CITY OF SALINAS

ADOPTED BUDGETS

OPERATING
and
CAPITAL IMPROVEMENT

FY 2003 - 2005

CITY OF SALINAS
Recommended Budgets
Operating and CIP
2003 - 2005

Anna Caballero
Mayor

Sergio Sanchez
Councilmember
District 1

Roberto Ocampo
Councilmember
District 2

Janet Barnes
Councilmember
District 3

Gloria De La Rosa
Councilmember
District 4

Maria Giuriato
Councilmember
District 5

Jyl Lutes
Councilmember
District 6

Dave Mora
City Manager

Richard E Nosky
City Attorney

Daniel Ortega
Police Chief

John Fair
Deputy City Manager

John Copeland
Director of Finance

Larry Bussard
Director of Redevelopment

Daniel Hernandez
Fire Chief

Julia Orozco
Library Director

Jorge Rifa
Deputy City Manager

CITY OF SALINAS
Organization Chart

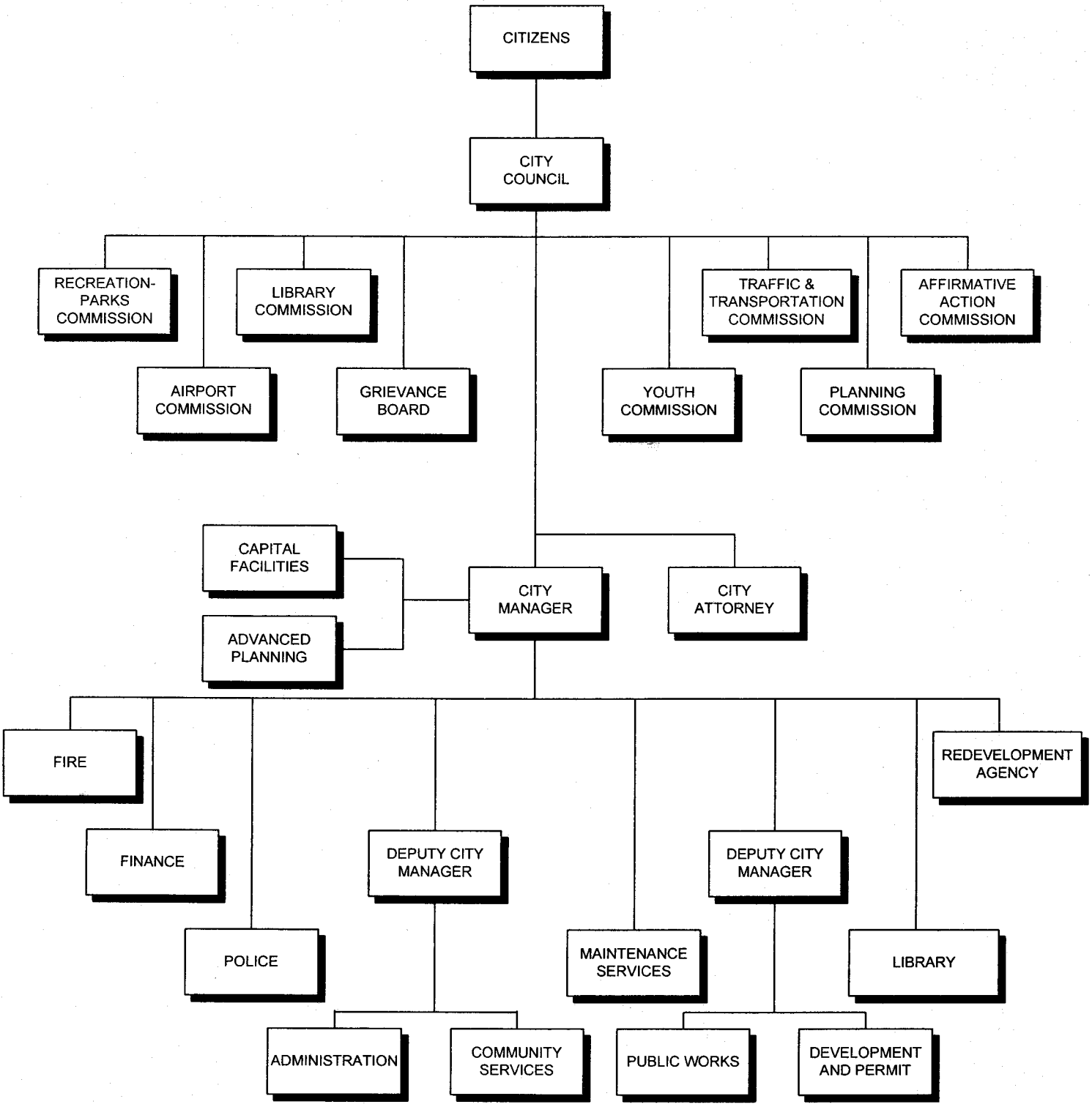


TABLE OF CONTENTS

LETTER OF TRANSMITTAL

FINANCIAL SUMMARIES

Budget Resolution FY 2003-04 1
Appropriation Limit FY 2003-04 3
Fund Balances FY 2003-04 4
Fund Transfers FY 2003-04 10
Administrative Overhead Rates FY 2003-04 12
Revenues – Transfers – Appropriations FY 2004-05 13
Fund Balances FY 2004-05 15
Fund Transfers FY 2004-05 21
Revenue 23

FINANCIAL POLICIES

Accounting 35
Reserves 35
Administrative Fees 36
Revenues 36
Operating Budget 37
Capital Improvement Program 39
Debt 40
Assessment and Community Facilities Districts 41
Maintenance Districts 45
Fixed Assets 46
Risk Management 50

GENERAL GOVERNMENT SERVICES

City Council
- Organization 51
- Summary 52
- City Council 54
- Workforce 56
- Goals 57

Administration
- Organization 63
- Summary 64
- City Manager's Office 68
- Capital Facilities Development 70
- City Clerk 72
- Volunteer Services 74
- Human Resources 76
- Neighborhood Services 78
- Advance Planning 80
- Workforce 82
- City Council Goals 84

Finance
- Organization 87
- Summary 88
- Administration 90

TABLE OF CONTENTS

Accounting 92
Purchasing 94
Information Systems 96
Revenue and Licensing 98
Workforce 100
City Council Goals 102

City Attorney
Organization 103
Summary 104
City Attorney's Office 106
Workforce 108
City Council Goals 109

Non-Departmental
Organization 111
Summary 112
Community Programs 114
Elections 116
65 West Alisal 118
Debt Service 120
Joint Power Authorities 122
Other Services 124
Other Services 129

Police
Organization 131
Summary 132
Administration 136
Community Relations 138
Personnel and Training 140
Field Operations 142
Traffic Unit 144
Parking Control 146
School Crossing Guards 148
Vehicle Abatement 150
Support Services 152
Technical Services 154
Word Processing 156
Evidence and Property 158
Records 160
Maintenance Services 162
Investigation 164
Narcotics and Vice 166
School Resource Officers 168
Violence Suppression Unit 170
Reserves 172
Safe Schools/Healthy Students 174
Animal Control Services 176
DUI Enforcement 178
Asset Seizure 180
Weed and Seed 182
Workforce 184

TABLE OF CONTENTS

Capital Outlays 188
City Council Goals 189

Fire
Organization 191
Summary 192
Administration 196
Suppression 198
Emergency Medical Services 200
Prevention 202
Training – Disaster Preparedness 204
Vehicle Maintenance 206
Hazardous Materials Control 208
Workforce 210
City Council Goals 211

Development and Permit Services
Organization 213
Summary 214
Administration 216
Inspection Services 218
Plan Check Services 220
Compliance/Inspection Services 222
Workforce 224
City Council Goals 225

Public Works
Organization 227
Summary 228
Administration 230
Water Resource Planning 232
Current Planning 234
Facilities/Water Engineering 236
Development/Transportation Engineering 238
Workforce 240
City Council Goals 242

Maintenance Services
Organization 243
Summary 244
Administration 248
Graffiti Abatement 250
Facilities Maintenance 252
Vehicle/Equipment Maintenance 254
Street Maintenance 256
Street Lights 258
Traffic Signals 260
Park Maintenance 262
Urban Forestry 264
Workforce 266
City Council Goals 268

TABLE OF CONTENTS

Recreation-Parks
- Organization 269
- Summary 270
- Administration 274
- Closter Park 276
- El Dorado Park 278
- Central Park 280
- Facility Services 282
- Reimbursable Recreation Activities 284
- Youth Sports 286
- Adult Sports 288
- Aquatics 290
- Recreation Center 292
- Firehouse Recreation Center 294
- Hebbron Heights Recreation Center 296
- Community Center 298
- Box Office 300
- Safe Schools/Healthy Students 302
- Kids House 304
- Workforce 306
- City Council Goals 308

Library
- Organization 309
- Summary 310
- Administration 314
- Technical Services 316
- Steinbeck Library 318
- Cesar Chavez Library 320
- El Gabilan Library 322
- Literacy 324
- Workforce 326
- City Council Goals 328

INTERNAL SERVICES
- Organization 329
- Summary 330
- Risk Management 332
- General Insurances 334
- Worker's Compensation Insurance 336
- Liability Insurance 338
- Workforce 340

ENTERPRISE OPERATIONS
- Organization 341
- Summary 342
- Airport 346
- Twin Creeks Golf Course 348
- Fairways Golf Course 350
- Industrial Waste 352
- Sanitary Sewer 354

TABLE OF CONTENTS

NPDES - Storm Drain Sewers 356
NPDES - Street Sweeping 358
Workforce 360
Capital Outlays 362

ASSESSMENT AND MAINTENANCE DISTRICTS

Organization 363
Summary 364
Administration 368
Woodside Park 370
Downtown Mall 372
Airport Business Park 374
North East 376
Harden Ranch 378
Vista Nueva 380
Mira Monte 382
Oldtown Salinas Association 384
Salinas United Business District 386
Assessment District Bonds 388
Workforce 392

BLOCK GRANT

Organization 393
Summary 394
Administration 398
Public Services 400
Breadbox Recreation Center 404
Hebbron Heights After School Recreation 406
Closter Park After School Recreation 408
El Sausal After School Recreation 410
Community Programs 412
East Salinas Jazz-up 414
Firehouse After School Recreation 416
Central Park After School Recreation 418
Weed and Seed 420
Workforce 422
Capital Outlays 423

HOUSING

Organization 425
Summary 426
Administration 430
Rehabilitation 432
First Time Home Buyers 434
Rental 436
CHODO 438
Special Programs 440
Alisal Area Housing 442
Farm Labor 444
Workforce 446
Capital Outlays 447

TABLE OF CONTENTS

REDEVELOPMENT AGENCY

Organization 449
Summary 450
Central City Project 454
Central City Debt Service 456
Sunset Avenue Debt Service 458
Sunset Avenue Project 460
Workforce 462
City Council Goals 463

CAPITAL IMPROVEMENT PROGRAM

Capital Improvement Projects by Department 1
Capital Improvement Projects by Funding Source 10
Capital Improvement Projects (Detail) 23

CHART OF ACCOUNTS

Expenditures .....

MEMORANDUM

DATE: May 30, 2003

TO: Mayor and City Council

FROM: Dave Mora, City Manager

SUBJECT: FY 2003-2004 / 2004-2005 RECOMMENDED BUDGET

Introduction

On June 10, the City Council will review the recommended FY 2003-04 / FY 2004-05 budget for the City of Salinas and the Salinas Redevelopment Agency. This is the second two-year budget submittal in the City's history. Although the City Council focuses on the first year for purposes of formally adopting a services plan, the second year information and estimates provides a snapshot of the future that in the case of FY 04-05 is not at all positive. The two-year budget process and the information developed for the full twenty-four month period is even more critical in the current economic environment as expenditures will increase dramatically in certain key areas while current revenue sources either remain stable or grow very modestly.

The recommended budget has been under discussion for a number of months and the written document is consistent with the information previously provided to the Council and community regarding the City's finances, the significant problems facing the City, and the actions required to assure the financial integrity of the City during the next few years. The number of budget briefings provided to the full Council in the development of the budget is unprecedented in the City's history. It has been a deliberate effort to assure that there is full knowledge of the City's financial condition and the future ability of the City to maintain basic services.

The review, discussion, and FY 03-04 budget adoption will be the first step in the process as the budget adoption will be followed by efforts to prepare for further reductions in services in FY 04-05 and very likely in FY 05-06. The overall impacts associated with the economic downturn and significant increases in personnel retirement and health costs require actions that will go far beyond the impacts of the last major Salinas City budget problems of the early 1990s. However, the City's current financial condition will allow for a much less intense and divisive FY 03-04 budget review than the situation ten (10) years ago. The significant difference is that the FY 03-04 recommended budget does not require mandatory layoffs of employees in order to balance revenues and expenditures.

Unfortunately, the FY 04-05 and FY 05-06 budgets will likely not be able to be developed without a requirement for reductions that include employee layoffs. As services are reduced and the number of permanent positions becomes less, there will be fewer vacancies and the level of services provided in many areas will become basic to the point that further reductions cannot be made without impacting health and safety. There is no recourse absent significant increases in General Fund revenues during the next few years. It is highly unlikely that those increases will appear.

Budget Preparation

During the last few months, each City Council meeting has included a status report on the City's budget development, the state of the economy, and discussion of key factors impacting the budget, specifically, actions being considered by the State of California and the County of Monterey. These reports have been provided to assure a full understanding of the seriousness of the City's financial problems and to assure that the final, printed, recommended budget had no surprises. The almost constant reporting included three (3) focused General Fund briefings for the City Council.

On April 15, staff provided the first of these briefings to City Council. The April 15 report advised that staff had completed a preliminary calculation of FY 03-04 / FY 04-05 General Fund expenditure and revenue estimates, concluding that the combination of increased cost for retirement and health benefits, when combined with minimal revenue growth, resulted in deficits (projected expenditures less than projected revenues) for at least two (2) to three (3) years.

The analysis indicated that total personnel costs for currently authorized positions (FY 02-03) would increase by at least $9.6 million over a two-year period. Base salary increases totaled $3,063,239. This increase included the addition of 14.5 positions in FY 02-03. The two-year PERS cost increases were a minimum of $4,622,418. The two-year increase in health insurance and cafeteria benefit costs were a minimum of $1,036,597.

The General Fund revenue projections for the next two-years assumed a marginal increase in FY 03-04 and modest growth in FY 04-05. The loss of booking fee reimbursement and the McGraw-Hill sales tax correction represented an approximate $700,000+ loss in FY 03-04. Major revenue sources were estimated to grow only very slightly.

Staff advised that the City would require a multi-pronged strategy to survive the next two years. The strategy would include significant service reductions, employee participation in reducing costs, increased revenue, and continued efforts to deliver services in more cost-effective manners. Staff recommended that the Council conceptually approve a framework for the FY 03-04 / FY 04-05 General Fund budget inclusive of:

- Use of the SVSWA pre-payment to absorb increased PERS costs.
- Use of Operating Reserves to cushion the economic downturn.
- March 2004 election to consider business license tax and paramedic parcel tax assessment.
- Identification of uniform and universal employee participation alternatives in expenditure reductions.
- Commitment to incumbent employees in understanding job changes may be required – cannot be guaranteed if State / County further raid Salinas revenue or increase costs.

The framework was approved, as were target FY 03-04 expenditure reductions of approximately $4,000,000 and FY 04-05 reductions of a minimum of $1,000,000.

On May 13, staff provided the second in the series of formal budget briefings for the City Council. The purpose of the May 13 meeting was to detail specific expenditure reductions identified for inclusion in the recommended budget.

The items presented on May 13 were consistent with the policy direction approved by City Council on April 15. The reductions in services involved the elimination of authorized positions in the city workforce. The majority of the positions identified to be eliminated were (and continue to be) vacant. Some positions were not vacant; however, staff advised that there were other vacant positions in the City workforce to which employees could transfer, be demoted to, or promote to in order to avoid mandatory layoffs.

The recommended reductions were "opportunities" based on vacancies. There was no attempt to define "across the board" reductions in all departments, nor was there any significant attempt to define priorities. Consequently, there was a disproportionate impact on maintenance service activities in the recommended reductions. This strategy was and continues to be recommended at this time because the service reductions identified for FY 03-04 will not be sufficient to meet the City's overall revenue shortfall. There will be at least one other round of significant service level reductions, including the elimination of additional positions. This second (and subsequent) round(s) would be focused on establishing priorities to maintain basic, critical city services. It is anticipated that there will be few, if any, further reductions in maintenance services and that future reductions will be in programs and services not reduced in this first round.

The impacts of the required reductions that were described on May 13 were characterized as "less revenues produce less services". City employees will be doing less with less, not more with less.

Service level reductions were described in the following areas:

Public Works Maintenance Services
- urban forestry
- parks / landscape maintenance
- custodial services
- building facility maintenance
- street maintenance

Public Works Planning & Engineering
- water resources planning

Library Services
- operating hours
- literacy program

Recreation Services
- after school programs
- tennis courts maintenance

Police Services
- animal control services
- public service / records
- grant funded positions

Fire Services
- training
- disaster preparedness planning
- fire inspection service

Non-Departmental
- non-profit support
- Youth Commission
- National League of Cities

Internal Service Funds
- workers compensation fund

Redevelopment Agency
- property tax shift impacts

On May 20, staff provided the third in the series of formal budget briefings for the City Council. The purpose of the May 20 meeting was to provide re-organization concepts that would further reduce General Fund expenditures and for the most part involved the elimination of senior management positions from the City workforce. Again, those recommendations were made in a manner consistent with City Council policy direction. This report outlined those recommendations as they impact the following departments:

Public Works Department
Community Development Department
Development and Permit Services Department
Recreation and Parks Department
Police Department
Fire Department
City Manager's Office

Summary descriptions of the reorganization recommendations were presented as follows:

Development and Permit Services

The current departments and department director positions of Public Works, Community Development, and Development and Permit Services would be eliminated. A new department managed by a Deputy City Manager for Development and Permit Services would be created. The new department would include all current Public Works Department activities except the Corporation Yard, all activities in the Development and Permit Services Department, the Current Planning Division of the Community Development Department, and most elements of Fire Prevention.

Police Department

Three (3) Police Captain positions would be eliminated. One position is currently vacant. The remaining two (2) Police Captain positions will be reclassified to Deputy Police Chief. The duties and responsibilities of position to be eliminated will be reassigned among the Chief and the two (2) Deputy Chiefs.

Fire Department

The recommended budget includes a restructuring of the Fire Department management team, reducing the number of management positions from nine (9) to seven (7). The Fire Chief will be designated Fire Marshal and the Deputy Fire Marshal will report to the Fire Chief on those matters that require a formal, state-mandated Fire Marshal decision. Otherwise, the Deputy Fire Marshal and the Fire Prevention Bureau will work in the expanded Development and Permit Services office with the Deputy Fire Marshal reporting to the Deputy City Manager. The remaining five (5) positions will be designated Battalion Chief, with three (3) dedicated to managing the three (3) 24 hour platoons. The two (2) other Battalion Chiefs will be assigned responsibility for training, EMS, administration, and other activities that will be the subject of review by the incumbents and the Fire Chief. This realignment of activities also assumes that non-management Fire Department staff will be working on a number of support activities including training and EMS. Again, the details of this additional support will be developed by the Chief, management staff, and non-management sworn personnel in the department.

City Manager's Office

The current Assistant City Manager will be reclassified as Deputy City Manager and will increase his direct span of control and responsibility to include the Recreation and Park activities (managed by a Recreation and Parks Superintendent) and the CDBG/Housing division of the Community Development Department. There will be other assignments to the Deputy City Manager as further organizational realignment opportunities develop.

The City Manager's Office will also include an Advanced Planning section headed by a

Planning Manager. This section will have primary responsibility for policy development and implementation associated with the newly adopted General Plan. Responsibilities will include completion of the Inclusionary Ordinance Revision, the Zoning Code Update, actions required to expand the City's sphere of influence and eventually the City's boundaries consistent with the adopted General Plan, and anticipated work with the development community to provide opportunities for accelerated residential development north of Boronda Road as provided for in the adopted General Plan. The Planning Manager will at least initially work directly for the City Manager. The City Manager's Office will also continue the lead responsibility for Capital Facilities Planning centered on the eventual sales tax override election that will be required for new facilities.

It is also anticipated that the City Manager will be more actively involved in downtown development activities associated with the Redevelopment Agency, especially in light of the reduced hours budgeted for the incumbent Redevelopment Director in FY 03-04. The Redevelopment Director will be budgeted in the next fiscal year at 80% effective July 1, 2003 and 60% effective January 1, 2004.

Maintenance Services Department

The consolidation of development and permit services described above will add extraordinarily to the duties and responsibilities of the individual assigned to the position of Deputy City Manager for Development and Permit Services. In recognition of that increase, it is proposed that the long discussed and anticipated separation of the Corporation Yard as an independent department reporting directly to the City Manager be accomplished effective July 1, 2003.

The net impact of the re-organization proposals results in the elimination of two (2) department director positions and three (3) other senior level management positions in the Police and Fire Departments. As described, a number of functions will be consolidated in this effort and a limited number of staff are being asked to take on additional responsibilities, as opposed to the reductions recommended in this budget with the assumption that employees would be "doing less with less." At the same time, the proposed reorganizations will require at least four (4) current management staff to "bump back" to previously assigned positions. All effected employees will have base salary "y-rated".

To the extent that schedules have permitted, the budget development process and the policy framework associated with it have been discussed in detail with City employees. Briefings have been held at City Hall, the Corporation Yard, and the Steinbeck Library. The intent was and continues to be that employees are aware of the City's financial situation and the actions required to assure the City's financial solvency. Just as importantly, the briefings have emphasized the fundamental policy direction that the FY 03-04 recommended budget would be developed in a fashion to not require mandatory layoffs, assuming no extraordinary "takeaways" by either the State of California or the County of Monterey. The potential for greater State raids on City revenue is well known. The potential for County of Monterey

impacts associated with the booking fee and 911 costs has been discussed at length.

Recommended Budget

Having spent the last few months developing the budget and providing briefings, the final recommended document is now a matter of public record. The information and recommendations detailed in the budget document are consistent with the information provided in the April and May budget briefings. Most importantly, and as has been stated many times, the recommended budget was developed with one overriding policy objective – no mandatory layoffs. The recommended budget does not reflect or implement the stated goals and objectives of the City Council. If it did so, there would be additions in code enforcement personnel, provision of school resource officers in all City schools, an expanded neighborhood services component, an increase in library hours, increased parks maintenance, an aggressive after school recreation program, an enhanced literacy program, and additions in practically every other service provided by the City. Unfortunately, any increases in services in these areas would have to be balanced by a equal reduction in the General Fund investment in some other service(s).

The City Council is not asked to make those difficult policy choices in this document. There is no request that a decision be made as to whether police or libraries should be reduced or increased, whether code enforcement or fire prevention should be reduced or increased, whether tree maintenance or street maintenance should be reduced or increased. Rather, the recommendations included in the budget for service reductions have been developed on the basis of vacancies in City services and the ability to transfer incumbent employees from the General Fund to enterprise fund activities. There are no mandatory layoffs required to implement the recommended work program contained in the budget. Unfortunately, there is a requirement for the reassignment of incumbent personnel and in some cases the demotion of incumbent personnel. However, all effected employees can be assigned to positions for which they are qualified and have work experience.

The City Council will still have to make tough policy choices as the FY 04-05 and FY 05-06 programs are developed. The financial analysis detailed in the recommended budget advises that costs will increase far beyond current revenue growth in the next few years. Without additional revenue sources, further service level reductions will be required. The FY 04-05 portion of the budget provides the broad parameters of those reductions – a minimum of $1,000,000 from General Fund services. The FY 04-05 budget also assumes enhanced revenue of a minimum of $1,500,000, without which an equal amount of services would have to be reduced. The FY 04-05 portion also assumes a minimum employee participation in expenditure reductions of $500,000+ without which an equal amount of services would have to be reduced.

Because the second year problems are known, staff is asking that the City Council begin the significant policy discussions and budget review activity for FY 04-05 as early as September / October, 2003. Ideally, the City Council will approve the specifics of further reductions by

December 31, 2003 so that staff will have at least six (6) months to work with employees on re-assignment, re-training, and transition from the City workforce. The choices that will be made by the City Council will focus on reductions in services; there will be no General Fund resources available for enhancements unless other services are reduced.

There are some minor presentation inconsistencies that need to be noted in the recommended budget document. While the organization charts included in the recommended budget are consistent with the overall reorganization recommendations, some program budget narrative may not be included in sequence for each department. Proper sequencing and placement in the budget document will be addressed after the budget is adopted.

Goals and Objectives

Past budget submissions have referenced the City Council's goals and objectives as the budget was deliberately developed consistent with those goals and objectives. The current submission is an exception. The primary focus of the budget is assuring that no mandatory layoffs are required. Therefore, the service reductions have been developed around existing vacancies. It is anticipated that further required budget reviews associated with the FY 04-05 and FY 05-06 budgets will focus on goals, objectives, and priorities.

Retirement Programs Costs

PERS rates will increase dramatically during the next few years. PERS costs are the most significant expenditure problem faced by the City of Salinas, as well as all other local government jurisdictions in the State of California. Although the enhanced retirement benefits provided to both police officers (2%@50 to 3%@50) and non public safety employees (2%@60 to 2%@55) will increase costs to the City, the rate increase for Fire noted below provides evidence that the PERS investment losses are the primary reason for rate increases. The Fire rate will increase substantially without any change in benefits.

The PERS rates for FY 2003-2004 (confirmed) and FY 2004-2005 (PERS estimate) are:

Category	FY 2003-2004	FY 2004-2005
Police	14.812%	27.500%
Fire	11.182%	22.000%
Miscellaneous	3.386%	9.600%

The New York Life Retirement program continues to be more costly. The New York Life Retirement Program will require an eighteen (18%) percent City contribution in FY 2003-2004, equal to the FY 2002-2003 rate.

Overall Investments

The total FY 03-04 recommended appropriation for all funds is $129,180,200. The recommended General Government appropriations total $65,833,200 including General Fund Operating Budget appropriations of $64,666,700. The remaining recommended investments in FY 2003-2004 include:

Internal Services Funds	$ 5,306,300
Enterprise Operations	$ 8,782,400
Assessments and Maintenance Districts	$ 6,114,400
Federal Block Grant	$ 1,670,800
Housing Fund	$ 3,602,400
Grant Programs	$ 186,900
Debt Service	$ 1,739,600
Redevelopment Agency	$ 2,941,900
Capital Improvement Program	$33,002,300

It is recommended that City Council adopt resolutions as required to authorize appropriations in these amounts for FY 2003-2004.

The total FY2004-05 recommended appropriation for all funds is $118,915,800. The recommended General Government appropriations total $70,980,900 including General Fund Operating Budget appropriations of $69,426,500. The remaining recommended investments in FY 2004-2005 include:

Internal Services Funds	$ 5,380,100
Enterprise Operations	$ 8,041,400
Assessments and Maintenance Districts	$ 6,063,100
Federal Block Grant	$ 1,743,300
Housing Fund	$ 3,594,900
Grant Programs	$ 46,800
Debt Service	$ 1,738,100
Redevelopment Agency	$ 2,834,600
Capital Improvement Program	$18,492,600

General Fund Revenues

As has been noted, reported, and emphasized during the last few months, General Fund revenues are below current year (FY 02-03) original estimates, will be flat in FY 03-04, and projected to achieve very modest growth in FY 04-05. The growth in revenue is not sufficient to maintain current City services in light of the significant cost increases associated with retirement and health benefits.

General Fund revenues are estimated at $61,094,800 in FY 2003-2004 with four (4) major

revenue categories representing slightly over seventy-seven (77%) of that revenue. Those major categories are:

Sales Tax	$20,700,000	(33.9%)
Property Tax	$ 9,495,000	(15.5%)
Motor Vehicle in Lieu	$ 9,200,000	(15.1%)
Utility Users Tax	$ 7,750,000	(12.7%)
Subtotal	$47,145,000	(77.2%)

Other General Fund resources for FY 2003-2004 include:

Other Revenue	$13,949,800
Interfund Transfers	$ 785,100
Operating Reserve / Pre-payment	$ 3,500,000
Capital Projects Reserve	$ 613,900
Fund Balance	$ 0

The FY 04-05 General Fund revenue projections are slightly more ambitious, yet well below historical growth trends.

General Fund revenues are estimated at $64,845,000 in FY 2004-2005 with four (4) major revenue categories representing almost seventy-seven (77%) of that revenue. Those major categories are:

Sales Tax	$22,000,000	(33.9%)
Property Tax	$10,040,000	(15.5%)
Motor Vehicle in Lieu	$ 9,500,000	(14.7%)
Utility Users Tax	$ 8,000,000	(12.3%)
Subtotal	$49,540,000	(76.4%)

Other General Fund resources for FY 2004-2005 include:

Other Revenue	$15,305,000
Interfund Transfers	$ 620,500
Operating Reserve / Pre-payment	$ 3,150,000
Capital Projects Reserve	$ 488,900
Fund Balance	$ 34,200

General Fund Operating Reserve / SVSWA Pre Payment

As previously noted, even with a minimum of $5,000,000 in General Fund expenditure reductions during the next two (2) years, the extent of the General Fund deficit requires the use of the General Fund Operating Reserve and the SVSWA Pre-payment. The City has used its Operating Reserve in prior years to maintain services in years when revenues were not sufficient to maintain existing service levels. A similar use is recommended in both FY 03-04 and FY 04-05, without which further reductions in services beyond the minimum $5,000,000 would be required.

The status of the General Fund Operating Reserve / SVSWA Pre-payment is:

Estimated July 1, 2003 Balance	$6,650,000
Recommended FY 03-04 Use	$3,500,000
Estimated July 1, 2004 Balance	$3,150,000
Recommended FY 04-05 Use	$3,150,000
Estimated June 30, 2005 Balance	$0

State Budget Impacts

The next few fiscal years will continue the state government's reliance on local revenue to balance the state budget. The Governor's May Budget Revision includes two major elements impacting the City's General Fund. First, the Governor has proposed the elimination of the Booking Fee Reimbursement program. This will result in the loss of $540,000 to the City. The booking fee reimbursement loss is assumed in the recommended budget. Second, the state backfill of VLF losses is eliminated – a loss of $5.5 million to the City. The Governor's budget assumes the full restoration of the VLF paid by California's automobile owners so that the state reimbursement loss would be fully offset. The recommended budget assumes the restoration, without which many City services would come to an end. The loss of the $5.5 million VLF, coupled with the services already recommended for reduction, would go beyond the impacts described with the Utility Users Tax repeal initiative described last year.

As a reminder, the state continues its raid on local government property tax revenue. The estimated FY 03-04 loss to the City is in excess of $3,000,000. Although the Governor has not proposed any additional raid on City property tax revenue, the final State budget will be unknown for sometime, as will the final impacts on the City. Quite simply, any impact beyond the loss of the booking fee reimbursement will require further reductions in General Fund supported services.

County of Monterey Impacts

A significant, related impact of the State's decision in the early 1990s to raid local government (cities and counties) revenue was the State authorization allowing County government to charge city government for services previously provided through the County General Fund. Locally, the two (2) major items became a County imposed property tax administration fee and a booking fee. Prior to the imposition of these charges, there was an assumption that County services were paid for by revenues derived from all residents of the County including those residing in cities. What has developed is a situation where city residents pay their fair share of taxes to the County and are assessed an additional amount through the payment of booking fees and property tax administration fees from the City General Fund. The residents of Boronda, Prunedale, Castroville, Carmel Valley, and the other unincorporated areas of Monterey County do not have this additional payment.

As all local governments in Monterey County have struggled with the impacts of the recession, threatened and real State raids on local revenue, and the increasing retirement and health costs, the County of Monterey has actively considered an extraordinary eighty (80%+) percent increase in booking fee charges and a reallocation of the Proposition 172 funds that would increase the costs of the 911 system to cities and other 911 user agencies in a similarly extraordinary amount. The recommended budget under consideration by the City Council includes a normal increase in both booking fee and 911 costs – seven (7%) percent. The potential additional impact of the eighty (80%+) percent County staff proposed increases on the City of Salinas General Fund is in excess of $800,000, an amount not accounted for in the reductions contained in the recommended budget. When a final decision is made by the Board of Supervisors, further service reductions may be required in the City's FY 03-04 General Fund budget.

General Fund Expenditures

The recommended FY 2003-2004 General Fund operating budget is $64,901,700 and the General Fund Capital Improvement budget is $1,057,900. Public Safety expenditures (Police and Fire Departments) represent 54.6% of the Operating Budget.

The recommended General Fund operating budget by department/service activity is as follows:

Police	$24,412,100	(37.6%)
Fire	$11,005,600	(17.0%)
Maintenance Services	$ 8,493,300	(13.0%)
Non-Departmental	$ 3,960,800	(6.1%)
Finance	$ 3,438,200	(5.3%)
Library	$ 3,418,800	(5.3%)
Recreation - Parks	$ 2,982,600	(4.6%)
Development & Permit	$ 2,346,400	(3.6%)
Public Works	$ 2,238,800	(3.4%)

Administration	$ 1,546,900	(2.4%)
City Attorney	$ 632,900	(1.0%)
Block Grant and Housing	$ 235,000	(0.4%)
City Council	$ 190,300	(0.3%)
Total	$64,901,700	(100.0%)

Employee Services expenses in FY 2003-2004 will increase to 82.01%; last year's budget proposal had anticipated an increase to 80.96%. This particular indicator has been tracked since FY 1997-98 when 82.6% of the General Fund budget was dedicated to Employee Services and City Council directed that efforts be made to decrease the percentage in order to have additional funds available for non personnel expenses. This will not be possible this year or in the foreseeable future as the significant increases in both retirement and health costs are classified as Employee Services costs. The recommended General Fund budget expenditures by category are:

Employee Services	$53,225,300	(82.01%)
Supplies and Materials	$ 2,187,300	(3.37%)
Outside Services	$ 6,873,700	(10.59%)
Other Charges	$ 2,515,400	(3.88%)
Capital Outlay	$ 100,000	(0.15%)
Total	$64,901,700	(100.00%)

The recommended FY 2004-2005 General Fund operating budget is $69,671,200 and the General Fund Capital Improvement budget is $991,400. Public Safety expenditures (Police and Fire Departments) represent 55.8% of the Operating Budget.

The recommended General Fund operating budget by department/service activity is as follows:

Police	$27,076,400	(38.9%)
Fire	$11,796,300	(16.9%)
Maintenance Services	$ 8,782,800	(12.6%)
Non-Departmental	$ 4,147,600	(6.0%)
Library	$ 3,564,200	(5.1%)
Finance	$ 3,558,800	(5.1%)
Recreation - Parks	$ 3,071,800	(4.4%)
Development & Permit	$ 2,495,900	(3.6%)
Public Works	$ 2,452,900	(3.5%)
Administration	$ 1,631,400	(2.3%)
City Attorney	$ 653,100	(0.9%)
Block Grant and Housing	$ 244,700	(0.4%)
City Council	$ 195,300	(0.3%)
Total	$69,671,200	(100.0%)

Employee Services expenses in FY 2004-2005 will increase to 83.2%. As in FY2003-2004, the increase is attributable to the significant increases in both retirement and health costs. The recommended FY2004-2005 General Fund budget expenditures by category are:

Employee Services	$57,944,400	(83.17%)
Supplies and Materials	$ 2,179,200	(3.13%)
Outside Services	$ 6,859,700	(9.85%)
Other Charges	$ 2,587,900	(3.71%)
Capital Outlay	$ 100,000	(0.14%)
Total	$69,671,200	(100.00%)

Fund Balances

The recommended General Fund Operating budget anticipates a beginning July 1, 2003 fund balance of zero. As has been noted throughout the last few months, City General Fund revenues are below original estimates. All City departments have been under a mandate to reduce expenditures in FY 02-03 in order to assure that the year's expenditures do not exceed revenues anymore than anticipated. (The adopted FY 02-03 budget included use of Operating Reserves to balance the budget.) A June 30, 2004 ending fund balance of $34,200 is anticipated in the recommended budget.

Position Reductions

The recommended budget has been balanced inclusive of a net reduction of 27.75 authorized General Fund supported positions. One (1) non General Fund position has been added for a City-wide net reduction of 26.75 positions.

The General Fund supported reductions are in the following departments:

Police – three (3) positions
Fire – two (2) positions
Library – four (4) positions
Maintenance Services – thirteen (13) positions
Public Works – one (1) position
Recreation & Parks – four and ¾ (4.75) positions

Eight (8) of the positions recommended for elimination are filled; three (3) of these incumbents may "bump" to previously held positions without an impact on other City employees. Two (2) employees have already accepted involuntary transfers. The three (3) remaining employees each have at least two (2) options for involuntary transfers rather than layoff. In each case, employees who "bump" or accept involuntary transfers will be "y-rated" with no loss in base salary.

Other Funds

In addition to the General Fund status and highlights already discussed, the recommended budget provides expenditure plans for all other City financial activities.

Internal Services

The three (3) Salinas Internal Service funds include all City expenditures related to insurance activities. The Internal Service Programs are four (4) in number including administration. The recommended FY 2003-04 and FY 2003-05 expenditures by program are as follows:

	FY 2003-04	FY 2004-05
Administration	$ 255,900	$ 284,700
General Insurances	$ 455,400	$ 470,400
Workers Compensation	$ 3,925,000	$ 3,930,000
General Liability	$ 670,000	$ 695,000
Total	$ 5,306,300	$ 5,380,100

Enterprise Operations

The recommended budget includes five (5) separate enterprise fund operations. The Enterprise Fund operations exist to assure that expenditures are fully funded from revenues generated by the activity so that no City General Fund subsidy is required. An exception to this policy is the General Fund advance (loan) to the Golf Course Fund that was anticipated for the first few years of operation with the new courses. The FY 03-04 estimated advance is$400,000. This amount may well be less as the City is experiencing positive results since the April 1, 2003 transfer of operations to the City from the former golf professional. The total recommended FY 2003-2004 and FY 2004-2005 Enterprise appropriations are distributed as follows:

	FY 2003-04	FY 2004-05
Municipal Airport Fund	$ 698,300	$ 725,600
Industrial Waste	$ 1,943,400	$ 987,200
Golf Courses	$ 2,885,400	$ 2,987,400
Sanitary Sewer	$ 2,202,300	$ 2,245,300
Storm Sewer / NPDES	$ 1,053,000	$ 1,095,900
Total	$ 8,782,400	$ 8,041,400

Assessment and Maintenance Districts

The Assessment and Maintenance District portion of the budget provides an accounting for seven (7) City maintenance districts, Business Surcharge Districts, and all long-term assessment districts financing activities. The maintenance districts provide funds specifically

dedicated to maintenance services in areas of collection. Financial and accounting administration of all districts is maintained in the City Finance Department. Administration of the actual maintenance services is the responsibility of the Public Works Department.

The Old Town Business Improvement District provides partial financing for support of the Oldtown Salinas Association and its various programs. A $50,000 contribution from the Salinas Redevelopment Agency also supports the Association. A $50,000 contribution from the Salinas Redevelopment Agency also supports the newly formed Salinas United Business Association (SUBA).

The final portion of the Assessment and Maintenance District budget accounts for the administration of various assessment district bonds. The bonds are not General Fund liabilities. The bonds have been issued for different improvements generally associated with new development throughout the city. The City Finance Department provides financial and accounting administration.

The recommended FY2003-2004 and FY2004-2005 appropriations for the Assessment and Maintenance Districts are:

	FY 2003-04	FY 2004-05
Maintenance District Administration	$ 26,100	$ 26,900
Woodside Park	$ 54,700	$ 34,200
Downtown Mall	$ 72,200	$ 69,300
Airport Business Park	$ 20,800	$ 20,800
Northeast Salinas	$ 426,500	$ 426,500
Harden Ranch	$ 144,900	$ 144,900
Vista Nueva	$ 15,300	$ 10,300
Mira Monte	$ 122,500	$ 91,500
Business Surcharge Districts	$ 170,000	$ 170,000
Assessment Administration	$ 70,200	$ 72,700
Assessment District Bonds	$4,991,200	$4,996,000
Total	$6,114,400	$6,063,100

Block Grant

The recommended Block Grant budget is presented in the amount already approved by the City Council at its FY 2003-2004 Block Grant public hearings held earlier this year. The recommended budget includes appropriations consistent with the actions taken by City Council.

Housing

The recommended housing budget continues the City's aggressive investment in a broad range of housing alternatives for Salinas City residents. The FY 2003-2004 budget of $3,602,400

and the FY 2004-2005 budget of $3,594,900 include investments in rehabilitation, the First Time Homebuyers Program, rental housing, cooperative efforts with local housing providers and advocates, and a small carryover allocation for self-help, owner-occupied, farmworker housing.

The recommended investments are as follows:

	FY 2003-04	FY 2004-05
Administration	$ 568,300	$ 591,400
Rehabilitation	$ 797,700	$1,367,100
First Time Homebuyers	$ 585,000	$ 585,000
Rental Housing	$ 600,000	
CHDO	$ 156,400	$ 156,400
Special Programs	$ 615,000	$ 615,000
Alisal Area Housing	$ 115,000	$ 115,000
Farmworker Housing	$ 165,000	$ 165,000
Total	$3,602,400	$3,594,900

Salinas Redevelopment Agency

Both the Central City and Sunset/Buena Vista Redevelopment project areas will continue to make substantial investments in the geographic areas of both projects. The Central City work program will include continued efforts to fully implement the Intermodal Transportation Plan, finalize a Disposition and Development Agreement with the 100 block hotel developer, work with the developer for the construction of the multi-screen theatre complex, and continue downtown housing initiatives.

The Sunset/Buena Vista work program continues the existing Streetscape and Jazz-Up initiatives. Staff will continue working the SUBA (Salinas United Business Association) to organize and implement business and economic initiatives in the Sunset/Buena Vista area.

Total recommended Redevelopment Agency FY 2003-2004 appropriations for operations and debt service are $3,004,800 for the following project areas:

Central City	$2,171,200
Sunset/Buena Vista	$ 833,600

Total recommended Redevelopment Agency FY 2004-2005appropriations for operations and debt service are $2,899,400 for the following project areas:

Central City	$2,001,800
Sunset/Buena Vista	$ 897,600

Both the Central City and Sunset/Buena Vista areas will continue to make contributions to their respective low income housing set aside programs as mandated by State law and City

Council / Redevelopment Agency policy direction.

There is an unknown impact on the Agency budgets that will likely reduce revenue in both FY 2003-04 and FY 2004-05. The Governor's May budget revision recommends a "contribution" from redevelopment agencies to ERAF. Depending on the amount of the eventual shift, either or both the Central City and Sunset/Buena Vista project area budgets will require amendment.

Capital Improvement Budget/Street Maintenance

The recommended budget eliminates the aggressive Capital Improvement Budget/Street Maintenance investment begun in 1999-2000. The Maintenance program had been funded from a variety of sources including one-time Crazyhorse Landfill sales proceeds. FY 1999-2000 was the first year of a multi-year investment in street and road repair. The "seed" money for the enhanced street maintenance program was the $4,900,000 allocation from the landfill sale. These funds were allocated in March, 1999 as follows:

Street Rehabilitation	$3,000,000	(Completed)
Curb, gutter, sidewalk repairs	$1,300,000	(Completed)
Equipment Purchases	$ 500,000	(Completed)
Downtown Parking Lots Repair	$ 100,000	(Completed)

In addition to these funds, the multi-year program included the continuation of the annual $500,000 base budget street rehabilitation program, additional gas tax revenues as the transfer of gas tax to the General Fund was phased out, and a $500,000 federal NEXTEA allocation. These three (3) sources totaled $2,080,000 in FY 2002-2003 for street rehabilitation investments.

The multi-year investment, provided resources to renovate and rehabilitate over ninety (90%) percent of the City's streets. Funds were provided as follows:

Fiscal Year	Base Budget	Increased Gas Tax	NEXTEA	Total
1999-2000	$500,000	$270,000	$500,000	$1,270,000
2000-2001	$500,000	$540,000	$500,000	$1,540,000
2001-2002	$500,000	$810,000	$500,000	$1,810,000
2002-2003	$500,000	$1,080,000	$500,000	$2,080,000
2003-2004	$500,000	$500,000		$1,000,000

It had been anticipated that a minimum $2,000,000 in Gas Tax revenue per year could be invested in the City's street maintenance program. The recommended budget shifts available Gas Tax to the federally mandated NPDES program, in essence transferring one-half of available Gas Tax street maintenance funds to NPDES. This is not the preferred funding source. Ideally, this mandated program should have its own source of funds and in fact the City had implemented a separate assessment for NPDES. The fee was ruled unconstitutional as it was appealed by a local resident with support from the Howard Jarvis group based in

southern California.

Capital Improvement Budget -- Landfill Sale/Annexation Fees/General Fund

The other major investments funded from the landfill sale and annexation fees include:

Williams Ranch Fire Station	$1,300,000	(Completed)
Veterans Memorial Park	$ 500,000	(Completed)
Parks and Libraries Maintenance	$ 500,000	(Completed)
Acacia Assessment District	$ 200,000	(Completed)
Municipal Pool Improvements	$3,298,800	(Under development)
Senior Center Development	$ 100,000	(Under development)

The City's current and anticipated General Fund problems for the next few years has resulted in a review of the General Fund Capital Improvement investment to eliminate all projects except those that are absolutely necessary during the next two (2) fiscal years. The recommended budget includes the following FY 2003-04 General Fund Capital Improvement expenditures:

Information Systems Upgrades / Networking	$ 100,000
Gabilan Creek Silt Removal	$ 70,000
Annual Weed Abatement Program	$ 25,000
Corporation Yard Storm Drain*	$ 244,000
Underground Storage Tanks Monitoring	$ 9,000
Asbestos Management	$ 10,000
Storm Water / NPDES*	$ 200,000
Fire Department Equipment	$ 289,900
Copier Rental/Purchase Program	$ 50,000
Claremont Park	$ 60,000
Total	$1,057,900

The FY 2004-05 General Fund Capital Improvement investment will be even less:

Information Systems Upgrades / Networking	$ 100,000
Annual Weed Abatement Program	$ 25,000
Corporation Yard Storm Drain*	$ 152,500
Underground Storage Tanks Monitoring	$ 9,000
Asbestos Management	$ 10,000
Storm Water / NPDES*	$ 350,000
Fire Department Equipment	$ 289,900
Copier Rental/Purchase Program	$ 55,000
Total	$ 991,400

*The Corporation Yard Storm Drain and Storm Water / NPDES projects listed as General Fund items above will be offset with Gas Tax transfers to the General Fund in amounts equal to the projects' costs. This is a result of the loss of the NPDES assessment and the need to minimize the General Fund's CIP investment in order to maintain core services throughout the City. The multi-year Capital Improvement Project budget includes all projects that have been deferred and/or not yet funded. The FY 2005-06 priority list totals $9,465,400 in the General Fund.

