.

Workload and Performance Indicators

1. Street Sweeping is conducted in all residential areas once every two weeks. Commercial areas are swept weekly. An estimated 18,850 curb miles will be swept annually.

Major Budget Changes

Program is funded with Gas Tax and 3% Street Sweeping surcharge on garbage bills.

ENTERPRISE OPERATIONS
NPDES Street Sweeping 5185

Operating Expenditures		02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1.	Employee Services	315,044	368,000	387,700	407,900
2.	Office Supplies & Materials	45	800	800	800
3.	Bldg/Veh/Equip Maint/Supplies	59,027	71,100	73,000	73,000
4.	Vehicle Fuels & Lubricants	17,885	24,100	24,100	24,100
5.	Small Tools & Equipment		1,900		
6.	Special Dept Supplies	328	900	1,500	2,000
7.	Communications		800	800	800
8.	Utilities	1,648	5,500	5,500	5,500
9.	Contract Maintenance Services	20,344	26,000	26,000	26,000
10.	Administration/Contingencies	49,097	58,200	64,100	66,700
11.	Insurance and Bonds	1,905		10,900	11,600
12.	Capital Outlay	289			
	TOTAL	465,612	557,300	594,400	618,400
Authorized Positions		4.5	4.5	4.5	4.5

Funding Source

Storm Sewer (NPDES) Fund

ENTERPRISE OPERATIONS
Hitchcock Road Water Utility 5190

Purpose

Provide a clean water source to business and operations located at the Hitchcock facility. These include the City's Animal Shelter, the Industrial Waste Administrative Building, the Monterey County Animal Shelter and the Monterey Regional Water Pollution Control Agency's sanitary sewer lift station.

Selected Goals

1. Maintain the fresh water well system in a manner consistent with guidelines established by State and Federal Laws and as determined by the Environmental Health Division of the Monterey County Health Department.

Workload and Performance Indicators

Major Budget Changes

Program is funded through user fees.

ENTERPRISE OPERATIONS
Hitchcock Road Water Utility 5190

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services			8,000	8,000
2. Bldg/Veh/Equip Maint/Supplies			2,000	2,000
3. Utilities			1,500	1,500
4. Contract Maintenance Services			12,000	12,000
5. Professional Services			21,000	21,000
6. Administration/Contingencies			5,000	5,000
7. Taxes			500	500
TOTAL			50,000	50,000

Authorized Positions

Funding Source

Water Utility Fund

ENTERPRISE OPERATIONS
Work Force

Airport	02-03 Authorized	03-04 Authorized	04-05 Proposed	05-06 Proposed
Airport Manager	1.00	1.00	1.00	1.00
Airport Assistant	1.00	1.00	1.00	1.00
Senior Airport Technician	1.00	1.00	1.00	1.00
Total	3.00	3.00	3.00	3.00
Twin Creeks Golf Course				
Golf Course Mtc Crew Supv	1.00	1.00	0.25	
GC Operations Manager		0.50	0.50	
Golf Course Worker	2.00	2.00	0.50	
Power Mower Operator	1.00	1.00	0.25	
GC Superintendent	0.25	0.25	0.25	
Total	4.25	4.75	1.75	
Fairways Golf Course				
GC Operations Manager	1.00	0.50	0.50	1.00
Golf Course Worker	4.00	4.00	4.00	4.00
Power Mower Operator	3.00	3.00	3.00	3.00
GC Superintendent	0.75	0.75	0.75	1.00
Total	8.75	8.25	8.25	9.00
Industrial Waste				
Industrial Waste Crew Sup	1.00	1.00		
Environ Compliance Insp	1.00	1.00		
Wastewater Manager	0.25	0.25	0.25	0.25
Wastewater Operator	1.00	1.00	1.00	1.00
Water Resources Planner		0.50	0.50	0.50
Total	3.25	3.75	1.75	1.75

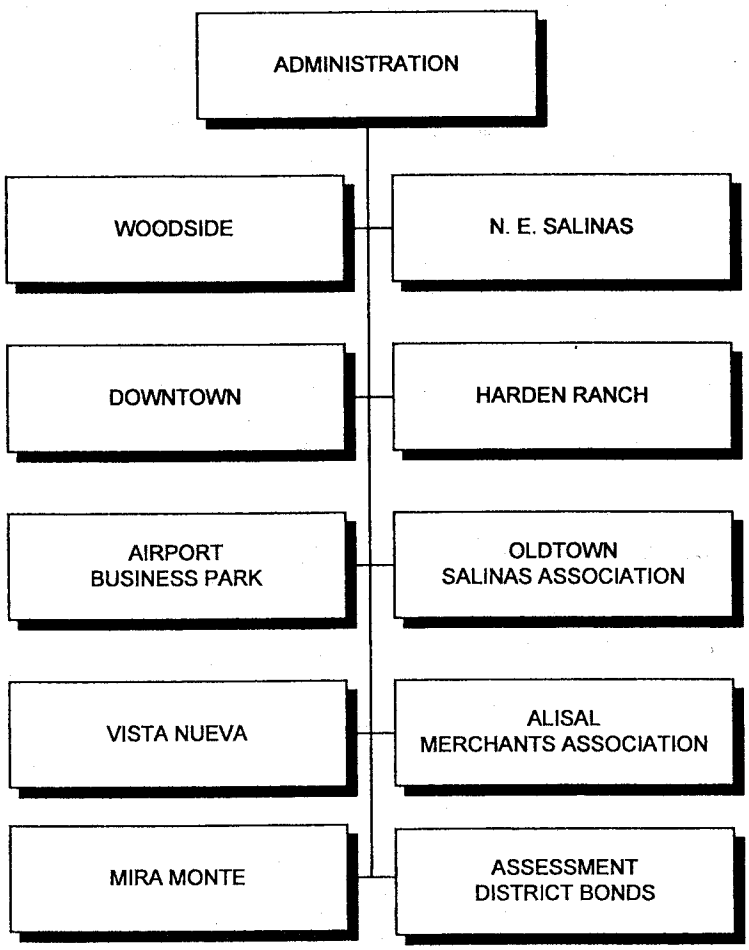
ENTERPRISE OPERATIONS
Work Force

Sanitary Sewer	02-03 Authorized	03-04 Authorized	04-05 Proposed	05-06 Proposed
Pump Maint Mechanic	0.75	0.75	0.75	0.75
Wastewater Manager	0.50	0.50	0.50	0.50
Water Resources Planner		0.50	0.50	0.50
P.S. Maint Crew Supv	0.50	0.50	0.50	0.50
Public Svc Maint Wkr IV	0.50	0.50	0.50	0.50
Public Svc Maint Wkr II	4.75	4.75	4.75	4.75
Public Svc Maint Wkr III	1.75	1.75	1.75	1.75
Total	8.75	9.25	9.25	9.25
NPDES Storm Drain Sewer				
Pump Maint Mechanic	0.25	0.25	0.25	0.25
Wastewater Manager	0.25	0.25	0.25	0.25
P.S. Maint Crew Supv	0.25	0.25	0.25	0.25
Public Svc Maint Wkr IV	0.25	0.25	0.25	0.25
Public Svc Maint Wkr II	2.25	2.25	2.25	2.25
Public Svc Maint Wkr I	2.00	2.00	2.00	2.00
Public Svc Maint Wkr III	0.25	0.25	0.25	0.25
Total	5.50	5.50	5.50	5.50
NPDES Street Sweeping				
Equipment Mechanic I	1.00	1.00	1.00	1.00
P.S. Maint Crew Supv	0.25	0.25	0.25	0.25
Public Svc Maint Wkr IV	0.25	0.25	0.25	0.25
Motor Sweeper Operator	2.00	2.00	2.00	2.00
Public Svc Maint Wkr II	1.00	1.00	1.00	1.00
Total	4.50	4.50	4.50	4.50
Department Total	38.00	39.00	34.00	33.00

ENTERPRISE OPERATIONS
Capital Outlays

Airport		04-05 Proposed	05-06 Proposed
1	Office Furniture	6,000	

ASSESSMENT & MAINTENANCE DISTS
Organization



ASSESSMENT & MAINTENANCE DISTS
Department Summary

Purpose

Collect, account for, and distribute principal and interest payments to assessment district bondholders and maintain an accurate accounting system for all districts. Also provide maintenance of the various greenbelts and open space areas throughout the City funded by special maintenance assessments.

Selected Goals

1. Insure timely payments to bondholders.
2. Maintain accurate assessment and maintenance district records.
3. Continue development of assessment & maintenance districts mapping system.
4. In the Woodside Park Maintenance District there are seven acres of landscape, 287,170 linear feet of edging and 212 trees and shrubs to maintain.
5. Maintain trees, shrubbs, planting planters, and streetlights within the Downtown Mall Maintenance District.
6. Mow four acres of lawn area in the Airport Business Park Maintenance District.
7. Maintain the various open space landscape areas in the North/East, Harden Ranch and Mira Monte Maintenance Districts.
8. Provide the Vista Nueva Maintenance District with the highest level of maintenance with available resources.
9. Administer and collect Oldtown Business District assessments.
10. Transmit bondholders principal and interest payments to paying agent on March 2nd and September 2nd of each year.

Workload and Performance Indicators

1. Administer assessment and maintenance districts.
2. Transmit assessment and maintenance district levies to the Monterey County Tax Collector by August 1st.
3. Transmit principal and interest payments to bondholders.

Major Budget Changes

None.

ASSESSMENT & MAINTENANCE DISTS
Department Summary

Expenditures by Program		02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
6605	Administration	84,113	96,300	104,300	108,600
6610	Woodside Park	54,048	55,955	48,200	33,600
6611	Downtown Mall	72,121	72,200	51,100	87,800
6612	Airport Business Park	17,630	20,800	20,800	20,800
6613	North East	435,424	426,804	426,500	426,500
6614	Harden Ranch	161,565	144,900	144,900	144,900
6615	Vista Nueva	11,750	15,500	121,000	10,300
6616	Mira Monte	91,470	122,500	139,400	91,500
6680	Oldtown Salinas Association	120,900	120,000	120,000	120,000
6685	Salinas United Business Assoc		50,000	150,000	150,000
6690	Assessment District Bonds	24,066,252	4,991,200	4,931,300	4,811,200
	TOTAL	25,115,273	6,116,159	6,257,500	6,005,200

Expenditures by Character					
1.	Employee Services	120,814	135,700	156,400	164,500
2.	Bldg/Veh/Equip Maint/Supplies	1,497	500		500
3.	Small Tools & Equipment	551	500		500
4.	Special Dept Supplies	4,606	3,885	8,700	10,700
5.	Communications	285	400	200	200
6.	Utilities	99,445	94,700	98,200	98,200
7.	Rents & Leases	447	500		500
8.	Contract Maintenance Services	428,956	433,900	454,600	454,600
9.	Professional Services	945,474	79,459	55,000	67,000
10.	Outside Services	9,262			
11.	Administration/Contingencies	85,711	107,200	106,500	106,600
12.	Advertising	1,290	715	600	600
13.	Training/Conferences/Meetings	139	2,000	2,000	2,000
14.	Contribution to Other Agencies	120,900	170,000	270,000	270,000
15.	Refunds & Reimb Damages	91,470	92,000	124,000	18,100
16.	Debt Service	20,005,056			
17.	Bond-Principal	1,458,443	3,113,000	3,214,000	3,240,000
18.	Bond-Interest	1,674,626	1,818,200	1,657,300	1,511,200
19.	Paying Agent Fees	60,876	60,000	60,000	60,000
20.	Impvt Other Than Buildings	5,425	3,500	50,000	
	TOTAL	25,115,273	6,116,159	6,257,500	6,005,200

ASSESSMENT & MAINTENANCE DISTS
Department Summary

Expenditures by Fund	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
Maintenance Dist Administration	19,374	26,100	28,300	29,500
Woodside Park Maint District	54,048	55,955	48,200	33,600
Downtown Mall Maint District	72,121	72,200	51,100	87,800
Airport Bus Park Maint District	17,630	20,800	20,800	20,800
N E Salinas Landscape Dist	435,424	426,804	426,500	426,500
Harden Ranch Landscape Dist	161,565	144,900	144,900	144,900
Vista Nueva Maint District	11,750	15,500	121,000	10,300
Mira Monte Maint District	91,470	122,500	139,400	91,500
Oldtown Business Imp District	120,900	120,000	120,000	120,000
SUBA Business Imp District		50,000	150,000	150,000
Assessment Dist Administration	64,739	70,200	76,000	79,100
Assessment Districts-Debt Service	24,066,252	4,991,200	4,931,300	4,811,200
TOTAL	25,115,273	6,116,159	6,257,500	6,005,200

Workforce by Program

6605	Administration	1.0	1.0	1.0	1.0
6611	Downtown Mall	0.5	0.5	0.5	0.5
	TOTAL	1.5	1.5	1.5	1.5

(This page intentionally left blank)

ASSESSMENT & MAINTENANCE DISTS
Administration 6605

Purpose

Collect, account for, and distribute principal and interest payments to assessment district bondholders and maintain an accurate accounting system for maintenance districts.

Selected Goals

1. Insure timely payments to bondholders.
2. Maintain accurate assessment and maintenance district records.
3. Continue development of assessment and maintenance districts mapping system.

Workload and Performance Indicators

1. Transmit assessment and maintenance district levies to Monterey County Tax Collector by August 1st of each year.

Major Budget Changes

None.

ASSESSMENT & MAINTENANCE DISTS
Administration 6605

Operating Expenditures		02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1.	Employee Services	75,882	82,400	83,200	87,000
2.	Special Dept Supplies	345	1,385	5,000	5,000
3.	Professional Services		2,000	2,000	2,000
4.	Administration/Contingencies	6,596	7,800	11,500	12,000
5.	Advertising	1,290	715	600	600
6.	Training/Conferences/Meetings		2,000	2,000	2,000
	TOTAL	84,113	96,300	104,300	108,600
Authorized Positions		1	1	1	1

Funding Source

Maintenance Districts, Assessment Districts

ASSESSMENT & MAINTENANCE DISTS
Woodside Park 6610

Purpose

Provide quality maintenance of the greenbelts through the use of contract services.

Selected Goals

1. Provide cost effective, quality, landscape maintenance.
2. Provide excellent customer service to the District residents by being available to resolve landscape issues in a timely manner.

Workload and Performance Indicators

1. In the Woodside Park Maintenance District there are seven acres of landscape, 287,170 linear feet of edging and 212 trees and shrubs to maintain. The projected area for FY 04/05 and FY 05/06 will be the same.

Major Budget Changes

None.

ASSESSMENT & MAINTENANCE DISTS
Woodside Park 6610

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	5,570	5,000	5,000	5,000
2. Contract Maintenance Services	18,520	25,000	25,000	25,000
3. Professional Services	17,350	19,255	13,000	
4. Outside Services	9,262			
5. Administration/Contingencies	3,346	6,700	5,200	3,600
TOTAL	54,048	55,955	48,200	33,600

Authorized Positions

Funding Source

Woodside Park Maint District

ASSESSMENT & MAINTENANCE DISTS
Downtown Mall 6611

Purpose

To provide affordable and aesthetically pleasing landscape maintenance service to selected portions of the Downtown Mall landscape.

Selected Goals

1. Remove litter from commercial frontage and raised flower planters.
2. Facilitate the Adopt-A-Flower Pot program to provide seasonal flower color at the Mall.
3. Continue to supervise the use of volunteer labor resources through the Skills Center.
4. Continue to work closely with the Salinas Redevelopment Agency and the Oldtown Salinas Merchants Association to improve the overall aesthetics and appeal of the Downtown Business District.

Workload and Performance Indicators

1. Number of trees and shrubs maintained: The number of trees is down from previous years (from 30 to 26) due to loss of trees during wind and rain storms. Some of the trees have not been replaced due to their placement over water mains and their positioning under street lighting.
2. Number of stand-alone flower pots maintained: The number of flower pots is expected to increase from 134 to 234 due to the efforts of the Oldtown Merchants Association pushing to install decorative hanging pots from 81 light-poles along the sidewalk, from San Luis Street to the Steinbeck Center.
3. Number of raised planting planters maintained: The 35 stationary raised planters located on the 100, 200, and 300 blocks of South Main Street are a constant as they relate to maintenance and this is not expected to change in the coming fiscal year.

Major Budget Changes

The authorization of one-half time regular Park Maintenance Worker increased the manpower costs for FY 2003-04. As part of FY 2004-05 required budget reductions approved January 6, 2004, the City has eliminated it's contribution ($60,000) and assessments to property owners is also eliminated for FY 2004-05. Property owners assessments will be addressed for FY 2005-06. Limited maintenance will be provided during FY 2004-05.

ASSESSMENT & MAINTENANCE DISTS
Downtown Mall 6611

Operating Expenditures		02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1.	Employee Services	18,474	29,100	43,500	47,800
2.	Bldg/Veh/Equip Maint/Supplies	1,497	500		500
3.	Small Tools & Equipment	551	500		500
4.	Special Dept Supplies	4,261	2,000		2,000
5.	Utilities	1,762	2,100	2,100	2,100
6.	Rents & Leases	447	500		500
7.	Professional Services	37,305	30,000		25,000
8.	Administration/Contingencies	7,824	7,500	5,500	9,400
	TOTAL	72,121	72,200	51,100	87,800
Authorized Positions		0.5	0.5	0.5	0.5

Funding Source

Downtown Mall Main District Funds

ASSESSMENT & MAINTENANCE DISTS
Airport Business Park 6612

Purpose

Provide the Airport Business Park maintenance district with weekly mowing services

Selected Goals

1. Based on limited resources, to provide weekly mowing services on Moffett Street.

Workload and Performance Indicators

1. There are four acres of lawn to be maintained weekly. Projected area for FY 04/05 and FY 05/06 will remain the same.

Major Budget Changes

None.

ASSESSMENT & MAINTENANCE DISTS
Airport Business Park 6612

Operating Expenditures		02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1.	Employee Services	2,051	1,500	1,500	1,500
2.	Utilities	1,654	2,000	2,000	2,000
3.	Contract Maintenance Services	12,072	15,000	15,000	15,000
4.	Administration/Contingencies	1,853	2,300	2,300	2,300
	TOTAL	17,630	20,800	20,800	20,800

Authorized Positions

Funding Source

Airport Bus Park Maint District Funds

ASSESSMENT & MAINTENANCE DISTS
North East 6613

Purpose

Provide landscape maintenance to the level of resources available through contract services.

Selected Goals

1. Provide responsive customer service.
2. Administer and supervise the maintenance contract for cost effective landscape maintenance.

Workload and Performance Indicators

1. Provide landscape maintenance services to 200+ acres, including 60 acres of turf area.
2. Maintain an estimated 7,000+ irrigation sprinklers.
3. Maintain an estimated 9,000+ trees and shrubs.

Major Budget Changes

Current funding has not kept up with the expanding responsibility and cost of maintenance service. Service levels will be adjusted to the funding resources available.

ASSESSMENT & MAINTENANCE DISTS
North East 6613

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	9,267	8,500	12,000	12,000
2. Utilities	79,302	70,500	70,500	70,500
3. Contract Maintenance Services	281,864	279,600	276,000	276,000
4. Professional Services	17,544	18,204	18,000	18,000
5. Administration/Contingencies	47,447	50,000	50,000	50,000
TOTAL	435,424	426,804	426,500	426,500

Authorized Positions

Funding Source

N E Salinas Landscape Dist #1

ASSESSMENT & MAINTENANCE DISTS
Harden Ranch 6614

Purpose

Provide landscape maintenance to the level of resources available through contract services.

Selected Goals

1. Provide the highest level of quality landscape maintenance within the limited amount of financial resources available.
2. Provide responsive customer service.

Workload and Performance Indicators

1. Maintain 4,000+ linear feet of landscaped parkways and streetscape areas.
2. Maintain 18+ acres of park/retention basin.
3. Maintain 3,600+ linear feet of commercial landscape areas.
4. Maintain 3 playground areas within the district.

Major Budget Changes

The reduction of funding since FY 2003-04 and the addition of expanded areas of new development in the district require service levels in this district to be reduced consistent with available funds.

ASSESSMENT & MAINTENANCE DISTS
Harden Ranch 6614

Operating Expenditures		02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1.	Employee Services	6,657	5,200	5,200	5,200
2.	Utilities	16,305	14,800	14,800	14,800
3.	Contract Maintenance Services	114,688	101,800	99,900	99,900
4.	Professional Services	6,024	6,000	6,000	6,000
5.	Administration/Contingencies	17,752	17,100	19,000	19,000
6.	Training/Conferences/Meetings	139			
	TOTAL	161,565	144,900	144,900	144,900

Authorized Positions

Funding Source

Harden Ranch Landscape Dist #2

ASSESSMENT & MAINTENANCE DISTS
Vista Nueva 6615

Purpose

Maintain the sewers and lights in the district.

Selected Goals

1. Provide the district with the highest level of maintenance with available resources.

Workload and Performance Indicators

1. Maintain the existing sanitary sewer lift station with no interruption in service to residents.

Major Budget Changes

As a result of regular maintenance of the existing sanitary sewer lift station dedicated to this district, cost savings have been achieved and the overall maintenance budget has been reduced. Assessment revenue not used for maintenance will be saved and used for the eventual replacement of the lift station. In FY 2004-05, the City will be awarding a Public Works contract to resurface the internal streets at an estimated cost of $50,000. Bucause sufficient reserves will still be available after the resurfacing project, it is proposed to provide a $1,000 rebate to each property owner. The rebate will be processed in early December 2004.

ASSESSMENT & MAINTENANCE DISTS
Vista Nueva 6615

Operating Expenditures		02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1.	Employee Services	2,913	3,000	3,000	3,000
2.	Communications	285	400	200	200
3.	Utilities	422	3,800	1,800	1,800
4.	Contract Maintenance Services	1,812	2,500	3,000	3,000
5.	Professional Services		1,000	1,000	1,000
6.	Administration/Contingencies	893	1,300	13,000	1,300
7.	Refunds & Reimb Damages			49,000	
8.	Impvt Other Than Buildings	5,425	3,500	50,000	
	TOTAL	11,750	15,500	121,000	10,300

Authorized Positions

Funding Source

Vista Nueva Maint District

ASSESSMENT & MAINTENANCE DISTS
Mira Monte 6616

Purpose

Provide quality maintenance of the district greenbelts through the use of contract services.

Selected Goals

1. Provide cost effective, quality landscape maintenance.

Workload and Performance Indicators

1. Provide the highest level of quality landscape maintenance.

Major Budget Changes

None.

ASSESSMENT & MAINTENANCE DISTS
Mira Monte 6616

Operating Expenditures		02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1.	Employee Services		1,000	3,000	3,000
2.	Special Dept Supplies		500	3,700	3,700
3.	Utilities		1,500	7,000	7,000
4.	Contract Maintenance Services		10,000	35,700	35,700
5.	Professional Services		3,000	15,000	15,000
6.	Administration/Contingencies		14,500		9,000
7.	Refunds & Reimb Damages	91,470	92,000	75,000	18,100
	TOTAL	91,470	122,500	139,400	91,500

Authorized Positions

Funding Source

Mira Monte Maint District

ASSESSMENT & MAINTENANCE DISTS
Oldtown Salinas Association 6680

Purpose

Provide fiscal services to the Oldtown Association.

Selected Goals

1. Administer and collect Oldtown Business District assessments.

Workload and Performance Indicators

1. Provide fiscal support to administer assessments.

Major Budget Changes

The budget is based on estimated surcharge collections of $70,000 and contributions from the Salinas Redevelopment Agency of $50,000.

ASSESSMENT & MAINTENANCE DISTS
Oldtown Salinas Association 6680

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Contribution to Other Agencies	120,900	120,000	120,000	120,000
TOTAL	120,900	120,000	120,000	120,000

Authorized Positions

Funding Source

Oldtown Business Impvt District, Central CityProject

ASSESSMENT & MAINTENANCE DISTS
Salinas United Business Assoc 6685

Purpose

Provide fiscal services to the Salinas United Business Association.

Selected Goals

1. Provide timely support to ensure the success of community events.

Workload and Performance Indicators

1. Provide financial support for the Association activities.

Major Budget Changes

The Budget is based on contributions from the Salinas Redevelopment Agency of $50,000. The formation of a Business Improvement Area (BIA) and Assessment District is planned during FY 2004-05.

ASSESSMENT & MAINTENANCE DISTS
Salinas United Business Assoc 6685

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Contribution to Other Agencies		50,000	150,000	150,000
TOTAL		50,000	150,000	150,000

Authorized Positions

Funding Source

Salinas United Business Association

ASSESSMENT & MAINTENANCE DISTS
Assessment District Bonds 6690

Purpose

Provide a record of levies made against specific properties to defray the cost of specific capital improvements deemed to benefit those properties.

Selected Goals

1. Ensure timely payments to bondholders.

Workload and Performance Indicators

1. Transmit principal and interest payments due bondholders to the Paying Agent on March 2nd and September 2nd of each year.

Major Budget Changes

During July 2002, Reassessment refunding bonds were issued, thereby, reducing property owner annual assessments in the Harden Ranch, North East Salinas, Bella Vista and Consolidated Assessment Districts. Interest payments are reduced from $1,818,200 in FY 03-04 to $1,677,000 in FY 04-05.

ASSESSMENT & MAINTENANCE DISTS
Assessment District Bonds 6690

Operating Expenditures		02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1.	Professional Services	867,251			
2.	Debt Service	20,005,056			
3.	Bond-Principal	1,458,443	3,113,000	3,214,000	3,240,000
4.	Bond-Interest	1,674,626	1,818,200	1,657,300	1,511,200
5.	Paying Agent Fees	60,876	60,000	60,000	60,000
	TOTAL	24,066,252	4,991,200	4,931,300	4,811,200

Authorized Positions

Funding Source

Assessment Districts Debt Service

ASSESSMENT & MAINTENANCE DISTS
Assessment District Bonds 6690

Series	Special Assessment Districts	No.	Maturity	Principal & Interest Expended 03-04	Principal Balance 06/30/04	Proposed 04-05 Principal	Proposed 04-05 Interest
A169	Smith-James-Maryal Dr	86-1	2003	36,365	0	0	0
A170	La Pasada	86-3	2004	22,320	20,000	20,000	763
A171	Homestead-Wilson-Villa	86-6	2004	9,105	9,000	9,000	382
A173	North East Phase 1	88-4	2006	1,047,848	1,595,000	780,000	92,785
A174	Johnson Avenue	89-3	2006	13,132	25,000	10,000	2,095
C185	Harden Ranch Ph 2	90-1	2014	329,759	5,280,000	0	287,850
A178	Mayfair Drive	92-1	2009	26,815	100,000	20,000	5,480
B179	Harden Ranch Refunding	94-1	2011	340,794	1,770,000	160,000	160,550
A183	Abbott Street	95-3	2016	59,657	510,000	25,000	33,170
A184	Work Street	97-1	2017	215,000	1,980,000	95,000	119,865
A186	Bella Vista Ph 3	98-1	2023	473,890	5,680,000	170,000	306,380
A187	Acacia Park	96-2	2025	64,410	750,000	20,000	43,480
02-1	Bella Vista Reassessment	02-1	2021	519,039	4,570,000	480,000	214,975
02-2	Consolidated Reassessment	02-2	2009	1,658,895	10,380,000	925,000	389,525
	TOTAL			4,817,029	32,669,000	2,714,000	1,657,300
	Provision for Bond Calls, Refunds & Premium			1,000,000		500,000	
	Paying Agent Fees			60,000		60,000	

ASSESSMENT & MAINTENANCE DISTS
Assessment District Bonds

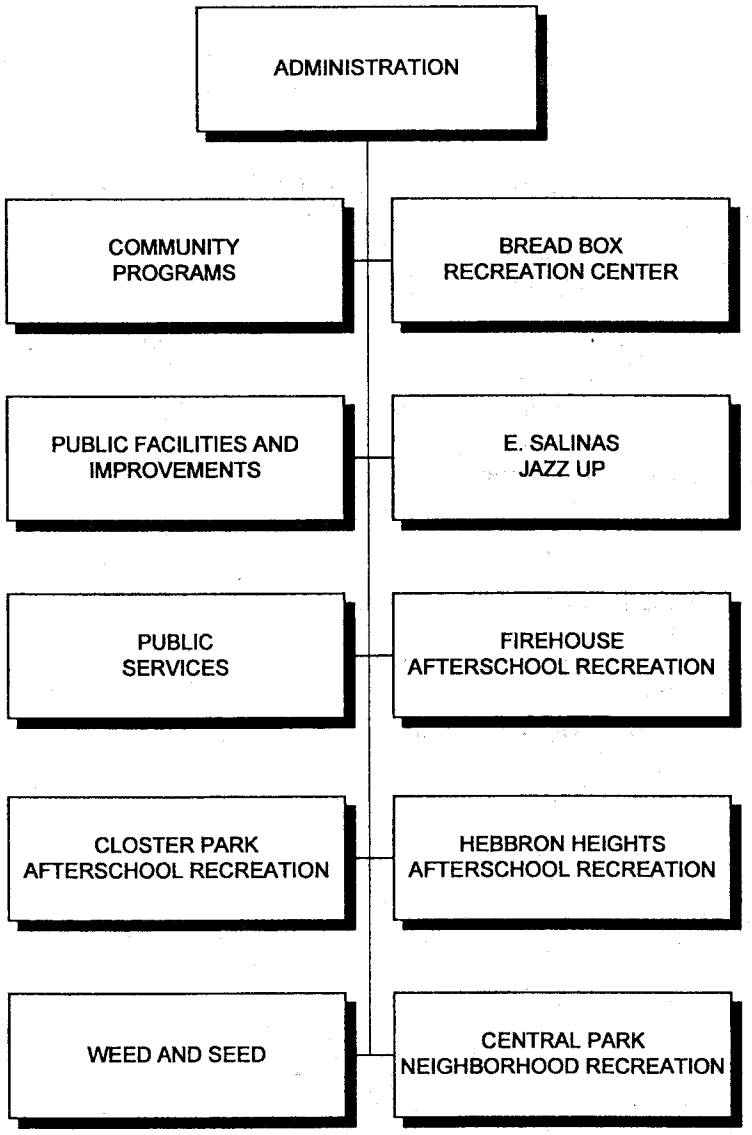
6690

Series	Special Assessment Districts	No.	Maturity	Principal & Interest Expended 04-05	Principal Balance 06/30/05	Proposed 05-06 Principal	Proposed 05-06 Interest
A170	La Posada	86-3	2004	20,763	0	0	0
A171	Homestead-Wilson-Villa	86-6	2004	9,382	0	0	0
A173	North East Ph 1	88-4	2006	872,785	815,000	815,000	31,421
B174	Johnson Ave	89-3	2006	12,095	15,000	15,000	787
C185	Harden Ranch Ph 2	90-1	2014	287,850	5,280,000	0	287,850
A178	Mayfair Dr	92-1	2009	25,480	80,000	20,000	4,290
B179	Hardem Ranch Refunding	94-1	2011	320,550	1,610,000	175,000	144,637
A183	Abbott Street	95-3	2016	58,170	485,000	30,000	31,505
A184	Work Street	97-1	2017	214,865	1,885,000	100,000	114,355
A186	Bella Vista Ph 3	98-1	2023	476,380	5,510,000	175,000	298,357
A187	Acacia Park	96-2	2025	63,480	730,000	20,000	42,530
02-1	Bella Vista Reassessment	02-1	2021	694,975	4,090,000	475,000	194,687
02-2	Consolidated Reassessment	02-2	2009	1,314,525	9,455,000	915,000	360,781
	TOTAL			4,371,300	29,955,000	2,740,000	1,511,200
	Provision for Bond Call, Refund & Premium					500,000	
	Paying Agent Fee					60,000	

ASSESSMENT & MAINTENANCE DISTS
Work Force

Administration	02-03 Authorized	03-04 Authorized	04-05 Proposed	05-06 Proposed
Sr Accounting Technician	1.0	1.0	1.0	1.0
Downtown Mall				
Park Maint Worker	0.5	0.5	0.5	0.5
Department Total	1.5	1.5	1.5	1.5

BLOCK GRANT
Organization



BLOCK GRANT
Department Summary

Purpose

Administer three annual U.S. Department of Housing and Urban Development entitlement grants to benefit lower income residents of Salinas. Oversee Housing and Community Development Division, including City inclusionary housing, density bonus, and first-time homebuyer programs. Provide recreational alternatives for the youth of Salinas.

Selected Goals

1. Oversee City's Housing Services Program and related community improvement activities to benefit lower income households and support affordable housing.
2. Support a peaceful and safe community by funding: Homelessness prevention and assistance; services for special needs population; housing education and assistance; and activities for youth (particularly "at-risk" youth).
3. Prepare the Five Year Consolidation Plan, the annual ACTION PLAN, annual performance reports, and related federally required planning and reporting documents in accordance with HUD rules.
4. Prepare and oversee budgets for grant-funded activities; review funding proposals; prepare funding agreements; and monitor grant-funded subrecipients.
5. Ensure that HUD-funded capital improvement projects encumber and spend such funds expeditiously.

Workload and Performance Indicators

1. Prepare and submit both the annual ACTION PLAN and the Consolidated Annual Performance Evaluation Report (CAPER) to HUD.
2. Ensure that funds are drawn from HUD in sufficient amounts so that CDBG letter of credit balances do not exceed 1.5:1 ratio on May 1 of each year.
3. Drawdown HUD funds to reimburse the valid City expenditures within 30 days of notification by the Finance Department.
4. Prepare and administer 60 Funding Agreements for grant sub-recipients.

Major Budget Changes

Federal CDBG allocation to Salinas for FY 2003-04 was $3,081,000 and for FY 2004-05 is $3,004,000. Budget reflects Block Grant allocations approved by Council on May 4, 2004.

BLOCK GRANT
Department Summary

Expenditures by Program		02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
3105	Administration	427,859	553,186	596,100	664,100
3150	Public Services	392,017	372,500	412,700	412,700
3151	Breadbox Rec Center	157,165	153,493	114,500	117,500
3153	Hebbron Heights After School	11,065	12,200	12,500	12,500
3154	Closter Park After School	11,923	12,200	12,500	12,500
3156	El Sausal After School	9,137	9,628		
3160	Community Programs		341,766		
3161	East Salinas - Jazz Up	71,614	81,300	87,900	92,200
3162	Firehouse After School	12,083	12,200	12,500	12,500
3163	Central Park After School	12,436	12,465	12,500	12,500
3164	Weed & Seed	10,271	344,242	158,600	174,000
	TOTAL	1,115,570	1,905,180	1,419,800	1,510,500

Expenditures by Character

1.	Employee Services	563,583	849,819	813,650	867,050
2.	Office Supplies & Materials	3,238	4,800	4,400	4,400
3.	Bldg/Veh/Equip Maint/Supplies	3,129	3,500	3,500	3,500
4.	Small Tools & Equipment	165	4,300	300	300
5.	Clothing & Personal Equip	71	100	100	100
6.	Books and Publications	15	300	300	300
7.	Special Dept Supplies	24,062	40,590	28,700	28,700
8.	Communications	2,187	9,300	8,500	8,500
9.	Utilities	16,752	11,600	11,600	11,600
10.	Rents & Leases		7,500	8,200	8,200
11.	Contract Maintenance Services	2,467	3,000	3,000	3,000
12.	Professional Services	21,673	60,311	26,250	26,250
13.	Outside Services	3,857	32,166	13,600	13,600
14.	Administration/Contingencies	50,100	405,066	59,700	98,200
15.	Advertising	4,993	5,200	5,200	5,200
16.	Training/Conferences/Meetings	1,564	17,526	12,400	12,400
17.	Membership & Dues	3,374	6,500	6,500	6,500
18.	Contribution to Other Agencies	392,017	411,902	412,700	412,700
19.	Capital Outlay	22,323	31,700	1,200	
	TOTAL	1,115,570	1,905,180	1,419,800	1,510,500

BLOCK GRANT
Department Summary

Expenditures by Fund	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
General Fund	134,458	242,300	119,300	125,600
Community Development Act of 1974	818,273	1,373,913	1,129,500	1,209,600
Home Investment Partnership Funds		1,900		
H U D - Emergency Shelter Grant	118,502	89,000	112,700	112,700
Weed & Seed Grant		146,767		
Sunset Ave-Project	44,337	51,300	58,300	62,600
TOTAL	1,115,570	1,905,180	1,419,800	1,510,500

Workforce by Program

3105	Administration	5.00	5.00	5.00	5.00
3151	Breadbox Rec Center	1.00	1.00	0.50	0.50
3161	East Salinas - Jazz Up	1.00	1.00	1.00	1.00
3164	Weed & Seed	5.50	3.25	1.50	1.50
	TOTAL	12.50	10.25	8.00	8.00

(This page intentionally left blank)

BLOCK GRANT Administration 3105

Purpose

Administer three annual HUD grants: Community Development Block grant (CDBG),HOME Investment Partnerships Program (HOME), and Emergency Shelter Grant (ESG). Oversee Housing and Community Development Division, including City inclusionary housing,density bonus, and first-time homebuyer programs. Monitor progress of other City departments with regard to proper and timely use of HUD funds.

Selected Goals

1. Oversee the City's Housing Services Program and related community improvement activities.
2. Ensure City compliance with federal regulations governing HUD grants.
3. Prepare the Five Year Consolidated Plan, the annual ACTION PLAN, annual performance reports, and related federally required planning and reporting documents.
4. Prepare and oversee budgets for grant-funded activities; review funding proposals; prepare funding agreements; and monitor grant-funded subrecipients.

Workload and Performance Indicators

1. Prepare and submit both the annual ACTION PLAN and the Consolidated Annual Performace Evaluation Report (CAPER) to HUD, by the specified dates.
2. Complete 20 environmental reviews as required by HUD procedures.
3. Prepare the Five Year Consolidated Plan for Fiscal Year 2006-07 through Fiscal Year 2010-11.
4. Ensure that funds are drawndown from HUD in sufficient amounts so that CDBG letter of credit balances do not exceed 1.5:1 ratio on May 1 of each year.
5. Prepare and administer 8 funding agreements for grant sub-recipients.
6. Oversee compliance with federal labor requirements for 12 capital improvement projects funded with CDBG monies.

Major Budget Changes

The total administrative budget is 8% lower than FY 2003-04.

BLOCK GRANT
Administration 3105

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	334,512	393,836	478,400	509,100
2. Office Supplies & Materials	2,263	3,200	3,100	3,100
3. Small Tools & Equipment	65	4,200	200	200
4. Books and Publications	15	300	300	300
5. Special Dept Supplies		500	500	500
6. Communications	369	4,100	4,100	4,100
7. Rents & Leases		7,500	8,200	8,200
8. Contract Maintenance Services	1,424	2,000	2,000	2,000
9. Professional Services	3,200	40,050	12,500	12,500
10. Outside Services	3,857	5,000	2,000	2,000
11. Administration/Contingencies	50,100	65,200	59,700	98,200
12. Advertising	4,993	5,200	5,200	5,200
13. Training/Conferences/Meetings	1,364	12,200	12,200	12,200
14. Membership & Dues	3,374	6,500	6,500	6,500
15. Capital Outlay	22,323	3,400	1,200	
TOTAL	427,859	553,186	596,100	664,100
Authorized Positions	5.0	5.0	5.5	5.5

Funding Source

General Fund, Community Development Act of 1974

BLOCK GRANT
Public Services 3150

Purpose

Provide financial assistance for community social service providers to assist lower income residents and other selected groups.

Selected Goals

1. Implement newly adopted procedures for allocating public services funds.
2. Support a peaceful and safe community by funding: homelessness prevention and assistance; services for special needs population (e.g., seniors); housing education and assistance; and activities for the youth (including youth at risk of leaving school early or of joining gangs).
3. Locate funding to cover Weed & Seed Program activities following expiration of federal Department of Justice grant.
4. Review monitoring procedures for Subrecipient's activity.

Workload and Performance Indicators

1. Review monthly beneficiary reports from subrecipients and process disbursements of grant funds.
2. Conduct at least four "field visits" with public service grant subrecipients each year.
3. Fund a minimum of two activities this fiscal year.

Major Budget Changes

Increases CDBG funding for Public Services by 10%.