Capital Improvement Budget – Enterprise and Special Funds

The recommended budget includes a variety of Capital Improvement Projects funded by Enterprise and Special Funds. It should be noted that these funds are not available for General Fund as the funds are collected for specific purposes.

The FY 2003-04 recommended amounts are:

Airport Fund	$ 1,262,300
Industrial Waste Fund	$ 2,012,000
Fairways Golf Course Fund	$ 1,000
EMS Fund	$ 18,000
Sewer Fund	$ 3,782,000
CDBG Fund	$ 1,120,000
Development Fees / Sewer & Storm Drain	$ 500,000
Development Fees / Parks & Playgrounds	$ 565,000
Development Fees / Street Trees	$ 10,000
Development Fees / Annexations	$ 30,000
Development Fees / Arterial (TFO)	$ 2,943,000
Gas Tax Improvement Fund (2107)	$ 2,970,000
Special Aviation Fund (State)	$ 91,000
Special Aviation Fund (Federal)	$ 3, 032,700
Spec Construction Asst (State & Federal)	$ 5,805,400
Spec Construction Asst (Other)	$ 4,631,100
Sales Tax Bond Fund	$ 150,000
Assessment District Projects	$ 2,495,000
Central City Fund Project	$ 22,000
Sunset Ave Fund Project	$ 448,900
Sunset Ave Fund Low Income Housing	$ 55,000
Total	$31,944,400

The FY 2004-05 recommended amounts are:

Airport Fund	$ 228,200
Fairways Golf Course Fund	$ 13,200
EMS Fund	$ 40,000
Sewer Fund	$ 780,000
CDBG Fund	$ 900,000
Development Fees / Parks & Playgrounds	$ 555,000
Development Fees / Street Trees	$ 10,000
Development Fees / Annexations	$ 30,000
Development Fees / Arterial (TFO)	$ 5,487,000
Gas Tax Improvement Fund (2107)	$ 2,246,100
Special Aviation Fund (Federal)	$ 4,784,700
Spec Construction Asst (State & Federal)	$ 1,055,000
Spec Construction Asst (Other)	$ 70,000
Sales Tax Bond Fund	$ 160,000
Central City Fund Project	$ 92,000
Central City Fund Low Income Housing	$ 1,000,000
Sunset Ave Fund Project	$ 50,000
Total	$17,501,200

Sales Tax Bond Fund

Both FY 2003-2004 and FY 2004-2005 include recommended appropriations to continue activities required to eventually ask the residents of Salinas to consider a sales tax override dedicated to the construction of new public facilities. The cornerstone project for the financing is a new police facility. Efforts continue to assemble land for the facility and it is anticipated that the City will acquire the National Guard Armory from the State of California sometime during the next two (2) years. At this time, the earliest possible regular election date anticipated for the sales tax election is November, 2004. The item can also be voted on at a special election.

Financial Policies

Beginning in the early 1990s, City Council asked that staff develop comprehensive written policies to provide overall direction for the City's financial planning and implementation. Finance Department staff have developed, amended, and patiently worked over the years to provide draft and final policies. The recommended budget includes those policies.

Follow-up Items

Last year's budget message identified three (3) significant follow-up items for FY 02-03 – two (2) dealt with revenue. They were potential State budget impacts and the proposed

elimination of the Utility Users Tax. The third dealt with the then upcoming binding arbitration process involving the City's firefighters.

There was good news on two (2) of the items. Although the City found itself in arbitration, there was a "mediated" conclusion to the process with a Memorandum of Understanding approved by IAFF and the City Council. Of even more long-term consequence, Salinas voters overwhelmingly rejected the proposed repeal of the City's Utility Users Tax. In light of the reductions required even with the retention of the Utility Users Tax, it can be honestly stated that the loss of the UUT would have been catastrophic with reductions in City services far beyond those described during the UUT repeal debate.

The third item – State budget impacts – has been overshadowed by the recession and the ballooning costs of retirement and health benefits. The State budget impact is real with a minimum loss of $540,000 in booking fee reimbursement. The VLF issue remains unresolved as of the writing of this message. The state will undoubtedly remove the $5.5 million backfill due to Salinas from the reduced VLF. The balancing restoration of the VLF to the levels in place just a few years ago is still not assured.

The follow-up items identified in this budget are critical in their impact. Many are associated with the second year of the two-year budget. Those include further reductions in services and expenditures, increased revenue assumptions subject to voter approval, and the identification and implementation of incumbent employee cost reductions. The efforts must succeed in the aggregate – minimum net savings and new revenue of $3,000,000 in FY 04-05 assuming that FY 03-04 revenue estimates are met and that the anticipated economic recovery begins in earnest sometime in FY 04-05.

There are significant shorter-term follow-up issues centered on the implementation of reduced work programs recommended in the budget. There must be a full recognition and understanding by residents that City services are being reduced. This is a "less with less" service budget. The reductions will also require internal realignments recognizing the elimination of three (3) departments, the centralization of maintenance services functions, the Fire Department management restructuring, and the impacts on incumbent employees.

The most significant shorter-term follow-up item involves the final County of Monterey budget adoption in terms of the potential increases in both booking fee and 911 communications costs. The recommended budget has assumed normal – seven (7%) percent – increases in both 911 and booking fee costs. Any increase in excess of this percentage will require further reductions in the City's General fund budget and services provided to City residents.

Conclusion

There is little good news provided in the recommended budget. This budget represents the single largest reduction in services to City residents in history, especially when viewed from a multi-year perspective. The recommended budget does not present any short term alternatives to service reductions. There are no alternatives. Revenues are not and will not, for the next two (2) to three (3) years, keep pace with the cost increases for retirement, health, and charges assessed by other jurisdictions. The only positive elements in the budget relate to the City's ability to cushion the required reductions for two (2) years with the use of reserves and avoid mandatory layoffs in at least FY 03-04.

The decisions made by the City Council with the adoption of the FY 03-04 budget and work program will only begin a long journey of service reductions. While the initial twelve (12) month period will likely not impact incumbent City employees, there is no doubt that the following period will. There will be time to develop, review, and determine the next phase of reductions. Future reductions will center on City Council policy determinations as to the most essential and basic services to be retained. Those services not meeting the essential and basic criteria will be further reduced, and perhaps totally eliminated. There will also be efforts to identify and secure additional revenue sources. Those efforts will likely go beyond those already identified – restoration of the business license tax increase and a paramedic service parcel tax. However, there is no realistic combination of revenue measures that can maintain either current service levels or the reduced service levels that will result from the adoption of the FY 03-04 budget.

What should occur is a pragmatic, deliberate, and thoughtful process that will allow the City Council and the community to fully assess alternatives and their impacts. It is staff's intention to do everything possible to facilitate that process for the City Council. It is also staff's intention to pursue the required decisions in as expeditious a timeframe as possible. The recommendation to begin the FY 04-05 budget review process in September/October is serious, as is the recommendation for decisions by the end of the calendar year. There will be frustrations, debates, and disappointments. There must also be decisions. The past few months' budget briefings and policy direction are the cornerstones of the recommended budget and provide a conceptual framework for future decisions.

The recommended budget represents the culmination of an extraordinary and professional effort on the part of City staff. They must all be recognized for their patience during a most difficult time as the discussions in the development of the budget have focused almost exclusively on reductions in services, much to the frustration of employees who are dedicated to providing the best possible services to the residents of Salinas.

There are individuals who are involved in bringing it all together. They should be separately recognized. My personal thanks go to Beth Mariano, Miguel Gutierrez, Tom Kever and John Copeland for their individual and collective responsiveness, patience, and support during a very intense work period. A special thanks to Julia Estrada and Jesse Altamirano for the

preparation and printing of the budget document. The recommended budget could not be produced without the dedication and professionalism of these employees.

In conclusion and on behalf of the employees of the City of Salinas, it is my privilege to present to you the recommended budgets for fiscal year 2003-2004 / 2004-2005.

Respectfully submitted,



DAVE MORA
City Manager

I:\AdminCM\DavidM\Budget\FY03-04BudgetMessage.doc

FINANCIAL SUMMARIES
Budget Resolution
Fiscal Year 2003-04

RESOLUTION NO._____ (N.C.S.)
RESOLUTION NO._____ (S.R.A.)

RESOLUTION ADOPTING THE 2003-2004 ANNUAL BUDGET

BE IT RESOLVED that the Budgets of the City of Salinas and the Salinas Redevelopment Agency, including interfund transfers as set forth herein for Fiscal Year 2003-04 commencing on July 1, 2003, be adopted as listed below:

Fund	Description	Estimated Revenues	Interfund Transfers	Appropriations
General Government				
10	General Fund	61,094,800	568,100	64,796,700
25	Asset Seizure	55,000		64,500
28	Public Safety Fund	955,600	41,900	968,700
34	Traffic Safety	665,000	(665,000)	
35	Vehicle Abatement	105,000	15,000	121,700
36	Recreation Park Fund	5,000		
93	SRA-Sunset Avenue			11,600
Total		62,880,400	(40,000)	65,963,200
Internal Services				
50	Internal Service Fund	4,447,300		5,306,300
Enterprise Operations				
21	Airport	937,100	(1,262,300)	698,300
22	Industrial Waste	4,810,000	(2,012,000)	1,943,400
23	Golf Courses	2,465,100	(1,000)	2,885,400
27	Sewer Fund	2,400,000	(3,782,000)	2,202,300
30	Storm Sewer Fund	500,000	527,500	1,053,000
31	Crazy Horse	385,100	(385,100)	
Total		11,497,300	(6,914,900)	8,782,400
Assessment and Maintenance Districts				
26	Maintenance Districts	853,700		883,000
39	Business Surcharge Districts	170,000		170,000
70	Assessment Districts	5,188,900		5,061,400
Total		6,212,600		6,114,400
Block Grant				
10	General Fund			235,000
29	Community Develop Act	5,234,000		1,384,500
93	SRA-Sunset Avenue			51,300
Total		5,234,000		1,670,800
Housing				
29	Community Develop Act			2,710,200
92	SRA-Central City			747,900
93	SRA-Sunset Avenue		(55,000)	144,300
Total			(55,000)	3,602,400

FINANCIAL SUMMARIES
Budget Resolution
Fiscal Year 2003-04

Fund	Description	Estimated Revenues	Interfund Transfers	Appropriations
Grant Programs				
61	Grants, Trusts & Agencies	167,800		186,900
Debt Service				
40	Debt Service	319,500	869,100	1,739,600
Redevelopment Agency				
92	Central City	2,640,500	(22,000)	2,171,200
93	Sunset Avenue	1,755,500	(448,900)	770,700
Total		4,396,000	(470,900)	2,941,900
Capital Projects				
10	General Fund		(1,057,900)	
24	Emergency Medical Service Fund	18,000	(18,000)	
29	Community Develop Act		(1,120,000)	
32	Development Fees	1,745,500	(4,048,000)	
33	Gas Tax Improvements	3,030,000	(3,941,500)	
37	Special Aviation	3,098,700	(3,123,700)	
38	Construction Assistance	9,935,900	(10,586,500)	
70	Assessment Districts	65,000	(2,495,000)	
80	Capital Projects		33,002,300	33,002,300
Total		17,893,100	6,611,700	33,002,300
Total Budget		113,048,000		129,310,200

BE IT FURTHER RESOLVED that the Financial Policies included in the budget document be adopted and that the Finance Director is hereby authorized to make interfund transfers as herein authorized when such monies become available.

PASSED AND ADOPTED this day of June, 2003, by the following vote:

AYES:

NOES:

ABSENT:

ATTEST:

Mayor

City Clerk

FINANCIAL SUMMARIES
Appropriations Limit

RESOLUTION No. _____

A RESOLUTION SETTING THE APPROPRIATIONS LIMIT
FOR THE CITY OF SALINAS FOR
FISCAL YEAR 2003-04

WHEREAS Article XIII B of the California Constitution was amended by the passage of Proposition 111 at the June 5, 1990, Primary Election; and,

WHEREAS each City must now select its change in the cost-of-living annually by a recorded vote of the City Council; and,

WHEREAS each City must now select its change in population annually by a recorded vote of the City Council;

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SALINAS that the Appropriations Limit for the City shall be changed based on:

1. The population within the City limits, and
2. The change in California Per Capita Personal Income.

BE IT FURTHER RESOLVED that the Appropriations Limit for the City of Salinas for Fiscal Year 2003-04 is hereby adopted at $133,872,368 pursuant to Article XIII B as amended by Proposition 111.

PASSED AND ADOPTED this day of June, 2003, by the following vote:

AYES:

NOES:

ABSENT:

_____
Anna Caballero, Mayor

ATTEST:

_____
Ann Camel, City Clerk

FINANCIAL SUMMARIES

Fund Balances Fiscal Year 03-04

Fund	Estimated Balance 6/30/2003	Estimated Revenues FY 03-04	Budget FY 03-04	Interfund Transfers FY 03-04	Reserve Transfers FY 03-04	Estimated Balance 6/30/2004	
General	0	61,094,800	(65,031,700)	(272,800)	4,243,900	34,200	1
General-Capital Improvement Reserve	1,102,800				(613,900)	488,900	2
General-Operating Reserve/Prepayment	6,650,000				(3,630,000)	3,020,000	2
Total	7,752,800	61,094,800	(65,031,700)	(272,800)		3,543,100	
Emergency Medical Services Fund	8,300	18,000		(18,000)		8,300	3
Asset Seizure	71,300	55,000	(64,500)			61,800	
Public Safety	52,000	955,600	(968,700)	41,900		80,800	
Traffic Safety	44,700	665,000		(665,000)		44,700	
Vehicle Abatement	11,100	105,000	(121,700)	15,000		9,400	
Recreation Parks Fund	79,900	5,000				84,900	
Internal Service							
Administration	42,300	230,000	(255,900)			16,400	
General Insurances	2,900	465,000	(455,400)			12,500	
Workers Compensation Insurance		3,235,300	(3,925,000)		689,700		
Liability Insurance		517,000	(670,000)		153,000		
Total	45,200	4,447,300	(5,306,300)		842,700	28,900	4
Enterprise Operations							
Airport	1,428,800	937,100	(698,300)	(1,262,300)		405,300	
Industrial Waste	102,600	4,810,000	(1,943,400)	(2,012,000)	(525,000)	432,200	5
Golf Courses	15,100	2,465,100	(2,885,400)	(1,000)		(406,200)	6
Sanitary Sewer	442,200	2,400,000	(2,202,300)	(3,782,000)	3,782,000	639,900	7
Storm Sewer	100,000	500,000	(1,053,000)	527,500		74,500	8
Crazy Horse Landfill		385,100		(385,100)			
Total	2,088,700	11,497,300	(8,782,400)	(6,914,900)	3,257,000	1,145,700	

FINANCIAL SUMMARIES

Fund Balances Fiscal Year 03-04

Fund	Estimated Balance 6/30/2003	Estimated Revenues FY 03-04	Budget FY 03-04	Interfund Transfers FY 03-04	Reserve Transfers FY 03-04	Estimated Balance 6/30/2004	
Assessment & Maintenance Districts							
Maintenance District Administration	39,400	55,600	(26,100)			68,900	
Woodside Park	43,000	26,500	(54,700)			14,800	
Downtown Mall	50,100	46,000	(72,200)			23,900	
Airport Business Park	13,900	15,700	(20,800)			8,800	
North East	4,900	444,300	(426,500)			22,700	
Harden Ranch	2,800	144,900	(144,900)			2,800	
Vista Nueva	107,200	28,000	(15,300)			119,900	
Mira Monte	90,800	92,700	(122,500)			61,000	
Business Surcharge Districts		170,000	(170,000)				
Assessment Administration	88,800	70,000	(70,200)			88,600	
Assessment Districts Bonds	7,221,100	5,118,900	(4,991,200)			7,348,800	
Total	7,662,000	6,212,600	(6,114,400)			7,760,200	
Community Development Act of 1974	1,217,700	5,234,000	(4,094,700)	(1,120,000)		1,237,000	
Grants, Trusts & Agencies	356,300	167,800	(186,900)			337,200	
Redevelopment Agency							
Central City Project	18,600	25,500	(261,900)	221,400		3,600	
Central City Debt Service	100	2,450,000	(1,909,300)	(531,000)		9,800	
Central City Low Income Housing		165,000	(747,900)	287,600	295,300		
	18,700	2,640,500	(2,919,100)	(22,000)	295,300	13,400	9
Sunset Avenue Project		500	(438,600)	(448,900)	887,000		
Sunset Avenue Debt Service	557,500	1,670,000	(395,000)	(330,000)	(887,000)	615,500	
Sunset Low Income Housing		85,000	(144,300)	275,000	(215,700)		
	557,500	1,755,500	(977,900)	(503,900)	(215,700)	615,500	9
Total	576,200	4,396,000	(3,897,000)	(525,900)	79,600	628,900	

FINANCIAL SUMMARIES

Fund Balances Fiscal Year 03-04

Fund	Estimated Balance 6/30/2003	Estimated Revenues FY 03-04	Budget FY 03-04	Interfund Transfers FY 03-04		Reserve Transfers FY 03-04	Estimated Balance 6/30/2004	
Gas Tax	1,098,800	3,030,000		(3,941,500)	10		187,300	
Development Fees								
Sewers	481,800	500,000		(500,000)			481,800	
Parks	725,700	335,000		(565,000)			495,700	
Library Fees	888,300	70,000					958,300	
Trees	3,800	10,500		(10,000)			4,300	
Annexation	3,600	30,000		(30,000)			3,600	
Arterial	7,019,300	800,000		(2,943,000)			4,876,300	
Total	9,122,500	1,745,500		(4,048,000)			6,820,000	11
Special Aviation								
California Aid to Airports	5,000	101,000		(91,000)			15,000	
CC&F Land Sale	1,881,900	35,000		(70,000)			1,846,900	
Federal Aviation Grants		2,962,700		(2,962,700)				
	1,886,900	3,098,700		(3,123,700)			1,861,900	
Construction Assistance								
State & Federal	209,300	5,805,400		(5,805,400)			209,300	
COP Landfill	525,000	50,000		(575,000)				
Sales Tax Bond	(250,000)			(150,000)			(400,000)	12
Others		4,080,500		(4,056,100)			24,400	
	484,300	9,935,900		(10,586,500)			(166,300)	
Debt Service	41,400	319,500	(1,739,600)	869,100		543,800	34,200	13
Assessment District Project	2,520,500	65,000		(2,495,000)			90,500	
Capital Projects Revolving Fund			(33,002,300)	33,002,300				14
Total All Funds	35,120,600	113,048,000	(129,310,200)	217,000	15	4,723,100	23,798,500	

FINANCIAL SUMMARIES
Fund Balances, Fiscal Year 03-04 - Notes

		Estimated FY 02-03	Estimated FY 03-04
1	Beginning General Fund Balance	7,889,040	0
	Estimated Revenue	60,883,700	61,094,800
	Net Transfers		
	From Other Funds	422,400	785,100
	From SVSWA Pre-payment	3,850,000	
	Estimated Expenditures		
	Operating	(63,323,440)	(65,031,700)
	Capital Projects	(1,468,900)	(1,057,900)
	Balance	8,252,800	(4,079,700)
	Reserves		
	Operating Reserve/Prepayment	(6,650,000)	3,630,000
	Police Home Loan Program	(500,000)	
	Capital Projects	(1,102,800)	613,900
	Unreserved Fund Balance	0	34,200
2	General Fund Reserves		
	Operating Reserve/Prepayment	6,650,000	3,020,000
		6,650,000	3,020,000
	Capital Improvement Reserve FY 03-04	613,900	
	Capital Improvement Reserve FY 04-05	488,900	488,900
		1,102,800	488,900
3	Emergency Medical Services Fund		
	Beginning Balance	23,300	8,300
	Estimated Revenue		
	County CSA 74 Funds	18,000	18,000
	Estimated Expenditure		
	EMS Equipment	(33,000)	(18,000)
	Unreserved Fund Balance	8,300	8,300
4	Internal Service-Fund Balance	6,903,200	6,044,200
	Reserves		
	-Workers Compensation Insurance	(5,015,300)	(4,325,600)
	-Liability Insurance	(1,842,700)	(1,689,700)
	Unreserved Fund Balance	45,200	28,900

FINANCIAL SUMMARIES
Fund Balances, Fiscal Year 03-04 - Notes

		Estimated FY 02-03		Estimated FY 03-04
5	Industrial Waste Fund Balance assumes a bond issue early in FY 03-04.			
	Industrial Waste Cash Balance	102,600		957,200
	Reserves-Capital Outlay			(100,000)
	-Sludge Removal			(200,000)
	-Debt Service			(225,000)
	Unreserve Balance	102,600		432,200
6	Golf Courses Fund Balance	927,700		506,400
	Reserve-Debt Service	(912,600)		(912,600)
	Unreserved Balance	* 15,100	**	(406,200)
	* Unreserved Balance includes General Fund Advances as follows:			
	Actual FY 01-02	800,000		
	Estimated FY 02-03	800,000		
		1,600,000		
	** It is anticipated that the projected deficit will be decreased with new management practices and proposed rate increase.			
7	Sanitary Sewer Fund Balance	6,260,700		2,676,400
	Reserve-Debt Service	(1,031,500)		(1,031,500)
	-Operating Reserve	(225,000)		(225,000)
	-Capital Improvement Reserve	(4,562,000)		(780,000)
	Unreserved Balance	442,200		639,900
8	Storm Sewer Fund Balance	1,425,900		1,400,400
	-Reserve for NPDES Program	(1,325,900)		(1,325,900)
	Unreserved Balance	100,000		74,500

FINANCIAL SUMMARIES
Fund Balances, Fiscal Year 03-04 - Notes

		Estimated FY 02-03	Estimated FY 03-04
9	Redevelopment Agency		
	Central City Fund Balance	1,780,500	1,479,900
	Reserve-Plaza Grande Financing	(325,000)	(325,000)
	Reserve-Future Low Income Housing Projects	(1,436,800)	(1,141,500)
	Unreserved Fund Balance	18,700	13,400
	Sunset Avenue Fund Balance	613,900	887,600
	Reserve-Future Low Income Housing Projects	(56,400)	(272,100)
	Unreserved Fund Balance	557,500	615,500
10	Includes Gas Tax Transfers to fund the Federally mandated NPDES Storm Sewer program	(905,000)	(971,500)
11	Reserved for Future Development Fee projects.		
12	Sales Tax Bond Proceeds, if approved by our voters, will reimburse $400,000 of planning cost related to the proposed new police station.		
13	COP Debt Service Fund Balance	3,871,400	3,320,400
	Capitalized Interest Monterey St Parking COP	(1,855,600)	(1,311,800)
	Reserve-Debt Service	(1,974,400)	(1,974,400)
	Unreserved Fund Balance	41,400	34,200
14	Capital Projects Revolving Fund Balance	2,000,000	2,000,000
	Capital Project Expenditure Advances		
	Monterey Street Parking Structure	(1,312,300)	(1,400,000)
	Other Federal & State grant funded projects	(687,700)	(600,000)
	Unreserved Fund Balance	0	0
15	Full principal repayment to General Fund from Central City Project		217,000

FINANCIAL SUMMARIES
Fund Transfers
Fiscal Year 2003-04

			Transfer-In	Transfer-Out
Reimburse the Capital Projects Fund for project expenditures.				
80	Capital Projects Fund		33,002,300	
	10	General Fund		1,057,900
	21	Airport		1,262,300
	22	Industrial Waste		2,012,000
	23	Golf Course		1,000
	24	Emergency Medical Service Fund		18,000
	27	Sewer		3,782,000
	29	Com Dev Act of 1974		1,120,000
	32	Development Fees		4,048,000
	33	Special Gas Tax		2,970,000
	37	Special Aviation		3,123,700
	38	Construction Assistance		10,586,500
	70	Assessment Districts		2,495,000
	92	Central City Project		22,000
	93	Sunset Ave Project		448,900
		Sunset Ave Housing		55,000
Reimburse the General Fund for street maintenance expenditures.				
10	General Fund		1,109,000	
	33	Special Gas Tax Fund		444,000
	34	Traffic Safety Fund		665,000
Record transfer of General Fund match for 2003 Bureau Justice Administration Block Grant ($28,600), Monterey County RAN grant ($13,300), and Vehicle Abatement Program ($15,000).				
28	Public Safety Fund		41,900	
35	Vehicle Abatement Fund		15,000	
	10	General Fund		56,900
Record transfer of General Fund for debt service on 1997 COP 65 West Alisal Building and Crazy Horse ($400,000) and 1999 COP Animal Shelter ($84,000).				
40	Debt Service Fund		484,000	
	10	General Fund		484,000

FINANCIAL SUMMARIES
Fund Transfers
Fiscal Year 2003-04

		Transfer-In	Transfer-Out
Record loan to the Redevelopment Agency and the simultaneous repayment of the loan to the City of Salinas for the Central City Project.			
92.10	Central City Project Fund	243,400	
	10 General Fund		243,400
10	General Fund	243,400	
	92.20 Central City Debt Service Fund		243,400
Record the transfer of tax increment revenues (20%) to the Low Income Housing Fund.			
92.40	Central City Low Income Housing Fund	287,600	
	92.20 Central City Debt Service Fund		287,600
Record loan to the Redevelopment Agency and the simultaneous repayment of the loan to the City of Salinas for the Sunset Avenue Project.			
93.10	Sunset Avenue Project Fund	887,000	
	10 General Fund		887,000
11	General Fund	887,000	
	93.20 Sunset Avenue Debt Service		887,000
Record the transfer of tax increment revenues (20% to the Low Income Housing Fund.			
93.40	Sunset Avenue Low Income Hsg	330,000	
	93.20 Sunset Avenue Debt Service Fund		330,000
Record transfer to Debt Service Fund for bond payment on COP debt from installment purchase payment received for Crazy Horse Landfill.			
40	Debt Service Fund	385,100	
	31 Crazy House Landfill Fund		385,100
Record transfer of Gas Tax to fund the NPDES program.			
30	Storm Sewer Fund	527,500	
	33 Gas Tax Fund		527,500

ADMINISTRATIVE OVERHEAD RATES

		DEPARTMENTS						
	TOTAL (1)	GENERAL GOVERNMENT (2)	COMMUNITY DEVELOPMENT (3)	POLICE (4)	FIRE (5)	DEVELOPMENT PERMIT SVCS (6)	PUBLIC WORKS (7)	RECREATION-PARKS (8)	LIBRARY (9)
ACTUAL EXPENDITURES	$162,329,834								
EXPENDITURE ADJUSTMENTS	($46,303,085)								
ADJUSTED ACTUAL EXPEND	$116,026,749	$52,324,253	$6,210,459	$20,499,284	$10,070,996	$2,061,102	$17,457,282	$4,215,968	$3,187,405
COSTING ADJUSTMENTS	$3,918,815	$633,727	$238,760	$381,855	$77,165	$211,968	$389,053	$1,196,957	$789,330
OVERHEAD BASE	$119,945,564	$52,957,980	$6,449,219	$20,881,139	$10,148,161	$2,273,070	$17,846,335	$5,412,925	$3,976,735
LESS: OVERHEAD									
GENERAL	$9,524,899	$9,524,899							
DEPARTMENTAL	$2,779,401		$519,344	$333,207	$284,452	$377,127	$520,291	$415,966	$329,014
DIRECT COST OF TAX / FEE SUPPORTED SERVICES	$107,641,264	$43,433,081	$5,929,875	$20,547,932	$9,863,709	$1,895,943	$17,326,044	$4,996,959	$3,647,721
APPLIED OVERHEAD:									
COST		$9,524,899	$519,344	$333,207	$284,452	$377,127	$520,291	$415,966	$329,014
RATE:									
GENERAL		9%							
DEPARTMENTAL			9%	2%	3%	20%	3%	8%	9%
COMPOSITE	$0								

NOTES TO SCHEDULE:

"EXPEND ADJUSTMENTS" -- deductions for capital outlay, contingency appropriations, transfers, depreciation, debt service and building occupancy.

"COSTING ADJUSTMENTS" -- Additions related to fixed assets in overhead and to all building occupancy charges.

Based on Actual Fiscal Year 2001-2002 Expenditures.

FINANCIAL SUMMARIES
Revenue – Transfers - Appropriations
Fiscal Year 2004-05

Fund	Description	Estimated Revenues	Interfund Transfers	Appropriations
General Government				
10	General Fund	64,845,000	620,500	69,426,500
24	Emergency Medical Services Fund	350,000		332,100
25	Asset Seizure	55,000		64,500
28	Public Safety Fund	990,600	48,000	1,016,200
34	Traffic Safety	665,000	(665,000)	
35	Vehicle Abatement	110,000	15,000	130,000
36	Recreation Park Fund	5,000		
93	SRA-Sunset Avenue			11,600
Total		67,020,600	18,500	70,980,900
Internal Services				
50	Internal Service Fund	4,624,200		5,380,100
Enterprise Operations				
21	Airport	970,100	(228,200)	725,600
22	Industrial Waste	1,275,000		987,200
23	Golf Courses	2,519,100	(13,200)	2,987,400
27	Sewer Fund	2,300,000	(780,000)	2,245,300
30	Storm Sewer Fund	500,000	575,900	1,095,900
31	Crazy Horse	385,100	(385,100)	
Total		7,949,300	(830,600)	8,041,400
Assessment and Maintenance Districts				
26	Maintenance Districts	861,100		824,400
39	Business Surcharge Districts	170,000		170,000
70	Assessment Districts	5,114,000		5,068,700
Total		6,145,100		6,063,100
Block Grant				
10	General Fund			244,700
29	Community Develop Act	5,088,500		1,445,400
93	SRA-Sunset Avenue			53,200
Total		5,088,500		1,743,300
Housing				
29	Community Develop Act		(1,000,000)	3,291,300
92	SRA-Central City			153,600
93	SRA-Sunset Avenue			150,000
Total			(1,000,000)	3,594,900

FINANCIAL SUMMARIES
Revenue – Transfers - Appropriations
Fiscal Year 2004-05

Fund	Description	Estimated Revenues	Interfund Transfers	Appropriations
Grant Programs				
61	Grants, Trusts & Agencies	51,000		46,800
Debt Service				
40	Debt Service	309,500	1,019,100	1,738,100
Redevelopment Agency				
92	Central City	2,700,500	(242,000)	2,001,800
93	Sunset Avenue	1,800,500	(50,000)	832,800
Total		4,501,000	(292,000)	2,834,600
Capital Projects				
10	General Fund		(991,400)	
24	Emergency Medical Service Fund	18,000	(40,000)	
26	Maintenance District			
29	Community Develop Act		(900,000)	
32	Development Fees	1,745,500	(6,082,000)	
33	Gas Tax Improvements	3,155,000	(3,324,500)	
37	Special Aviation	4,429,200	(4,784,700)	
38	Construction Assistance	1,199,300	(1,285,000)	
70	Assessment Districts	3,000		
80	Capital Projects		18,492,600	18,492,600
Total		10,550,000	1,085,000	18,492,600
Total Budget		106,239,200		118,915,800

FINANCIAL SUMMARIES

Fund Balances Fiscal Year 04-05

Fund	Estimated Balance 6/30/2004	Estimated Revenues FY 04-05	Budget FY 04-05	Interfund Transfers FY 04-05	Reserve Transfers FY 04-05	Estimated Balance 6/30/2005	
General	34,200	64,845,000	(67,996,200)	(370,900)	3,508,900	21,000	1
General-Capital Improvement Reserve	488,900				(488,900)		2
General-Operating Reserve/Prepayment	3,020,000				(3,020,000)		2
Total	3,543,100	64,845,000	(67,996,200)	(370,900)		21,000	
Emergency Medical Services Fund	8,300	368,000	(332,100)	(40,000)		4,200	3
Asset Seizure	61,800	55,000	(64,500)			52,300	
Public Safety	80,800	990,600	(1,016,200)	48,000		103,200	
Traffic Safety	44,700	665,000		(665,000)		44,700	
Vehicle Abatement	9,400	110,000	(130,000)	15,000		4,400	
Recreation Parks Fund	84,900	5,000				89,900	
Internal Service							
Administration	16,400	300,000	(284,700)			31,700	
General Insurances	12,500	480,000	(470,400)			22,100	
Workers Compensation Insurance		3,327,200	(3,930,000)		602,800		
Liability Insurance		517,000	(695,000)		178,000		
Total	28,900	4,624,200	(5,380,100)		780,800	53,800	4
Enterprise Operations							
Airport	405,300	970,100	(725,600)	(228,200)		421,600	
Industrial Waste	432,200	1,275,000	(987,200)		(200,000)	520,000	5
Golf Courses	(406,200)	2,519,100	(2,987,400)	(13,200)		(887,700)	6
Sanitary Sewer	639,900	2,300,000	(2,245,300)	(780,000)	780,000	694,600	7
Storm Sewer	74,500	500,000	(1,095,900)	575,900		54,500	8
Crazy Horse Landfill		385,100		(385,100)			
Total	1,145,700	7,949,300	(8,041,400)	(830,600)	580,000	803,000	

FINANCIAL SUMMARIES

Fund Balances Fiscal Year 04-05

Fund	Estimated Balance 6/30/2004	Estimated Revenues FY 04-05	Budget FY 04-05	Interfund Transfers FY 04-05	Reserve Transfers FY 04-05	Estimated Balance 6/30/2005	
Assessment & Maintenance Districts							
Maintenance District Administration	68,900	55,600	(26,900)			97,600	
Woodside Park	14,800	26,500	(34,200)			7,100	
Downtown Mall	23,900	46,000	(69,300)			600	
Airport Business Park	8,800	15,700	(20,800)			3,700	
North East	22,700	451,000	(426,500)			47,200	
Harden Ranch	2,800	144,900	(144,900)			2,800	
Vista Nueva	119,900	28,700	(10,300)			138,300	
Mira Monte	61,000	92,700	(91,500)			62,200	
Business Surcharge Districts		170,000	(170,000)				
Assessment Administration	88,600	70,000	(72,700)			85,900	
Assessment Districts Bonds	7,348,800	5,044,000	(4,996,000)			7,396,800	
Total	7,760,200	6,145,100	(6,063,100)			7,842,200	
Community Development Act of 1974	1,237,000	5,088,500	(4,736,700)	(900,000)		688,800	
Grants, Trusts & Agencies	337,200	51,000	(46,800)			341,400	
Redevelopment Agency							
Central City Project	3,600	25,500	(267,500)	242,500		4,100	
Central City Debt Service	9,800	2,525,000	(1,734,300)	(793,900)		6,600	
Central City Low Income Housing		150,000	(153,600)	(690,600)	694,200		
	13,400	2,700,500	(2,155,400)	(1,242,000)	694,200	10,700	9
Sunset Avenue Project		500	(458,400)	457,900			
Sunset Avenue Debt Service	615,500	1,770,000	(439,200)	(857,900)		1,088,400	
Sunset Low Income Housing		30,000	(150,000)	350,000	(230,000)		
	615,500	1,800,500	(1,047,600)	(50,000)	(230,000)	1,088,400	9
Total	628,900	4,501,000	(3,203,000)	(1,292,000)	464,200	1,099,100	

FINANCIAL SUMMARIES

Fund Balances Fiscal Year 04-05

Fund	Estimated Balance 6/30/2004	Estimated Revenues FY 04-05	Budget FY 04-05	Interfund Transfers FY 04-05		Reserve Transfers FY 04-05	Estimated Balance 6/30/2005	
Gas Tax	187,300	3,155,000		(3,324,500)	10		17,800	
Development Fees								
Sewers	481,800	500,000					981,800	
Parks	495,700	335,000		(555,000)			275,700	
Library Fees	958,300	70,000					1,028,300	
Trees	4,300	10,500		(10,000)			4,800	
Annexation	3,600	30,000		(30,000)			3,600	
Arterial	4,876,300	800,000		(5,487,000)			189,300	
Total	6,820,000	1,745,500		(6,082,000)			2,483,500	11
Special Aviation								
California Aid to Airports	15,000	10,000					25,000	
CC&F Land Sale	1,846,900	35,000		(400,500)			1,481,400	
Federal Aviation Grants		4,384,200		(4,384,200)				
	1,861,900	4,429,200		(4,784,700)			1,506,400	
Construction Assistance								
State & Federal	209,300	1,055,000		(1,055,000)			209,300	
COP Landfill		50,000					50,000	
Sales Tax Bond	(400,000)			(160,000)			(560,000)	12
Others	24,400	94,300		(70,000)			48,700	
	(166,300)	1,199,300		(1,285,000)			(252,000)	
Debt Service	34,200	309,500	(1,738,100)	1,019,100		402,500	27,200	13
Assessment District Project	90,500	3,000					93,500	
Capital Projects Revolving Fund			(18,492,600)	18,492,600				14
Total All Funds	23,798,500	106,239,200	(117,240,800)			2,227,500	15,024,400	

FINANCIAL SUMMARIES
Fund Balances, Fiscal Year 04-05 - Notes

		Estimated FY 03-04	Estimated FY 04-05
1	Beginning General Fund Balance	0	34,200
	Estimated Revenue	61,094,800	63,845,000
	Net Transfers		
	From Other Funds	785,100	620,500
	Estimated Expenditures		
	Operating	(65,031,700)	(69,921,200)
	Capital Projects	(1,057,900)	(991,400)
	Balance	(4,209,700)	(6,412,900)
	Reserve Transfers		
	Operating Reserve/Pre-payment	3,630,000	3,020,000
	Capital Projects Reserve	613,900	488,900
	Balance	34,200	(2,904,000)
	Future Budget Adjustments		
	Reinstate Business License Tax Rollback		1,000,000
	FY 04-05 Budget Reductions		1,400,000
	Employee Participation		525,000
	Unreserved Fund Balance	34,200	21,000
2	General Fund Reserves		
	Operating Reserve/Pre-payment	3,020,000	
		3,020,000	
	Capital Improvement Reserve FY 04-05	488,900	
	Capital Improvement Reserve FY 05-06		
		488,900	
3	Emergency Medical Services Fund		
	Beginning Balance	8,300	8,300
	Estimated Revenue		
	County CSA 74 Funds	18,000	18,000
	Reinstate Paramedic Fee		350,000
	Estimated Expenditure		
	Paramedic Program		(332,100)
	EMS Equipment	(18,000)	(40,000)
	Unreserved Fund Balance	8,300	4,200

FINANCIAL SUMMARIES
Fund Balances, Fiscal Year 04-05 - Notes

			Estimated FY 03-04	Estimated FY 04-05
4	Internal Service-Fund Balance		6,044,200	5,288,300
	Reserves			
	-Workers Compensation Insurance		(4,325,600)	(3,722,800)
	-Liability Insurance		(1,689,700)	(1,511,700)
	Unreserved Fund Balance		28,900	53,800
5	Industrial Waste Cash Balance		957,200	1,245,000
	Reserves-Capital Outlay		(100,000)	(200,000)
	-Sludge Removal		(200,000)	(300,000)
	-Debt Service		(225,000)	(225,000)
	Unreserved Balance		432,200	520,000
6	Golf Courses Fund Balance		506,400	24,900
	Reserve-Debt Service		(912,600)	(912,600)
	* Unreserved Balance	**	(406,200)	(887,700)
	* Unreserved Balance includes General Fund Advances as follows:			
	Actual FY 01-02		800,000	
	Estimated FY 02-03		800,000	
			1,600,000	
	** It is anticipated that the projected deficit will be decreased with new management practices and proposed rate increase.			
7	Sanitary Sewer Fund Balance		2,676,400	1,951,100
	Reserve-Debt Service		(1,031,500)	(1,031,500)
	-Operating Reserve		(225,000)	(225,000)
	-Capital Improvement Reserve		(780,000)	
	Unreserved Balance		639,900	694,600
8	Storm Sewer Fund Balance		1,400,400	1,380,400
	-Reserve for NPDES Program		(1,325,900)	(1,325,900)
	Unreserved Balance		74,500	54,500
9	Redevelopment Agency			
	Central City Fund Balance		1,479,900	783,000
	Reserve-Plaza Grande Financing		(325,000)	(325,000)
	Reserve-Future Low Income Housing Projects		(1,141,500)	(447,300)
	Unreserved Fund Balance		13,400	10,700
	Sunset Avenue Fund Balance		887,600	1,590,500
	Reserve-Future Low Income Housing Projects		(272,100)	(502,100)
	Unreserved Fund Balance		615,500	1,088,400

FINANCIAL SUMMARIES
Fund Balances, Fiscal Year 04-05 - Notes

		Estimated FY 03-04	Estimated FY 04-05
10	Includes Gas Tax Transfers to fund the Federally mandated NPDES Storm Sewer program	(971,500)	(1,078,400)
11	Reserved for Future Development Fee projects.		
12	Sales tax Bonds ($50,000,000), if approved by our voters, would fund a variety of projects including a new police station and debt service would be supported by a 1/4% sales tax increase. Bond proceeds would reimburse $560,000 in planning costs.		
13	COP Debt Service Fund Balance	3,320,400	2,910,900
	Capitalized Interest Monterey St Parking COP	(1,311,800)	(909,300)
	Reserve-Debt Service	(1,974,400)	(1,974,400)
	Unreserved Fund Balance	34,200	27,200
14	Capital Projects Revolving Fund Balance	2,000,000	2,000,000
	Capital Project Expenditure Advances		
	Monterey Street Parking Structure	(1,400,000)	
	Other Federal & State grant funded projects	(600,000)	(2,000,000)
	Unreserved Fund Balance	0	0

FINANCIAL SUMMARIES
Fund Transfers
Fiscal Year 2004-05

			Transfer-In	Transfer-Out
Reimburse the Capital Projects Fund for project expenditures.				
80	Capital Projects Fund		18,492,600	
	10	General Fund		991,400
	21	Airport		228,200
	23	Golf Course		13,200
	24	Emergency Medical Service Fund		40,000
	27	Sewer		780,000
	29	Com Dev Act of 1974		900,000
	32	Development Fees		6,082,000
	33	Special Gas Tax		2,246,100
	37	Special Aviation		4,784,700
	38	Construction Assistance		1,285,000
	92	Central City Project		92,000
		Central City Housing		1,000,000
	93	Sunset Ave Project		50,000
Reimburse the General Fund for street maintenance expenditures.				
10	General Fund		1,167,500	
	33	Special Gas Tax Fund		502,500
	34	Traffic Safety Fund		665,000
Record transfer of General Fund match for 2004 Bureau Justice Administration Block Grant ($28,600), Monterey County RAN grant ($19,400), and Vehicle Abatement Program ($15,000).				
28	Public Safety Fund		48,000	
35	Vehicle Abatement Fund		15,000	
	10	General Fund		63,000
Record transfer of General Fund for debt service on 1997 COP 65 West Alisal Building and Crazy Horse ($400,000) and 1999 COP Animal Shelter ($84,000).				
40	Debt Service Fund		484,000	
	10	General Fund		484,000
Record transfer of Gas Tax to fund the NPDES program.				
30	Storm Sewer Fund		575,900	
	33	Gas Tax Fund		575,900

FINANCIAL SUMMARIES
Fund Transfers
Fiscal Year 2004-05

		Transfer-In	Transfer-Out
Record loan to the Redevelopment Agency and the simultaneous repayment of the loan to the City of Salinas for the Central City Project.			
92.10	Central City Project Fund	484,500	
10	General Fund		484,500
10	General Fund	484,500	
92.20	Central City Debt Service Fund		484,500
Record the transfer of tax increment revenues (20%) to the Low Income Housing Fund.			
92.40	Central City Low Income Housing Fund	309,400	
92.20	Central City Debt Service Fund		309,400
Record loan to the Redevelopment Agency and the simultaneous repayment of the loan to the City of Salinas for the Sunset Avenue Project.			
93.10	Sunset Avenue Project Fund	507,900	
10	General Fund		507,900
11	General Fund	507,900	
93.20	Sunset Avenue Debt Service		507,900
Record the transfer of tax increment revenues (20% to the Low Income Housing Fund.			
93.40	Sunset Avenue Low Income Hsg	350,000	
93.20	Sunset Avenue Debt Service Fund		350,000
Record transfer to Debt Service Fund for bond payment on COP debt from installment purchase payment received for Crazy Horse Landfill.			
40	Debt Service Fund	385,100	
31	Crazy House Landfill Fund		385,100
Record transfer of Central City Project Fund ($150,000) for bond payment of proposed COP for Monterey Street Parking Structure.			
40	Debt Service Fund	150,000	
92	Central City Project Fund		150,000

FINANCIAL SUMMARIES
Revenue

Account Number		Account Name	01-02 Actual	02-03 Estimate	03-04 Estimate	04-05 Estimate
General Fund						
10.00	51101	Secured Taxes - Curr Year	7,560,778	8,015,000	8,450,000	8,960,000
10.00	51102	Unsecured Taxes - Curr Year	383,795	400,000	400,000	425,000
10.00	51104	Supplement Assessment Roll	397,892	400,000	400,000	400,000
10.00	51106	Secured Taxes - Prior Yr	149,915	135,000	140,000	150,000
10.00	51107	Unsecured Taxes - Prior Yr	25,139	4,300	5,000	5,000
10.00	51108	Homeowners Propety Tax Relief	95,384	100,000	100,000	100,000
10.00	51111	ERAF (AB16661)				
		Total Property Taxes	8,612,903	9,054,300	9,495,000	10,040,000
10.00	51201	Sales Tax	21,211,759	20,600,000	20,700,000	22,000,000
10.00	51202	Utility Users Tax	7,686,406	7,700,000	7,750,000	8,000,000
10.00	51203	Hotel - Motel Tax	1,463,990	1,520,000	1,550,000	1,575,000
10.00	51204	Property Transfer Tax	312,713	360,000	350,000	350,000
10.00	51205	Business License Tax	2,274,025	2,328,800	2,375,400	2,450,000
10.00	51205	Business License Tax				1,000,000
10.00	51207	Franchise Fee - Electric	403,846	415,000	440,000	475,000
10.00	51208	Franchise Fee- Gas	307,374	185,000	200,000	220,000
10.00	51209	Franchise Fee- Garbage	1,289,397	1,300,000	1,375,000	1,400,000
10.00	51210	Franchise Fee - Cable TV	589,372	530,000	535,000	540,000
10.00	51211	Royalty - Crazy Horse Thermal	234,016	185,000	200,000	225,000
		Total Other Taxes	35,772,898	35,123,800	35,475,400	38,235,000
10.00	52001	Animal License	46,615	40,000	40,000	45,000
10.00	52002	Bicycle Licenses	311	500	500	500
10.00	52003	Parking Lot Permits	67,806	52,200	55,000	60,000
10.00	52004	Parking Garage Permits	37,968	42,000	45,000	50,000
10.00	52005	Mechanical Permits	2,845	2,500	2,500	2,500
10.00	52006	Building Permits	1,247,825	1,750,000	1,750,000	1,750,000
10.00	52007	Building Relocation Permits		500	500	500
10.00	52008	Plumbing Permits	17,393	18,000	19,000	20,000
10.00	52009	Electrical Permits	9,929	12,000	13,000	14,000
10.00	52010	Encroachment Permits	37,410	60,000	50,000	55,000
10.00	52011	Re-Roofing Permits	75,010	100,000	110,000	120,000
10.00	52012	Building Demolition Permits	1,800	1,000	1,000	1,000
10.00	52014	Regulatory Licenses	14,902	13,500	14,000	14,500
10.00	52020	Transportation Permit	6,845	10,000	12,000	13,000
		Total Licenses & Permits	1,566,659	2,102,200	2,112,500	2,146,000
10.00	53005	Parking Fines - Admin Fee	14,279	15,000	15,000	16,000
10.00	53006	General Code Fines	46,144	50,000	50,000	55,000
10.00	53007	Code Enforcement Recovery Cost	135	500	500	500
		Total Fines & Penalties	60,558	65,500	65,500	71,500