BLOCK GRANT
Public Services 3150

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Contribution to Other Agencies	392,017	372,500	412,700	412,700
TOTAL	392,017	372,500	412,700	412,700

Authorized Positions

Funding Source

Community Development Act of 1974, HUD Emergency Shelter Grant

BLOCK GRANT
Public Services 3150

ORGANIZATION

		02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1.	Comm Human Services Project	9,124	9,124	18,000	18,000
2.	Suicide Prevention Center			10,000	10,000
3.	Conflict Resolution/Mediation	18,868	18,868	19,000	19,000
4.	Alliance on Aging	5,318	5,318	18,500	18,500
5.	Family Service Agency of M.C.	10,074	10,074		
6.	Women's Crisis Center	11,094	11,094	12,500	12,500
7.	Meals on Wheels	10,074	10,074	13,000	13,000
8.	Interim (MCHOME)			13,000	13,000
9.	Unity Care		5,000		
10.	Citizenship Project		5,000	10,000	10,000
11.	Door to Hope	10,074	10,074		
12.	Central Coast Ctr. Independent	5,318	5,318	8,000	8,000
13.	Food Bank	10,074	10,074	15,000	15,000
14.	Legal Services for Seniors	5,318	5,318	8,000	8,000
15.	Alisal Center For Fine Arts	10,074	10,074	12,000	12,000
16.	Monterey County Ombudsman	5,318	5,318	8,000	8,000
17.	Valley Health Associates	10,074	10,074		
18.	Second Chance Youth Program	23,944	23,943	24,000	24,000
19.	Boys and Girls Clubs	28,643	28,643		
20.	Sun Street Centers	22,878	22,878	23,000	23,000
21.	Salinas Police Activity League	28,868	28,868	35,000	35,000
22.	John XXIII AIDS Ministry	14,034	14,034	15,000	15,000
23.	Salinas Barrios Unidos	10,074	10,074	15,000	15,000
24.	VNA Community Services	10,568	10,568	8,000	8,000
25.	Y.M.C.A.	13,704	13,690	15,000	15,000
26.	Interim (MCHOME) (ESG)			23,500	23,500
27.	Housing Advocacy Council (ESG)	14,400	14,400	14,200	14,200
28.	Monterey County Aids Project	18,502			
29.	Franciscan Workers (ESG)	26,400	27,600	27,000	27,000
30.	Peninsula Outreach (I-HELP)	13,000			
31.	Shelter Outreach Plus	31,800	32,000	32,000	32,000
32.	John XXIII AIDS Ministry	14,400	15,000	16,000	16,000
	TOTAL	392,017	372,500	412,700	412,700

(This page intentionally left blank)

BLOCK GRANT
Breadbox Rec Center 3151

Purpose

Operate a recreation facility to provide a wide range of activities for all ages, creating wholesome experiences for the community's physical and mental well-being.

Selected Goals

1. Continue working with school districts and other organizations on collaborative recreation programs and joint usage of facility.
2. Year-round school recreation activities.
3. Continue to offer diversity of recreation programs for all ages with an emphasis on "At Risk" youth.
4. Vigorously market our recreation programs to the community.

Workload and Performance Indicators

1. Continue to offer nearly 3,000 programs/activities annually.
2. Provide activities for an attendance of 50,000 annually.
3. Continue to be open to the public at least 6 days per week.
4. Continue to offer programs at reduced fees or no cost to attract more public participation.

Major Budget Changes

Recreation Coordinator position was reduced from full-time to half-time.

BLOCK GRANT
Breadbox Rec Center 3151

Operating Expenditures		02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1.	Employee Services	122,290	122,693	83,700	86,700
2.	Office Supplies & Materials	520	500	500	500
3.	Bldg/Veh/Equip Maint/Supplies	3,129	3,500	3,500	3,500
4.	Small Tools & Equipment	100	100	100	100
5.	Clothing & Personal Equip	71	100	100	100
6.	Special Dept Supplies	6,283	6,900	6,900	6,900
7.	Communications	778	900	900	900
8.	Utilities	16,752	11,600	11,600	11,600
9.	Contract Maintenance Services	1,043	1,000	1,000	1,000
10.	Professional Services	5,999	6,000	6,000	6,000
11.	Training/Conferences/Meetings	200	200	200	200
	TOTAL	157,165	153,493	114,500	117,500
Authorized Positions		1.0	1.0	0.5	0.5

Funding Source

General Fund, Community Development Act of 1974

BLOCK GRANT
Hebbron Heights After School 3153

Purpose

Provide youth a recreational alternative to participation in gangs. Provide arts and crafts, sports, drama and education to the densely populated East Salinas area.

Selected Goals

1. Provide programs for year-round school participants.
2. Offer a diverse program for ages 5-12 years and "at-risk" youth.
3. Work with school districts on collaborative activities.
4. Provide opportunities for mini-field trips to Salinas locations such as the pool, bagel bakery, fire stations.
5. Provide opportunites for field trips to places in surrounding counties, such as Great America, Santa Cruz Beach Boardwalk, and others.
6. Vigorously market our recreation programs to the community.

Workload and Performance Indicators

1. Continue to offer nearly 2,500 programs/activities annually.
2. Provide activities for an attendance of 25,000 annually.
3. Continue to offer programs/activities 5 days per week.

Major Budget Changes

None.

BLOCK GRANT
Hebbron Heights After School 3153

Operating Expenditures		02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1.	Employee Services	7,122	7,004	8,500	8,500
2.	Office Supplies & Materials	85	200	200	200
3.	Special Dept Supplies	1,963	2,100	1,800	1,800
4.	Communications	72	100	100	100
5.	Professional Services	1,823	2,796	1,900	1,900
	TOTAL	11,065	12,200	12,500	12,500

Authorized Positions

Funding Source

Community Development Act of 1974

BLOCK GRANT
Closter Park After School 3154

Purpose

Provide youth a recreational alternative to participation in gangs. Provide arts and crafts, sports, drama and education to the densely populated East Salinas area.

Selected Goals

1. Provide programs for year-round participants.
2. Offer a diverse program for ages 5-12 years and "at-risk" youth.
3. Work with school districts on co-sponsored activities.
4. Provide opportunities for mini-field trips to Salinas locations such as the municipal pool, bagel bakery, fire stations.
5. Provide opportunities for field trips to places in surrounding counties, such as Great America, Santa Cruz Beach Boardwalk, and others.

Workload and Performance Indicators

1. Continue to offer nearly 2,500 programs/activities annually.
2. Provide activities for an attendance of 25,000 annually.
3. Continue to offer programs/activities 5 days per week.

Major Budget Changes

None.

BLOCK GRANT
Closter Park After School 3154

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	7,140	7,000	8,450	8,450
2. Office Supplies & Materials	136	200	200	200
3. Special Dept Supplies	1,582	1,600	1,600	1,600
4. Communications		100	100	100
5. Professional Services	3,065	3,300	2,150	2,150
TOTAL	11,923	12,200	12,500	12,500

Authorized Positions

Funding Source

Community Development Act of 1974

BLOCK GRANT
El Sausal After School 3156

Purpose

None

Selected Goals

1. None

Workload and Performance Indicators

Major Budget Changes

This program was eliminated in FY 2004-05 due to limited resources.

BLOCK GRANT
El Sausal After School 3156

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	5,401	5,828		
2. Office Supplies & Materials	100	200		
3. Special Dept Supplies	1,519	1,500		
4. Communications	247	200		
5. Professional Services	1,870	1,900		
TOTAL	9,137	9,628		

Authorized Positions

Funding Source

Community Development Act of 1974

BLOCK GRANT
Community Programs 3160

Purpose

Administer federal Department of Housing and Urban Development (HUD) capital improvement funds targeted for use by local non-profit agencies. Provide funding for HUD-mandated relocation assistance. Administer HUD, CDBG, and HOME contingency funds.

Selected Goals

1. Administer relocation and contingency funds pursuant to HUD regulations and City policies .
2. Ensure that HUD capital improvement funds are encumbered and spent expeditiously.

Workload and Performance Indicators

1. Administer outstanding Funding Agreement to improve public facilities operated by non-profit agencies.
2. Implement three appropriation transfers of contingency funds annually.

Major Budget Changes

Contingency funds will carry-over to FY 2004-05.

BLOCK GRANT
Community Programs 3160

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Administration/Contingencies		339,866		
2. Contribution to Other Agencies		1,900		
TOTAL		341,766		

Authorized Positions

Funding Source

Community Development Act of 1974, Home Investment Partnership Funds

BLOCK GRANT
East Salinas - Jazz Up 3161

Purpose

To enhance the exterior appearance of residential and commercial properties in East Salinas. This effort supports the goals and objectives of the Sunset Avenue Redevelopment Plan.

Selected Goals

1. Encourage property owners to upgrade their properties. Neighborhood participation will result in the external renovation of properties and neighborhood pride.

Workload and Performance Indicators

1. Paint 5 residential units.
2. Paint 10 commercial units.

Major Budget Changes

None.

BLOCK GRANT
East Salinas - Jazz Up 3161

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	61,947	70,600	77,200	81,500
2. Special Dept Supplies	9,667	10,700	10,700	10,700
TOTAL	71,614	81,300	87,900	92,200
Authorized Positions	1	1	1	1

Funding Source

CDBG, Central City Low Income Housing, Sunset Ave Project, Sunset Ave Low Income Housing

BLOCK GRANT
Firehouse After School 3162

Purpose

Provide youth a recreational alternative to participation in gangs. Provide arts and crafts, sports, drama, and education to the densely populated East Salnas area.

Selected Goals

1. Provide a program for year-round participants at the Firehouse Recreation Center.
2. Offer a diverse program for ages 5-12 years and "at-risk" youth. The Firehouse Recreation Center primarily serves at "at-risk" and low income children.
3. Work with school district on co-sponsored activities.
4. Provide opportunities for mini-field trips to Salinas locations such as the municipal pool, bagel bakery, fire stations, etc.
5. Provide opportunites for field trips to places in surrounding counties, such as Great America, Santa Cruz Beach Boardwalk, and others.

Workload and Performance Indicators

1. Continue to offer nearly 3,000 programs/activities annually.
2. Provide activities for an attendance of 32,000 annually.
3. Continue to offer programs/activities 5 days per week.

Major Budget Changes

None.

BLOCK GRANT
Firehouse After School 3162

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	7,456	7,300	8,450	8,450
2. Office Supplies & Materials	34	300	200	200
3. Special Dept Supplies	1,448	1,200	1,600	1,600
4. Communications	649	600	600	600
5. Professional Services	2,496	2,800	1,650	1,650
TOTAL	12,083	12,200	12,500	12,500

Authorized Positions

Funding Source

Community Development Act of 1974

BLOCK GRANT
Central Park After School 3163

Purpose

Provide youth with a recreational alternative to participation in gangs. Provide arts and crafts, sports, drama, education, and trips.

Selected Goals

1. Provide program to year-round participants.
2. Offer a diverse program for ages 5-12 years and "at-risk" youth.
3. Work with School District on co-sponsored activities.
4. Provide opportunities for mini-field trips to Salinas locations.
5. Provide opportunities for field trips to places in surrounding counties, such as Great America, Santa Cruz Beach Boardwalk, and others.

Workload and Performance Indicators

1. Continue to offer nearly 2,500 programs/activities annually.
2. Provide activities for an attendance of 22,000 annually.
3. Continue to offer programs/activities 5 days per week.

Major Budget Changes

None.

BLOCK GRANT
Central Park After School 3163

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	7,444	7,100	8,550	8,550
2. Office Supplies & Materials	100	200	200	200
3. Special Dept Supplies	1,600	1,600	1,600	1,600
4. Communications	72	100	100	100
5. Professional Services	3,220	3,465	2,050	2,050
TOTAL	12,436	12,465	12,500	12,500

Authorized Positions

Funding Source

Community Development Act of 1974

BLOCK GRANT
Weed & Seed 3164

Purpose

Provide programs for Census Tract 07 youth at-risk and the community as a whole.

Selected Goals

1. Provide programs and services at the "Safe Haven" 5 days per week.
2. Provide opportunities for field trips and specialized contract classes.
3. Address chronic blight areas and help with clean-ups.
4. Help to reduce the level of Gang related crime within the Community by offering recreational programs and activities targeted to at risk youth.
5. Help to reduce gang participation and keep kids in school.

Workload and Performance Indicators

1. Continue to open Safehaven 5 days per week.
2. Continue to handle up to 25 youth per day at Safehaven.
3. Continue to offer neighborhood cleanups in this Census Tract.

Major Budget Changes

Budget reflects the transfer of funding from Weed & Seed Grant to CDBG funding.

BLOCK GRANT
Weed & Seed 3164

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	10,271	228,458	140,400	155,800
2. Special Dept Supplies		14,490	4,000	4,000
3. Communications		3,200	2,600	2,600
4. Outside Services		27,166	11,600	11,600
5. Training/Conferences/Meetings		5,126		
6. Contribution to Other Agencies		37,502		
7. Capital Outlay		28,300		
TOTAL	10,271	344,242	158,600	174,000
Authorized Positions	5.50	3.25	1.50	1.50

Funding Source

Community Development Act of 1974

BLOCK GRANT
Work Force

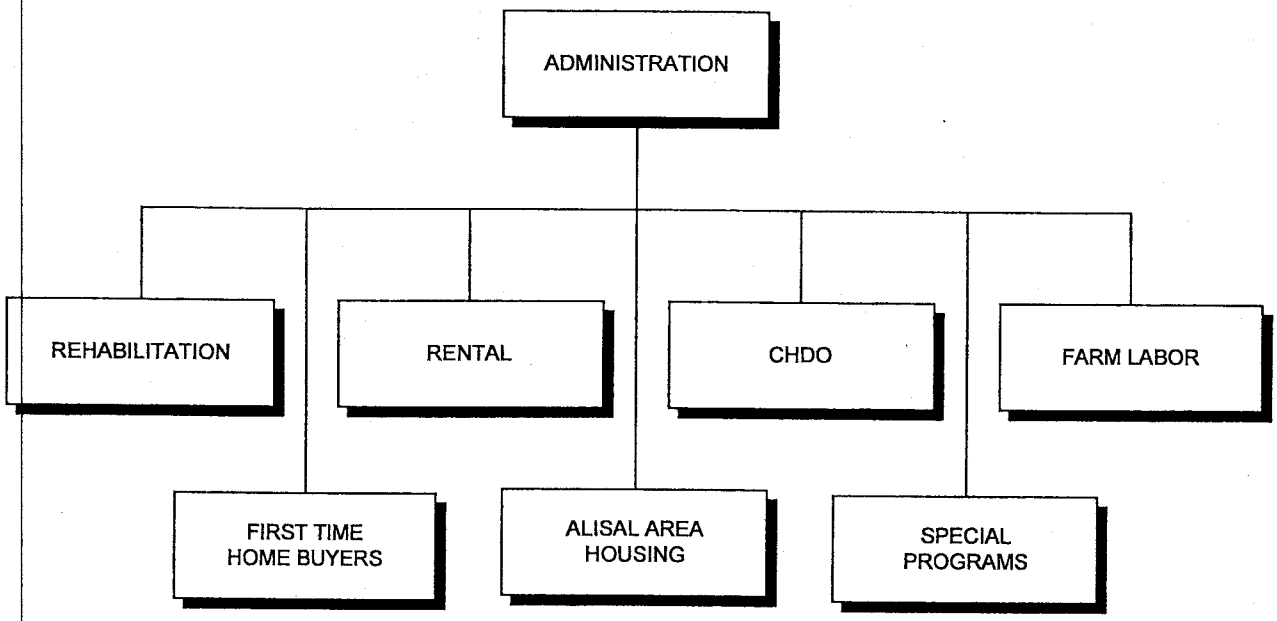
Administration	02-03 Authorized	03-04 Authorized	04-05 Proposed	05-06 Proposed
Comm Dev Admin Supervisor	1.00	1.00	1.00	1.00
Planning Manager	1.00	1.00	1.00	1.00
Community Dev Analyst	1.00	1.00	1.50	1.50
Comm Improve Asst	1.00	1.00	1.00	1.00
Secretary	1.00	1.00	1.00	1.00
Total	5.00	5.00	5.50	5.50
Breadbox Rec Center				
Recreation Coordinator	1.00	1.00	0.50	0.50
East Salinas - Jazz Up				
Neighborhood Svcs Worker	1.00	1.00	1.00	1.00
Weed & Seed				
Office Assistant	1.00	1.00		
Recreation Coordinator	1.50	1.25	1.00	1.00
Recreation Asst	2.00	1.00	0.50	0.50
Rec Svc Manager	1.00			
Total	5.50	3.25	1.50	1.50
Department Total	12.50	10.25	8.50	8.50

BLOCK GRANT
Capital Outlays

Administration		04-05 Proposed	05-06 Proposed
1	Desk Chairs (r), File Cabinet (n)	1,200	

(This page intentionally left blank)

HOUSING
Organization



HOUSING
Department Summary

Purpose

Strengthen existing neighborhoods by encouraging and funding a variety of activities designed to both conserve housing and create new housing opportunities for lower income households and workers. Administer a variety of local, state and federal housing programs. Support the creation of housing in downtown Salinas. Encourage the development and preservation of housing appropriate for those with special needs, including agricultural workers, the elderly and the disabled.

Selected Goals

1. Administer and promote housing rehabilitation and first time homeowner activites.
2. Assist in the implementation of the Five Year Consolidated Plan, the Housing Element, and the Redevelopment Agency Implementation Plan by facilitating the provision of affordable housing for specified groups.
3. Support the financing of needed housing with mortgage revenue bonds, federal low income housing tax credits, and other governmental programs.
4. Encourage a mix of residential and commercial uses in downtown Salinas.
5. Assist with development of the 25 unit Los Abuelitos housing development on East Market Street.
6. Support affordable housing development through technical assistance, outreach, financial programs.

Workload and Performance Indicators

1. Listed under each of the following eight components comprising the Housing program.

Major Budget Changes

FY 03/04 includes prior year carry-over grant funds. FY 04/05 reflects actual grant revenues anticipated.

HOUSING
Department Summary

Expenditures by Program		02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
3210	Administration	330,681	568,300	477,400	495,700
3220	Rehabilitation	694,281	864,259	940,100	957,900
3225	First Time Home Buyers	204,320	585,000	724,250	724,250
3230	Rental	305,135	114,881	600,000	
3235	CHDO	633,968	234,982	300,000	300,000
3240	Special Programs	681,620	1,084,400	320,600	320,600
3245	Alisal Area Housing	150,000	115,000	50,000	50,000
3270	Farm Labor	1,000,000	875,830		
	TOTAL	4,000,005	4,442,652	3,412,350	2,848,450

Expenditures by Character

1.	Employee Services	493,998	616,700	658,600	689,700
2.	Office Supplies & Materials	1,565	4,300	3,600	4,300
3.	Books and Publications		150	100	100
4.	Special Dept Supplies		800	500	800
5.	Communications	637	1,900	1,900	1,900
6.	Rents & Leases	22,500	15,100	15,100	15,100
7.	Contract Maintenance Services	315	1,500	1,500	1,500
8.	Professional Services	11,460	23,000	13,600	13,600
9.	Outside Services	38	1,000	800	800
10.	Financial Assistance	2,325,723	744,263	1,120,600	520,600
11.	Administration/Contingencies	27,000	139,350	265,900	270,900
12.	Advertising	1,407	3,300	800	800
13.	Training/Conferences/Meetings	960	12,800	9,200	9,200
14.	Membership & Dues	1,682	2,200	2,200	2,200
15.	Contribution to Other Agencies	1,083,215	2,874,689	1,316,850	1,316,850
16.	Taxes		100	100	100
17.	Capital Outlay	29,505	1,500	1,000	
	TOTAL	4,000,005	4,442,652	3,412,350	2,848,450

Expenditures by Fund

Community Development Act of 1974	607,266	2,166,830	867,500	885,300
Home Investment Partnership Funds	1,598,767	1,743,741	1,561,200	1,570,200
ADDI American Dream Downpayment			84,250	84,250
Central City Low Income Housing	1,357,968	262,781	769,900	175,500
Sunset Ave Low Income Housing	436,004	269,300	129,500	133,200
TOTAL	4,000,005	4,442,652	3,412,350	2,848,450

HOUSING
Department Summary

Workforce by Program		02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
3210	Administration	3.5	4.0	4.0	4.0
3220	Rehabilitation	2.5	2.5	2.5	2.5
	TOTAL	6.0	6.5	6.5	6.5

(This page intentionally left blank)

HOUSING
Administration 3210

Purpose

Strengthen residential neighborhoods by conserving exisiting housing through planning, funding and rehabilitation assistance for lower income households. Support the development of new affordable housing through regulatory methods such as inclusionary housing and density bonuses for residential development.

Selected Goals

1. Administer and promote housing rehabilitation loan programs using HOME and CDBG funds (and other funding as available).
2. Assist in the implementation of the Five Year Consolidated Plan, the Housing Element, and the Redevelopment Agency Implementation Plan by facilitating the provision of affordable housing for specified groups.
3. Support the financing of needed housing with mortgage revenue bonds and federal low income housing tax credits.
4. Provide grant funding for abatement of lead paint hazards in assisted units.

Workload and Performance Indicators

1. Respond to 50 requests for applications for financial assistance (loan & grant).
2. Promote City housing rehabilitation programs to public.
3. Process 14 Housing Accessibility Assistance grants.
4. Determine or review income eligibility for inclusionary, density bonus, and First Time Home Buyer units.
5. Review all TCAC-referred applications for tax credits and mortgage revenue bonds within State-specified timelines.
6. Respond to inquiries regarding existing projects containing inclusionary and density bonus affordable units.

Major Budget Changes

None.

HOUSING
Administration 3210

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	315,848	427,600	443,300	461,600
2. Office Supplies & Materials	567	1,400	1,400	1,400
3. Communications	94	900	900	900
4. Professional Services	9,173	14,900	13,000	13,000
5. Outside Services		800	800	800
6. Administration/Contingencies		104,000	7,500	7,500
7. Advertising	1,407	2,800	800	800
8. Training/Conferences/Meetings		8,800	7,700	7,700
9. Membership & Dues	1,682	1,900	1,900	1,900
10. Contribution to Other Agencies		5,100		
11. Taxes		100	100	100
12. Capital Outlay	1,910			
TOTAL	330,681	568,300	477,400	495,700
Authorized Positions	3.5	4.0	4.0	4.0

Funding Source

Home, Cent City Low Inc Hous, Sunset Ave Low Inc Hous, CDBG

HOUSING
Rehabilitation 3220

Purpose

Strengthen residential neighborhoods by conserving existing housing through funding rehabilitation assistance for lower income households. Promote the rehabilitation and use of discontinued residential units such as those above retail uses in commercial areas. Support City efforts to increase homeownership by lower income households.

Selected Goals

1. Provide technical assistance for housing rehabilitation, accessiblity modifications, deed-restricted affordable units, and loan portfolio management.
2. Provide rehabilitation loans to conserve existing housing stock.
3. Provide grant funding for handicap accessibility improvements and abatement of lead paint hazards in assisted units.

Workload and Performance Indicators

1. Perform 60 housing quality standard inspections (by unit).
2. Process loans to rehabilitate 24 housing units.
3. Prepare 28 deficiency write-ups (by project).
4. Monitor HOME-funded rehabilitation loan portfolio.
5. Respond to contractor/homeowner disputes and warranty concerns.

Major Budget Changes

None.

HOUSING
Rehabilitation 3220

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	178,150	189,100	215,300	228,100
2. Office Supplies & Materials	998	2,900	2,200	2,900
3. Books and Publications		150	100	100
4. Special Dept Supplies		800	500	800
5. Communications	543	1,000	1,000	1,000
6. Rents & Leases	22,500	15,100	15,100	15,100
7. Contract Maintenance Services	315	1,500	1,500	1,500
8. Professional Services	2,287	8,100	600	600
9. Outside Services	38	200		
10. Administration/Contingencies	27,000	35,350	258,400	263,400
11. Advertising		500		
12. Training/Conferences/Meetings	960	4,000	1,500	1,500
13. Membership & Dues		300	300	300
14. Contribution to Other Agencies	433,895	603,759	442,600	442,600
15. Capital Outlay	27,595	1,500	1,000	
TOTAL	694,281	864,259	940,100	957,900
Authorized Positions	2.5	2.5	2.5	2.5

Funding Source

Community Development Act of 1974

HOUSING
First Time Home Buyers 3225

Purpose

Stimulate homeownership and improvement of residential neighborhoods by assisting lower income households to purchase their first home.

Selected Goals

1. Administer and promote the First Time Homebuyer downpayment assistance program using HOME and CDBG funds.
2. Seek sources of additional funding to expand program.
3. Provide grant funding for abatement of lead paint hazards in assisted units.

Workload and Performance Indicators

1. Process sufficient applications on "first come, first served" basis to assist 32 families purchase their first home.

Major Budget Changes

Increase downpayment loan amounts by $10,000 to $50,000 for "city wide" programs, and to $60,000 for units within the Alisal Housing and Neighborhood Revitalization Area (See #3245).

HOUSING
First Time Home Buyers 3225

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Contribution to Other Agencies	204,320	585,000	724,250	724,250
TOTAL	204,320	585,000	724,250	724,250

Authorized Positions

Funding Source

Community Development Act of 1974, Home Investment Partnership Funds

HOUSING
Rental 3230

Purpose

To increase the supply of affordable rental housing in the downtown area.

Selected Goals

1. Provide single room occupancy (SRO) units and transitional housing in the Central City.
2. Encourage high density apartments to complement the downtown by site acquisition, development subsidies or assisting with bond financing.
3. Subsidize new construction of affordable rental units to provide design enhancements, site amenities for persons/households with special needs; or to address expenses not covered by primary financing, such as predevelopment contract services.
4. Encourage downtown property owners to develop underutilized buildings for affordable housing.
5. Continue acquisition of properties on Soledad Street to consolidate land for a viable, affordable housing project.

Workload and Performance Indicators

1. Provide assistance for residential upper story conversion of two additional downtown buildings per year.
2. Ensure commencement of construction for Los Abuelitos.
3. Ensure commencement of construction for Interim Project on East Alisal Street.
4. Contact owners and acquire at least three additional Soledad Street properties.

Major Budget Changes

Outside Services include funds to support the rental housing incentive program.

HOUSING
Rental 3230

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Financial Assistance	305,135	114,881	600,000	
TOTAL	305,135	114,881	600,000	

Authorized Positions

Funding Source

Central City Low Income Housing, Com Dev Act of 1974, Home Funds

HOUSING
CHDO 3235

Purpose

Support affordable housing efforts of local non-profit organizations qualifying under HUD regulations as "Community Housing Development Organizations" (CHDOs).

Selected Goals

1. Annually allocate to one or more CHDO's at least the minimum amount of HOME funding set aside for such entities pursuant to HUD regulation.
2. Identify or, encourage the development of, additional organizations willing to structure themselves to comply with the definition of CHDO.

Workload and Performance Indicators

1. Enter into a minimum of two HOME - CHDO Funding Agreements that support either the preservation or the development of housing affordable to lower income individuals and families.
2. Expend, and draw down from HUD, sufficient CHDO funds to comply with HUD-specified guidelines.

Major Budget Changes

None.

HOUSING
CHDO 3235

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Financial Assistance	633,968	234,982	300,000	300,000
TOTAL	633,968	234,982	300,000	300,000

Authorized Positions

Funding Source

Home Investment Partnership Funds

HOUSING
Special Programs 3240

Purpose

Support development and conservation of housing affordable to lower income households, especially units suited for people with special housing needs.

Selected Goals

1. Provide financial assistance for affordable housing projects.
2. Encourage the development of non-profit organizations with a mission of working to support or develop affordable housing in Salinas, particularly housing appropriate for those with special needs.

Workload and Performance Indicators

1. Enter into a minimum of two Funding Agreements that support the preservation or development of housing affordable to lower income individuals and families.
2. Develop program to reduce loss of affordable housing units due to foreclosures.

Major Budget Changes

None.

HOUSING
Special Programs 3240

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Financial Assistance	386,620	229,400	220,600	220,600
2. Contribution to Other Agencies	295,000	855,000	100,000	100,000
TOTAL	681,620	1,084,400	320,600	320,600

Authorized Positions

Funding Source

Community Development Act of 1974, Home Investment Partnership Funds

HOUSING
Alisal Area Housing 3245

Purpose

Stimulate homeownership and improvement of the residential neighborhoods within the Alisal Homeownership and Neighborhood Revitalization Strategy Area as designated pursuant to HUD regulations. Coordinate investment in public capital improvements within the strategy area.

Selected Goals

1. Administer and promote the First Time Homebuyers downpayment assistance program within the strategy area using HOME and CDBG funds.
2. Seek sources of additional funding to expand program.
3. Provide grant funding for abatement of lead paint hazards in assisted units.

Workload and Performance Indicators

1. Process sufficient applications on "first come, first served" basis to exhaust funds.

Major Budget Changes

None.

HOUSING
Alisal Area Housing 3245

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Contribution to Other Agencies	150,000	115,000	50,000	50,000
TOTAL	150,000	115,000	50,000	50,000

Authorized Positions

Funding Source

Home Investment Partnership Funds

HOUSING
Farm Labor 3270

Purpose

Encourage the provision of decent, safe, and affordable housing for agricultural workers and their families.

Selected Goals

1. Define new farm labor housing projects with housing advocates.
2. Seek opportunities to leverage funds dedicated for farmworker housing.

Workload and Performance Indicators

1. Through the Salinas Redevelopment Agency, enter into two Disposition and Development Agreements with other entities to develop farm labor housing.

Major Budget Changes

This program represents City and Redevelopment Agency initiatives to provide farm labor housing in Salinas. Funds will be used exclusively for housing.

HOUSING
Farm Labor 3270

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Financial Assistance	1,000,000	165,000		
2. Contribution to Other Agencies		710,830		
TOTAL	1,000,000	875,830		

Authorized Positions

Funding Source

Central City Low Income Housing, Sunset Ave Low Income Housing, Home Investment Partnership Funds

HOUSING
Work Force

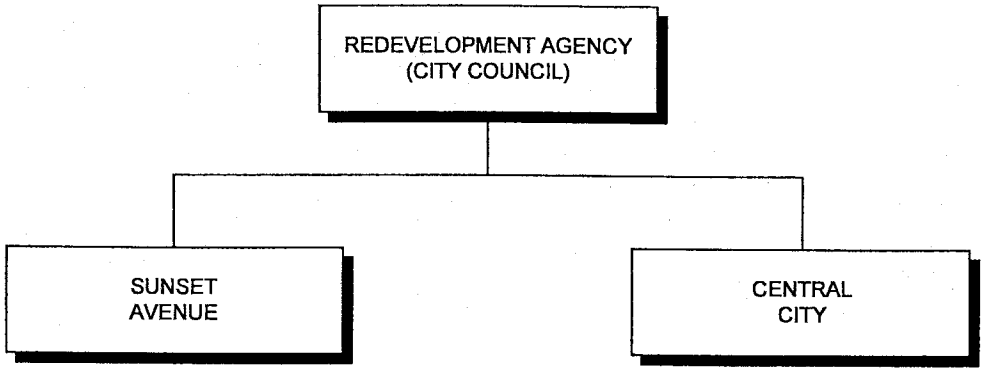
Administration	02-03 Authorized	03-04 Authorized	04-05 Proposed	05-06 Proposed
Director of Redevelopment	0.25	0.50	0.50	0.50
Housing Rehab Specialist	1.00	1.00	1.00	1.00
Redev Project Manager	1.00	1.00	1.00	1.00
Housing Services Supv	0.50	0.50	0.50	0.50
Comm Improve Asst	0.50	0.50	0.50	0.50
Administrative Aide	0.25	0.50	0.50	0.50
Total	3.50	4.00	4.00	4.00
Rehabilitation				
Housing Rehab Specialist	1.00	1.00	1.00	1.00
Housing Services Supv	0.50	0.50	0.50	0.50
Community Dev Analyst		0.50	0.50	0.50
Comm Improve Asst	0.50	0.50	0.50	0.50
Secretary	0.50			
Total	2.50	2.50	2.50	2.50
Department Total	6.00	6.50	6.50	6.50

HOUSING
Capital Outlays

	Rehabilitation	04-05 Proposed	05-06 Proposed
1	File Cabinet (n), Bookcase (n)	1,000	

(This page intentionally left blank)

REDEVELOPMENT AGENCY
Organization



REDEVELOPMENT AGENCY
Department Summary

Purpose

The Salinas Redevelopment Agency works to eliminate blighted conditions in the downtown and east Salinas areas, utilizing public and private investment in accordance with provisions of California Redevelopment Law. Redevelopment efforts and the Agency budget are organized to implement Redevelopment Plans for the Central City Project Area (downtown), the Sunset Avenue Project Area (east Salinas), and for affordable housing. Each project area has its own revenue source through tax increment financing that must be expended within the project area; except that 20% of redevelopment funds are set aside exclusively for affordable housing and can be used anywhere within the City. A five year Implementation Plan (1999-2004) provides redevelopment goals and objectives, along with specific projects, programs of action and expenditures to eliminate blight. These are summarized below to focus on this budget cycle.

Selected Goals

1. Assure the highest design standards and quality appropriate to renovation and construction downtown.
2. Complete train station site improvements and facilities in anticipation of commuter rail service.
3. Begin construction of a multiplex movie theater, and development of a parking structure.
4. Secure a new hotel developer and complete negotiations to develop a downtown hotel.
5. Develop and implement incentives to revitalize and reuse vacant buildings.
6. Design and complete the next phase of the Streetscape Project at Kern Street and East Market Street, in coordination with a PG&E Undergrounding District.
7. Continue Jazz Up (paint-up/fix-up), Anti-Graffiti, Mural, Facade Improvement program(s).
8. Continue efforts with SUBA to establish a business assessment district..
9. Coordinate the development of a sidewalk-cleaning program with a non-profit organization.
10. Monitor and support the Microloan Program.
11. Coordinate the Downtown Rebound Planning Program to establish design guidelines for downtown mixed use development.

Workload and Performance Indicators

1. Complete an update of the 5-year Implementation Plan for 2004-2009.
2. Finalize planning for facilities and improvements to support Cal Train commuter rail service.
3. Approve development agreement in time for construction of multiplex project to commence by summer of 2004, and to complete construction by summer of 2005.
4. Provide timely Redevelopment review of all development applications within the Project Areas.
5. Secure new hotel developer and complete negotiations, with adoption of a development agreement by fall 2004.
6. Complete Downtown Rebound Program as specified by Work Program.
7. Establish East Salinas Business Assessment District in 2004.

Major Budget Changes

The Redevelopment Agency will be funding two Police Officer positions assigned to patrol the Sunset/Buena Vista area.

REDEVELOPMENT AGENCY
Department Summary

Expenditures by Program		02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
7101	Central City Project	324,796	282,956	385,700	394,500
7102	Central City Debt Service	1,455,512	1,779,300	1,654,500	1,655,500
7104	Sunset Ave Debt Service	278,883	333,000	425,000	437,300
7107	Sunset Avenue Project	240,857	415,136	461,900	478,400
	TOTAL	2,300,048	2,810,392	2,927,100	2,965,700

Expenditures by Character

1.	Employee Services	284,667	260,500	313,700	330,000
2.	Office Supplies & Materials	2,839	3,600	3,600	3,600
3.	Communications	1,283	2,300	2,300	2,300
4.	Utilities	5,463	2,800	2,800	2,800
5.	Rents & Leases	40,288	40,400	40,400	40,400
6.	Contract Maintenance Services	14,324	16,500	16,500	16,500
7.	Professional Services	58,776	101,680	90,000	90,000
8.	Outside Services	13,983	20,000	22,000	22,000
9.	Administration/Contingencies	84,941	136,012	197,100	203,000
10.	Advertising	1,164	1,300	1,300	1,300
11.	Training/Conferences/Meetings	843	7,500	7,500	7,500
12.	Membership & Dues	2,121	1,500	1,500	1,500
13.	Insurance and Bonds	97		44,900	48,000
14.	Contribution to Other Agencies	206,243	269,700	281,900	294,200
15.	Refunds & Reimb Damages	125,858	218,000	398,000	398,000
16.	Bond-Principal	728,634	952,800	738,800	747,600
17.	Bond-Interest	716,105	764,800	753,800	746,000
18.	Paying Agent Fees	10,509	11,000	11,000	11,000
19.	Capital Outlay	1,910			
	TOTAL	2,300,048	2,810,392	2,927,100	2,965,700

Expenditures by Fund

Central City-Project	324,796	282,956	385,700	394,500
Central City-Debt Service	1,455,512	1,779,300	1,654,500	1,655,500
Sunset Ave-Project	240,857	415,136	461,900	478,400
Sunset Ave-Debt Service	278,883	333,000	425,000	437,300
TOTAL	2,300,048	2,810,392	2,927,100	2,965,700

REDEVELOPMENT AGENCY
Department Summary

Workforce by Program		02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
7101	Central City Project	1.00	0.25	0.50	0.50
7107	Sunset Avenue Project	1.50	1.50	1.50	1.50
	TOTAL	2.50	1.75	2.00	2.00

(This page intentionally left blank)

REDEVELOPMENT AGENCY
Central City Project 7101

Purpose

Eliminate blighted conditions in the downtown area utilizing public and private investment in accordance with provisions of California Redevelopment Law.

Selected Goals

1. Assure the highest design standards consistent with the renovation of existing downtown buildings and new construction through appropriate review by the Design Review Board.
2. Complete plannning for train station site improvement and facilities in anticipation of commuter rail service.
3. Commence construction of a multiplex movie theater; complete construction of a parking structure.
4. Complete entitlement processes to develop a hotel on Agency property in the 100 Block of Main Street.
5. Continue to support business attraction and retention in the downtown through support of the Oldtown Salinas Association.
6. Continue to facilitate downtown economic development.
7. Work to secure retention of County offices in downtown.
8. Develop and implement incentives to revitalize and reuse vacant buildings and underutilized properties.

Workload and Performance Indicators

1. Complete planning for facilities and improvements to support the initiation of Cal Train commuter rail service.
2. Commence construction of multiplex and parking structure project by summer of 2003, and to complete construction by summer of 2004.
3. Provide technical assistance for development review of projects wuthin the Project Areas.
4. Secure adoption of a development agreement for a downtown hotel by November 2004.

Major Budget Changes

The decrease in Redevelopment funding due to State funding shifts will be reflected in elimination of the Facade Grant and EIZ impact fee funding programs.

REDEVELOPMENT AGENCY
Central City Project 7101

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	138,257	78,000	128,400	133,900
2. Office Supplies & Materials	1,346	2,300	2,300	2,300
3. Communications	883	1,400	1,400	1,400
4. Utilities	5,463	2,800	2,800	2,800
5. Rents & Leases	20,144	20,200	20,200	20,200
6. Contract Maintenance Services	12,287	13,500	13,500	13,500
7. Professional Services	47,788	52,000	47,000	47,000
8. Outside Services	8,851	14,000	16,000	16,000
9. Administration/Contingencies	33,456	39,656	61,300	62,300
10. Advertising	900	900	900	900
11. Training/Conferences/Meetings	597	3,000	3,000	3,000
12. Membership & Dues	1,258	1,200	1,200	1,200
13. Insurance and Bonds	97		33,700	36,000
14. Contribution to Other Agencies	50,000	50,000	50,000	50,000
15. Refunds & Reimb Damages	2,514	4,000	4,000	4,000
16. Capital Outlay	955			
TOTAL	324,796	282,956	385,700	394,500
Authorized Positions	1.00	0.25	0.50	0.50

Funding Source

Central City Tax Increments

REDEVELOPMENT AGENCY
Central City Debt Service 7102

Purpose

Pay principal and interest on the 1992 Tax Refunding Bonds.

Selected Goals

1. Provide timely payment to bond holders.

Workload and Performance Indicators

Major Budget Changes

With the final payment of $217,000 in FY 2003-04, all loans from the City's General Fund are fully paid. Refunds and reimbursable damages are State mandated property tax increment shifts (ERAF) to help balance the State's budget. These amounts will not be reimbursed.