FINANCIAL SUMMARIES
Revenue

Account Number		Account Name	01-02 Actual	02-03 Estimate	03-04 Estimate	04-05 Estimate
10.00	54001	Investment Earnings	649,004	375,000	350,000	350,000
10.00	54004	Interest on S.R.A. Loans	11,320	13,000	4,500	
10.00	54020	Rental Income	32,811	30,000	35,000	35,000
10.00	54023	Building Lease	93,805	40,500	100,000	110,000
		Total Investment Earnings	786,940	458,500	489,500	495,000
10.00	55102	County Housing - In-Lieu	60,987	30,000	30,000	30,000
10.00	55107	Off-Highway Vehicles	3,677	3,000	5,000	5,000
10.00	55109	Local Agency Reimbursement				
10.00	55123	Cal-ID Sherrif's Grant				
10.00	55202	Motor Vehicle In-Lieu	8,616,527	9,200,000	9,200,000	9,500,000
10.00	55210	State Highway Maintenance	18,734	19,000	20,000	20,000
10.00	55211	State Mandated Costs	46,154			
10.00	55213	CLSB Direct Loan Fund	57,605	75,000	75,000	80,000
10.00	55214	Public Library Fund	238,225	133,600	70,000	70,000
10.00	55218	Post Training Reimbursement	102,187	50,000	50,000	50,000
10.00	55222	State Fire Reimbursement	25,216			
10.00	55245	State Booking Fee Reimb	541,190	541,200		
10.00	55246	State ERAF Reimb				
10.00	55315	FEMA Admin Reimbursement	40,130	1,000		
10.00	55318	SUHS-SRO	167,710	192,800	205,200	257,900
10.00	55320	Alisal-Sanborn Park	20,000	20,000	20,000	20,000
10.00	55321	Alisal-Steinbeck Park	8,000	8,000	8,000	8,000
10.00	55331	Dept of Justice BVP	3,678	200	100	100
10.00	55334	Salinas-PAL	0	0	101,500	85,900
		Total From Other Agencies	9,950,020	10,273,800	9,784,800	10,126,900
10.00	56102	Administrative Service Fees	955,815	900,000	900,000	950,000
10.00	56103	Sale of Printed Material	15,923	15,000	16,000	17,000
10.00	56104	Bus License Appl Fees	22,304	22,000	22,000	23,000
10.00	56105	Bond Issuance Fees	147,990	256,400	25,000	25,000
10.00	56106	Minute/Agenda Sales Fees	51	100	100	100
10.00	56107	Candidate Filing Fees		1,200		1,200
10.00	56108	Return Check Fees	1,027	1,000	1,000	1,000
10.00	56110	Research Fees	60	500	500	500
10.00	56111	Copying Fees	1,938	2,000	2,000	2,000
10.00	56116	Parade Permit Fees	352	500	500	500
10.00	56118	Map Sales	200	500	600	700
10.00	56201	Tentative Map Review Fees	6,973	2,500	2,500	2,500
10.00	56203	Minor Subdivision Review Fees	9,900	10,000	10,000	10,000
10.00	56205	General Plan Amendment Fees	4,600	5,000	5,000	5,000
10.00	56208	Rezoning Fees	6,930	4,500	5,000	5,000
10.00	56209	Zoning Appeal Fees	2,070	1,000	1,000	1,000
10.00	56210	Conditional Use Permit Fees	41,149	40,000	40,000	40,000
10.00	56213	Planned Unit Development Fees	8,450	10,000	11,000	12,000
10.00	56216	Environment Assessment Fees	2,729	3,000	1,000	1,000

FINANCIAL SUMMARIES
Revenue

Account Number		Account Name	01-02 Actual	02-03 Estimate	03-04 Estimate	04-05 Estimate
10.00	26217	Environment Impact Report Fee		1,500	2,000	2,000
10.00	56218	Annexation Review Fee		5,000	6,000	6,000
10.00	56220	Temp Use of Land Review Fees	7,538	11,000	10,000	10,000
10.00	56221	Sign Review Fees	3,360	4,000	5,000	5,000
10.00	56224	Variance Fees	120	1,000	500	500
10.00	56226	Advance Planning Fees			180,000	190,000
10.00	56301	Bingo Parlor Fees	130	200	100	100
10.00	56302	Special Police Service Fees	103,621	60,000	75,000	100,000
10.00	56303	Police Accident Report Fees				
10.00	56304	Police False Alarm Fees	3,428	15,000	15,000	15,000
10.00	56306	Vehicle Inspection Fees	680	500	500	500
10.00	56307	Fingerprint Fees	2,250	2,000	2,000	2,000
10.00	56308	Clearance Letter Fees		500	100	100
10.00	56309	Card Room Fees	5,702	4,000	4,000	4,000
10.00	56310	Police Photo Fees	46	200	100	100
10.00	56311	Animal Shelter Fees	39,835	35,000	40,000	45,000
10.00	56312	Noise Regulation Fees	3,416	3,000	3,000	3,000
10.00	56314	Police Record Review Fees	4,880	4,000	4,000	4,000
10.00	56315	D U I Arrest Fees	24,930	35,000	30,000	35,000
10.00	56316	Vehicle Engine Cert Fees	380	500	500	500
10.00	56318	Firearm Fees	2,125	1,500	1,500	2,000
10.00	56319	Booking Fees	3,449	5,000	4,000	5,000
10.00	56320	Towing Release Fees	32,304	30,000	30,000	35,000
10.00	56322	Vehicle Impound Fee	117,700	120,000	125,000	130,000
10.00	56401	Rural Fire Fees	140,000	144,000	147,000	150,000
10.00	56402	Emergency Medical Fees	1,825	500	500	500
10.00	56403	Fire Protection System Fees	49,996	45,000	45,000	50,000
10.00	56404	State Mandated Inspection Fees	1,450	1,500	1,500	1,500
10.00	56406	Special Fire Permits		30,100	30,000	30,000
10.00	56407	Structural Fire Report Fees	695	1,000	1,000	1,000
10.00	56410	Fire Hazard Inspection Fees	1,505	2,500	2,500	2,500
10.00	56415	Weed Cleaning Fees	6,524	8,000	8,000	8,000
10.00	56417	Special Event-Fire		500	500	500
10.00	56450	Other Fire Fees	13,064			
10.00	56501	Building Plan Check Fees	620,657	800,000	800,000	800,000
10.00	56502	Requested Building Insp Fees	10,416	10,000	10,000	10,000
10.00	56503	Reinspection Service Fees	9,869	15,000	15,000	15,000
10.00	56504	Residential Report Fees	36,028	40,000	40,000	40,000
10.00	56505	Microfilm Fee	21,210	22,000	20,000	20,000
10.00	56506	Special Code Inspection	14,904	15,000	15,000	15,000
10.00	56601	Subdivision Map Check Fees	25,530	15,000	10,000	15,000
10.00	56602	Subdivision Imp Plan Check Fees	10,945	10,000	5,000	5,000
10.00	56603	Subdivision Imp Inspection Fees	143,406	90,000	90,000	50,000
10.00	56612	Special Traffic Marking Fees	1,375	4,000	3,000	3,000
10.00	56620	Routing/Escorting Overload Fees	870			
10.00	56650	Special Public Works Fees	3,504	4,000	3,000	3,000
10.00	56701	Recreational Swimming Fees	46,846	45,000	45,000	45,000
10.00	56702	Swim Lesson Fees	87,563	85,000	85,000	85,000

FINANCIAL SUMMARIES
Revenue

Account Number		Account Name	01-02 Actual	02-03 Estimate	03-04 Estimate	04-05 Estimate
10.00	56703	Swimming Pool Rental	14,238	13,000	13,000	14,000
10.00	56714	Sherwood Tennis Fees	3,147	3,500	3,500	3,500
10.00	56720	Reserved Picnic Area Fees	27,239	30,000	30,000	30,000
10.00	56721	Stadium Fees	14,223	15,000	15,000	15,000
10.00	56722	Ball Field Fees	3,447	4,000	3,500	3,500
10.00	56725	Adult Sports League Fees	58,614	60,000	35,000	40,000
10.00	56726	Youth Sports League Fees	84,494	55,000	30,000	35,000
10.00	56727	Reimbursable Fee Activities	134,112	167,300	167,300	130,000
10.00	56730	Community Center Rental Fees	150,782	130,000	130,000	130,000
10.00	56731	Community Center Service Fees	5,025	8,500	8,500	8,500
10.00	56732	Other Rec Bldg Rental Fees	7,941	8,000	9,000	9,000
10.00	56733	Box Office Fees	29,337	10,000	10,000	10,000
10.00	56740	Neighborhood Center Rental Fees	7,885	8,000	8,000	8,000
10.00	56742	Recreational Facility Use Fees		500	100	100
10.00	56801	Book Reservation Fees	7,187	6,000	6,000	7,000
10.00	56802	Library Copying Fees	208	500	500	500
10.00	56804	Film/Video Rental Fees		100	100	100
10.00	56807	Overdue Book Fees	46,709	40,000	45,000	45,000
10.00	56808	Lost Books	16,144	16,000	16,000	16,000
10.00	56810	Library - Donations			100	100
		Total Fees for Services	3,443,319	3,577,600	3,489,100	3,547,600
10.00	57001	Unclaimed Property	0	500	500	500
10.00	57002	Surplus Property Sales	30,362	25,000	25,000	25,000
10.00	57003	Land and Building Sale	60,567			
10.00	57004	Loss/Damage Reimbursement	5,618	7,500	7,500	7,500
10.00	57042	Fort Ord Reuse Authority Loan		20,000		
10.00	57005	Miscellaneous Receipts	147,297	175,000	150,000	150,000
		Total Other Revenue	243,844	228,000	183,000	183,000
		Total General Fund	**60,437,141**	**60,883,700**	**61,094,800**	**64,845,000**
Airport Fund						
21.00	54001	Investment Earnings	63,683	40,000	30,000	30,000
21.00	54010	Hangar Rentals	465,534	475,000	475,000	475,000
21.00	54011	Aircraft Parking	2,375	2,500	2,500	2,500
21.00	54012	Building Rentals	175,741	175,000	200,000	225,000
21.00	54013	Ground Leases	102,781	95,000	100,000	100,000
21.00	54014	Fuel Fees	23,916	25,000	20,000	25,000
21.00	54015	Use Permits	869	500	500	500
21.00	54016	Concessions	87	100	100	100
21.00	54017	Flight Fees	5,731	3,000	5,000	5,000
21.00	56115	Airshow Fees		2,000	2,000	2,000
21.00	56120	Rental Income	91,782	136,700	92,000	95,000
21.00	57004	Insurance Reimbursements		85,000		
21.00	57005	Miscellaneous Receipts	26,758	20,000	10,000	10,000
		Total Airport Fund	**959,257**	**1,059,800**	**937,100**	**970,100**

FINANCIAL SUMMARIES
Revenue

Account Number		Account Name	01-02 Actual	02-03 Estimate	03-04 Estimate	04-05 Estimate
Industrial Waste Fund						
22.00	54001	Investment Earnings	10,729	10,000	10,000	25,000
22.00	56606	Industrial Waste Fees	1,112,709	1,200,000	1,200,000	1,250,000
22.00	57005	Miscellaneous Receipts	6,048	2,000		
22.00	57020	Bond Proceeds			3,600,000	
		Total Industrial Waste Fund	**1,129,486**	**1,212,000**	**4,810,000**	**1,275,000**
Golf Courses Fund						
23.20	54001	Investment Earnings	20,298	20,000	20,000	20,000
23.20	56710	Fairways Green Fees	814,762	900,000	1,110,000	1,140,000
23.20	56711	Fairways Concessions	3,035	3,500	1,200	1,200
23.20	56716	Fairways Driving Range	72,171	80,000	85,000	85,000
23.20	56717	Fairways Golf Carts	161,058	190,000	190,000	190,000
23.20	56718	Fairways Lessons		600	13,000	13,500
23.20	56719	Fairways Merchandise Sales		10,000	82,000	85,000
23.20	57005	Miscellaneous Receipts				
23.30	54001	Investment Earnings	36,928	27,700	27,700	27,700
23.30	56712	Twin Creeks Greens Fees	390,543	430,000	525,000	540,000
23.30	56713	Twin Creeks Concessions	1,970	2,200	1,200	1,200
23.30	56716	Twin Creeks Driving Range	180,438	215,000	220,000	220,000
23.30	56717	Twin Creeks Golf Cart	52,503	60,000	60,000	60,000
23.30	56718	Twin Creeks Lessons		2,000	40,000	42,000
23.30	56719	Twin Creeks Merchandise Sales		5,000	90,000	93,500
23.30	57005	Miscellaneous Receipts				
		Total Golf Course Fund	**1,733,706**	**1,946,000**	**2,465,100**	**2,519,100**
Emergency Medical Services Fund						
24.00	55118	CSA 74 Funds	18,000	18,000	18,000	18,000
24.00	56402	Emergency Medical Fees (ALS)				350,000
		Total EMS Fund	**18,000**	**18,000**	**18,000**	**368,000**
Asset Seizure Fund						
25.00	54001	Investment Earnings	9,551	7,000	3,000	3,000
25.00	55219	State Seizure Reimbursement	109,837	85,000	50,000	50,000
25.00	55309	Federal Seizure Reimbursement		1,000	1,000	1,000
25.00	57002	Surplus Property	300	1,000	1,000	1,000
		Total Asset Seizure Fund	**119,688**	**94,000**	**55,000**	**55,000**
Maintenance Districts Fund						
26.05	56012	Administrative Fees	49,136	52,000	55,600	55,600
26.10	54001	Investment Earnings	3,505	1,700	1,500	1,500
26.10	57110	Woodside	26,319	26,400	25,000	25,000
26.11	54001	Investment Earnings			1,000	1,000

FINANCIAL SUMMARIES
Revenue

Account Number		Account Name	01-02 Actual	02-03 Estimate	03-04 Estimate	04-05 Estimate
26.11	57005	Miscellaneous Receipts				
26.11	57111	Downtown Mall	25,263	25,300	12,000	12,000
26.11	58060	SRA Contribution	5,500	5,500	3,000	3,000
26.11	58071	City Contribution	60,000	60,000	30,000	30,000
26.12	54001	Investment Earnings	699	500	500	500
26.12	57112	Airport Business Park	15,200	15,200	14,300	14,300
26.12	58072	Airport Contribution		900	900	900
26.13	54001	Investment Earnings	1,190	400	500	500
26.13	57113	N/E Landscape	435,947	442,100	443,800	450,500
26.14	54001	Investment Earnings	2,102	500	500	500
26.14	57114	Harden Ranch	148,775	140,000	144,400	144,400
26.15	54001	Investment Earnings	3,030	2,200	2,000	2,000
26.15	57115	Vista Nueva	26,508	25,500	26,000	26,700
26.16	54001	Investment Earnings	25	900	1,000	1,000
26.16	57116	Mira Monte	91,204	91,700	91,700	91,700
		Total Maintenance District Fund	**894,403**	**890,800**	**853,700**	**861,100**
Sanitary Sewer Fund						
27.00	54001	Investment Earnings	585,945	400,000	300,000	200,000
27.00	56607	Sewer Service Fees	2,077,699	2,100,000	2,100,000	2,100,000
		Total Sewer Fund	**2,663,644**	**2,500,000**	**2,400,000**	**2,300,000**
Sales Tax-Local Public Safety Fund						
28.10	51212	City of Salinas SB172	315,039	350,000	350,000	375,000
28.15	55243	State Traffic Grant	220,940	100,000		
28.26	55249	State Police CLEEP	78,232	39,600		
28.35	55117	Monterey County RAN	73,637	67,400	55,000	55,000
28.50	54001	Investment Earnings	1,599	1,000		
28.50	55239	Supp Law Enforcement (AB 3229)	313,737	294,800	290,000	300,000
28.60	54001	Investment Earnings	4,265	1,000	500	500
28.60	55125	Agency Matching Funds				
28.60	55329	COPS More Capital	137,012			
28.65	55327	COPS More 2000	29,780	68,300		
28.66	55327	COPS More 2001		465,600		
28.70	54001	Investment Earnings	8,512	17,500	100	100
28.70	55330	Federal BJA	323,625	263,500	260,000	260,000
28.80	53331	Supp Law Enforcement (AB 3229)	23,003			
28.90	55125	Agency Matching Funds				
28.90	55242	COPS-SRO	105,933	75,800		
28.95	55309	Federal Seizure Reimbursement	19,930	36,000		
		Total Sales Tax-Local Public Safety Fund	**1,655,244**	**1,780,500**	**955,600**	**990,600**

FINANCIAL SUMMARIES
Revenue

Account Number		Account Name	01-02 Actual	02-03 Estimate	03-04 Estimate	04-05 Estimate
Block Grant Fund						
29.10	55306	Block Grant	4,903,783	2,586,000	3,081,000	3,100,000
29.10	55306	Block Grant Carryover		2,485,800		
29.10	55307	CHISPA Loan Repayments	67,868	25,000	20,500	20,500
29.10	57005	Miscellaneous Receipts	10		1,500	1,500
29.10	57008	Housing Rehab Revolving Loans	337,938	600,000	400,000	400,000
29.20	54001	Investment Earnings	2,771	2,500	2,500	2,500
29.20	55308	HUD Rental Rehab (20)	2,360			
29.30	55323	HOME Inv Partnership (HUD)	715,106	1,000,000	1,042,500	1,050,000
29.30	55323	HOME Carryover		1,950,300	172,000	
29.30	57008	Housing Rehab Revolving Loans	612,145	600,000	400,000	400,000
29.40	55324	HUD-Emergency Shelter Grant	90,322	87,000	89,000	89,000
29.40	55324	HUD-Emerg Shelter Grant Carryover		66,800		
29.50	55323	HOME State Pass Thru				
29.50	57008	State HOME Revolving Loans		95,000	25,000	25,000
		Total Block Grant Fund	**6,732,303**	**9,498,400**	**5,234,000**	**5,088,500**
Storm Sewer (NPDES) Fund						
30.00	54001	Investment Earnings	50,680	25,000	25,000	20,000
30.00	56611	Street Sweeping Fees	420,221	475,000	475,000	480,000
30.00	56660	Storm Sewer Utility Fee	1,117,199	20,000		
		Total Storm Sewer (NPDES) Fund	**1,588,100**	**520,000**	**500,000**	**500,000**
Crazy Horse Landfill Fund						
31.00	54001	Investment Earnings		59,600		
31.00	54007	Installment Sale		3,790,400		
31.00	54007	Installment Sale	701,243	385,600	385,100	385,100
		Total Crazy Horse Landfill Fund	**701,243**	**4,235,600**	**385,100**	**385,100**
Development Fees Fund						
32.10	54001	Investment Earnings-Sewers	119,173	75,000	75,000	75,000
32.10	56652	Sanitary Sewer Impact Fees	250,501	200,000	200,000	200,000
32.10	56653	Storm Sewer Impact Fees	283,785	250,000	225,000	225,000
32.11	54001	Investment Earnings-Parks	66,669	40,000	35,000	35,000
32.11	56654	Park Fee	232,791	300,000	300,000	300,000
32.12	54001	Investment Earnings	32,231	20,000	20,000	20,000
32.12	56659	Library Fee	32,080	50,000	50,000	50,000
32.13	54001	Investment Earnings-Trees	2,212	500	500	500
32.13	56651	Street Tree Fees	13,980	10,000	10,000	10,000
32.14	54001	Investment Earnings-Annex	16,247	10,000	10,000	10,000
32.14	56658	Annexation Impact Fees	37,332	25,000	20,000	20,000
32.15	54001	Investment Earnings-Traffic	309,351	200,000	200,000	200,000
32.15	56655	Traffic Impact Fees	972,986	600,000	600,000	600,000
		Total Development Fees	**2,369,338**	**1,780,500**	**1,745,500**	**1,745,500**

FINANCIAL SUMMARIES
Revenue

Account Number		Account Name	01-02 Actual	02-03 Estimate	03-04 Estimate	04-05 Estimate
Special Gas Tax Impvts Fund						
33.10	54001	Investment Earnings	104,739	80,000	50,000	50,000
33.10	54020	Rental Income	120,194	135,000	135,000	135,000
33.10	55204	State Gas Tax - 2107	1,289,604	1,300,000	1,350,000	1,400,000
33.10	55206	State Gas Tax - 2107.5	10,000	10,000	10,000	10,000
33.10	57005	Miscellaneous Receipts	2,000			
33.10	57003	Land Sale (Westridge)		150,000		
33.20	55203	State Gas Tax - 2106	419,027	425,000	450,000	470,000
33.40	55226	State Gas Tax - 2105 (P-ill)	978,619	990,000	1,035,000	1,090,000
		Total Gas Tax Impvt Fund	**2,924,183**	**3,090,000**	**3,030,000**	**3,155,000**
Traffic Safety						
34.00	53001	Vehicle Code Fines	524,522	500,000	465,000	465,000
34.00	53002	Parking Fines	187,601	200,000	200,000	200,000
		Total Traffic Safety Fund	**712,123**	**700,000**	**665,000**	**665,000**
Vehicle Abatement Fund						
35.00	55234	Abandoned Vehicle Abatement	114,822	95,000	105,000	110,000
		Total Vehicle Abatement Fund	**114,822**	**95,000**	**105,000**	**110,000**
Recreation Parks Fund						
36.00	54020	Rental Income	12,831	5,000	5,000	5,000
		Total Recreation Parks Fund	**12,831**	**5,000**	**5,000**	**5,000**
Special Aviation Fund						
37.10	55209	California Aid to Airports	269,101	60,000	101,000	10,000
37.20	54001	Investment Earnings	46,257	30,000	35,000	35,000
37.20	55301	Federal Aid - Airport	434,049	2,454,500	2,962,700	4,384,200
		Total Special Aviation Fund	**749,407**	**2,544,500**	**3,098,700**	**4,429,200**
Special Construction Assist Fund						
38.20	55201	Calif State Bond Act	4,650		1,435,400	
38.20	55220	Other State Aid	727,208	530,200		
38.20	55220	State Prop 12-Play Equipment		1,222,000		
38.20	55220	State Prop 12-Lower Natividad		400,000		
38.20	55220	State Prop 117-Parking Structure			3,000,000	
38.20	55220	HCD and CalTrans Zoning Grants		414,000		
38.20	55220	State Prop 10 EDD Building		900,400		
38.20	55220	State Safe Routes Grant		221,200		
38.20	55220	CMAQ Funds		1,555,000		
38.20	55220	Air District Grants			50,000	125,000
38.20	55224	Office Emergency Services	1,030,141			

FINANCIAL SUMMARIES
Revenue

Account Number		Account Name	01-02 Actual	02-03 Estimate	03-04 Estimate	04-05 Estimate
38.20	55250	Traffic Congestion Relief 2928	355,847	208,600		
38.20	55253	Pedestrian Safety Program		180,000		
38.20	55310	Economic Development Grant		2,000,000		
38.20	55310	Other Federal & State Aid	59,511	1,105,000	1,320,000	930,000
38.20	55313	FEMA	114,292			
38.20	55322	Regional Surface Transportation	691,989	506,000		
38.20	55333	Federal TEA		431,800		
38.30	54001	Investment Earnings	270,086	75,000	50,000	50,000
38.30	55110	Developers Contributions	60,000	184,500	10,000	70,000
38.30	55111	Construction Assistance Others	161,664	52,000	325,000	
38.30	55119	Steinbeck Foundation Note			24,400	24,300
38.30	51111	Salinas Valley Aquatics			3,721,100	
38.30	57020	Bond Proceeds		9,887,800		
38.30	57004	Insurance Reimbursement		1,535,000		
38.40	57020	Sales Tax Bond Proceeds		0		
38.50	55104	County Sales Tax (TDA)		500,000		
		Total Construction Assist Fund	**3,475,388**	**21,908,500**	**9,935,900**	**1,199,300**
Business Surcharge Funds						
39.00	57031	Old town Business Imp Dist Taxes	70,811	70,000	70,000	70,000
39.00	58060	SRA Contribution-Oldtown	50,000	50,000	50,000	50,000
39.20	58060	SRA Contribution-Salinas United Bus Dist			50,000	50,000
		Total Downtown Surcharge Fund	**120,811**	**120,000**	**170,000**	**170,000**
Debt Service Fund						
40.12	54001	Investment Earnings	57,641	33,900	47,000	46,900
40.14	54001	Investment Earnings	4,989	4,600	4,300	4,300
40.15	54001	Investment Earnings			79,800	71,100
40.17	54001	Investment Earnings	4,696	10,400	9,500	9,500
40.17	54008	Steinbeck Lease		147,700	178,900	177,700
40.17	57005	Miscellaneous Receipts	4,212			
40.17	57020	Bond Proceeds (Steinbeck COP)	3,032,412			
		Total Debt Service Fund	**3,103,950**	**196,600**	**319,500**	**309,500**
Internal Service Fund						
50.05	56012	Administrative Fees	250,000	225,000	230,000	300,000
50.08	57102	Miscellaneous Insurances	343,325	345,000	465,000	480,000
50.10	57014	Health Ins - Reimbursement	98,253	340,000		
50.11	54001	Investment Earnings	212,401	125,000	100,000	90,000
50.11	57026	Workers Comp - Premium	2,814,466	3,021,700	3,085,300	3,187,200
50.11	57027	Workers Comp - Reimbursement	148,746	50,000	50,000	50,000
50.12	54001	Investment Earnings	87,073	55,000	40,000	40,000
50.12	57035	Liability Insurance	775,000	475,000	475,000	475,000
50.12	57102	Miscellaneous Insurances	36,109	2,000	2,000	2,000
		Total Internal Service Fund	**4,765,373**	**4,638,700**	**4,447,300**	**4,624,200**

FINANCIAL SUMMARIES
Revenue

Account Number		Account Name	01-02 Actual	02-03 Estimate	03-04 Estimate	04-05 Estimate
Grant Fund						
61.37	58083	Housing Trust Fund				
61.38	55332	MCC & FC Early Intervention	57,770	101,700		
61.55	58006	Safe Schools/Healthy Students	711,086	705,600	49,300	
61.55	55251	Safe Community Policing-SRO		30,000	51,000	
61.59	58006	CalWorks Literacy Fund	215,111	150,600		
61.60	55230	Literacy Program-State	33,909	45,200	50,000	50,000
61.60	57017	Literacy Program-Contribution	199	1,000	1,000	1,000
61.61	58006	Petsmart Grant		21,000		
61.67	55126	Monterey Air District		26,000		
61.67	58049	Van Pool Employee Contributions	1,800	2,000		
61.73	58063	Monterey County Young Families	2,000			
61.74	58063	Monterey County Healthy Start	16,115	26,000		
61.76	58067	CLSA Families for Literacy	17,100	20,800		
61.81	55113	Monterey Co Soc Service-Sr Meals	6,012	5,000		
61.83	58024	CLSA-Library Grant				
61.84	55331	State DOJ CIBRS Grant		199,600		
61.87	58031	AUSHD-Region M Grant				
61.88	58006	Grants & Contributions				
61.88	58076	OJP-Weed & Seed	203,189	532,400	16,500	
61.90	58006	CSI Capacity Bldg Collaborative				
61.92	58006	CA Beverage Container Recycling	44,400	88,800		
61.93	58006	CDE Project Care	124,260			
61.94	58006	OJP Domestic Preparedness		17,600		
		Total Grant Fund	**1,432,951**	**1,973,300**	**167,800**	**51,000**
Assessment Districts Fund						
70.10	54001	Investment Earnings	221,812	87,500	65,000	3,000
70.10	57005	Miscellaneous Deposits		1,000		
70.10	57010	Water Facilities Contract		28,500		
70.10	57021	Assessment Dist Cash & Bonds	4,243			
		Total Assessment District Fund	**226,055**	**117,000**	**65,000**	**3,000**
Assessment District Debt Service Fund						
70.05	56012	Administrative Fees	75,346	45,000	45,000	45,000
70.05	56604	Redistribution Fees	25,983	68,800	25,000	25,000
70.20	57021	Assessment Dist. Cash & Bonds		15,821,400		
70.20	57023	Assessment District Bond Calls	368,894	1,000,000	500,000	500,000
70.20	57024	Assessment Dist Taxes	5,223,622	5,539,900	4,518,900	4,444,000
70.30	54001	Investment Earnings	217,493	100,000	100,000	100,000
70.30	57022	Assessment Dist Bond Reserve	(27,627)	938,200		
		Total Assess Dist Debt Service	**5,883,711**	**23,513,300**	**5,188,900**	**5,114,000**

FINANCIAL SUMMARIES
Revenue

Account Number		Account Name	01-02 Actual	02-03 Estimate	03-04 Estimate	04-05 Estimate
Central City Revitalization Fund						
92.10	54001	Investment Earnings	4,894	6,000	5,000	5,000
92.10	54021	Salinas Womens Club Rent Fee		1,000	500	500
92.10	57005	Miscellaneous Receipts	36,029	21,000	10,000	10,000
92.10	57010	Water Facilities Contract		23,000		
92.10	57019	Seismic Loan Payments	39,096	50,000	10,000	10,000
92.20	51110	Tax Increments	2,149,684	2,300,000	2,375,000	2,450,000
92.20	54001	Investment Earnings		75,000	75,000	75,000
92.20	57005	Miscellaneous Receipts	49,000			
92.40	54001	Investment Earnings	115,721	75,000	65,000	50,000
92.40	57008	Housing Rehab Loans	1,202,735	125,000	100,000	100,000
		Total Central City Fund	**3,597,159**	**2,676,000**	**2,640,500**	**2,700,500**
Sunset Avenue Redevelopment Fund						
93.10	57003	La Paz Building Sale		700,000		
93.10	57005	Miscellaneous Receipts	7,605	1,000	500	500
93.20	51110	Tax Increments	1,384,762	1,550,000	1,650,000	1,750,000
93.20	54001	Investment Earnings	33,723	20,000	20,000	20,000
93.40	54001	Investment Earnings	74,656	50,000	10,000	10,000
93.40	57008	Housing Rehab Loans	83,748	24,000	20,000	20,000
93.40	57032	La Casa Refunding		682,700	55,000	
		Total Sunset Avenue Fund	**1,584,494**	**3,027,700**	**1,755,500**	**1,800,500**
TOTAL REVENUES ALL FUNDS			**109,704,811**	**151,024,900**	**113,048,000**	**106,239,200**

(This page intentionally left blank)

FINANCIAL POLICIES

Adopted by the Salinas City Council on December 10, 1991, Resolution Number 14343 (N.C.S.) and amended on June 21, 1994, Resolution Number 15193 (N.C.S.) and adopted each year with the adoption of the annual budget.

I. ACCOUNTING POLICIES

A. Accounting Standards

1. The City's accounting systems and procedures will comply with Generally Accepted Accounting Principles (GAAP) and standards promulgated by the Financial Accounting Standards Board (FASB) and the Governmental Accounting Standards Board (GASB) to the extent necessary to achieve an unqualified audit opinion and adequate internal controls.

2. The City will prepare regular monthly, a mid-year, and an annual financial report to present a summary of financial performance and position.

3. The City will provide full disclosure in the annual financial report and debt representations.

4. The City's budgetary system will be integrated and compatible with the accounting system and the City's budget will be prepared on a basis in conformance with Generally Accepted Accounting Principles (GAAP).

II. RESERVE POLICIES

A. Adequate reserves shall be maintained for all known liabilities, including payable employee leave balances, workers' compensation, and self-insured retention limits.

B. Adequate reserves shall be maintained for all lease purchases. For each lease purchase, the City will make a down payment equal to one annual payment from current revenues. The balance of the lease purchase obligation shall be fully reserved.

C. The City will endeavor to maintain an operating reserve equal to five percent of the General Fund Operating Budget to cover cash flow requirements and normal variances in revenue and expenditure estimates.

D. The City will endeavor to maintain a reserve equal to twenty-five percent of the future City financed Capital Projects scheduled in the four out-years of the Six-Year Capital Improvement Program to cover variances in project revenue and expenditures.

E. The City will endeavor to maintain reserves in the Enterprise Funds equal to twenty-five percent of the budgets.

1. The City will endeavor to maintain a reserve in the Sewer Enterprise Fund equal to the larger of twenty-five percent of debt service on the 1998 Sewer System Revenue Bonds or twenty-five percent of the sewer operating budget. This reserve will be in addition to the debt service reserve required in the bond documents.

F. The City will endeavor to maintain reserves in the Maintenance Districts equal to fifty percent of the budgets.

G. Reserve requirements will be reviewed annually and may be increased or decreased, or adjusted by an amount necessary to meet future identified, one-time, and specific expenditures requiring the

accumulation of funds over a given period.

H. General Fund Year-end carryover balances shall be allocated to reserves in the following priority order until all desirable reserve levels are achieved. The Council may decide, on an exception basis, to use the carry over balances to offset revenue shortfalls that result from State and County budgetary actions.

1. Insurance reserves.
2. Operating Budget reserve.
3. Capital Improvement Program reserve.

III. ADMINISTRATIVE FEES POLICIES

A. An administrative fee for the provision of administration and/or policy direction, shall be charged by the City to the following activities.

1. Redevelopment Agency
2. All enterprise operations
3. All maintenance districts
4. Community Development Block Grant Program
5. The Six-Year Capital Improvement Program

B. The administrative fee charged by the City shall be based on the actual expenditures of the various activities and shall be recorded during June of each year or during the closeout of each completed Capital Improvement Project.

C. The administrative fee charged to individual multi-year projects in the Capital Improvement Program shall not exceed $50,000 annually.

D. The administrative fee shall be expressed as a percentage. The fee shall be reviewed and adjusted, as appropriate, on an annual basis during the budget approval process.

IV. REVENUE POLICIES

A. Maintenance of Revenues

1. The City will attempt to maintain a diversified and stable revenue base to shelter it from short-term fluctuations in any one revenue source.
2. The City will promote growth in its revenue base through economic development programs, which maintain and enhance a vigorous local economy.
3. The City will seek to supplement its revenue base, through the identification of and application for State and Federal grant funds which will support identified needs.
4. One-time revenues shall be applied to one-time expenditures.

B. User Fees and Rates

1. The City will recover the costs of services providing a benefit to users through the imposition of user fees and charges.

2. The City will establish all user fees and charges at a level related to the direct and indirect costs of providing services and the degree of public versus private benefit.

3. The City will biennially recalculate the full costs of activities supported by user fees and rates to identify the impact of inflation and other cost increases.

4. The City will set user fees and rates for each enterprise fund (e.g. airport, golf courses, landfill, industrial waste), at a level which fully supports the total direct, indirect, and capital costs of the activity.

C. Revenue Collection

1. The City will take all cost-effective actions available to collect revenues.

2. The City will grant use fee waivers and/or debt forgiveness only under the following conditions:

   a. All requests will be approved or disapproved by Council on a case-by-case basis.

   b. Each request will be individually considered and Council action will be by resolution.

3. The City will not grant development and permit fee waivers.

D. Interest Earnings

1. The City will assign interest earnings to the General Fund unless specifically prohibited by State or Federal laws or by other regulations, covenants or agreements, with the exception that the City will assign interest earned by enterprise funds to those funds.

2. Investment policies shall be reviewed annually by the City Council.

V. OPERATING BUDGET POLICIES

A. Budget Format

1. The budget shall provide a complete financial plan of all City funds, agencies and activities for the ensuing fiscal year and shall be in such form as the City Manager deems desirable or that the Council may require.

2. The budget shall begin with a clear general summary of its contents; shall show in detail all estimated revenues of all City funds; all carry-over fund balances and reserves; and all proposed expenditures, including debt service, for the ensuing fiscal year.

3. The total of proposed expenditures shall not exceed the total of estimated revenues plus the unappropriated fund balance, exclusive of reserves, for any fund.

4. The budget will be organized on a program/service level format.

5. The budget development process will include the identification and evaluation of policy options for increasing and decreasing service levels.

6. A two-year budget may be substituted for the required annual budget, in which case the budget shall be prepared and presented in two annual increments.

B. Estimated Revenues

1. The City will annually update its revenue forecast to enhance the budgetary decision-making process.

2. In its budget projections, the City will attempt to match current expense to current revenue. If it becomes apparent that revenue shortfalls will create a deficit, efforts will be made first to reduce the deficiency through budgetary reductions.

3. If appropriate reductions are insufficient, the Council may decide, on an exception basis, to use an appropriate existing reserve, which is in excess of minimum reserve requirements.

C. Appropriations

1. In evaluating the level of appropriations for program enhancements, or reductions, the City will apply the following principles in the priority order given:

   a. Essential services, which provide for the health and safety of residents, including but not limited to police, fire, street maintenance, and sewer and storm drainage will be funded to maintain current dollar levels.

   b. The budget will provide for adequate ongoing maintenance of facilities and equipment.

   c. Appropriations for program enhancements or reductions will be evaluated on a case-by-case basis rather than across the board.

   d. When reductions in personnel are necessary to reduce expenditures, they shall be consistent with the City Council's established service level priorities and, when possible, shall be accomplished through normal attrition.

   e. Programs, which are self-supported by special revenues or fees, shall be separately evaluated.

2. Prior to the City Council making any supplemental appropriation, the City Manager or Finance Director shall certify that funds in excess of those estimated in the budget are available for appropriation. Any such supplemental appropriations shall be made for the fiscal year by Council action up to the amount of any excess.

3. Appropriations may be reduced any time during the fiscal year by the City Council upon recommendation of the City Manager. When appropriation reductions are recommended, the City Manager shall provide specific recommendations to the Council, indicating the estimated amount of the reduction, any remedial actions taken, and recommendations as to any other steps to be taken.

4. The City Manager may transfer appropriations between departments and Department Directors may transfer appropriations between programs and accounts within their individual departments and divisions, but only the Council by resolution may appropriate funds from reserves or fund balances.

5. All appropriations, except for Capital Improvement Program appropriations, shall lapse at the end of the fiscal year to the extent that they have not been expended or encumbered. An appropriation in the Capital Improvement Program shall continue in force until expended, revised, or cancelled.

6. The City will endeavor to budget an appropriated contingency account in the Non-Departmental operating budget equal to one percent of the total General Fund Operating Budget to meet changing operational requirements during the fiscal year.

VI. CAPITAL IMPROVEMENT PROGRAM POLICIES

A. Capital Planning Period

1. The City will budget all capital improvements in accordance with an adopted Capital Improvement Program.

2. The City's long-range capital planning period shall be a minimum of six years or longer where appropriate.

3. The Six-Year Capital Improvement Program will be reviewed and approved every two years. It will include balanced budgets for the first two years and a listing of all projects for the last four years. Appropriations will be approved annually.

4. The City's annual Capital Improvement Program will be reviewed and preliminarily approved by Council in advance of reviewing/approving the City's Operating Budget.

5. The City's Capital Improvement Program will be in conformance with and support the City's major planning documents: the General Plan, Project Specific Plans, and City-wide Master Plans for related infrastructure improvements.

6. Master plans for major infrastructure and utility improvements will be prepared with a 10 or 20 year planning horizon when appropriate.

B. Capital Project Priorities

1. The City will evaluate each proposed capital project against the following criteria:

   a. Linkage with community needs as identified in the City's planning documents.

   b. A cost/benefit analysis, identifying all economic or financial impacts of the project.

   c. Identification of available, funding resources.

2. The City will develop its capital improvement program with funding priorities in the following order:

   a. Projects which maintain and preserve, existing facilities.

b. Projects which replace existing facilities, that can no longer be maintained.

c. Projects which provide new and expanded services to the community.

C. Capital Project Management

1. The City will fund and manage its capital projects in a phased approach. The project phases will become a framework for appropriate decision points and reporting. The phasing will consist of:

   a. Conceptual/schematic proposal
   b. Preliminary design and cost estimate
   c. Engineering and final design
   d. Bid administration
   e. Acquisition/construction
   f. Project closeout

2. Each CIP project will have a project manager who will prepare the project proposal, ensure that required phases are completed on schedule, authorize all project expenditures, ensure that all regulations and laws are observed, periodically report project status and track project expenditures.

VII. DEBT POLICIES

A. Use

1. Tax and revenue anticipation borrowing shall be consistent with state and federal laws and regulations.

2. The issuance of long-term debt will be only for:

   a. The acquisition of land, capital improvements, improvements or equipment, when the useful life of the acquired asset will exceed the term of the debt.

   b. The creation of contractually required reserves.

   c. The payment of judicial awards or settlements or the establishment of actuarial reserves to pay such awards.

3. Debt financing will not be considered appropriate for current operating, maintenance expenses, or for any recurring purposes.

B. Conditions

1. The City may use long-term debt to finance major equipment acquisition, a capital project or reserve only if it is established through a cost/benefit analysis that the financial and community benefits of the financing exceed the financing costs. Benefits would include, but not be limited to, the following:

   a. Present value benefit: The current cost plus the financing cost is less than the future cost of the project.

   b. Maintenance value benefit: The financing cost is less than the maintenance cost of deferring

the project.

c. Equity benefit: Financing provides a method of spreading the cost of a facility back to the users of the facility over time.

d. Community benefit: Debt financing of the project enables the City to meet an immediate community need.

2. Debt financing will be used only when project revenues or other identified revenue sources are sufficient to service the debt.

3. On all debt financed City projects, the City will make a down payment equal to one year's debt service from current revenues.

4. The City will periodically establish industry standard, bond debt ratios to assess maximum debt carrying capacity and will apply these ratios to each proposed debt issue.

5. When the City obtains debt financing on behalf of or benefiting a third party (as with assessment districts) such debt will be issued in conformance with existing City priorities and policies without contingent liability of the City and with all costs of issuance and administration fully reimbursed.

C. Methods

1. The City's preference is to issue fixed-rate, long-term debt with level debt service, but variable rate debt or other debt service structure may be considered if an economic advantage is identified for a particular project.

2. Bond proceeds, for debt service, will be held by an independent bank acting as trustee or paying agent.

3. The City's minimum bond rating objective for all debt issues is a Moody's and Standard & Poor's rating of A (upper medium grade). Credit enhancements will be used to achieve higher ratings when there is an economic benefit.

4. The City may retain the following contract advisors for the issuance of debt:

a. Financial Advisor - To be selected, when appropriate, by negotiation to provide financial analysis and advice related to the feasibility and structure of the proposed debt.

b. Bond Counsel - To be selected by negotiation for each debt issue.

c. Underwriters - To be selected by negotiation or competitive bid for each bond issue based upon the proposed structure for each issue.

VIII. ASSESSMENT AND MELLO-ROOS COMMUNITY FACILITIES DISTRICT FINANCING POLICIES

A. Formation

1. Assessment districts (AD's) or Mello-Roos Community Facilities districts (CFD's) financing may be made available by the City for those public improvements within a development or project area that either create extraordinary public benefit, and/or require public improvements that cannot be funded without substantial financial hardship to the property owner.

a. The City shall make the determination as to whether a proposed district shall proceed under the provisions of the Mello-Roos Community Facilities Act or other appropriate assessment district laws, and whether the district will be a construction or acquisition district.

2. New development projects must be consistent with the City's General Plan and have secured appropriate land use approvals from the City and all other agencies having jurisdiction to allow all proposed development of the project area.

3. Unless waived by the City Council, the City will require, for each new development project, a study conducted by an independent, recognized expert in real estate to appraise the property proposed to be included in the assessment district. The appraisal shall take into account the public improvements, which will be financed by the assessment district. The appraisal methodology shall be subject to the approval of the City. This study shall be paid for by the developer, but shall be commissioned by the City and shall be done for the City.

4. An absorption study of new development projects may be required for public financing. The absorption study shall be used as a basis for verification that sufficient revenues can be produced to service the debt and to determine whether public financing is appropriate given the timing of development.

5. Where the City provides AD or CFD financing for new development projects, and the City deems it appropriate, the City may enter into a development or similar agreement with the owners of the project.

6. The City Council shall select the assessment engineer, appraiser, bond counsel, underwriter, financial advisor, special tax consultant and other professionals and consultants as it deems appropriate. The City Council's policy is for the developer to pay all of the City's costs associated with the formation and administration of assessment districts.

   a. An advance deposit is required, in those instances, where a proposed district is initiated by a party or parties other than the City.

7. Any development agreement associated with the use of public financing shall be approved by the City Council prior to the issuance of debt. Any modifications to the development agreement proposed subsequent to the issuance of debt will be considered only if the modification would benefit the City and not impair the outstanding debt obligations. Approval of any modifications requested by the developer shall be at the sole discretion of the City Council.

8. The City allows for the formation of acquisition districts. The City shall make the final determination as to which public improvements and to what extent such improvements are eligible for financing through acquisition. An acquisition agreement between the City and applicant/developer shall be required and approved by the City Council prior to the sale of bonds.

B. Financing

1. The amount of AD or CFD bonds issued for any project shall not be greater than one-third of the appraised value of the improved property as determined by the independent real estate valuation expert, except when credit enhancements are provided and/or when the improvements are of extraordinary public benefit.

2. Unless specifically exempted by the City Council, residential projects using assessment district financing shall be required to pay off the outstanding assessments as part of the first sale escrow

of each completed (ready-for occupancy) residential property to the first purchaser of such property.

3. The resolution of intention to form an AD or CFD shall contain a statement that the City will not obligate itself to advance available funds from the City treasury to cure any deficiency which may occur in the bond redemption fund.

4. Each bond issue shall be structured to adequately protect bond-owners and to protect the bonding capacity and credit rating of the City. The structure shall include a foreclosure covenant that permits the City to foreclose any deficiency. The structure may also include some combination of credit enhancement, special reserve funds or deposits.

5. Unless waived by the City Council the term of the bonds shall not exceed twenty-five (25) years.

6. The AD or CFD lien shall be fully disclosed in compliance with applicable statutory requirements. For developer-constructed facilities, the developer will prepare and obtain approval from the City of a statement and report notifying any prospective property owners of existing or proposed special assessments or taxes on the property. This disclosure statement shall be issued to and signed by the prospective buyer prior to any commitment by the buyer to purchase the property. The City, in its sole discretion, may require additional property owner notification if the City deems that such notification will help make subsequent property owners aware of future liens.

7. All statements and materials related to the sale of AD or CFD bonds shall emphasize and state that none of the faith, credit, and taxing power of the City is pledged to the repayment of the bonds. The City is not obligated to replenish the reserve fund from revenue sources other than annual assessments or special taxes, or proceeds from foreclosure proceedings.