REDEVELOPMENT AGENCY
Central City Debt Service 7102

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Refunds & Reimb Damages	73,686	120,000	220,200	220,200
2. Bond-Principal	712,000	935,100	720,000	727,700
3. Bond-Interest	659,317	713,200	703,300	696,600
4. Paying Agent Fees	10,509	11,000	11,000	11,000
TOTAL	1,455,512	1,779,300	1,654,500	1,655,500

Authorized Positions

Funding Source

Central City-Debt Service

REDEVELOPMENT AGENCY
Sunset Ave Debt Service 7104

Purpose

Pay principal and interest on the long term loan from the City.

Selected Goals

1. Provide timely payment to the City.
2. Provide timely payment of pass-through tax to school districts.

Workload and Performance Indicators

Major Budget Changes

All loans from the City's General Fund are fully paid. Refunds and reimbursable damages are State mandated property tax increment shifts (ERAF) to help balance the State's budget. These amounts will not be reimbursed.

REDEVELOPMENT AGENCY
Sunset Ave Debt Service 7104

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Contribution to Other Agencies	155,803	169,700	181,900	194,200
2. Refunds & Reimb Damages	49,658	94,000	173,800	173,800
3. Bond-Principal	16,634	17,700	18,800	19,900
4. Bond-Interest	56,788	51,600	50,500	49,400
TOTAL	278,883	333,000	425,000	437,300

Authorized Positions

Funding Source

Sunset Ave Debt Service

REDEVELOPMENT AGENCY
Sunset Avenue Project 7107

Purpose

Eliminate blighted conditions in the East Salinas area utilizing public and private investment in accordance with provisions of California Redevelopment Law.

Selected Goals

1. Design and complete the next phase of the Streetscape Planter Project and street improvements at the intersection of Kern Street and East Market Street, in conjuction with PG&E Underground District.
2. Continue Jazz Up (paint-up/fix-up), Anti-Graffiti, Mural, Facade Improvement program(s).
3. Pay off the Breadbox Recreation Center loan as soon as possible.
4. Continue efforts to support the Salinas United Business Association. Work towards the formation of a Business Improvement District.
5. Coordinate the development of a sidewalk-cleaning program with a non-profit organization (Project Clean Sweep).
6. Monitor and support the Microloan Program.
7. Continue implementation of community safety initiatives.

Workload and Performance Indicators

1. Facade Improvement Program: fund eight (8) facade improvement projects.
2. Jazz-up Program/residential units: Qualify and paint nine (9) residential units.
3. Jazz-up Program/commercial units: Qualify and paint eight (8) commercial units.
4. Anti-Graffiti Program: Fund the removal of graffiti in the project area.
5. Microloan Program: Qualify and fund 4-6 small business loans.
6. Establish a Business Improvement District in FY 03-04, to allow assessments and District implementation in FY 04-05.

Major Budget Changes

None.

REDEVELOPMENT AGENCY
Sunset Avenue Project 7107

Operating Expenditures	02-03 Actual	03-04 Budget	04-05 Proposed	05-06 Proposed
1. Employee Services	146,410	182,500	185,300	196,100
2. Office Supplies & Materials	1,493	1,300	1,300	1,300
3. Communications	400	900	900	900
4. Rents & Leases	20,144	20,200	20,200	20,200
5. Contract Maintenance Services	2,037	3,000	3,000	3,000
6. Professional Services	10,988	49,680	43,000	43,000
7. Outside Services	5,132	6,000	6,000	6,000
8. Administration/Contingencies	51,485	96,356	135,800	140,700
9. Advertising	264	400	400	400
10. Training/Conferences/Meetings	246	4,500	4,500	4,500
11. Membership & Dues	863	300	300	300
12. Insurance and Bonds			11,200	12,000
13. Contribution to Other Agencies	440	50,000	50,000	50,000
14. Capital Outlay	955			
TOTAL	240,857	415,136	461,900	478,400
Authorized Positions	1.5	1.5	1.5	1.5

Funding Source

Sunset Ave Tax Increment

REDEVELOPMENT AGENCY
Work Force

Central City Project	02-03 Authorized	03-04 Authorized	04-05 Proposed	05-06 Proposed
Director of Redevelopment	0.50		0.25	0.25
Administrative Aide	0.50	0.25	0.25	0.25
Total	1.00	0.25	0.50	0.50
Sunset Avenue Project				
Director of Redevelopment	0.25	0.25	0.25	0.25
Asst Redev Project Mgr	1.00	1.00	1.00	1.00
Administrative Aide	0.25	0.25	0.25	0.25
Total	1.50	1.50	1.50	1.50
Department Total	2.50	1.75	2.00	2.00

REDEVELOPMENT AGENCY
City Council Goals & Objectives

CITY COUNCIL GOALS & OBJECTIVES
(Listed in Priority Order)

GOAL #2 - GENERATE ECONOMIC DEVELOPMENT THROUGHOUT THE CITY

1. **Report to City Council on Salinas United Business Association (SUBA).**
   Responsibility: Redevelopment
   Action Date: Completed

2. **Develop Economic Development Plan for SUBA.**
   Responsibility: Redevelopment
   Action Date: Completed

3. **Research the inclusion of businesses to SUBA outside the redevelopment area.**
   Responsibility: Redevelopment
   Action Date: Ongoing

4. **Construct MAYA cinema.**
   Responsibility: City Manager, Redevelopment
   Action Date: November 2005

5. **Conclude the DDA and EIR for downtown hotel/condominium project.**
   Responsibility: City Manager, City Attorney, Redevelopment
   Action Date: November 2004

11. **Work with TAMC in completing planning and environmental review for CALTRAIN.**
    Responsibility: City Manager, Redevelopment, Public Works
    Action Date: March 2005

16. **Receive a report on historical preservation initiatives.**
    Responsibility: Redevelopment
    Action Date: October 2004

(This page intentionally left blank)

CAPITAL IMPROVEMENT PROJECTS

By Department

	Previous Yrs	02-03	03-04	04-05	05-06	06-07	07-08	Total Years
Administration	3,728,696	2,686,407	647,000	345,000	665,000	395,000	200,000	8,667,103
Police	2,274,700	155,200	1,031,500	100,000	100,000	28,524,200	95,000	32,280,600
Fire	876,500	417,900	583,900	307,900	307,900	1,145,000	1,923,000	5,562,100
Development & Engineering	1,088,500	700,700	1,736,000	3,217,000	642,000	2,236,500	640,500	10,261,200
Facilities Maintenance	2,807,500	50,300	6,825,500	492,100	15,000	4,575,000	15,000	14,780,400
Street Maintenance	35,508,200	2,051,000	5,386,000	6,381,800	5,312,300	39,685,400	34,300,000	128,624,700
Traffic Signals	1,200,300	600,000	314,700	325,000	350,000	625,000	625,000	4,040,000
Park Maintenance	1,547,000		60,000			1,011,000	755,000	3,373,000
Airport	55,000	146,800	3,243,400	4,107,000	2,998,200	2,533,300	11,000	13,094,700
Fairways Golf Course	12,700	12,200		12,000	12,000	12,000	12,000	72,900
Industrial Waste	4,354,600	241,000	367,000	175,000		2,040,000		7,177,600
Sanitary Sewer	10,066,400	719,000	3,090,000	1,160,000	2,400,000	4,300,000	1,050,000	22,785,400
NPDES Storm Drain Sewer	3,978,700	245,000	976,000	700,000	450,000	600,000	450,000	7,399,700
NPDES Street Sweeping	195,000	78,600	78,600	118,600	118,600	80,000	40,000	709,400
Hitchcock Road Water Utility			200,000					200,000
Maintenance Services					750,000			750,000
Recreation - Parks	7,309,500	1,598,600	2,746,100	995,000	170,000	36,805,000	70,090,000	119,714,200
Library	374,800	133,600				8,580,000	80,000	9,168,400
Central City Project	2,176,800	1,959,200	14,304,900	4,092,000	1,082,000	8,676,000	70,000	32,360,900
Sunset Avenue Project	2,789,900	763,100	231,200	401,200	401,200	401,200	576,200	5,564,000
	80,344,796	**12,558,607**	**41,821,800**	**22,929,600**	**15,774,200**	**142,224,600**	**110,932,700**	**426,586,303**

CAPITAL IMPROVEMENT PROJECTS

By Department

CIP.	PROJECT DESCRIPTION	Previous Yrs	02-03	03-04	04-05	05-06	06-07	07-08	Total Years
1500	Administration								
9102	PCs & Networking	2,045,200	200,000	100,000	100,000	100,000	100,000	100,000	2,745,200
9130	Weed Abatement	85,000	25,000	25,000	25,000	30,000	35,000	40,000	265,000
9140	Williams Ranch Child Care Fac					300,000			300,000
9143	Capital Facilities Development	102,496	86,507	2,000	165,000	180,000	200,000		736,003
9296	Child Care Facility (EDD)	250,000	1,500,400	470,000					2,220,400
9684	Copier Rental Program	86,000	40,500	50,000	55,000	55,000	60,000	60,000	406,500
9701	General Plan Update	1,160,000	834,000						1,994,000
		3,728,696	**2,686,407**	**647,000**	**345,000**	**665,000**	**395,000**	**200,000**	**8,667,103**
4000	Police								
9108	COPS Reporting System	465,600	155,200						620,800
9304	Police Parking Building						130,000		130,000
9326	RAN-Police Computer Equipment			301,500					301,500
9327	Mobile Police Station & Equip			180,000	100,000	100,000	70,000		450,000
9812	PD Mobile Computer Terminals	1,773,700					90,000	95,000	1,958,700
9904	New Police Facility	35,400		550,000			28,234,200		28,819,600
		2,274,700	**155,200**	**1,031,500**	**100,000**	**100,000**	**28,524,200**	**95,000**	**32,280,600**
4500	Fire								
9268	Video Production & Broadcast						15,000	5,000	20,000
9293	Fire Air Masks			276,000					276,000
9377	Fire EMS & Safety Equipment	53,000	28,000	18,000	18,000	18,000	18,000	18,000	171,000
9540	Fire Vehicle Replacement	798,500	289,900	289,900	289,900	289,900	527,000	250,000	2,735,100
9541	Fire Stations Repairs	25,000	100,000				175,000	25,000	325,000
9626	Relocate Bolivar Fire Station						410,000	1,625,000	2,035,000
		876,500	**417,900**	**583,900**	**307,900**	**307,900**	**1,145,000**	**1,923,000**	**5,562,100**

CAPITAL IMPROVEMENT PROJECTS

By Department

CIP.	PROJECT DESCRIPTION	Previous Yrs	02-03	03-04	04-05	05-06	06-07	07-08	Total Years
5000	Development & Engineering								
9018	S Salinas ADA Ramps (Phase 1)		400,000						400,000
9021	E Salinas Street Lights (Ph 7)			265,000					265,000
9022	E Salinas Street Lights (Ph 8)				220,000				220,000
9027	N Salinas ADA Ramps (Ph 1)			45,000	320,000				365,000
9028	Rotunda ADA Upgrades			200,000					200,000
9032	Courts @ Los Padres Park			70,000					70,000
9033	ADA Upgrades @ City Parks			340,000					340,000
9034	Illuminated Crosswalks 04-05				200,000				200,000
9035	T/S @ Sanborn & Kimmel				275,000				275,000
9121	Alisal/Bardin/Williams Lights	583,100							583,100
9127	Silt Removal Gabilan Creek	26,300	223,700	70,000			300,000		620,000
9164	ITC Rail Layover Facility	110,000							110,000
9284	Underground Storage Tank	8,300	12,000	12,000	12,000	12,000	12,000	12,000	80,300
9370	Development Impact Fee Study			100,000					100,000
9401	Planning Future Growth Areas			462,000	875,000	165,000			1,502,000
9461	Congestion Mgmt Agency City %	195,000	65,000		65,000	65,000	65,000	65,000	520,000
9618	ADA Modifications to City Fac.			12,000	1,250,000	400,000	400,000	400,000	2,462,000
9662	Traffic Fee Ordinance Update	165,800		160,000					325,800
9667	Computer Aided Design System								
9709	Water Re-Use Feasibility Study						83,000	83,000	166,000
9840	Irrigation Contrl.Sys.Retrofit						126,500	80,500	207,000
9901	Salinas River Drainage Improv						1,250,000		1,250,000
		1,088,500	**700,700**	**1,736,000**	**3,217,000**	**642,000**	**2,236,500**	**640,500**	**10,261,200**
5030	Facilities Maintenance								
9295	Wastewater Building			84,000					84,000
9350	Breadbox Floor Covering						20,000		20,000
9356	Asbestos Management	7,500	6,500	10,000	10,000	15,000	15,000	15,000	79,000
9466	Emergency Gen.-C.H. & Yard	50,000					400,000		450,000
9612	City Hall Improvements						2,000,000		2,000,000

CAPITAL IMPROVEMENT PROJECTS

By Department

CIP.	PROJECT DESCRIPTION	Previous Yrs	02-03	03-04	04-05	05-06	06-07	07-08	Total Years
9712	Community Cnt & Sherwood Hall	130,000					2,000,000		2,130,000
9759	Rec Center Fumigation						25,000		25,000
9761	New Municipal Pool	2,620,000	43,800	6,731,500	482,100				9,877,400
9764	Firehouse Rec Center Acoustics						15,000		15,000
9875	Rec./Park Facility Repainting						100,000		100,000
		2,807,500	**50,300**	**6,825,500**	**492,100**	**15,000**	**4,575,000**	**15,000**	**14,780,400**
5050	Street Maintenance								
9105	Street Trees	80,000	15,000	10,000	10,000	10,000	160,000	160,000	445,000
9106	Downtown Parking Lot Imp	100,000					100,000	100,000	300,000
9112	Natividad/Laurel Intersection			200,000		330,000			530,000
9115	Sanborn Road Improvements	80,000		400,000	3,050,000				3,530,000
9122	Rossi St Bike Lane	198,000	250,000	175,000					623,000
9128	Williams Road Median Island	40,000			261,800		1,725,000		2,026,800
9145	W Laurel Dr Widening			985,000	1,040,000		3,270,000		5,295,000
9149	W Alvin Crossing						700,000	3,400,000	4,100,000
9171	E Bernal Drive Improvements						425,000		425,000
9172	San Miguel Av Median Island					131,300			131,300
9173	Davis Rd Imp (Laurel to Rossi)				70,000	1,236,000			1,306,000
9185	Natividad Road Median Imp			20,000	80,000				100,000
9282	N Main Street Bike Lanes			50,000	420,000				470,000
9303	Boronda-Rossi A D 86-5	63,000					9,530,400		9,593,400
9336	Abbott Street (Romie to John)			1,098,800					1,098,800
9337	E Market Street Overlay			510,000					510,000
9338	Kip-McKinnon Bikeway			130,800					130,800
9413	Harden Ranch Assess Dist 90-1	23,797,800							23,797,800
9438	Annual City Sts Rehab Program	8,944,000	1,431,000	1,120,000	575,000	575,000	1,000,000	1,000,000	14,645,000
9607	Bicycle Lane Installations	59,000	60,000	60,000	60,000	60,000	110,000	110,000	519,000
9631	Airport Blvd Improvements	49,500					120,000		169,500
9720	Sidewalk & Drainage Repairs	1,485,000	295,000	305,000	310,000	320,000	325,000	330,000	3,370,000
9723	E Romie Lane Widening	82,500					450,000	1,200,000	1,732,500
9724	S Main & Blanco Intersection	1,700		10,000	425,000				436,700

CAPITAL IMPROVEMENT PROJECTS

By Department

CIP.	PROJECT DESCRIPTION	Previous Yrs	02-03	03-04	04-05	05-06	06-07	07-08	Total Years
9748	Natividad Road Landscaping	700					600,000		600,700
9775	Str. Median Landscape Repairs			80,000	80,000	80,000			240,000
9864	N. Davis Rd. Landscaping					250,000			250,000
9867	Martella/Preston Sts. A.D.					570,000			570,000
9870	Pennsylvania/Dartmouth Imp.			231,400					231,400
9878	Davis Rd Widen (Mkt to Blanco)					1,750,000	8,400,000		10,150,000
9881	Maryal Drive Reconstruction	465,000					720,000		1,185,000
9899	Harris Road & 101 Overpass						12,050,000	28,000,000	40,050,000
9910	Williams/Laurel Intersection	62,000							62,000
		35,508,200	**2,051,000**	**5,386,000**	**6,381,800**	**5,312,300**	**39,685,400**	**34,300,000**	**128,624,700**
5053	Traffic Signals								
9177	Traffic Signal Interconnection	95,000							95,000
9280	T S Buckhorn and Sanborn						250,000		250,000
9281	T S Boronda and Falcon							250,000	250,000
9645	Traffic Signals Harden Areas	457,500	325,000						782,500
9654	Traffic Signal Installation	647,800	275,000	314,700	325,000	350,000	375,000	375,000	2,662,500
		1,200,300	**600,000**	**314,700**	**325,000**	**350,000**	**625,000**	**625,000**	**4,040,000**
5080	Park Maintenance								
9109	Laurel Heights Park	36,000					50,000		86,000
9188	Playground Equipment SB 12	1,222,000							1,222,000
9379	Sherwood Park Improvements						350,000	270,000	620,000
9737	Little League Field Repairs	50,000					50,000	50,000	150,000
9755	Sherwood Park Hats Repainting						20,000		20,000
9756	Central Park Facility Improv	74,000					250,000	250,000	574,000
9769	Rec Courts Resurface						171,000	65,000	236,000
9772	Ballfield Lights Replacement						65,000	65,000	130,000
9778	Sherwood Park Picnic Tables						25,000	25,000	50,000
9793	Park Drinking Fountain Repl.						30,000	30,000	60,000

CAPITAL IMPROVEMENT PROJECTS

By Department

CIP.	PROJECT DESCRIPTION	Previous Yrs	02-03	03-04	04-05	05-06	06-07	07-08	Total Years
9874	El Dorado Park Field Lighting	165,000		60,000					225,000
		1,547,000		**60,000**			**1,011,000**	**755,000**	**3,373,000**
5120	Airport								
9119	Paint Airport Terminal/Hangar			220,000					220,000
9152	Airport Master Plan Update		10,000	247,200					257,200
9155	Airport Improvements FAA 11			1,228,000					1,228,000
9160	VORTAC Relocation					972,000			972,000
9190	Fire Crash Truck			110,000					110,000
9310	Airport Restaurant Rehab			231,000	15,000				246,000
9312	Airport Master Plan-EIR				300,000				300,000
9315	E Airport Infrastructure				3,505,000				3,505,000
9317	Airport Misc Improvements			57,300					57,300
9318	Airport/Hartnell Report			88,900					88,900
9319	E Airport T-Hangar Taxiways					300,000	1,500,000		1,800,000
9321	Airport Gate/Fencing Upgrade 2					23,600	195,000		218,600
9322	Runway 13-31 Overlay				265,000	1,565,000			1,830,000
9323	Easement Acq Runway 8 and 13					30,000			30,000
9330	Eastside Heliport Development					49,000	441,000		490,000
9372	Airport Terminal Bldg Elevator	55,000		110,000					165,000
9375	Airport Improvements FAA 09		136,800	951,000					1,087,800
9402	Airport Security System				22,000	11,000	11,000	11,000	55,000
9571	N T-Hangar Taxi Reconst					30,900	243,600		274,500
9572	N T-Hangar Utility Reconst					16,700	142,700		159,400
		55,000	**146,800**	**3,243,400**	**4,107,000**	**2,998,200**	**2,533,300**	**11,000**	**13,094,700**
5145	Fairways Golf Course								
9663	Groundwater Monitoring Fairway	12,700	12,200		12,000	12,000	12,000	12,000	72,900
		12,700	**12,200**		**12,000**	**12,000**	**12,000**	**12,000**	**72,900**

CAPITAL IMPROVEMENT PROJECTS

By Department

CIP.	PROJECT DESCRIPTION	Previous Yrs	02-03	03-04	04-05	05-06	06-07	07-08	Total Years
5160	Industrial Waste								
9107	Ind Waste Line to AP Bus Park						1,140,000		1,140,000
9630	Industrial Waste Line Extend						900,000		900,000
9695	FEMA Ind. Waste 1/95 & 3/95	4,213,100	135,000	300,000	175,000				4,823,100
9791	Indust Waste Drainage Systems	33,000							33,000
9794	Ind Waste Facility Repairs	108,500	106,000	67,000					281,500
		4,354,600	**241,000**	**367,000**	**175,000**		**2,040,000**		**7,177,600**
5170	Sanitary Sewer								
9124	Lift Stations Backup Generator				225,000	225,000	225,000	225,000	900,000
9125	Kern St Sanitary Sewer Line		190,000						190,000
9283	Sanitar Sewer System Mgnt			100,000	470,000	360,000	360,000	360,000	1,650,000
9297	Vista Nueva Pump Station			95,000					95,000
9725	Sanitary Sewer Equipment	1,050,000							1,050,000
9738	W Laurel Sewer Trunk Line		224,000						224,000
9739	E Alisal Sewer Trunk Line						2,650,000		2,650,000
9740	S Wood Sewer Trunk Line						600,000		600,000
9741	Los Palos Sewer Trunk Line					1,350,000			1,350,000
9742	Sewer Pipe Repairs	182,000	55,000	65,000	65,000	65,000	65,000	65,000	562,000
9743	Repairs to Lift Stations	82,400			400,000	400,000	400,000	400,000	1,682,400
9850	Rossi St Sewer Main 1	3,050,000		950,000					4,000,000
9852	Sewer Main Replacements	5,702,000	250,000	1,880,000					7,832,000
		10,066,400	**719,000**	**3,090,000**	**1,160,000**	**2,400,000**	**4,300,000**	**1,050,000**	**22,785,400**
5180	NPDES Storm Drain Sewer								
9138	Corp Yd Storm Drain Imp			400,000	250,000				650,000
9139	Storm Sewer Pipe Repair			250,000	250,000	250,000	250,000	250,000	1,250,000
9175	Santa Rita Storm Channel	175,000							175,000
9176	Master Storm Drain Plan	377,000	20,000	100,000					497,000

CAPITAL IMPROVEMENT PROJECTS

By Department

CIP.	PROJECT DESCRIPTION	Previous Yrs	02-03	03-04	04-05	05-06	06-07	07-08	Total Years
9436	Storm Water NPDES	1,691,700	225,000	200,000	200,000	200,000	350,000	200,000	3,066,700
9735	Priority 1 Storm Sewer Lines	1,593,000							1,593,000
9805	Storm Pump Gate Repairs TP #1	97,000		26,000					123,000
9844	Alisal Storm Pump Replacement	45,000							45,000
		3,978,700	**245,000**	**976,000**	**700,000**	**450,000**	**600,000**	**450,000**	**7,399,700**
5185	NPDES Street Sweeping								
9365	Street Sweepers Acquisition	195,000	78,600	78,600	118,600	118,600	80,000	40,000	709,400
		195,000	**78,600**	**78,600**	**118,600**	**118,600**	**80,000**	**40,000**	**709,400**
5190	Hitchcock Road Water Utility								
9381	Water System @ Hitchcock Road			200,000					200,000
				200,000					**200,000**
5300	Maintenance Services								
9137	Sherwood Park Improvements					750,000			750,000
						750,000			**750,000**
5500	Recreation - Parks								
9023	Chavez Community Park	1,488,100	73,600	150,000					1,711,700
9104	Rossi-Rico Community Park	278,000				55,000	1,485,000	2,940,000	4,758,000
9346	Natividad Creek Community Park	4,713,400	130,000	111,100	55,000	115,000	950,000		6,074,500
9347	Natividad Creek Pk Maint Bldg			275,000					275,000
9380	Park & Open Space Master Plan				115,000				115,000
9454	Lower Natividad Creek Park	110,000	785,000	30,000	495,000				1,420,000
9552	Harden Neigh Park #2		80,000	2,120,000					2,200,000
9627	Natividad Creek Multi-Complex						8,000,000		8,000,000
9640	City Wide Recreation Trails				330,000				330,000

CAPITAL IMPROVEMENT PROJECTS

By Department

CIP.	PROJECT DESCRIPTION	Previous Yrs	02-03	03-04	04-05	05-06	06-07	07-08	Total Years
9643	Senior Center	240,000					760,000		1,000,000
9670	El Dorado Park Improvements						410,000		410,000
9757	Nativ Ck Pk Skate/BMX Track	480,000	490,000						970,000
9771	Claremont Park			60,000					60,000
9873	Skating Activity Centers						350,000	350,000	700,000
9902	Carr Lake Development		40,000				23,700,000	66,800,000	90,540,000
9906	Downtown Rec Center Improv						1,150,000		1,150,000
		7,309,500	**1,598,600**	**2,746,100**	**995,000**	**170,000**	**36,805,000**	**70,090,000**	**119,714,200**
6000	Library								
9135	Public Library Fund	374,800	133,600						508,400
9462	Northeast Library						8,500,000		8,500,000
9636	Library Roof Replacement						80,000	80,000	160,000
		374,800	**133,600**				**8,580,000**	**80,000**	**9,168,400**
7101	Central City Project								
9054	Downtown Parking Lighting						56,000		56,000
9056	Soledad St Senior Housing	625,000	250,000		1,000,000				1,875,000
9057	Monterey St. Parking Structure	243,500	1,687,200	14,282,900					16,213,600
9062	Commuter Parking Structure	45,000			3,000,000	550,000	8,550,000		12,145,000
9069	Contamination Mitigation	753,100	22,000	22,000	22,000	22,000			841,100
9071	Facade Impvt. Rebate	495,200			70,000	70,000	70,000	70,000	775,200
9134	Railroad Historic Display	15,000				440,000			455,000
		2,176,800	**1,959,200**	**14,304,900**	**4,092,000**	**1,082,000**	**8,676,000**	**70,000**	**32,360,900**
7107	Sunset Avenue Project								
9055	SRA Clean Sweep	15,000							15,000
9080	Los Abselitos Housing	1,219,100	110,900	55,000					1,385,000
9085	Utility Underground Districts	35,000	111,000		50,000	50,000	50,000	225,000	521,000

CAPITAL IMPROVEMENT PROJECTS

By Department

CIP.	PROJECT DESCRIPTION	Previous Yrs	02-03	03-04	04-05	05-06	06-07	07-08	Total Years
9091	Streetscape Improvements	465,600	465,000	75,000	250,000	250,000	250,000	250,000	2,005,600
9092	Facade Improvement Plan	351,700	25,000	50,000	50,000	50,000	50,000	50,000	626,700
9093	Breadbox Gymnasium	703,500	51,200	51,200	51,200	51,200	51,200	51,200	1,010,700
		2,789,900	**763,100**	**231,200**	**401,200**	**401,200**	**401,200**	**576,200**	**5,564,000**
		80,344,796	**12,558,607**	**41,821,800**	**22,929,600**	**15,774,200**	**142,224,600**	**110,932,700**	**426,586,303**

CAPITAL IMPROVEMENT PROJECTS

By Funding Source

CIP.	PROJECT DESCRIPTION	Previous Yrs	02-03	03-04	04-05	05-06	06-07	07-08	Total Years
1000	General Fund	5,378,300	1,734,600	1,140,700	841,400	498,900	56,761,700	3,672,500	70,028,100
2100	Municipal Airport Fund	59,000	16,700	1,016,100	80,500	162,300	139,050	13,000	1,486,650
2200	Industrial Waste Fund	341,500	241,000	388,000	175,000		2,040,000		3,185,500
2320	Fairways Golf Course	14,700	13,200	1,000	13,000	13,000	13,000	13,000	80,900
2400	Emergency Medical Svces Fund	33,000	18,000	18,000	18,000	18,000	18,000	18,000	141,000
2700	Sewer Fund	9,603,900	245,000	3,125,000	1,180,000	1,050,000	1,050,000	1,050,000	17,303,900
2800	Public Safety Fund	1,672,500							1,672,500
2835	RAN Grant			301,500					301,500
2855	Police Capital Fund			30,000	100,000	100,000	70,000		300,000
2866	COPS More 2002								
2910	Community Develop of 1974	1,921,100	1,051,600	1,132,000	2,265,000	1,450,000	400,000	400,000	8,619,700
3000	Storm Sewer (NPDES) Fund	1,065,500				568,600	680,000	490,000	2,804,100
3210	Dev Fees Fund-Sewer & Storm Dr	3,336,000	894,000	100,000		1,350,000	3,250,000		8,930,000
3211	Dev Fees Fund-Parks & Playgrd	4,765,700	760,000	676,100	665,000	170,000	2,435,000	2,940,000	12,411,800
3213	Dev Fees Fund-Street Trees	102,000	15,000	10,000	10,000	10,000	10,000	10,000	167,000
3214	Dev Fees Fund-Annexations	420,000	43,800	30,000					493,800
3215	Dev Fees Fund-Arterial	248,300		1,745,000	4,776,800	330,000	10,670,000	4,600,000	22,370,100
3310	Spec Gas Tax Impvt Fund-2107	4,698,000	1,559,600	3,116,000	1,991,100	2,359,800	3,465,000	2,205,000	19,394,500
3710	Special Aviation Fund-State			91,000					91,000
3720	Special Aviation Fund-Federal		132,100	2,138,300	4,028,500	2,837,900	2,396,250		11,533,050
3820	Spec Const Asst Fund-State & Fed	9,881,000	2,092,400	6,606,900	4,082,100	2,300,000	24,950,000	28,050,000	77,962,400
3830	Spec Const Asst Fund-Others	7,667,000	1,687,200	16,621,000	1,095,000	1,405,000	300,000	250,000	29,025,200
3850	Spec Const Asst Fund-TDA		250,000						250,000
5100	Water Utility Fund			200,000					200,000
6130	Trust Deposits-Misc		103,800						103,800
7010	Assessment Districts-Projects	24,120,000	690,000	2,380,000		427,500	33,155,400	66,800,000	127,572,900
8000	Capital Projects Fund	102,496	86,507	552,000	165,000	180,000			1,086,003
9210	Central City-Project	1,263,300	22,000	22,000	92,000	192,000	70,000	70,000	1,731,300
9240	Central City Low Income Housing	625,000	250,000		1,000,000				1,875,000
9310	Sunset Ave-Project	1,341,800	541,200	326,200	351,200	351,200	351,200	351,200	3,614,000
9340	Sunset Ave Low Income Housing	1,219,100	110,900	55,000					1,385,000
	TOTAL	80,344,796	12,558,607	41,821,800	22,929,600	15,774,200	142,224,600	110,932,700	426,586,303

CAPITAL IMPROVEMENT PROJECTS

By Fund

CIP.	PROJECT DESCRIPTION	DEPT	Previous Yrs	02-03	03-04	04-05	05-06	06-07	07-08	Total Years
1000	General Fund									
9054	Downtown Parking Lighting	7101						56,000		56,000
9102	PCs & Networking	1500	2,045,200	200,000	100,000	100,000	100,000	100,000	100,000	2,745,200
9106	Downtown Parking Lot Imp	5050						100,000	100,000	200,000
9108	COPS Reporting System	4000		51,400						51,400
9109	Laurel Heights Park	5080						50,000		50,000
9127	Silt Removal Gabilan Creek	5000	26,300	223,700	70,000			300,000		620,000
9130	Weed Abatement	1500	85,000	25,000	25,000	25,000	30,000	35,000	40,000	265,000
9135	Public Library Fund	6000	374,800	133,600						508,400
9138	Corp Yd Storm Drain Imp	5180			244,000	152,500				396,500
9143	Capital Facilities Development	1500						200,000		200,000
9268	Video Production & Broadcast	4500						15,000	5,000	20,000
9284	Underground Storage Tank	5000	2,300	9,000	9,000	9,000	9,000	9,000	9,000	56,300
9293	Fire Air Masks	4500			82,800					82,800
9303	Boronda-Rossi A D 86-5	5050	13,000					25,000		38,000
9304	Police Parking Building	4000						130,000		130,000
9350	Breadbox Floor Covering	5030						20,000		20,000
9356	Asbestos Management	5030	7,500	6,500	10,000	10,000	15,000	15,000	15,000	79,000
9365	Street Sweepers Acquisition	5185	120,700							120,700
9377	Fire EMS & Safety Equipment	4500	20,000	10,000						30,000
9379	Sherwood Park Improvements	5080						350,000	270,000	620,000
9436	Storm Water NPDES	5180	247,400	225,000	200,000	200,000				872,400
9462	Northeast Library	6000						8,500,000		8,500,000
9466	Emergency Gen.-C.H. & Yard	5030	50,000					400,000		450,000
9540	Fire Vehicle Replacement	4500	798,500	289,900	289,900	289,900	289,900	527,000	250,000	2,735,100
9541	Fire Stations Repairs	4500	25,000	100,000				175,000	25,000	325,000
9612	City Hall Improvements	5030						2,000,000		2,000,000
9626	Relocate Bolivar Fire Station	4500						410,000	1625000	2,035,000
9627	Natividad Creek Multi-Complex	5500						8,000,000		8,000,000
9636	Library Roof Replacement	6000						80,000	80,000	160,000
9643	Senior Center	5500						760,000		760,000
9670	El Dorado Park Improvements	5500						410,000		410,000
9684	Copier Rental Program	1500	86,000	40,500	50,000	55,000	55,000	60,000	60,000	406,500

CAPITAL IMPROVEMENT PROJECTS

By Fund

CIP.	PROJECT DESCRIPTION	DEPT	Previous Yrs	02-03	03-04	04-05	05-06	06-07	07-08	Total Years
9701	General Plan Update	1500	1,160,000	420,000						1,580,000
9709	Water Re-Use Feasibility Study	5000						83,000	83,000	166,000
9712	Community Cnt & Sherwood Hall	5030	130,000					2,000,000		2,130,000
9737	Little League Field Repairs	5080	50,000					50,000	50,000	150,000
9755	Sherwood Park Hats Repainting	5080						20,000		20,000
9756	Central Park Facility Improv	5080						250,000	250,000	500,000
9759	Rec Center Fumigation	5030						25,000		25,000
9764	Firehouse Rec Center Acoustics	5030						15,000		15,000
9769	Rec Courts Resurface	5080						171,000	65,000	236,000
9771	Claremont Park	5500			60,000					60,000
9772	Ballfield Lights Replacement	5080						65,000	65,000	130,000
9778	Sherwood Park Picnic Tables	5080						25,000	25,000	50,000
9793	Park Drinking Fountain Repl.	5080						30,000	30,000	60,000
9812	PD Mobile Computer Terminals	4000	101,200					90,000	95,000	286,200
9840	Irrigation Contrl.Sys.Retrofit	5000						126,500	80,500	207,000
9873	Skating Activity Centers	5500						350,000	350,000	700,000
9875	Rec./Park Facility Repainting	5030						100,000		100,000
9901	Salinas River Drainage Improv	5000						1,250,000		1,250,000
9904	New Police Facility	4000	35,400					28,234,200		28,269,600
9906	Downtown Rec Center Improv	5500						1,150,000		1,150,000
			5,378,300	**1,734,600**	**1,140,700**	**841,400**	**498,900**	**56,761,700**	**3,672,500**	**70,028,100**
2100	Municipal Airport Fund									
9119	Paint Airport Terminal/Hangar	5120			220,000					220,000
9152	Airport Master Plan Update	5120		1,000	71,200					72,200
9155	Airport Improvements FAA 11	5120			153,400					153,400
9160	VORTAC Relocation	5120					48,600			48,600
9190	Fire Crash Truck	5120			110,000					110,000
9284	Underground Storage Tank	5000	4,000	2,000	2,000	2,000	2,000	2,000	2,000	16,000
9310	Airport Restaurant Rehab	5120			231,000	15,000				246,000
9312	Airport Master Plan-EIR	5120				15,000				15,000
9317	Airport Misc Improvements	5120			10,400					10,400
9319	E Airport T-Hangar Taxiways	5120					15,000	75,000		90,000

CAPITAL IMPROVEMENT PROJECTS

By Fund

CIP.	PROJECT DESCRIPTION	DEPT	Previous Yrs	02-03	03-04	04-05	05-06	06-07	07-08	Total Years
9321	Airport Gate/Fencing Upgrade 2	5120					1,200	9,750		10,950
9322	Runway 13-31 Overlay	5120				26,500	78,250			104,750
9323	Easement Acq Runway 8 and 13	5120					1,500			1,500
9330	Eastside Heliport Development	5120					2,450	22,000		24,450
9372	Airport Terminal Bldg Elevator	5120	55,000		110,000					165,000
9375	Airport Improvements FAA 09	5120		13,700	108,100					121,800
9402	Airport Security System	5120				22,000	11,000	11,000	11,000	55,000
9571	N T-Hangar Taxi Reconst	5120					1,500	12,200		13,700
9572	N T-Hangar Utility Reconst	5120					800	7,100		7,900
			59,000	**16,700**	**1,016,100**	**80,500**	**162,300**	**139,050**	**13,000**	**1,486,650**
2200	Industrial Waste Fund									
9107	Ind Waste Line to AP Bus Park	5160						1,140,000		1,140,000
9295	Wastewater Building	5030			21,000					21,000
9630	Industrial Waste Line Extend	5160						900,000		900,000
9695	FEMA Ind. Waste 1/95 & 3/95	5160	200,000	135,000	300,000	175,000				810,000
9791	Indust Waste Drainage Systems	5160	33,000							33,000
9794	Ind Waste Facility Repairs	5160	108,500	106,000	67,000					281,500
			341,500	**241,000**	**388,000**	**175,000**		**2,040,000**		**3,185,500**
2320	Fairways Golf Course									
9284	Underground Storage Tank	5000	2,000	1,000	1,000	1,000	1,000	1,000	1,000	8,000
9663	Groundwater Monitoring Fairway	5145	12,700	12,200		12,000	12,000	12,000	12,000	72,900
			14,700	**13,200**	**1,000**	**13,000**	**13,000**	**13,000**	**13,000**	**80,900**
2400	Emergency Medical Services Fund									
9377	Fire EMS & Safety Equipment	4500	33,000	18,000	18,000	18,000	18,000	18,000	18,000	141,000
			33,000	**18,000**	**18,000**	**18,000**	**18,000**	**18,000**	**18,000**	**141,000**
2700	Sewer Fund									
9124	Lift Stations Backup Generator	5170				225,000	225,000	225,000	225,000	900,000
9125	Kern St Sanitary Sewer Line	5170		190,000						190,000

CAPITAL IMPROVEMENT PROJECTS

By Fund

CIP.	PROJECT DESCRIPTION	DEPT	Previous Yrs	02-03	03-04	04-05	05-06	06-07	07-08	Total Years
9138	Corp Yd Storm Drain Imp	5180			32,000	20,000				52,000
9283	Sanitar Sewer System Mgnt	5170			100,000	470,000	360,000	360,000	360,000	1,650,000
9295	Wastewater Building	5030			63,000					63,000
9297	Vista Nueva Pump Station	5170			35,000					35,000
9436	Storm Water NPDES	5180	537,500							537,500
9725	Sanitary Sewer Equipment	5170	1,050,000							1,050,000
9742	Sewer Pipe Repairs	5170	182,000	55,000	65,000	65,000	65,000	65,000	65,000	562,000
9743	Repairs to Lift Stations	5170	82,400			400,000	400,000	400,000	400,000	1,682,400
9850	Rossi St Sewer Main 1	5170	2,200,000		950,000					3,150,000
9852	Sewer Main Replacements	5170	5,552,000		1,880,000					7,432,000
			9,603,900	**245,000**	**3,125,000**	**1,180,000**	**1,050,000**	**1,050,000**	**1,050,000**	**17,303,900**
2800	Public Safety Fund									
9812	PD Mobile Computer Terminals	4000	1,672,500							1,672,500
			1,672,500							**1,672,500**
2835	RAN Grant									
9326	RAN-Police Computer Equipment	4000			301,500					301,500
					301,500					**301,500**
2855	Police Capital Fund									
9327	Mobile Police Station & Equip	4000			30,000	100,000	100,000	70,000		300,000
					30,000	**100,000**	**100,000**	**70,000**		**300,000**
2866	COPS More 2002									
9108	COPS Reporting System	4000	465,600							465,600
			465,600							**465,600**
2910	Community Development Act of 1974									
9018	S Salinas ADA Ramps (Phase 1)	5000		400,000						400,000
9021	E Salinas Street Lights (Ph 7)	5000			265,000					265,000
9022	E Salinas Street Lights (Ph 8)	5000				220,000				220,000