8. A reserve fund will be required in each AD or CFD bond issue. The reserve fund shall be of a size sufficient to provide adequate security against default and in a size that is deemed vital to bond marketing and of such a size as not to violate applicable federal tax law requirements.

9. The calculation of assessment prepayments and reserve fund credits shall be as follows:

   a. Each assessment prepayment will be computed and collected by the City of Salinas using part 11.1 of Division 10 (Sections 8766 and following) of the Streets and Highways Code. The computation will include principal outstanding, interest to date of bond call and costs including bond premium, legal, public noticing, administration and paying agent less a credit for the original reserve collected.

   b. Prepayments must be received at least ninety days prior to applicable bond call dates (July 2, September 2, January 2 or March 2) to be included in the bond call. The current fiscal year assessment, which has been posted to the property tax roll must be paid to the Monterey County Tax Collector.

   c. Upon receipt of the pay off, the City will cancel future assessment levies and shall cause to be recorded under Section 8687 of the Streets and Highways Code an appropriate amendment or addendum to any recorded notice of Assessment as evidence of the pay off.

   d. The calculation of prepayments and reserve fund credits for CFD bonds will be made in accordance with the Mello-Roos Community Facilities Act of 1982.

C. Special Tax Formula

1. Where the district to be formed is a Mello-Roos district, the maximum special tax shall adhere the following:

   a. The special tax shall include the annual administrative cost of the City to administer the district.

   b. The City shall retain a special tax consultant to prepare a report, which recommends and evaluates a special tax, which adequately funds identified public improvements, administrative costs and other related expenditures.

   c. The projected special assessment and/or special tax, when added to the ad valorem property tax and other direct and overlapping debt of the proposed district (including other projected benefit assessments, special taxes levied for authorized but un-issued debt, and any other anticipated special assessments, taxes or charges which may be included on a property owner's annual property tax bill), shall not exceed two percent (2.0%) of the projected assessed value of each improved parcel within the district. As it pertains to commercial, industrial, or other parcels within the district, the City reserves the right to exceed the two-percent (2.0%) limit if, in the City's sole discretion, it is fiscally prudent. A backup special tax shall be required to protect against changes in land use that may result in insufficient annual special tax revenues.

D. Administration and Fees

1. The City's administrative costs, before, during, and after the debt is issued, shall be recovered. Costs chargeable to the district may be included in the debt issue. All City administrative costs not chargeable to the district shall be paid by the developer.

2. The City Council hereby affirms that the fees, established for AD's and CFD's is a three percent issuance fee levied on total bonds issued through the assessment district, a two percent construction administration fee and a two percent contract engineering review fee levied on total construction costs of the project. In-house engineering, legal and project inspection shall be charged directly to the project.

3. The City shall require a developer requesting AD or CFD financing to advance the costs for engineering work associated with the district improvements. The City retains the right of being the engineer of work for all improvements financed by AD's or CFD's.

4. The City Council will honor all existing agreements, for projects utilizing public financing that will continue in effect subsequent to the adoption of the policies contained herein. However, any modifications to these existing agreements subsequent to the adoption of these policies will be subject to review in accordance with the adopted policies.

E. Continuing Disclosure

1. The developer will comply with federal requirements concerning secondary market disclosure, as those requirements, are interpreted by the City and its counsel.

F. Refunding

1. AD or CFD bond refundings may be initiated by the City or at the request of property owners. Refunding Bonds shall be issued pursuant to California State law as deemed appropriate by the

City.

2 All applicable provisions of these AD and CFD Policies shall apply to refundings except for the City's issuance fee which shall be one and one-half percent of the principal amount of the Refunding Bonds for issues that are exclusively refundings.

IX. LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT POLICIES

The City of Salinas seeks to enhance the quality of residential, commercial and business developments by requiring new developments to form Landscape and Lighting Districts ("Districts") to maintain landscaping improvements required as a condition of development.

A. Formation

1. New development project must install improvements consistent with the City's General Plan.
2. The City Council's policy is that new development pay all of the City's costs associated with the formation and administration of Districts.
   a. An advance deposit is required, in those instances, where a proposed district is initiated by a party or parties other than the City.
3. The initial maintenance costs and reserves will be funded by the developer based on the Engineer's Report in an amount sufficient to maintain the improvements until the first assessment apportionment is received from the County.
4. The City Council shall select the assessment engineer and other professionals and consultants as it deems appropriate.

B. Budget

1. Operating Budget – Ongoing annual operating expenses include, but are not limited to, the direct costs for landscape maintenance, water, street lighting, graffiti removal, open spaces and appurtenant facilities.
2. Administrative Expenses – Ongoing annual administrative expenses shall include charges for accounting, printing, publication of legal notices, consultant expense, city and county fees for collecting assessments, Public Works overhead and other City staff general and administrative expenses.
3. Reserves – Reserves may be collected for two primary purposes – cash flow and capital replacement.
   a. Cash Flow Reserves shall be established at 25% of the annual budget as set forth in the initial engineer's report and adjusted each fiscal year thereafter. These reserves may be drawn down, as needed, during the first half of each fiscal year until the first installment of property tax assessment is collect to replenish the reserves.
   b. Capital Replacement Reserves shall be established to protect against damage to landscaping and lighting improvements or provide funding for facilities that may not be conveniently raised in one year. Capital Replacement Reserves may be collected over an extended period of time, from five to thirty years. When the Capital Replacement Reserve is established, the City Council shall approve by resolution the improvements, estimated cost, and the number of years they will be collected.
4. Interest Earnings – Interest income for each District shall accrue at the City's interest rate and shall be shown in the budget.

5. Surpluses – Surplus funds within a District on June 30th shall be noted in the budget. Surplus funds are those funds above and beyond those required to cover annual expenses and reserves. Any surplus funds shall be applied as a reduction of future fiscal year's assessment.

6. Deficits – Deficits within a District on June 30th shall be noted in the budget. Deficits shall be considered funding shortfalls required to cover annual expenses. Any deficit balance will be recovered with assessment revenue from future levies.

7. General Fund or other appropriate fund contributions – Contributions from the General Fund or other appropriate fund will be made to cover the Costs determined as general public benefit in the engineer's report. Such contributions may include direct deposits to the District accounts or credits that effectively reduce the assessments.

C. Method of Apportionment

1. The formula used for calculating assessments will reflect the composition of the parcels, and the improvements and services provided, to fairly apportion the costs based on estimated benefit to each parcel.

2. Pursuant to the Constitution Article XIIID Section 4 a parcel's assessment may not exceed the reasonable cost of the proportional special benefit conferred on the parcel and only special benefits may be assessed.

3. The method of apportionment will also include an assessment range formula and inflationary adjustments. The purpose of establishing an assessment range formula is to provide for reasonable increases and inflationary adjustment to annual assessments without requiring costly noticing and mailing procedures, which could add to the District costs and assessments.

X. CAPITAL ASSET POLICIES

A. Overview – The Finance department will maintain a capital asset management system that will meet external financial reporting requirements and the needs of the departments in line with these policies. Governmental Accounting Standards Board Statement No. 34 (GASB 34) changed GAAP for capital assets reporting for governmental funds. Beginning in fiscal year ending June 30, 2003, pursuant to GASB 34, the General Fixed Asset Account Group will be eliminated and the City will report these assets by function and activity on the government-wide financial statements. Enterprise Funds capital assets will continue to be recorded within their own fund.

1. Capital assets are recorded as expenditures in governmental funds at the time the assets are received and the liability is incurred. These assets will be capitalized at cost on the government wide financial statements. Enterprise fixed assets are recorded as assets within the fund when purchased and a liability is incurred.

   i. GASB 34 defines Capital Assets as land, improvements to land, easements, buildings, building improvements, vehicles, machinery, equipment, works of art and historical treasures, infrastructure, and all other tangible or intangible assets that are used in operations and that have initial useful lives extending beyond a single reporting period.

   ii. GASB 34 defines Infrastructure Assets as long-lived capital assets that normally are stationary in nature and normally can be preserved for a significantly greater number of years than most capital assets. Examples include roads, bridges, tunnels, drainage systems, water and sewer systems, dams and lighting systems. Buildings that are an ancillary part of a network of infrastructure assets are included.

The City uses the most current edition of GOVERNMENTAL ACCOUNTING, AUDITING, AND FINANCIAL REPORTING (GAAFR) published by the Government Finance Officers Association

(GFOA) as its authoritative guide in setting policy and establishing accounting procedures regarding capital assets.

B. *Capitalization* – Generally all capital assets with an original cost of $5,000 or more will be capitalized (recorded as an asset on the balance sheet versus expensing the item). This capitalization policy addresses financial reporting, not control. The City follows the GFOA recommended practices for establishing capitalization thresholds. Specific capitalization requirements are described as follows:

1. The asset must cost $5,000 or more.
2. The asset must have a useful life of two (2) or more years.
3. The capitalization threshold is applied to individual units of capital assets rather than groups. For example, ten desks purchased for $1,000 each will not be capitalized even though the total ($10,000) exceeds the threshold of $5,000.
4. For purposes of capitalization, the threshold will generally not be applied to components of capital assets. For example a keyboard, monitor and central processing unit purchased as components of a computer system will not be evaluated individually against the capitalization threshold. The entire computer system will be treated as a single asset. The capitalization threshold will be applied to a network if all component parts are required to make the asset functional.
5. Repairs to existing capital assets will generally not be subject to capitalization unless the repair extends the useful life of the asset. In this case the repair represents an improvement and is subject to the requirements described number 6 below.
6. Improvements to existing capital assets will be presumed by definition to extend the useful life of the related capital asset and therefore will be subject to capitalization if the cost exceeds $5,000.
7. Capital projects will be capitalized as "construction in progress" until completed.
8. The following infrastructure items will be capitalized as a network/system rather then individually:
    - Fire hydrants

As a result of the above capitalization policies the following infrastructure items will not be capitalized:

- Street trees
- Street signs

Additionally, the following capital equipment will also not be capitalized:

- Personal computers
- Handheld radios
- Weapons

C. *Leased Assets-*

1. Operating leased assets are usually short term and cancelable at anytime. The recording of an operating lease as a fixed asset is not required because the item is not purchased.
2. Capital leases will be capitalized if one or more of the following criteria are met and the chance of cancellation is low:
    a. Ownership is transferred by the end of the lease term
    b. The lease contains a bargain purchase option
    c. The lease term is greater than or equal to 75 percent of the asset's service life
    d. The present value of the minimum lease payment is greater than or equal to ninety percent (90%) of the fair market value of the asset at the inception of the lease.

Capital lease items are capitalized at the beginning of the lease period, regardless of when the title transfers. Capital leases are recorded at net present value of lease payments.

D. *Capital Asset Recording* - It is the responsibility of the Finance Department to record, monitor and inventory all fixed assets. Each department will assign appropriate staff members to respond to verification, inventories, and filling out the necessary forms for recording transfers, dispositions or retired fixed assets.

E. *Acquisition of Capital Assets* - Fixed assets may be acquired through direct purchase, lease-purchase or capital lease, construction, eminent domain, tax foreclosures, donations, and gifts.

When a capital asset is acquired the funding source will be identified as either a governmental fund, proprietary fund or component unit. Additionally the fund type will be identified as well as the specific fund.

If funds are provided by a specific funding source, a record will be made of that specific source such as:

Bond Proceeds
Federal Grants
State Grants
Local Grants

F. *Measuring the Cost and/or Value* - Capital assets are recorded at their "historical cost", which is the original cost of the assets. Donations accepted by the City will be valued at the fair market value at the time of donation. Costs include purchase price (less discounts) and any other reasonable and necessary costs incurred to place the asset in its intended location and prepare it for service. Costs could include the following:

Sales Tax
Freight charges
Legal and title fees
Closing costs
Appraisal and negotiation fees
Surveying fees
Land-preparation costs
Demolition costs
Relocation costs
Architect and accounting fees
Insurance premiums and interest costs during construction

G. *Establishing Cost in the Absence of Historical Records* - According to the GASB 34, an estimate of the original cost is allowable. Standard costing is one method of estimating historical cost using a known average installed cost for a like unit at the estimated date of acquisition. Another recognized method is normal costing wherein an estimate of historical cost is based on current cost of reproduction new indexed by a reciprocal factor of the price increase of a specific item or classification from the appraisal date to the estimated date acquired. When necessary the City will use whichever method gives the most reasonable amount based on available information.

H. *Recording Costs Incurred After Acquisition* - Expenditures/expenses for replacing a component part of an asset are not capitalized. However, expenditures/expenses that either enhance a capital asset's functionality (effectiveness or efficiency), or that extend a capital asset's expected useful life are capitalized. For example, periodically slurry sealing a street would be treated as a repair (the cost would not be capitalized), while an overlay or reconstruction would be capitalized. Adding a new lane constitutes an addition and would therefore also be capitalized.

I. *Disposition or Retirement of Fixed Assets* - It is the City's policy that departments wishing to dispose of surplus, damaged or inoperative equipment must notify the Finance Department.

The City will conduct public auctions, as necessary, for the purpose of disposing of surplus property. Auction's will be conducted by the Finance Department through its Purchasing Division. All proceeds from the sale of surplus property will be allocated to the City's General Fund unless the property was originally purchased with monies from a specific fund, in which case, the proceeds will be returned to that specific fund. The original cost less depreciation will then be removed from the City's capital asset management system.

J. *Transfer of Assets* - The transfer of fixed assets between departments requires notification to the Finance Department.

K. *Depreciation* - It has long been the City's policy to record depreciation for Enterprise funds. In accordance with GASB Statement No. 34, effective with the fiscal year ending June 30, 2003 the City will record depreciation expense on all capital assets, except for inexhaustible assets.

The City will use straight-line depreciation using the half-year convention Depreciation will be calculated for half a year on the year of acquisition and the year of disposition. Depreciation will be calculated over the estimated useful life of the asset.

L. *Recommended Lives* - The City follows GFOA Recommended Practices when establishing recommended lives for capitalizable assets. In accordance with GASB 34 the City will rely on "general guidelines obtained from professional or industry organizations." In particular the City will rely on estimated useful lives published by GFOA. If the life of a particular asset is estimated to be different than these guidelines, it may be changed. Following is a summary fo the estimated useful lives:

Asset Class	Useful Life
Buildings	20 to 50 years
Improvements	15 to 45 years
Infrastructure	10 to 50 years
Equipment and Machinery	5 to 20 years

M. *Control of Assets* – In accordance with GFOA Recommended Practice the City will exercise control over the noncapitalized tangible capital-type items by establishing and maintaining adequate control procedures at the department level. The City's capitalization threshold of $5,000 meets financial reporting needs and is not designed for nor particularly suited to maintain control over lower cost capital assets. It is the responsibility of each department to maintain inventories of lower-cost capital assets to ensure adequate control and safekeeping of these assets.

N. *Maintenance Schedules* - The City shall develop and implement maintenance and replacement schedules with a goal of maximizing the useful life of all assets. The schedules shall include estimates of annual maintenance and/or replacement funding required for each asset.

O. *Maintenance Funding* - The City shall identify specific sources of funds for the annual maintenance or replacement of each asset. Whenever possible, the maintenance or replacement funding shall be identified from a source other than the City General Fund. The City shall maximize the use of maintenance assessment districts and dedicated special revenue (e.g. gas tax). The City shall endeavor to set aside, on an annual basis, one and one-half percent (1½%) of its General Fund Operating Budget to provide for on-going maintenance and required replacement of assets that cannot be reasonably funded from other sources.

P. *Works of Art and Historical Treasures* – GASB 34 encourages but does not require the capitalization of art collections that meet all of the following conditions:

- Held for public exhibition, education, or research in furtherance of public service, rather than financial gain
- Protected, kept unencumbered, cared for, and preserved

- Subject to an organizational policy that requires the proceeds from sales of collection items to be used to acquire other items for collections

It is the City's Policy that proceeds from the sale of art collections be used to acquire other works of art. That being the case the City's works of art and historical treasures will not be capitalized.

Q. *Intangibles* – Intangibles assets are now included in the GASB 34 definition of capital assets. Prior to GASB 34 the City did not capitalize intangibles. GFOA recommends that governmental entities follow the guidance of AICPA Statement of Position 98-1 Accounting for Costs of Computer Software Developed or Obtained for Internal Use.

R. *Inventorying* – The City will follow the GFOA recommended practice of performing a physical inventory of its capitalized capital assets, either simultaneously or on a rotating basis, so that all capital assets are physically accounted for at least once every five years.

S. *Tagging* – The City will tag only moveable equipment with a value of $5,000 or higher. Rolling stock items will not be tagged. They will be identified by the VIN number. The Finance department will be responsible for tagging equipment.

XI. RISK MANAGEMENT POLICIES

A. The City shall maintain a risk management program for liability, workers' compensation, health insurance, and loss of property exposures which emphasizes avoidance of risk, whenever possible, funding for losses which cannot be avoided, and transfer or risk to third parties whenever appropriate.

B. The risk management process will include the systematic and continuous identification of loss perils and exposures, the analysis of these perils and exposures in terms of frequency and severity probabilities, the application of sound risk control procedures and the financing of risk consistent with the City's financial resources.

C. If the loss potential in dollars for a particular risk is substantial and cannot be absorbed within the City's annual operating budget and reserves, the City will develop and maintain a program of purchased insurance or funded self-insurance.

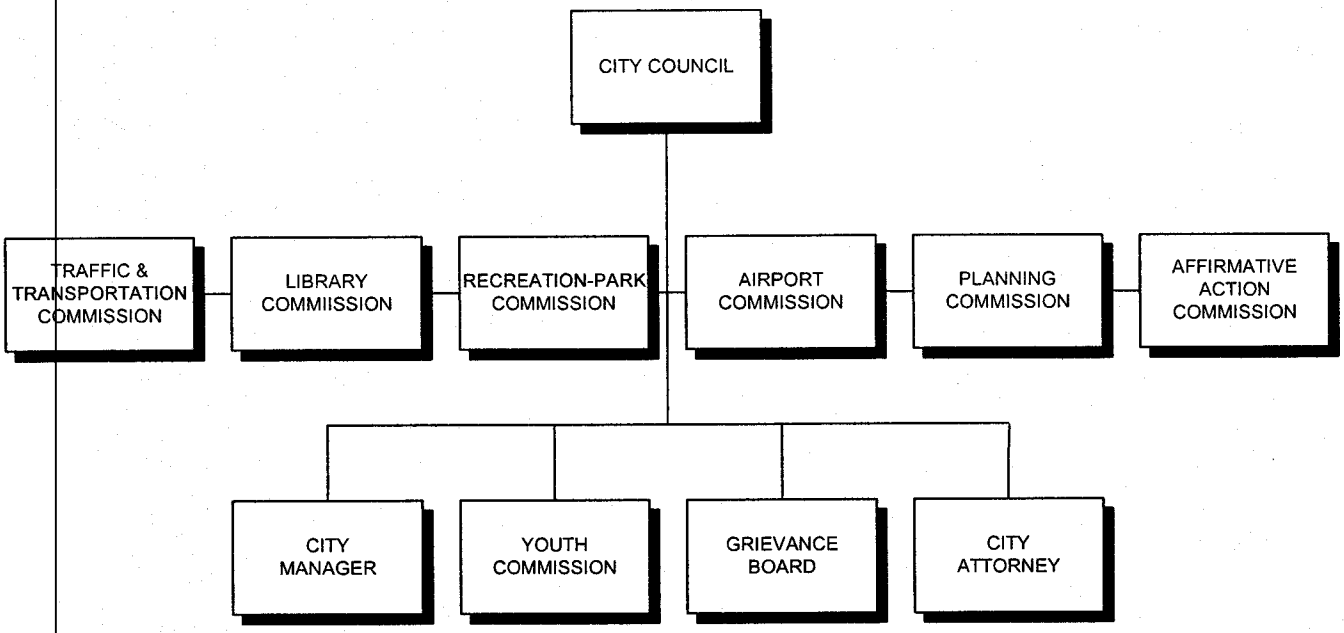
D. The City will endeavor to promptly settle justified claims but will vigorously defend claims which are doubtful, frivolous, or unsupported.

E. The City will maintain separate self-insurance funds to identify and segregate the financial resources necessary to cover insurance premiums and self-insurance retentions.

1. Revenues into the insurance funds will be generated by charges to operating departments and programs.

2. Resources will be established at the end of each year to fully fund liability for open claims, incurred but not reported (IBNR) claims, and a catastrophic loss reserve as periodically recommended by the City's Risk Management Advisor.

CITY COUNCIL
Organization



CITY COUNCIL
Department Summary

Purpose

The City Council, consisting of a Mayor, elected at-large, and six Councilmembers, elected by District, serve as the policy-making and legislative body of the City of Salinas. The City Council also serves as the legislative body of the Salinas Redevelopment Agency and the Salinas Public Finance Authority.

Selected Goals

1. Protect and enhance City financial resources.
2. Generate economic development throughout the City.
3. Promote and support a safe and peaceful community.
4. Promote work force housing development throughout the County.
5. Provide leadership in City centered growth policies
6. Plan and provide for new public facilities.

Workload and Performance Indicators

1. Convene City Council and Redevelopment Agency meetings.
2. Conduct workshops study sessions and City Commissions.
3. Outreach to Salinas residents.
4. Represent the City's interests in the intergovenmental arena.

Major Budget Changes

Training, Conferences and Meetings ($10,500) have been reduced to fifty percent (50%) of the FY 02/03 level.

CITY COUNCIL
Department Summary

Expenditures by Program		01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1000	City Council	157,287	174,400	190,300	195,300
Expenditures by Character					
1.	Employee Services	137,429	149,800	176,200	181,200
2.	Office Supplies & Materials	761	1,100	1,100	1,100
3.	Special Dept Supplies	1,290	1,000	1,000	1,000
4.	Communications	652	1,500	1,500	1,500
5.	Training/Conferences/Meetings	15,598	21,000	10,500	10,500
6.	Capital Outlay	1,557			
	TOTAL	157,287	174,400	190,300	195,300
Expenditures by Fund					
General Fund		157,287	174,400	190,300	195,300
Workforce by Program					
1000	City Council	7	7	7	7

CITY COUNCIL
City Council 1000

Purpose

The City Council comprised of the Mayor, elected at-large, and six Councilmembers, elected by District, serves as the policy-making and legislative body of the City of Salinas. The City Council also serves as the Salinas Redevelopment Agency.

Selected Goals

1. Continue to hold City Council meetings as prescribed by the Charter.
2. Finish the City's General Plan Process by updating the Zoning Ordinance, the Inclusionary Housing Ordinance and the adopted sphere of influence.
3. Determine and prioritize service levels for all City departments.
4. Complete annual performance evaluations for the City Manager and the City Attorney.
5. Participate in appropriate advocacy associations, including the League of California Cities and the National League of Cities.
6. Represent the City's interests in regional and intergovernmental processes.
7. Continue meeting with City Boards and Commission.
8. Continue outreach to City residents, neighborhoods and community groups.

Workload and Performance Indicators

1. Convene and attend at least 36 City Council meetings.
2. Convene and attend at least 36 Redevelopment Agency meetings.
3. Convene and attend study sessions, as required.
4. Convene joint meetings with City Commissions.

Major Budget Changes

Travel, Conferences and Meetings have been reduced ($10,500) to fifty percent of the FY 02/03 level.

CITY COUNCIL
City Council 1000

Operating Expenditures		01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1.	Employee Services	137,429	149,800	176,200	181,200
2.	Office Supplies & Materials	761	1,100	1,100	1,100
3.	Special Dept Supplies	1,290	1,000	1,000	1,000
4.	Communications	652	1,500	1,500	1,500
5.	Training/Conferences/Meetings	15,598	21,000	10,500	10,500
6.	Capital Outlay	1,557			
	TOTAL	157,287	174,400	190,300	195,300
Authorized Positions		7	7	7	7

Funding Source

General Fund

CITY COUNCIL
Work Force

City Council	01-02 Authorized	02-03 Authorized	03-04 Proposed	04-05 Proposed
Councilmembers	7	7	7	7
Department Total	7	7	7	7

CITY COUNCIL
City Council Goals & Objectives

CITY COUNCIL GOALS & OBJECTIVES
(Listed in Priority Order)

GOAL # 1 - PROTECT AND ENHANCE CITY FINANCIAL RESOURCES

1. **Report regularly on proposed legislation that fiscally impacts Salinas.**
   Responsibility: City Manager, Finance
   Action Date: Ongoing

2. **Identify critical financial issues and aggressively lobby for financial resources.**
   Responsibility: City Manager, Finance
   Action Date: Ongoing

3. **Identify alternative financial resources.**
   Responsibility: City Manager, Finance
   Action Date: Ongoing

4. **Strengthen and build regional coalitions and alliances to protect and enhance financial resources.**
   Responsibility: City Manager
   Action Date: Ongoing

GOAL #2 - GENERATE ECONOMIC DEVELOPMENT THROUGHOUT THE CITY

1. **Report to City Council on Salinas United Business Association (SUBA).**
   Responsibility: Redevelopment
   Action Date: March 2003

2. **Develop Economic Development Plan for SUBA.**
   Responsibility: Redevelopment
   Action Date: June 2004

3. **Research the inclusion of business to SUBA outside the redevelopment area.**
   Responsibility: Redevelopment
   Action Date: June 2004

4. **Construct MAYA cinema.**
   Responsibility: City Manager, Redevelopment
   Action Date: September 2003

5. **Conclude the DDA and EIR for downtown hotel/condominium project.**
   Responsibility: City Manager, City Attorney, Redevelopment
   Action Date: April 2004

6. **Report on current economic development programs and identify potential expansion alternatives.**
   Responsibility: City Manager
   Action Date: July 2003

7. **Business attraction strategies.**
   Responsibility: City Manager
   Action Date: August 2003

8. **Complete the draft Airport Masterplan.**
   Responsibility: Airport Division
   Action Date: March 2004

9. **Develop a report on workforce literacy.**
   Responsibility: Library
   Action Date: September 2003

10. **Finalize the scope for Airport Drive/Hwy 101 Overpass.**
    Responsibility: Public Works
    Action Date: December 2003

11. **Work with TAMC in completing planning and environmental review for CALTRAIN.**
    Responsibility: City Manager, Redevelopment, Public Works
    Action Date: March 2004

12. **Study and report on City involvement in County youth and adult training programs.**
    Responsibility: City Manager
    Action Date: December 2003

13. **Study session(s) with Chamber of Commerce.**
    Responsibility: City Manager
    Action Date: September 2004

14. **Establish a Council sub-committee to work with Natividad Hospital representatives and the County to review suggested alternatives to maintain hospital services.**
    Responsibility: City Manager
    Action Date: April 2003

15. **Meet with potential family recreation center developers to determine status and possibly of actual development.**
    Responsibility: City Manager
    Action Date: August 2003

16. **Receive a report on historical preservation initiatives.**
    Responsibility: Redevelopment
    Action Date: July 2004

GOAL #3 - PROMOTE AND SUPPORT A SAFE AND PEACEFUL COMMUNITY

1. **Identify alternatives for abandoned vehicle enforcement.**
   Responsibility: Police
   Action Date: October 2003

2. **Evaluate and Report City of Greeley model involving volunteer seniors.**
   Responsibility: Police
   Action Date: May 2003

3. **Report on Soledad Street issues.**
   Responsibility: Police
   Action Date: June 2003

CITY COUNCIL
City Council Goals & Objectives

4. **Report on alternative housing code enforcement strategies-Rental/Multi-family/Single-Family.**
   Responsibility: Development/Permit Services,City Attorney
   Action Date: July 2003

5. **Update report on recreation activities and programs, including after school programs and funding sources.**
   Responsibility: Recreation Parks
   Action Date: May 2003

6. **Report on Weed and Seed Initiative and resources to facilitate cooperative efforts.**
   Responsibility: Recreation Parks
   Action Date: June 2003

7. **Report on federal and state funding reductions for current programs (literacy, after school programs.**
   Responsibility: City Manager
   Action Date: September 2003/Phase II

8. **Update and report on traffic congestion and traffic/pedestrian related safety issue including funding.**
   Responsibility: Public Works, Police
   Action Date: December 2003

9. **Complete Traffic Fee Ordinance.**
   Responsibility: Public Works
   Action Date: September 2003

10. **Implement the Neighborhood Engagement Strategy.**
    Responsibility: City Manager
    Action Date: July 2003

11. **Identify and inventory public transit and pedestrian safety issues.**
    Responsibility: Public Works
    Action Date: October 2003

12. **Identify Water pressure related issues and develop alternatives.**
    Responsibility: Public Works, Fire
    Action Date: January 2004

13. **Explore the use of CDBG resources to improve infrastructure needs (e.g. street lighting) in eligible neighborhoods.**
    Responsibility: City Manager, Public Works
    Action Date: Ongoing

14. **Report on the feasibility of organizing a City Senior Commission.**
    Responsibility: Recreation Parks
    Action Date: August 2003

CITY COUNCIL
City Council Goals & Objectives

GOAL #4 - PROMOTE WORK FORCE HOUSING DEVELOPMENT THROUGHOUT THE COUNTY

1. **Complete City Zoning Code Ordinance.**
   Responsibility: City Manager/Advanced Planning
   Action Date: November 2004

2. **Complete inclusionary housing study.**
   Responsibility: City Manager/Advanced Planning
   Action Date: June 2003

3. **Report on the status of rent control in California.**
   Responsibility: City Attorney
   Action Date: July 2003

4. **Establish Housing Trust Fund (evaluate Prop 46) and identify additional funding. Include concept of an advisory committee.**
   Responsibility: City Manager
   Action Date: March 2004

GOAL #5 - PROVIDE LEADERSHIP IN CITY CENTERED GROWTH POLICIES.

1. **Research how to provide housing preferences for local residents and/or workers.**
   Responsibility: City Manager, City Attorney
   Action Date: July 2003

2. **Meet with Board of Supervisors to ensure that inclusionary housing is uniformly applied throughout the County and sensitive to diversity.**
   Responsibility: City Manager
   Action Date: July 2003

3. **Finalize City Centered Growth agreement with County.**
   Responsibility: City Manager
   Action Date: June 2003

4. **Negotiate with community groups for support of City Centered Growth agreement.**
   Responsibility: City Manager
   Action Date: June 2003

5. **Develop a legal plan of action regarding Rancho San Juan.**
   Responsibility: City Attorney
   Action Date: May 2003

6. **Develop a Rancho San Juan education plan for the community at large.**
   Responsibility: City Manager
   Action Date: April 2003

GOAL #6 - PLAN AND PROVIDE FOR NEW PUBLIC FACILITIES

1. **Complete fundraising efforts with SVA for new municipal pool facility.**
   Responsibility: City Manager
   Action Date: June 2004

CITY COUNCIL
City Council Goals & Objectives

2. **Meet with school district and community college to explore use of pool facilities.**
   Responsibility: Recreation Parks
   Action Date: October 2003

3. **Design Chavez Library Expansion.**
   Responsibility: Library, Public Works
   Action Date: December 2003

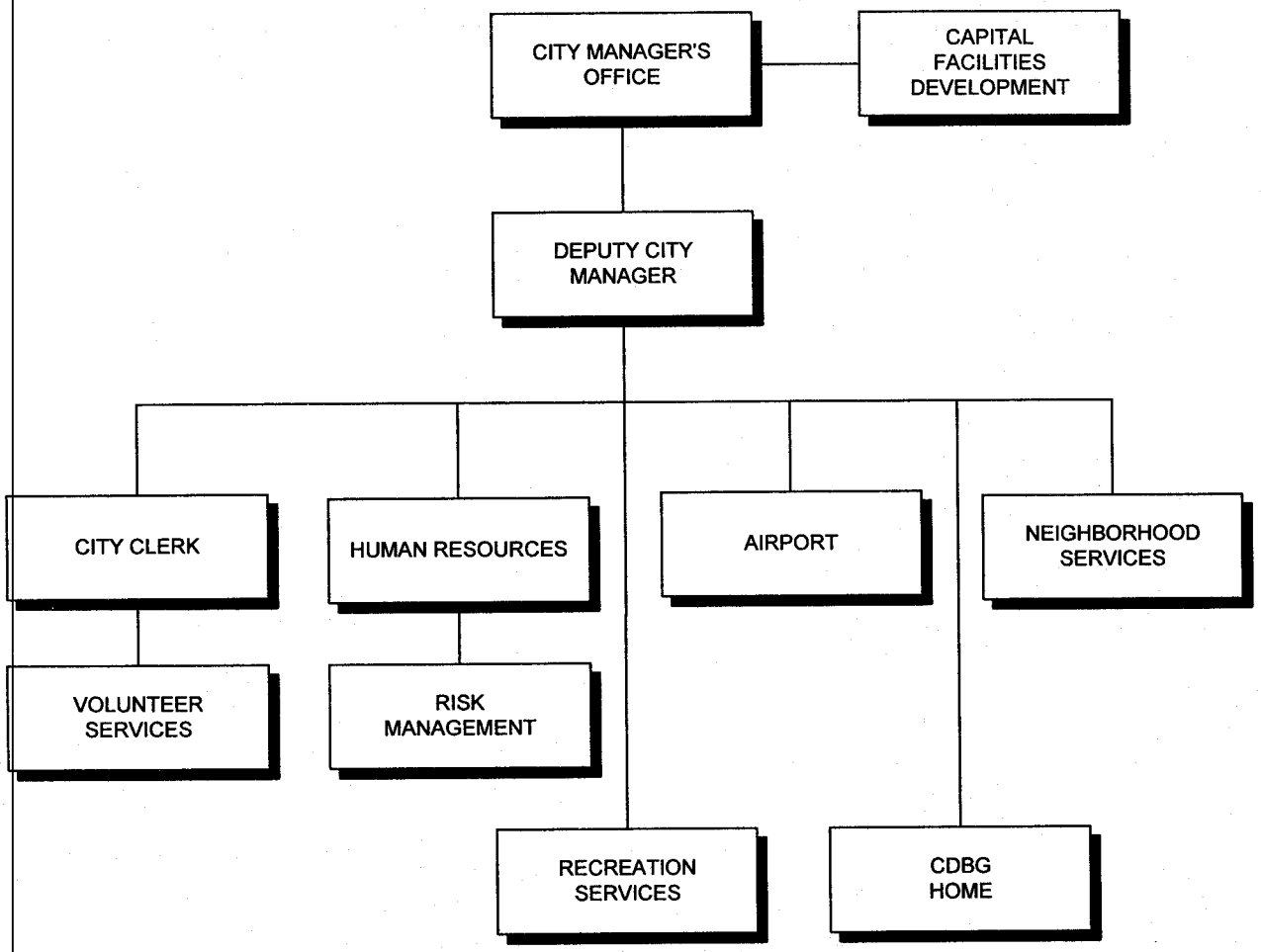
4. **Provide report on design and financing for a new police facility.**
   Responsibility: Police, Public Works
   Action Date: June 2004

5. **Provide report on City facility needs (library/recreation center) and financing alternatives.**
   Responsibility: City Manager, Finance
   Action Date: October 2003

6. **Consider joint use potential for facilities.**
   Responsibility: City Manager, Recreation Parks, Library
   Action Date: February 2004

(This page intentionally left blank)

ADMINISTRATION
Organization



ADMINISTRATION
Department Summary

Purpose

The Administration Department provides external and internal support services for a number of essential functions related to the management operations of the City government. Under the direction of the City Manager's Office, these functions include: logistical support for the Mayor and Council, archiving of the City's official records, human resource services, special projects, and administration of the Airport.

Selected Goals

1. Continue to strengthen and implement community public service initiatives internal and external to the City organization.
2. Pursue and coordinate collaborative intergovenmental efforts and public private partnerships.
3. Improve communication and the flow of information between the City Council, City Departments and Salinas residents.

Workload and Performance Indicators

1. Weekly Agenda Review and Coordination.
2. Maintain official City records.
3. Support City departments on all personnel matters.
4. Implement City Council Goals and Objectives.

Major Budget Changes

Administration also provides oversight and direction for Block Grant, Housing and Recreation-Parks activities.

ADMINISTRATION
Department Summary

Expenditures by Program		01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1511	City Manager's Office	613,087	654,900	591,700	626,400
1512	Capital Facilities Development				
1520	City Clerk	184,308	207,000	211,000	217,100
1525	Volunteer Services	65,848	72,500	79,600	87,300
1540	Human Resources	404,471	461,859	423,300	451,000
1550	Neighborhood Services	74,491	88,200	80,700	84,800
	TOTAL	1,342,205	1,484,459	1,386,300	1,466,600

Expenditures by Character

1.	Employee Services	1,202,649	1,303,200	1,274,000	1,354,300
2.	Office Supplies & Materials	14,350	14,780	14,800	14,800
3.	Special Dept Supplies	3,068	16,844	3,000	3,000
4.	Communications	8,398	8,800	8,800	8,800
5.	Rents & Leases		1,600	1,600	1,600
6.	Contract Maintenance Services	516	500	500	500
7.	Professional Services	6,676	12,650	5,500	5,500
8.	Outside Services	37,993	43,185	29,000	29,000
9.	Advertising	41,028	45,076	27,200	27,200
10.	Training/Conferences/Meetings	16,523	30,690	16,400	16,400
11.	Membership & Dues	2,833	4,510	4,000	4,000
12.	Recognition-Award-Protocol	2,714	1,500	1,500	1,500
13.	Capital Outlay	5,457	1,124		
	TOTAL	1,342,205	1,484,459	1,386,300	1,466,600

Expenditures by Fund

General Fund	1,342,205	1,484,459	1,386,300	1,466,600

Workforce by Program

1511	City Manager's Office	5	5	5	5
1512	Capital Facilities Development	2	2	2	2
1520	City Clerk	2	2	2	2
1525	Volunteer Services	1	1	1	1
1540	Human Resources	4	4	4	4
1550	Neighborhood Services	1	1	1	1
	TOTAL	15	15	15	15

ADMINISTRATION
City Manager's Office 1511

Purpose

Manage the Salinas Municipal Corporation and the Salinas Redevelopment Agency consistent with the policy direction established by the City Council and the Agency.

Selected Goals

1. Develop, recommend and implement comprehensive City and Redevelopment Agency budgets and financial policies.
2. Continue to implement team building and customer service initiatives among City Council, Department Directors, other senior management staff, and all City personnel.
3. Coordinate efforts to achieve cooperative intergovernmental initiatives and private/public partnerships.
4. Implement and monitor City Council Goals and Objectives.
5. Coordinate overall General Plan revision efforts.

Workload and Performance Indicators

1. Weekly Agenda review and coordination.
2. Followup of residents inquiries.
3. Followup of City Council inquiries.
4. Special projects and assignments (eg, labor negotiations).
5. Complete contingency plans for implementation of potential Utility Users Tax repeal.
6. Provide management oversight for Salinas Valley Solid Waste Authority.

Major Budget Changes

Employee Services reflects the allocation of time of the City Manager and Deputy City Manager to the Redevelopment Agency and the Airport. The budget for Travel/Traning and Conferences has been reduced. The Assistant City Manager has been reclassified to Deputy City Manager. The Housing and CDBG programs and Recreation - Parks report directly to the Deputy City Manager.

ADMINISTRATION
City Manager's Office 1511

Operating Expenditures		01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1.	Employee Services	591,234	631,900	577,700	612,400
2.	Office Supplies & Materials	2,013	2,100	2,100	2,100
3.	Special Dept Supplies	819	800	800	800
4.	Communications	2,149	1,700	1,700	1,700
5.	Training/Conferences/Meetings	12,211	18,010	9,000	9,000
6.	Membership & Dues	237	390	400	400
7.	Capital Outlay	4,424			
	TOTAL	613,087	654,900	591,700	626,400
Authorized Positions		5	5	5	5

Funding Source

General Fund

ADMINISTRATION
Capital Facilities Development 1512

Purpose

Develop a Capital Facilities Plan inclusive of new City facilities (Police Building, Municipal Pool, Library, Gymnasium, Senior Center) and coordinate development of a financing plan for the construction of these facilities.

Selected Goals

1. Coordinate design of facilities.
2. Coordinate financing plan for facilities.

Workload and Performance Indicators

1. Complete ongoing facility planning.
2. Complete financing plan.
3. Coordinate with outside groups, such as Salinas Valley Aquatics (SVA), to undertake the Municipal Pool project, and the Monterey County Office of Education (MCOE) to renovate and open the proposed childcare facility at 342 Front Street.

Major Budget Changes

All costs associated with the Capital Facilities Development Program are included in the Capital Improvement Program.

ADMINISTRATION
Capital Facilities Development 1512

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services				
TOTAL				
Authorized Positions	2	2	2	2

Funding Source

General Fund

ADMINISTRATION
City Clerk 1520

Purpose

The City Clerk's Office is the record keeper of the City's legislative acts, including indexing and maintaining reports, resolutions, ordinances, and minutes of the City Council and the Salinas Redevelopment Agency. The office is responsible for processing legislative actions, including notification, recordation and codification. The Clerk's Office prepares and posts the City Council agenda, notices public meetings, and distributes Council material in accordance with State law; and is responsible for campaign and economic interest filings in accordance with the Political Reform Act. The office fills Commission vacancies and recognizes Commissioners; conducts elections for the City Council; responds to records research requests; and serves as City Hall's point of contact for public information. The City Clerk oversees the work of the Volunteer Services unit.

Selected Goals

1. Insure accuracy and availability of all City records.

Workload and Performance Indicators

1. Prepare Council and Agency meeting minutes weekly.

Major Budget Changes

None.

ADMINISTRATION
City Clerk 1520

Operating Expenditures		01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1.	Employee Services	171,240	185,900	191,600	197,700
2.	Office Supplies & Materials	2,647	2,800	2,800	2,800
3.	Communications	876	1,500	1,500	1,500
4.	Rents & Leases		1,600	1,600	1,600
5.	Contract Maintenance Services	481			
6.	Professional Services	2,329	5,150	3,500	3,500
7.	Advertising	5,458	7,200	7,200	7,200
8.	Training/Conferences/Meetings	772	2,330	2,300	2,300
9.	Membership & Dues	505	520	500	500
	TOTAL	184,308	207,000	211,000	217,100
Authorized Positions		2	2	2	2

Funding Source

General Fund

ADMINISTRATION
Volunteer Services 1525

Purpose

Provide Salinas residents with the opportunity to engage in productive community public service.

Selected Goals

1. Collaborate with the Police, Public Works and Fire Departments in alliance with the National Safe Kids Coalition and the Monterey County Health Department, regarding helmet, pedestrian and bicycle safety.
2. Participate in Career Fairs (elementary school, middle school, high school and colleges) within the city limits.
3. Coordinate a Volunteer Recognition Dinner for all city departments.
4. Collaborate with Parks to increase maintenance support.

Workload and Performance Indicators

1. Conduct 4 recognition events per year by June 2004.
2. Make 25 community presentations and media contacts promoting community volunteerism by June 2004.
3. Manage 700 volunteer files and database.
4. Prepare an update of the Volunteer Services Plan/Strategy.

Major Budget Changes

None.

ADMINISTRATION
Volunteer Services 1525

Operating Expenditures		01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1.	Employee Services	61,481	68,600	75,700	83,400
2.	Office Supplies & Materials	1,010	880	900	900
3.	Special Dept Supplies	181	220	200	200
4.	Communications	299	600	600	600
5.	Advertising	43			
6.	Training/Conferences/Meetings	120	600	600	600
7.	Membership & Dues		100	100	100
8.	Recognition-Award-Protocol	2,714	1,500	1,500	1,500
	TOTAL	65,848	72,500	79,600	87,300
Authorized Positions		1	1	1	1

Funding Source

General Fund

ADMINISTRATION
Human Resources 1540

Purpose

Provide centralized personnel and employee relations services in support of the delivery of municipal services to Salinas residents.

Selected Goals

1. Develop and coordinate employee training and development initiativeS to promote positive employee/work relations.
2. Provide effective and timely personnel recruitments to all departments.
3. Administer grievance and disciplinary process including training, scheduling and staff support to Grievance Board and Equal Employment Opportunity Commission.
4. Support the City's labor relations activities and collective bargaining processes.
5. Provide positive customer service to external and internal customers.

Workload and Performance Indicators

1. Complete 25 recruitments in FY 03/04.
2. Coordinate all grievance procedures.
3. Support City Departments to comply with federal/state labor and workplace mandates.
4. Update Personnel Rules and Regulations by June 30, 2004.

Major Budget Changes

Outside Services, Advertising and Training/Conferences/Meetings have been reduced.

ADMINISTRATION
Human Resources 1540

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	315,578	350,600	363,800	391,500
2. Office Supplies & Materials	8,102	8,500	8,500	8,500
3. Special Dept Supplies		13,824		
4. Communications	4,627	4,000	4,000	4,000
5. Contract Maintenance Services	35	500	500	500
6. Outside Services	34,139	34,185	20,000	20,000
7. Advertising	35,527	37,876	20,000	20,000
8. Training/Conferences/Meetings	3,339	7,750	3,500	3,500
9. Membership & Dues	2,091	3,500	3,000	3,000
10. Capital Outlay	1,033	1,124		
TOTAL	404,471	461,859	423,300	451,000
Authorized Positions	4	4	4	4

Funding Source

General Fund

ADMINISTRATION
Neighborhood Services 1550

Purpose

Support neighborhood empowerment activities; coordinate the implementation of solutions to neighborhood issues; and assist with the work of violence prevention collaboratives.

Selected Goals

1. Staff support for family preservation initiatives.
2. Liaison between neighborhoods and City-line departments.
3. Develop effective information and resource sharing between the public, private, non-profit sectors, and neighborhood residents.

Workload and Performance Indicators

1. Conduct Neighborhood Presentations.
2. Support neighborhood interaction with City Council.
3. Conduct/coordinate community events.
4. Dissemination of the Neighborhood Problem Solver.

Major Budget Changes

None.

ADMINISTRATION
Neighborhood Services 1550

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	63,116	66,200	65,200	69,300
2. Office Supplies & Materials	578	500	500	500
3. Special Dept Supplies	2,068	2,000	2,000	2,000
4. Communications	447	1,000	1,000	1,000
5. Professional Services	4,347	7,500	2,000	2,000
6. Outside Services	3,854	9,000	9,000	9,000
7. Training/Conferences/Meetings	81	2,000	1,000	1,000
TOTAL	74,491	88,200	80,700	84,800
Authorized Positions	1	1	1	1

Funding Source

General Fund

ADMINISTRATION
Work Force

City Manager's Office	01-02 Authorized	02-03 Authorized	03-04 Proposed	04-05 Proposed
City Manager	1	1	1	1
Deputy City Manager	1	1	1	1
Executive Assistant	1	1	1	1
Assistant to City Manager	1	1	1	1
Confidential Admin Sec	1	1	1	1
Total	5	5	5	5
Capital Facilities Development				
Secretary	1	1	1	1
Management Analyst	1	1	1	1
Total	2	2	2	2
City Clerk				
City Clerk	1	1	1	1
Deputy City Clerk	1	1	1	1
Total	2	2	2	2
Volunteer Services				
Volunteer Svcs Coord	1	1	1	1
Human Resources				
Human Resources Officer	1	1	1	1
H R Analyst II	2	2	2	2
H R Clerk	1	1	1	1
Total	4	4	4	4
Neighborhood Services				
Neighborhood Svc Coord	1	1	1	1
Department Total	15	15	15	15

(This page intentionally left blank)

ADMINISTRATION
City Council Goals & Objectives

CITY COUNCIL GOALS & OBJECTIVES
(Listed in Priority Order)

GOAL # 1 - PROTECT AND ENHANCE CITY FINANCIAL RESOURCES

1. **Report regularly on proposed legislation that fiscally impacts Salinas.**
   Responsibility: City Manager, Finance
   Action Date: Ongoing

2. **Identify critical financial issues and aggressively lobby for financial resources.**
   Responsibility: City Manager, Finance
   Action Date: Ongoing

3. **Identify alternative financial resources.**
   Responsibility: City Manager, Finance
   Action Date: Ongoing

4. **Strengthen and build regional coalitions and alliances to protect and enhance financial resources.**
   Responsibility: City Manager
   Action Date: Ongoing

GOAL #2 - GENERATE ECONOMIC DEVELOPMENT THROUGHOUT THE CITY

4. **Construct MAYA cinema.**
   Responsibility: City Manager, Redevelopment
   Action Date: September 2003

5. **Conclude the DDA and EIR for downtown hotel/condominium project.**
   Responsibility: City Manager, City Attorney, Redevelopment
   Action Date: April 2004

6. **Report on current economic development programs and identify potential expansion alternatives.**
   Responsibility: City Manager
   Action Date: July 2003

7. **Business attraction strategies.**
   Responsibility: City Manager
   Action Date: August 2003

11. **Work with TAMC in completing planning and environmental review for CALTRAIN.**
    Responsibility: City Manager, Redevelopment, Public Works
    Action Date: March 2004

12. **Study and report on City involvement in County youth and adult training programs.**
    Responsibility: City Manager
    Action Date: December 2003

13. **Study session(s) with Chamber of Commerce.**
    Responsibility: City Manager
    Action Date: September 2004

14. **Establish a Council sub-committee to work with Natividad Hospital representatives and the County to review suggested alternatives to maintain hospital services.**
Responsibility: City Manager
Action Date: April 2003

15. **Meet with potential family recreation center developers to determine status and possibly of actual development.**
Responsibility: City Manager
Action Date: August 2003

GOAL #3 - PROMOTE AND SUPPORT A SAFE AND PEACEFUL COMMUNITY

7. **Report on federal and state funding reductions for current programs (literacy, after school programs.**
Responsibility: City Manager
Action Date: September 2003/Phase II

10. **Implement the Neighborhood Engagement Strategy.**
Responsibility: City Manager
Action Date: July 2003

13. **Explore the use of CDBG resources to improve infrastructure needs (e.g. street lighting) in eligible neighborhoods.**
Responsibility: City Manager, Public Works
Action Date: Ongoing

GOAL #4 - PROMOTE WORK FORCE HOUSING DEVELOPMENT THROUGHOUT THE COUNTY

1. **Complete City Zoning Code Ordinance.**
Responsibility: City Manager/Advanced Planning
Action Date: November 2004

2. **Complete inclusionary housing study.**
Responsibility: City Manager/Advanced Planning
Action Date: June 2003

4. **Establish Housing Trust Fund (evaluate Prop 46) and identify additional funding. Include concept of an advisory committee.**
Responsibility: City Manager
Action Date: March 2004

GOAL #5 - PROVIDE LEADERSHIP IN CITY CENTERED GROWTH POLICIES.

1. **Research how to provide housing preferences for local residents and/or workers.**
Responsibility: City Manager, City Attorney
Action Date: July 2003

2. **Meet with Board of Supervisors to ensure that inclusionary housing is uniformly applied throughout the County and sensitive to diversity.**
   Responsibility: City Manager
   Action Date: July 2003

3. **Finalize City Centered Growth agreement with County.**
   Responsibility: City Manager
   Action Date: June 2003

4. **Negotiate with community groups for support of City Centered Growth agreement.**
   Responsibility: City Manager
   Action Date: June 2003

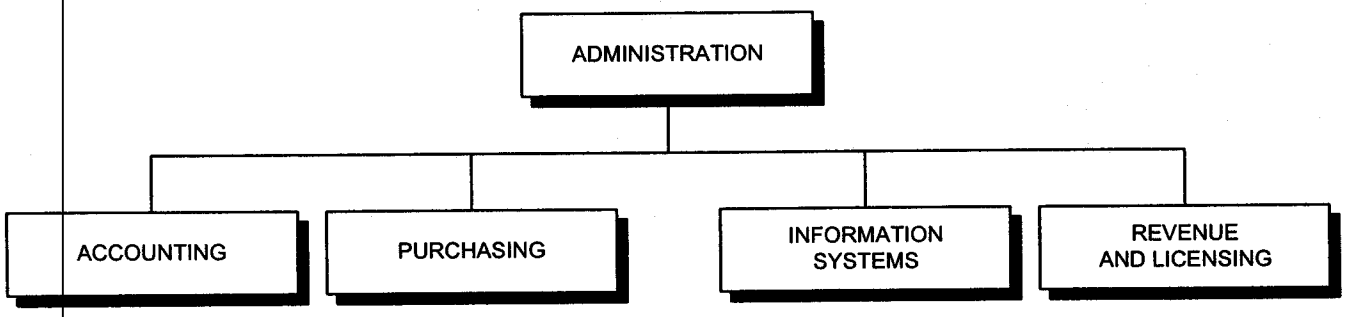
6. **Develop a Rancho San Juan education plan for the community at large.**
   Responsibility: City Manager
   Action Date: April 2003

GOAL #6 - PLAN AND PROVIDE FOR NEW PUBLIC FACILITIES

1. **Complete fundraising efforts with SVA for new municipal pool facility.**
   Responsibility: City Manager
   Action Date: June 2004

6. **Consider joint use potential for facilities.**
   Responsibility: City Manager, Recreation Parks, Library
   Action Date: February 2004

FINANCE
Organization



FINANCE
Department Summary

Purpose

The Finance Department provides the management, control, and administration of all fiscal operations of the City. This includes providing a framework for financial planning and analysis to support the operations of all City Departments. Departmental responsibilities include long-range financial planning, budget management, accounts receivable and payable, retirement administration, general accounting and reporting, debt administration, purchasing, revenue and licensing, redevelopment financing and assessment district administration.

Selected Goals

1. Support City Manager's Office in determining a strategy to assess the effectiveness and efficiency of the organization given fiscal constraints.
2. Assist City Manager's Office in developing a strategy to acquire funding to meet existing and future operating program and capital project needs.

Workload and Performance Indicators

1. Complete development of on-line web based GIS mapping system.
2. Prepare a City-wide master fee schedule.
3. Publish an on-line catalog of supplies available in-house.
4. Complete implementation of GASB Statement No.34 which requires the Annual Financial Report to include depreciation of assets and infrastructure.

Major Budget Changes

None.

FINANCE
Department Summary

Expenditures by Program		01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
2030	Administration	336,616	382,000	399,200	415,100
2031	Accounting	610,192	729,418	720,900	749,500
2032	Purchasing	280,613	320,100	331,500	342,700
2033	Information Systems	1,394,029	1,588,874	1,745,400	1,800,700
2034	Revenue & Licensing	166,665	231,300	241,200	250,800
	TOTAL	2,788,115	3,251,692	3,438,200	3,558,800

Expenditures by Character					
1.	Employee Services	2,243,264	2,603,600	2,701,000	2,821,600
2.	Office Supplies & Materials	31,464	34,150	34,200	34,200
3.	Small Tools & Equipment	2,252	2,418	2,200	2,200
4.	Special Dept Supplies	-6,009	25,750	18,700	18,700
5.	Communications	16,801	17,800	17,800	17,800
6.	Contract Maintenance Services	378,200	423,900	591,600	591,600
7.	Professional Services	33,900	94,174	47,400	47,400
8.	Advertising	235	400	400	400
9.	Training/Conferences/Meetings	11,307	26,720	19,800	19,800
10.	Membership & Dues	3,276	5,180	5,100	5,100
11.	Capital Outlay	67,296	17,600		
12.	Stores Sales	-113,207	-400,000	-325,000	-325,000
13.	Stores Purchases	119,336	400,000	325,000	325,000
	TOTAL	2,788,115	3,251,692	3,438,200	3,558,800

Expenditures by Fund				
General Fund	2,788,115	3,251,692	3,438,200	3,558,800

Workforce by Program					
2030	Administration	3	3	3	3
2031	Accounting	8	8	8	8
2032	Purchasing	4	4	4	4
2033	Information Systems	11	11	11	11
2034	Revenue & Licensing	3	3	3	3
	TOTAL	29	29	29	29

FINANCE
Administration 2030

Purpose

Provide coordination and direction of all fiscal operations of the City. This includes directing, monitoring, and controlling the assets and financial operations of the City, and providing a framework for financial planning and analysis to support the operation and management of all City departments.

Selected Goals

1. Support City Manager's Office in determining a strategy to assess the effectiveness and efficiency of the organization given fiscal constraints.
2. Assist City Manager's Office in developing a strategy to acquire funding to meet existing and future operating program and capital project needs.
3. Submit timely and informative financial reports to the City Council.
4. Publish adopted Operating Budget and Capital Improvement Program.

Workload and Performance Indicators

1. Finalize asset inventory and valuation in compliance with Governmental Accounting Standards Board Statement No. 34..

Major Budget Changes

None.

FINANCE
Administration 2030

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	325,770	377,800	395,000	410,900
2. Office Supplies & Materials	1,780	500	500	500
3. Small Tools & Equipment	34	400	400	400
4. Special Dept Supplies	832	600	600	600
5. Communications	118	600	600	600
6. Training/Conferences/Meetings	1,993	2,100	2,100	2,100
7. Capital Outlay	6,089			
TOTAL	336,616	382,000	399,200	415,100
Authorized Positions	3	3	3	3

Funding Source

General Fund

FINANCE
Accounting 2031

Purpose

Maintain the accuracy and reliability of all City's financial transactions for all funds. These transactions include accounts payable, accounts receivable, general ledger accounting, enterprise accounting, internal service accounting, financial reporting and administration of the employee payroll. Other services include financial data analyses, accounting control of purchase orders, payments to vendors, and review of budgeted expenditures.

Selected Goals

1. Complete implementation of Governmental Accounting Standards Board's Statement No. 34.
2. Identify and evaluate alternatives to reduce costs forthe New York Life retirement program.
3. Update investment policy.

Workload and Performance Indicators

1. Complete implementation of GASB Statement No.34 including the recording of depreciation of all assets and infrastructure.
2. Identify alternatives to reduce cost of the New York Life retirement program.
3. Complete all audits of the City's financial transactions by December 31st of each year.
4. Provide fiscal services to the Salinas Valley Solid Waste Authority.

Major Budget Changes

Professional Services includes $12,400 to complete the implementation of Governmental Accounting Standards Board Statement No 34. GASB No. 34 requires the reporting of fixed assets and depreciation of infrastructure such as streets and traffic signals, bridges, street lights, storm and sanitary sewer systems. Depreciation will need to be recorded on the City's general fixed assets including land improvements (parks), buildings, vehicles, machinery, equipment and works of art and historical treasures. The inventory and valuation of assets will be completed early in FY 03/04.

FINANCE
Accounting 2031

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	561,039	640,500	678,200	706,800
2. Office Supplies & Materials	11,270	8,800	8,800	8,800
3. Small Tools & Equipment	1,968	1,618	1,400	1,400
4. Special Dept Supplies	6,957	6,800	6,800	6,800
5. Communications	9,088	7,700	7,700	7,700
6. Contract Maintenance Services	3,065			
7. Professional Services		52,400	12,400	12,400
8. Advertising	35	200	200	200
9. Training/Conferences/Meetings	2,671	3,300	3,300	3,300
10. Membership & Dues	1,499	2,100	2,100	2,100
11. Capital Outlay	12,600	6,000		
TOTAL	610,192	729,418	720,900	749,500
Authorized Positions	8	8	8	8

Funding Source

General Fund

FINANCE
Purchasing 2032

Purpose

Acquire goods and services for all City departments including agencies and organizations which the City serves as fiscal agent. Purchasing services entail the processing of purchase orders for supplies, departmental support for the development of bid specifications; and providing information to departments on products, services and prices.

Selected Goals

1. Provide timely delivery of supplies and materials to departments.
2. Verify that all goods are received in good condition.
3. Automate annual inventory.
4. Conduct annual auction of surplus property.

Workload and Performance Indicators

1. Complete automation of the stores inventory.

Major Budget Changes

None.

FINANCE
Purchasing 2032

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	258,749	300,600	313,600	324,800
2. Office Supplies & Materials	5,323	6,600	6,600	6,600
3. Small Tools & Equipment	250	400	400	400
4. Communications	778	1,400	1,400	1,400
5. Contract Maintenance Services	7,196	7,500	7,500	7,500
6. Advertising	200	200	200	200
7. Training/Conferences/Meetings	77	720	800	800
8. Membership & Dues	1,107	1,080	1,000	1,000
9. Capital Outlay	804	1,600		
10. Stores Sales	-113,207	-400,000	-325,000	-325,000
11. Stores Purchases	119,336	400,000	325,000	325,000
TOTAL	280,613	320,100	331,500	342,700
Authorized Positions	4	4	4	4

Funding Source

General Fund

FINANCE
Information Systems 2033

Purpose

Information Systems provides oversight for all city wide information services related to application systems analysis, design, programming and support; data communications including local and areawide network computer system management and operations; central computer and end-user PC integration and support; telecommunication operation and analysis; Geographic Information Systems (GIS) and reprographic and mail services.

Selected Goals

1. Provide programming, operational and systems development and software acquisition assistance to departments.
2. Provide additional training to users to enhance their utilization of the computer and telephone systems.
3. Continue development of the web based GIS mapping system.
4. Finish the replacement of the existing network backbone and the migration to Windows 2000.
5. Continue support and maintenance of the telephone system, the City's wide area and local area networks and network connectivity with other public agencies.

Workload and Performance Indicators

1. Maintain the City's computer and telephone network.
2. Continue development of the City's web presence.

Major Budget Changes

Maintenance Services includes the cost of supporting the mobile data terminals in the Police vehicles and increased costs associated with the system-wide software conversion to Windows 2000.

FINANCE
Information Systems 2033

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	957,733	1,094,700	1,114,300	1,169,600
2. Office Supplies & Materials	12,156	14,000	14,000	14,000
3. Special Dept Supplies	-16,338	14,700	7,700	7,700
4. Communications	589	1,400	1,400	1,400
5. Contract Maintenance Services	367,939	416,400	584,100	584,100
6. Professional Services	16,961	16,774	10,000	10,000
7. Training/Conferences/Meetings	6,566	19,000	12,000	12,000
8. Membership & Dues	620	1,900	1,900	1,900
9. Capital Outlay	47,803	10,000		
TOTAL	1,394,029	1,588,874	1,745,400	1,800,700
Authorized Positions	11	11	11	11

Funding Source

General Fund

FINANCE
Revenue & Licensing 2034

Purpose

Provide administration and collection of all City revenues including revenues from license and permit holders. The division is responsible for filing timely claims for grants and subventions, and the collection of bail forfeitures for parking violations.

Selected Goals

1. Prepare a City-wide master fee schedule.
2. Develop audit program for hotel/motel transient occupancy tax collection.

Workload and Performance Indicators

1. Complete City-wide master fee schedule.
2. Implement a hotel/motel transient occupancy tax audit program.
3. Maintain an ongoing revenue collection and administration program.

Major Budget Changes

None.

FINANCE
Revenue & Licensing 2034

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	139,973	190,000	199,900	209,500
2. Office Supplies & Materials	935	4,250	4,300	4,300
3. Special Dept Supplies	2,540	3,650	3,600	3,600
4. Communications	6,228	6,700	6,700	6,700
5. Professional Services	16,939	25,000	25,000	25,000
6. Training/Conferences/Meetings		1,600	1,600	1,600
7. Membership & Dues	50	100	100	100
TOTAL	166,665	231,300	241,200	250,800
Authorized Positions	3	3	3	3

Funding Source

General Fund

FINANCE
Work Force

Administration	01-02 Authorized	02-03 Authorized	03-04 Proposed	04-05 Proposed
Finance Director	1	1	1	1
Accounting Technician	1	1	1	1
Accounting Officer	1	1	1	1
Total	3	3	3	3
Accounting				
Sr Accounting Technician	2	2	2	2
Senior Accountant	1	1	1	1
Supervising Accountant	1	1	1	1
Sr Accounting Clerk	2	2	2	2
Payroll Technician	1	1	1	1
Payroll Coordinator	1	1	1	1
Total	8	8	8	8
Purchasing				
Purchasing Technician	2	2	2	2
Purchasing Clerk	1	1	1	1
Senior Buyer	1	1	1	1
Total	4	4	4	4
Information Systems				
Information Systems Mgr	1	1	1	1
Sr Programmer/Analyst	1	1	1	1
Central Services Tech	1	1	1	1
Programmer/Analyst	1	1	1	1
UNIX Syst/Network Admin	1	1	1	1
Network/Sys Administrator	1	1	1	1
PC Services Coord	1	1	1	1
Integration/Appl Admin	1	1	1	1
GIS Administrator	1	1	1	1
GIS Technician	1	1	1	1
Telecom Svc Tech	1	1	1	1
Total	11	11	11	11

FINANCE
Work Force

Revenue & Licensing	01-02 Authorized	02-03 Authorized	03-04 Proposed	04-05 Proposed
Account Clerk II	2	2	2	2
Revenue Technician	1	1	1	1
Total	3	3	3	3
Department Total	29	29	29	29

FINANCE
City Council Goals & Objectives

CITY COUNCIL GOALS & OBJECTIVES
(Listed in Priority Order)

GOAL # 1 - PROTECT AND ENHANCE CITY FINANCIAL RESOURCES

1. **Report regularly on proposed legislation that fiscally impacts Salinas.**
   Responsibility: City Manager, Finance
   Action Date: Ongoing

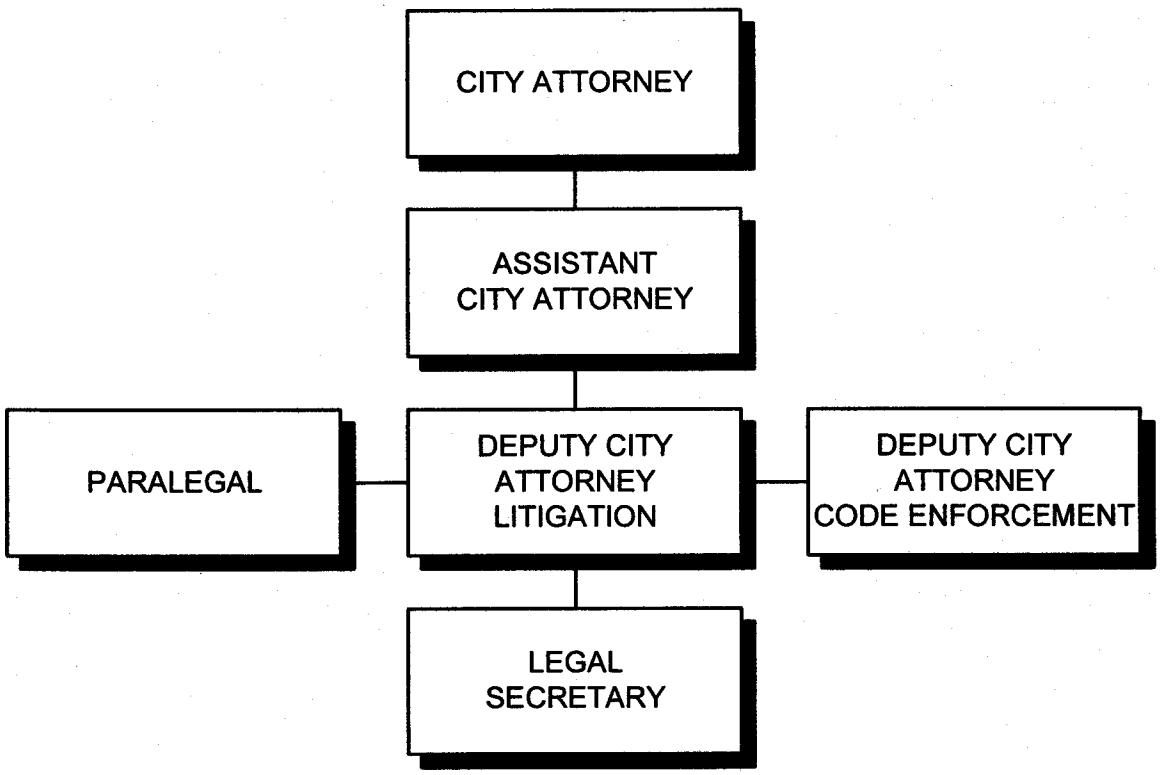
2. **Identify critical financial issues and aggressively lobby for financial resources.**
   Responsibility: City Manager, Finance
   Action Date: Ongoing

3. **Identify alternative financial resources.**
   Responsibility: City Manager, Finance
   Action Date: Ongoing

GOAL #6 - PLAN AND PROVIDE FOR NEW PUBLIC FACILITIES

5. **Provide report on City facility needs (library/recreation center) and financing alternatives.**
   Responsibility: City Manager, Finance
   Action Date: October 2003

CITY ATTORNEY'S OFFICE
Organization



CITY ATTORNEY'S OFFICE
Department Summary

Purpose

As provided in the City Charter, the City Attorney's Office provides legal representation and guidance to the City Council, its committees, boards and commissions, the City Manager and City Departments.

Selected Goals

1. Provide research and legal support in the following specific areas: Establishment of development fees to pay for development impacts. Completion and adoption of the General Plan. Adoption of regional City positions on housing, transportation and related environmental issues, including the Housing Trust Fund.
2. Provide legal representation of the City in all litigation matters, appeals and administrative hearings.
3. Maintain high standards of Municipal legal advice and work product.

Workload and Performance Indicators

1. Provide responsive legal advice and options to all City officers and departments.
2. Actively monitor all outside legal counsel with respect to their representation of the City and the costs incurred.
3. Provide legal training to City officers and staff in key municipal law areas.

Major Budget Changes

A Deputy Attorney (3/4) and the Paralegal (1/2) are budgeted in the Risk Management program to provide legal services for workers compensation and liability self-insurance claims.

CITY ATTORNEY'S OFFICE
Department Summary

Expenditures by Program		01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
2500	City Attorney's Office	554,770	598,900	632,900	653,100
Expenditures by Character					
1.	Employee Services	510,280	554,400	593,400	613,600
2.	Office Supplies & Materials	1,731	2,361	2,400	2,400
3.	Books and Publications	19,972	17,139	12,800	12,800
4.	Communications	1,708	2,250	1,600	1,600
5.	Contract Maintenance Services	146	800	800	800
6.	Professional Services		10,000	10,000	10,000
7.	Outside Services	1,143	5,000	5,000	5,000
8.	Training/Conferences/Meetings	6,234	3,950	3,900	3,900
9.	Membership & Dues	1,755	3,000	3,000	3,000
10.	Capital Outlay	11,801			
	TOTAL	554,770	598,900	632,900	653,100
Expenditures by Fund					
General Fund		554,770	598,900	632,900	653,100
Workforce by Program					
2500	City Attorney's Office	6	6	6	6

CITY ATTORNEY'S OFFICE
City Attorney's Office 2500

Purpose

As provided in City Charter, provide effective legal representation and guidance to the City Council, its committees, boards and commissions, the City Manager, and City departments.

Selected Goals

1. Provide research and legal support in the following specific areas: Establishment of development fees to pay for development impacts. Completion and adoption of the Housing Trust Fund. Adoption of regional City positions on housing, transportation, and related environmental issues.
2. Provide high quality legal representation of the City in all litigation matters, appeals and administrative hearings.
3. Provide responsive legal advice and options to all City officers and departments.
4. Maintain high standards of Municipal legal advice and work product.
5. Actively monitor all outside legal counsel with respect to their representation of the City and the costs incurred.
6. Provide legal training to City officers and staff in key municipal law areas.

Workload and Performance Indicators

1. Provide legal support to facilitate and strengthen citywide code enforcement efforts.
2. Consistent with the General Plan, research and advise City Manager and Advance Planning in development fee enhancements to address development impacts.
3. Support Council, City Manager and staff in furthering the Caltrain extension to Salinas.
4. Provide legal services in support of City/Regional land use and housing initiatives.

Major Budget Changes

A Deputy Attorney (3/4) and the Paralegal (1/2) are budgeted in the Risk Management program to provide legal services for workers compensation and liability self-insurance claims.

CITY ATTORNEY'S OFFICE
City Attorney's Office 2500

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	510,280	554,400	593,400	613,600
2. Office Supplies & Materials	1,731	2,361	2,400	2,400
3. Books and Publications	19,972	17,139	12,800	12,800
4. Communications	1,708	2,250	1,600	1,600
5. Contract Maintenance Services	146	800	800	800
6. Professional Services		10,000	10,000	10,000
7. Outside Services	1,143	5,000	5,000	5,000
8. Training/Conferences/Meetings	6,234	3,950	3,900	3,900
9. Membership & Dues	1,755	3,000	3,000	3,000
10. Capital Outlay	11,801			
TOTAL	554,770	598,900	632,900	653,100
Authorized Positions	6	6	6	6

Funding Source

General Fund

CITY ATTORNEY'S OFFICE
Work Force

City Attorney's Office	01-02 Authorized	02-03 Authorized	03-04 Proposed	04-05 Proposed
City Attorney	1	1	1	1
Assistant City Attorney	1	1	1	1
Paralegal	1	1	1	1
Deputy City Attorney II	2	2	2	2
Legal Secretary	1	1	1	1
Total	6	6	6	6
Department Total	6	6	6	6

CITY ATTORNEY'S OFFICE
City Council Goals & Objectives

CITY COUNCIL GOALS & OBJECTIVES
(Listed in Priority Order)

GOAL #2 - GENERATE ECONOMIC DEVELOPMENT THROUGHOUT THE CITY

5. **Conclude the DDA and EIR for downtown hotel/condominium project.**
   Responsibility: City Manager, City Attorney, Redevelopment
   Action Date: April 2004

GOAL #3 - PROMOTE AND SUPPORT A SAFE AND PEACEFUL COMMUNITY

4. **Report on alternative housing code enforcement strategies-Rental/Multi-family/Single-Family.**
   Responsibility: Development/Permit Services,City Attorney
   Action Date: July 2003

GOAL #4 - PROMOTE WORK FORCE HOUSING DEVELOPMENT THROUGHOUT THE COUNTY

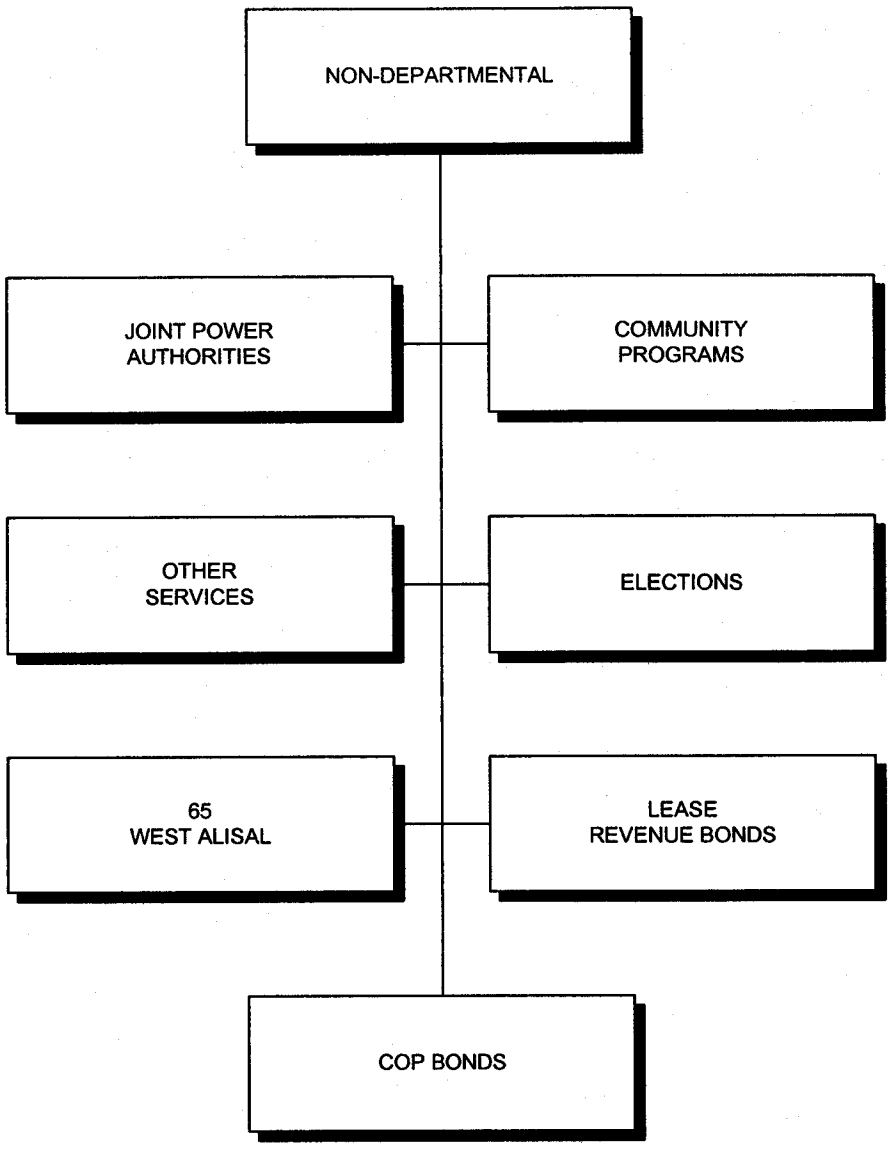
3. **Report on the status of rent control in California.**
   Responsibility: City Attorney
   Action Date: July 2003

GOAL #5 - PROVIDE LEADERSHIP IN CITY CENTERED GROWTH POLICIES.

1. **Research how to provide housing preferences for local residents and/or workers.**
   Responsibility: Community Development, City Attorney
   Action Date: July 2003

(This page intentionally left blank)

NON-DEPARTMENTAL
Organization



NON-DEPARTMENTAL
Department Summary

Purpose

The Non-Departmental budget supports community programs; the City's repayment of outstanding bond issues; City memberships in several Joint Power Agencies; the cost of operating the 65 West Alisal Street facility; and various operating costs that are not directly charged to a specific departmental operating budget.

Selected Goals

1. Fulfill the City's policy/financial requirements and obligations.

Workload and Performance Indicators

1. Provide support to various community programs.
2. Fund the cost of municipal elections.
3. Ensure timely payment to bondholders.
4. Fund all City memberships.
5. Provide adequate funding for non-departmental expenses.

Major Budget Changes

The Elections Program has been funded at the $70,000 level during FY 03/04 and FY 04/05. Payments to the COP bondholders have been increased to $1,739,600 during FY 03/04 and $1,738,100 during FY 04/05. Funds included in Program 3590 for operating expenditures not directly charged to specific departments total $3,534,900 in FY 03/04 and $3,721,700 during FY 04/05. The non-departmental contingency account is funded at the $100,000 level during both fiscal years. $100,000 have been included in both fiscal years for emergency capital outlay purchases as no General Fund capital outlay items have been included in departmental budgets.

NON-DEPARTMENTAL
Department Summary

Expenditures by Program		01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
3520	Community Programs	331,324	426,200	277,000	277,000
3530	Elections		70,000	70,000	70,000
3550	65 West Alisal	54,254	48,500	48,500	48,500
3565	Debt Service	3,571,734	1,043,300	1,739,600	1,738,100
3570	Joint Power Authorities	50,700	50,700	25,400	25,400
3590	Other Services	3,788,061	3,581,264	3,539,900	3,726,700
	TOTAL	7,796,073	5,219,964	5,700,400	5,885,700

Expenditures by Character

1.	Employee Services	933,583	984,500	1,138,500	1,238,500
2.	Communications	456,784	205,000	255,000	255,000
3.	Utilities	65,143	75,240	53,500	53,500
4.	Rents & Leases	57,757	62,000	63,800	65,600
5.	Contract Maintenance Services	5,565	10,000	10,000	10,000
6.	Professional Services	647,971	533,300	155,000	155,000
7.	Outside Services	21,157	105,000	90,000	90,000
8.	Administration/Contingencies	1,695	63,500	100,000	100,000
9.	Training/Conferences/Meetings	85,380	78,856	52,500	52,500
10.	Membership & Dues	429,345	383,868	331,600	331,600
11.	Insurance and Bonds	1,340,000	1,045,000	1,170,000	1,255,000
12.	Contribution to Other Agencies	367,024	476,900	302,400	302,400
13.	Refunds & Reimb Damages	33,078	50,000	50,000	50,000
14.	Recognition-Award-Protocol	35,823	40,000	25,000	25,000
15.	Taxes	69,258	88,500	63,500	63,500
16.	Bond-Principal	2,511,823	299,700	296,100	307,400
17.	Bond-Interest	705,477	703,100	1,423,000	1,410,200
18.	Paying Agent Fees	7,525	15,500	20,500	20,500
19.	Impvt Other Than Buildings	21,685			
20.	Capital Outlay			100,000	100,000
	TOTAL	7,796,073	5,219,964	5,700,400	5,885,700

Expenditures by Fund

General Fund	4,224,339	4,176,664	3,960,800	4,147,600
Debt Service-1997 COPs	835,365	762,300	839,000	838,800
Debt Service-1999 COPs	87,310	88,000	88,200	88,200
Debt Service-COP Parking			623,600	623,600
Steinbeck COP	2,649,059	193,000	188,800	187,500
TOTAL	7,796,073	5,219,964	5,700,400	5,885,700

NON-DEPARTMENTAL
Community Programs 3520

Purpose

Provide support to various community programs.

Selected Goals

1. Provide City services to ensure the success of community events.
2. Allocate General Fund resources to non-profit community initiatives.

Workload and Performance Indicators

1. Develop agreement with Airshow to cap City costs and provide reimbursement for excess costs.

Major Budget Changes

Support of the Rodeo ($42,500), Carnival ($42,500), Airshow ($32,500), and Kiddie Kapers ($7,000) reflect actual costs. Funding for the Suicide Prevention/Crisis Center ($9,000), Oldtown Salinas maintenance ($30,000),the Second Chance Youth Progran ($63,500) and the Cultivating Peace Initiative ($50,000) are included and have been reduced to fifty percent (50%) of their prior year funding levels.

NON-DEPARTMENTAL
Community Programs 3520

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Membership & Dues	15,000			
2. Contribution to Other Agencies	316,324	426,200	277,000	277,000
TOTAL	331,324	426,200	277,000	277,000

Authorized Positions

Funding Source

General Fund

NON-DEPARTMENTAL
Elections 3530

Purpose

Conduct all municipal elections.

Selected Goals

1. Conduct municipal elections.

Workload and Performance Indicators

1. Conduct municipal elections.

Major Budget Changes

The budget will provide for Monterey County Election Department services for an election to restore the Business License Tax to its pre-1998 level and to reinitiate the paramedic service fee rejected by the voters in the March 2002 election. The FY 04/05 budget provides for the November 2004 municipal election.

NON-DEPARTMENTAL
Elections 3530

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Outside Services		70,000	70,000	70,000
TOTAL		70,000	70,000	70,000

Authorized Positions

Funding Source

General Fund

NON-DEPARTMENTAL
65 West Alisal 3550

Purpose

Maintain City owned facility through preventative maintenance and repairs to ensure a clean, safe and well-operated facility for tenants.

Selected Goals

1. Maintain facility in top operating condition.

Workload and Performance Indicators

1. Respond to tenant requests and inquiries the same day.

Major Budget Changes

None.

NON-DEPARTMENTAL
65 West Alisal 3550

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Utilities	48,689	38,500	38,500	38,500
2. Contract Maintenance Services	5,565	10,000	10,000	10,000
TOTAL	54,254	48,500	48,500	48,500

Authorized Positions

Funding Source

General Fund

NON-DEPARTMENTAL
Debt Service 3565

Purpose

Provide a record of the 1997 "Certificates of Participation" (COP) for Landfill Proceeds; 1998 COP (Animal Shelter); and 2002 COP (Steinbeck Center) COP bond transactions. Debt service payments for 1997 COP are supported by the annual payment from the Salinas Valley Solid Waste Authority and lease revenues received from 65 West Alisal Street building tenants. Debt payments for the 2002 COP are supported by lease payments from the National Steinbeck Center.

Selected Goals

1. Ensure timely payment to bondholders.

Workload and Performance Indicators

1. Transmit bondholders principal and interest payments to paying agent on March 2nd and September 2nd of each year.

Major Budget Changes

Payments for 1997 COP (Landfill Proceeds) are offset by the $385,100 payment from the Salinas Valley Solid Waste Authority, $100,000 of rental income from tenants at 65 West Alisal and $300,000 of General Funds. Debt service payments of $188,800 for 2002 COP (Steinbeck Center) are reimbursed from the National Steinbeck Center. Estimated debt service payments of $623,600 are included for the proposed $12,600,000 bond issue to fund the Monterey Street Parking Structure. Debt service payments will be paid by a combination of capitalized interest (3 years), land sale proceeds, parking fees, surcharge on theater tickets, and tax increment revenue from the Salinas Redevelopment Agency.

NON-DEPARTMENTAL
Debt Service 3565

	Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1	Professional Services	346,909			
2	Taxes		25,000		
3	Bond-Principal	2,511,823	299,700	296,100	307,400
4	Bond-Interest	705,477	703,100	1,423,000	1,410,200
5	Paying Agent Fees	7,525	15,500	20,500	20,500
	TOTAL	3,571,734	1,043,300	1,739,600	1,738,100

Authorized Positions

Funding Source

Debt ServiceCOPS

NON-DEPARTMENTAL
Joint Power Authorities 3570

Purpose

Provide funding for the various joint power authorities of which the City is a member agency.

Selected Goals

1. Fund City memberships.

Workload and Performance Indicators

1. Process payment of City memberships.

Major Budget Changes

Joint Power Authority memberships include Sunrise House ($9,400) and the Community Human Services Project ($16,000). General Fund contributions have been reduced by fifty percent (50%) from prior year levels.

NON-DEPARTMENTAL
Joint Power Authorities 3570

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Contribution to Other Agencies	50,700	50,700	25,400	25,400
TOTAL	50,700	50,700	25,400	25,400

Authorized Positions

Funding Source

General Fund

NON-DEPARTMENTAL
Other Services 3590

Purpose

Provide funds for expenses which cannot be properly charged to specific departments or programs.

Selected Goals

1. Provide adequate funding for all non-departmental expenses.

Workload and Performance Indicators

1. Administer and process the "Other Services" requirements and obligations.

Major Budget Changes

Costs of the Annual Leave Buy-Back Program have been budgeted at $1,100,000 in FY 03/04 and $1,200,000 in FY 04/05. The reduction in Professional Services results from the IAFF/City arbitration costs incurred during FY 02/03. Contingency funds have been budgeted at the $100,000 level in both FY 03/04 and FY 04/05. City-wide training funds have been reduced by $25,000. The contribution to the Internal Service Fund for insurances has been budgeted at the $1,170,000 level during FY 03/04 and at the $1,255,000 level during FY 04/05. Other items include rent and utilities for the Swenson Building ($60,300) and contributions to LAFCO ($45,000). Funding for the Chamber of Commerce ($34,000) has been reduced to fifty percent (50%) of prior year level. Funding for the Youth Commission and the National League of Cities have been reduced to the $5,000 level. Capital Outlays has been funded at the $100,000 level in FY 03/04 and FY 04/05 to fund emergency outlay requirements as no General Fund capital outlays have been inclu
ded in departmental budgets.

NON-DEPARTMENTAL
Other Services 3590

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	933,583	984,500	1,138,500	1,238,500
2. Communications	456,784	205,000	255,000	255,000
3. Utilities	16,454	36,740	15,000	15,000
4. Rents & Leases	57,757	62,000	63,800	65,600
5. Professional Services	301,062	533,300	155,000	155,000
6. Outside Services	21,157	35,000	20,000	20,000
7. Administration/Contingencies	1,695	63,500	100,000	100,000
8. Training/Conferences/Meetings	85,380	78,856	52,500	52,500
9. Membership & Dues	414,345	383,868	331,600	331,600
10. Insurance and Bonds	1,340,000	1,045,000	1,170,000	1,255,000
11. Refunds & Reimb Damages	33,078	50,000	50,000	50,000
12. Recognition-Award-Protocol	35,823	40,000	25,000	25,000
13. Taxes	69,258	63,500	63,500	63,500
14. Impvt Other Than Buildings	21,685			
15. Capital Outlay			100,000	100,000
TOTAL	3,788,061	3,581,264	3,539,900	3,726,700

Authorized Positions

Funding Source

General Fund

NON-DEPARTMENTAL
Other Services 3590

The following expenses cannot be charged to a specific departmental operating program.

		01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1.	Annual Leave	900,350	946,000	1,100,000	1,200,000
2.	Life Insurance	3,358	3,500	3,500	3,500
3.	Health Ins Retirees	29,875	35,000	35,000	35,000
4.	Pac Bell	199,352	170,000	170,000	170,000
5.	A T & T	7,416	10,000	10,000	10,000
6.	Tel/Siemens ABN-AMRO	250,016	25,000	75,000	75,000
7.	Refuse	16,454	36,740	15,000	15,000
8.	Building Rent	3,500	3,500	3,500	3,500
9.	Rent - MPS	54,257	58,500	60,300	62,100
10.	Legal Services	77,682			
11.	Legal Svs - Redistricting City	41,998			
12.	Audit Services	24,595	90,000	50,000	50,000
13.	Labor Relations		388,300	10,000	10,000
14.	Other Professional Services	26,398	25,000	25,000	25,000
15.	Other Professional Services	5,184			
16.	Other Professional Services	22,521	10,000	10,000	10,000
17.	Other Professional Services	28,509	20,000	60,000	60,000
18.	Other Professional Services	74,175			
19.	Other Outside Services - EBS	17,154	30,000	15,000	15,000
20.	Other Svc - Economic Dev	4,003	5,000	5,000	5,000
21.	Contingencies	1,695	63,500	100,000	100,000
22.	Training	55,626	50,650	25,000	25,000
23.	Tuition Reimbursement	29,754	28,206	27,500	27,500
24.	FORGE	14,000	15,000	15,000	15,000
25.	National League of Cities	18,810	25,000	5,000	5,000
26.	League Of Calif Cities	47,919	45,000	45,000	45,000
27.	Chamber of Commerce	75,000	68,000	34,000	34,000
28.	Sister City Association	600	600	600	600
29.	Legislative Advocacy	87,005	124,768	125,000	125,000
30.	AMBAG	25,914	25,000	25,000	25,000
31.	LAFCO	108,495	45,000	45,000	45,000
32.	PERS Coalition	1,000	1,000	1,000	1,000
33.	Air District	33,102	32,500	35,000	35,000
34.	ICMA	1,500			
35.	Mo. Co. Cities Association	1,000	2,000	1,000	1,000
36.	Insurances	1,340,000	1,045,000	1,170,000	1,255,000
37.	Refunds & Reimb Damages	33,078	50,000	50,000	50,000
38.	Recognition-Award-Protocol	27,334	20,000	20,000	20,000
39.	Youth Commision	8,489	20,000	5,000	5,000
40.	Taxes	69,258	63,500	63,500	63,500
41.	Impvt Other Than Buildings	21,685			
42.	Capital Outlay			100,000	100,000
	TOTAL	3,788,061	3,581,264	3,539,900	3,726,700

NON-DEPARTMENTAL
Other Services 3590

Summarized below are all costs for the General Fund which are allocated to Departmental Operating Budgets and appear here as information.

	01-02 Actual	Current Budget	03/04 Budget	04/05 Budget
Regular Payroll Cost	29,462,796	35,733,253	36,589,420	37,692,469
Temporary Pay	1,442,579	1,181,589	1,013,339	1,020,339
Overtime Regular	2,953,340	2,177,233	1,918,127	1,927,327
Employee Benefits	12,247,833	12,207,425	13,704,414	17,304,265
Employee Services Subtotal	46,106,548	51,299,500	53,225,300	57,944,400
Office Supplies & Materials	155,026	166,786	166,100	165,800
Build/Vehicle/Equip Maint/Suppl	432,484	526,034	500,900	484,900
Vehicle Fuiel & Lubricants	258,798	370,900	346,900	351,900
Small Tools & Equip	37,364	44,998	44,500	44,500
Clothing & Personnel Equip	113,038	125,576	124,100	126,600
Street Materials	71,587	133,000	133,000	133,000
Books & Publications	405,197	423,331	418,300	418,000
Special Departmental Supplies	339,065	438,517	407,000	408,000
Chemicals	42,674	46,500	46,500	46,500
Communications	1,253,363	1,714,940	1,367,000	1,365,400
Utilities	1,847,662	2,173,540	2,146,800	2,146,800
Rents & Leases	120,137	132,700	122,500	124,300
Contract Maintenance Services	1,323,279	1,386,130	1,355,400	1,340,500
Professional Services	1,047,858	1,369,239	742,300	741,000
Outside Services	706,485	1,391,863	1,039,700	1,041,700
Contingency	1,695	63,500	100,000	100,000
Advertising	82,517	79,945	60,400	60,400
Training/Conf/Meetings	472,083	660,866	445,900	433,500
Membership & Dues	460,803	428,109	373,700	373,600
Insurance & Bonds	1,341,100	1,046,100	1,171,100	1,256,100
Contributions to Other Agencies	367,024	476,900	302,400	302,400
Refunds & Reimb Damages	37,303	53,200	53,200	53,200
Recognitions-Award-Protocol	38,537	42,400	27,400	27,400
Taxes	99,150	81,278	81,300	81,300
Capital Outlay	530,542	181,522	100,000	100,000
Stores Sales	-113,207	-400,000	-325,000	-325,000
Stores Purchases	119,336	400,000	325,000	325,000
Other Expenses Subtotal	11,590,900	13,557,874	11,676,400	11,726,800
TOTAL	57,697,448	64,857,374	64,901,700	69,671,200

NON-DEPARTMENTAL
Other Services 3590

Summarized below are all costs for all funds, allocated to Departmental Operating Budgets.