CAPITAL IMPROVEMENT PROJECTS

By Fund

CIP.	PROJECT DESCRIPTION	DEPT	Previous Yrs	02-03	03-04	04-05	05-06	06-07	07-08	Total Years
9023	Chavez Community Park	5500	1,344,100	51,600						1,395,700
9027	N Salinas ADA Ramps (Ph 1)	5000			45,000	320,000				365,000
9028	Rotunda ADA Upgrades	5000			200,000					200,000
9032	Courts @ Los Padres Park	5000			70,000					70,000
9033	ADA Upgrades @ City Parks	5000			340,000					340,000
9034	Illuminated Crosswalks 04-05	5000				200,000				200,000
9035	T/S @ Sanborn & Kimmel	5000				275,000				275,000
9091	Streetscape Improvements	7107	187,000							187,000
9137	Sherwood Park Improvements	5300					750,000			750,000
9140	Williams Ranch Child Care Fac	1500					300,000			300,000
9296	Child Care Facility (EDD)	1500	250,000	600,000	200,000					1,050,000
9618	ADA Modifications to City Fac.	5000			12,000	1,250,000	400,000	400,000	400,000	2,462,000
9643	Senior Center	5500	140,000							140,000
			1,921,100	**1,051,600**	**1,132,000**	**2,265,000**	**1,450,000**	**400,000**	**400,000**	**8,619,700**
3000	Storm Sewer (NPDES) Fund									
9139	Storm Sewer Pipe Repair	5180					250,000	250,000	250,000	750,000
9176	Master Storm Drain Plan	5180	78,000							78,000
9365	Street Sweepers Acquisition	5185	74,300				118600	80000	40000	312,900
9436	Storm Water NPDES	5180	906,800				200,000	350,000	200,000	1,656,800
9844	Alisal Storm Pump Replacement	5180	6,400							6,400
			1,065,500				**568,600**	**680,000**	**490,000**	**2,804,100**
3210	Dev Fees Fund-Sewer & Storm Dr									
9176	Master Storm Drain Plan	5180	265,000	20,000	50,000					335,000
9370	Development Impact Fee Study	5000			50,000					50,000
9413	Harden Ranch Assess Dist 90-1	5050	478,000							478,000
9454	Lower Natividad Creek Park	5500		400,000						400,000
9735	Priority 1 Storm Sewer Lines	5180	1,593,000							1,593,000
9738	W Laurel Sewer Trunk Line	5170		224,000						224,000
9739	E Alisal Sewer Trunk Line	5170						2,650,000		2,650,000
9740	S Wood Sewer Trunk Line	5170						600,000		600,000
9741	Los Palos Sewer Trunk Line	5170					1,350,000			1,350,000

CAPITAL IMPROVEMENT PROJECTS

By Fund

CIP.	PROJECT DESCRIPTION	DEPT	Previous Yrs	02-03	03-04	04-05	05-06	06-07	07-08	Total Years
9850	Rossi St Sewer Main 1	5170	850,000							850,000
9852	Sewer Main Replacements	5170	150000	250000						400,000
			3,336,000	**894,000**	**100,000**		**1,350,000**	**3,250,000**		**8,930,000**
3211	Dev Fees Fund-Parks & Playgrd									
9023	Chavez Community Park	5500	100,000		150,000					250,000
9104	Rossi-Rico Community Park	5500					55,000			55,000
9104	Rossi-Rico Community Park	5500						1,485,000	2,940,000	4,425,000
9346	Natividad Creek Community Park	5500	3,953,400	130,000	111,100	55,000	115,000			4,364,500
9346	Natividad Creek Community Park	5500						950,000		950,000
9347	Natividad Creek Pk Maint Bldg	5500			275,000					275,000
9370	Development Impact Fee Study	5000			50,000					50,000
9380	Park & Open Space Master Plan	5500				115,000				115,000
9454	Lower Natividad Creek Park	5500	67,300	100,000	30,000	495,000				692,300
9757	Nativ Ck Pk Skate/BMX Track	5500	480,000	490,000						970,000
9874	El Dorado Park Field Lighting	5080	165,000		60,000					225,000
9902	Carr Lake Development	5500		40,000						40,000
			4,765,700	**760,000**	**676,100**	**665,000**	**170,000**	**2,435,000**	**2,940,000**	**12,411,800**
3213	Dev Fees Fund-Street Trees									
9091	Streetscape Improvements	7107	22,000							22,000
9105	Street Trees	5050	80,000	15,000	10,000	10,000	10,000	10,000	10,000	145,000
			102,000	**15,000**	**10,000**	**10,000**	**10,000**	**10,000**	**10,000**	**167,000**
3214	Dev Fees Fund-Annexations									
9761	New Municipal Pool	5030	420,000	43,800	30,000					493,800
			420,000	**43,800**	**30,000**					**493,800**
3215	Dev Fees Fund-Arterial									
9112	Natividad/Laurel Intersection	5050			200,000		330,000			530,000
9115	Sanborn Road Improvements	5050			400,000	3,050,000				3,450,000
9128	Williams Road Median Island	5050				261,800		1,725,000		1,986,800
9145	W Laurel Dr Widening	5050			985,000	1,040,000		3,270,000		5,295,000

CAPITAL IMPROVEMENT PROJECTS
By Fund

CIP.	PROJECT DESCRIPTION	DEPT	Previous Yrs	02-03	03-04	04-05	05-06	06-07	07-08	Total Years
9149	W Alvin Crossing	5050						700,000	3,400,000	4,100,000
9171	E Bernal Drive Improvements	5050						425,000		425,000
9662	Traffic Fee Ordinance Update	5000	165,800		160,000					325,800
9723	E Romie Lane Widening	5050	82,500					450,000	1,200,000	1,732,500
9724	S Main & Blanco Intersection	5050				425,000				425,000
9899	Harris Road & 101 Overpass	5050						4,100,000		4,100,000
			248,300		**1,745,000**	**4,776,800**	**330,000**	**10,670,000**	**4,600,000**	**22,370,100**
3310	Spec Gas Tax Impvt Fund-2107									
9085	Utility Underground Districts	7107	20,000	111,000		50,000	50,000	50,000	225,000	506,000
9105	Street Trees	5050						150,000	150,000	300,000
9115	Sanborn Road Improvements	5050	80,000							80,000
9121	Alisal/Bardin/Williams Lights	5000	87,200							87,200
9122	Rossi St Bike Lane	5050	50,000		175,000					225,000
9128	Williams Road Median Island	5050	40,000							40,000
9138	Corp Yd Storm Drain Imp	5180			124,000	77,500				201,500
9139	Storm Sewer Pipe Repair	5180			250,000	250,000				500,000
9172	San Miguel Av Median Island	5050					131,300			131,300
9173	Davis Rd Imp (Laurel to Rossi)	5050					336,000			336,000
9175	Santa Rita Storm Channel	5180	175,000							175,000
9176	Master Storm Drain Plan	5180	34,000		50,000					84,000
9177	Traffic Signal Interconnection	5053	15,000							15,000
9185	Natividad Road Median Imp	5050			20,000	80,000				100,000
9336	Abbott Street (Romie to John)	5050			340,000					340,000
9337	E Market Street Overlay	5050			110,000					110,000
9338	Kip-McKinnon Bikeway	5050			46,000					46,000
9365	Street Sweepers Acquisition	5185		78,600	78,600	118,600				275,800
9438	Annual City Sts Rehab Program	5050	2,650,000	675,000	1,120,000	575,000	575,000	1,000,000	1,000,000	7,595,000
9461	Congestion Mgmt Agency City %	5000	195,000	65,000		65,000	65,000	65,000	65,000	520,000
9607	Bicycle Lane Installations	5050	59,000	60,000	60,000	60,000	60,000	60,000	60,000	419,000
9631	Airport Blvd Improvements	5050	49,500					120,000		169,500
9654	Traffic Signal Installation	5053	610,300	275,000	300,000	325,000	350,000	375,000	375,000	2,610,300
9720	Sidewalk & Drainage Repairs	5050	285,000	295,000	305,000	310,000	320,000	325,000	330,000	2,170,000

CAPITAL IMPROVEMENT PROJECTS

By Fund

CIP.	PROJECT DESCRIPTION	DEPT	Previous Yrs	02-03	03-04	04-05	05-06	06-07	07-08	Total Years
9724	S Main & Blanco Intersection	5050	1,700							1,700
9748	Natividad Road Landscaping	5050	700					600,000		600,700
9775	Str. Median Landscape Repairs	5050			80,000	80,000	80,000			240,000
9805	Storm Pump Gate Repairs TP #1	5180	97,000		26,000					123,000
9844	Alisal Storm Pump Replacement	5180	38,600							38,600
9864	N. Davis Rd. Landscaping	5050					250,000			250,000
9867	Martella/Preston Sts. A.D.	5050					142,500			142,500
9870	Pennsylvania/Dartmouth Imp.	5050			31,400					31,400
9881	Maryal Drive Reconstruction	5050	210,000					720,000		930,000
			4,698,000	**1,559,600**	**3,116,000**	**1,991,100**	**2,359,800**	**3,465,000**	**2,205,000**	**19,394,500**
3710	Special Aviation Fund-State									
9152	Airport Master Plan Update	5120			50,000					50,000
9375	Airport Improvements FAA 09	5120			41,000					41,000
					91,000					**91,000**
3720	Special Aviation Fund-Federal									
9152	Airport Master Plan Update	5120		9,000	126,000					135,000
9155	Airport Improvements FAA 11	5120			1,004,600					1,004,600
9155	Airport Improvements FAA 11	5120			70,000					70,000
9160	VORTAC Relocation	5120					923,400			923,400
9312	Airport Master Plan-EIR	5120				285,000				285,000
9315	E Airport Infrastructure	5120				3,329,700				3,329,700
9315	E Airport Infrastructure	5120				175,300				175,300
9317	Airport Misc Improvements	5120			46,900					46,900
9318	Airport/Hartnell Report	5120			88,900					88,900
9319	E Airport T-Hangar Taxiways	5120					285,000	1,425,000		1,710,000
9321	Airport Gate/Fencing Upgrade 2	5120					22,400	185,250		207,650
9322	Runway 13-31 Overlay	5120				238,500	1,486,750			1,725,250
9323	Easement Acq Runway 8 and 13	5120					28,500			28,500
9330	Eastside Heliport Development	5120					46,550	419,000		465,550
9375	Airport Improvements FAA 09	5120		123,100	801,900					925,000
9571	N T-Hangar Taxi Reconst	5120					29,400	231,400		260,800

CAPITAL IMPROVEMENT PROJECTS
By Fund

CIP.	PROJECT DESCRIPTION	DEPT	Previous Yrs	02-03	03-04	04-05	05-06	06-07	07-08	Total Years
9572	N T-Hangar Utility Reconst	5120					15,900	135,600		151,500
				132,100	**2,138,300**	**4,028,500**	**2,837,900**	**2,396,250**		**11,533,050**
3820	Spec Const Asst Fund-State & Fed									
9023	Chavez Community Park	5500		22,000						22,000
9057	Monterey St. Parking Structure	7101			500,000					500,000
9057	Monterey St. Parking Structure	7101			2,000,000					2,000,000
9062	Commuter Parking Structure	7101	45,000							45,000
9062	Commuter Parking Structure	7101					550,000	8,550,000		9,100,000
9062	Commuter Parking Structure	7101				3,000,000				3,000,000
9104	Rossi-Rico Community Park	5500	278,000							278,000
9121	Alisal/Bardin/Williams Lights	5000	495,900							495,900
9122	Rossi St Bike Lane	5050	148,000							148,000
9164	ITC Rail Layover Facility	5000	110,000							110,000
9177	Traffic Signal Interconnection	5053	80,000							80,000
9188	Playground Equipment SB 12	5080	1,222,000							1,222,000
9282	N Main Street Bike Lanes	5050				295,000				295,000
9282	N Main Street Bike Lanes	5050			50,000	125,000				175,000
9293	Fire Air Masks	4500			193,200					193,200
9296	Child Care Facility (EDD)	1500		900,400	200,000					1,100,400
9336	Abbott Street (Romie to John)	5050			158,800					158,800
9336	Abbott Street (Romie to John)	5050			400,000					400,000
9336	Abbott Street (Romie to John)	5050			200,000					200,000
9337	E Market Street Overlay	5050			400,000					400,000
9338	Kip-McKinnon Bikeway	5050			84,800					84,800
9438	Annual City Sts Rehab Program	5050	1,210,000	250,000						1,460,000
9438	Annual City Sts Rehab Program	5050	2,024,000	506,000						2,530,000
9607	Bicycle Lane Installations	5050						50,000	50,000	100,000
9640	City Wide Recreation Trails	5500				330,000				330,000
9654	Traffic Signal Installation	5053			14,700					14,700
9695	FEMA Ind. Waste 1/95 & 3/95	5160	1,003,300							1,003,300
9695	FEMA Ind. Waste 1/95 & 3/95	5160	3,009,800							3,009,800

CAPITAL IMPROVEMENT PROJECTS

By Fund

CIP.	PROJECT DESCRIPTION	DEPT	Previous Yrs	02-03	03-04	04-05	05-06	06-07	07-08	Total Years
9701	General Plan Update	1500		264,000						264,000
9701	General Plan Update	1500		150,000						150,000
9761	New Municipal Pool	5030			970,000	320,500				1,290,500
9761	New Municipal Pool	5030			1,435,400	11,600				1,447,000
9878	Davis Rd Widen (Mkt to Blanco)	5050					1,750,000	8,400,000		10,150,000
9881	Maryal Drive Reconstruction	5050	255,000							255,000
9899	Harris Road & 101 Overpass	5050						7,950,000	28,000,000	35,950,000
			9,881,000	**2,092,400**	**6,606,900**	**4,082,100**	**2,300,000**	**24,950,000**	**28,050,000**	**77,962,400**
3830	Spec Const Asst Fund-Others									
9023	Chavez Community Park	5500	44,000							44,000
9057	Monterey St. Parking Structure	7101	243,500	1,687,200	11,782,900					13,713,600
9106	Downtown Parking Lot Imp	5050	100,000							100,000
9109	Laurel Heights Park	5080	36,000							36,000
9134	Railroad Historic Display	7101					340,000			340,000
9173	Davis Rd Imp (Laurel to Rossi)	5050				70,000	400,000			470,000
9173	Davis Rd Imp (Laurel to Rossi)	5050					500,000			500,000
9280	T S Buckhorn and Sanborn	5053						250,000		250,000
9281	T S Boronda and Falcon	5053							250,000	250,000
9296	Child Care Facility (EDD)	1500			70,000					70,000
9303	Boronda-Rossi A D 86-5	5050	50,000					50,000		100,000
9346	Natividad Creek Community Park	5500	460,000							460,000
9401	Planning Future Growth Areas	5000			462,000	875,000	165,000			1,502,000
9438	Annual City Sts Rehab Program	5050	3,060,000							3,060,000
9643	Senior Center	5500	100,000							100,000
9654	Traffic Signal Installation	5053	37,500							37,500
9667	Computer Aided Design System	5000								
9720	Sidewalk & Drainage Repairs	5050	1,200,000							1,200,000
9724	S Main & Blanco Intersection	5050			10,000					10,000
9756	Central Park Facility Improv	5080	74,000							74,000
9761	New Municipal Pool	5030			3,721,100					3,721,100
9761	New Municipal Pool	5030	2,200,000		575,000	150,000				2,925,000
9910	Williams/Laurel Intersection	5050	62,000							62,000
			7,667,000	**1,687,200**	**16,621,000**	**1,095,000**	**1,405,000**	**300,000**	**250,000**	**29,025,200**

CAPITAL IMPROVEMENT PROJECTS

By Fund

CIP.	PROJECT DESCRIPTION	DEPT	Previous Yrs	02-03	03-04	04-05	05-06	06-07	07-08	Total Years
3850	Spec Const Asst Fund-TDA									
9122	Rossi St Bike Lane	5050		250,000						250,000
				250,000						**250,000**
5100	Water Utility Fund									
9381	Water System @ Hitchcock Road	5190			54,000					54,000
9381	Water System @ Hitchcock Road	5190			100,000					100,000
9381	Water System @ Hitchcock Road	5190			34,000					34,000
9381	Water System @ Hitchcock Road	5190			12,000					12,000
					200,000					**200,000**
6130	Trust Deposits-Misc									
9108	COPS Reporting System	4000		103,800						103,800
				103,800						**103,800**
7010	Assessment Districts-Projects									
9297	Vista Nueva Pump Station	5170			60,000					60,000
9303	Boronda-Rossi A D 86-5	5050						9,455,400		9,455,400
9346	Natividad Creek Community Park	5500	300,000							300,000
9413	Harden Ranch Assess Dist 90-1	5050	23,319,800							23,319,800
9454	Lower Natividad Creek Park	5500	42,700	285,000						327,700
9552	Harden Neigh Park #2	5500		80,000	2,120,000					2,200,000
9645	Traffic Signals Harden Areas	5053	457,500	325,000						782,500
9867	Martella/Preston Sts. A.D.	5050					427,500			427,500
9870	Pennsylvania/Dartmouth Imp.	5050			200,000					200,000
9902	Carr Lake Development	5500						23,700,000	66,800,000	90,500,000
			24,120,000	**690,000**	**2,380,000**		**427,500**	**33,155,400**	**66,800,000**	**127,572,900**
8000	Capital Projects Fund									
9143	Capital Facilities Development	1500	102,496	86,507	2,000	165,000	180,000			536,003
9904	New Police Facility	4000			550,000					550,000
			102,496	**86,507**	**552,000**	**165,000**	**180,000**			**1,086,003**

CAPITAL IMPROVEMENT PROJECTS

By Fund

CIP.	PROJECT DESCRIPTION	DEPT	Previous Yrs	02-03	03-04	04-05	05-06	06-07	07-08	Total Years
9210	Central City-Project									
9069	Contamination Mitigation	7101	753,100	22,000	22,000	22,000	22,000			841,100
9071	Facade Impvt. Rebate	7101	495,200			70,000	70,000	70,000	70,000	775,200
9134	Railroad Historic Display	7101	15,000				100,000			115,000
			1,263,300	**22,000**	**22,000**	**92,000**	**192,000**	**70,000**	**70,000**	**1,731,300**
9240	Central City Low Income Housing									
9056	Soledad St Senior Housing	7101	625,000	250,000		1,000,000				1,875,000
			625,000	**250,000**		**1,000,000**				**1,875,000**
9310	Sunset Ave-Project									
9055	SRA Clean Sweep	7107	15,000							15,000
9085	Utility Underground Districts	7107	15,000							15,000
9091	Streetscape Improvements	7107	256,600	465,000	75,000	250,000	250,000	250,000	250,000	1,796,600
9092	Facade Improvement Plan	7107	351,700	25,000	50,000	50,000	50,000	50,000	50,000	626,700
9093	Breadbox Gymnasium	7107	703,500	51,200	51,200	51,200	51,200	51,200	51,200	1,010,700
9327	Mobile Police Station & Equip	4000			150,000					150,000
			1,341,800	**541,200**	**326,200**	**351,200**	**351,200**	**351,200**	**351,200**	**3,614,000**
9340	Sunset Ave Low Income Housing									
9080	Los Abselitos Housing	7107	869,100	110,900	55,000					1,035,000
9080	Los Abselitos Housing	7107	350,000							350,000
			1,219,100	**110,900**	**55,000**					**1,385,000**
			80,344,796	**12,558,607**	**41,821,800**	**22,929,600**	**15,774,200**	**142,224,600**	**110,932,700**	**426,586,303**

(This page intentionally left blank)

CAPITAL IMPROVEMENT PROJECT

Project: S Salinas ADA Ramps (Phase 1)

Department: Development & Engineering

Project Number: 9018

Project Description and Location:
Construct access ramps and relocate catch basins along Romie, Los Palos, Alameda and San Miguel.

Completion Schedule: Start Date 01 JUL 2002 — Completion Date 30 DEC 2003

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:
Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services 1. Regular Pay		10,000						10,000
Construction/Acquisition 1. Impvt Other Than Buildings		360,000						360,000
Other Project Costs 1. Contingencies		30,000						30,000
TOTAL COST		400,000						400,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Block Grant Fund		400,000						400,000
TOTAL FUNDING		400,000						400,000

CAPITAL IMPROVEMENT PROJECT

Project: E Salinas Street Lights (Ph 7)

Department: Development & Engineering

Project Number: 9021

Project Description and Location:
Design and install residential streetlights to meet current standards and to improve neighborhood safety along Pacific, Orchard, Caribbean Avenues; Cari and Camille Courts; Tahiti and Hawaii Places and Sieber and Atlantic Streets

Completion Schedule:

Start Date	Completion Date
01 JUL 2003	31 DEC 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:
Once installed, CDBG funds cannot be used for streetlight maintenance.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services			32,500					32,500
Internal Services								
1. Regular Pay			32,500					32,500
Construction/Acquisition								
1. Impvt Other Than Buildings			200,000					200,000
Other Project Costs								
TOTAL COST			265,000					265,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Block Grant Fund			265,000					265,000
TOTAL FUNDING			265,000					265,000

CAPITAL IMPROVEMENT PROJECT

Project: E Salinas Street Lights (Ph 8)

Department: Development & Engineering

Project Number: 9022

Project Description and Location:
Design and install residential streetlights to meet current standards and to improve neighborhood safety along Elm Drive, Gee & Holly Streets, and Sanborn Road.

Completion Schedule: Start Date 01 JUL 2004 — Completion Date 30 JUN 2005

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services				12,000				12,000
Internal Services								
1. Regular Pay				32,000				32,000
Construction/Acquisition								
1. Impvt Other Than Buildings				160,000				160,000
Other Project Costs								
1. Contingencies				16,000				16,000
TOTAL COST				220,000				220,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Community Development Act of 1974 Miscel				220,000				220,000
TOTAL FUNDING				220,000				220,000

CAPITAL IMPROVEMENT PROJECT

Project: Chavez Community Park

Department: Recreation - Parks

Project Number: 9023

Project Description and Location:

A picnic area, parking area, and play area have been completed at the east end of the park. Landscape improvements are in the planning stage and will be completed in FY 00-01 from carryover funds estimated at $240,000. Funding in FY 01-02 will be used to install a restroom at the east end of the park. A state grant combine with CDBG funds will be used to complete restoration planting, construction of gazebo at the west end of the park will also be completed in FY 03-04.

Completion Schedule:

Start Date	Completion Date
04 FEB 2000	30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☒ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:

Additional maintenance will be required when the additional improvements are added. Block Grant funding cannot be used for maintenance.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services	34,000							34,000
Internal Services								
1. Regular Pay	92,700	1,600						94,300
Construction/Acquisition								
1. Impvt Other Than Buildings	1,336,400	50,000						1,386,400
2. Impvt Other Than Buildings		22,000	150,000					172,000
Other Project Costs								
1. Supplies And Materials	25,000							25,000
TOTAL COST	1,488,100	73,600	150,000					1,711,700

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Block Grant Fund	1,344,100	51,600						1,395,700
2. Dev Fees Fund-Parks	100,000		150,000					250,000
3. 1997 COPS Proceeds	44,000							44,000
4. State Habitat Grant		22,000						22,000
TOTAL FUNDING	1,488,100	73,600	150,000					1,711,700

CAPITAL IMPROVEMENT PROJECT

Project: N Salinas ADA Ramps (Ph 1)

Department: Development & Engineering

Project Number: 9027

Project Description and Location:
Design and install handicap access ramps at intersections along West and East Alvin Drive, Linwood Drive, Sherwood Drive, Parkside Street, Baldwin Street, Modoc and Rainier Avenues, and a portion of Natividad Road.

Completion Schedule: Start Date 01 JUL 2003 — Completion Date 01 JAN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Outside Services			45,000					45,000
Internal Services								
Construction/Acquisition								
1. Impvt Other Than Buildings				320,000				320,000
Other Project Costs								
TOTAL COST			45,000	320,000				365,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Block Grant Fund			45,000	320,000				365,000
TOTAL FUNDING			45,000	320,000				365,000

CAPITAL IMPROVEMENT PROJECT

Project: Rotunda ADA Upgrades

Department: Development & Engineering

Project Number: 9028

Project Description and Location:
Modify facility, including restrooms, Rotunda platform, doors, signs and all appurtenant work for ADA accessibility. (Design work previously completed)

Completion Schedule:

Start Date	Completion Date
01 JUL 2003	03 MAR 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Impvt Other Than Buildings			20,000					20,000
Internal Services								
Construction/Acquisition								
1. Impvt Other Than Buildings			180,000					180,000
Other Project Costs								
TOTAL COST			200,000					200,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Block Grant Fund			200,000					200,000
TOTAL FUNDING			200,000					200,000

CAPITAL IMPROVEMENT PROJECT

Project: Courts @ Los Padres Park

Department: Development & Engineering

Project Number: 9032

Project Description and Location:
Construct a new Bastketball/Volleyball court at Los Padres Park.

Completion Schedule:

Start Date	Completion Date
01 AUG 2003	01 SEP 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services			12,000					12,000
Internal Services								
1. Regular Pay			8,000					8,000
Construction/Acquisition								
1. Impvt Other Than Buildings			50,000					50,000
Other Project Costs								
TOTAL COST			70,000					70,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Block Grant Fund			70,000					70,000
TOTAL FUNDING			70,000					70,000

CAPITAL IMPROVEMENT PROJECT

Project: ADA Upgrades @ City Parks

Department: Development & Engineering

Project Number: 9033

Project Description and Location:
Design and construct improvements to existing restroom facilities at Closter Park and Central Park to conform to ADA accessibility standards

Completion Schedule: Start Date 01 JUL 2003 — Completion Date 31 DEC 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Other Professional Services			10,000					10,000
Internal Services								
1. Regular Pay			5,000					5,000
Construction/Acquisition								
1. Impvt Other Than Buildings			325,000					325,000
Other Project Costs								
TOTAL COST			340,000					340,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Block Grant Fund			340,000					340,000
TOTAL FUNDING			340,000					340,000

CAPITAL IMPROVEMENT PROJECT

Project: Illuminated Crosswalks 04-05

Department: Development & Engineering

Project Number: 9034

Project Description and Location:
This project provides for the design and installation of illuminated pedestrian crossings at the intersections of Natividad/Sorrentini and John/Los Palos.

Completion Schedule: Start Date 01 JUL 2004 — Completion Date 30 APR 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services				2,000				2,000
Internal Services								
1. Regular Pay				32,000				32,000
Construction/Acquisition								
1. Impvt Other Than Buildings				152,000				152,000
Other Project Costs								
1. Contingencies				14,000				14,000
TOTAL COST				200,000				200,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Community Development Act of 1974 Block				200,000				200,000
TOTAL FUNDING				200,000				200,000

CAPITAL IMPROVEMENT PROJECT

Project: T/S @ Sanborn & Kimmel

Department: Development & Engineering

Project Number: 9035

Project Description and Location:
This project provides for the installation of a Traffic Signal system at the intersection of Sanborn Road & Kimmel Street.

Completion Schedule: Start Date 01 JUL 2004 — Completion Date 30 JUN 2005

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:
Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services				1,000				1,000
Internal Services								
1. Regular Pay				42,000				42,000
Construction/Acquisition								
1. Impvt Other Than Buildings				210,000				210,000
2. Fixed Equipment				2,000				2,000
Other Project Costs								
1. Contingencies				20,000				20,000
TOTAL COST				275,000				275,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Community Development Act of 1974 Block				275,000				275,000
TOTAL FUNDING				275,000				275,000

CAPITAL IMPROVEMENT PROJECT

Project: Downtown Parking Lighting

Department: Central City Project

Project Number: 9054

Project Description and Location:
Provide for retrofitting the existing lights in the Parking Structure and Lots #1 & #3 with pulse start metal halide lamps similar to the Main St. & Lot 13 retrofit completed last winter. Exisiting lighting significantly inadequate.

Completion Schedule: Start Date 01 JUL 2006 — Completion Date 30 JUN 2007

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:
Date Costs <Savings> Will Occur:

Fiscal Impact:
The lighting consultant estimate for all 3 parking facilities is $45,000.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services						4,500		4,500
Internal Services								
Construction/Acquisition								
1. Impvt Other Than Buildings						45,000		45,000
Other Project Costs								
1. Contingencies						6,500		6,500
TOTAL COST						56,000		56,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund						56,000		56,000
TOTAL FUNDING						56,000		56,000

CAPITAL IMPROVEMENT PROJECT

Project: SRA Clean Sweep

Department: Sunset Avenue Project

Project Number: 9055

Project Description and Location:
Develop and implement an economic development program for high-risk youth. Program will assist in the beautification of the project areas and create a economic program that will allow youth to learn all the basics of business operations.

Completion Schedule:

Start Date	Completion Date
01 JUL 2000	30 JUN 2001

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:
Staff time costs will be incurred by Agency.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
Construction/Acquisition								
Other Project Costs 1. Capital Outlays	15,000							15,000
TOTAL COST	15,000							15,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Sunset Ave	15,000							15,000
TOTAL FUNDING	15,000							15,000

CAPITAL IMPROVEMENT PROJECT

Project: Soledad St Senior Housing

Department: Central City Project

Project Number: 9056

Project Description and Location:

Redevelopment of Soledad Street is possible only with a feasible development site, estimated to require acquisition and consolidation of 10-14 parcels at the north end of the street. The depressed real estate market on Soledad Street offers opportunities to acquire properties at reasonable cost - $6-8/sq. ft. Land assembly will provide location for low income senior housing development.

Completion Schedule:

Start Date	Completion Date
01 JAN 2000	01 JUL 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Real Estate/Title/Escrow Servs	15,000	6,000						21,000
Internal Services								
Construction/Acquisition								
1. Land	500,000	200,000						700,000
2. Clearance & Demolition	50,000	20,000						70,000
3. Buildings				1,000,000				1,000,000
Other Project Costs								
1. Contingencies	60,000	24,000						84,000
TOTAL COST	625,000	250,000		1,000,000				1,875,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Central City Housing Fund	625,000	250,000		1,000,000				1,875,000
TOTAL FUNDING	625,000	250,000		1,000,000				1,875,000

CAPITAL IMPROVEMENT PROJECT

Project: Monterey St. Parking Structure

Department: Central City Project

Project Number: 9057

Project Description and Location:
Project provides for the design and construction of a 450 stall parking garage adjacent to the Steinbeck Center and proposed Cineplex Theater. Project includes utility relocation and passive vapor extraction on Agency owned property.

Completion Schedule:

Start Date	Completion Date
01 JUL 1992	31 OCT 2005

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
Parking project cost, estimated at $16,213,600, will be funded by a combination of Economic Development Administration Grant ($2,000,000) and a COP bond issue ($16,630,000). Debt service on the bonds,estimated at $1,091,950 would be offset by parking revenues.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Architectural Services	130,000	637,100	262,900					1,030,000
Internal Services								
1. Regular Pay	15,700	80,400	103,900					200,000
Construction/Acquisition								
1. Impvt Other Than Buildings	24,300	760,500	138,700					923,500
2. Parking Structure		64,500	10,643,200					10,707,700
3. Impvt Other Than Buildings	73,500	144,700	1,012,800					1,231,000
Other Project Costs								
1. Contingencies			980,800					980,800
2. Cost of Bond Issuance			1,140,600					1,140,600
TOTAL COST	243,500	1,687,200	14,282,900					16,213,600

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Economic Development Admin Grant			2,000,000					2,000,000
2. COP Bond Issue	243,500	1,687,200	11,782,900					13,713,600
3. State Tank Fund			500,000					500,000
TOTAL FUNDING	243,500	1,687,200	14,282,900					16,213,600

CAPITAL IMPROVEMENT PROJECT

Project: Commuter Parking Structure

Department: Central City Project

Project Number: 9062

Project Description and Location:
Project provides for a parking garage with 400 spaces to serve the Intermodal Transit Center. Land acquisition funds (State Prop 117) are for street realignment and parking structure.

Completion Schedule:

Start Date	Completion Date
01 JUL 2001	30 JUN 2007

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:
The Caltrans Grant is requested from the Governor's adopted FY 00-01 budget of $20 million for extention of Caltran services to Salinas.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Architectural Services	45,000				400,000			445,000
Internal Services								
1. Regular Pay					100,000			100,000
Construction/Acquisition								
1. Parking Structure						8,000,000		8,000,000
2. Land				3,000,000				3,000,000
Other Project Costs								
1. Contingencies						500,000		500,000
2. Administrative Overhead					50,000	50,000		100,000
TOTAL COST	45,000			3,000,000	550,000	8,550,000		12,145,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Caltrans Grant	45,000							45,000
2. State Prop 117 Funds				3,000,000				3,000,000
3. State or Federal Grants					550,000	8,550,000		9,100,000
TOTAL FUNDING	45,000			3,000,000	550,000	8,550,000		12,145,000

CAPITAL IMPROVEMENT PROJECT

Project: Contamination Mitigation

Department: Central City Project

Project Number: 9069

Project Description and Location:
This project provides for continued quarterly groundwater monitoring, sampling and reporting as required by RWCQB, and Parcel G vapor extraction. The project also includes funding for legal costs to recover from potentially responsible parties.

Completion Schedule:

Start Date	Completion Date
01 JUL 1990	30 JUN 2006

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:
Much of prior year's expenditures have been reimbursed by lawsuit resolution and/or State contamination mitigation funds.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Legal Services	111,500	5,000	5,000	5,000	5,000			131,500
2. Other Outside Services	486,700	15,000	15,000	15,000	15,000			546,700
Internal Services								
1. Regular Pay	7,000							7,000
Construction/Acquisition								
1. Impvt Other Than Buildings	88,500							88,500
Other Project Costs								
1. Administrative Overhead	48,300	2,000	2,000	2,000	2,000			56,300
2. Contingencies	11,100							11,100
TOTAL COST	753,100	22,000	22,000	22,000	22,000			841,100

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Central City-Project	753,100	22,000	22,000	22,000	22,000			841,100
TOTAL FUNDING	753,100	22,000	22,000	22,000	22,000			841,100

CAPITAL IMPROVEMENT PROJECT

Project: Facade Impvt. Rebate

Department: Central City Project

Project Number: 9071

Project Description and Location:
Project provides for rebate to business and property owners for facade improvements in the project area.

Completion Schedule:

Start Date	Completion Date
01 JUL 1991	30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:
Staff time costs will be incurred by the Agency.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
Construction/Acquisition								
1. Remodeling & Alteration	455,300			64,000	64,000	64,000	64,000	711,300
Other Project Costs								
1. Administrative Overhead	39,900			6,000	6,000	6,000	6,000	63,900
TOTAL COST	495,200			70,000	70,000	70,000	70,000	775,200

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Central City-Project	495,200			70,000	70,000	70,000	70,000	775,200
TOTAL FUNDING	495,200			70,000	70,000	70,000	70,000	775,200

CAPITAL IMPROVEMENT PROJECT

Project: Los Abselitos Housing

Department: Sunset Avenue Project

Project Number: 9080

Project Description and Location:
The Agency has secured a developer - CHISPA - for a 25-unit, very low income seniors project on Agency owned property at 528 E. Market Street.

Completion Schedule: Start Date 31 DEC 1995 — Completion Date 30 JUN 2005

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:
Project to be funded from payments due the Agency resulting from the Las Casas de Madera bond refunding. The Agency will receive ten annual payments which will total $1,035,000.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Appraisal Services	5,500							5,500
2. Legal Services	10,000							10,000
3. Acquisition/Predevelopment	45,000							45,000
Internal Services								
Construction/Acquisition								
1. Acquisition/Predevelopment	261,800							261,800
Other Project Costs								
1. Housing Loans	300,000							300,000
2. Housing Grants	572,000							572,000
3. Contingencies	24,800	110,900	55,000					190,700
TOTAL COST	1,219,100	110,900	55,000					1,385,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Sunset Ave La Casas de Madera Bond	869,100	110,900	55,000					1,035,000
2. Sunset Ave Low Income Housing Fund	350,000							350,000
TOTAL FUNDING	1,219,100	110,900	55,000					1,385,000

CAPITAL IMPROVEMENT PROJECT

Project: Utility Underground Districts

Department: Sunset Avenue Project

Project Number: 9085

Project Description and Location:
Project provides for utility undergrounding. E. Alisal Street (Kern to Front) was completed in FY 02-03. E. Market Street (Sherwood to N. Sanborn) is planned for FY 08-09. These improvements include the construction and installation of City standard street lights and will be in conjunction with the utility undergrounding construction.

Completion Schedule:

Start Date	Completion Date
01 JUL 2001	30 JUN 2009

Estimated Annual Operating Budget Costs/Savings

[X] Personnel [ ] Equipment/Supplies [ ] Maintenance [ ] Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
Staff time costs will be incurred by the Agency. P.U.C. Rule 20A will be utilized for the PG & E portion of this project; this will come from the City's annual allocation of these funds. City's matching funds will be budgeted. PUC funds ($5,372,500) will be available in FY 2008-09. In addition, the Agency is proposing $1.0 million to fund the streetscape improvements with the project limits. (CIP #9091)

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services							5,000	5,000
Internal Services								
1. Regular Pay	30,000			40,000	15,000	15,000		100,000
2. Computer Aided Design				10,000	25,000	25,000		60,000
Construction/Acquisition								
1. Impvt Other Than Buildings		111,000					200,000	311,000
Other Project Costs								
1. Administrative Overhead	5,000							5,000
2. Contingencies					10,000	10,000	20,000	40,000
TOTAL COST	35,000	111,000		50,000	50,000	50,000	225,000	521,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Sunset Ave Project	15,000							15,000
2. Gas Tax Fund	20,000	111,000		50,000	50,000	50,000	225,000	506,000
TOTAL FUNDING	35,000	111,000		50,000	50,000	50,000	225,000	521,000

CAPITAL IMPROVEMENT PROJECT

Project: Streetscape Improvements

Department: Sunset Avenue Project

Project Number: 9091

Project Description and Location:
Design and implement Phase IV Streetscape Plan, concurrently with the East Alisal Undergrounding Utility Project (Front Street to Kern Street) and subsequent Phases of the East Market St. Underground District (Sherwood to N. Sanborn).

Completion Schedule:

Start Date	Completion Date
01 JAN 2001	30 JUN 2009

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☒ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:
Staff time and administration costs will be incurred by the Agency.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Other Outside Services	50,000							50,000
2. Engineering Services			75,000					75,000
Internal Services								
1. Regular Pay	70,900			10,000	10,000	10,000	10,000	110,900
Construction/Acquisition								
1. Impvt Other Than Buildings	122,950	347,000						469,950
2. Capital Outlays	143,000	68,000		200,000	200,000	200,000	200,000	1,011,000
Other Project Costs								
1. Contingencies	33,450			15,000	15,000	15,000	15,000	93,450
2. Administrative Overhead	45,300	50,000		25,000	25,000	25,000	25,000	195,300
TOTAL COST	465,600	465,000	75,000	250,000	250,000	250,000	250,000	2,005,600

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Sunset Ave Project	256,600	465,000	75,000	250,000	250,000	250,000	250,000	1,796,600
2. Block Grant Fund	187,000							187,000
3. Street Tree Fees	22,000							22,000
TOTAL FUNDING	465,600	465,000	75,000	250,000	250,000	250,000	250,000	2,005,600

CAPITAL IMPROVEMENT PROJECT

Project: Facade Improvement Plan

Department: Sunset Avenue Project

Project Number: 9092

Project Description and Location:
Project provides for rebates ("grants") to property and business owners for facade improvements in the project area.

Completion Schedule:

Start Date	Completion Date
01 JUL 1990	30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:
Date Costs <Savings> Will Occur:

Fiscal Impact:
Staff time costs will be incurred by Agency. Carryover funds of approximately $50,000 were available for FY 00-01.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Architectural Services	20,000	5,000	5,000	5,000	5,000	5,000	5,000	50,000
Internal Services								
Construction/Acquisition								
Other Project Costs								
1. Financial Assistance	299,700	18,000	40,000	40,000	40,000	40,000	40,000	517,700
2. Administrative Overhead	32,000	2,000	5,000	5,000	5,000	5,000	5,000	59,000
TOTAL COST	351,700	25,000	50,000	50,000	50,000	50,000	50,000	626,700

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Sunset Ave Project	351,700	25,000	50,000	50,000	50,000	50,000	50,000	626,700
TOTAL FUNDING	351,700	25,000	50,000	50,000	50,000	50,000	50,000	626,700

CAPITAL IMPROVEMENT PROJECT

Project: Breadbox Gymnasium

Department: Sunset Avenue Project

Project Number: 9093

Project Description and Location:
The Breadbox Gymnasium building was acquired by purchase agreement for $487,200 ($52,000 down and annual payments of $51,120 thru 2011). The building was remodeled and is in operation. Block Grant operating budget provides funding for operations.