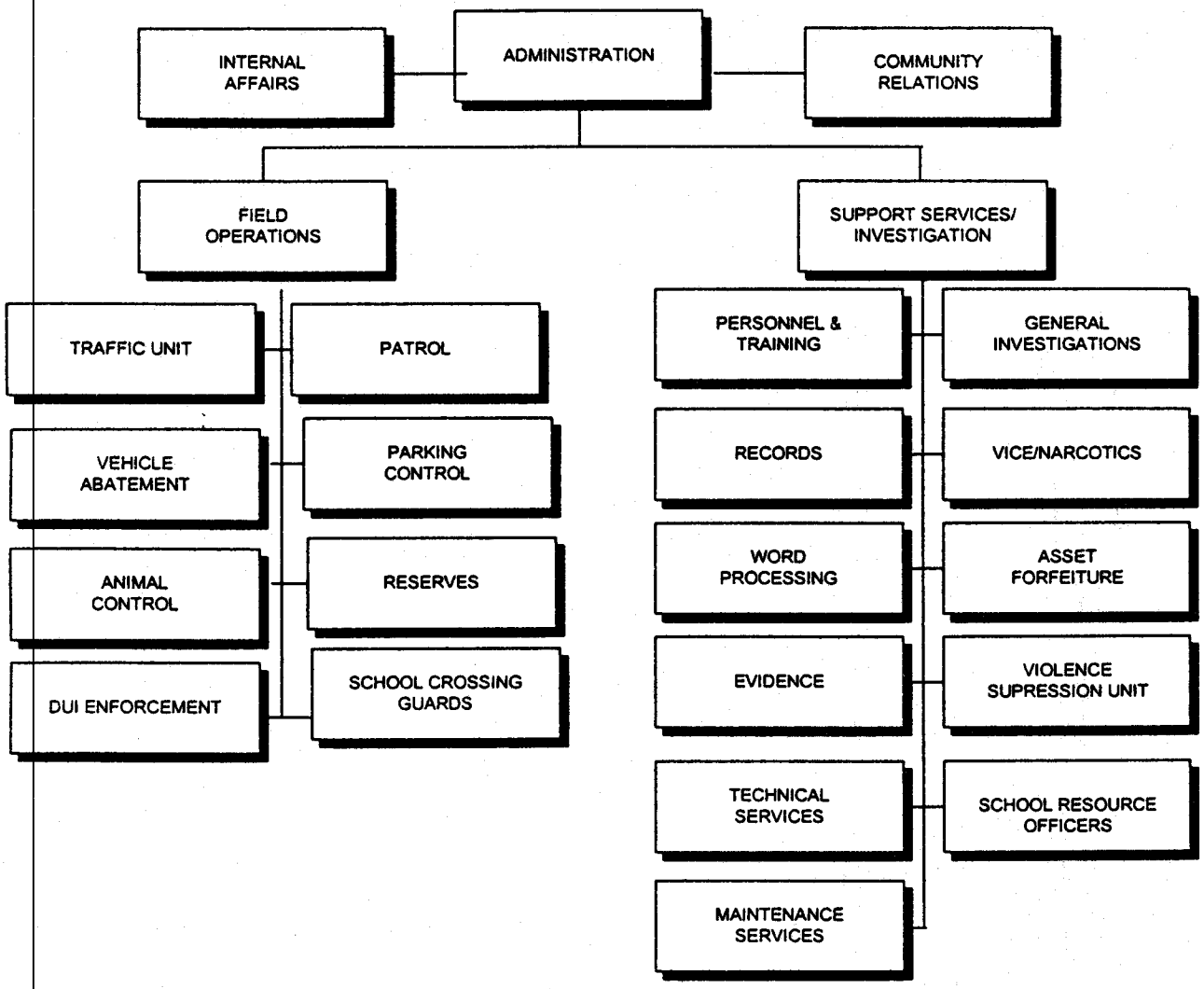
	01-02 Actual	02-03 Budget	03/04 Proposed	04/05 Proposed
Regular Payroll Cost	32,722,851	39,174,508	40,128,316	41,423,216
Temporary Pay	1,647,988	1,365,555	1,420,163	1,431,155
Overtime Regular	3,520,594	2,601,534	2,307,627	2,322,527
Employee Benefits	13,733,700	13,845,766	15,463,894	19,419,202
Employee Services Subtotal	51,625,133	56,987,363	59,320,000	64,596,100
Office Supplies & Materials	193,720	190,719	188,800	188,800
Build/Vehicle/Equip Maint/Suppl	561,886	695,834	667,200	667,200
Vehicle Fuel & Lubricants	303,350	431,400	404,000	410,000
Small Tools & Equip	42,250	53,398	52,700	52,700
Clothing & Personnel Equip	119,426	134,676	133,200	135,700
Street Materials	84,554	151,700	150,700	151,200
Books & Publications	417,171	428,171	423,000	423,000
Special Departmental Supplies	409,439	528,777	488,900	493,100
Chemicals	99,363	108,434	118,000	120,000
Communications	1,307,620	1,781,944	1,435,500	1,435,700
Utilities	2,418,022	2,854,583	2,797,300	2,812,800
Rents & Leases	324,697	360,768	278,400	280,200
Contract Maintenance Services	1,943,417	2,152,735	2,042,100	2,077,800
Professional Services	1,962,167	2,979,839	1,324,100	1,133,100
Outside Services	995,996	1,597,757	1,342,000	1,351,500
Financial Assistance	1,527,511	2,411,936	1,001,400	401,400
Administration/Contingencies	700,938	1,157,942	1,242,300	1,239,600
Advertising	97,844	104,870	95,000	95,000
Training/Conf/Meetings	502,465	744,266	532,000	528,700
Membership & Dues	470,343	442,859	388,500	388,500
Insurance & Bonds	5,391,897	4,595,730	6,144,400	6,274,400
Contributions to Other Agencies	2,097,238	3,961,039	3,017,100	3,585,500
Refunds & Reimb Damages	99,368	258,932	615,700	624,300
Recognitions-Award-Protocol	38,551	42,500	27,500	27,500
Taxes	236,275	184,335	159,400	159,400
Debt Service		20,005,100		
Bond-Principal	7,180,407	6,583,100	4,991,000	4,967,900
Bond-Interest	5,611,085	5,562,000	6,354,300	5,369,700
Paying Agent Fees	83,249	102,500	107,500	107,500
Impvt Other Than Buildings	24,625		5,000	
Capital Outlay	1,037,553	586,458	330,900	324,900
Stores Sales	(113,207)	(400,000)	(325,000)	(325,000)
Stores Purchases	119,336	400,000	325,000	325,000
Other Expenses Subtotal	36,288,556	61,194,302	36,857,900	35,827,100
Total	87,913,689	118,181,665	96,177,900	100,423,200

NON-DEPARTMENTAL
Capital Outlays

Other Services	03-04 Proposed	04-05 Proposed
Contingency Funds	100,000	100,000

(This page intentionally left blank)

POLICE
Organization



POLICE
Department Summary

Purpose

The Police Department, as part of the City organization, provides support and assistance, as required, to the City Council and other departments in the implementation of various goals and objectives in order to build and maintain a safe and peaceful community. Departmental responsibilities include the development and maintenance of various collaborative programs such as Federal and State grants, the PAL program, community outreach programs, crime prevention, traffic enforcement, and appropriate response to community crime and violence issues.

Selected Goals

1. Continue the Community Oriented Policing (COPs) philosophy as a base-line approach to general patrol and investigative functions. Community policing expresses the value we place on the community, our organization, and each other.
2. Assist community groups in the identification and prevention of crime and violence in their neighborhoods, and places of work.
3. Assist Public Works in identifying traffic congestion and pedestrian safety issues. Develop responsive methods of addressing the issues through prevention methodologies and enforcement.
4. Continue to develop various partnerships with community groups and non-profit organizations to enhance the quality of life in our community.
5. Continue to develop strategies to acquire State and Federal Grant funding in order to enhance the delivery of compassionate, professional police services to our community.

Workload and Performance Indicators

1. Number of neighborhood watch meetings and community presentations conducted to solve problems and help residents identify crime prevention strategies.
2. Number of hazardous traffic citations issued in response to identified traffic and pedestrian safety issues.

Major Budget Changes

One animal control position has been eliminated in FY 03/04 in Animal Control Services (4070). One records clerk position has been eliminated in FY 03/04 in Records (4034). One captain position has been eliminated in FY 03/04 in Support Services (4030). The remaining Captains (2) have been reclassified to Deputy Chief positions. To offset Monterey County's 911 Communication System cost increase (reallocation of SB 172 funds) four police officer positions have been eliminated. FY 04/05 will require the elimination of up to three (3) more police officer positions to cover Monterey County's 40% increase in booking fees.

POLICE
Department Summary

	Expenditures by Program	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
4010	Administration	313,133	336,000	355,900	390,900
4011	Community Relations	441,177	529,895	535,900	601,500
4012	Personnel and Training	562,404	613,900	480,200	502,600
4020	Field Operations	9,516,649	11,183,214	11,230,300	12,712,300
4021	Traffic Unit	736,713	927,984	1,038,500	1,168,800
4022	Parking Control	142,359	146,333	183,000	199,000
4023	School Crossing Guards	204,167	163,000	160,500	161,000
4024	Vehicle Abatement	145,467	121,400	121,700	130,000
4030	Support Services	2,048,246	3,229,476	2,918,700	3,248,600
4031	Technical Services	358,932	319,100	278,300	279,900
4032	Word Processing	365,106	390,600	417,600	444,200
4033	Evidence and Property	146,269	143,400	150,100	158,700
4034	Records	838,985	940,300	926,800	988,200
4037	Maintenance Services	657,792	648,000	643,600	660,600
4040	Investigation	1,706,890	1,716,700	2,271,100	2,552,600
4041	Narcotics and Vice	713,898	768,400	785,500	881,800
4042	School Resource Officers	968,646	960,091	688,100	801,700
4043	Violence Supression Unit	1,433,010	1,546,100	1,658,800	1,890,200
4050	Reserves	944	2,500	2,100	2,100
4065	Safe Schools/Healthy Students	10,252	113,947	100,300	
4070	Animal Control Services	619,496	680,100	635,800	677,900
4077	DUI Enforcement	19,454	20,000	20,000	20,000
4080	Asset Seizure	69,186	76,500	64,500	64,500
4085	Weed and Seed	21,264	19,466		
	TOTAL	22,040,439	25,596,406	25,667,300	28,537,100

POLICE
Department Summary

Expenditures by Character	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	19,421,326	21,594,913	22,322,400	24,931,000
2. Office Supplies & Materials	25,287	29,080	27,800	27,800
3. Bldg/Veh/Equip Maint/Supplies	87,909	100,900	100,800	100,800
4. Vehicle Fuels & Lubricants	120,611	189,000	165,000	170,000
5. Small Tools & Equipment	1,768	2,820	2,600	2,600
6. Clothing & Personal Equip	59,883	63,319	63,000	65,500
7. Books and Publications	1,182	2,900	2,700	2,700
8. Special Dept Supplies	178,768	203,530	199,000	200,000
9. Communications	624,781	1,238,624	1,264,100	1,264,300
10. Utilities	59,895	77,700	72,700	72,700
11. Rents & Leases	40,579	40,700	40,700	40,700
12. Contract Maintenance Services	257,822	231,200	213,000	213,000
13. Professional Services	23,257	32,000	20,000	20,000
14. Outside Services	480,945	1,055,994	746,400	998,400
15. Advertising	6,970			
16. Training/Conferences/Meetings	226,657	347,400	203,500	204,000
17. Membership & Dues	2,576	2,900	2,700	2,700
18. Recognition-Award-Protocol		900	900	900
19. Capital Outlay	420,223	382,526	220,000	220,000
TOTAL	22,040,439	25,596,406	25,667,300	28,537,100

Expenditures by Fund

General Fund	20,046,967	23,869,803	24,412,100	27,326,400
Asset Seizure Fund	69,186	76,500	64,500	64,500
Sales Tax-SB172	266,528	376,800	320,400	361,800
Office of Traffic Safety	314,605	72,117		
CLEEP	77,508	100,122		
RAN Grant	55,217	62,400	68,300	74,400
Supplemental Law Enforcement-AB3229	308,206	300,000	300,000	300,000
COPS More 2000	81,711	69,390		
Bureau of Justice Assistance	406,132	292,800	280,000	280,000
COPS - SRO	237,396	121,661		
DOJ Grant Weed And Seed				
Vehicle Abatement Fund	145,467	121,400	121,700	130,000
Safe Schools/Healthy Students	10,252	113,947	100,300	
Weed & Seed Grant	21,264	19,466		
TOTAL	22,040,439	25,596,406	25,667,300	28,537,100

POLICE
Department Summary

	Workforce by Program	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
4010	Administration	3	3	3	3
4011	Community Relations	5	5	5	5
4012	Personnel and Training	2	2	2	2
4020	Field Operations	98	97	97	98
4021	Traffic Unit	8	9	9	9
4022	Parking Control	3	3	3	3
4024	Vehicle Abatement	2	2	2	2
4030	Support Services	9	10	9	9
4031	Technical Services	4	3	3	3
4032	Word Processing	7	7	7	7
4033	Evidence and Property	2	2	2	2
4034	Records	16	16	15	15
4037	Maintenance Services	4	4	4	4
4040	Investigation	16	21	20	20
4041	Narcotics and Vice	7	7	7	7
4042	School Resource Officers	11	8	6	6
4043	Violence Supression Unit	16	16	15	15
4065	Safe Schools/Healthy Students	1	1	1	
4070	Animal Control Services	8	8	7	7
	TOTAL	222	224	217	217

POLICE
Administration 4010

Purpose

Police Administration provides direction, coordination, and support, for all Police Department Divisions to reach identified objectives. This effort includes matching community needs with available Departmental resources.

Selected Goals

1. Provide information and referrals as requested by internal and external customers to ensure adequate communication and furtherance of the community oriented policing philosophy. These efforts support the endeavor of building a safe and peaceful community.
2. Continue the COPS philosophy within the organization and community through programs such as: the Police Activities League, School Resource Officers/G.R.E.A.T., Police Explorers, and other programs providing linkages between the department and community.
3. Continue organizing and presenting police related topics through the community academy to foster an environment of openness and understanding.
4. Continue to support the Police/Community Advisory Committee in their efforts to build a safe and peaceful community. These include, initiatives such as Operation Cease-Fire and Spanish language training.
5. Continue to reach out to the community through a variety of recruitment activities.
6. Prepare a report on the City of Greeley and their use of volunteer seniors.
7. Work with Public Works to provide a report on the design and financing of a new police facility.

Workload and Performance Indicators

1. Continue to improve the accessibility of the community to the Internal Affairs Division through out-reach efforts, and dissemination of information.
2. Number of programs successfully implemented and maintained by the Police/ Community Advisory Committee.
3. Number of community meetings, job fairs, and presentation conducted by Administrative staff.

Major Budget Changes

None.

POLICE
Administration 4010

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	301,105	324,400	345,900	380,900
2. Office Supplies & Materials	1,544	1,600	1,600	1,600
3. Small Tools & Equipment		100	100	100
4. Books and Publications	133	300	300	300
5. Special Dept Supplies	527	700	700	700
6. Training/Conferences/Meetings	6,879	7,500	6,000	6,000
7. Membership & Dues	1,532	1,400	1,300	1,300
8. Capital Outlay	1,413			
TOTAL	313,133	336,000	355,900	390,900
Authorized Positions	3	3	3	3

Funding Source

General Fund

POLICE
Community Relations 4011

Purpose

To work with Salinas residents to address neighborhood issues and promote community safety programs reducing crime and enhancing prevention.

Selected Goals

1. Present crime prevention programs through Neighborhood Watch and public presentations/community events.
2. Promote a safer community through bike and helmet safety programs such as the annual Bike Rodeo.
3. Through the PAL and Explorer program, support, coordinate, and facilitate youth activities and programs.
4. Strengthen communication with Salinas residents through a variety of traditional and non-traditional public outreach initiatives.
5. Develop and produce a recruitment video.

Workload and Performance Indicators

1. Number of presentations made by the Community Services Unit (CSU). The Community Services Unit will present Neighborhood Watch and Business Watch presentations upon request.
2. Number of crime prevention presentations to business associations in the Salinas community.
3. Number of department tours.
4. Number of media presentations.
5. Number of "ride alongs" in the department's ride along program.
6. Number of bilingual officers qualified to communicate in the Spanish language.
7. Departmental collaboration with other community organizations to reduce crime and prevent violence.

Major Budget Changes

None.

POLICE
Community Relations 4011

Operating Expenditures		01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1.	Employee Services	432,980	521,395	531,900	597,500
2.	Office Supplies & Materials	859	1,000	500	500
3.	Special Dept Supplies	3,873	4,000	2,000	2,000
4.	Communications	650	500	500	500
5.	Training/Conferences/Meetings	2,815	3,000	1,000	1,000
	TOTAL	441,177	529,895	535,900	601,500
Authorized Positions		5	5	5	5

Funding Source

General Fund

POLICE
Personnel and Training 4012

Purpose

Ensure that the best qualified individuals possible are recruited and selected for all positions in the department. Provide continuing training to employees consistent with service to the community, individual professional growth and POST guidelines.

Selected Goals

1. Work in partnership with the Commission on Peace Officer Standards and Training (POST) and the South Bay Regional Public Safety Training Consortium to enhance the quality of the Advanced Officer Training program while minimizing costs.
2. Continue to emphasize POST telecourse and CD-ROM training to fulfill POST training mandates.
3. Continue to develop innovative, relevant quarterly firearms qualification courses for department personnel.
4. Continue recruitment efforts to achieve and maintain full staffing.
5. Emphasize Community Oriented Policing concepts in all aspects of recruitment, hiring and training.

Workload and Performance Indicators

1. Police Officer applications processed.
2. Civilian applications processed.
3. Police Officers hired.
4. Civilians hired.
5. Training scheduled (in hours).

Major Budget Changes

Reduction in training due to recruitment/academy costs returning to normal.

POLICE
Personnel and Training 4012

Operating Expenditures		01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1.	Employee Services	336,663	272,300	267,600	290,000
2.	Office Supplies & Materials	419	800	800	800
3.	Small Tools & Equipment		200	200	200
4.	Books and Publications	974	2,000	2,000	2,000
5.	Special Dept Supplies	35,557	37,000	37,000	37,000
6.	Outside Services	877	500	500	500
7.	Advertising	6,970			
8.	Training/Conferences/Meetings	172,364	292,500	172,000	172,000
9.	Membership & Dues	80	100	100	100
10.	Capital Outlay	8,500	8,500		
	TOTAL	562,404	613,900	480,200	502,600
Authorized Positions		2	2	2	2

Funding Source

General Fund

POLICE
Field Operations 4020

Purpose

Provide uniformed patrol throughout the community to prevent crime and disorder; apprehend criminal violators; conduct objective and professional investigations; provide information on crime prevention and community safety; respond promptly to crimes in progress; and provide high visibility patrol as needed.

Selected Goals

1. Continued emphasis on community oriented approach to service delivery.
2. Provide immediate response to any crime in progress involving violence or threats of violence.
3. Continue to seek alternative methods to provide prompt service to calls for service.
4. Continue to provide training for recruits through the Field Training Officer Program.
5. Continue to provide state of the art support for criminal investigations through the Crime Scene Investigation Program.

Workload and Performance Indicators

1. Calls for Service.
2. Police Reports.
3. Part I Crimes.
4. Adult Arrests.
5. Juvenile Arrests.
6. Traffic Citations.
7. Field Contacts.

Major Budget Changes

FY 04/05 includes one (1) SRO transferred from the Safe Schools grant program which ends during FY 03/04.

POLICE
Field Operations 4020

Operating Expenditures		01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1.	Employee Services	9,316,583	10,905,495	10,992,500	12,466,000
2.	Office Supplies & Materials	1,121	1,500	1,500	1,500
3.	Vehicle Fuels & Lubricants	120,611	189,000	165,000	170,000
4.	Small Tools & Equipment	324	300	300	300
5.	Clothing & Personal Equip	48,449	47,819	50,000	52,000
6.	Special Dept Supplies	9,566	13,000	13,000	14,000
7.	Communications	485	600	600	600
8.	Outside Services	5,214	5,500	5,500	5,500
9.	Training/Conferences/Meetings	3,663	4,000	1,500	2,000
10.	Membership & Dues	287	400	400	400
11.	Capital Outlay	10,346	15,600		
	TOTAL	9,516,649	11,183,214	11,230,300	12,712,300
Authorized Positions		98	97	97	98

Funding Source

General Fund, Sales Tax SB172, Supplemental Law EnforcementAB3229

POLICE
Traffic Unit 4021

Purpose

Enforce state and city traffic laws and codes, to promote public compliance through the use of specialized training and enforcement. Investigate traffic accidents for causative factors, relieve patrol personnel for other public safety duties; provide accident analyses to determine means for reducing accident rates.

Selected Goals

1. Increase specialized traffic enforcement in areas of school zones, increasing safety potential for children and crossing guards.
2. Reduce the number of injury accidents through an aggressive enforcement program.
3. Provide expertise in the investigation of injury and fatal traffic collisions.
4. Increase public awareness related to traffic safety through demonstrations and community involvement.
5. Increase school children pedestrian safety through education and parent involvement.
6. Regulate and monitor tow services utilized by the department.
7. Assist Public Works in identifying traffic and pedestrian safety issues.

Workload and Performance Indicators

1. Traffic citations issued.
2. Accidents investigated.
3. Community and/or school presentations.

Major Budget Changes

None.

POLICE
Traffic Unit 4021

Operating Expenditures		01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1.	Employee Services	713,704	911,840	1,030,400	1,160,700
2.	Office Supplies & Materials	331	600	600	600
3.	Clothing & Personal Equip	1,629	2,000	2,000	2,000
4.	Special Dept Supplies	8,457	9,467	5,000	5,000
5.	Contract Maintenance Services	33	500	500	500
6.	Outside Services	1,286	3,577		
7.	Training/Conferences/Meetings	3,093			
8.	Capital Outlay	8,180			
	TOTAL	736,713	927,984	1,038,500	1,168,800
Authorized Positions		8	9	9	9

Funding Source

General Fund

POLICE
Parking Control 4022

Purpose

Enforce city and state codes regarding parking laws for the orderly control of public parking areas.

Selected Goals

1. Patrol downtown and surrounding areas for the purpose of enforcement of time regulated parking areas.
2. Respond to complaints of illegal or unauthorized parking violators.
3. Immobilize vehicles with excessive parking violations on file.
4. Patrol for other parking violations, including violators of designated disabled parking spaces.
5. Conduct Administrative Review process for those wishing to contest parking citations.
6. Provide coverage as needed to supplement other personnel needs, including crossing guard duty and special event details.

Workload and Performance Indicators

1. Parking citations issued.

Major Budget Changes

None.

POLICE
Parking Control 4022

Operating Expenditures		01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1.	Employee Services	138,442	144,900	177,100	193,100
2.	Clothing & Personal Equip	478	900	900	900
3.	Special Dept Supplies	3,439	533	5,000	5,000
	TOTAL	142,359	146,333	183,000	199,000
Authorized Positions		3	3	3	3

Funding Source

General Fund

POLICE
School Crossing Guards 4023

Purpose

Provide safe crossing areas for school children at identified intersections in and around school zones.

Selected Goals

1. Maintain school crossing guards at identified intersections and locations.
2. Continue an annual, in-house training class at the start of each school year to teach crossing guard procedures .
3. Coordinate with traffic enforcement in school zone areas to provide safe pedestrian traffic.
4. Maintain staffing of crossing guards to decrease the use of Community Service Officers and Police Officers for crossing guard duty.

Workload and Performance Indicators

1. Number of school intersections monitored.

Major Budget Changes

None.

POLICE
School Crossing Guards 4023

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	201,265	156,500	156,500	156,500
2. Clothing & Personal Equip	2,902	6,500	4,000	4,500
TOTAL	204,167	163,000	160,500	161,000

Authorized Positions

Funding Source

General Fund

POLICE
Vehicle Abatement 4024

Purpose

Identify and remove all abandoned vehicles within the city limits to enhance the living environment. Enforce city codes and ordinances relative to long term parking violations and other nuisance complaints.

Selected Goals

1. Remove all abandoned vehicles parked on city streets and public property in violation of state and city codes.
2. Respond to phone complaints regarding abandoned vehicles within three business days.
3. Coordinate efforts with the zoning code enforcement officer to target abandoned vehicles on private property for abatement.
4. Respond to complaints of illegal commercial, oversize and recreational vehicle parking within three working days.
5. Making presentations to community and neighborhood groups regarding abandoned vehicles and other parking problems.
6. Explore alternative methods for improving abandoned vehicle enforcement on city streets.

Workload and Performance Indicators

1. Abandoned vehicles worked.
2. Abandoned vehicles stored.
3. Abandoned vehicles dismantled.
4. Recreational vehicles/other complaints worked.

Major Budget Changes

None.

POLICE
Vehicle Abatement 4024

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	144,434	119,500	119,800	128,100
2. Office Supplies & Materials	1,033	1,500	1,500	1,500
3. Clothing & Personal Equip		400	400	400
TOTAL	145,467	121,400	121,700	130,000
Authorized Positions	2	2	2	2

Funding Source

Vehicle Abatement Fund

POLICE
Support Services 4030

Purpose

Provide the assistance and tools needed by the Field Operations and Investigations Divisions to accomplish their law enforcement missions. Provide a wide range of evidence collection and processing services for the department. Manage the Crime Scene Investigator program. Assist other City departments and outside agencies with information such as court packets and suspect profiles. Provide direct services to the community, such as filling requests for information in the form of police reports, research, and handouts.

Selected Goals

1. Maintain an accurate and efficient information storage and retrieval system. Work with Information Systems to complete and refine a National Incident Based Reporting System (NIBRS) without federal grant funding.
2. Investigate and reconstruct crime scenes; process photographic, fingerprint, video, vehicle, and firearms evidence.
3. Manage and maintain police facilities.
4. Conduct all functions with the best possible customer service.
5. Enhancement of the department's report writing system and integration with the records management system to increase the level of information captured.

Workload and Performance Indicators

1. The number of crime scenes investigated and quantity and types of evidence processed.
2. The number of positive identifications that are developed, such as those from the Automated Fingerprint Information System (AFIS); to include the ratio of identifications compared to cases investigated.
3. The number of positive firearm identifications linked to crimes.

Major Budget Changes

FY 02/03 budget includes prior year encumbrances for booking fees and 911 costs. FY 03/04 and 04/05 includes an increase of $400,000 for Monterey County's 911 Communication System cost increase (reallocation of SB 172 funds). This increase has been offset with the elimination of four (4) police officer positions, one (1) from Investigations, two (2) from the SRO program and one (1) from the Violence Supression Unit. FY 04/05 includes an increase of $250,000 for Monterey County's 40% increase in booking fees. The County's booking fee increase will require the elimination of up to three (3) police officer positions.

POLICE
Support Services 4030

Operating Expenditures		01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1.	Employee Services	703,004	769,600	790,100	870,000
2.	Office Supplies & Materials	9,580	9,500	9,500	9,500
3.	Bldg/Veh/Equip Maint/Supplies	16,722	15,000	15,000	15,000
4.	Small Tools & Equipment	35	100	100	100
5.	Clothing & Personal Equip	2,156	300	300	300
6.	Books and Publications	75	100	100	100
7.	Special Dept Supplies	27,805	31,000	31,000	31,000
8.	Communications	595,473	1,201,900	1,228,100	1,228,100
9.	Utilities	41,029	53,900	48,900	48,900
10.	Contract Maintenance Services	125,202	116,200	98,000	98,000
11.	Professional Services	23,257	20,000	20,000	20,000
12.	Outside Services	419,411	907,000	677,000	927,000
13.	Training/Conferences/Meetings	13	1,500	500	500
14.	Membership & Dues	100	100	100	100
15.	Capital Outlay	84,384	103,276		
	TOTAL	2,048,246	3,229,476	2,918,700	3,248,600
Authorized Positions		9	10	9	9

Funding Source

General Fund, RAN Grant

POLICE
Technical Services 4031

Purpose

Process data and provide accurate and timely information. Prepare the monthly State Uniform Crime Report (UCR). Process all department citations. Support the various computer systems that are not integrated into the City network, i.e., Mobile Computer Terminals (MCTs), video mug photo system, document imaging system (AllBase), Computer Aided Dispatch (CAD), California Law Enforcement Telecommunications System (CLETS), and fingerprint identification systems. Support specialized police database applications, and applications such as Vehicle Identification, Megan's Law, Violence Suppression Unit, Geographic Information System (GIS), Ops Planner, and the Department's Intranet and Internet applications.

Selected Goals

1. Conduct research and provide statistical information to help build a safe and peaceful community.
2. Prepare Uniform Crime Reports (UCR) in a timely and accurate manner.
3. Manage the alarm permit and false alarm program.
4. Process citations for Monterey County courts and City Attorney in a timely manner.
5. Provide timely GIS information and support.
6. Provide technical support, user training, and manage and maintain computer applications not intergrated with the Wintegrate system.
7. Manage and maintain the mobile computer system.
8. Conduct all functions with the best possible customer service.

Workload and Performance Indicators

1. The number of annual requests for information.
2. Reports processed under the NIBRS methodology.
3. Number of citations processed.
4. Respond to requests and schedule training sessions for the Department's GIS mapping system.
5. Respond to technical support calls, system upgrades and enhancements.

Major Budget Changes

None.

POLICE
Technical Services 4031

Operating Expenditures		01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1.	Employee Services	307,789	284,200	245,400	247,000
2.	Office Supplies & Materials	541	700	700	700
3.	Special Dept Supplies	12,598	11,000	10,500	10,500
4.	Communications		1,200	1,200	1,200
5.	Contract Maintenance Services	8,078	11,000	11,000	11,000
6.	Outside Services	9,459	9,000	9,000	9,000
7.	Training/Conferences/Meetings	536	2,000	500	500
8.	Capital Outlay	19,931			
	TOTAL	358,932	319,100	278,300	279,900
Authorized Positions		4	3	3	3

Funding Source

General Fund

POLICE
Word Processing 4032

Purpose

Provide accurate and timely data entry and word processing services for the Field Operations, Investigations, and Support Services Divisions. This includes the Universe databases such as the Crime Reporting System (CRS), the Master Person File (PRS), the Arrest File (ARS), and the Traffic Accident Reporting System (TARS).

Selected Goals

1. Process juvenile reports within 24 hours and adult arrest reports within 48 hours, in support of building a safe and peaceful community.
2. Enter TARS data in a timely manner.
3. Respond immediately to emergency typing requests.
4. Provide feedback regarding errors and corrections in the most mission supportive and positive manner possible.
5. Conduct all functions with the best possible customer service.
6. Process reports submitted electronically in NIBRS/CIBRS format.

Workload and Performance Indicators

1. Number of reports processed.
2. Total number of TARS data entries on a daily basis.
3. Prepare emergency typing requests within policy guidelines.
4. Address and reduce complaints on work output and quality.

Major Budget Changes

None.

POLICE
Word Processing 4032

Operating Expenditures		01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1.	Employee Services	364,671	389,600	417,400	444,000
2.	Office Supplies & Materials	7			
3.	Special Dept Supplies	149	500	200	200
4.	Capital Outlay	279	500		
	TOTAL	365,106	390,600	417,600	444,200
Authorized Positions		7	7	7	7

Funding Source

General Fund

POLICE
Evidence and Property 4033

Purpose

Support the process of successful prosecution by providing security, integrity and control of property in the custody of this unit. Facilitate the timely return of property to its rightful owners. Ensure that internal policies and procedures regarding the safekeeping of evidence are in compliance with all legal requirements.

Selected Goals

1. Continue to support the process of successful prosecution by providing security, control and maintenance of evidence.
2. Return property to its legal owners in a timely manner to ensure trust and good public relations.
3. Obtain additional storage space and containers, adhere to preservation techniques, prepare and transport evidence and seek alternative disposal sites.
4. Document, transport, and supervise the destruction of narcotics and weapons.
5. Continue training for evidence personnwl and sworn personnel. Purge evidence and property, update manuals, update and improve the computer system.

Workload and Performance Indicators

1. Property and Evidence items processed.
2. Property items processed out of Evidence custody.
3. Evidence items prepared for Testing.
4. Property items prepared for Auction.

Major Budget Changes

None.

POLICE
Evidence and Property 4033

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	138,849	135,400	143,200	151,800
2. Office Supplies & Materials	2,081	2,500	2,500	2,500
3. Clothing & Personal Equip	275	300	300	300
4. Special Dept Supplies	2,955	3,500	3,500	3,500
5. Training/Conferences/Meetings	1,385	1,500	500	500
6. Membership & Dues	190	200	100	100
7. Capital Outlay	534			
TOTAL	146,269	143,400	150,100	158,700
Authorized Positions	2	2	2	2

Funding Source

General Fund

POLICE
Records 4034

Purpose

Maintain a current and efficient information storage/retrieval system of arrest and incident reports to provide accurate Public Record Act services to the public and other governmental agencies. Provide information to the Investigation Division and Field Operations to accomplish their law enforcement missions.

Selected Goals

1. Provide twenty-four hour immediate response to field officer requests.
2. Prepare court prosecution packets daily.
3. Provide excellent customer service to the public and other agencies.
4. Maintain an efficient information storage/retrieval system by processing police reports and scanning them, and other information, daily onto an optical storage system.
5. Provide public fingerprint services and Taxi Driver permits two days per week.
6. Purge selected police records on an on-going basis.
7. Continually improve and streamline the efficiency and effectiveness of the Records Unit.

Workload and Performance Indicators

1. Number of police reports processed, scanned and filed.
2. Number of arrest and warrant request packets processed.
3. Number of responses to the public.

Major Budget Changes

Change in employee services reflects the elimination of one police clerk position.

POLICE
Records 4034

Operating Expenditures		01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1.	Employee Services	819,971	922,100	911,200	972,600
2.	Office Supplies & Materials	1,488	2,800	2,800	2,800
3.	Small Tools & Equipment	204	500	500	500
4.	Clothing & Personal Equip	1,306	2,500	2,500	2,500
5.	Special Dept Supplies	4,876	7,600	7,500	7,500
6.	Training/Conferences/Meetings	5,074	4,500	2,000	2,000
7.	Membership & Dues	100	300	300	300
8.	Capital Outlay	5,966			
	TOTAL	838,985	940,300	926,800	988,200
Authorized Positions		16	16	15	15

Funding Source

General Fund

POLICE
Maintenance Services 4037

Purpose

Maintain and provide for the vehicle maintenance needs of the Salinas Police Department. Maintain specialized vehicle equipment such as: sirens, lights, radar and communications as well as all related safety equipment and supplies. Continue data entry for preventive maintenance and vehicle repair history database. Maintain department offices in police department building, city hall and two rented locations.

Selected Goals

1. Perform vehicle repairs in a timely manner.
2. Submit timely government fleet smog compliance reports to State Bureau of Automotive Repair.
3. Manage and maintain radio communications equipment.
4. Maintain positive public relations with internal and external customers in promoting community oriented policing philosophy.
5. Assist in the maintenance of mobile computer terminals.
6. Implement police department portion of new city-wide vehicle management software.

Workload and Performance Indicators

1. Ability to perform vehicle build-up and changeover of vehicles within a one and one half week time frame.
2. Maintain timeliness of government fleet smog reports on a timely basis.
3. Maintain police vehicles at optimum safety performance and readiness.
4. Maintain police fleet operational on a 24 hour schedule.
5. Maintain supplies and inventory of parts that are readily available to expedite repairs.
6. Maintain pricing competitiveness with vendors and suppliers by obtaining multiple quotes and estimates.
7. Maintain safe, clean and presentable work environment.

Major Budget Changes

Bureau of Justice funds provide for the replacement of seven patrol vehicles.

POLICE
Maintenance Services 4037

Operating Expenditures		01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1.	Employee Services	248,049	242,500	253,200	270,200
2.	Office Supplies & Materials	187	200	200	200
3.	Bldg/Veh/Equip Maint/Supplies	69,177	83,800	83,700	83,700
4.	Clothing & Personal Equip	107	500	500	500
5.	Contract Maintenance Services	112,591	86,000	86,000	86,000
6.	Capital Outlay	227,681	235,000	220,000	220,000
	TOTAL	657,792	648,000	643,600	660,600
Authorized Positions		4	4	4	4

Funding Source

General Fund, Bureau of Justice Assistance

POLICE
Investigation 4040

Purpose

Provide investigative support for all criminal investigations in order to identify and apprehend suspects for prosecution purposes. This investigative support will include the identification of crime trends for proactive and focused investigation attention, such as surveillances and the use of sophisticated law enforcement equipment to prevent crimes as well as identify and locate suspects. In addition to providing investigative personnel for criminal investigations, the Investigation Division will work closely with the Field Operations and Administration Division to promote strategies that build a safe and peaceful community.

Selected Goals

1. Analyze and identify crime patterns for the purpose of developing strategies to make the community safer through the reduction of crime.
2. Increase the Investigation Division efforts to proactively target criminals that commit violent and property crimes; such as murder, assault with a deadly weapon, robbery, burglary, and other thefts.
3. Continue to provide a timely on-call response on a 24 hour basis for major criminal investigations or other crimes that require in-depth investigative support.
4. Increase efforts to provide informal and formal training aimed at enabling investigators to investigate any type of crime.
5. Continue to assign personnel to monitor and arrest sex registrants who have been found to violate any provisions of Section 290 of the Penal Code in the City of Salinas.
6. Continue to work closely with the other two major police divisions and other agencies to develope and promote strategies which involve the Salinas community in crime prevention methods.

Workload and Performance Indicators

1. Total cases assigned.
2. Total number of arrest and arrest warrant requests.
3. Number of cases cleared for lack of prosecution.
4. Total number of cases that were solved.
5. Total number of cases that were filed unsolved.

Major Budget Changes

Increase in employee services reflects the addition of three investigation positions and one sergeant. One police officer position has been eliminated to offset a portion of Monterey County's 911 Communication System cost increase (reallocation of SB 172 funds).

POLICE
Investigation 4040

Operating Expenditures		01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1.	Employee Services	1,691,834	1,705,700	2,260,600	2,542,100
2.	Office Supplies & Materials	3,597	3,280	3,000	3,000
3.	Small Tools & Equipment	87	320	100	100
4.	Clothing & Personal Equip	100	100	100	100
5.	Books and Publications		100	100	100
6.	Training/Conferences/Meetings	11,085	7,000	7,000	7,000
7.	Membership & Dues	187	200	200	200
	TOTAL	1,706,890	1,716,700	2,271,100	2,552,600
Authorized Positions		16	21	20	20

Funding Source

General Fund

POLICE
Narcotics and Vice 4041

Purpose

Serve as a proactive unit for the purpose of identifying criminals who are involved in the illegal manufacturing, sales, or use of narcotics. Investigate other crimes such as prostitution, illegal gambling and bookmaking. Strive to develop sources of information that will be useful in solving other crimes in the community.

Selected Goals

1. Continue to develop strategies to reduce the manufacture, sale and use of illegal narcotics.
2. Improve efforts to develop strategies to reduce other crimes such as prostitution, illegal gambling and bookmaking.
3. Improve efforts to increase the number of crime tips received on narcotic activities, prostitution and illegal gambling.
4. Continue to work closely with other units in the police department to develop anti-drug strategies.
5. Improve efforts to work closely with other narcotics and vice units and other individuals or agencies that share similar responsibilities.
6. Continue to work closely with neighborhood groups to identify narcotic problems and then take the necessary enforcement action to improve the quality of life in that particular neighborhood.
7. Develop and present a report on Soledad Street issues.

Workload and Performance Indicators

1. Total narcotic investigations.
2. Total number of narcotic arrests.
3. Total number of narcotic search warrants.
4. Prostitution arrests.
5. Total number of crime tips received.

Major Budget Changes

None.

POLICE
Narcotics and Vice 4041

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	680,640	728,900	748,000	844,300
2. Office Supplies & Materials	1,013	1,000	500	500
3. Special Dept Supplies	6,338	12,000	12,000	12,000
4. Rents & Leases	24,979	25,000	25,000	25,000
5. Outside Services				
6. Capital Outlay	928	1,500		
TOTAL	713,898	768,400	785,500	881,800
Authorized Positions	7	7	7	7

Funding Source

General Fund

POLICE
School Resource Officers 4042

Purpose

Work with students, parents, teachers, administrators to ensure a peaceful and safe learning environment in our schools. Work with "problem behavior" students through counseling, referral, and personal contact including classroom presentations. Solve school related crimes and successfully prosecute juveniles who have not shown a propensity for guidance through counseling. Relieve patrol personnel of time-consuming investigations occurring at local schools.

Selected Goals

1. Coordinate efforts in gang awareness and prevention within Salinas schools.
2. Analyze alternatives and implement procedures to reduce juvenile gang activity, truancy, and juvenile crime.
3. Act as a liaison for gang intelligence information, prevention and suppression involving students.
4. Work with the Patrol Division to provide safe areas around campuses.
5. Continue Gang Resistance Education And Training program in four middle schools.
6. Continue to evaluate effectiveness of GREAT program, in partnership with local school officals.

Workload and Performance Indicators

1. Assigned cases
2. Presentations/Meetings
3. Counseling session
4. GREAT students taught

Major Budget Changes

During FY 02/03, three SRO positions were transferred to Field Operations. These three positions have been transferred to Investigations in FY 03/04. Two SRO positions have been eliminated to offset a portion of Monterey County's 911 Communication System cost increase (reallocation of SB 172 funds).

POLICE
School Resource Officers 4042

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	915,099	906,561	640,800	754,400
2. Office Supplies & Materials	209	200	200	200
3. Special Dept Supplies	28,897	30,230	30,000	30,000
4. Communications	1,506	1,600	1,600	1,600
5. Rents & Leases	14,400	14,500	14,500	14,500
6. Training/Conferences/Meetings	8,535	7,000	1,000	1,000
TOTAL	968,646	960,091	688,100	801,700
Authorized Positions	11	8	6	6

Funding Source

General Fund, COPS SRO

POLICE
Violence Supression Unit 4043

Purpose

Collect information on gangs and gang members and investigate gang-related crimes. Provide gang related training and other criminal intelligence to law enforcement and members of the community. Identify and suppress gang/criminal activity. Provide highly trained and coordinated special weapons and tactics teams for unusual, high risk, or other unique events. Provide enforcement support to other units and divisions in the police department.

Selected Goals

1. Continue use of a comprehensive criminal gang and gang member certification process under the California Penal Code.
2. Continue to aggressively identify violent gang members and other violent criminals for the arrest and prosecution of a variety of crimes.
3. Continue to work with the Monterey County District Attorney's Office and other allied agencies to ensure vertical prosecution of gang members for their crimes.
4. Improve our efforts to work closely with parents or other community members for the purpose of providing them information or training that will help at-risk youth.
5. Continue to conduct special weapons and tactics operations as required in high-risk and other special events.

Workload and Performance Indicators

1. Total number of arrests.
2. Field interview contacts to serve as a means to gather intelligence on criminal activities and prevent crime.
3. Total number of high risk/tactical operations.
4. Presentations/Meetings. Members of the Violence Suppression Unit attend a variety of presentations and meetings. Aside from educating law enforcement personnel on the tactics often used by gang members, members of this unit also provide presentations to parents, service groups, and anyone else interested in the reduction of gang violence in the community.

Major Budget Changes

Change in professional services reflects the loss of the probation officer previously assigned to VSU. One police officer position has been eliminated to offset a portion of Monterey County's 911 Communication System cost increase (reallocation of SB 172 funds).

POLICE
Violence Supression Unit 4043

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	1,427,054	1,527,200	1,655,000	1,886,400
2. Office Supplies & Materials	-9			
3. Communications	227	200	100	100
4. Contract Maintenance Services	675	1,000	1,000	1,000
5. Professional Services		12,000		
6. Outside Services	700	700	700	700
7. Training/Conferences/Meetings	4,363	5,000	2,000	2,000
TOTAL	1,433,010	1,546,100	1,658,800	1,890,200
Authorized Positions	16	16	15	15

Funding Source

General Fund, Supp Law Enforcement AB3229, Bureau, of Justice Assistance

POLICE
Reserves 4050

Purpose

Provide additional trained assistance to the department when specific needs exceed normal resources. This assistance will consist of Level I and Level II Reserve Officers who will work primarily within the Field Operations Division in a variety of roles including second officer duties in a patroling vehicle. Reserve officers provide a variety of services, such as prisoner transport, backup to other units, abandoned vehicle enforcement, DUI checkpoint, crowd control, and traffic direction.

Selected Goals

1. Provide police reserve services for special events, such as Big Week activities, Kiddiekapers Parade, natural disasters, and other events as needed. Provide police reserve services on a regular basis, primarily on weekends,as follows: prisoner transport, DUI Checkpoints, and abandoned vehicle enforcement.
2. Maintain required Advanced Officer Training for Level 1 officers.

Workload and Performance Indicators

1. Number of hours worked by Reserves.
2. Number of transports.
3. Number of hours trained.

Major Budget Changes

None.

POLICE
Reserves 4050

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	944	500	500	500
2. Office Supplies & Materials		100	100	100
3. Special Dept Supplies		100	100	100
4. Training/Conferences/Meetings		900	500	500
5. Recognition-Award-Protocol		900	900	900
TOTAL	944	2,500	2,100	2,100

Authorized Positions

Funding Source

General Fund

POLICE
Safe Schools/Healthy Students 4065

Purpose

Support City and School District partnerships linking prevention and community-based services to promote a safe school environment.

Selected Goals

1. Support community partnerships and students by bringing together schools, families, and community organizations.
2. Strengthen linkages between prevention and other community-based services
3. Support the implementation of a mental health program for all school districts.

Workload and Performance Indicators

1. School, Family, and Community-Based Services Meetings
2. Prevention Strategy Meetings
3. Formal Policy-Making Group
4. Student Counseling
5. Student use of Mental Health Services

Major Budget Changes

Change in employee services reflects the assignment of an SRO to La Paz school for FY 03/04.

POLICE
Safe Schools/Healthy Students 4065

Operating Expenditures		01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1.	Employee Services	-27	36,580	100,300	
2.	Special Dept Supplies				
3.	Professional Services				
4.	Outside Services		71,217		
5.	Training/Conferences/Meetings				
6.	Capital Outlay	10,279	6,150		
	TOTAL	10,252	113,947	100,300	
Authorized Positions		1	1	1	

Funding Source

Safe Schools/Healthy Students

POLICE
Animal Control Services 4070

Purpose

Provide effective animal control, licensing, lost/found and adoption programs for all stray and unwanted animals within the city.

Selected Goals

1. Protect Salinas residents from the negative community impacts of unwanted pets, strays, and dangerous animals.
2. Provide humane care of animals housed at the shelter.
3. Promote adoption of animals and their placement in caring and responsible homes.
4. Redesign licensing program to provide effective identification of pets in the community through the use of technology.
5. Develop active volunteer programs to assist the shelter in providing effective lost/found, adoption, public education and spray/neuter programs.
6. Research and prioritize programs that will reduce the number of stray and unwanted pets in the City.