Completion Schedule:

Start Date	Completion Date
01 JUL 1991	09 AUG 2011

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
1. Regular Pay	9,800							9,800
Construction/Acquisition								
1. Buildings	584,900	51,200	51,200	51,200	51,200	51,200	51,200	892,100
2. Remodeling & Alteration	108,800							108,800
Other Project Costs								
TOTAL COST	703,500	51,200	51,200	51,200	51,200	51,200	51,200	1,010,700

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Sunset Ave Project	703,500	51,200	51,200	51,200	51,200	51,200	51,200	1,010,700
TOTAL FUNDING	703,500	51,200	51,200	51,200	51,200	51,200	51,200	1,010,700

CAPITAL IMPROVEMENT PROJECT

Project: PCs & Networking

Department: Administration

Project Number: 9102

Project Description and Location:
This project provides for the PC Service Project including computer equipment and software. Project also provides for updating e-mail, phone mail and fax link.

Completion Schedule: Start Date 01 JUL 1997 — Completion Date 30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
PC replacement is phased at $100,000 per year.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Equipment Maintenance	516,500							516,500
2. Other Professional Services	41,400							41,400
Internal Services								
Construction/Acquisition								
1. Computer Equipment	678,000	200,000						878,000
2. Computer Equipment	709,300		100,000	100,000	100,000	100,000	100,000	1,209,300
Other Project Costs								
1. Impvt Other Than Buildings	100,000							100,000
TOTAL COST	2,045,200	200,000	100,000	100,000	100,000	100,000	100,000	2,745,200

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund	2,045,200	200,000	100,000	100,000	100,000	100,000	100,000	2,745,200
TOTAL FUNDING	2,045,200	200,000	100,000	100,000	100,000	100,000	100,000	2,745,200

CAPITAL IMPROVEMENT PROJECT

Project: Rossi-Rico Community Park

Department: Recreation - Parks

Project Number: 9104

Project Description and Location:
This is a 28-acre park with design and first phase construction (9 acres) anticipated to be coordinated with the development of the West Lake area. The park is located on North Davis Road. The city currently owns approximately 9 acres.

Completion Schedule:

Start Date	Completion Date
01 JUL 2005	30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

[X] Personnel [ ] Equipment/Supplies [X] Maintenance [ ] Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:
Upon completion of 9 acre 1st phase 1.8 additional personnel and materials will be required to maintain park. Additional personnel and supplies will be required as future phases are completed.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services						200,000		200,000
Internal Services								
1. Regular Pay					50,000	60,000	245,000	355,000
Construction/Acquisition								
1. Land	250,600							250,600
2. Impvt Other Than Buildings						1,175,000	2,310,000	3,485,000
Other Project Costs								
1. Contingencies	27,400						335,000	362,400
2. Administrative Overhead					5,000	50,000	50,000	105,000
TOTAL COST	278,000				55,000	1,485,000	2,940,000	4,758,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Spec Const Asst Fund-State	278,000							278,000
2. Development Park Fees					55,000			55,000
3. Dev Fees Fund-Parks Unfinanced						1,485,000	2,940,000	4,425,000
TOTAL FUNDING	278,000				55,000	1,485,000	2,940,000	4,758,000

CAPITAL IMPROVEMENT PROJECT

Project: Street Trees

Department: Street Maintenance

Project Number: 9105

Project Description and Location:
This project provides for the planting of new street trees. The project also provides for a complete professional inventory assessment of all City street trees and sidewalks over a two-year period. The inventory will be maintained in a computer data base program and will assist in prioritizing repairs and reducing liability associated with injuries and personal property damage.

Completion Schedule:

Start Date	Completion Date
21 JUL 1997	30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

[X] Personnel [X] Equipment/Supplies [X] Maintenance [ ] Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
Utilization of accumulated street tree funds and private partnerships.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Outside Services						40,000	40,000	80,000
2. Other Professional Services						100,000	100,000	200,000
Internal Services								
1. Regular Pay						5,000	5,000	10,000
Construction/Acquisition								
1. Impvt Other Than Buildings	80,000	15,000	10,000	10,000	10,000	10,000	10,000	145,000
Other Project Costs								
1. Contingencies						5,000	5,000	10,000
TOTAL COST	80,000	15,000	10,000	10,000	10,000	160,000	160,000	445,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Dev Fees Fund-Street Trees	80,000	15,000	10,000	10,000	10,000	10,000	10,000	145,000
2. Gas Tax Fund						150,000	150,000	300,000
TOTAL FUNDING	80,000	15,000	10,000	10,000	10,000	160,000	160,000	445,000

CAPITAL IMPROVEMENT PROJECT

Project: Downtown Parking Lot Imp

Department: Street Maintenance

Project Number: 9106

Project Description and Location:
The City owns and operates fifteen parking lots and a parking garage. This project provides for the routine resurfacing and restriping of five lots per year.

Completion Schedule:

Start Date	Completion Date
01 JUL 2006	30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services 1. Regular Pay						12,000	12,000	24,000
Construction/Acquisition 1. Impvt Other Than Buildings 2. Impvt Other Than Buildings	100,000					70,000	70,000	140,000 100,000
Other Project Costs 1. Contingencies						18,000	18,000	36,000
TOTAL COST	100,000					100,000	100,000	300,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund 2. 1997 COP Proceeds	100,000					100,000	100,000	200,000 100,000
TOTAL FUNDING	100,000					100,000	100,000	300,000

CAPITAL IMPROVEMENT PROJECT

Project: Ind Waste Line to AP Bus Park

Department: Industrial Waste

Project Number: 9107

Project Description and Location:
The City's Industrial Waste (IW) Main Trunk line ends on Airport Blvd south of US 101. This project will extend the IW Main line to north of US 101 to a pump station. The IW line will continue to Moffett Street and along Moffett Street to Vandenberg Street. The IW line will also be extended to La Guardia Street ending on Vandenberg Street.

Completion Schedule:

Start Date	Completion Date
01 JUL 2006	30 JUN 2007

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
The cost of this project will be paid by users of the extended line.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services						170,000		170,000
Internal Services								
1. Regular Pay						100,000		100,000
Construction/Acquisition								
1. Impvt Other Than Buildings						700,000		700,000
2. Land						20,000		20,000
Other Project Costs								
1. Contingencies						100,000		100,000
2. Administrative Overhead						50,000		50,000
TOTAL COST						1,140,000		1,140,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Industrial Waste Fund						1,140,000		1,140,000
TOTAL FUNDING						1,140,000		1,140,000

CAPITAL IMPROVEMENT PROJECT

Project: COPS Reporting System

Department: Police

Project Number: 9108

Project Description and Location:
The US Department of Justice COPS More 2001 grant will provide funds to purchase a Reporting & Imaging System which will have City wide applications along with improving the efficency of the Police Department.

Completion Schedule:

Start Date	Completion Date
01 FEB 2001	30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
Project provides funds to include Permit Center, City Clerk or other City departments.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
Construction/Acquisition 1. Computer Equipment	465,600	155,200						620,800
Other Project Costs								
TOTAL COST	465,600	155,200						620,800

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. COPS More 2001 Grant	465,600							465,600
2. General Fund		51,400						51,400
3. Microfilm Fee Fund		103,800						103,800
TOTAL FUNDING	465,600	155,200						620,800

CAPITAL IMPROVEMENT PROJECT

Project: Laurel Heights Park

Department: Park Maintenance

Project Number: 9109

Project Description and Location:
Park improvements include planting trees, installing drinking fountain, play equipment, bench, additional lighting and curb and sand.

Completion Schedule:

Start Date	Completion Date
01 JAN 1999	30 JUN 2006

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
Construction/Acquisition								
1. Impvt Other Than Buildings	36,000					50,000		86,000
Other Project Costs								
TOTAL COST	36,000					50,000		86,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. 1997 COP Proceeds	36,000							36,000
2. General Fund						50,000		50,000
TOTAL FUNDING	36,000					50,000		86,000

CAPITAL IMPROVEMENT PROJECT

Project: Natividad/Laurel Intersection

Department: Street Maintenance

Project Number: 9112

Project Description and Location:
Widening of Natividad Road at intersection of Laurel Blvd to add one (1) right turn lane to improve traffic flow and will require property acquisition from the adjacent County cemetery.

Completion Schedule:

Start Date	Completion Date
01 JUL 2003	30 JUN 2006

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services								
Internal Services								
1. Regular Pay					40,000			40,000
Construction/Acquisition								
1. Impvt Other Than Buildings					200,000			200,000
Other Project Costs								
1. Land			200,000					200,000
2. Contingencies					50,000			50,000
3. Administrative Overhead					40,000			40,000
TOTAL COST			200,000		330,000			530,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Traffic Impact Fees			200,000		330,000			530,000
TOTAL FUNDING			200,000		330,000			530,000

CAPITAL IMPROVEMENT PROJECT

Project: Sanborn Road Improvements

Department: Street Maintenance

Project Number: 9115

Project Description and Location:
Widen Street to accommodate 6 lanes of traffic between John Street and Blanco Circle. Improvements include structural interchange improvements and Elvee Dr. closure. Improvements are needed to address traffic service levels. Phase I will include preliminary design, Phase II will include property acquisition, and Phase III will include construction.

Completion Schedule:

Start Date	Completion Date
01 JUL 2000	30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
There is a potential that the City may receive $300,000 in STIP funds in fiscal year 03/04. Should funding become available, a supplemental appropriation will be made.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services	40,000		250,000					290,000
Internal Services								
1. Regular Pay	40,000		75,000					115,000
2. Other Payroll Costs			50,000					50,000
3. Computer Aided Design			25,000					25,000
Construction/Acquisition								
1. Land				400,000				400,000
2. Impvt Other Than Buildings				2,200,000				2,200,000
Other Project Costs								
1. Contingencies				400,000				400,000
2. Administrative Overhead				50,000				50,000
TOTAL COST	80,000		400,000	3,050,000				3,530,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Gas Tax Fund	80,000							80,000
2. Traffic Impact Dev. Fees			400,000	3,050,000				3,450,000
TOTAL FUNDING	80,000		400,000	3,050,000				3,530,000

CAPITAL IMPROVEMENT PROJECT

Project: Paint Airport Terminal/Hangar

Department: Airport

Project Number: 9119

Project Description and Location:
Project provides for rehabilitation and painting the exteriors of the Airport Terminal and Main Hangar. Terminal has been completed.

Completion Schedule:

Start Date	Completion Date
01 OCT 2003	30 JUN 2005

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Professional Services			15,000					15,000
Internal Services								
1. Regular Pay			15,000					15,000
Construction/Acquisition								
1. Remodeling & Alteration			150,000					150,000
Other Project Costs								
1. Contingencies			15,000					15,000
2. Administrative Overhead			25,000					25,000
TOTAL COST			220,000					220,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Municipal Airport Fund			220,000					220,000
TOTAL FUNDING			220,000					220,000

CAPITAL IMPROVEMENT PROJECT

Project: Alisal/Bardin/Williams Lights

Department: Development & Engineering

Project Number: 9121

Project Description and Location:
This project provides for the installation of new City standard street lights in the area surrounded by Alisal, Bardin, and Williams Streets.

Completion Schedule: Start Date 01 OCT 2000 — Completion Date 30 JUN 2003

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
90% of the funding is being provided by Federal Hazardous Elimination Safety (HES) funds.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
1. Regular Pay	32,400							32,400
2. Other Payroll Costs	17,200							17,200
3. Computer Aided Design	1,500							1,500
Construction/Acquisition								
1. Impvt Other Than Buildings	485,900							485,900
Other Project Costs								
1. Contingencies	46,100							46,100
TOTAL COST	583,100							583,100

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Gas Tax Fund	87,200							87,200
2. Federal HES Funds	495,900							495,900
TOTAL FUNDING	583,100							583,100

CAPITAL IMPROVEMENT PROJECT

Project: Rossi St Bike Lane

Department: Street Maintenance

Project Number: 9122

Project Description and Location:
This project improves Rossi Street from the Reclamation Ditch west of N Main to Sherwood Drive. Improvements include constructing sidewalk pedestrian access ramps at curb returns, widening pavement from Bridge St. to California St., and resurfacing Rossi Street.

Completion Schedule:

Start Date	Completion Date
01 MAR 2001	30 DEC 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:
This project is funded with Congestion Mitigation Air Quality (CMAQ) funds which requires a City match of Gas Tax funds.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
1. Regular Pay	16,000							16,000
2. Other Payroll Costs	8,000							8,000
Construction/Acquisition								
1. Impvt Other Than Buildings	158,000	250,000	175,000					583,000
Other Project Costs								
1. Contingencies	16,000							16,000
TOTAL COST	198,000	250,000	175,000					623,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Gas Tax Funds	50,000		175,000					225,000
2. Const Asst Fund-CMAQ	148,000							148,000
3. TDA 2% Bike Fund		250,000						250,000
TOTAL FUNDING	198,000	250,000	175,000					623,000

CAPITAL IMPROVEMENT PROJECT

Project: Lift Stations Backup Generator

Department: Sanitary Sewer

Project Number: 9124

Project Description and Location:
Install emergency backup generators at sanitary sewer lift stations. This is a multi-year program which will reduce potential sewer overflows during power outages.

Completion Schedule: Start Date 01 JUL 2004 — Completion Date 30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services				20,000	20,000	20,000	20,000	80,000
Internal Services								
1. Regular Pay				10,000	10,000	10,000	10,000	40,000
Construction/Acquisition								
1. Impvt Other Than Buildings				150,000	150,000	150,000	150,000	600,000
Other Project Costs								
1. Contingencies				20,000	20,000	20,000	20,000	80,000
2. Administrative Overhead				25,000	25,000	25,000	25,000	100,000
TOTAL COST				225,000	225,000	225,000	225,000	900,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Sewer Fund Bond Proceeds				225,000	225,000	225,000	225,000	900,000
TOTAL FUNDING				225,000	225,000	225,000	225,000	900,000

CAPITAL IMPROVEMENT PROJECT

Project: Kern St Sanitary Sewer Line

Department: Sanitary Sewer

Project Number: 9125

Project Description and Location:
Project provides for the replacement of 8" pipe along Kern Street.

Completion Schedule: Start Date 01 JUL 2002 — Completion Date 30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
1. Regular Pay		20,000						20,000
Construction/Acquisition								
1. Impvt Other Than Buildings		130,000						130,000
Other Project Costs								
1. Contingencies		20,000						20,000
2. Administrative Overhead		20,000						20,000
TOTAL COST		190,000						190,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Sewer Fund Bond Proceeds		190,000						190,000
TOTAL FUNDING		190,000						190,000

CAPITAL IMPROVEMENT PROJECT

Project: Silt Removal Gabilan Creek

Department: Development & Engineering

Project Number: 9127

Project Description and Location:
This project involves the removal of silt, sediment, and debris including trash along Gabilan Creek at a regular interval to maintain the creek's flood carrying capacity.

Completion Schedule:

Start Date	Completion Date
01 JUL 2002	30 JUN 2007

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:
Staff will be reviewing options to relieve the General Fund of this liability. Carry-over funds ($290,000) are available from FY 2003-04.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services	26,300					30,000		56,300
Internal Services								
1. Regular Pay		8,700	10,000			15,000		33,700
Construction/Acquisition								
1. Impvt Other Than Buildings		200,000	60,000			240,000		500,000
Other Project Costs								
1. Contingencies		15,000				15,000		30,000
TOTAL COST	26,300	223,700	70,000			300,000		620,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund	26,300	223,700	70,000			300,000		620,000
TOTAL FUNDING	26,300	223,700	70,000			300,000		620,000

CAPITAL IMPROVEMENT PROJECT

Project: Williams Road Median Island

Department: Street Maintenance

Project Number: 9128

Project Description and Location:
Median Island improvements at various sections of Williams Road between E. Alisal Street and Bardin Road. Project to include landscaping and striping

Completion Schedule:

Start Date	Completion Date
01 JUL 2003	30 JUN 2007

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services	40,000			238,000				278,000
Internal Services								
1. Regular Pay						75,000		75,000
Construction/Acquisition								
1. Impvt Other Than Buildings						1,450,000		1,450,000
Other Project Costs								
1. Contingencies						150,000		150,000
2. Administrative Overhead				23,800		50,000		73,800
TOTAL COST	40,000			261,800		1,725,000		2,026,800

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Gas Tax Fund	40,000							40,000
2. Traffic Impact Fees				261,800		1,725,000		1,986,800
TOTAL FUNDING	40,000			261,800		1,725,000		2,026,800

CAPITAL IMPROVEMENT PROJECT

Project: Weed Abatement

Department: Administration

Project Number: 9130

Project Description and Location:
To eliminate fire hazards caused by dry grass and weeds. Property owners are billed for service.

Completion Schedule: Start Date 01 JUL 1990 — Completion Date 30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☒ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur: 01 JUL 1991

Fiscal Impact:
General Fund is reimbursed by recovery of liens recorded against the parcel of the property owner who has not paid the City of Salinas.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Other Professional Services	28,500	9,500	9,500	9,500	9,500	9,500	9,500	85,500
Internal Services								
1. Reproduction Costs	900	300	300	300	300	300	300	2,700
2. Postage	600	200	200	200	200	200	200	1,800
3. Temporary Pay	55,000	15,000	15,000	15,000	20,000	25,000	30,000	175,000
Construction/Acquisition								
Other Project Costs								
TOTAL COST	85,000	25,000	25,000	25,000	30,000	35,000	40,000	265,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund	85,000	25,000	25,000	25,000	30,000	35,000	40,000	265,000
TOTAL FUNDING	85,000	25,000	25,000	25,000	30,000	35,000	40,000	265,000

CAPITAL IMPROVEMENT PROJECT

Project: Railroad Historic Display

Department: Central City Project

Project Number: 9134

Project Description and Location:
Restoration of Central Park Steam Locomotive and Caboose to display condition cars relocated to Intermodal Transit Station. Permanent access platform/shelter structure constructed at ITC.

Completion Schedule:

Start Date	Completion Date
01 JUL 2003	30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

[X] Personnel [ ] Equipment/Supplies [ ] Maintenance [ ] Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:
Cost of project shared by Salinas Redevelopment Agency and potential grants and project donations.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services					10,000			10,000
2. Other Professional Services					70,000			70,000
Internal Services								
1. Regular Pay					10,000			10,000
Construction/Acquisition								
1. Impvt Other Than Buildings					65,000			65,000
2. Impvt Other Than Buildings	13,500				200,000			213,500
Other Project Costs								
1. Contingencies					50,000			50,000
2. Administrative Overhead	1,500				35,000			36,500
TOTAL COST	15,000				440,000			455,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Central City-Project	15,000				100,000			115,000
2. Construction Assistants - Donations/Gran					340,000			340,000
TOTAL FUNDING	15,000				440,000			455,000

CAPITAL IMPROVEMENT PROJECT

Project: Public Library Fund

Department: Library

Project Number: 9135

Project Description and Location:
State Public Library Funds allocated to Salinas Libraries have been used for one time type expenditures.

Completion Schedule:

Start Date	Completion Date
01 JUL 1999	30 JUN 2003

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:
$125,000 will carryover to FY 2004-05.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
Construction/Acquisition 1. Capital Outlays 2. CIP/Program Reg Salary Deduct	442,300 -67,500	133,600						575,900 -67,500
Other Project Costs								
TOTAL COST	374,800	133,600						508,400

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund	374,800	133,600						508,400
TOTAL FUNDING	374,800	133,600						508,400

CAPITAL IMPROVEMENT PROJECT

Project: Sherwood Park Improvements

Department: Maintenance Services

Project Number: 9137

Project Description and Location:
As a result of the construction of the new pool facility, restroom, maintenance building, playground and picnic facility need to be demolished and reconstructed elsewhere at the park.

Completion Schedule:

Start Date	Completion Date
01 JUL 2005	30 JUN 2006

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services					50,000			50,000
Internal Services								
1. Regular Pay					25,000			25,000
Construction/Acquisition								
1. Impvt Other Than Buildings					100,000			100,000
2. Buildings					500,000			500,000
Other Project Costs								
1. Contingencies					75,000			75,000
TOTAL COST					750,000			750,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Community Development Block Grant					750,000			750,000
TOTAL FUNDING					750,000			750,000

CAPITAL IMPROVEMENT PROJECT

Project: Corp Yd Storm Drain Imp

Department: NPDES Storm Drain Sewer

Project Number: 9138

Project Description and Location:
Planning, design and reconstruction of drainage facilities and other misc. alterations at the City Corporation Yard to obtain NPDES compliance for storm water protection as outlined in the City's NPDES Permit (National Pollution Discharge Elimination System).

Completion Schedule:

Start Date	Completion Date
01 JUL 2003	30 JUN 2005

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services			40,000	25,000				65,000
Internal Services								
1. Regular Pay			19,000	12,000				31,000
Construction/Acquisition								
1. Impvt Other Than Buildings			301,000	188,000				489,000
Other Project Costs								
1. Contingencies			40,000	25,000				65,000
TOTAL COST			400,000	250,000				650,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund			244,000	152,500				396,500
2. Gas Tax Fund			124,000	77,500				201,500
3. Sanitary Sewer Fund			32,000	20,000				52,000
TOTAL FUNDING			400,000	250,000				650,000

CAPITAL IMPROVEMENT PROJECT

Project: Storm Sewer Pipe Repair

Department: NPDES Storm Drain Sewer

Project Number: 9139

Project Description and Location:
Reconstruction of damaged facilities, including catch basins, manholes, storm sewer pipelines, curbs, and gutters and access ramps as necessary.

Completion Schedule: Start Date 01 JUL 2003 — Completion Date 30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services 1. Regular Pay			25,000	25,000	25,000	25,000	25,000	125,000
Construction/Acquisition 1. Impvt Other Than Buildings			200,000	200,000	200,000	200,000	200,000	1,000,000
Other Project Costs 1. Contingencies			25,000	25,000	25,000	25,000	25,000	125,000
TOTAL COST			250,000	250,000	250,000	250,000	250,000	1,250,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Gas Tax Fund 2. Storm Sewer (NPDES) Fund			250,000	250,000	250,000	250,000	250,000	500,000 750,000
TOTAL FUNDING			250,000	250,000	250,000	250,000	250,000	1,250,000

CAPITAL IMPROVEMENT PROJECT

Project: Williams Ranch Child Care Fac

Department: Administration

Project Number: 9140

Project Description and Location:
Project provides partial funding for the development of a child care facility in the Williams Ranch area.

Completion Schedule: Start Date 01 JUL 2005 — Completion Date 30 JUN 2006

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
Construction/Acquisition 1. Buildings					300,000			300,000
Other Project Costs								
TOTAL COST					300,000			300,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Block Grant Funds					300,000			300,000
TOTAL FUNDING					300,000			300,000

CAPITAL IMPROVEMENT PROJECT

Project: Capital Facilities Development

Department: Administration

Project Number: 9143

Project Description and Location:
Project provides for capital facilities development and planning to include a new Police Station (#9904), new Muni Pool (#9761), New Northeast Library (#9462), Natividad Creek Multi-Complex (#9627), City Hall Improvements (#9612) and Senior Center (#9643).

Completion Schedule:

Start Date	Completion Date
01 JUL 2001	30 JUN 2007

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
1. Regular Pay	102,496	86,507	2,000	150,000	160,000	170,000		671,003
2. Special Dept Supplies				15,000	20,000	30,000		65,000
Construction/Acquisition								
Other Project Costs								
TOTAL COST	102,496	86,507	2,000	165,000	180,000	200,000		736,003

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Capital Project Revolving Fund	102,496	86,507	2,000	165,000	180,000			536,003
2. General Fund						200,000		200,000
TOTAL FUNDING	102,496	86,507	2,000	165,000	180,000	200,000		736,003

CAPITAL IMPROVEMENT PROJECT

Project: W Laurel Dr Widening

Department: Street Maintenance

Project Number: 9145

Project Description and Location:
Pursuant to the current TFO program, this project provides for the widening of W. Laurel Drive between N. Main & Adam Streets. In the TFO update, Phase II of the project will include the widening of Laurel at the U.S. 101 interchange.

Completion Schedule: Start Date: 01 JUL 2005 — Completion Date: 30 JUN 2007

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:
Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
1. Regular Pay			50,000	50,000		150,000		250,000
2. Other Payroll Costs			20,000	20,000		75,000		115,000
3. Computer Aided Design			15,000	15,000		30,000		60,000
Construction/Acquisition								
1. Impvt Other Than Buildings				650,000		2,500,000		3,150,000
2. Land			850,000	200,000				1,050,000
Other Project Costs								
1. Contingencies			50,000	55,000		465,000		570,000
2. Administrative Overhead				50,000		50,000		100,000
TOTAL COST			985,000	1,040,000		3,270,000		5,295,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Traffic Impact Fees			985,000	1,040,000		3,270,000		5,295,000
TOTAL FUNDING			985,000	1,040,000		3,270,000		5,295,000

CAPITAL IMPROVEMENT PROJECT

Project: W Alvin Crossing

Department: Street Maintenance

Project Number: 9149

Project Description and Location:
Pursuant to the current TFO program, this project provides for the construction of an overpass or underpass on W. Alvin Drive over U.S. Highway 101.

Completion Schedule:

Start Date	Completion Date
01 JUL 2006	30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services						150,000		150,000
Internal Services								
1. Regular Pay						28,000		28,000
2. Other Payroll Costs						14,000		14,000
3. Computer Aided Design						8,000		8,000
Construction/Acquisition								
1. Impvt Other Than Buildings							3,000,000	3,000,000
2. Land						400,000		400,000
Other Project Costs								
1. Contingencies						50,000	350,000	400,000
2. Administrative Overhead						50,000	50,000	100,000
TOTAL COST						700,000	3,400,000	4,100,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Traffic Impact Fees						700,000	3,400,000	4,100,000
TOTAL FUNDING						700,000	3,400,000	4,100,000

CAPITAL IMPROVEMENT PROJECT

Project: Airport Master Plan Update

Department: Airport

Project Number: 9152

Project Description and Location:
Project is an update to the existing master plan. Work to be accomplished using a consultant. FAA grant (10) approved September 18, 2001; will take 12 months to complete. Includes a contract planner.

Completion Schedule: Start Date 01 MAY 2003 — Completion Date 31 MAY 2005

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Other Professional Services			187,200					187,200
2. Professional Services			40,000					40,000
Internal Services								
1. Regular Pay		10,000						10,000
Construction/Acquisition								
Other Project Costs								
1. Administrative Overhead			20,000					20,000
TOTAL COST		10,000	247,200					257,200

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Municipal Airport Fund		1,000	71,200					72,200
2. Special Aviation Fund-Federal		9,000	126,000					135,000
3. Special Aviation Fund-CAAP			50,000					50,000
TOTAL FUNDING		10,000	247,200					257,200

CAPITAL IMPROVEMENT PROJECT

Project: Airport Improvements FAA 11

Department: Airport

Project Number: 9155

Project Description and Location:
FAA Grant 11 includes Seal & Restripe Main Taxiways, Access Road to Alisal Street, Airport Gate & Fencing Upgrade, the E Airport Development Design, and Slurry Seal Runways 13/31 & 8/26.

Completion Schedule:

Start Date	Completion Date
01 NOV 2003	30 NOV 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:
East Airport Infrastructure - Phase II FAA grant included in CIP No. 9315.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services			431,300					431,300
Internal Services								
1. Regular Pay			57,100					57,100
Construction/Acquisition								
1. Impvt Other Than Buildings			565,100					565,100
Other Project Costs								
1. Contingencies			124,500					124,500
2. Administrative Overhead			50,000					50,000
TOTAL COST			1,228,000					1,228,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Municipal Airport Fund			153,400					153,400
2. Special Aviation Fund-Federal			1,004,600					1,004,600
3. Special Aviation Fund-CC & F			70,000					70,000
TOTAL FUNDING			1,228,000					1,228,000

CAPITAL IMPROVEMENT PROJECT

Project: VORTAC Relocation

Department: Airport

Project Number: 9160

Project Description and Location:
Project will relocate the VORTAC to another location on the Airport. FAA will be responsible for engineering and inspection. City Airport staff will provide administration.

Completion Schedule: Start Date 01 NOV 2005 — Completion Date 30 NOV 2007

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:
Date Costs <Savings> Will Occur:

Fiscal Impact:
Project will be implemented when FAA grant is approved.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services					957,000			957,000
Internal Services								
1. Regular Pay					15,000			15,000
Construction/Acquisition								
Other Project Costs								
TOTAL COST					972,000			972,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Municipal Airport Fund					48,600			48,600
2. Special Aviation Fund-Federal					923,400			923,400
TOTAL FUNDING					972,000			972,000

CAPITAL IMPROVEMENT PROJECT

Project: ITC Rail Layover Facility

Department: Development & Engineering

Project Number: 9164

Project Description and Location:
This project provides for the design and construction of a rail layover facility north of the Salinas ITC site to accommodate future Caltrain service.

Completion Schedule:

Start Date	Completion Date
01 JUL 2000	30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services	30,000							30,000
Internal Services								
Construction/Acquisition								
1. Impvt Other Than Buildings	80,000							80,000
Other Project Costs								
TOTAL COST	110,000							110,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. State Aid - AB2766(Rule 431) Funds	110,000							110,000
TOTAL FUNDING	110,000							110,000

CAPITAL IMPROVEMENT PROJECT

Project: E Bernal Drive Improvements

Department: Street Maintenance

Project Number: 9171

Project Description and Location:
This project will provide sidewalk and a retaining wall on the north side of E. Bernal Drive between N. Main Street and Rosarita Drive.

Completion Schedule:

Start Date	Completion Date
01 JUL 2006	30 JUN 2007

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services 1. Regular Payroll Costs						31,000		31,000
Construction/Acquisition 1. Impvt Other Than Buildings						310,000		310,000
Other Project Costs 1. Contingencies 2. Administrative Overhead						34,000 50,000		34,000 50,000
TOTAL COST						425,000		425,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Traffic Impact Fee Fund						425,000		425,000
TOTAL FUNDING						425,000		425,000

CAPITAL IMPROVEMENT PROJECT

Project: San Miguel Av Median Island

Department: Street Maintenance

Project Number: 9172

Project Description and Location:
This project is for the upgrading of existing median island at San Miguel Avenue between S. Main and Pajaro Streets. The improvements shall consist of removing and reconstructing Type B curb, stamp new PCC median island, palm trees, and 1-1/2"conduits.

Completion Schedule:

Start Date	Completion Date
01 JUL 2005	30 JUN 2006

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services 1. Regular Payroll Costs					15,150			15,150
Construction/Acquisition 1. Impvt Other Than Buildings					101,000			101,000
Other Project Costs 1. Contingencies					15,150			15,150
TOTAL COST					131,300			131,300

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Gas Tax Funds					131,300			131,300
TOTAL FUNDING					131,300			131,300

CAPITAL IMPROVEMENT PROJECT

Project: Davis Rd Imp (Laurel to Rossi)

Department: Street Maintenance

Project Number: 9173

Project Description and Location:
This project is for the restriping of Davis Road to provide 6 lanes from Laurel Drive to Rossi Street; the installation of a pedestrian/bicycle path on the west side of Davis Road; the widening of pavement on the west side of Davis Road between Laurel Drive and Post Drive; and intersection improvements at the intersections of Davis/Post and Davis/Laurel.

Completion Schedule:

Start Date	Completion Date
01 JAN 2006	30 JUN 2007

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:
The developers of the Auto Mall contributed $70,000 towards the intersection improvements at Davis & Post and Davis & Laurel.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services				20,000	136,000			156,000
Internal Services								
1. Regular Payroll Costs				50,000				50,000
Construction/Acquisition								
1. Impvt Other Than Buildings					1,000,000			1,000,000
Other Project Costs								
1. Contingencies					100,000			100,000
TOTAL COST				70,000	1,236,000			1,306,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Gas Tax Fund					336,000			336,000
2. Developer Contributions				70,000	400,000			470,000
3. Other Construction Assistance					500,000			500,000
TOTAL FUNDING				70,000	1,236,000			1,306,000

CAPITAL IMPROVEMENT PROJECT

Project: Santa Rita Storm Channel

Department: NPDES Storm Drain Sewer

Project Number: 9175

Project Description and Location:

This project provides for the repair of the storm water channel at Santa Rita Park. The storm water channel has been damaged by erosion by multiple storm events in recent years. The project includes the widening of the concrete portion of the channel and a paved access driveway for maintenance vehicles as well as a re-grading of the channel slopes to include hydro seeding. The total reconstruction includes approximately 1,300 linear feet of the channel.

Completion Schedule:

Start Date	Completion Date
01 JUL 2000	30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services 1. Regular Payroll Costs	15,000							15,000
Construction/Acquisition 1. Impvt Other Than Buildings	150,000							150,000
Other Project Costs 1. Contingencies	10,000							10,000
TOTAL COST	175,000							175,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Gas Tax Fund	175,000							175,000
TOTAL FUNDING	175,000							175,000

CAPITAL IMPROVEMENT PROJECT

Project: Master Storm Drain Plan

Department: NPDES Storm Drain Sewer

Project Number: 9176

Project Description and Location:
The City's 1992 Sewage and Drainage Master Plan needs to be updated for the storm sewer to include current NPDES Storm Water requirements and to include the Westridge, Auto Mall, and other recently developed areas which were not previously part of the 1992 Master Plan.

Completion Schedule: Start Date 01 JUL 2000 — Completion Date 30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:
Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services	327,000	20,000	75,000					422,000
Internal Services								
1. Regular Payroll Costs	50,000		25,000					75,000
Construction/Acquisition								
Other Project Costs								
TOTAL COST	377,000	20,000	100,000					497,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Dev Fees Fund-Storm Sewer	265,000	20,000	50,000					335,000
2. Storm Sewer (NPDES) Fund	78,000							78,000
3. Gas Tax Fund	34,000		50,000					84,000
TOTAL FUNDING	377,000	20,000	100,000					497,000

CAPITAL IMPROVEMENT PROJECT

Project: Traffic Signal Interconnection

Department: Traffic Signals

Project Number: 9177

Project Description and Location:

This project provides for the interconnection of traffic signals at Sanborn, US 101, & Work Sts.; Laurel, US 101, & Davis Rd.; Boronda, US 101, & Main Corridors. The improvements include conduits, wiring, and hardware, in addition to consultant engineering services.

Completion Schedule:

Start Date	Completion Date
01 SEP 2000	30 MAR 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services	30,000							30,000
Internal Services								
1. Regular Payroll Costs	3,000							3,000
Construction/Acquisition								
1. Impvt Other Than Buildings	47,700							47,700
Other Project Costs								
1. Fixed Equipment	14,300							14,300
TOTAL COST	95,000							95,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Gas Tax Fund	15,000							15,000
2. CMAQ Grant Funds	80,000							80,000
TOTAL FUNDING	95,000							95,000

CAPITAL IMPROVEMENT PROJECT

Project: Natividad Road Median Imp

Department: Street Maintenance

Project Number: 9185

Project Description and Location:
This project will provide median modifications on Natividad Road (Laurel to Alvin) to restrict left turn movements from side street.

Completion Schedule:

Start Date	Completion Date
01 JUL 2003	30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services 1. Regular Pay			2,000	6,000				8,000
Construction/Acquisition 1. Impvt Other Than Buildings			18,000	74,000				92,000
Other Project Costs								
TOTAL COST			20,000	80,000				100,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Gas Tax Fund			20,000	80,000				100,000
TOTAL FUNDING			20,000	80,000				100,000

CAPITAL IMPROVEMENT PROJECT

Project: Playground Equipment SB 12

Department: Park Maintenance

Project Number: 9188

Project Description and Location:
Federal Environmental Health & Safety Regulations for Playgrounds mandates that existing play equipment meet strict health and safety standards. Since the City's play equipment in various parks do not meet these standards, this project provides for the replacement of play equipment at 32 park sites.

Completion Schedule: Start Date 01 JUL 2001 — Completion Date 30 JUN 2003

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services	5,000							5,000
Internal Services								
1. Regular Payroll Costs	5,000							5,000
Construction/Acquisition								
1. Impvt Other Than Buildings	1,212,000							1,212,000
Other Project Costs								
TOTAL COST	1,222,000							1,222,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. State Prop 12 Funds	1,222,000							1,222,000
TOTAL FUNDING	1,222,000							1,222,000

CAPITAL IMPROVEMENT PROJECT

Project: Fire Crash Truck

Department: Airport

Project Number: 9190

Project Description and Location:
This project provides for the replacement of a 1979 one ton utility vehicle with a skid mount dry powder and light water extinguishing system. This vehicle is primarily used for the protection of aircraft at the Salinas Municipal Airport. It is specifically designed to fight flamable liquids fires.

Completion Schedule: Start Date 01 JUL 2004 — Completion Date 30 JUN 2005

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
Construction/Acquisition 1. Rolling Equipment			100,000					100,000
Other Project Costs 1. Administrative Overhead			10,000					10,000
TOTAL COST			110,000					110,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Municipal Airport Fund			110,000					110,000
TOTAL FUNDING			110,000					110,000

CAPITAL IMPROVEMENT PROJECT

Project: Video Production & Broadcast

Department: Fire

Project Number: 9268

Project Description and Location:
This project provides for the replacement and repair of equipment in order to utilize the capabilities of our video equipment and broadcast system. This system is needed for department training, public education, and downloading safety training programs on our satellite systems. For disasters, it will provide access to TV cable systems for PSA and disaster information.

Completion Schedule:

Start Date	Completion Date
01 JUL 2006	30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
Low cost, studio quality projections provide lower overall training costs by a reduction in apparatus/personnel movement and overtime costs. It will greatly enhance communications within the department and most of the costs will be through a grant from TCI.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
Construction/Acquisition 1. Other Mach, Furn, & Equip						15,000	5,000	20,000
Other Project Costs								
TOTAL COST						15,000	5,000	20,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund						15,000	5,000	20,000
TOTAL FUNDING						15,000	5,000	20,000

CAPITAL IMPROVEMENT PROJECT

Project: T S Buckhorn and Sanborn

Department: Traffic Signals

Project Number: 9280

Project Description and Location:
This project provides for the installation of a Traffic Signal at the North Sanborn-Buckhorn Intersection.

Completion Schedule: Start Date 01 JUL 2007 — Completion Date 30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:
Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services 1. Regular Pay						15,000		15,000
Construction/Acquisition 1. Impvt Other Than Buildings						220,000		220,000
Other Project Costs 1. Contingencies						15,000		15,000
TOTAL COST						250,000		250,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Const Asst Fund-Developers						250,000		250,000
TOTAL FUNDING						250,000		250,000

CAPITAL IMPROVEMENT PROJECT

Project: T S Boronda and Falcon

Department: Traffic Signals

Project Number: 9281

Project Description and Location:
This project provides for the installation of a Traffic Signal at the Boronda-Falcon Intersection. (Mitigation for Development)

Completion Schedule: Start Date 01 JUL 2007 — Completion Date 30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services 1. Regular Pay							15,000	15,000
Construction/Acquisition 1. Impvt Other Than Buildings							220,000	220,000
Other Project Costs 1. Contingencies							15,000	15,000
TOTAL COST							250,000	250,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Const Asst Fund-Developers							250,000	250,000
TOTAL FUNDING							250,000	250,000

CAPITAL IMPROVEMENT PROJECT

Project: N Main Street Bike Lanes

Department: Street Maintenance

Project Number: 9282

Project Description and Location:
Pavement repairs, street resurfacing and signing/striping of bike lanes on North Main Street between San Juan Grade Road and Alvin Drive.

Completion Schedule:

Start Date	Completion Date
01 JUL 2003	30 JUN 2006

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
Total estimated cost for the project is $520,000. Other sources of funds are being sought to complete the project. Funding from the Air District has been secured ($175,000) to complete the project design and State Bicycle Transportation Account (BTA) ($200,000).