Workload and Performance Indicators

1. Patrol and respond to approximately 14,000 calls involving stray, confined, and vicious animals.
2. Provide timely reports regarding an estimated annual 550 animal bites and other animal related crimes.
3. Immunize the nearly 5,000 animals expected to be housed at the animal shelter for prevention of disease.
4. Ensure clean and healthy conditions in the kennels and other areas of the shelter.
5. Increase adoption and rescue rates for animals having completed the required holding period.
6. Place one hundred dogs and cats at offsite adoption facilities.

Major Budget Changes

Reduction of one Animal Control Officer position.

POLICE
Animal Control Services 4070

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	507,689	537,700	502,300	542,200
2. Office Supplies & Materials	1,286	1,300	1,300	1,300
3. Bldg/Veh/Equip Maint/Supplies	2,010	2,100	2,100	2,100
4. Small Tools & Equipment	1,118	1,200	1,200	1,200
5. Clothing & Personal Equip	2,481	2,000	2,000	2,000
6. Books and Publications		400	200	200
7. Special Dept Supplies	27,763	34,900	33,500	33,500
8. Communications	613	2,000	1,500	1,700
9. Utilities	18,866	23,800	23,800	23,800
10. Contract Maintenance Services	10,555	13,500	13,500	13,500
11. Outside Services	43,033	58,000	53,200	55,200
12. Training/Conferences/Meetings	2,170	3,000	1,000	1,000
13. Membership & Dues	100	200	200	200
14. Capital Outlay	1,812			
TOTAL	619,496	680,100	635,800	677,900
Authorized Positions	8	8	7	7

Funding Source

General Fund

POLICE
DUI Enforcement 4077

Purpose

Provide an average of 20 hours of Driving Under the Influence enforcement patrols every other week. Reduce injuries and other incidents associated with DUI related accidents.

Selected Goals

1. Staff a two person DUI enforcement team every other weekend.
2. Increase knowledge of DUI laws and perceived risk of apprehension through education and media opportunities.
3. Conduct DUI checkpoints on a quarterly basis.

Workload and Performance Indicators

1. DUI Arrests.
2. DUI Checkpoints.

Major Budget Changes

Employee Service costs are exclusively overtime.

POLICE
DUI Enforcement 4077

Operating Expenditures		01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1.	Employee Services	19,454	20,000	20,000	20,000
	TOTAL	19,454	20,000	20,000	20,000

Authorized Positions

Funding Source

General Fund

POLICE
Asset Seizure 4080

Purpose

Provides for the identification of assets (visible and hidden) held by local criminal enterprises. Asset seizure provides for lawful forfeiture, utilizing State and Federal Asset Seizure programs to enhance local enforcement efforts.

Selected Goals

1. Continue to identify and seize assets used to facilitate narcotic transactions.
2. Identify and seize assets deemed "proceeds" from narcotic transactions.
3. Enhance our efforts to detect and attack criminal enterprises utilizing civil law in conjunction with criminal law.
4. Aggressive use of assets to supplement local law enforcement's efforts toward narcotics related enforcement.

Workload and Performance Indicators

1. Total number of asset seizure cases processed.

Major Budget Changes

None

POLICE
Asset Seizure 4080

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services		12,700	12,700	12,700
2. Office Supplies & Materials		500	500	500
3. Small Tools & Equipment		100	100	100
4. Special Dept Supplies	5,968	8,000	8,000	8,000
5. Communications	25,606	30,500	30,500	30,500
6. Rents & Leases	1,200	1,200	1,200	1,200
7. Contract Maintenance Services	688	3,000	3,000	3,000
8. Outside Services	965	500	500	500
9. Training/Conferences/Meetings	2,837	8,000	8,000	8,000
10. Capital Outlay	31,922	12,000		
TOTAL	69,186	76,500	64,500	64,500

Authorized Positions

Funding Source

Asset Seizure Fund

POLICE
Weed and Seed 4085

Purpose

To address youth gang violence and drug sales in the Weed & Seed area Census Tract-07.

Selected Goals

1. Program ended.

Workload and Performance Indicators

Major Budget Changes

Program ends due to loss of Federal Weed and Seed funding.

POLICE
Weed and Seed 4085

Operating Expenditures		01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1.	Employee Services	11,130	19,342		
2.	Communications	221	124		
3.	Outside Services				
4.	Training/Conferences/Meetings	1,845			
5.	Capital Outlay	8,068			
	TOTAL	21,264	19,466		

Authorized Positions

Funding Source

DOJ Grant, Weed And Seed

POLICE
Work Force

Administration	01-02 Authorized	02-03 Authorized	03-04 Proposed	04-05 Proposed
Chief of Police	1	1	1	1
Administrative Secretary	2	2	2	2
Total	3	3	3	3
Community Relations				
Police Sergeant	1	1	1	1
Police Corporal	1			
Police Officer	3	4	4	4
Total	5	5	5	5
Personnel and Training				
Police Sergeant	1	1	1	1
Police Corporal	1			
Police Officer		1	1	1
Total	2	2	2	2
Field Operations				
Deputy Chief	1	1	1	1
Police Lieutenant	5	4	4	4
Police Sergeant	12	12	12	12
Police Corporal	3	3	3	3
Police Officer	74	74	74	75
Community Service Officer	3	3	3	3
Total	98	97	97	98
Traffic Unit				
Police Sergeant	1	2	2	2
Police Officer	7	7	7	7
Total	8	9	9	9
Parking Control				
Community Service Officer	3	3	3	3

POLICE
Work Force

Vehicle Abatement	01-02 Authorized	02-03 Authorized	03-04 Proposed	04-05 Proposed
Community Service Officer	2	2	2	2
Support Services				
Senior Police Clerk	1	1	1	1
Criminalist	1	1	1	1
Police Captain	1	1		
Police Lieutenant		1	1	1
Police Sergeant	1	1	1	1
Community Service Officer	4	4	4	4
Latent Fingerprint Tech	1	1	1	1
Total	9	10	9	9
Technical Services				
Technical Serv Coord	1	1	1	1
Senior Police Clerk	2	2	2	2
Police Officer	1			
Total	4	3	3	3
Word Processing				
Word Processing Operator	6	6	6	6
Supvsg Wrd Proc Operator	1	1	1	1
Total	7	7	7	7
Evidence and Property				
Evidence Technician	1	1	1	1
Sr Evidence Technician	1	1	1	1
Total	2	2	2	2
Records				
Police Records Coord	1	1	1	1
Police Clerk	11	11	10	10
Supervising Police Clerk	4	4	4	4
Total	16	16	15	15

POLICE
Work Force

Maintenance Services	01-02 Authorized	02-03 Authorized	03-04 Proposed	04-05 Proposed
Vehicle Maint Assistant	1	1	1	1
Equipment Inventory Tech	1	1	1	1
Pub Safety Facilities Wkr	2	2	2	2
Total	4	4	4	4
Investigation				
Senior Police Clerk	1	1	1	1
Deputy Chief	1	1	1	1
Police Lieutenant	1	1	1	1
Police Sergeant	1	2	2	2
Police Corporal	9	3	3	3
Police Officer	2	12	11	11
Community Service Officer	1	1	1	1
Total	16	21	20	20
Narcotics and Vice				
Police Sergeant	1	1	1	1
Police Corporal	1			
Police Officer	5	6	6	6
Total	7	7	7	7
School Resource Officers				
Police Sergeant	1	1	1	1
Police Officer	10	7	5	5
Total	11	8	6	6
Violence Supression Unit				
Police Sergeant	2	2	2	2
Police Corporal	2	1	1	1
Police Officer	12	13	12	12
Total	16	16	15	15

POLICE
Work Force

Safe Schools/Healthy Students	01-02 Authorized	02-03 Authorized	03-04 Proposed	04-05 Proposed
Police Officer	1	1	1	
Animal Control Services				
Animal Control Officer	3	3	2	2
Animal Services Supv	1	1	1	1
Animal Services Mgr	1	1	1	1
Animal Servs Office Asst	1	1	1	1
Animal Care Tech	2	2	2	2
Total	8	8	7	7
Department Total	222	224	217	217

POLICE
Capital Outlays

	Maintenance Services	03-04 Proposed	04-05 Proposed
7	Patrol Sedans (7)	220,000	220,000

POLICE
City Council Goals & Objectives

CITY COUNCIL GOALS & OBJECTIVES
(Listed in Priority Order)

GOAL #3 - PROMOTE AND SUPPORT A SAFE AND PEACEFUL COMMUNITY

1. **Identify alternatives for abandoned vehicle enforcement.**
   Responsibility: Police
   Action Date: October 2003

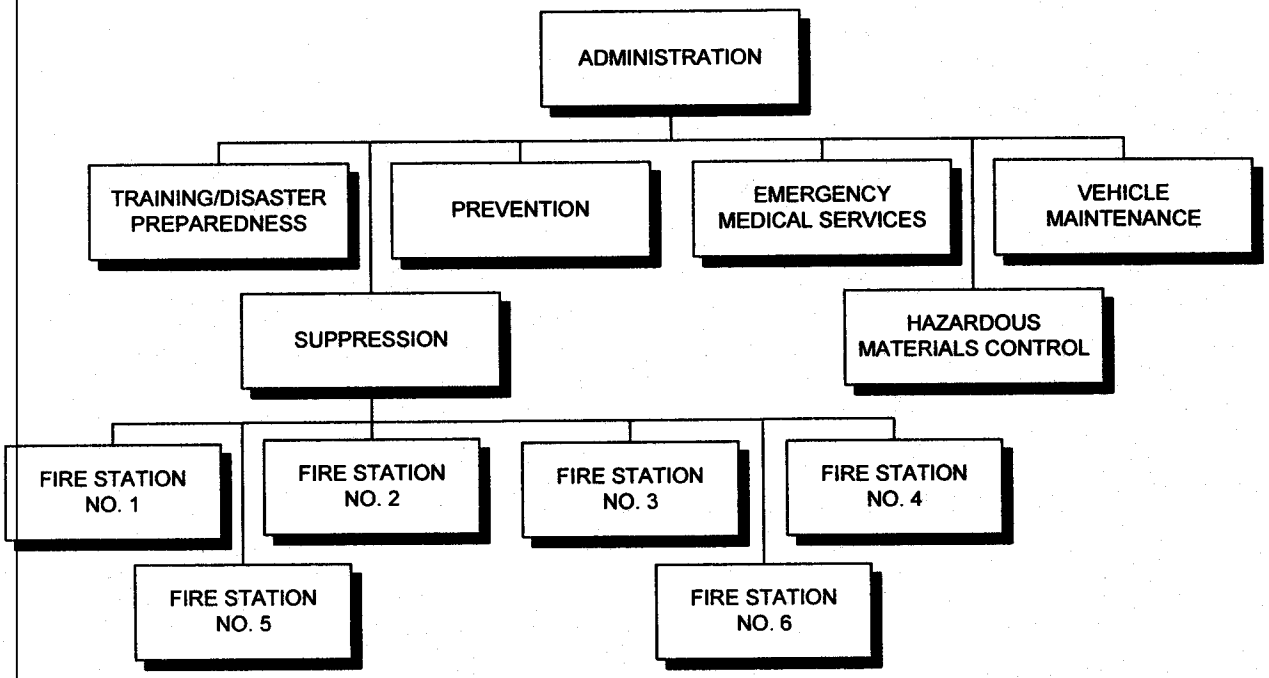
2. **Evaluate and Report City of Greeley model involving volunteer seniors.**
   Responsibility: Police
   Action Date: May 2003

3. **Report on Soledad Street issues.**
   Responsibility: Police
   Action Date: June 2003

8. **Update and report on traffic congestion and traffic/pedestrian related safety issue including funding.**
   Responsibility: Public Works, Police
   Action Date: December 2003

(This page intentionally left blank)

FIRE
Organization



FIRE
Department Summary

Purpose

The Department is organized into seven divisions: Administration, Suppression, EMS, Prevention, Training-Disaster Preparedness, Vehicle Maintenance and Hazardous Materials Control. The Fire Department provides prevention and code enforcement services and emergency response to the citizens and businesses of the community. Prevention activities include inspections of all occupancy types, fire code enforcement and public education presentations. Emergency responses include fire suppression, paramedic service (EMS), Hazardous Materials incident response (Haz-Mat), vehicle accident response and rescues, including extrication and basic confined space rescue. Department responses also include hazardous conditions such as arcing or downed power lines, electrical system malfunctions, water system malfunctions, odor problems/concerns and responses to hazardous material releases or spills and non-emergent public assistance.

Selected Goals

1. Implement the conversion from a 53-hour/week suppression work schedule to a 56-hour/week suppression work schedule.
2. Implement the minimum daily fire suppression staffing increase from 22 to 23 members effective on July 1, 2003.
3. Integrate the new classification of Fire Apparatus Engineer into the Suppression workforce.
4. Maintain regional partnerships with the Seaside Fire Department Hazardous Materials Response Team and County of Monterey Office of Emergency Services for the purpose of reducing operational and training costs to each agency. These partnerships include pursuit of state and federal grant funding for equipment, apparatus and training as made available through the Department of Homeland Security.
5. Maintain existing regional partnerships with the North County and Salinas Rural Fire agencies and develop a new partnership with the Monterey City Fire Department to provide more cost effective firefighter recruitments, joint operations and training.
6. Maintain constant paramedic and Automated Defibrillator service at each of the six Salinas Fire Department response areas.
7. Integrate a limited number of training officer activities into the Suppression Division.

Workload and Performance Indicators

1. Complete 53 to 56 hour suppression work schedule conversion and monitor relative overtime costs.
2. Integrate four newly authorized firefighter position in the current work force in order to meet the increased daily minimum staffing requirement.
3. Monitor cost effectiveness of joint activities with the Monterey Fire Department and Fire Districts.

Major Budget Changes

Fire suppression daily minimum staffing is increasing from 22 to 23 members per shift with the conversion from the 53 hour work week to a 56 hour work week.

FIRE
Department Summary

Expenditures by Program		01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
4505	Administration	276,217	301,500	325,500	353,400
4510	Suppression	8,205,096	8,397,813	9,558,100	10,568,700
4520	Emergency Medical Services	403,565	417,694	434,900	486,100
4530	Prevention	486,776	504,888	543,900	584,300
4540	Training-Disaster Preparedness	49,611	143,300	38,300	40,000
4560	Vehicle Maintenance	123,392	149,338	144,600	150,800
4570	Hazardous Materials Control	68,074	69,100	90,300	99,100
	TOTAL	9,612,731	9,983,633	11,135,600	12,282,400

Expenditures by Character

1.	Employee Services	9,143,231	9,405,300	10,620,300	11,768,100
2.	Office Supplies & Materials	5,750	5,900	5,900	5,900
3.	Bldg/Veh/Equip Maint/Supplies	89,018	84,139	81,100	81,100
4.	Vehicle Fuels & Lubricants	34,646	50,400	50,400	50,400
5.	Small Tools & Equipment	3,698	3,500	3,100	3,100
6.	Clothing & Personal Equip	27,754	38,057	36,900	36,900
7.	Books and Publications	5,962	6,488	5,400	5,400
8.	Special Dept Supplies	23,216	19,005	8,500	8,500
9.	Communications	73,329	144,885	124,800	124,800
10.	Utilities	36,582	54,300	54,300	54,300
11.	Contract Maintenance Services	78,414	104,976	100,900	100,900
12.	Professional Services	2,960	5,115	4,800	4,800
13.	Outside Services	2,247	3,900	3,900	3,900
14.	Training/Conferences/Meetings	43,542	45,670	33,800	32,800
15.	Membership & Dues	1,545	1,900	1,500	1,500
16.	Capital Outlay	40,837	10,098		
	TOTAL	9,612,731	9,983,633	11,135,600	12,282,400

Expenditures by Fund

General Fund	9,612,731	9,983,633	11,135,600	11,796,300
Emergency Medical Services Fund				486,100
TOTAL	9,612,731	9,983,633	11,135,600	12,282,400

FIRE
Department Summary

Workforce by Program		01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
4505	Administration	3	3	3	3
4510	Suppression	83	87	87	87
4520	Emergency Medical Services	1	1	1	1
4530	Prevention	4	4	4	4
4540	Training-Disaster Preparedness	1	1		
	TOTAL	92	96	95	95

(This page intentionally left blank)

FIRE
Administration 4505

Purpose

Administration is responsible for integrating the goals and objectives established by the City Council into the support and delivery divisions of the Fire Department. Fire Administration is responsible for the management of the monetary and human resources allocated and the establishment of department policies and procedures in accordance with state and local laws, memoranda of understanding and contractual agreements with related regional agencies. Fire Administration is responsible for the continual self-assessment of the department's effectiveness and efficiency and the implementation of life safety programs in the community.

Selected Goals

1. Develop a job specification for 24 newly created Fire Apparatus Engineer positions with the Suppression Division.
2. Convert the Suppression Division work schedule from 53 hours per week to 56 hours per week and eliminate Kelly Days.
3. Increase minimum daily suppression staffing from a current of 22 to 23 shift personnel effective July 1, 2003.
4. Develop an annual cost of funding to maintain fire department infrastructure.
5. Assess the effectiveness and efficiency of current department service and delivery programs, both internal and external, and provide recommendations for retention, modification or elimination.
6. Eliminate the Neighborhood Emergency Response Team (NERT) training program.
7. Complete joint firefighter recruitment with the City of Monterey Fire Department by July 1, 2004.
8. Complete the City multi-hazardous emergency response plan for adoption by the City Council by July 2004.
9. Identify alternative support/manager for Fire Explorer Program.

Workload and Performance Indicators

1. Assess the effectiveness and efficiency of current department service and delivery programs, both internal and external and provide recommendation for retention, modification, or elimination.
2. Monitor overtime costs relative to increased dailhy suppression staffing requirements.

Major Budget Changes

None.

FIRE
Administration 4505

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	267,585	288,700	314,300	342,200
2. Office Supplies & Materials	1,410	1,300	1,300	1,300
3. Small Tools & Equipment	191			
4. Books and Publications	79	200	200	200
5. Special Dept Supplies	210	200	100	100
6. Communications	3,155	4,700	4,700	4,700
7. Contract Maintenance Services	1,225	4,000	3,000	3,000
8. Training/Conferences/Meetings	2,212	2,000	1,500	1,500
9. Membership & Dues	150	400	400	400
TOTAL	276,217	301,500	325,500	353,400
Authorized Positions	3	3	3	3

Funding Source

General Fund

FIRE
Suppression 4510

Purpose

The Suppression Division provides 24-hour protection to the residents of Salinas from the effects of natural and man made emergencies. Uncontrolled fires, medical emergencies, vehicle accidents, earthquakes, hazardous material leaks, electrical and natural gas emergencies, are a few of the many situations, to which the Suppression Division responds with the available personnel, equipment and technology.

Selected Goals

1. Arrive on the scene of the emergency within six minutes of call dispatch, 90% of the time.
2. Decentralize program management by more effectively distributing the delegation of specific program responsibilities.
3. Implement an increase of daily suppression staffing from 22 to 23 firefighters.
4. Identify and integrate the functions of 24 newly created Fire Apparatus Engineers into suppression division operations.
5. Incorporate "weapons of mass destruction" training and operating guidelines into the Suppression program.

Workload and Performance Indicators

1. Incident reports will be submitted for each response enabling the evaluation of performance and company workloads.
2. Response times will be monitored to ensure the proper distribution and readiness of the workforce.
3. Annual performance appraisals will be done for all personnel.
4. Quarterly inspections of all apparatus and safety equipment will be conducted.
5. Semi-annual inspections of all stations and grounds will be conducted.
6. Appropriate job specific traing will be provided to 24 new Fire Apparatus Engineers.
7. Provide ongoing fire training to meet the needs of the department including conducting at least two multiple fire company drills by June 2004.

Major Budget Changes

Employee Services includes four (4) additional firefighter positions. Minimum staffing is increased from 22 to 23 firefighters per shift, Kelly Days have been eliminated with the implementation of the 56 hour work week and the Fire Apparatus Engineer classification is being established. Limited Training Officer activities will be integrated into the Suppression Division as a result of loss of the Training/Disaster Preparedness Officer position. Communications reflects Monterey County's 911 Communications System increased charge (reallocation of SB 172 funds).

FIRE
Suppression 4510

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	7,957,606	8,041,400	9,229,400	10,240,000
2. Office Supplies & Materials	2,256	2,000	2,000	2,000
3. Bldg/Veh/Equip Maint/Supplies	23,224	20,331	20,300	20,300
4. Vehicle Fuels & Lubricants	28,806	40,200	40,200	40,200
5. Small Tools & Equipment	1,527	1,000	1,000	1,000
6. Clothing & Personal Equip	25,626	35,057	33,900	33,900
7. Books and Publications	813	1,100	1,100	1,100
8. Special Dept Supplies	2,218	3,000	2,000	2,000
9. Communications	65,330	130,360	110,300	110,300
10. Utilities	36,582	54,300	54,300	54,300
11. Contract Maintenance Services	46,817	59,076	57,300	57,300
12. Professional Services	289	1,815	1,500	1,500
13. Outside Services	2,247	3,900	3,900	3,900
14. Training/Conferences/Meetings	1,023	1,400	600	600
15. Membership & Dues		300	300	300
16. Capital Outlay	10,732	2,574		
TOTAL	8,205,096	8,397,813	9,558,100	10,568,700
Authorized Positions	83	87	87	87

Funding Source

General Fund

FIRE
Emergency Medical Services 4520

Purpose

The EMS division provides 24-hour medical crisis intervention at the paramedic first responder level by utilizing 21 fire suppression personnel crossed trained as paramedics. The objective is to respond quickly to begin early treatment and care of ill or injured Salinas residents and visitors prior to arrival of the transport ambulance. Fire Department paramedics continue care of critical patients during transport to local hospitals. The EMS Division is also responsible for monitoring the quality of care provided; education and training of fire department EMTs (Emergency Medical Technician); and the provision of technical assistance to the City's Risk Management Division in the arena of safety and loss prevention.

Selected Goals

1. Provide first responder firefighter/paramedic response within six minutes of dispatch 90% of the time.
2. Improve citizen survivability from cardiac arrest within the City of Sainas response area by maintaining the EMT-1 Automatic Defibrillator Program.
3. Coordinate with the Monterey County Emergency Medical Services Agency the redistribution of CSA 74 funding to maintain paramedic services within the City of Salinas.
4. Continue to monitor the quality of care provided to residents by Fire Department personnel.

Workload and Performance Indicators

1. Develop, identify funding and implement a citizen Automatic Defibrillator Program.
2. Provide for paramedic and EMT performance review through onscene evaluation and chart auditing of patient care.
3. Provide training, education and information for all City departments in conjunction with Risk Management.

Major Budget Changes

All funds provided by General Fund. Salinas voters rejected continuation of $5.00 parcel tax levy for paramedic services in FY 00-01.

FIRE
Emergency Medical Services 4520

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	327,167	366,800	387,300	439,500
2. Office Supplies & Materials	463	300	300	300
3. Bldg/Veh/Equip Maint/Supplies	17,918	16,020	16,000	16,000
4. Books and Publications	621	300	300	300
5. Special Dept Supplies	540	25		
6. Communications	1,124	1,825	1,800	1,800
7. Contract Maintenance Services	13,223	14,900	14,900	14,900
8. Professional Services	1,446	1,300	1,300	1,300
9. Training/Conferences/Meetings	10,758	12,950	12,900	11,900
10. Membership & Dues	200	100	100	100
11. Capital Outlay	30,105	3,174		
TOTAL	403,565	417,694	434,900	486,100
Authorized Positions	1	1	1	1

Funding Source

General Fund, Emergency Medical Services Fund

FIRE
Prevention 4530

Purpose

The Fire Prevention Bureau is charged with enforcing the laws and ordinances established to provide a reasonable degree of safety to life and protection of property from fire. The Bureau is authorized by California Code of Regulations, Title 24, to enforce all ordinances of the jurisdiction pertaining to the prevention of fires; the suppression, extinguishment, storage, use and handling of hazardous materials; the maintenance and regulation of means of egress, automatic, manual and other private fire alarm systems and fire extinguishing equipment; the elimination of fire hazards on land and in buildings, structures and other property, including those under construction; the investigation as to the cause, origin and circumstances of fire and unauthorized releases of hazardous materials. Additionally the Fire Prevention Bureau is responsible for providing fire safety education to the community.

Selected Goals

1. Review new development plans to ensure adequate emergency access, water supply, fire protection systems and fire-safe construction.
2. Enforce the California Fire Code, through the inspection of local occupancies as to ensure fire and life safety.
3. Investigate all fires for origin and cause, with aggressive prosecution of arson suspects.
4. Provide excellent customer service to the public in partnership with the City's Permit Center.
5. Improve working environment and the effectiveness and efficiency of Fire Prevention Bureau within the Permit Center.

Workload and Performance Indicators

1. Re-establish a computerized accounting program to track all fire inspections and fire permits issued by the Bureau by March 1, 2004.
2. Establish a computerized accounting program to track all company inspections made by Suppression personnel by June 1, 2004.
3. Provide the Suppression Division with fire cause, origin and investigation training program by July 31, 2002.

Major Budget Changes

Community safety education programs will be eliminated.

FIRE
Prevention 4530

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	450,233	467,400	520,700	561,100
2. Office Supplies & Materials	1,329	1,700	1,700	1,700
3. Bldg/Veh/Equip Maint/Supplies		100	100	100
4. Vehicle Fuels & Lubricants	1,640	5,200	5,200	5,200
5. Small Tools & Equipment	595	800	400	400
6. Clothing & Personal Equip	45	200	200	200
7. Books and Publications	2,571	2,788	2,300	2,300
8. Special Dept Supplies	19,374	14,700	5,700	5,700
9. Communications	2,862	4,500	4,500	4,500
10. Contract Maintenance Services	401	700	700	700
11. Training/Conferences/Meetings	6,731	6,000	2,000	2,000
12. Membership & Dues	995	800	400	400
TOTAL	486,776	504,888	543,900	584,300
Authorized Positions	4	4	4	4

Funding Source

General Fund

FIRE
Training-Disaster Preparedness 4540

Purpose

Provide each member of the department with sufficient job knowledge and information to meet the level of performance required in their assigned area of responsibility and to provide planning, development, and promotion of disaster preparedness plans and programs for the City of Salinas.

Selected Goals

1. Continue to support the joint functional training group with Salinas Rural, North County, Monterey City and Marina Fire Departments.
2. Establish training program for the newly created position of Fire Apparatus Engineer.

Workload and Performance Indicators

1. Develop, publish and integrate into the SFD Operations Manual standardized fire company evolutions in conjunction with the joint Functional Training Group by July 2004.
2. Conduct training in hydrant flow testing, annual pump testing; drafting operations, vehicle operations and aerial ladder operations for 24 Fire Apparatus Engineers.

Major Budget Changes

Employee Services reflects the elimination of the Training/Disaster Preparedness Officer position. Training activities will be shifted to the platoon training coordinators.

FIRE
Training-Disaster Preparedness 4540

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	32,562	122,200	22,700	24,400
2. Office Supplies & Materials	292	600	600	600
3. Small Tools & Equipment	37	200	200	200
4. Clothing & Personal Equip	64	400	400	400
5. Books and Publications	1,878	1,700	1,100	1,100
6. Special Dept Supplies	510	1,000	600	600
7. Communications	562	2,780	2,800	2,800
8. Contract Maintenance Services	414	800	800	800
9. Professional Services	1,225	2,000	2,000	2,000
10. Training/Conferences/Meetings	11,867	11,420	6,900	6,900
11. Membership & Dues	200	200	200	200
TOTAL	49,611	143,300	38,300	40,000
Authorized Positions	1	1		

Funding Source

General Fund

FIRE
Vehicle Maintenance 4560

Purpose

The Vehicle Maintenance Division repairs and maintains all fire department vehicles and firefighting apparatus in accordance with national, state, DMV, NFPA and OSHA mandated standards regarding safe. This is accomplished through regularly scheduled preventive maintenance and on-demand repair utilizing on duty, cross-trained fire suppression personnel. In those instances where repairs are beyond the scope of fire personnel, the division contracts with local repair facilities capable of providing the necessary services.

Selected Goals

1. Maintain the partnership with the Public Works Vehicle Maintenance Division for the state mandated diesel engine smog certification program.
2. Update and maintain the computerized fleet maintenance database program in order to identify all fleet costs, allocate these costs equitably and support vehicle maintenance operations in a fiscally efficient manner.
3. Assist the Suppression Division in identifying and providing appropriate training activities relevant to the creation of the Fire Apparatus Engineer position.

Workload and Performance Indicators

1. Complete all work/repair orders in a timely manner.
2. Coordinate warrant repairs of new fire apparatus with the manufacturers.
3. Conduct annual ladder and pump service tests as required by OSHA.
4. Assist the Fire Suppression Division in the provision of appropriate training activities relevant to the new Fire Apparatus Engineer classification.

Major Budget Changes

None.

FIRE
Vehicle Maintenance 4560

	Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1.	Employee Services	50,463	60,500	63,900	70,100
2.	Bldg/Veh/Equip Maint/Supplies	46,096	46,088	43,600	43,600
3.	Vehicle Fuels & Lubricants	4,200	5,000	5,000	5,000
4.	Small Tools & Equipment	848	1,000	1,000	1,000
5.	Clothing & Personal Equip		300	300	300
6.	Books and Publications		100	100	100
7.	Contract Maintenance Services	16,334	25,500	24,200	24,200
8.	Training/Conferences/Meetings	5,451	6,400	6,400	6,400
9.	Membership & Dues		100	100	100
10.	Capital Outlay		4,350		
	TOTAL	123,392	149,338	144,600	150,800

Authorized Positions

Funding Source

General Fund

FIRE
Hazardous Materials Control 4570

Purpose

To effectively control and initiate mitigation of hazardous material emergencies in order to protect life, the environment and property. Fifteen (15) fire suppression personnel are cross-trained and equipped as Hazardous Materials Specialists. The HazMat Team also provides technical support, advice and training to Salinas businesses that utilize potentially hazardous materials in processing or manufacturing. Under a Tri-County Hazardous Materials Response Plan, the City's HazMat Team members provides emergency responses to the Salinas community and the counties of Monterey, Santa Cruz and San Benito.

Selected Goals

1. Annually train and update fire suppression and HazMat Team personnel in appropriate and safe mitigation procedures for hazardous materials incidents.
2. Establish and maintain parnerships with local industry for the purpose of sharing and/or exchanging resources and information needed to prevent or mitigate emergency incidents occurring within the City of Salinas.
3. Establish partnerships with the Seaside Fire Department Hazardous Materials Reponse Team and the County of Monterey Environmental Health Department for the purpose of reducing operational and training costs to each agency and to pursue state and federal grant funding for equipment.
4. Continue partnerships with the Seaside Fire Department Hazardous Materials Response Team and the County of Monterey Office of Emergency Services for the purpose of reducing operational and training costs to each agency and to pursue state and federal grant funding for equipment and training as available from the Department of Homeland Security.

Workload and Performance Indicators

1. Submit a joint state and federal grant funding application with Seaside Fire and Monterey County Environmental Health Departments for equipment by May 2004.
2. Participate in the Monterey County Haz-Mat Task Force for the purpose of establishling alternate funding sources as part of a regional haz-mat team.

Major Budget Changes

None.

FIRE
Hazardous Materials Control 4570

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	57,615	58,300	82,000	90,800
2. Bldg/Veh/Equip Maint/Supplies	1,780	1,600	1,100	1,100
3. Small Tools & Equipment	500	500	500	500
4. Clothing & Personal Equip	2,019	2,100	2,100	2,100
5. Books and Publications		300	300	300
6. Special Dept Supplies	364	80	100	100
7. Communications	296	720	700	700
8. Training/Conferences/Meetings	5,500	5,500	3,500	3,500
TOTAL	68,074	69,100	90,300	99,100

Authorized Positions

Funding Source

General Fund

FIRE
Work Force

Administration	01-02 Authorized	02-03 Authorized	03-04 Proposed	04-05 Proposed
Fire Chief	1	1	1	1
Administrative Secretary	1	1	1	1
Office Technician	1	1	1	1
Total	3	3	3	3
Suppression				
Deputy Fire Chief	1	1	1	1
Fire Captain	24	24	24	24
Battalion Chief	3	3	3	3
Firefighter	55	59	35	35
Fire Engineer			24	24
Total	83	87	87	87
Emergency Medical Services				
Emergency Med Svcs Offcr	1	1	1	1
Prevention				
Deputy Fire Chief	1	1	1	1
Deputy Fire Marshal	1	1	1	1
Fire Inspector	2	2	2	2
Total	4	4	4	4
Training-Disaster Preparedness				
Fire Trng/Disaster Offcr	1	1		
Department Total	92	96	95	95

FIRE
City Council Goals & Objectives

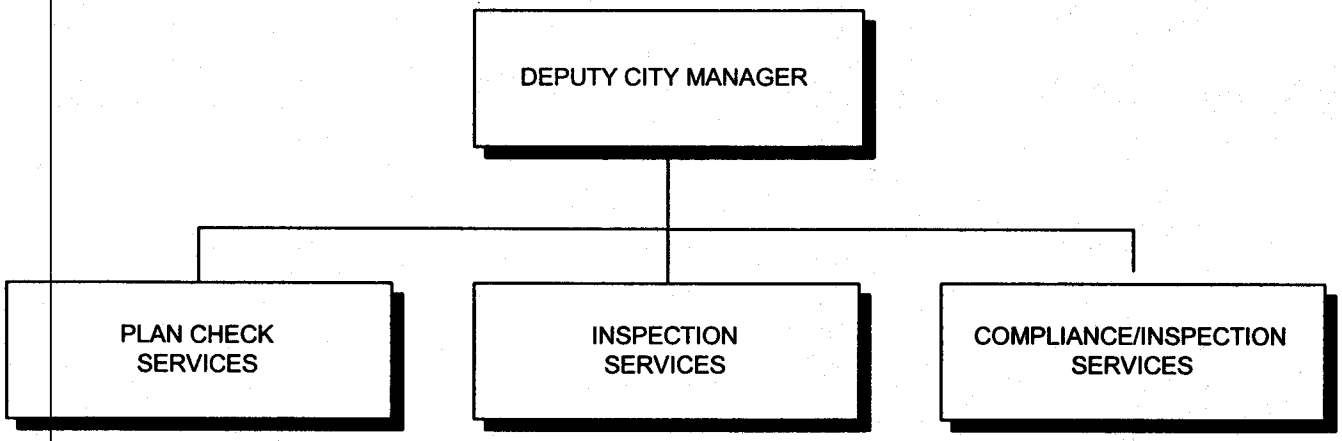
CITY COUNCIL GOALS & OBJECTIVES
(Listed in Priority Order)

GOAL #3 - PROMOTE AND SUPPORT A SAFE AND PEACEFUL COMMUNITY

12. **Identify Water pressure related issues and develop alternatives.**
Responsibility: Public Works, Fire
Action Date: January 2004

(This page intentionally left blank)

DEVELOPMENT & PERMIT SERVICES
Organization



DEVELOPMENT / PERMIT SERVICES
Department Summary

Purpose

The primary function of the Development & Permit Services Department is to regulate and control the design, construction, use and occupancy of buildings, and all of their various components to safeguard life, health, property and public welfare. This includes performing plan checks, issuing building permits and conducting inspections to verify compliance with all applicable codes and laws. Code Compliance inspections are performed to eliminate sub-standard housing. Encroachment permits are issued and inspections conducted for work performed within the street right-of-way to assure compliance with the City standards and to protect the City's infrastructure. Inspections are also conducted to assure that new streets, including utilities, are constructed in compliance with the City standards prior to their acceptance for maintenance by the City.

Selected Goals

1. Establish specific efforts to streamline permitting and inspection services.
2. Continue enforcement of the Unreinforced Masonry (URM) Ordinance to eliminate the potential hazards associated with URM buildings.
3. Investigate the use of software to automate the permit process from initial review to completion of construction, including Internet and/or Voice Response (IVR) access for the public.

Workload and Performance Indicators

1. Meet with Community Advisory Council a minimum of four times yearly to receive feedback on permitting process and ways to streamline approval.
2. Obtain 100% compliance with the URM Ordinance by December 31, 2003.
3. Make recommendations for implementation of permitting software including IVR, internet access and use of portable computers in the field by January 31, 2004.

Major Budget Changes

The Development/Permit Director position has been eliminated. The management of the Permit Center will be under the direction of the Public Works Director/City Engineer (Deputy City Manager).

DEVELOPMENT / PERMIT SERVICES
Department Summary

Expenditures by Program		01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
4805	Administration	359,430	432,715	362,900	389,000
4810	Inspection Services	922,503	1,149,700	1,091,000	1,162,800
4820	Plan Check Services	573,654	552,800	597,800	629,500
4830	Compliance/Inspection Services	226,256	301,300	294,700	314,600
	TOTAL	2,081,843	2,436,515	2,346,400	2,495,900

Expenditures by Character

1.	Employee Services	1,677,778	2,019,900	2,140,500	2,290,000
2.	Office Supplies & Materials	7,638	8,200	8,200	8,200
3.	Small Tools & Equipment	1,544	4,200	4,200	4,200
4.	Books and Publications	1,381	6,000	6,000	6,000
5.	Special Dept Supplies	4,232	7,100	7,100	7,100
6.	Communications	14,034	16,600	16,600	16,600
7.	Contract Maintenance Services	1,100	1,100	1,100	1,100
8.	Professional Services	199,635	90,000	10,000	10,000
9.	Outside Services	131,593	201,515	120,400	120,400
10.	Training/Conferences/Meetings	20,556	29,800	29,800	29,800
11.	Membership & Dues	1,614	2,500	2,500	2,500
12.	Capital Outlay	20,738	49,600		
	TOTAL	2,081,843	2,436,515	2,346,400	2,495,900

Expenditures by Fund

General Fund	2,081,843	2,436,515	2,346,400	2,495,900

Workforce by Program

4805	Administration	5.0	5.0	4.5	4.5
4810	Inspection Services	11.0	11.0	11.0	11.0
4820	Plan Check Services	5.0	5.0	6.0	6.0
4830	Compliance/Inspection Services	4.0	4.0	4.0	4.0
	TOTAL	25.0	25.0	25.5	25.5

DEVELOPMENT / PERMIT SERVICES
Administration 4805

Purpose

Provide assistance to customers by telephone and over the counter regarding Permit Center Issues. This includes processing daily inspection requests, issuing different types of permits, processing new plan/application submittals, collecting and receipting fees and handling other general administrative duties, including payroll, purchase orders, and generation of activity reports.

Selected Goals

1. Assist customers in a timely and professional manner.
2. Provide administrative support for the Department.
3. Properly process all permits, inspection requests, complaints and related fees.
4. Develop and implement 100% cost recovery fee schedule.

Workload and Performance Indicators

1. Review current informational handouts to assure accuracy and revise them as necessary.
2. Review internal procedures and update policy/procedure manual.
3. Review total cost of services provided compared to fees charged for building permits.
4. Meet with Community Advisory Council to receive feedback on permitting process a minimum of four times during the fiscal year.

Major Budget Changes

The Development/Permit Director position has been eliminated. The management of the Permit Center will be under the direction of the Deputy City Manager for Development and Permit Services.

DEVELOPMENT / PERMIT SERVICES
Administration 4805

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	337,405	396,700	327,900	354,000
2. Office Supplies & Materials	7,553	8,200	8,200	8,200
3. Small Tools & Equipment	8	300	300	300
4. Special Dept Supplies	678	1,400	1,400	1,400
5. Communications	1,605	1,600	1,600	1,600
6. Contract Maintenance Services	500	500	500	500
7. Outside Services	7,764	18,415	18,400	18,400
8. Training/Conferences/Meetings	2,542	4,100	4,100	4,100
9. Membership & Dues	489	500	500	500
10. Capital Outlay	886	1,000		
TOTAL	359,430	432,715	362,900	389,000
Authorized Positions	5.0	5.0	4.5	4.5

Funding Source

General Fund

DEVELOPMENT / PERMIT SERVICES
Inspection Services 4810

Purpose

Perform inspections to verify that structures are built in compliance with applicable codes and laws; rendering them safe for occupancy upon completion of construction. This endeavor includes coordination with other City Departments and governmental agencies. Verify that public improvements are built in compliance with City standards and are safe to use upon completion of construction.

Selected Goals

1. Develop a subdivision inspection tracking system to improve organizational efficiency and effectiveness.
2. Investigate methods to disseminate information to the development community and the general public regarding code requirements, inspection procedures and other departmental activities.

Workload and Performance Indicators

1. Make recommendations regarding disseminating information to the public, including newsletters, press releases, publishing articles and open training classes by October 31, 2003.
2. Continue to develop and improve the subdivision tracking system on an ongoing basis.

Major Budget Changes

None.

DEVELOPMENT / PERMIT SERVICES
Inspection Services 4810

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	777,985	901,300	960,100	1,031,900
2. Office Supplies & Materials	85			
3. Small Tools & Equipment	1,389	2,500	2,500	2,500
4. Books and Publications	927	3,000	3,000	3,000
5. Special Dept Supplies	2,030	2,500	2,500	2,500
6. Communications	8,359	10,900	10,900	10,900
7. Outside Services	123,479	181,100	100,000	100,000
8. Training/Conferences/Meetings	7,709	11,100	11,100	11,100
9. Membership & Dues	540	900	900	900
10. Capital Outlay		36,400		
TOTAL	922,503	1,149,700	1,091,000	1,162,800
Authorized Positions	11	11	11	11

Funding Source

General Fund

DEVELOPMENT / PERMIT SERVICES
Plan Check Services 4820

Purpose

Review construction plans for residential and non-residential projects to assure compliance with applicable building codes, City ordinances, and state laws to safeguard the public's health and welfare, and provide building access for disabled persons. Coordinate the approval of building permits with other City Departments and governmental agencies prior to permit issuance. Provide timely review of plans and issuance of permits to help stimulate economic development.

Selected Goals

1. Establish specific efforts to streamline the plan review and permit issuance process.
2. Update educational and informational handout material for public use regarding building codes, City ordinances, and State laws.
3. Investigate ways to improve current permit application tracking system.
4. Establish an express plan review service for minor residential and commercial projects.

Workload and Performance Indicators

1. Work with the Community Advisory Council to streamline plan review and permit issuance by providing incentives/disincentives.
2. Update informational handouts.
3. Work with Information Systems and other City Departments to improve the permit application tracking system.
4. Implement an express plan review service for minor residential and commercial projects.

Major Budget Changes

To meet the needs of the development community, a Plan Check Engineer position has been added to the Plan Check Services work force.

DEVELOPMENT / PERMIT SERVICES
Plan Check Services 4820

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	362,340	445,800	573,200	604,900
2. Small Tools & Equipment	2	400	400	400
3. Books and Publications	355	1,500	1,500	1,500
4. Special Dept Supplies	416	700	700	700
5. Communications	967	1,200	1,200	1,200
6. Contract Maintenance Services	600	600	600	600
7. Professional Services	199,635	90,000	10,000	10,000
8. Outside Services	350	2,000	2,000	2,000
9. Training/Conferences/Meetings	6,490	7,600	7,600	7,600
10. Membership & Dues	285	600	600	600
11. Capital Outlay	2,214	2,400		
TOTAL	573,654	552,800	597,800	629,500
Authorized Positions	5	5	6	6

Funding Source

General Fund

DEVELOPMENT / PERMIT SERVICES
Compliance/Inspection Services 4830

Purpose

Eliminate substandard housing, dangerous buildings, zoning violations, dangerous building uses, and work done without permits. Perform inspections to verify that housing within the City complies with applicable state laws and codes.

Selected Goals

1. Increase public awareness of the hazards of substandard housing and dangerous buildings by providing educational classes, providing television and radio ads, and increasing handout materials.
2. Pursue listing Code Enforcement Division in the local phone directory to enable citizens to easily access the Code Enforcement Division to file complaints.
3. Provide "ride-along" opportunities for City Council members to obtain a first hand view of the extent of substandard housing and dangerous buildings in their districts.
4. Seek grants, CDBG funds and a cost recovery program to enhance the resources available to the Code Enforcement Division in order to strengthen the level of enforcement and reduce substandard and dangerous conditions.
5. Investigate the use of an Administrative Remedies Ordinance to resolve code enforcement issues.

Workload and Performance Indicators

1. Provide an informative telecast and handouts regarding substandard housing.
2. Add a Code Enforcement phone listing to Pac Bell's phone directory.
3. Establish "ride-along" opportunities for City Council members.
4. Identify funding opportunities and establish a cost recovery program for Code Enforcement.
5. Make a presentation and recommendation to the City Council regarding the use of an Admininstrative Remedies Ordinance by August 31, 2003. If approved and adopted, impementation of the Ordinance should be made by December 31, 2003.

Major Budget Changes

None.