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Professional Services			25,000					25,000
Internal Services								
1. Regular Payroll Costs			25,000					25,000
Construction/Acquisition								
1. Impvt Other Than Buildings				420,000				420,000
Other Project Costs								
TOTAL COST			50,000	420,000				470,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Air District Grant (AB2766)			50,000	125,000				175,000
2. State Bicycle Transportation Acct (BTA)				295,000				295,000
TOTAL FUNDING			50,000	420,000				470,000

CAPITAL IMPROVEMENT PROJECT

Project: Sanitar Sewer System Mgnt

Department: Sanitary Sewer

Project Number: 9283

Project Description and Location:

This project provides for the Sanitary Sewer Collection System Management and Capacity, Management, Operations, and Maintenance (CMOM). The purpose of this program is to comply with California Regional Water Quality Control Board, Waste Discharge Requirements Order No. R3-2002-078, Clean Water Act and GASB34 City wide.

Completion Schedule:

Start Date	Completion Date
01 JUL 2003	30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:

It may be necessary to increase the existing sanitary sewer surcharge fee at some future date depending on the requirements placed on the City for Capacity, Management, Operations, and Maintenance (CMOM).

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Professional Services			50,000	300,000	200,000	200,000	200,000	950,000
Internal Services								
1. Regular Payroll Costs			50,000	90,000	100,000	100,000	100,000	440,000
Construction/Acquisition								
Other Project Costs								
1. Contingencies				80,000	60,000	60,000	60,000	260,000
TOTAL COST			100,000	470,000	360,000	360,000	360,000	1,650,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Sanitary Sewer Fund			100,000	470,000	360,000	360,000	360,000	1,650,000
TOTAL FUNDING			100,000	470,000	360,000	360,000	360,000	1,650,000

CAPITAL IMPROVEMENT PROJECT

Project: Underground Storage Tank

Department: Development & Engineering

Project Number: 9284

Project Description and Location:
The City has tested all of its tanks as required by State Law. Out of 19 tanks, 7 were removed, the remaining 12 tanks must be monitored and tested annually. These tanks are located as follows: 2 at the Airport; 3, City Corporation Yard; 1, City Hall; 5, Fire Station #1; and 1 at the Fairways Golf course.

Completion Schedule:

Start Date	Completion Date
01 JUL 1985	30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:
Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Other Professional Services	8,300	12,000	12,000	12,000	12,000	12,000	12,000	80,300
Internal Services								
Construction/Acquisition								
Other Project Costs								
TOTAL COST	8,300	12,000	12,000	12,000	12,000	12,000	12,000	80,300

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund	2,300	9,000	9,000	9,000	9,000	9,000	9,000	56,300
2. Airport Fund	4,000	2,000	2,000	2,000	2,000	2,000	2,000	16,000
3. Golf Courses Fund/Fairways	2,000	1,000	1,000	1,000	1,000	1,000	1,000	8,000
TOTAL FUNDING	8,300	12,000	12,000	12,000	12,000	12,000	12,000	80,300

CAPITAL IMPROVEMENT PROJECT

Project: Fire Air Masks

Department: Fire

Project Number: 9293

Project Description and Location:
This project provides for the replacement of the air cylinders for the fire fighters air masks. These cylinders are currently reaching the end of their usable life as regulated by the Department of Transportation (DOT). Upgrades to the air masks may be included. FEMA has approved a grant of $193,200 for this project.

Completion Schedule:

Start Date	Completion Date
01 FEB 2004	30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
Construction/Acquisition 1. Other Mach, Furn, & Equip			276,000					276,000
Other Project Costs								
TOTAL COST			276,000					276,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund 2. FEMA Grant			82,800 193,200					82,800 193,200
TOTAL FUNDING			276,000					276,000

CAPITAL IMPROVEMENT PROJECT

Project: Wastewater Building

Department: Facilities Maintenance

Project Number: 9295

Project Description and Location:
Move Purchasing bulk storage into current Wastewater storage area and move the Wastewater crew into the "Store's" facility. Remodel both areas for new use.

Completion Schedule:

Start Date	Completion Date
16 SEP 2003	30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
With the retirement of the Stores Purchasing Clerk, Finance and Maintenance Services have identified alternatives for the operations of stores. The elimination of the Purchasing Clerk position will generate annual General Fund savings of about $65,000.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services			10,000					10,000
Internal Services								
1. Regular Pay			3,000					3,000
Construction/Acquisition								
1. Remodeling & Alteration			58,000					58,000
Other Project Costs								
1. Contingencies			4,000					4,000
2. Administrative Overhead			9,000					9,000
TOTAL COST			84,000					84,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Sewer Fund			63,000					63,000
2. Industrial Waste Fund			21,000					21,000
TOTAL FUNDING			84,000					84,000

CAPITAL IMPROVEMENT PROJECT

Project: Child Care Facility (EDD)

Department: Administration

Project Number: 9296

Project Description and Location:
Project provides for rehabilitation of building for child care facility to be developed at the site of the former EDD office on Front Street.

Completion Schedule:

Start Date	Completion Date
01 JUL 2000	30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
Construction/Acquisition 1. Buildings	250,000	1,500,400	470,000					2,220,400
Other Project Costs								
TOTAL COST	250,000	1,500,400	470,000					2,220,400

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Block Grant Fund	250,000	600,000	200,000					1,050,000
2. Monterey County-State Prop 10 Funds		900,400	200,000					1,100,400
3. Community Ventures Grant (Packard)			70,000					70,000
TOTAL FUNDING	250,000	1,500,400	470,000					2,220,400

CAPITAL IMPROVEMENT PROJECT

Project: Vista Nueva Pump Station

Department: Sanitary Sewer

Project Number: 9297

Project Description and Location:
City contribution to upgrade the sanitary sewer pump station at Vista Nueva. The work will be completed by the developer of Twin Creeks Condominiums.

Completion Schedule:

Start Date	Completion Date
19 AUG 2003	30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
Construction/Acquisition 1. Impvt Other Than Buildings			95,000					95,000
Other Project Costs								
TOTAL COST			95,000					95,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Assessment Districts-N. E. 2. Sanitary Sewer Fund			60,000 35,000					60,000 35,000
TOTAL FUNDING			95,000					95,000

CAPITAL IMPROVEMENT PROJECT

Project: Boronda-Rossi A D 86-5

Department: Street Maintenance

Project Number: 9303

Project Description and Location:

Project will extend Rossi Street to Boronda Road, interconnect the Rossi Street extension to Madison Lane, improve portions of Boronda Road (North and South of Rossi Street Extension), and improve Madison Lane. Total cost is estimated at $9,455,400 including land cost of $2,968,000. Project will most likely be transferred over to Monterey County.

Completion Schedule:

Start Date	Completion Date
01 JUL 2006	30 JUN 2007

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:

No fiscal impact on the City annual budget as the district is in the County's jurisdiction. Monterey County contributed $50,000 to this project.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services						689,000		689,000
2. Cost of Bond Issuance						464,000		464,000
Internal Services								
1. Regular Pay	51,900					219,000		270,900
Construction/Acquisition								
1. Land	11,100					2,968,000		2,979,100
2. Impvt Other Than Buildings						4,240,000		4,240,000
Other Project Costs								
1. Contingencies						675,000		675,000
2. Administrative Overhead						275,400		275,400
TOTAL COST	63,000					9,530,400		9,593,400

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund	13,000					25,000		38,000
2. Assessment Districts Fund						9,455,400		9,455,400
3. Spec Const Asst Fund-Monterey County	50,000					50,000		100,000
TOTAL FUNDING	63,000					9,530,400		9,593,400

CAPITAL IMPROVEMENT PROJECT

Project: Police Parking Building

Department: Police

Project Number: 9304

Project Description and Location:
Project provides for a Bulter style building at the Animal Shelter to park police asset seizure and evidence vehicles.

Completion Schedule: Start Date 01 JUL 2006 — Completion Date 30 JUN 2007

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:
Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services 1. Regular Pay						10,000		10,000
Construction/Acquisition 1. New Buildings						95,000		95,000
Other Project Costs 1. Contingencies						25,000		25,000
TOTAL COST						130,000		130,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund						130,000		130,000
TOTAL FUNDING						130,000		130,000

CAPITAL IMPROVEMENT PROJECT

Project: Airport Restaurant Rehab

Department: Airport

Project Number: 9310

Project Description and Location:
Project provides for rehabilitation of restaurant in airport terminal building. Restaurant rehab is complete except final phase which includes the completion of the restaurant deck.

Completion Schedule: Start Date 01 JUL 2003 — Completion Date 30 SEP 2003

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Professional Services			30,000					30,000
Internal Services								
1. Regular Pay			15,000					15,000
Construction/Acquisition								
1. Remodeling & Alteration			150,000	10,000				160,000
Other Project Costs								
1. Contingencies			15,000	3,000				18,000
2. Administrative Overhead			21,000	2,000				23,000
TOTAL COST			231,000	15,000				246,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Municipal Airport Fund			231,000	15,000				246,000
TOTAL FUNDING			231,000	15,000				246,000

CAPITAL IMPROVEMENT PROJECT

Project: Airport Master Plan-EIR

Department: Airport

Project Number: 9312

Project Description and Location:
Project provides required environmental analysis to meet state and federal mandates and provides for a contract planner.

Completion Schedule:

Start Date	Completion Date
01 NOV 2005	30 NOV 2007

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:
Project will be implemented when FAA grant is approved.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services				210,000				210,000
2. Professional Services				70,000				70,000
Internal Services								
Construction/Acquisition								
Other Project Costs								
1. Contingencies				20,000				20,000
TOTAL COST				300,000				300,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Municipal Airport Fund				15,000				15,000
2. Special Aviation Fund-Federal				285,000				285,000
TOTAL FUNDING				300,000				300,000

CAPITAL IMPROVEMENT PROJECT

Project: E Airport Infrastructure

Department: Airport

Project Number: 9315

Project Description and Location:
Project provides for physical infrastructure (waster, power, sewer aprons) for additional hangars on the east side of the airport. Project includes Phase II (Construction, Inspection and Administration).

Completion Schedule:

Start Date	Completion Date
01 OCT 2004	30 SEP 2006

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
Grant for Phase I (Engineering) has been received and is included in CIP No. 9155.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services 1. Regular Pay				308,400				308,400
Construction/Acquisition 1. Impvt Other Than Buildings				2,876,900				2,876,900
Other Project Costs 1. Contingencies				319,700				319,700
TOTAL COST				3,505,000				3,505,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Special Aviation Fund-CC&F 2. Special Aviation Fund-Federal				175,300 3,329,700				175,300 3,329,700
TOTAL FUNDING				3,505,000				3,505,000

CAPITAL IMPROVEMENT PROJECT

Project: Airport Misc Improvements

Department: Airport

Project Number: 9317

Project Description and Location:
Project includes placement of reflectors and additional directional signs in key areas, ~~and other miscellaneous improvements.~~

Completion Schedule: Start Date 01 NOV 2003 — Completion Date 30 NOV 2005

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:
Date Costs <Savings> Will Occur:

Fiscal Impact:
Project will be implemented when FAA grant is approved.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services			6,200					6,200
Internal Services								
1. Regular Pay			3,200					3,200
Construction/Acquisition								
1. Impvt Other Than Buildings			38,400					38,400
Other Project Costs								
1. Contingencies			9,500					9,500
TOTAL COST			57,300					57,300

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Municipal Airport Fund			10,400					10,400
2. Special Aviation Fund-Federal			46,900					46,900
TOTAL FUNDING			57,300					57,300

CAPITAL IMPROVEMENT PROJECT

Project: Airport/Hartnell Report

Department: Airport

Project Number: 9318

Project Description and Location:
Project provides report regarding development opportunities for Airport East area and the Hartnell E. Campus.

Completion Schedule:

Start Date	Completion Date
01 APR 2004	31 AUG 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:
Project will be implemented when FAA grant is approved.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services								
2. Other Professional Services			88,900					88,900
Internal Services								
1. Regular Pay								
Construction/Acquisition								
1. Impvt Other Than Buildings								
Other Project Costs								
1. Contingencies								
TOTAL COST			88,900					88,900

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Special Aviation Fund-CC&F			88,900					88,900
TOTAL FUNDING			88,900					88,900

CAPITAL IMPROVEMENT PROJECT

Project: E Airport T-Hangar Taxiways

Department: Airport

Project Number: 9319

Project Description and Location:
Project provides taxiways to better serve future hangars on east side of airport. Project will not start unless east area infrastructure construction occurs first and until a grant is received from the FAA. Phase I is Engineering. Phase II is Construction (including construction inspection and administration).

Completion Schedule:

Start Date	Completion Date
01 NOV 2005	30 NOV 2007

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:
Project will be implemented when FAA grant is approved. One grant is anticipated for each of the two phases of the project.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services					300,000			300,000
Internal Services								
1. Regular Pay						144,000		144,000
Construction/Acquisition								
1. Impvt Other Than Buildings						1,220,400		1,220,400
Other Project Costs								
1. Contingencies						135,600		135,600
TOTAL COST					300,000	1,500,000		1,800,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Municipal Airport Fund					15,000	75,000		90,000
2. Special Aviation Fund-Federal					285,000	1,425,000		1,710,000
TOTAL FUNDING					300,000	1,500,000		1,800,000

CAPITAL IMPROVEMENT PROJECT

Project: Airport Gate/Fencing Upgrade 2

Department: Airport

Project Number: 9321

Project Description and Location:
Project completes fencing/gate improvements from FY 2004/05. Project has two Phases; Phase I is Engineering, Phase II is Construction (including inspection and administration).

Completion Schedule:

Start Date	Completion Date
01 NOV 2005	30 NOV 2007

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
Project will be implemented when FAA grant is approved. One grant is acticipated for each of the two phases of the project.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services					23,600			23,600
Internal Services								
1. Regular Pay						12,200		12,200
Construction/Acquisition								
1. Impvt Other Than Buildings						146,600		146,600
Other Project Costs								
1. Contingencies						16,300		16,300
2. Administrative Overhead						19,900		19,900
TOTAL COST					23,600	195,000		218,600

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Municipal Airport Fund					1,200	9,750		10,950
2. Special Aviation Fund-Federal					22,400	185,250		207,650
TOTAL FUNDING					23,600	195,000		218,600

CAPITAL IMPROVEMENT PROJECT

Project: Runway 13-31 Overlay

Department: Airport

Project Number: 9322

Project Description and Location:
Project includes preliminary design, engineering for Runway 13-31 overlay as Phase I; Actual construction of overlay is in Phase II (including inspection, administration).

Completion Schedule: Start Date 01 JUL 2004 — Completion Date 30 JUN 2006

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:
Project will be implemented when FAA grant is received. One grant is anticipated for each of the two phases of the project.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services				265,000				265,000
Internal Services								
1. Regular Pay					65,000			65,000
Construction/Acquisition								
1. Impvt Other Than Buildings					1,350,000			1,350,000
Other Project Costs								
1. Contingencies					150,000			150,000
TOTAL COST				265,000	1,565,000			1,830,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Municipal Airport Fund				26,500	78,250			104,750
2. Special Aviation Fund-Federal				238,500	1,486,750			1,725,250
TOTAL FUNDING				265,000	1,565,000			1,830,000

CAPITAL IMPROVEMENT PROJECT

Project: Easement Acq Runway 8 and 13

Department: Airport

Project Number: 9323

Project Description and Location:
Project includes surveying and acquisition of avigation easements from two parties - one near Runway 8 and one near Runway 13.

Completion Schedule:

Start Date	Completion Date
01 OCT 2005	30 SEP 2007

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:
Project will be implemented when FAA grant is received.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services					4,000			4,000
Internal Services								
1. Regular Pay					1,400			1,400
Construction/Acquisition								
1. Impvt Other Than Buildings					24,600			24,600
Other Project Costs								
TOTAL COST					30,000			30,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Municipal Airport Fund					1,500			1,500
2. Special Aviation Fund-Federal					28,500			28,500
TOTAL FUNDING					30,000			30,000

CAPITAL IMPROVEMENT PROJECT

Project: RAN-Police Computer Equipment

Department: Police

Project Number: 9326

Project Description and Location:
On September 17, 2003, the Monterey County RAN Board awarded funding to Salinas, King City, Greenfield and Monterey Police Departments to purchase livescans/mug photo equipment. This equipment is being purchased on a group bid.

Completion Schedule: Start Date 17 SEP 2003 — Completion Date 30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
RAN (Random Access Network) funds are from the $1 paid with Vehicle License Fees and are matched $1 by the State of California.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
Construction/Acquisition								
1. Computer Equipment			113,300					113,300
2. Computer Equipment			61,150					61,150
3. Computer Equipment			61,150					61,150
4. Computer Equipment			61,150					61,150
Other Project Costs								
1. Training			4,750					4,750
TOTAL COST			301,500					301,500

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. RAN Grant Monterey County			301,500					301,500
TOTAL FUNDING			301,500					301,500

CAPITAL IMPROVEMENT PROJECT

Project: Mobile Police Station & Equip

Department: Police

Project Number: 9327

Project Description and Location:
Project provides for the purchase of a Moblie Police Station, Police Cars and other police equipment. Mobile Police Station funded 50% by Sunset Avenue Redevelopment Funds and will be used in the area in an effort to eliminate blight created by gang violence.

Completion Schedule:

Start Date	Completion Date
01 MAR 2004	30 JUN 2007

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
Police Capital Fund established to collect amounts overpaid to SPOA. These funds will be used to lease/purchase Mobile Police Station and purchase police cars and other police equipment.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
Construction/Acquisition								
1. Mobile Police Station			150,000	50,500	50,500	50,500		301,500
2. Police Cars			30,000	30,000	30,000			90,000
3. Police Equipment				19,500	19,500	19,500		58,500
Other Project Costs								
TOTAL COST			180,000	100,000	100,000	70,000		450,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Sunset Av Redevelopment Project			150,000					150,000
2. Police Capital Fund (SPOA Overpayment)			30,000	100,000	100,000	70,000		300,000
TOTAL FUNDING			180,000	100,000	100,000	70,000		450,000

CAPITAL IMPROVEMENT PROJECT

Project: Eastside Heliport Development

Department: Airport

Project Number: 9330

Project Description and Location:
Project includes Phase I, Engineering; Phase II, Construction (including inspection, administration)

Completion Schedule:

Start Date	Completion Date
01 OCT 2005	30 SEP 2007

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:
Project will be implemented when FAA grant is received. One grant will fund each of the two phases of the project.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services					49,000			49,000
Internal Services								
1. Regular Pay						39,000		39,000
Construction/Acquisition								
1. Impvt Other Than Buildings						361,800		361,800
Other Project Costs								
1. Contingencies						40,200		40,200
TOTAL COST					49,000	441,000		490,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Municipal Airport Fund					2,450	22,000		24,450
2. Special Aviation Fund-Federal					46,550	419,000		465,550
TOTAL FUNDING					49,000	441,000		490,000

CAPITAL IMPROVEMENT PROJECT

Project: Abbott Street (Romie to John)

Department: Street Maintenance

Project Number: 9336

Project Description and Location:
Project provides street rehabilitation and bike lanes on Abbott Street from John Street to Romie Lane.

Completion Schedule:

Start Date	Completion Date
06 JAN 2004	31 DEC 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:
Grants include Regional Surface Transportation Program (RSTP) funds of $400,000,AB2766 Emissions Reduction Grant Program funds of $158,800 administered by the Monterey Bay Unified Air Pollution Control District and State Bicycle Transportation Account (BTA) of $200,000.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services 1. Regular Pay			50,000					50,000
Construction/Acquisition 1. Impvt Other Than Buildings			1,023,800					1,023,800
Other Project Costs 1. Contingencies			25,000					25,000
TOTAL COST			1,098,800					1,098,800

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Gas Tax Fund			340,000					340,000
2. AB2766 Emissions Reduction Grant			158,800					158,800
3. Regional Surface Transportation Program			400,000					400,000
4. State Bicycle Transportation Acct (BTA)			200,000					200,000
TOTAL FUNDING			1,098,800					1,098,800

CAPITAL IMPROVEMENT PROJECT

Project: E Market Street Overlay

Department: Street Maintenance

Project Number: 9337

Project Description and Location:
Project provides street rehabilitation on East Market Street west of US101 to Sanborn Road.

Completion Schedule:

Start Date	Completion Date
01 JAN 2004	31 DEC 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:
Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services 1. Regular Pay			35,000					35,000
Construction/Acquisition 1. Impvt Other Than Buildings			460,000					460,000
Other Project Costs 1. Contingencies			15,000					15,000
TOTAL COST			510,000					510,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Gas Tax Fund 2. Regional Surface Transportation Program			110,000 400,000					110,000 400,000
TOTAL FUNDING			510,000					510,000

CAPITAL IMPROVEMENT PROJECT

Project: Kip-McKinnon Bikeway

Department: Street Maintenance

Project Number: 9338

Project Description and Location:
Project provides a bikeway connection between the Alvin Drive and McKinnon Street bike lanes to the northern end of the Maryal Drive bike route.

Completion Schedule:

Start Date	Completion Date
01 JAN 2004	31 DEC 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
Funding of $84,800 is provided by AB2766 Emissions Reduction Grant administered by the Monterey Bay Unified Air Pollution Control District

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services 1. Regular Pay			10,000					10,000
Construction/Acquisition 1. Impvt Other Than Buildings			115,800					115,800
Other Project Costs 1. Contingencies			5,000					5,000
TOTAL COST			130,800					130,800

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Gas Tax Fund			46,000					46,000
2. AB 2766 Emissions Reduction Grant			84,800					84,800
TOTAL FUNDING			130,800					130,800

CAPITAL IMPROVEMENT PROJECT

Project: Natividad Creek Community Park

Department: Recreation - Parks

Project Number: 9346

Project Description and Location:
The first major phase of project has been completed. The next few minor projects include the completion of habitat restoration within the lower Natividad Creek area between Las Casitas and Laurel Drives, including the N/E detention basin habitat restoration, and a Natural/Scout Center.

Completion Schedule:

Start Date	Completion Date
01 FEB 1992	30 JUN 2007

Estimated Annual Operating Budget Costs/Savings

[X] Personnel [ ] Equipment/Supplies [X] Maintenance [ ] Other

Estimated Annual Costs<Savings>: 100,000

Date Costs<Savings> Will Occur: 01 JUL 1995

Fiscal Impact:
Annual allocation of Park Development fees will help augment other resources, such as community volunteer programs, to continue park development. Increased maintenance costs will be minimal relating to anticipated improvements.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services	406,000	50,000						456,000
Internal Services								
1. Regular Pay	502,000	80,000	50,000	50,000	100,000			782,000
Construction/Acquisition								
1. Land	37,400							37,400
2. Impvt Other Than Buildings	3,748,000		61,100			800,000		4,609,100
Other Project Costs								
1. Contingencies	20,000					100,000		120,000
2. Administrative Overhead				5,000	15,000	50,000		70,000
TOTAL COST	4,713,400	130,000	111,100	55,000	115,000	950,000		6,074,500

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Dev Fees Fund-Parks Fees	3,953,400	130,000	111,100	55,000	115,000			4,364,500
2. Spec Const Asst Fund-Others	460,000							460,000
3. Park Fees (Unfunded)						950,000		950,000
4. Assessment Districts Fund-N.E. 88-4	300,000							300,000
TOTAL FUNDING	4,713,400	130,000	111,100	55,000	115,000	950,000		6,074,500

CAPITAL IMPROVEMENT PROJECT

Project: Natividad Creek Pk Maint Bldg

Department: Recreation - Parks

Project Number: 9347

Project Description and Location:
Build maintenance building facility at Natividad Creek Park to house maintenance equipment, materials and provide break room for staff.

Completion Schedule:

Start Date	Completion Date
01 JUL 2003	30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

[X] Personnel [X] Equipment/Supplies [ ] Maintenance [X] Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services			20,000					20,000
Internal Services								
1. Regular Pay			10,000					10,000
Construction/Acquisition								
1. Buildings			225,000					225,000
Other Project Costs								
1. Contingencies			20,000					20,000
TOTAL COST			275,000					275,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Dev Fees Fund-Parks			275,000					275,000
TOTAL FUNDING			275,000					275,000

CAPITAL IMPROVEMENT PROJECT

Project: Breadbox Floor Covering

Department: Facilities Maintenance

Project Number: 9350

Project Description and Location:
Interlocking floor covering inside Breadbox Rec Center to cover cracking in cement from weight equipment area and prevent future cracking (heavy weights in the workout area).

Completion Schedule:

Start Date	Completion Date
01 JUL 2006	30 JUN 2007

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services						2,000		2,000
Internal Services								
1. Regular Payroll Costs						1,000		1,000
Construction/Acquisition								
1. Remodeling & Alteration						15,000		15,000
Other Project Costs								
1. Contingencies						2,000		2,000
TOTAL COST						20,000		20,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund						20,000		20,000
TOTAL FUNDING						20,000		20,000

CAPITAL IMPROVEMENT PROJECT

Project: Asbestos Management

Department: Facilities Maintenance

Project Number: 9356

Project Description and Location:
Provide for an initial survey of asbestos in City buildings and yearly asbestos management.

Completion Schedule:

Start Date	Completion Date
01 JUL 2002	30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services	7,500	6,500	10,000	10,000	15,000	15,000	15,000	79,000
Internal Services								
Construction/Acquisition								
Other Project Costs								
TOTAL COST	7,500	6,500	10,000	10,000	15,000	15,000	15,000	79,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund	7,500	6,500	10,000	10,000	15,000	15,000	15,000	79,000
TOTAL FUNDING	7,500	6,500	10,000	10,000	15,000	15,000	15,000	79,000

CAPITAL IMPROVEMENT PROJECT

Project: Street Sweepers Acquisition

Department: NPDES Street Sweeping

Project Number: 9365

Project Description and Location:
Project provides for replacement of street sweepers to maintain the street sweeper fleet to meet the minimum needs of the City and NPDES standards.

Completion Schedule: Start Date 01 JUL 1996 — Completion Date 30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:
Date Costs <Savings> Will Occur:

Fiscal Impact:
Budget provides for lease purchase of street sweepers.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
Construction/Acquisition								
1. Rents & Leases	148,100							148,100
2. Rents & Leases	38,600	38,600	38,600	38,600	38,600			193,000
3. Rents & Leases		40,000	40,000	40,000	40,000	40,000		200,000
4. Rents & Leases				40,000	40,000	40,000	40,000	160,000
Other Project Costs								
1. Taxes	8,300							8,300
TOTAL COST	195,000	78,600	78,600	118,600	118,600	80,000	40,000	709,400

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund	120,700							120,700
2. Storm Sewer (NPDES) Fund	74,300				118,600	80,000	40,000	312,900
3. Gas Tax Fund		78,600	78,600	118,600				275,800
TOTAL FUNDING	195,000	78,600	78,600	118,600	118,600	80,000	40,000	709,400

CAPITAL IMPROVEMENT PROJECT

Project: Development Impact Fee Study

Department: Development & Engineering

Project Number: 9370

Project Description and Location:
Evaluation of the cost of sewer, storm drain, park, street trees and library facility needs to be used in adjusting development impact fees to meet AB1600 requirements. Evaluation of Police, Fire and other facility needs to be used in developing fees to fund these requirements. In addition it is necessary to complete an overhaul of our current fee structure to meet General Plan objectives.

Completion Schedule:

Start Date	Completion Date
01 JUL 2003	30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Other Professional Services			85,000					85,000
Internal Services								
1. Regular Pay			10,000					10,000
2. Computer Aided Design			5,000					5,000
Construction/Acquisition								
Other Project Costs								
TOTAL COST			100,000					100,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Dev Fees Fund-Parks & Playgrd			50,000					50,000
2. Dev Fees Fund-Sewer & Storm Dr			50,000					50,000
TOTAL FUNDING			100,000					100,000

CAPITAL IMPROVEMENT PROJECT

Project: Airport Terminal Bldg Elevator

Department: Airport

Project Number: 9372

Project Description and Location:
Make second floor of Airport Terminal Building handicap accessible. Install elevator, or lift and remodel restrooms.

Completion Schedule: Start Date 30 JUL 2000 — Completion Date 30 JUN 2006

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services	25,000							25,000
Internal Services								
1. Regular Pay	5,000							5,000
Construction/Acquisition								
1. Impvt Other Than Buildings			100,000					100,000
Other Project Costs								
1. Contingencies	21,000							21,000
2. Administrative Overhead	4,000		10,000					14,000
TOTAL COST	55,000		110,000					165,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Municipal Airport Fund	55,000		110,000					165,000
TOTAL FUNDING	55,000		110,000					165,000

CAPITAL IMPROVEMENT PROJECT

Project: Airport Improvements FAA 09

Department: Airport

Project Number: 9375

Project Description and Location:
Approved FAA Grant (09) provides for storm water drainage, seal South T-Hangar Taxiway, seal North T-Hangar area, seal North Tiedown Ramp and apron and taxiway joint repair.

Completion Schedule:

Start Date	Completion Date
01 MAR 2004	30 JUN 2005

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services		116,800	20,000					136,800
Internal Services								
1. Regular Pay		10,000	40,000					50,000
Construction/Acquisition								
1. Impvt Other Than Buildings			741,000					741,000
Other Project Costs								
1. Contingencies			100,000					100,000
2. Administrative Overhead		10,000	50,000					60,000
TOTAL COST		136,800	951,000					1,087,800

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Municipal Airport Fund		13,700	108,100					121,800
2. Special Aviation Fund-Federal		123,100	801,900					925,000
3. Calif Aid to Airports (Cal Trans)			41,000					41,000
TOTAL FUNDING		136,800	951,000					1,087,800

CAPITAL IMPROVEMENT PROJECT

Project: Fire EMS & Safety Equipment

Department: Fire

Project Number: 9377

Project Description and Location:
This project provides for the gradual purchase of mandated safety equipment and the replacement of advanced life support equipment for the Paramedic program.

Completion Schedule: Start Date 01 JUL 1995 — Completion Date 30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:
County CSA 74 fund are allocated annually for EMS equipment and supplies.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
Construction/Acquisition								
1. Other Mach, Furn, & Equip	33,000	18,000	18,000	18,000	18,000	18,000	18,000	141,000
2. Other Mach, Furn, & Equip	20,000	10,000						30,000
Other Project Costs								
TOTAL COST	53,000	28,000	18,000	18,000	18,000	18,000	18,000	171,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund	20,000	10,000						30,000
2. County CSA 74	33,000	18,000	18,000	18,000	18,000	18,000	18,000	141,000
TOTAL FUNDING	53,000	28,000	18,000	18,000	18,000	18,000	18,000	171,000

CAPITAL IMPROVEMENT PROJECT

Project: Sherwood Park Improvements

Department: Park Maintenance

Project Number: 9379

Project Description and Location:
FY 05-06 funds provide engineering and construction to bring Sherwood Park complex up to Title 17 domestic water project standards. FY 06-07 funds are to expand the restroom facilities, expand the pool and Sherwood picnic parking areas and upgrade the Sherwood tennis center lights.

Completion Schedule:

Start Date	Completion Date
01 JUL 2006	30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:
Cost estimates are water system ($300,000), expand restrooms ($130,000), upgrade tennis center lighting ($20,000) and expand parking lot ($75,000).

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services						20,000	20,000	40,000
Internal Services								
1. Regular Pay						10,000	10,000	20,000
Construction/Acquisition								
1. Remodeling & Alteration							150,000	150,000
2. Impvt Other Than Buildings						300,000	75,000	375,000
Other Project Costs								
1. Contingencies						20,000	15,000	35,000
TOTAL COST						350,000	270,000	620,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund						350,000	270,000	620,000
TOTAL FUNDING						350,000	270,000	620,000

CAPITAL IMPROVEMENT PROJECT

Project: Park & Open Space Master Plan

Department: Recreation - Parks

Project Number: 9380

Project Description and Location:
General Plan Policy identifies the need to develop a park and open space master plan. This project would carry out that objective and would assist the Council in establishing priorties and funding programs for these projects.

Completion Schedule: Start Date 01 JUL 2003 — Completion Date 30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services 1. Engineering Services				85,000				85,000
Internal Services 1. Regular Pay				15,000				15,000
Construction/Acquisition								
Other Project Costs 1. Administrative Overhead				15,000				15,000
TOTAL COST				115,000				115,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Dev Fees Fund-Parks & Playgrd				115,000				115,000
TOTAL FUNDING				115,000				115,000

CAPITAL IMPROVEMENT PROJECT

Project: Water System @ Hitchcock Road

Department: Hitchcock Road Water Utility

Project Number: 9381

Project Description and Location:

In September 2003, the water users of the Hitchcock Road water well, the City Industrial Waste Facility, Salinas Animal Shelter, Monterey County Animal Shelter and the MRWPCA pumping station, started experiencing water quality problems. City staff determined that the well shaft had collapsed and emergency repairs were necessary. All four facilities depend on the well for fire suppression and regular water usage.

Completion Schedule:

Start Date	Completion Date
01 SEP 2003	30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

An enterprise fund has been established and the users of the water well will share in the cost of the well repairs and annual operating costs of the program.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
Construction/Acquisition								
1. Impvt Other Than Buildings			200,000					200,000
Other Project Costs								
TOTAL COST			200,000					200,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. MRWPCA			34,000					34,000
2. Monterey Co. Animal Shelter			100,000					100,000
3. City Industrial Waste Facility			12,000					12,000
4. City Animal Shelter			54,000					54,000
TOTAL FUNDING			200,000					200,000

CAPITAL IMPROVEMENT PROJECT

Project: Planning Future Growth Areas

Department: Development & Engineering

Project Number: 9401

Project Description and Location:
To provide for cost associated with the planning of future growth areas including City ~~staff time, environmental analysis, biotic field surveys, data collection and analysis,~~ infrastructure planning, EIRs, CEQA, traffic analysis, etc.

Completion Schedule:

Start Date	Completion Date
01 MAY 2004	01 JAN 2006

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:
This project will be financed by developers as they proceed in developing the new growth areas north of Boronda Road.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Other Professional Services			400,000	550,000				950,000
Internal Services								
1. Regular Pay			12,000	275,000	150,000			437,000
Construction/Acquisition								
Other Project Costs								
1. Administrative Overhead			50,000	50,000	15,000			115,000
TOTAL COST			462,000	875,000	165,000			1,502,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Developer's Contributions			462,000	875,000	165,000			1,502,000
TOTAL FUNDING			462,000	875,000	165,000			1,502,000

CAPITAL IMPROVEMENT PROJECT

Project: Airport Security System

Department: Airport

Project Number: 9402

Project Description and Location:
Replacement and expansion of existing Airport security system.

Completion Schedule: Start Date 01 JUL 2004 — Completion Date 30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Professional Services				20,000	10,000	10,000	10,000	50,000
Internal Services								
Construction/Acquisition								
Other Project Costs								
1. Contingencies				2,000	1,000	1,000	1,000	5,000
TOTAL COST				22,000	11,000	11,000	11,000	55,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Airport Fund				22,000	11,000	11,000	11,000	55,000
TOTAL FUNDING				22,000	11,000	11,000	11,000	55,000

CAPITAL IMPROVEMENT PROJECT

Project: Harden Ranch Assess Dist 90-1

Department: Street Maintenance

Project Number: 9413

Project Description and Location:
Assessment District funds major arterials (Boronda Rd., N. Main St. widening, /San Juan Grade Road, Harden Parkway, McKinnon Street, El Dorado Drive) storm drains, sanitary sewers, signals, landscaping of arterials and greenways. City contributes funds for storm drain and sewer oversizing from sewer developer fees. Phase II should be completed by December 1999.

Completion Schedule:

Start Date	Completion Date
01 OCT 1990	30 DEC 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
No fiscal impact will occur to the General Fund as the maintenance of the landscaping and the storm water retention will be financed through a Landscape Maintenance District.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services	513,286							513,286
2. Legal Services	142,300							142,300
3. Legal Svs - Redistricting City	17,100							17,100
Internal Services								
1. Regular Pay	230,000							230,000
Construction/Acquisition								
1. Impvt Other Than Buildings	3,628,390							3,628,390
2. Impvt Other Than Buildings	9,752,074							9,752,074
3. Impvt Other Than Buildings	1,306,669							1,306,669
4. NOT FOUND	2,338,751							2,338,751
Other Project Costs								
1. Contingencies	1,673,908							1,673,908
2. Cost of Bond Issuance	3,207,550							3,207,550
3. Administrative Overhead	987,772							987,772
TOTAL COST	23,797,800							23,797,800

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Assessment Districts Fund 90-1	23,319,800							23,319,800
2. Development Fees-Sewers	478,000							478,000
TOTAL FUNDING	23,797,800							23,797,800

CAPITAL IMPROVEMENT PROJECT

Project: Storm Water NPDES

Department: NPDES Storm Drain Sewer

Project Number: 9436

Project Description and Location:
This project provides for the on-going storm water discharge monitoring program required by the California Water Quality Control Board, the City's NPDES permit, and the EPA.

Completion Schedule:

Start Date	Completion Date
01 JUL 1991	30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
Engineering provides for feasibility evaluations for Water Quality Controls (BMPS) and update drainage master plan to address runoff quality as well as flood control. Other Services provide for storm water monitoring.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services	484,600							484,600
Internal Services								
1. Regular Pay	98,500							98,500
2. Other Services	425,000	75,000	150,000	150,000	150,000	150,000	150,000	1,250,000
Construction/Acquisition								
1. Rolling Equipment	120,000							120,000
2. Aerial Mapping	250,000	150,000				150,000		550,000
Other Project Costs								
1. Contingencies	102,700		50,000	50,000	50,000	50,000	50,000	352,700
2. Administrative Overhead	210,900							210,900
TOTAL COST	1,691,700	225,000	200,000	200,000	200,000	350,000	200,000	3,066,700

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Sanitary Sewer Fund	537,500							537,500
2. Storm Sewer (NPDES) Fund	906,800				200,000	350,000	200,000	1,656,800
3. General Fund	247,400	225,000	200,000	200,000				872,400
TOTAL FUNDING	1,691,700	225,000	200,000	200,000	200,000	350,000	200,000	3,066,700

CAPITAL IMPROVEMENT PROJECT

Project: Annual City Sts Rehab Program

Department: Street Maintenance

Project Number: 9438

Project Description and Location:
The City has an ongoing program to resurface various City streets. The streets are selected from a computerized Pavement Management System. The resurfacing of streets prolongs the life of the streets by decreasing deterioration.

Completion Schedule:

Start Date	Completion Date
01 JUL 1995	30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
State transportation funding AB2928 will be allocated over the next five years and must be used for street maintenance. AB 2928 was suspended because of State budget deficits. Street rehab budget has been reduced $900,000 annually (FY02-03 thru FY07-08) to fund NPDES and reduced in FY04-05 & 05-06 due to State ERAF shift.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
1. Regular Pay	225,000	100,000	50,000	50,000	50,000	50,000	50,000	575,000
Construction/Acquisition								
1. Impvt Other Than Buildings	4,773,500	1,331,000	1,020,000	475,000	475,000	900,000	900,000	9,874,500
2. Impvt Other Than Buildings	3,060,000							3,060,000
3. Impvt Other Than Buildings	506,000							506,000
Other Project Costs								
1. Contingencies	379,500		50,000	50,000	50,000	50,000	50,000	629,500
TOTAL COST	8,944,000	1,431,000	1,120,000	575,000	575,000	1,000,000	1,000,000	14,645,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Gas Tax Fund	2,650,000	675,000	1,120,000	575,000	575,000	1,000,000	1,000,000	7,595,000
2. 1997 COP Proceeds	3,060,000							3,060,000
3. Regional Surface Transportation Funds	2,024,000	506,000						2,530,000
4. State Traffic Relief AB 2928	1,210,000	250,000						1,460,000
TOTAL FUNDING	8,944,000	1,431,000	1,120,000	575,000	575,000	1,000,000	1,000,000	14,645,000

CAPITAL IMPROVEMENT PROJECT

Project: Lower Natividad Creek Park

Department: Recreation - Parks

Project Number: 9454

Project Description and Location:
This project includes the construction of improvements for storm drainage mitigation in lower Natividad Creek Park including habitat restoration and creation of nature orientated recreational opportunties. FY 03-04 includes funds to design a 3,000 sq ft nature/activity center, restroom facilities and site improvements. Construction is planned to begin in FY 04-05.

Completion Schedule:

Start Date	Completion Date
01 JUL 2002	30 JUN 2005

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
State Prop 12 funds ($400,000) were not allocated by the State.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Architectural Services			20,000	10,000				30,000
Internal Services								
1. Regular Pay	10,000	50,000	10,000	25,000				95,000
Construction/Acquisition								
1. Impvt Other Than Buildings	100,000	735,000						835,000
2. Buildings				400,000				400,000
Other Project Costs								
1. Contingencies				10,000				10,000
2. Administrative Overhead				50,000				50,000
TOTAL COST	110,000	785,000	30,000	495,000				1,420,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Dev Fees Fund-Parks	67,300	100,000	30,000	495,000				692,300
2. Assessment District 88-4	42,700	285,000						327,700
3. Dev Fees Fund-Storm		400,000						400,000
TOTAL FUNDING	110,000	785,000	30,000	495,000				1,420,000

CAPITAL IMPROVEMENT PROJECT

Project: Congestion Mgmt Agency City %

Department: Development & Engineering

Project Number: 9461

Project Description and Location:
This project provides for the City's proportionate share of the cost for the Congestion Management Program which is being conducted by the Congestion Management Agency. The City plans to continue its participation in the project and projects its cost through fiscal year 2005/2006.

Completion Schedule:

Start Date	Completion Date
01 MAY 1991	30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
Cost of membership in the Congestion Management Agency is a Gas Tax eligible expenditure and the City's 18% share is based in proportion to Gas Tax Funds received by member agencies. It is estimated that the City's annual share will be no more than $65,000 per year.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
Construction/Acquisition								
Other Project Costs								
1. Other Contributions	195,000	65,000		65,000	65,000	65,000	65,000	520,000
TOTAL COST	195,000	65,000		65,000	65,000	65,000	65,000	520,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Gas Tax Fund	195,000	65,000		65,000	65,000	65,000	65,000	520,000
TOTAL FUNDING	195,000	65,000		65,000	65,000	65,000	65,000	520,000

CAPITAL IMPROVEMENT PROJECT

Project: Northeast Library

Department: Library

Project Number: 9462

Project Description and Location:
Project provides for a new library in the notheast Salinas area.

Completion Schedule:

Start Date	Completion Date
01 JUL 2002	30 JUN 2007

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Architectural Services						500,000		500,000
Internal Services								
1. Regular Pay						125,000		125,000
Construction/Acquisition								
1. New Buildings						6,500,000		6,500,000
2. Furniture						1,000,000		1,000,000
Other Project Costs								
1. Contingencies						375,000		375,000
TOTAL COST						8,500,000		8,500,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund						8,500,000		8,500,000
TOTAL FUNDING						8,500,000		8,500,000

CAPITAL IMPROVEMENT PROJECT

Project: Emergency Gen.-C.H. & Yard

Department: Facilities Maintenance

Project Number: 9466

Project Description and Location:

During the October 1989 earthquake certain operations in City Hall and the Public Safety Building was curtailed because the existing emergency generator could not provide the electric power needed by both buildings. In 1990 an electrical consultant was engaged to provide an analysis of our needs. This project also provides funding for an emergency generator for the Corporation Yard in order to maintain radio communication.

Completion Schedule:

Start Date	Completion Date
01 JUL 2003	30 JUN 2007

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

The cost for this project includes engineering, inspections, and installation labor for additional circuits in the existing Emergency Power System.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services	6,500					70,000		76,500
Internal Services								
1. Regular Pay	1,500					10,000		11,500
Construction/Acquisition								
1. Impvt Other Than Buildings	38,200					300,000		338,200
Other Project Costs								
1. Contingencies	3,800					20,000		23,800
TOTAL COST	50,000					400,000		450,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund	50,000					400,000		450,000
TOTAL FUNDING	50,000					400,000		450,000

CAPITAL IMPROVEMENT PROJECT

Project: Fire Vehicle Replacement

Department: Fire

Project Number: 9540

Project Description and Location:
This project sets aside funds for a gradual and timely replacement of emergency apparatus and equipment. FY 00-01 provided $150,000 to refurbish a truck, $70,000 for equipment for the North Salinas response area. Leased purchased 1 Quint and 5 Pumpers in FY 01-02. Future vehicle needs are FY 05-06 1 Quint and FY 07-08 1 Pumper.

Completion Schedule:

Start Date	Completion Date
01 APR 2003	30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☒ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>: 150,000

Date Costs<Savings> Will Occur: 01 JUL 2005

Fiscal Impact:
Replacement program replaces apparatus and equipment with service life of 20 years or older (20-25). Debt service provides lease payments for the purchase of 1 Quint and 5 Pumpers. Seven year lease at 4.86% with six payments of $289,900 and a final payment of $77,000 due in FY 06-07.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
Construction/Acquisition								
1. Rolling Equipment	150,000					450,000	250,000	850,000
2. Rolling Equipment	70,000							70,000
Other Project Costs								
1. Debt Service	578,500	289,900	289,900	289,900	289,900	77,000		1,815,100
TOTAL COST	798,500	289,900	289,900	289,900	289,900	527,000	250,000	2,735,100

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund	798,500	289,900	289,900	289,900	289,900	527,000	250,000	2,735,100
TOTAL FUNDING	798,500	289,900	289,900	289,900	289,900	527,000	250,000	2,735,100

CAPITAL IMPROVEMENT PROJECT

Project: Fire Stations Repairs

Department: Fire

Project Number: 9541

Project Description and Location:
This project provides funds for repair and infrastructure of the six fire stations. This includes carpets, floor coverings, exhaust extractor, hydraulic lifts and lube bay at Station #1.

Completion Schedule:

Start Date	Completion Date
01 JUL 2002	30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
Fire Stations 3 & 4 need new roofs at an estimated cost of $65,000 and need driveway paving and resurfacing at an estimated cost of $70,000. Station No. 1 exhaust extractor, hydraulic lifts and lube bay are estimated at $90,000. Prior year reflects carryover funds of $90,000, which are available for FY 03-04.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
Construction/Acquisition								
1. Remodeling & Alteration	25,000	90,000				25,000	25,000	165,000
2. Remodeling & Alteration						75,000		75,000
3. Impvt Other Than Buildings						70,000		70,000
Other Project Costs								
1. Contingencies		10,000				5,000		15,000
TOTAL COST	25,000	100,000				175,000	25,000	325,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund	25,000	100,000				175,000	25,000	325,000
TOTAL FUNDING	25,000	100,000				175,000	25,000	325,000

CAPITAL IMPROVEMENT PROJECT

Project: Harden Neigh Park #2

Department: Recreation - Parks

Project Number: 9552

Project Description and Location:
Acquisition, design and development of a 3-acre Neighborhood Park located on Arcadia Street within Harden Ranch Development.

Completion Schedule:

Start Date	Completion Date
01 JUL 2003	03 JUN 2004

Estimated Annual Operating Budget Costs/Savings

[X] Personnel [ ] Equipment/Supplies [X] Maintenance [ ] Other

Estimated Annual Costs<Savings>: 75,000
Date Costs<Savings> Will Occur: 01 JUN 1999

Fiscal Impact:
When completed 1.1 additional personnel and supplies will be required to maintain this park. If the adjoining school site is developed additional acreage may be added to the park.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services		70,000						70,000
Internal Services								
1. Regular Pay		10,000						10,000
Construction/Acquisition								
1. Land			800,000					800,000
2. Impvt Other Than Buildings			1,280,000					1,280,000
Other Project Costs								
1. Contingencies			40,000					40,000
TOTAL COST		80,000	2,120,000					2,200,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Assessment Districts Harden Ranch 90-1		80,000	2,120,000					2,200,000
TOTAL FUNDING		80,000	2,120,000					2,200,000

CAPITAL IMPROVEMENT PROJECT

Project: N T-Hangar Taxi Reconst

Department: Airport

Project Number: 9571

Project Description and Location:
Reconstruct T-Hangar taxiways on north side of Airport in conjunction with installation of storm drainage. Project will be in two Phases. Phase I is Engineering. Phase II is Construction (includes inspection, administration).

Completion Schedule: Start Date 01 NOV 2005 — Completion Date 30 NOV 2007

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:
Project will be implemented when FAA grant is approved. One grant will fund each of the two phases of the project.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services					30,900			30,900
Internal Services								
1. Regular Pay						15,900		15,900
Construction/Acquisition								
1. Impvt Other Than Buildings						182,400		182,400
Other Project Costs								
1. Contingencies						20,300		20,300
2. Administrative Overhead						25,000		25,000
TOTAL COST					30,900	243,600		274,500

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Municipal Airport Fund					1,500	12,200		13,700
2. Special Aviation Fund-Federal					29,400	231,400		260,800
TOTAL FUNDING					30,900	243,600		274,500

CAPITAL IMPROVEMENT PROJECT

Project: N T-Hangar Utility Reconst

Department: Airport

Project Number: 9572

Project Description and Location:
Installation of new storm drain, water lines and sewer lines in north T-hangar area. Project has two phases. Phase I is engineering. Phase II is construction (including inspection, administration).

Completion Schedule:

Start Date	Completion Date
01 NOV 2005	30 NOV 2007

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:
Project will be implemented when FAA grant is approved. One grant will fund each of the two phases of the project.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services					16,700			16,700
Internal Services								
1. Regular Pay						8,600		8,600
Construction/Acquisition								
1. Impvt Other Than Buildings						107,600		107,600
Other Project Costs								
1. Contingencies						12,000		12,000
2. Administrative Overhead						14,500		14,500
TOTAL COST					16,700	142,700		159,400

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Municipal Airport Fund					800	7,100		7,900
2. Special Aviation Fund-Federal					15,900	135,600		151,500
TOTAL FUNDING					16,700	142,700		159,400

CAPITAL IMPROVEMENT PROJECT

Project: Bicycle Lane Installations

Department: Street Maintenance

Project Number: 9607

Project Description and Location:
Bikeway Plan adopted by Council in March 1996 calls for the installation of Bike Lane Routes through the next seven years at various locations. Improvements and facilities shall conform with said Bikeway Plan and the priorities set therein.

Completion Schedule: Start Date 01 JUN 2000 — Completion Date 30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:
Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services 1. Regular Pay	13,149	10,000	10,000	10,000	10,000	10,000	10,000	73,149
Construction/Acquisition 1. Impvt Other Than Buildings	45,851	50,000	50,000	50,000	50,000	100,000	100,000	445,851
Other Project Costs								
TOTAL COST	59,000	60,000	60,000	60,000	60,000	110,000	110,000	519,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Const Asst-State or Federal Grant 2. Gas Tax Fund	59,000	60,000	60,000	60,000	60,000	50,000 60,000	50,000 60,000	100,000 419,000
TOTAL FUNDING	59,000	60,000	60,000	60,000	60,000	110,000	110,000	519,000

CAPITAL IMPROVEMENT PROJECT

Project: City Hall Improvements

Department: Facilities Maintenance

Project Number: 9612

Project Description and Location:

Project provides for the rehabilation of City Hall, Rotunda and Public Safety Building to include painting, carpeting, replacing ceiling tiles, replacing elevator and furbishing alterations necessary to accomodate the relocation of office staff after the new Police facility is complete. Improvements would satisfy City Hall space needs for the foreseeable future.

Completion Schedule:

Start Date	Completion Date
01 JUL 2002	30 JUN 2007

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services 1. Regular Pay						50,000		50,000
Construction/Acquisition 1. Remodeling & Alteration						1,800,000		1,800,000
Other Project Costs 1. Contingencies						150,000		150,000
TOTAL COST						2,000,000		2,000,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund						2,000,000		2,000,000
TOTAL FUNDING						2,000,000		2,000,000

CAPITAL IMPROVEMENT PROJECT

Project: ADA Modifications to City Fac.

Department: Development & Engineering

Project Number: 9618

Project Description and Location:
Modify various exisiting City Facilities on accessibility issues including restrooms, doors, signs, and all appurtenant work for ADA compliance. City facilities are prioritized on a 5-year program. Community Center/Sherwood Hall is the next project to be completed in FY 04-05.

Completion Schedule: Start Date 01 JUL 2004 — Completion Date 30 JUN 2009

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:
Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services				4,000	5,000	5,000	5,000	19,000
2. Architectural Services			10,000	11,000	50,000	50,000	50,000	171,000
Internal Services								
1. Regular Pay			2,000	33,000	10,000	10,000	10,000	65,000
2. Computer Aided Design				3,000	5,000	5,000	5,000	18,000
Construction/Acquisition								
1. Impvt Other Than Buildings				1,090,000	300,000	300,000	300,000	1,990,000
Other Project Costs								
1. Contingencies				109,000	30,000	30,000	30,000	199,000
TOTAL COST			12,000	1,250,000	400,000	400,000	400,000	2,462,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Community Development Act of 1974 Block			12,000	1,250,000	400,000	400,000	400,000	2,462,000
TOTAL FUNDING			12,000	1,250,000	400,000	400,000	400,000	2,462,000

CAPITAL IMPROVEMENT PROJECT

Project: Relocate Bolivar Fire Station

Department: Fire

Project Number: 9626

Project Description and Location:
This project would fund the relocation of Fire Station #6. This project would provide for land acquisition, design and construction. This project would provide for better emergency service to the north, northwest, and future development in the northeast side of Salinas.

Completion Schedule:

Start Date	Completion Date
01 JUL 2006	30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:
Once best site is determined: land purchase by City is required. Project would be complete over two year period. Funding mechanism needed to complete project.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Architectural Services						80,000		80,000
Internal Services								
1. Regular Pay						20,000	50,000	70,000
Construction/Acquisition								
1. Impvt Other Than Buildings						60,000	1,500,000	1,560,000
2. Land						250,000		250,000
Other Project Costs								
1. Furniture							75,000	75,000
TOTAL COST						410,000	1,625,000	2,035,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund						410,000	1,625,000	2,035,000
TOTAL FUNDING						410,000	1,625,000	2,035,000

CAPITAL IMPROVEMENT PROJECT

Project: Natividad Creek Multi-Complex

Department: Recreation - Parks

Project Number: 9627

Project Description and Location:
Complete plans and construction for a gymnasium multi-use complex in Natividad Creek Park.

Completion Schedule:

Start Date	Completion Date
01 JUL 2002	30 JUN 2007

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Architectural Services						450,000		450,000
Internal Services								
1. Regular Pay						100,000		100,000
Construction/Acquisition								
1. Buildings						6,000,000		6,000,000
2. Furniture						1,000,000		1,000,000
Other Project Costs								
1. Contingencies						450,000		450,000
TOTAL COST						8,000,000		8,000,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund						8,000,000		8,000,000
TOTAL FUNDING						8,000,000		8,000,000

CAPITAL IMPROVEMENT PROJECT

Project: Industrial Waste Line Extend

Department: Industrial Waste

Project Number: 9630

Project Description and Location:
The project consists of expanding industrial waste line along Abbott Street from the manhole at Sanborn Road and along Sanborn from the manhole at South Pacific Railroad tracks to Elvee Drive. This work will include construction of pipe, manholes and laterals.

Completion Schedule:

Start Date	Completion Date
01 JUL 2006	30 JUN 2007

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:
The cost of this project will be paid by users of the extended line.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services 1. Regular Pay						80,000		80,000
Construction/Acquisition 1. Impvt Other Than Buildings						720,000		720,000
Other Project Costs 1. Administrative Overhead 2. Contingencies						50,000 50,000		50,000 50,000
TOTAL COST						900,000		900,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Industrial Waste Fund						900,000		900,000
TOTAL FUNDING						900,000		900,000

CAPITAL IMPROVEMENT PROJECT

Project: Airport Blvd Improvements

Department: Street Maintenance

Project Number: 9631

Project Description and Location:
Widen Airport Boulevard (north side) from Elk's Lodge to reclamation ditch near De La Torre. Improvements, include paving, grading new ditch, signs & striping. (No sidewalks, curbs, gutters, etc. are included).

Completion Schedule: Start Date 01 JUL 2006 — Completion Date 30 JUN 2007

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:
Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services	24,005					8,000		32,005
Internal Services								
1. Regular Pay	16,469					2,000		18,469
2. Other Payroll Costs	824							824
Construction/Acquisition								
1. Impvt Other Than Buildings	7,206					100,000		107,206
Other Project Costs								
1. Computer Aided Design	996							996
2. Contingencies						10,000		10,000
TOTAL COST	49,500					120,000		169,500

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Gas Tax Fund	49,500					120,000		169,500
TOTAL FUNDING	49,500					120,000		169,500

CAPITAL IMPROVEMENT PROJECT

Project: Library Roof Replacement

Department: Library

Project Number: 9636

Project Description and Location:
Replace damaged and old roof at the Cesar Chavez Library. Existing roof dates back to 1979 when the Library was built. Roof is showing its age and green, moldy areas.

Completion Schedule: Start Date 01 JUL 2006 — Completion Date 30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
Construction/Acquisition 1. Impvt Other Than Buildings						80,000	80,000	160,000
Other Project Costs								
TOTAL COST						80,000	80,000	160,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund						80,000	80,000	160,000
TOTAL FUNDING						80,000	80,000	160,000

CAPITAL IMPROVEMENT PROJECT

Project: City Wide Recreation Trails

Department: Recreation - Parks

Project Number: 9640

Project Description and Location:
Gabilan Creek and Natividad Creek Trail systems native plant enhancement will occur in association with the improvements of these trails. Upon completion of these trail systems, other trails identified in the General Plan will be incorporated.

Completion Schedule: Start Date 01 JUL 2004 — Completion Date 30 JUN 2005

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
Funding for completion of this project would primarily come from outside grants such as Federal Transportation Enhacement or Land and Water grants. Operating and maintenance cost would be dependant upon the specific project.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services				40,000				40,000
Internal Services								
1. Regular Pay				30,000				30,000
Construction/Acquisition								
1. Impvt Other Than Buildings				240,000				240,000
Other Project Costs								
1. Contingencies				20,000				20,000
TOTAL COST				330,000				330,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Federal/State Grant				330,000				330,000
TOTAL FUNDING				330,000				330,000

CAPITAL IMPROVEMENT PROJECT

Project: Senior Center

Department: Recreation - Parks

Project Number: 9643

Project Description and Location:
Senior Center that would be developed with Monterey County and the Senior Non-Profit Corpation. FY 97-98 Block Grant allocation is to cover some predevelopment cost. City 1997 COP proceeds allocated to complete feasibility study in FY 99-00 and proceed with capital fund raising campaign. Sales tax bond proceeds would provide a "start up" 5,000 square foot facility.

Completion Schedule:

Start Date	Completion Date
01 JUL 1999	30 JUN 2007

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Architectural Services	140,000							140,000
2. Planning & EIR Services	100,000							100,000
Internal Services								
1. Regular Pay						25,000		25,000
Construction/Acquisition								
1. New Buildings						700,000		700,000
Other Project Costs								
1. Contingencies						35,000		35,000
TOTAL COST	240,000					760,000		1,000,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund						760,000		760,000
2. Block Grant Fund	140,000							140,000
3. 1997 COP Proceeds	100,000							100,000
TOTAL FUNDING	240,000					760,000		1,000,000

CAPITAL IMPROVEMENT PROJECT

Project: Traffic Signals Harden Areas

Department: Traffic Signals

Project Number: 9645

Project Description and Location:
Installation of traffic signal systems at the intersection of Harden Parkway and the entrances to Harden Ranch Plaza Shopping Center driveways, Boronda/McKinnon, and Harden Parkway/McKinnon.

Completion Schedule:

Start Date	Completion Date
01 JUL 1995	30 JUN 2005

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☒ Maintenance ☐ Other

Estimated Annual Costs<Savings>: 1,100

Date Costs<Savings> Will Occur: 01 JUN 2003

Fiscal Impact:
Once the signal is installed, the City will be responsible to maintain the system. Currently, City cost is $1,100 per year per intersection to maintain a traffic signal system. Maintenance includes electric power.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services		25,000						25,000
Internal Services								
1. Regular Pay	32,300	25,000						57,300
Construction/Acquisition								
1. Impvt Other Than Buildings	409,000	250,000						659,000
Other Project Costs								
1. Contingencies	16,200	25,000						41,200
TOTAL COST	457,500	325,000						782,500

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Harden Ranch Assess.Dist.	457,500	325,000						782,500
TOTAL FUNDING	457,500	325,000						782,500

CAPITAL IMPROVEMENT PROJECT

Project: Traffic Signal Installation

Department: Traffic Signals

Project Number: 9654

Project Description and Location:
In the past, Public Works Department installed traffic signals, including Opticom controls, at intersections when warranted. Prioritized intersection locations will be identified each year and brought before the City Council for consideration, prior to project design.

Completion Schedule:

Start Date	Completion Date
01 JUL 2006	30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☒ Maintenance ☐ Other

Estimated Annual Costs<Savings>: 2,200

Date Costs<Savings> Will Occur:

Fiscal Impact:
Once the signals are installed, the City will be responsible to maintain the facilities. Currently it cost the City approximately $1,100 per year per intersection to maintain a traffic signal system. This includes regular maintenance and electric power. A Fire Opticom system is included in each traffic signal installation.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services	65,000	25,000	30,000	35,000	40,000	50,000	50,000	295,000
Internal Services								
1. Regular Pay	24,000	9,000	10,000	12,000	14,000	15,000	15,000	99,000
Construction/Acquisition								
1. Impvt Other Than Buildings	494,800	213,000	225,000	235,000	246,000	253,000	253,000	1,919,800
2. Fixed Equipment	30,000	10,000	15,000	18,000	20,000	22,000	22,000	137,000
3. Other Mach, Furn, & Equip			14,700					14,700
Other Project Costs								
1. Contingencies	34,000	18,000	20,000	25,000	30,000	35,000	35,000	197,000
TOTAL COST	647,800	275,000	314,700	325,000	350,000	375,000	375,000	2,662,500

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Gas Tax Fund	610,300	275,000	300,000	325,000	350,000	375,000	375,000	2,610,300
2. Construction Assistance - Others	37,500							37,500
3. California Energy Commission			14,700					14,700
TOTAL FUNDING	647,800	275,000	314,700	325,000	350,000	375,000	375,000	2,662,500

CAPITAL IMPROVEMENT PROJECT

Project: Traffic Fee Ordinance Update

Department: Development & Engineering

Project Number: 9662

Project Description and Location:
The current Salinas Traffic Fee Ordinance (TFO) was adopted in 1987 and nearly 95% of the projects contained therein have been or are programmed to be constructed. This project will complete the TFO update and identify new improvements needed to accommodate new development.

Completion Schedule:

Start Date	Completion Date
30 JUN 2003	01 JUL 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services	98,800		160,000					258,800
2. Other Professional Services	20,000							20,000
Internal Services								
1. Regular Pay	47,000							47,000
Construction/Acquisition								
Other Project Costs								
TOTAL COST	165,800		160,000					325,800

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Dev Fees Fund-Traffic Impact Fees	165,800		160,000					325,800
TOTAL FUNDING	165,800		160,000					325,800

CAPITAL IMPROVEMENT PROJECT

Project: Groundwater Monitoring Fairway

Department: Fairways Golf Course

Project Number: 9663

Project Description and Location:
Professional services for groundwater monitoring at Fairways Golf Course.

Completion Schedule:

Start Date	Completion Date
01 JUL 2003	30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
Sufficient carry-over funds from FY 02/03 are available to cover FY 03/04 expenditures.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Other Professional Services	11,000	11,000		10,000	10,000	10,000	10,000	62,000
Internal Services								
Construction/Acquisition								
Other Project Costs								
1. Administrative Overhead	1,700	1,200		2,000	2,000	2,000	2,000	10,900
TOTAL COST	12,700	12,200		12,000	12,000	12,000	12,000	72,900

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Fairways Golf Course	12,700	12,200		12,000	12,000	12,000	12,000	72,900
TOTAL FUNDING	12,700	12,200		12,000	12,000	12,000	12,000	72,900

CAPITAL IMPROVEMENT PROJECT

Project: Computer Aided Design System

Department: Development & Engineering

Project Number: 9667

Project Description and Location:
On-going upgrading of Public Works engineering design computers and network system including computer work stations. This project provides for the purchase of upgraded computers over the next two years, and maintaining the current network system to alleviate downtime during network glitches.

Completion Schedule:

Start Date	Completion Date
01 JAN 2005	01 JUL 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:
Computer Aided Design costs are recovered through charges to various capital projects at $11.00 per hour.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Other Outside Serv	168,700	30,000		35,000				233,700
2. Training	31,300	5,000						36,300
Internal Services								
1. Regular Pay	104,200	15,000		15,000				134,200
Construction/Acquisition								
1. Computer Equipment	159,200		130,000	60,000				349,200
2. Computer Software	70,800	10,000		10,000				90,800
3. Special Dept Supplies	61,500	10,000		10,000				81,500
Other Project Costs								
1. Rents & Leases	445,200	60,000						505,200
2. Cost Recovery	-1,040,900	-130,000	-130,000	-130,000				-1,430,900
TOTAL COST								

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Cost Recovery								
TOTAL FUNDING								

CAPITAL IMPROVEMENT PROJECT

Project: El Dorado Park Improvements

Department: Recreation - Parks

Project Number: 9670

Project Description and Location:
Project provides for the rehabilation and expansion at El Dorado recreation building and modify restrooms and to fill existing abandoned ponds so paved areas could be used for picnicking or other recreational activities. Project includes repairs to exisiting picnic slabs, new picnic tables and new barbecue pits.

Completion Schedule:

Start Date	Completion Date
01 JUL 2006	30 JUN 2007

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:
Cost estimates are expansion of building and modify restrooms ($175,000) and picnic area improvements ($175,000).

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Architectural Services						20,000		20,000
Internal Services								
1. Regular Pay						20,000		20,000
Construction/Acquisition								
1. Remodeling & Alteration						175,000		175,000
2. Impvt Other Than Buildings						175,000		175,000
Other Project Costs								
1. Contingencies						20,000		20,000
TOTAL COST						410,000		410,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund						410,000		410,000
TOTAL FUNDING						410,000		410,000

CAPITAL IMPROVEMENT PROJECT

Project: Copier Rental Program

Department: Administration

Project Number: 9684

Project Description and Location:
Project provides for a lease replacement copier in Central Services and rented copiers for City departments.

Completion Schedule:

Start Date	Completion Date
01 JUL 1998	30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:
Copiers are being rented over a three year cycle at which time they have no value. Renting copiers reduces maintenance costs.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
Construction/Acquisition								
1. Office Equipment	25,500							25,500
2. Debt Service	40,000	20,000	25,000					85,000
3. Equipment Rent	20,500	20,500	25,000	55,000	55,000	60,000	60,000	296,000
Other Project Costs								
TOTAL COST	86,000	40,500	50,000	55,000	55,000	60,000	60,000	406,500

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund	86,000	40,500	50,000	55,000	55,000	60,000	60,000	406,500
TOTAL FUNDING	86,000	40,500	50,000	55,000	55,000	60,000	60,000	406,500

CAPITAL IMPROVEMENT PROJECT

Project: FEMA Ind. Waste 1/95 & 3/95

Department: Industrial Waste

Project Number: 9695

Project Description and Location:
The March 1995 storm and flood severly damaged the Industrial Waste ponds and levee. FEMA will fund this project and has approved DSR #22036.

Completion Schedule:

Start Date	Completion Date
20 MAR 1995	30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:
Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services	260,000							260,000
Internal Services								
1. Regular Pay	165,000							165,000
Construction/Acquisition								
1. Impvt Other Than Buildings	3,400,000	135,000	300,000	175,000				4,010,000
Other Project Costs								
1. Contingencies	388,100							388,100
TOTAL COST	4,213,100	135,000	300,000	175,000				4,823,100

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Federal Disaster Assistance	3,009,800							3,009,800
2. State Disaster Assistance	1,003,300							1,003,300
3. Industrial Waste Fund	200,000	135,000	300,000	175,000				810,000
TOTAL FUNDING	4,213,100	135,000	300,000	175,000				4,823,100

CAPITAL IMPROVEMENT PROJECT

Project: General Plan Update

Department: Administration

Project Number: 9701

Project Description and Location:
Update the current General Plan. Largely staff prepared with consultant assistance as needed. The project includes revising the traffic circulation, land use, housing, safety, open space, and conservation elements as required by State law. Inclusionary Housing and Ordinance Update and Zoning Update were added in FY 2002-03.

Completion Schedule:

Start Date	Completion Date
01 JUL 1998	31 DEC 2003

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Professional Services	700,000	604,000						1,304,000
Internal Services								
1. Temporary Payroll	50,000							50,000
2. Regular Pay	290,000	175,000						465,000
3. Regular Pay	10,000							10,000
Construction/Acquisition								
1. Computer Equipment	26,000							26,000
2. Furniture	2,000							2,000
Other Project Costs								
1. Contingencies	28,000	30,000						58,000
2. Other Charges	34,000	25,000						59,000
3. Supplies And Materials	20,000							20,000
TOTAL COST	1,160,000	834,000						1,994,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund	1,160,000	420,000						1,580,000
2. State HCD Grant		150,000						150,000
3. Cal Trans Grant		264,000						264,000
TOTAL FUNDING	1,160,000	834,000						1,994,000

CAPITAL IMPROVEMENT PROJECT

Project: Water Re-Use Feasibility Study

Department: Development & Engineering

Project Number: 9709

Project Description and Location:
To prepare a feasibility study on the potential development and use of non-potable water sources within the greater Salinas area.

Completion Schedule: Start Date 01 JUL 2006 — Completion Date 30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Professional Services						60,000	60,000	120,000
Internal Services								
1. Regular Pay						15,000	15,000	30,000
Construction/Acquisition								
Other Project Costs								
1. Contingencies						8,000	8,000	16,000
TOTAL COST						83,000	83,000	166,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund						83,000	83,000	166,000
TOTAL FUNDING						83,000	83,000	166,000

CAPITAL IMPROVEMENT PROJECT

Project: Community Cnt & Sherwood Hall

Department: Facilities Maintenance

Project Number: 9712

Project Description and Location:
Project provides for the rehabilation of the Community Center and Sherwood Hall to include painting, carpet, replacing the boilers, replacing theatre lighting control system and replacing the stage subflooring and tiles.

Completion Schedule: Start Date 01 JUL 2006 — Completion Date 30 JUN 2007

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:
Sherwood Hall stage subflooring and tiles completed in FY 01-02.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services						100,000		100,000
Internal Services								
1. Regular Pay	20,000					50,000		70,000
Construction/Acquisition								
1. Remodeling & Alteration	110,000					1,800,000		1,910,000
Other Project Costs								
1. Contingencies						50,000		50,000
TOTAL COST	130,000					2,000,000		2,130,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund	130,000					2,000,000		2,130,000
TOTAL FUNDING	130,000					2,000,000		2,130,000

CAPITAL IMPROVEMENT PROJECT

Project: Sidewalk & Drainage Repairs

Department: Street Maintenance

Project Number: 9720

Project Description and Location:
This project provides for the repair of damaged curbs, gutters, sidewalks, and driveway approaches throughout the City damaged by City trees within the street right-of-way. The work will be performed by in-house City personnel.

Completion Schedule:

Start Date	Completion Date
01 JUL 1995	30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:
The allocation of $75,000 in supplies and material is for the purchase of concrete, sand, and other pertinent supplies relating to the repair sidewalks, etc.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
1. Regular Pay	185,000	220,000	230,000	235,000	245,000	250,000	255,000	1,620,000
Construction/Acquisition								
1. Impvt Other Than Buildings	60,000	75,000	75,000	75,000	75,000	75,000	75,000	510,000
2. Impvt Other Than Buildings	1,200,000							1,200,000
Other Project Costs								
1. Contingencies	40,000							40,000
TOTAL COST	1,485,000	295,000	305,000	310,000	320,000	325,000	330,000	3,370,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Gas Tax Fund	285,000	295,000	305,000	310,000	320,000	325,000	330,000	2,170,000
2. 1997 COP Proceeds	1,200,000							1,200,000
TOTAL FUNDING	1,485,000	295,000	305,000	310,000	320,000	325,000	330,000	3,370,000

CAPITAL IMPROVEMENT PROJECT

Project: E Romie Lane Widening

Department: Street Maintenance

Project Number: 9723

Project Description and Location:
Widen Romie Lane from S. Main Street to Alameda Avenue in accordance with the Traffic Fee Ordinance and Romie Lane Official Plan Line.

Completion Schedule:

Start Date	Completion Date
01 JUL 1995	30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services						180,000		180,000
Internal Services								
1. Regular Pay	61,800					20,000	50,000	131,800
Construction/Acquisition								
1. Land	20,700					200,000		220,700
2. Impvt Other Than Buildings							1,000,000	1,000,000
Other Project Costs								
1. Contingencies							100,000	100,000
2. Administrative Overhead						50,000	50,000	100,000
TOTAL COST	82,500					450,000	1,200,000	1,732,500

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Traffic Impact Fee Fund	82,500					450,000	1,200,000	1,732,500
TOTAL FUNDING	82,500					450,000	1,200,000	1,732,500

CAPITAL IMPROVEMENT PROJECT

Project: S Main & Blanco Intersection

Department: Street Maintenance

Project Number: 9724

Project Description and Location:
Modify median island and/or curb, gutter, and sidewalk along southerly curb line (west of S. Main St.) to provide dual left & dedicated right turn pursuant to the Salinas Traffic Monitoring Program, and modification to the existing traffic signal system. This intersection currently operates at LOS D/E.

Completion Schedule:

Start Date	Completion Date
01 DEC 2001	30 JUN 2005

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:
$10,000 Developer Contribution is from the Phase 1 Auto Center development.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services			1,000	30,000				31,000
Internal Services								
1. Regular Pay	1,700		9,000	6,000				16,700
Construction/Acquisition								
1. Impvt Other Than Buildings				300,000				300,000
Other Project Costs								
1. Contingencies				39,000				39,000
2. Administrative Overhead				50,000				50,000
TOTAL COST	1,700		10,000	425,000				436,700

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Gas Tax Fund	1,700							1,700
2. Developer Contribution			10,000					10,000
3. Traffic Impact Fees				425,000				425,000
TOTAL FUNDING	1,700		10,000	425,000				436,700

CAPITAL IMPROVEMENT PROJECT

Project: Sanitary Sewer Equipment

Department: Sanitary Sewer

Project Number: 9725

Project Description and Location:
This project allocates funds from bond proceeds for the purchase of two sewer trucks ($525,000), one video truck ($75,000), one 3/4 ton pickup truck ($25,000) and other equipment including a towable generator and three diesel powered generators.

Completion Schedule: Start Date 01 JUL 1998 — Completion Date 30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:
Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
Construction/Acquisition								
1. Rolling Equipment	525,000							525,000
2. Rolling Equipment	75,000							75,000
3. Rolling Equipment	50,000							50,000
4. Other Mach, Furn, & Equip	300,000							300,000
Other Project Costs								
1. Administrative Overhead	100,000							100,000
TOTAL COST	1,050,000							1,050,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Sewer Fund Bond Issue	1,050,000							1,050,000
TOTAL FUNDING	1,050,000							1,050,000

CAPITAL IMPROVEMENT PROJECT

Project: Priority 1 Storm Sewer Lines

Department: NPDES Storm Drain Sewer

Project Number: 9735

Project Description and Location:

The 1992 Brown & Caldwell report recommends the construction of a 30" parallel storm sewer line along Capitol to provide single storm sewer relief for inadequate capacity for a 5 year storm at this area. Also, their recommendations to construct a series of parallel storm sewer lines 27" to 60" throughout Salinas to provide relief for inadequate capacity for a 5-25 year storm. (Sewer Line Nos. 002 - 041, 004 - 041, and 005 -041).

Completion Schedule:

Start Date	Completion Date
01 JUL 1998	30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services	170,000							170,000
Internal Services								
1. Regular Pay	52,000							52,000
Construction/Acquisition								
1. Impvt Other Than Buildings	1,104,000							1,104,000
Other Project Costs								
1. Contingencies	267,000							267,000
TOTAL COST	1,593,000							1,593,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Developer Fees - Sewer	1,593,000							1,593,000
TOTAL FUNDING	1,593,000							1,593,000

CAPITAL IMPROVEMENT PROJECT

Project: Little League Field Repairs

Department: Park Maintenance

Project Number: 9737

Project Description and Location:
Repairs to field surface, fence, building, and little league type dugout area at Laurel Park. Surface renovations and turf replacement at El Dorado and Claremont Parks.

Completion Schedule: Start Date 01 JUL 1997 — Completion Date 30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
Project funding would require General Funds and any volunteer labor provided by Little League Parents working with Department staff.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Professional Services	9,000					9,000	9,000	27,000
Internal Services								
Construction/Acquisition								
1. Impvt Other Than Buildings	41,000					41,000	41,000	123,000
Other Project Costs								
TOTAL COST	50,000					50,000	50,000	150,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund	50,000					50,000	50,000	150,000
TOTAL FUNDING	50,000					50,000	50,000	150,000

CAPITAL IMPROVEMENT PROJECT

Project: W Laurel Sewer Trunk Line

Department: Sanitary Sewer

Project Number: 9738

Project Description and Location:
The 1992 Brown & Caldwell report recommends the construction of 10" parallel sewer lines along West Laurel to provide sewer relief for this area with inadequate capacity under current dry weather flow conditions. (Sewer Line Nos. 952 - 962)

Completion Schedule: Start Date 01 JUL 2002 — Completion Date 30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
1. Regular Pay		26,000						26,000
Construction/Acquisition								
1. Impvt Other Than Buildings		172,000						172,000
Other Project Costs								
1. Contingencies		26,000						26,000
TOTAL COST		224,000						224,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Developer Fees - Sewer		224,000						224,000
TOTAL FUNDING		224,000						224,000

CAPITAL IMPROVEMENT PROJECT

Project: E Alisal Sewer Trunk Line

Department: Sanitary Sewer

Project Number: 9739

Project Description and Location:
The Brown & Caldwell report recommends the construction of 24" parallel sewer lines along East Alisal to provide sewer relief for this area with inadequate capacity under current dry weather flow conditions. (Sewer Line Nos. 648 - 654 and 1218 - 1224)

Completion Schedule:

Start Date	Completion Date
01 JUL 2006	30 JUN 2007

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services 1. Regular Pay						300,000		300,000
Construction/Acquisition 1. Impvt Other Than Buildings						2,000,000		2,000,000
Other Project Costs 1. Contingencies 2. Administrative Overhead						300,000 50,000		300,000 50,000
TOTAL COST						2,650,000		2,650,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Developer Fees - Sewer						2,650,000		2,650,000
TOTAL FUNDING						2,650,000		2,650,000

CAPITAL IMPROVEMENT PROJECT

Project: S Wood Sewer Trunk Line

Department: Sanitary Sewer

Project Number: 9740

Project Description and Location:

The 1992 Brown & Caldwell report recommends the construction of 24" parallel sewer lines along South Wood Street to provide sewer relief for this area with inadequate capacity under current dry weather flow conditions. (Sewer Line Nos. 1208 - 1214)

Completion Schedule:

Start Date	Completion Date
01 JUL 2006	30 JUN 2007

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services 1. Regular Pay						65,000		65,000
Construction/Acquisition 1. Impvt Other Than Buildings						425,000		425,000
Other Project Costs 1. Contingencies 2. Administrative Overhead						60,000 50,000		60,000 50,000
TOTAL COST						600,000		600,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Developer Fees - Sewer						600,000		600,000
TOTAL FUNDING						600,000		600,000

CAPITAL IMPROVEMENT PROJECT

Project: Los Palos Sewer Trunk Line

Department: Sanitary Sewer

Project Number: 9741

Project Description and Location:
The 1992 Brown & Caldwell report recommends the construction of 24" parallel sewer lines along Los Palos to provide sewer relief for this area with inadequate capacity under current dry weather flow conditions. (Sewer Line Nos. 1358 - 1444)

Completion Schedule: Start Date 01 JUL 2005 — Completion Date 30 JUN 2006

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services 1. Regular Pay					150,000			150,000
Construction/Acquisition 1. Impvt Other Than Buildings					1,000,000			1,000,000
Other Project Costs 1. Contingencies 2. Administrative Overhead					152,000 50,000			152,000 50,000
TOTAL COST					1,352,000			1,352,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Developer Fees - Sewer					1,350,000			1,350,000
TOTAL FUNDING					1,350,000			1,350,000

CAPITAL IMPROVEMENT PROJECT

Project: Sewer Pipe Repairs

Department: Sanitary Sewer

Project Number: 9742

Project Description and Location:
In order to stop serious deterioration in manholes throughout the City, a protection liner will be installed in manholes each year to significantly reduce maintenance cost. This project also provides for the repair and/or replacement of sanitary sewer pipelines as necessary throughout the City.

Completion Schedule:

Start Date	Completion Date
01 JUL 1995	30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Other Mach, Furn, & Equip	165,000	50,000	50,000	50,000	50,000	50,000	50,000	465,000
Internal Services								
1. Regular Payroll Costs			5,000	5,000	5,000	5,000	5,000	25,000
Construction/Acquisition								
1. Impvt Other Than Buildings			5,000	5,000	5,000	5,000	5,000	25,000
Other Project Costs								
1. Administrative Overhead	17,000	5,000	5,000	5,000	5,000	5,000	5,000	47,000
TOTAL COST	182,000	55,000	65,000	65,000	65,000	65,000	65,000	562,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Sewer Fund	182,000	55,000	65,000	65,000	65,000	65,000	65,000	562,000
TOTAL FUNDING	182,000	55,000	65,000	65,000	65,000	65,000	65,000	562,000

CAPITAL IMPROVEMENT PROJECT

Project: Repairs to Lift Stations

Department: Sanitary Sewer

Project Number: 9743

Project Description and Location:
Replace aluminum grating at the Alisal Lift Station and build a fence around its perimeter to protect it from vandalism. Replace motor controllers, alarm dialer, and other appurtenances at the Airport, De La Torre, and Santa Rita Lift Stations. Increase wet pit and/or install variable speed pumps at the Las Casitas Lift Station as the pumps are cycled too frequently due to the wet pit being too small to handle the increase in flows.

Completion Schedule:

Start Date	Completion Date
01 JUL 1995	30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
Approximately $60,000 of carryover funds will fund repairs to be incurred during FY 2003/2004.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Professional Services	15,400			60,000	60,000	60,000	60,000	255,400
Internal Services								
1. Regular Pay	8,500			30,000	30,000	30,000	30,000	128,500
Construction/Acquisition								
1. Impvt Other Than Buildings	49,500			270,000	270,000	270,000	270,000	1,129,500
Other Project Costs								
1. Administrative Overhead	9,000			40,000	40,000	40,000	40,000	169,000
TOTAL COST	82,400			400,000	400,000	400,000	400,000	1,682,400

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Sewer Fund	82,400			400,000	400,000	400,000	400,000	1,682,400
TOTAL FUNDING	82,400			400,000	400,000	400,000	400,000	1,682,400

CAPITAL IMPROVEMENT PROJECT

Project: Natividad Road Landscaping

Department: Street Maintenance

Project Number: 9748

Project Description and Location:
Installation of irrigation and landscaping on Natividad Road median islands and along the newly constructed masonry wall between Alvin Drive and Boronda Road.

Completion Schedule:

Start Date	Completion Date
01 JUL 2004	30 JUN 2007

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☒ Maintenance ☐ Other

Estimated Annual Costs<Savings>: 6,000

Date Costs<Savings> Will Occur: 01 JUL 1999

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services								
Internal Services								
1. Regular Pay	400					50,000		50,400
Construction/Acquisition								
1. Impvt Other Than Buildings						500,000		500,000
Other Project Costs								
1. Contingencies						50,000		50,000
2. Administrative Overhead	200							200
3. Other Charges	100							100
TOTAL COST	700					600,000		600,700

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Spec Gas Tax Fund	700					600,000		600,700
TOTAL FUNDING	700					600,000		600,700

CAPITAL IMPROVEMENT PROJECT

Project: Sherwood Park Hats Repainting

Department: Park Maintenance

Project Number: 9755

Project Description and Location:
Art Object Hats required specialty painting contracted to meet the specifications provided by Artist.

Completion Schedule: Start Date 01 JUL 2006 — Completion Date 30 JUN 2007

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services 1. Regular Pay						3,000		3,000
Construction/Acquisition 1. Impvt Other Than Buildings						17,000		17,000
Other Project Costs								
TOTAL COST						20,000		20,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund						20,000		20,000
TOTAL FUNDING						20,000		20,000

CAPITAL IMPROVEMENT PROJECT

Project: Central Park Facility Improv

Department: Park Maintenance

Project Number: 9756

Project Description and Location:
Phase 1 would include reconstruction of pathways and replacement of play equipment. Phase 2 would include expanding the building for a teen center.

Completion Schedule:

Start Date	Completion Date
01 JAN 1999	30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services						10,000	10,000	20,000
Internal Services								
1. Regular Pay						15,000	15,000	30,000
Construction/Acquisition								
1. Remodeling & Alteration						10,000	200,000	210,000
2. Impvt Other Than Buildings	74,000					200,000	10,000	284,000
Other Project Costs								
1. Contingencies						15,000	15,000	30,000
TOTAL COST	74,000					250,000	250,000	574,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund						250,000	250,000	500,000
2. 1997 COP Proceeds	74,000							74,000
TOTAL FUNDING	74,000					250,000	250,000	574,000

CAPITAL IMPROVEMENT PROJECT

Project: Nativ Ck Pk Skate/BMX Track

Department: Recreation - Parks

Project Number: 9757

Project Description and Location:

A skateboard course and BMX track are identified in the Natividad Creek Park master plan. Construction of the skateboard/BMX courses have been completed. Development of an entry court, landscaping and restroom/concession facility is programmed in the future. Funding to complete conceptual plans and to initiate a request for proposal process in 00/01 could lead to development of all or a portion of the facility by a private concessionaire.

Completion Schedule:

Start Date	Completion Date
01 JAN 1997	30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

[X] Personnel [X] Equipment/Supplies [X] Maintenance [ ] Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:

Park fees are programmed to complete construction of the skateboard & BMX courses. Funding is not identified for the entry court, landscaping, and restroom/concession facility. Additional maintenance will be required when completed.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services	35,000	30,000						65,000
Internal Services								
1. Regular Pay	25,000	20,000						45,000
Construction/Acquisition								
1. Impvt Other Than Buildings	420,000	400,000						820,000
Other Project Costs								
1. Contingencies		40,000						40,000
TOTAL COST	480,000	490,000						970,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Dev Fees Fund-Parks & Playgrd	480,000	490,000						970,000
TOTAL FUNDING	480,000	490,000						970,000

CAPITAL IMPROVEMENT PROJECT

Project: Rec Center Fumigation

Department: Facilities Maintenance

Project Number: 9759

Project Description and Location:
Ongoing fumigation maintenance of Recreation Center building, 328 Lincoln Avenue, for drywood termites.

Completion Schedule: Start Date 01 JUL 2006 — Completion Date 30 JUN 2007

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services 1. Regular Pay						3,000		3,000
Construction/Acquisition 1. Building Maintenance						20,000		20,000
Other Project Costs 1. Contingencies						2,000		2,000
TOTAL COST						25,000		25,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund						25,000		25,000
TOTAL FUNDING						25,000		25,000

CAPITAL IMPROVEMENT PROJECT

Project: New Municipal Pool

Department: Facilities Maintenance

Project Number: 9761

Project Description and Location:
The 1949 pool is in need of upgrades and repairs as identified in structural analysis, completed in March 1998. Upgrades and repairs include filtration, mechanical, circulation & chemical systems, resurface pool, locker rooms rennovation, interior paint, and rennovate shallow end of pool, replacement of roof, saftey glass and electrical rollup doors. A new pool complex is being proposed and would be more cost effective.

Completion Schedule:

Start Date	Completion Date
01 JUL 2000	30 JUN 2006

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
City Council allocated 1997 COP ($2,925,000), annexation fees ($493,800), Federal grants ($1,290,500)and State Bond Act Funds ($1,477,000). The Salinas Valley Aquitics has committed $3,721,100 to the project.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Architectural Services	475,000		275,000					750,000
Internal Services								
1. Regular Pay	50,000	43,800	56,200					150,000
Construction/Acquisition								
1. New Buildings	2,045,000		6,219,200	235,800				8,500,000
Other Project Costs								
1. Contingencies	50,000		181,100	246,300				477,400
TOTAL COST	2,620,000	43,800	6,731,500	482,100				9,877,400

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. COP Proceeds	2,200,000		575,000	150,000	11,600			2,925,000
2. Dev Fees Fund-Annexation Fees	420,000	43,800	30,000					493,800
3. Federal Grants			970,000	320,500				1,290,500
4. Salinas Valley Aquatics			3,721,100					3,721,100
TOTAL FUNDING	2,620,000	43,800	6,731,500	482,100				9,877,400

CAPITAL IMPROVEMENT PROJECT

Project: Firehouse Rec Center Acoustics

Department: Facilities Maintenance

Project Number: 9764

Project Description and Location:
Installation of acoustics and drop ceiling at the Firehouse building.

Completion Schedule: Start Date 01 JUL 2006 — Completion Date 30 JUN 2007

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:
Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services 1. Regular Pay						2,000		2,000
Construction/Acquisition 1. Remodeling & Alteration						11,000		11,000
Other Project Costs 1. Contingencies						2,000		2,000
TOTAL COST						15,000		15,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund						15,000		15,000
TOTAL FUNDING						15,000		15,000

CAPITAL IMPROVEMENT PROJECT

Project: Rec Courts Resurface

Department: Park Maintenance

Project Number: 9769

Project Description and Location:

This project provides for an annual repair/resurface of various tennis and basketball courts throughout the City, which include Woodside Park, Natividad Park, Closter Park, El Dorado Park, Firehouse, Laurel Park, Northgate Park, and Ceasar Chavez Park ($65,000/year). In FY 05/06, an additional $106,000 is programmed for the resurfacing and repair to the courts at the Sherwood Tennis Center.

Completion Schedule:

Start Date	Completion Date
01 JUL 2006	30 JUN 2009

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

Project can alleviate safety issues: ie. tripping hazards and potentially avoid claims for personal injury.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services 1. Regular Pay						17,900	5,000	22,900
Construction/Acquisition 1. Impvt Other Than Buildings						140,500	55,000	195,500
Other Project Costs 1. Contingencies						12,600	5,000	17,600
TOTAL COST						171,000	65,000	236,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund						171,000	65,000	236,000
TOTAL FUNDING						171,000	65,000	236,000

CAPITAL IMPROVEMENT PROJECT

Project: Claremont Park

Department: Recreation - Parks

Project Number: 9771

Project Description and Location:
This project provides funding for improvements to the restrooms, tennis and basketball courts, play equipment, and turf and landscaped areas.

Completion Schedule:

Start Date	Completion Date
01 JUL 2003	30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
The City of Salinas sold an easement to California Water Service located on Claremont Park. The purpose of the easement is for a water pump that will provide water in the neighboring area. As stipulated in the staff report for this transaction, the City Council committed the proceeds of this sale to park improvements for Claremont Park.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
Construction/Acquisition 1. Impvt Other Than Buildings			60,000					60,000
Other Project Costs								
TOTAL COST			60,000					60,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund			60,000					60,000
TOTAL FUNDING			60,000					60,000

CAPITAL IMPROVEMENT PROJECT

Project: Ballfield Lights Replacement

Department: Park Maintenance

Project Number: 9772

Project Description and Location:
Replace inoperable or inadequate ballfield lights at Expo, Closter, and Fremont parks. Safety of players and spectators enhanced by effective operation of light system.

Completion Schedule:

Start Date	Completion Date
01 JUL 2006	30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:
Project deferred due to lack of General Fund resources.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Outside Services						10,000	10,000	20,000
Internal Services								
1. Regular Pay						5,000	5,000	10,000
Construction/Acquisition								
1. Impvt Other Than Buildings						50,000	50,000	100,000
Other Project Costs								
TOTAL COST						65,000	65,000	130,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund						65,000	65,000	130,000
TOTAL FUNDING						65,000	65,000	130,000

CAPITAL IMPROVEMENT PROJECT

Project: Str. Median Landscape Repairs

Department: Street Maintenance

Project Number: 9775

Project Description and Location:
Repairs and landscaping to existing medians at Front/Market, Natividad Road, and Main Street. Repairs and initial installation of landscaping will include water conserving plants and irrigation systems.

Completion Schedule: Start Date 01 JUL 2003 — Completion Date 30 JUN 2006

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:
Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Professional Services			20,000	20,000	20,000			60,000
Internal Services								
1. Regular Pay			10,000	10,000	10,000			30,000
Construction/Acquisition								
1. Impvt Other Than Buildings			50,000	50,000	50,000			150,000
Other Project Costs								
TOTAL COST			80,000	80,000	80,000			240,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Gas Tax Fund			80,000	80,000	80,000			240,000
TOTAL FUNDING			80,000	80,000	80,000			240,000

CAPITAL IMPROVEMENT PROJECT

Project: Sherwood Park Picnic Tables

Department: Park Maintenance

Project Number: 9778

Project Description and Location:
Construct twelve new individual cement pads with barbecues and small family size aluminum picnic tables at Sherwood Park.

Completion Schedule: Start Date 01 JUL 2006 — Completion Date 30 JUN 2009

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:
Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services 1. Regular Pay						2,000	2,000	4,000
Construction/Acquisition 1. Impvt Other Than Buildings						20,000	20,000	40,000
Other Project Costs 1. Contingencies						3,000	3,000	6,000
TOTAL COST						25,000	25,000	50,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund						25,000	25,000	50,000
TOTAL FUNDING						25,000	25,000	50,000

CAPITAL IMPROVEMENT PROJECT

Project: Indust Waste Drainage Systems

Department: Industrial Waste

Project Number: 9791

Project Description and Location:
Drainage from surrounding fields and property must pass through the Industrial Waste levee in order to reach the river. These openings allow the river to backflow into the facility and onto adjacent property during times of high water. To correct this, outflows to the river need to be routed through pipes and controll valves installed.

Completion Schedule:

Start Date	Completion Date
01 JUL 1997	30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:
Approximately $30,000 in carryover funds will fund FY 2003/2004.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
1. Regular Pay	5,000							5,000
Construction/Acquisition								
1. Impvt Other Than Buildings	25,000							25,000
Other Project Costs								
1. Contingencies	1,000							1,000
2. Administrative Overhead	2,000							2,000
TOTAL COST	33,000							33,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Industrial Waste Fund	33,000							33,000
TOTAL FUNDING	33,000							33,000

CAPITAL IMPROVEMENT PROJECT

Project: Park Drinking Fountain Repl.

Department: Park Maintenance

Project Number: 9793

Project Description and Location:
Project will replace inoperable drinking fountains at the following parks: Breadbox, Firehouse, Laurel Pocket, Hebbron, Sanborn, El Dorado, Sherwood Parks and Creekbridge Park.

Completion Schedule:

Start Date	Completion Date
01 JUL 2006	30 JUN 2009

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
Construction/Acquisition 1. Impvt Other Than Buildings						30,000	30,000	60,000
Other Project Costs								
TOTAL COST						30,000	30,000	60,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund						30,000	30,000	60,000
TOTAL FUNDING						30,000	30,000	60,000

CAPITAL IMPROVEMENT PROJECT

Project: Ind Waste Facility Repairs

Department: Industrial Waste

Project Number: 9794

Project Description and Location:
Design and construct six catwalks on aeration lagoon ($57,600),repair five catwalks ($17,000), replace grate ($1,500), upgrade electrical panels ($81,000) and chip seal road ($50,000).

Completion Schedule:

Start Date	Completion Date
01 JUL 2001	30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services		10,000						10,000
Internal Services								
1. Regular Pay	5,000	5,000	5,000					15,000
Construction/Acquisition								
1. Impvt Other Than Buildings	82,500	57,600						140,100
2. Impvt Other Than Buildings		17,000	50,000					67,000
Other Project Costs								
1. Contingencies	10,000	5,000	5,000					20,000
2. Administrative Overhead	11,000	11,400	7,000					29,400
TOTAL COST	108,500	106,000	67,000					281,500

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Industrial Waste Fund	108,500	106,000	67,000					281,500
TOTAL FUNDING	108,500	106,000	67,000					281,500

CAPITAL IMPROVEMENT PROJECT

Project: Storm Pump Gate Repairs TP #1

Department: NPDES Storm Drain Sewer

Project Number: 9805

Project Description and Location:
Repair storm gates which have deteriorated inside the storm wet well.

Completion Schedule: Start Date 01 JUL 1998 — Completion Date 30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services 1. Regular Pay	8,000		3,000					11,000
Construction/Acquisition 1. Impvt Other Than Buildings	83,000		20,000					103,000
Other Project Costs 1. Contingencies	6,000		3,000					9,000
TOTAL COST	97,000		26,000					123,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Gax Tax Fund	97,000		26,000					123,000
TOTAL FUNDING	97,000		26,000					123,000

CAPITAL IMPROVEMENT PROJECT

Project: PD Mobile Computer Terminals

Department: Police

Project Number: 9812

Project Description and Location:
Project provides for systematic replacement of 64 mobile computer terminals over a five-year period. Original installation of mobile computer terminals began in FY 97/98 and was funded by a COPS More Grant.

Completion Schedule:

Start Date	Completion Date
01 JAN 1997	30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:
Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Outside Services	80,000							80,000
Internal Services								
Construction/Acquisition								
1. Computer Equipment	1,558,700					90,000	95,000	1,743,700
2. Computer Software	135,000							135,000
Other Project Costs								
TOTAL COST	1,773,700					90,000	95,000	1,958,700

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Public Safety Fund	1,672,500							1,672,500
2. General Fund	101,200					90,000	95,000	286,200
TOTAL FUNDING	1,773,700					90,000	95,000	1,958,700

CAPITAL IMPROVEMENT PROJECT

Project: Irrigation Contrl.Sys.Retrofit

Department: Development & Engineering

Project Number: 9840

Project Description and Location:
To retrofit and upgrade the all irrigation control systems throughout the City to allow for control from a central management system with auto rain shut-offs and auto flow control shut-offs when leaks occur.

Completion Schedule: Start Date 01 JUL 2006 — Completion Date 30 JUN 2009

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services 1. Professional Services						20,000		20,000
Internal Services 1. Regular Pay						20,000	10,000	30,000
Construction/Acquisition 1. Impvt Other Than Buildings						70,000	60,000	130,000
Other Project Costs 1. Contingencies						16,500	10,500	27,000
TOTAL COST						126,500	80,500	207,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund						126,500	80,500	207,000
TOTAL FUNDING						126,500	80,500	207,000

CAPITAL IMPROVEMENT PROJECT

Project: Alisal Storm Pump Replacement

Department: NPDES Storm Drain Sewer

Project Number: 9844

Project Description and Location:

The current pumps (2) and controls are 20 years old and are in dire need of a complete overhaul and/or replacement. The cost to rebuild these pumps is approximately $5,000. To replace with new pumps is approximately $6,500. The controls are outdated and many of the main functional parts are hard to find. Complete new control setup would cost approximately $7,500.

Completion Schedule:

Start Date	Completion Date
01 JUL 1998	30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services	6,000							6,000
Internal Services								
1. Regular Pay	4,000							4,000
Construction/Acquisition								
1. Impvt Other Than Buildings	30,000							30,000
Other Project Costs								
1. Contingencies	5,000							5,000
TOTAL COST	45,000							45,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Storm Sewer (NPDES) Fund	6,400							6,400
2. Gax Tax Fund	38,600							38,600
TOTAL FUNDING	45,000							45,000

CAPITAL IMPROVEMENT PROJECT

Project: Rossi St Sewer Main 1

Department: Sanitary Sewer

Project Number: 9850

Project Description and Location:

This project consists of replacing the existing 39" RCP on W. Rossi Street between N. Davis Road and Sansome Street with a new 54" driscopipe and W. Lake Street between Sansome and N. Main Streets. The existing mains will be abandoned in place and the entire length of the pipe will be filled with cement slurry. (Sewer Pipe Nos. 111 - 269 and 250 - 1239)

Completion Schedule: Start Date 01 JAN 1999 — Completion Date 30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services	210,000							210,000
Internal Services								
1. Regular Pay	192,000							192,000
Construction/Acquisition								
1. Land	164,000							164,000
2. Impvt Other Than Buildings	2,190,000		950,000					3,140,000
Other Project Costs								
1. Contingencies	209,000							209,000
2. Administrative Overhead	85,000							85,000
TOTAL COST	3,050,000		950,000					4,000,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Sanitary Sewer Bond Issue	2,200,000		950,000					3,150,000
2. Dev Fees Fund-Sewer	850,000							850,000
TOTAL FUNDING	3,050,000		950,000					4,000,000

CAPITAL IMPROVEMENT PROJECT

Project: Sewer Main Replacements

Department: Sanitary Sewer

Project Number: 9852

Project Description and Location:

This project consists of replacing existing concrete sewer trunk lines that have corroded due to hydrogen sulfide and updating lift station as needed. The sewer mains are located throughout the city. Pipe replacement will be per Sanitary Sewer Master Plan. Locations include sewer mains at Blanco Road, Alisal Street, Lake Street, Bridge Street and US Hwy 101.

Completion Schedule:

Start Date	Completion Date
01 JUL 1999	30 JUN 2005

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services	278,000		140,000					418,000
Internal Services								
1. Regular Pay	173,000		120,000					293,000
Construction/Acquisition								
1. Land	1,713,000							1,713,000
2. Impvt Other Than Buildings	2,826,000	250,000	1,270,000					4,346,000
Other Project Costs								
1. Contingencies	541,000		120,000					661,000
2. Administrative Overhead	171,000		230,000					401,000
TOTAL COST	5,702,000	250,000	1,880,000					7,832,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Sanitary Sewer Bond Issue	5,552,000		1,880,000					7,432,000
2. Dev Fees Fund-Sewer	150,000	250,000						400,000
TOTAL FUNDING	5,702,000	250,000	1,880,000					7,832,000

CAPITAL IMPROVEMENT PROJECT

Project: N. Davis Rd. Landscaping

Department: Street Maintenance

Project Number: 9864

Project Description and Location:
To provide planting, irrigation, brick/concrete edge/area, etc. on N. Davis Road median islands between E. Rossi and Larkin Streets. In addition, $130,000 has been programed for the replacement of the existing street lights on the median islands.

Completion Schedule: Start Date 01 JUL 2005 — Completion Date 30 JUN 2006

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services								
Internal Services								
1. Regular Pay					21,000			21,000
Construction/Acquisition								
1. Impvt Other Than Buildings					208,000			208,000
Other Project Costs								
1. Contingencies					21,000			21,000
TOTAL COST					250,000			250,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Gas Tax Fund					250,000			250,000
TOTAL FUNDING					250,000			250,000

CAPITAL IMPROVEMENT PROJECT

Project: Martella/Preston Sts. A.D.

Department: Street Maintenance

Project Number: 9867

Project Description and Location:

The City has an ongoing program to resurface/reconstruct City streets. The streets are selected from a computerized Pavement Management System. The resurfacing of streets prolongs the life of the streets by decreasing deterioration; however, Martella and Preston Streets in this case are beyond resurfacing. Therefore, a complete reconstruction of these streets is warranted.

Completion Schedule:

Start Date	Completion Date
01 JUL 2005	30 JUN 2007

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
1. Regular Pay					45,000			45,000
Construction/Acquisition								
1. Impvt Other Than Buildings					420,000			420,000
Other Project Costs								
1. Contingencies					45,000			45,000
2. Cost of Bond Issuance					60,000			60,000
TOTAL COST					570,000			570,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Gas Tax Fund					142,500			142,500
2. Assessment District Fund					427,500			427,500
TOTAL FUNDING					570,000			570,000

CAPITAL IMPROVEMENT PROJECT

Project: Pennsylvania/Dartmouth Imp.

Department: Street Maintenance

Project Number: 9870

Project Description and Location:
Cul-de-sacs are to be constructed on Pennsylvania Drive and Dartmouth, including landscape and storm drain lines, pursuant to City Council direction.

Completion Schedule: Start Date 01 JUL 2003 — Completion Date 30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services 1. Regular Pay			22,500					22,500
Construction/Acquisition 1. Impvt Other Than Buildings			193,400					193,400
Other Project Costs 1. Contingencies			15,500					15,500
TOTAL COST			231,400					231,400

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Gas Tax Fund			31,400					31,400
2. Assessment Districts Funds			200,000					200,000
TOTAL FUNDING			231,400					231,400

CAPITAL IMPROVEMENT PROJECT

Project: Skating Activity Centers

Department: Recreation - Parks

Project Number: 9873

Project Description and Location:
Complete a study of opportunities and proceed with development of at least one skateboard/inline skating area in south Salinas and one in north Salinas. Estimated cost for each facility is $350,000 each assuming land is free. Project would be completed over two years.

Completion Schedule:

Start Date	Completion Date
01 JUL 2006	30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:
The only identifiable source of funds to complete project is General Funds. Ongoing maintenance would come from General Funds.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services						25,000	25,000	50,000
Internal Services								
1. Regular Pay						25,000	25,000	50,000
Construction/Acquisition								
1. Impvt Other Than Buildings						250,000	250,000	500,000
Other Project Costs								
1. Contingencies						50,000	50,000	100,000
TOTAL COST						350,000	350,000	700,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund						350,000	350,000	700,000
TOTAL FUNDING						350,000	350,000	700,000

CAPITAL IMPROVEMENT PROJECT

Project: El Dorado Park Field Lighting

Department: Park Maintenance

Project Number: 9874

Project Description and Location:
The 5.8-acre expansion has been completed with the exception of installation of field lighting. Lighting of the softball fields is scheduled for FY 03/04. The proposed project includes the lighting of the new field as well as the existing field.

Completion Schedule:

Start Date	Completion Date
01 JUL 2001	30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
Construction funding will come from Park Development Fees. Additional maintenance costs will be minimal and addressed through the annual maintenance budget.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services	10,000							10,000
Internal Services								
1. Regular Pay	5,000							5,000
Construction/Acquisition								
1. Impvt Other Than Buildings	140,000		60,000					200,000
Other Project Costs								
1. Contingencies	10,000							10,000
TOTAL COST	165,000		60,000					225,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Dev Fees Fund-Parks	165,000		60,000					225,000
TOTAL FUNDING	165,000		60,000					225,000

CAPITAL IMPROVEMENT PROJECT

Project: Rec./Park Facility Repainting

Department: Facilities Maintenance

Project Number: 9875

Project Description and Location:
Exterior painting of playground equipment and centers/playground sites: Closter, El Dorado and Firehouse.

Completion Schedule:

Start Date	Completion Date
01 JUL 2006	30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Architectural Services						10,000		10,000
Internal Services								
Construction/Acquisition								
1. Remodeling & Alteration						75,000		75,000
Other Project Costs								
1. Contingencies						15,000		15,000
TOTAL COST						100,000		100,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund						100,000		100,000
TOTAL FUNDING						100,000		100,000

CAPITAL IMPROVEMENT PROJECT

Project: Davis Rd Widen (Mkt to Blanco)

Department: Street Maintenance

Project Number: 9878

Project Description and Location:
Project provides for the widening of Davis Road from Market to Blanco from two ~~lanes to four lanes and a bike lane. A 60 foot wide right of way strip would be~~ needed to construct two new south bound lanes and a bike lane.

Completion Schedule: Start Date 01 JUL 2005 — Completion Date 30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:
As this project is located in the County's jurisdiction, regional funding will be used.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services					850,000			850,000
Internal Services								
1. Regular Pay					100,000	300,000		400,000
Construction/Acquisition								
1. Land					700,000			700,000
2. Impvt Other Than Buildings						7,800,000		7,800,000
Other Project Costs								
1. Contingencies					100,000	300,000		400,000
TOTAL COST					1,750,000	8,400,000		10,150,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Const. Asst. State or Federal					1,750,000	8,400,000		10,150,000
TOTAL FUNDING					1,750,000	8,400,000		10,150,000

CAPITAL IMPROVEMENT PROJECT

Project: Maryal Drive Reconstruction

Department: Street Maintenance

Project Number: 9881

Project Description and Location:

Phase I of Maryal Drive Reconstruction was completed during fiscal year 1999/2000. Phase II, scheduled for FY 03/04, includes the widening of the roadway directly behind the Rodeo Grounds from 36' to 40, the installation of curb, gutter, and sidewalks, retaining wall, landscaping, ADA access ramps, signs, striping, and storm drain system.

Completion Schedule:

Start Date	Completion Date
01 JUL 1997	30 JUN 2007

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:

Construction Assistance funds in FY 97-98 include AB 2766 grant ($200,000) and RSTP grant ($185,000).

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
1. Regular Pay	40,000					80,000		120,000
Construction/Acquisition								
1. Impvt Other Than Buildings	405,000					500,000		905,000
Other Project Costs								
1. Contingencies	20,000					80,000		100,000
2. Administrative Overhead						60,000		60,000
TOTAL COST	465,000					720,000		1,185,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Spec Const Asst Fund	255,000							255,000
2. Spec Gas Tax Impvt Fund	210,000					720,000		930,000
TOTAL FUNDING	465,000					720,000		1,185,000

CAPITAL IMPROVEMENT PROJECT

Project: Harris Road & 101 Overpass

Department: Street Maintenance

Project Number: 9899

Project Description and Location:

To construct a new overpass with ramps at Harris Road at US 101. Improvements include a connection to Harris Road and realignment of Abbott Street and the reclamation ditch at the interchange. Project does not include cost to extend East Boronda Road from Williams Road south to the interchange.

Completion Schedule:

Start Date	Completion Date
01 JUL 2006	30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

Federal and State grants would be required to complete this project.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services						1,300,000		1,300,000
Internal Services								
1. Regular Pay						300,000	500,000	800,000
Construction/Acquisition								
1. Land						10,000,000		10,000,000
2. Impvt Other Than Buildings							26,500,000	26,500,000
Other Project Costs								
1. Contingencies						400,000	1,000,000	1,400,000
2. Administrative Overhead						50,000		50,000
TOTAL COST						12,050,000	28,000,000	40,050,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Const Asst Fund-State & Federal Grants						7,950,000	28,000,000	35,950,000
2. Traffic Impact Fees						4,100,000		4,100,000
TOTAL FUNDING						12,050,000	28,000,000	40,050,000

CAPITAL IMPROVEMENT PROJECT

Project: Salinas River Drainage Improv

Department: Development & Engineering

Project Number: 9901

Project Description and Location:
To work with the Monterey County Water Resources Agency (MCWRA) to reclaim the flow capacity of the Salinas River in order to minimize flooding. Estimated costs are unknown at this time.

Completion Schedule: Start Date 01 JUL 2006 — Completion Date 30 JUN 2007

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:
Costs would be shared by the City, Monterey County and other private landowners.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services						150,000		150,000
Internal Services								
1. Regular Pay						100,000		100,000
Construction/Acquisition								
1. Impvt Other Than Buildings						1,000,000		1,000,000
Other Project Costs								
TOTAL COST						1,250,000		1,250,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund						1,250,000		1,250,000
TOTAL FUNDING						1,250,000		1,250,000

CAPITAL IMPROVEMENT PROJECT

Project: Carr Lake Development

Department: Recreation - Parks

Project Number: 9902

Project Description and Location:
The acquisition and development of Carr Lake (450 acres) is identified in the General Plan. Carr Lake basin (377 acres) is part of the regional drainage system and must remain open space. The developable (73 acres) could be acquired and would preserve the option to develop this recreation facility. Preliminary planning as to the potential reconfiguration and use of this area must be completed as a prerequisite to any specific plan for the area.

Completion Schedule:

Start Date	Completion Date
01 JUL 2006	30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
Project would require bond financing supported by a City wide annual fee or assessment.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services						2,800,000		2,800,000
2. Other Professional Services		40,000						40,000
Internal Services								
1. Regular Pay						200,000	1,300,000	1,500,000
Construction/Acquisition								
1. Land						16,500,000		16,500,000
2. Impvt Other Than Buildings							62,500,000	62,500,000
Other Project Costs								
1. Contingencies						200,000	3,000,000	3,200,000
2. Cost of Bond Issuance						4,000,000		4,000,000
TOTAL COST		40,000				23,700,000	66,800,000	90,540,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Assessment District Bonds						23,700,000	66,800,000	90,500,000
2. Park Development Fee		40,000						40,000
TOTAL FUNDING		40,000				23,700,000	66,800,000	90,540,000

CAPITAL IMPROVEMENT PROJECT

Project: New Police Facility

Department: Police

Project Number: 9904

Project Description and Location:
The Public Saftey Building on Lincoln Avenue is 25,500 sq. ft. and the lot is 1.2 acres. This project provides for a new facility at 60,000 sq. ft. on a 2.0 acre parcel.

Completion Schedule:

Start Date	Completion Date
01 JUL 2000	30 JUN 2007

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:
Land appropriation of $550,000 is for the purchase of the Armory building for the future police facility. This purchase is advanced from the Capital Projects Reveloving Fund ($2,000,000), until funding is secured to build the new police facility.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Architectural Services	35,400					1,150,000		1,185,400
Internal Services								
1. Regular Pay						500,000		500,000
Construction/Acquisition								
1. New Buildings						23,675,000		23,675,000
2. Land			550,000					550,000
Other Project Costs								
1. Capital Outlay						1,000,000		1,000,000
2. Contingencies						1,909,200		1,909,200
TOTAL COST	35,400		550,000			28,234,200		28,819,600

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund	35,400					28,234,200		28,269,600
2. Capital Project Revolving Fund			550,000					550,000
TOTAL FUNDING	35,400		550,000			28,234,200		28,819,600

CAPITAL IMPROVEMENT PROJECT

Project: Downtown Rec Center Improv

Department: Recreation - Parks

Project Number: 9906

Project Description and Location:
Project provides for replacing flooring ($5,000), upgrading office areas ($10,000) and expanding the existing facility by 5,000 sq. ft. ($990,000).

Completion Schedule: Start Date 01 JUL 2006 — Completion Date 30 JUN 2007

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services 1. Engineering Services						90,000		90,000
Internal Services 1. Regular Pay						60,000		60,000
Construction/Acquisition 1. Remodeling & Alteration						900,000		900,000
Other Project Costs 1. Contingencies						100,000		100,000
TOTAL COST						1,150,000		1,150,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund						1,150,000		1,150,000
TOTAL FUNDING						1,150,000		1,150,000

CAPITAL IMPROVEMENT PROJECT

Project: Williams/Laurel Intersection

Department: Street Maintenance

Project Number: 9910

Project Description and Location:
The mitigation monitoring program for the William Ranch area requires that the developer improve this intersection. In August 2000, DKS prepared a study determining the best improvements needed for this intersection. The improvements include the installation of median islands to restrict traffic movements that experience greatest delay and have the highest safety concerns.

Completion Schedule:

Start Date	Completion Date
01 JAN 2002	30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
This project is 100% developer funded.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services	7,000							7,000
Internal Services								
1. Regular Pay	4,000							4,000
Construction/Acquisition								
1. Impvt Other Than Buildings	40,000							40,000
Other Project Costs								
1. Contingencies	4,000							4,000
2. Administrative Overhead	7,000							7,000
TOTAL COST	62,000							62,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Developer Contribution	62,000							62,000
TOTAL FUNDING	62,000							62,000

CHART OF ACCOUNTS

Object	Description
61100	**Regular Payroll Costs**
61200	**Temporary Payroll Costs**
61300	**Overtime Payroll Costs**
61400	**Reimbursable Payroll Costs**
61500	**Termination Payroll Costs**
61600	**Other Payroll Costs**
61700	**Cafeteria Benefits**
61701	Administrative Leave
61702	Flexible Leave
61703	Cafeteria Plan
61705	Management Leave
61706	Deferred Compensation
61708	Residential Stipend
61800	**Employee Benefits**
61810	Uniform Allowance
61815	Automobile Allowance
61821	OASDI
61822	PERS
61823	New York Life
61824	ICMA
61825	Medicare
61831	Health Insurance - City
61833	Long Term Disability
61834	Unemployment
61835	Life Insurance - Firefighters
61836	Life Insurance
61837	Worker's Compensation
61838	Health Insurance - Firefighters
61839	Long Term Disability - Firefighters
61840	Health Insurance - Retirees
61841	Long Term Disability - Police Officers
61842	Dental Insurance
61843	Vision Insurance
61844	PERS - Health Insurance
61900	**Deferred Compensation**
62100	**Office Supplies & Materials**
62110	Stationary, Paper, Misc.
62120	Reproduction Costs
62130	Drafting Supplies
62140	Film
62150	Other Office Supplies
62200	**Bldg/Veh/Equip Maintenance Supplies**
62210	Janitorial
62220	Lights
62230	Rolling Stock
62240	Building
62250	Fixed Equipment
62290	Other

CHART OF ACCOUNTS

Object	Description
62300	**Vehicle Fuels & Lubricants**
62310	Diesel
62330	Gasoline
62350	Oils & Lubricants
62400	**Small Tools & Equipment**
62410	Power
62420	Hand
62490	Other
62500	**Clothing & Personal Equipment**
62510	Safety
62520	Equipment
62570	Allowance
62590	Other
62600	**Street Materials**
62610	Asphalt
62620	Concrete
62630	Sand & Gravel
62640	Traffic & Safety Supplies
62690	Other
62700	**Books and Publications**
62710	Books
62720	Periodicals
62730	Audio Visual Materials
62780	Trade Journals
62800	**Special Departmental Supplies**
62850	Computer Software
62900	**Chemicals**
62910	Fertilizer
62920	Pesticides
62990	Other
63100	**Communications**
63103	911 System
63104	Automated Criminal Justice System
63105	Pacific Bell
63106	AT&T
63107	Telephone System Lease Purchase
63108	911 / MDT Service
63110	Telephone
63115	Leased Lines
63116	Cell Phones
63117	Fax
63118	Pagers
63140	Postage
63150	Pager Services
63200	**Utilities**
63210	Water
63220	Gas
63230	Electricity
63240	Sewerage
63250	Refuse

CHART OF ACCOUNTS

Object	Description
63260	Street Lights
63270	Traffic Signals
63290	Other
63300	**Rents & Leases**
63310	Land
63320	Buildings
63330	Equipment
63390	Other
63400	**Contract Maintenance Services**
63410	Buildings
63416	Alarm Systems
63420	Furniture & Fixtures
63430	Equipment
63440	Vehicle
63450	Janitorial
63460	Radios
63470	Traffic Signals
63490	Other
63500	**Professional Services**
63510	Legal
63520	Audit
63530	Architectural
63540	Engineering
63550	Appraisal
63560	Medical
63570	Plan Checks
63580	Real Estate/Title/Escrow
63590	Other
63600	**Outside Services**
63605	Booking Fees
63606	Polygraph
63608	Bank
63610	Printing
63660	Personnel
63690	Other
63700	**Financial Assistance**
63705	Housing
63800	**Public Assistance**
63900	**Administration & Contingencies**
63950	Administrative Overhead
63960	Contingencies
63970	Cost Recovery
64100	**Advertising**
64110	Legal
64120	Recruitment
64190	Other
64200	**Travel, Conferences, Meetings**
64220	Field Trips
64250	Training

CHART OF ACCOUNTS

Object	Description
64300	**Memberships & Dues**
64310	Association Memberships
64320	Publications & Trade Journals
64400	**Insurance & Bonds**
64410	Insurance
64420	Liability
64440	Unemployment
64450	Medical
64460	Worker's Compensation
64470	Unreimbursed Medical
64490	Other
64500	**Contributions To Other Agencies**
64600	**Professional & Academic Training**
64700	**Refunds & Reimbursable Damages**
64800	**Recognition/Awards/Protocol**
64810	Employee
64820	Commissions
64900	**Taxes**
65100	**Bonds - Principal**
65200	**Bonds - Interest**
65300	**Paying Agent Fees**
66100	**Land**
66200	**Relocation Payments**
66300	**Buildings**
66310	New
66320	Remodeling & Alteration
66330	Clearance & Demolitions
66350	Acquisition
66400	**Improvements Other Than Buildings**
66470	Disaster Survey Reports
66500	**Capital Outlays**
66510	Machinery
66520	Furniture
66530	Office Equipment
66540	Fixed Equipment
66550	Vehicles
66560	Computer
66590	Other
67000	**Stores Sales**
67100	**Stores Purchases**