DEVELOPMENT / PERMIT SERVICES
Compliance/Inspection Services 4830

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	200,048	276,100	279,300	299,200
2. Small Tools & Equipment	145	1,000	1,000	1,000
3. Books and Publications	99	1,500	1,500	1,500
4. Special Dept Supplies	1,108	2,500	2,500	2,500
5. Communications	3,103	2,900	2,900	2,900
6. Training/Conferences/Meetings	3,815	7,000	7,000	7,000
7. Membership & Dues	300	500	500	500
8. Capital Outlay	17,638	9,800		
TOTAL	226,256	301,300	294,700	314,600
Authorized Positions	4	4	4	4

Funding Source

General Fund

DEVELOPMENT / PERMIT SERVICES
Work Force

Administration	01-02 Authorized	02-03 Authorized	03-04 Proposed	04-05 Proposed
Deputy City Manager			0.5	0.5
Development/Permit Dir	1.0	1.0		
Supv Bldg Permit Clerk	1.0	1.0	1.0	1.0
Permit Center Clerk	3.0	3.0	3.0	3.0
Total	5.0	5.0	4.5	4.5
Inspection Services				
Const Inspector Supv	1.0	1.0	1.0	1.0
Construction Inspector	2.0	2.0	2.0	2.0
Electrical Inspector II	1.0	1.0	1.0	1.0
Plumbing Inspector II	1.0	1.0	1.0	1.0
Comb Bldg Inspector II	4.0	4.0	4.0	4.0
Sr Comb Bldg Insp	1.0	1.0	1.0	1.0
Inspection Svc Manager	1.0	1.0	1.0	1.0
Total	11.0	11.0	11.0	11.0
Plan Check Services				
Sr Plan Check Engineer			1.0	1.0
Plan Checker II	1.0	1.0	1.0	1.0
Bldg Permit Spec	1.0	1.0	1.0	1.0
Plan Checker I	1.0	1.0	1.0	1.0
Plan Check Service Mgr	1.0	1.0	1.0	1.0
Fire Plan Checker	1.0	1.0	1.0	1.0
Total	5.0	5.0	6.0	6.0
Compliance/Inspection Services				
Administrative Clerk II	1.0	1.0	1.0	1.0
Code Enforcmnt Officer II	3.0	3.0	3.0	3.0
Total	4.0	4.0	4.0	4.0
Department Total	25.0	25.0	25.5	25.5

DEVELOPMENT / PERMIT SERVICES
City Council Goals & Objectives

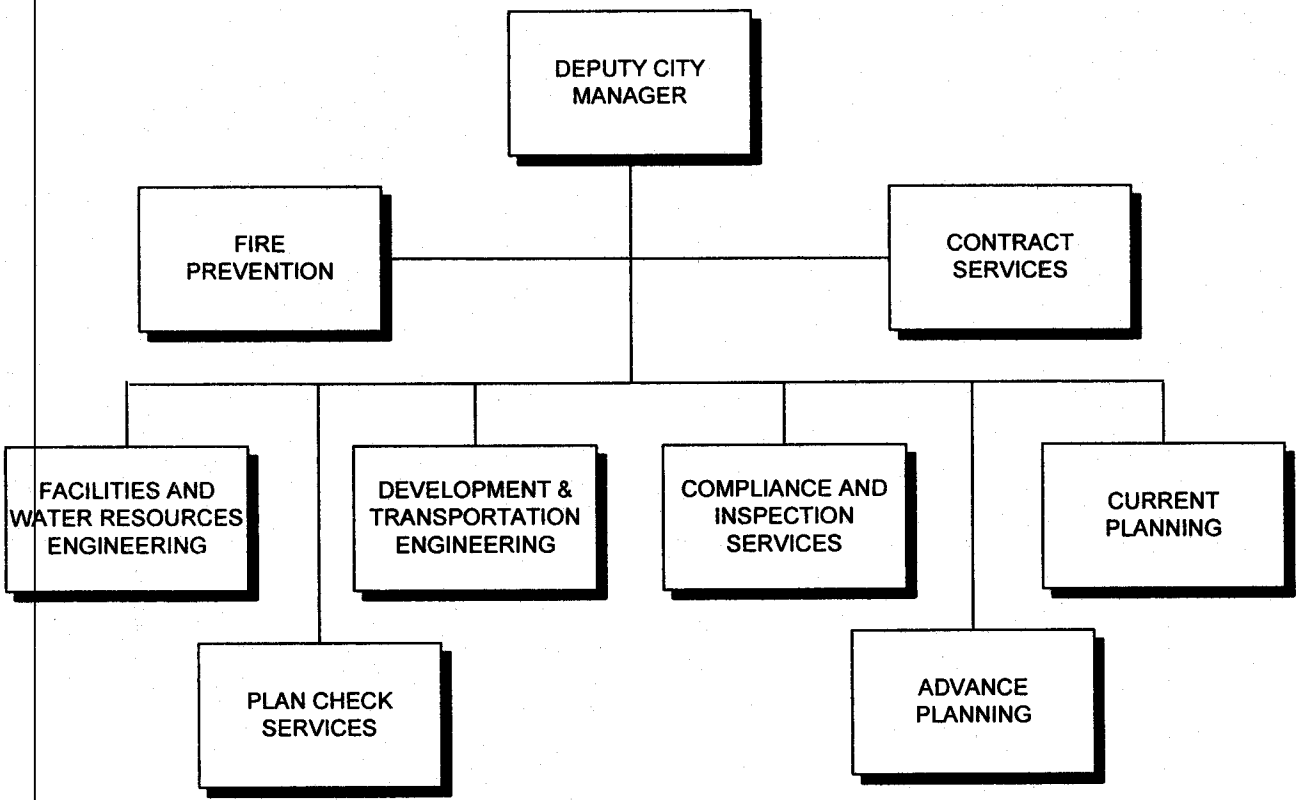
CITY COUNCIL GOALS & OBJECTIVES
(Listed in Priority Order)

GOAL #3 - PROMOTE AND SUPPORT A SAFE AND PEACEFUL COMMUNITY

4. **Report on alternative housing code enforcement strategies-Rental/Multi-family/Single-family.**
   Responsibility: Development/Permit Services,City Attorney
   Action Date: July 2003

(This page intentionally left blank)

PUBLIC WORKS
Organization



PUBLIC WORKS
Department Summary

Purpose

Provide management of the City's public infrastructure; plan and implement public capital improvements; examine private development plans and proposals to ensure responsible growth as it relates to traffic issues and public infrastructure; administer programs and enforce governmental regulations.

Selected Goals

1. Set priorities for the rehabilitation of City streets and provide periodic updates to Council.
2. Define the role of Salinas role in regional issues relating to sanitary sewers, solid waste, and water resources, including flood control and storm drainage.
3. Implement the requirements of the NPDES Storm Water Part 2 permit.
4. Finish and implement the Traffic Fee Ordinance update.
5. Assist with the planning and implementation efforts to extend CalTrain services to Salinas.
6. Identify potential in-fill, rehabilitation and renovation opportunities.
7. Assist in studying and developing policies to support mixed use along major City arterial streets.

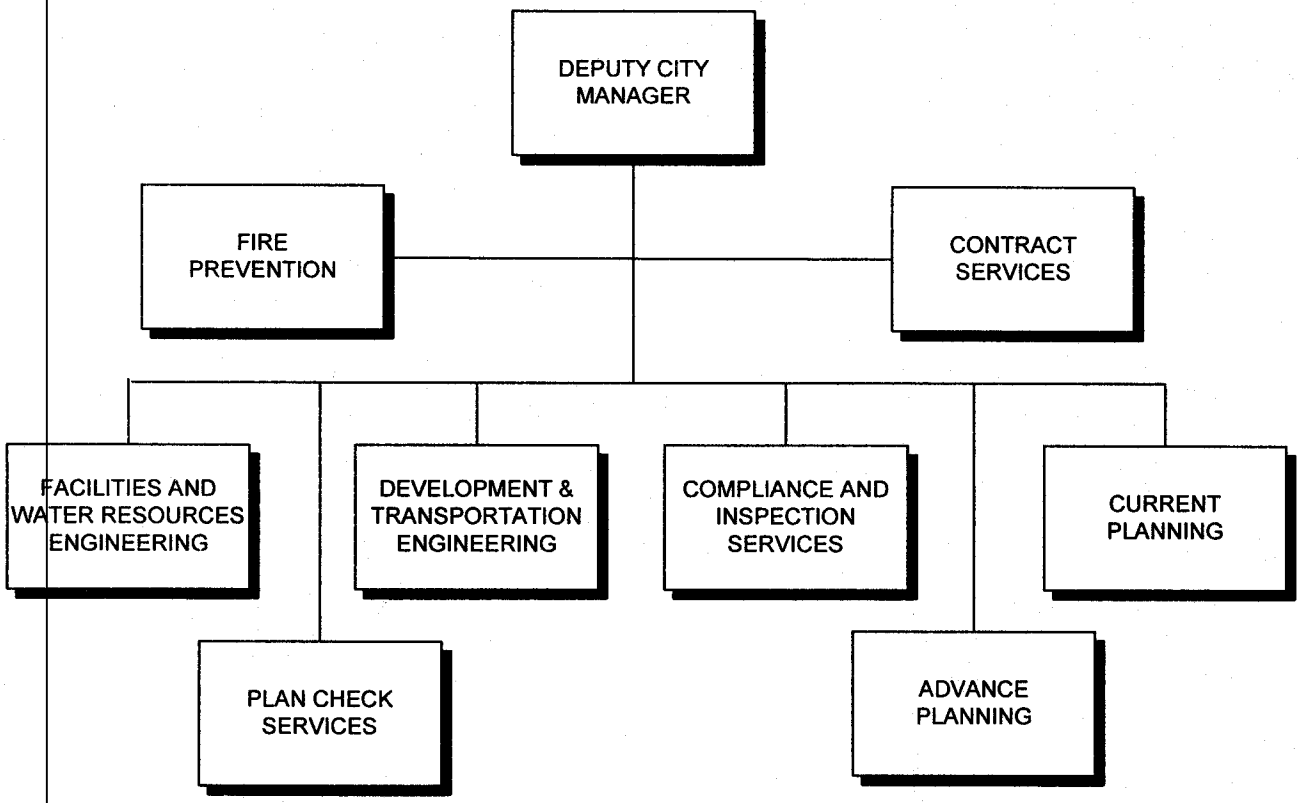
Workload and Performance Indicators

1. Participate in the Salinas River Assessment Committee to protect the City's "Fair Share" issues.
2. Collaborate with other departments in establishing development fees to pay for development impacts.
3. Provide a report to Council on alternate safe routes for children and adult pedestrian traffic.
4. Update and implement revisions to existing development impact fees.

Major Budget Changes

The Maintenance Services Division of Public Works has been established as a separate department. Advanced and Current Planning, previously in Community Development, has been transferred to Public Works. The Water Resource Planning program has been eliminated.

PUBLIC WORKS
Organization



PUBLIC WORKS
Department Summary

Purpose

Provide management of the City's public infrastructure; plan and implement public capital improvements; examine private development plans and proposals to ensure responsible growth as it relates to traffic issues and public infrastructure; administer programs and enforce governmental regulations.

Selected Goals

1. Set priorities for the rehabilitation of City streets and provide periodic updates to Council.
2. Define the role of Salinas role in regional issues relating to sanitary sewers, solid waste, and water resources, including flood control and storm drainage.
3. Implement the requirements of the NPDES Storm Water Part 2 permit.
4. Finish and implement the Traffic Fee Ordinance update.
5. Assist with the planning and implementation efforts to extend CalTrain services to Salinas.
6. Identify potential in-fill, rehabilitation and renovation opportunities.
7. Assist in studying and developing policies to support mixed use along major City arterial streets.

Workload and Performance Indicators

1. Participate in the Salinas River Assessment Committee to protect the City's "Fair Share" issues.
2. Collaborate with other departments in establishing development fees to pay for development impacts.
3. Provide a report to Council on alternate safe routes for children and adult pedestrian traffic.
4. Update and implement revisions to existing development impact fees.

Major Budget Changes

The Maintenance Services Division of Public Works has been established as a separate department. Advanced and Current Planning, previously in Community Development, has been transferred to Public Works. The Water Resource Planning program has been eliminated.

PUBLIC WORKS
Department Summary

Expenditures by Program		01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
5010	Administration	501,336	568,800	460,700	511,500
5012	Water Resource Planning	74,402	103,700		
5014	Advance Planning			160,600	164,800
5015	Current Planning	724,848	956,547	759,100	808,800
5020	Facilities/Water Engineering	271,411	434,359	335,600	394,300
5022	Development/Transportation	670,831	749,000	683,400	738,300
	TOTAL	2,242,828	2,812,406	2,399,400	2,617,700

Expenditures by Character

1.	Employee Services	2,113,112	2,691,000	2,276,400	2,494,700
2.	Office Supplies & Materials	24,240	20,315	20,800	20,800
3.	Bldg/Veh/Equip Maint/Supplies	656	740	700	700
4.	Small Tools & Equipment	2,572	2,060	2,000	2,000
5.	Clothing & Personal Equip	534	300	300	300
6.	Books and Publications	2,604	3,382	3,300	3,300
7.	Special Dept Supplies	5,759	5,237	6,500	6,500
8.	Communications	16,392	18,600	18,600	18,600
9.	Contract Maintenance Services	12,227	13,559	10,500	10,500
10.	Professional Services	20,179	10,900	30,900	30,900
11.	Outside Services	2,571	6,713	3,700	3,700
12.	Advertising	6,485	6,169	4,500	4,500
13.	Training/Conferences/Meetings	24,695	28,180	17,300	17,300
14.	Membership & Dues	4,195	5,251	3,900	3,900
15.	Capital Outlay	6,607			
	TOTAL	2,242,828	2,812,406	2,399,400	2,617,700

Expenditures by Fund

General Fund	2,242,828	2,812,406	2,399,400	2,617,700

PUBLIC WORKS
Department Summary

Workforce by Program		01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
5010	Administration	6.0	6.0	6.5	6.5
5012	Water Resource Planning	1.0	1.0		
5014	Advance Planning	2.0	2.0	2.0	2.0
5015	Current Planning	8.0	8.0	8.0	8.0
5020	Facilities/Water Engineering	13.0	13.0	13.0	13.0
5022	Development/Transportation	11.0	11.0	11.0	11.0
	TOTAL	41.0	41.0	40.5	40.5

(This page intentionally left blank)

PUBLIC WORKS
Administration 5010

Purpose

Provide administrative support to all Public Works Divisions; supervise and control the Department's operating budget, and the Capital Improvements Program; manage city-owned property, maintain property records, and acquire property as needed for projects; provide management to support the Salinas Valley Solid Waste authority; administer programs dealing with environmental issues; and respond to citizen complaints and inquiries.

Selected Goals

1. Supervise Public Works services and resources in an efficient manner.
2. Administer the department's budget within approved amounts.
3. Provide administrative and technical support to the department in the performance of its duties.
4. Microfilm and destroy old file records.
5. Provide administration and technical support to the Salinas Valley Solid Waste Authority.

Workload and Performance Indicators

1. Manage City real property.
2. Prepare and process weekly City Council and monthly Traffic/Transportation Commission reports.
3. Administer State & Federal grants and submit quarterly requests for reimbursements.
4. Prepare and process weekly payroll and personnel actions.
5. Execute Public Works capital improvement contracts and process weekly accounts payable attributable to said contracts.
6. Redistribute assessments pursuant to Streets & Highways code, Division of Land and Bond.
7. Increase established Development Impact fees pursuant to Salinas City Code.

Major Budget Changes

Employee Services has been reduced to reflect the time spent by the Public Works Director managing Development and Permit Center operations.

PUBLIC WORKS
Administration 5010

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	461,039	528,200	426,600	477,400
2. Office Supplies & Materials	11,083	10,100	10,100	10,100
3. Small Tools & Equipment	577	400	400	400
4. Books and Publications	131	300	300	300
5. Communications	13,117	15,100	15,100	15,100
6. Contract Maintenance Services	5,320	4,950	1,900	1,900
7. Professional Services	1,870	3,000	1,000	1,000
8. Training/Conferences/Meetings	6,172	4,415	3,000	3,000
9. Membership & Dues	1,772	2,335	2,300	2,300
10. Capital Outlay	255			
TOTAL	501,336	568,800	460,700	511,500
Authorized Positions	6.0	6.0	6.5	6.5

Funding Source

General Fund

PUBLIC WORKS
Water Resource Planning 5012

Purpose

Conserve the use of potable water in the City of Salinas and the Salinas River Basin by reducing the direct use of potable water, increasing the efficient use of all water, and developing non-potable water sources.

Selected Goals

1. None.

Workload and Performance Indicators

Major Budget Changes

Due to limited General Fund resources, this program has been eliminated to balance the budget. The Water Resource Planner position has been transferred to Industrial Waste and Sanitary Sewer operations.

PUBLIC WORKS
Water Resource Planning 5012

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	57,135	98,000		
2. Office Supplies & Materials	1,021	200		
3. Small Tools & Equipment	169	100		
4. Special Dept Supplies	412	500		
5. Professional Services	13,548			
6. Advertising		1,669		
7. Training/Conferences/Meetings	900	1,900		
8. Membership & Dues	1,217	1,331		
TOTAL	74,402	103,700		
Authorized Positions	1	1		

Funding Source

General Fund

PUBLIC WORKS
Advance Planning 5014

Purpose

The General Plan is a statement of goals and policies that will guide the City's long-rang physical development. It sets forth the community's priorities for housing, land use transportation, conservation, open space, noise and public health and safety. The Advance Planning Unit will support and coordinate departmental initiatives to implement the General Plan.

Selected Goals

1. Continue with implementation of the General Plan.
2. Identify potentials in-fill, rehabilitation and renovation opportunities to assist in meeting housing needs.
3. Work with the City Attorney and the Public Works Department to establish and revise development impact fees.
4. Study mixed uses along major City arterial streets to assist in stimulating economic development throughout the City.
5. Complete economic development strategy through the General Plan with an emphasis on select business corridors including East Alisal Street, South Main Street, Abbott Street and the West Laurel Drive/Davis Road area.
6. Ensure that the General Plan revision program maximizes community input and incorporate inclusionary housing; development fees; infrastructure; water constraints; residential densities; land use; anticipated areas for annexation; and regional collaboration.
7. Update City's adopted Sphere of Influence consistent with the General Plan.

Workload and Performance Indicators

1. Revise City Zoning Ordinance.
2. Complete inclusionary housing analysis.
3. Update City's adopted Sphere of Influence.

Major Budget Changes

Costs associated with Advance Planning activities are offset with anticipated revenues. Costs associated with the General Plan, including a Senior Planner, are budgeted in the City's Gernal Plan Capital Improvement Program (CIP).

PUBLIC WORKS
Advance Planning 5014

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services			132,600	136,800
2. Office Supplies & Materials			700	700
3. Special Dept Supplies			1,800	1,800
4. Professional Services			25,000	25,000
5. Training/Conferences/Meetings			500	500
TOTAL			160,600	164,800
Authorized Positions	2	2	2	2

Funding Source

General Fund

PUBLIC WORKS
Current Planning 5015

Purpose

Develop and implement plans and policies relating to growth, development standards, and annexation proposals in the implementation of the City's land use and development policies. Review plans and proposals for comformance with applicable standards and regulations, and present new or revised development standards, as appropriate. Maps, Specific Plans and Conditional Use Permits. Prepare environmental evaluations (CEQA) for development projects.

Selected Goals

1. Revies development proposals for consistency with City requirements.
2. Provide support to Planning Commission.
3. Process discretionary development applications.

Workload and Performance Indicators

1. Review and process discretionary development applications.
2. Process administrative land use and development applications.
3. Complete environmental evaluations (CEQA), as required.

Major Budget Changes

This program was formerly in Community Development. To provide a more efficient and coordinate process for development review and approvals, this program has been transferred to the Public Works Department.

PUBLIC WORKS
Current Planning 5015

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	697,679	923,500	729,100	778,800
2. Office Supplies & Materials	9,873	8,515	8,500	8,500
3. Small Tools & Equipment	104			
4. Books and Publications	1,506	1,982	1,900	1,900
5. Special Dept Supplies	290	300	300	300
6. Communications	3,275	3,500	3,500	3,500
7. Contract Maintenance Services	768	1,950	2,000	2,000
8. Professional Services	16	200	200	200
9. Outside Services	742	600	600	600
10. Advertising	6,485	4,500	4,500	4,500
11. Training/Conferences/Meetings	3,751	10,500	7,500	7,500
12. Membership & Dues	359	1,000	1,000	1,000
TOTAL	724,848	956,547	759,100	808,800
Authorized Positions	8	8	8	8

Funding Source

General Fund

PUBLIC WORKS
Facilities/Water Engineering 5020

Purpose

Provide engineering and project management for planning, design, and construction of public facilities in an efficient, expeditious, and economical manner; and provide contract administration to ensure contract compliance for the construction of City projects.

Selected Goals

1. Expedient design and construction of programmed Capital Improvement Projects.
2. Maintain existing facilities, drainage, and sanitary sewer programs.
3. Develop an annual cost of funding the maintenance of sanitary and storm sewers, and public facilities.
4. Implement the requirements of the NPDES Storm Water Part 2 permit.
5. Convert City "English" measurement system to "Metric" system pursuant to Federal mandates.
6. Update City standard plans and specifications to conform with the current State standards.

Workload and Performance Indicators

1. Facilities/Water Resources Engineering will design a total of 14 to 16 projects totaling approximately 9 to 12 million dollars. Ten (10) of those projects (approximately $7 - $8 million) will be completed by in-house staff; and 4 to 6 of the projects (approximately $2 - $3 million) will be designed by consultant engineering firms.
2. Collaborate with other departments in establishing development fees to pay for development impacts.

Major Budget Changes

None.

PUBLIC WORKS
Facilities/Water Engineering 5020

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	246,399	411,500	316,800	375,500
2. Office Supplies & Materials	2,263	1,500	1,500	1,500
3. Bldg/Veh/Equip Maint/Supplies	374	440	400	400
4. Small Tools & Equipment	1,355	1,160	1,200	1,200
5. Clothing & Personal Equip	463	200	200	200
6. Books and Publications	670	800	800	800
7. Special Dept Supplies	2,111	1,500	1,500	1,500
8. Contract Maintenance Services	4,949	6,059	6,000	6,000
9. Professional Services	1,458	2,600	2,600	2,600
10. Outside Services	469	1,000	1,000	1,000
11. Training/Conferences/Meetings	10,600	7,300	3,300	3,300
12. Membership & Dues	300	300	300	300
TOTAL	271,411	434,359	335,600	394,300
Authorized Positions	13	13	13	13

Funding Source

General Fund

PUBLIC WORKS
Development/Transportation 5022

Purpose

Review development plans and proposals to ensure responsible growth within the City as related to traffic issues and public infrastructure; provide engineering services for the safe and efficient movement of commerce and people; plan for future traffic needs; and promote the use of alternative transportation modes to reduce traffic demand and congestion.

Selected Goals

1. Prepare a report and maps providing suggested routes for children and pedestrians, and addressing pedestrian/bicycle safety.
2. Collaborate with other departments in preparing a report for Council on the use of General Fund monies for traffic and pedestrian safety.
3. Update and implement the Traffic Fee Ordinance Updates, and collaborate with other departments in developing/considering other development impact fees.
4. Collaborate with other departments in establishing specific efforts to streamline permitting plan inspections services.
5. Work with the City Manager's office in developing a plan and strategy to obtain funding for extending CalTrain services between Salinas and San Jose.
6. Work with Caltrans to finalize the Airport/U.S. 101 project design.

Workload and Performance Indicators

1. Provide a report on suggested routes for children and pedestrians.
2. Update and implement the Traffic Fee Ordinance.
3. Work with Community Development in establishing new development impact fees.
4. Review new development proposals submitted by developers, and place conditions thereon.
5. Seek State and Federal grants to finance a variety of capital improvement projects.
6. Obtain traffic counts throughout the City and perform traffic analyses pursuant to the City's traffic monitoring program.
7. Respond to citizen's requests and inquiries pertaining to development,traffic, and transportation issues.
8. Prepare plans, specifications, and estimates for Capital Improvement Projects related to transportation; i.e., street resurfacing/ reconstruction, concrete repairs, surface drainage, street lights, and traffic signals.

Major Budget Changes

None.

PUBLIC WORKS
Development/Transportation 5022

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	650,860	729,800	671,300	726,200
2. Bldg/Veh/Equip Maint/Supplies	282	300	300	300
3. Small Tools & Equipment	367	400	400	400
4. Clothing & Personal Equip	71	100	100	100
5. Books and Publications	297	300	300	300
6. Special Dept Supplies	2,946	2,937	2,900	2,900
7. Contract Maintenance Services	1,190	600	600	600
8. Professional Services	3,287	5,100	2,100	2,100
9. Outside Services	1,360	5,113	2,100	2,100
10. Training/Conferences/Meetings	3,272	4,065	3,000	3,000
11. Membership & Dues	547	285	300	300
12. Capital Outlay	6,352			
TOTAL	670,831	749,000	683,400	738,300
Authorized Positions	11	11	11	11

Funding Source

General Fund

PUBLIC WORKS
Work Force

Administration	01-02 Authorized	02-03 Authorized	03-04 Proposed	04-05 Proposed
Deputy City Manager	1.0	1.0	0.5	0.5
Public Works Assistant	1.0	1.0	1.0	1.0
Pub Works Admin Mgr	1.0	1.0	1.0	1.0
Administrative Secretary	1.0	1.0	1.0	1.0
Secretary	1.0	1.0	1.0	1.0
Office Technician	1.0	1.0	1.0	1.0
Compliance Officer			1.0	1.0
Total	6.0	6.0	6.5	6.5
Water Resource Planning				
Water Resources Planner	1.0	1.0		
Advance Planning				
Planning Manager	1.0	1.0	1.0	1.0
Senior Planner	1.0	1.0	1.0	1.0
Total	2.0	2.0	2.0	2.0
Current Planning				
Senior Planner	2.0	2.0	2.0	2.0
Associate Planner	3.0	3.0	3.0	3.0
Planning Manager	1.0	1.0	1.0	1.0
Planning Technician	1.0	1.0	1.0	1.0
Administrative Secretary	1.0	1.0	1.0	1.0
Total	8.0	8.0	8.0	8.0
Facilities/Water Engineering				
Senior Civil Engineer	1.0	1.0	1.0	1.0
Assistant Engineer	2.0	2.0	2.0	2.0
Junior Engineer	1.0	1.0	1.0	1.0
Deputy City Engineer	1.0	1.0	1.0	1.0
Sr Construction Inspector	1.0	1.0	1.0	1.0
Const Inspector Supv	1.0	1.0	1.0	1.0
Construction Inspector	3.0	3.0	3.0	3.0
Engineering Tech	2.0	2.0	2.0	2.0
Engineering Aide II	1.0	1.0	1.0	1.0
Total	13.0	13.0	13.0	13.0

PUBLIC WORKS
Work Force

Development/Transportation	01-02 Authorized	02-03 Authorized	03-04 Proposed	04-05 Proposed
Assist Traffic Engineer	1.0	1.0	1.0	1.0
Senior Civil Engineer	1.0	1.0	1.0	1.0
Assistant Engineer	1.0	1.0	1.0	1.0
Junior Engineer	2.0	2.0	2.0	2.0
Deputy City Engineer	1.0	1.0	1.0	1.0
Transportation Planner	1.0	1.0	1.0	1.0
Sr Engr Tech (Traffic)	1.0	1.0	1.0	1.0
Engineering Tech	1.0	1.0	1.0	1.0
Engineering Aide II	2.0	2.0	2.0	2.0
Total	11.0	11.0	11.0	11.0
Department Total	41.0	41.0	40.5	40.5

PUBLIC WORKS
City Council Goals & Objectives

CITY COUNCIL GOALS & OBJECTIVES
(Listed in Priority Order)

GOAL #2 - GENERATE ECONOMIC DEVELOPMENT THROUGHOUT THE CITY

10. **Finalize the scope for Airport Drive/Hwy 101 Overpass.**
Responsibility: Public Works
Action Date: December 2003

11. **Work with TAMC in completing planning and environmental review for CALTRAIN.**
Responsibility: City Manager, Redevelopment, Public Works
Action Date: March 2004

GOAL #3 - PROMOTE AND SUPPORT A SAFE AND PEACEFUL COMMUNITY

8. **Update and report on traffic congestion and traffic/pedestrian related safety issue including funding.**
Responsibility: Public Works, Police
Action Date: December 2003

9. **Complete Traffic Fee Ordinance.**
Responsibility: Public Works
Action Date: September 2003

11. **Identify and inventory public transit and pedestrian safety issues.**
Responsibility: Public Works
Action Date: October 2003

12. **Identify Water pressure related issues and develop alternatives.**
Responsibility: Public Works, Fire
Action Date: January 2004

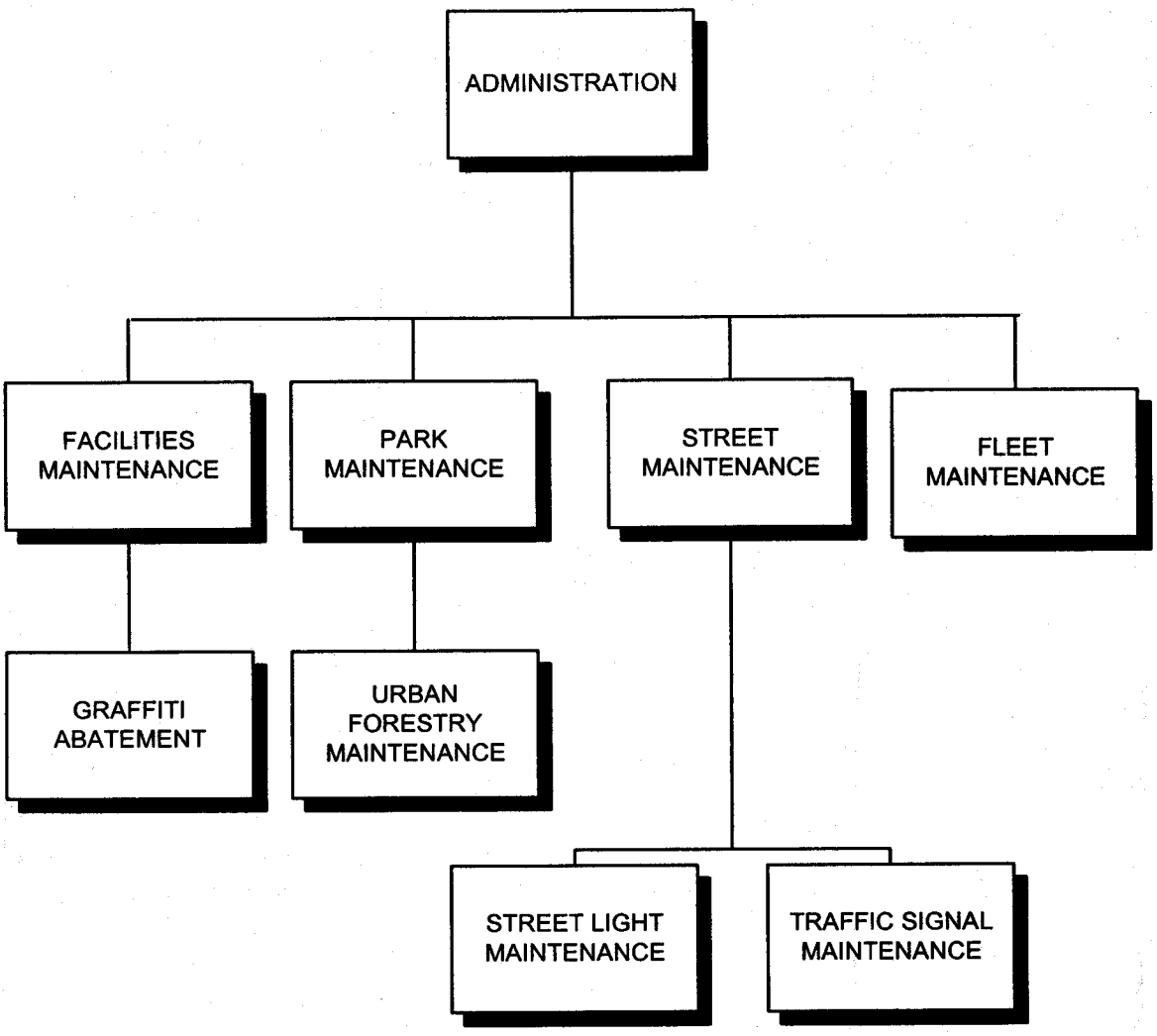
13. **Explore the use of CDBG resources to improve infrastructure needs (e.g. street lighting) in eligible neighborhoods.**
Responsibility: Community Development, Public Works
Action Date: Ongoing

GOAL #6 - PLAN AND PROVIDE FOR NEW PUBLIC FACILITIES

3. **Design Chavez Library Expansion.**
Responsibility: Library, Public Works
Action Date: December 2003

4. **Provide report on design and financing for a new police facility.**
Responsibility: Police, Public Works
Action Date: June 2004

MAINTENANCE SERVICES
Organization



MAINTENANCE SERVICES
Department Summary

Purpose

Provide maintenance services for all City vehicles, equipment, and infrastructure.

Selected Goals

1. Remove graffiti from private and public properties throughout the City.
2. Plan and implement a maintenance program for City facilities within the scope of the reduced budget.
3. Identify critical infrastructure needs and seek realistic solutions.
4. Develop and staff an effective preventive fleet maintenance program to reduce the incidence of unscheduled repairs.
5. Provide for a central fleet management function to maximize economies of scale and efficiency of operation.
6. Maintain sidewalks, curbs, gutters, pavement markings, and traffic signs by repair or replacement as resources allow.
7. Maintain City Parks and public landscaped areas at a significant reduced level, appropriate to available funding.
8. Continue to provide partnerships by encouraging schools, organizations, and individuals to become involved in the Adopt-A-Park program.

Workload and Performance Indicators

1. Building repairs will only be performed when required for safety reasons.
2. Annually complete approximately 450 preventive maintenance services for the Police Department and 1,500 for the general fleet.
3. Fleet Maintenance is estimated to complete 3,200 repair work orders annually
4. Apply 1,700 tons of asphalt annually.
5. Pour 240 yards of concrete at various locations throughout the City.
6. Install and repair 500 traffic signs annually.
7. Maintain Street and Traffic Signal lights with City staff.
8. Maintain parks and other City landscaped areas at a significantly reduce level utilitizing only 24 employees as opposed to 30 employees in previous years.
9. Safety prune 800 city trees utilizing in-house staff.
10. Complete 1,700 full pruning operations with contract services on a 12-year pruning cycle rotation.

Major Budget Changes

The Maintenance Services Department was formerly part of the Public Works Department.

MAINTENANCE SERVICES
Department Summary

Expenditures by Program		01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
5310	Administration	431,990	495,000	538,100	561,100
5313	Graffiti Abatement	84,142	95,300	99,100	103,100
5330	Facilities Maintenance	1,602,596	1,749,900	1,592,600	1,656,200
5340	Vehicle/Equipment Maintenance	892,350	870,783	873,000	907,200
5350	Street Maintenance	1,145,652	1,118,200	1,169,100	1,214,400
5351	Street Lights	836,830	1,032,665	982,500	991,700
5353	Traffic Signals	277,621	339,700	264,100	273,700
5380	Park Maintenance	2,535,345	2,722,903	2,354,700	2,433,700
5385	Urban Forestry	725,553	844,900	631,700	653,300
	TOTAL	8,532,079	9,269,351	8,504,900	8,794,400

Expenditures by Character					
1.	Employee Services	5,740,291	6,186,100	5,799,300	6,088,800
2.	Office Supplies & Materials	7,580	9,500	9,500	9,500
3.	Bldg/Veh/Equip Maint/Supplies	210,221	287,655	263,200	263,200
4.	Vehicle Fuels & Lubricants	102,372	128,000	128,000	128,000
5.	Small Tools & Equipment	25,125	28,600	28,600	28,600
6.	Clothing & Personal Equip	21,792	20,500	20,500	20,500
7.	Street Materials	71,587	133,000	133,000	133,000
8.	Books and Publications	448	600	600	600
9.	Special Dept Supplies	19,196	21,150	21,200	21,200
10.	Chemicals	28,909	31,600	31,600	31,600
11.	Communications	24,487	29,100	29,100	29,100
12.	Utilities	1,236,373	1,418,100	1,418,100	1,418,100
13.	Rents & Leases	4,528	6,800	6,800	6,800
14.	Contract Maintenance Services	514,613	476,100	300,100	300,100
15.	Professional Services	301,425	405,000	282,600	282,600
16.	Training/Conferences/Meetings	8,654	27,800	25,800	25,800
17.	Membership & Dues	5,877	6,900	6,900	6,900
18.	Capital Outlay	208,601	52,846		
	TOTAL	8,532,079	9,269,351	8,504,900	8,794,400

Expenditures by Fund				
General Fund	8,520,331	9,257,751	8,493,300	8,782,800
Sunset Ave-Project	11,748	11,600	11,600	11,600
TOTAL	8,532,079	9,269,351	8,504,900	8,794,400

MAINTENANCE SERVICES
Department Summary

Workforce by Program		01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
5310	Administration	5.00	5.00	5.00	5.00
5313	Graffiti Abatement	1.00	1.00	1.00	1.00
5330	Facilities Maintenance	18.00	18.00	16.00	16.00
5340	Vehicle/Equipment Maintenance	8.00	8.00	8.00	8.00
5350	Street Maintenance	17.00	17.00	17.00	17.00
5351	Street Lights	1.25	1.75	1.75	1.75
5353	Traffic Signals	1.25	1.25	1.25	1.25
5380	Park Maintenance	30.00	30.00	24.00	24.00
5385	Urban Forestry	11.00	11.00	6.00	6.00
	TOTAL	92.50	93.00	80.00	80.00

(This page intentionally left blank)

MAINTENANCE SERVICES
Administration 5310

Purpose

Provide administrative direction and support services to the various maintenance divisions located at the Municipal Corporation Service Yard including supervision and control of all City maintenance function, operating budget and capital improvements.

Selected Goals

1. Provide administrative and technical support.
2. Supervise and control maintenance services and resources.
3. Administer budgets of the maintenance divisions.
4. Provide central administrative management to maximize economies of scale and efficiency.

Workload and Performance Indicators

1. Maintenance Administration will process a minimum of 55,000 requests for services.

Major Budget Changes

None.

MAINTENANCE SERVICES
Administration 5310

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	408,329	459,300	504,400	527,400
2. Office Supplies & Materials	5,622	6,700	6,700	6,700
3. Small Tools & Equipment	203	300	300	300
4. Clothing & Personal Equip	116	300	300	300
5. Books and Publications	270	300	300	300
6. Special Dept Supplies	350	700	700	700
7. Communications	13,283	17,200	17,200	17,200
8. Utilities		5,000	5,000	5,000
9. Rents & Leases		600	600	600
10. Contract Maintenance Services	1,143	1,100	1,100	1,100
11. Training/Conferences/Meetings	2,202	3,000	1,000	1,000
12. Membership & Dues	472	500	500	500
TOTAL	431,990	495,000	538,100	561,100
Authorized Positions	5	5	5	5

Funding Source

General Fund

MAINTENANCE SERVICES
Graffiti Abatement 5313

Purpose

Strive toward a graffiti free environment within the City of Salinas by requiring the removal or painting over of graffiti by the affected property owners or removing or painting over graffiti on private and public properties.

Selected Goals

1. Offer property owners a graffiti removal service upon request.
2. Remove graffiti from private properties for owners who have requested the service.
3. Notify property owners to remove graffiti in accordance with the Municipal Code should they not be interested in the City's free service program.
4. Remove graffiti from public properties and streets within 48 hours of its placement.

Workload and Performance Indicators

1. It is projected that a minimum of 209,000 square feet of graffiti will be removed by means of painting or pressure washing during the next year.

Major Budget Changes

None.

MAINTENANCE SERVICES
Graffiti Abatement 5313

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	70,971	80,100	83,900	87,900
2. Office Supplies & Materials	217	200	200	200
3. Bldg/Veh/Equip Maint/Supplies	55	500	500	500
4. Small Tools & Equipment	544	600	600	600
5. Clothing & Personal Equip	1,310	1,500	1,500	1,500
6. Special Dept Supplies	10,812	11,300	11,300	11,300
7. Communications	73	100	100	100
8. Contract Maintenance Services		600	600	600
9. Training/Conferences/Meetings	160	400	400	400
TOTAL	84,142	95,300	99,100	103,100
Authorized Positions	1	1	1	1

Funding Source

General Fund, Sunset AveProject

MAINTENANCE SERVICES
Facilities Maintenance 5330

Purpose

Maintain City-owned buildings and facilities equal to the amount of funding available to ensure safe operating facilities for the public.

Selected Goals

1. Plan and implement a maintenance program for City facilities within the scope of the reduced budget.
2. Identify critical infrastructure needs and seek realistic solutions.

Workload and Performance Indicators

1. Funding reductions will reduce the scope and focus of custodial activities to only restroom cleaning at seven recreation centers, three libraries, and four other public buildings, including City Hall.
2. Building repairs of a safety nature will be performed on an as needed basis at fourteen City facilities.
3. Safety related construction repairs will be performed on a limited and on an as needed basis to the forty-four City parks.

Major Budget Changes

Due to the reduction in temporary staffing, the scope of custoial services will be reduced commensurate with the reduction in funding resources. A Sr Facility Maintenance Mechanic and a Community Facilities Service Worker position have been eliminated.

MAINTENANCE SERVICES
Facilities Maintenance 5330

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	1,145,201	1,280,800	1,123,500	1,187,100
2. Bldg/Veh/Equip Maint/Supplies	39,173	34,250	34,200	34,200
3. Small Tools & Equipment	3,558	3,700	3,700	3,700
4. Clothing & Personal Equip	870	1,000	1,000	1,000
5. Special Dept Supplies	210	950	1,000	1,000
6. Communications	1,732	2,000	2,000	2,000
7. Utilities	235,141	240,900	240,900	240,900
8. Contract Maintenance Services	165,171	181,000	181,000	181,000
9. Training/Conferences/Meetings	1,385	5,300	5,300	5,300
10. Capital Outlay	10,155			
TOTAL	1,602,596	1,749,900	1,592,600	1,656,200
Authorized Positions	18	18	16	16

Funding Source

General Fund

MAINTENANCE SERVICES
Vehicle/Equipment Maintenance 5340

Purpose

The mission of Fleet Maintenance is to provide safe, dependable, economical and environmentally sound transportation.

Selected Goals

1. Develop and staff an effective preventive maintenance program to reduce the incidence of unscheduled repairs.
2. Establish market-driven, competitive fleet services by making periodic assessments of the cost competitiveness of fleet service delivery.
3. Provide for a central fleet management function to maximize economies of scale and efficiency of operation.
4. Establish a fleet policy that identifies all fleet costs, allocates these costs equitable and supports fleet operations as an enterprise activity.

Workload and Performance Indicators

1. Due to the age of equipment and the policy of recycling police vehicles for administrative use, the schedule repairs are estimated at 1,200 annually.
2. Fleet Maintenance is estimated to complete 3,200 repair work orders annually.
3. Complete approximately 450 preventive maintenance services for the Police Department and 1,500 for the general fleet.

Major Budget Changes

No vehicle or rolling stock purchases are contemplated for FY 03-04.

MAINTENANCE SERVICES
Vehicle/Equipment Maintenance 5340

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	521,460	605,000	628,000	662,200
2. Bldg/Veh/Equip Maint/Supplies	97,535	113,700	93,700	93,700
3. Vehicle Fuels & Lubricants	73,964	75,500	75,500	75,500
4. Small Tools & Equipment	4,761	6,800	6,800	6,800
5. Clothing & Personal Equip	5,707	6,200	6,200	6,200
6. Books and Publications	178	300	300	300
7. Special Dept Supplies	83	200	200	200
8. Communications	170	300	300	300
9. Contract Maintenance Services	44,218	56,000	56,000	56,000
10. Training/Conferences/Meetings		5,500	5,500	5,500
11. Membership & Dues	500	500	500	500
12. Capital Outlay	143,774	783		
TOTAL	892,350	870,783	873,000	907,200
Authorized Positions	8	8	8	8

Funding Source

General Fund

MAINTENANCE SERVICES
Street Maintenance 5350

Purpose

Maintain City street, curbs, and gutters, sidewalks and traffic control signs.

Selected Goals

1. Assist engineering in establishing work priorities.
2. Maintain sidewalks, curbs and gutters by repair or replacement as resources allow.
3. Maintain all traffic signs and pavement markings in good repair.
4. Administer Inmate Program to remove weeds and litter, and provide other support services.

Workload and Performance Indicators

1. Apply 1,700 tons of asphalt annually.
2. Pour 240 yards of concrete at various locations throughout the City.
3. Install and repair 500 traffic signs annually.

Major Budget Changes

None.

MAINTENANCE SERVICES
Street Maintenance 5350

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	1,036,423	970,900	1,021,800	1,067,100
2. Bldg/Veh/Equip Maint/Supplies	10,027	10,000	10,000	10,000
3. Small Tools & Equipment	3,334	3,300	3,300	3,300
4. Clothing & Personal Equip	4,524	3,000	3,000	3,000
5. Street Materials	63,926	122,000	122,000	122,000
6. Chemicals	8,757	4,600	4,600	4,600
7. Communications	70	100	100	100
8. Rents & Leases		700	700	700
9. Contract Maintenance Services	900	800	800	800
10. Training/Conferences/Meetings	419	2,500	2,500	2,500
11. Membership & Dues	10	300	300	300
12. Capital Outlay	17,262			
TOTAL	1,145,652	1,118,200	1,169,100	1,214,400
Authorized Positions	17	17	17	17

Funding Source

General Fund

MAINTENANCE SERVICES
Street Lights 5351

Purpose

Maintain the City's street light system.

Selected Goals

1. Keep all street lights in operational condition.

Workload and Performance Indicators

1. Maintain 5,000 street lights and absorb the maintenance of street lights in the new developments as they are accepted by the City.

Major Budget Changes

None.

MAINTENANCE SERVICES
Street Lights 5351

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	29,619	66,000	117,900	127,100
2. Bldg/Veh/Equip Maint/Supplies	445	23,200	23,200	23,200
3. Utilities	672,048	808,700	808,700	808,700
4. Contract Maintenance Services	130,267	106,000	25,000	25,000
5. Training/Conferences/Meetings	851	4,100	4,100	4,100
6. Membership & Dues	3,600	3,600	3,600	3,600
7. Capital Outlay		21,065		
TOTAL	836,830	1,032,665	982,500	991,700
Authorized Positions	1.25	1.75	1.75	1.75

Funding Source

General Fund

MAINTENANCE SERVICES
Traffic Signals 5353

Purpose

Provide regular maintenance and periodic repairs to all traffic signal systems throughout the City.

Selected Goals

1. Maintain the traffic signal system in good operational order.
2. Review and update traffic signal timing systems to improve circulation.
3. Evaluate systems as appropriate to meet traffic needs.
4. Provide signal interconnection in an effort to improve traffic movements and minimize congestion.

Workload and Performance Indicators

1. Maintain all 90 traffic signals.

Major Budget Changes

None.

MAINTENANCE SERVICES
Traffic Signals 5353

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	18,756	45,400	94,800	104,400
2. Bldg/Veh/Equip Maint/Supplies	866	29,700	29,700	29,700
3. Communications	8,105	8,400	8,400	8,400
4. Utilities	76,980	95,600	95,600	95,600
5. Contract Maintenance Services	172,914	130,600	35,600	35,600
6. Capital Outlay		30,000		
TOTAL	277,621	339,700	264,100	273,700
Authorized Positions	1.25	1.25	1.25	1.25

Funding Source

General Fund

MAINTENANCE SERVICES
Park Maintenance 5380

Purpose

To provide a reduced level of maintenance services, commensurate with available resources to parks, greenbelts, medians, and public landscaped areas, using in-house staff, contract services, and the efforts of volunteers.

Selected Goals

1. Provide reduced services focused on health and safety to City parks.
2. Maintain public landscapes at a signifiantly reduced level, appropriate to available funding.
3. Continue to provide partnerships by encouraging schools, organizations, and individuals to become involved in the Adopt-A-Park program.
4. Install new playground equipment by contract at eighteen parks using funds provided by Prop 12, Park Bond Act of 2000.

Workload and Performance Indicators

1. Maintain at a significantly reduced level, fourty-four parks, totaling 431 acres and forty-one public landscaped areas utilizing 24 employees as opposed to 30 employees in previous years to maintain the same amount of areas.

Major Budget Changes

Reductions in funding will reduce staffing and diminish service levels significantly. Six park maintenance positions have been eliminated. Services eliminated include renovations, replacement of damaged equipment, planting, aeration/fertilization, interior plant maintenance, pest control, support for special events, and operation of the Central Park wading pond. Reduced services include weed abatement, edging, and tree maintenance.

MAINTENANCE SERVICES
Park Maintenance 5380

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	1,924,717	2,071,600	1,776,200	1,855,200
2. Office Supplies & Materials	1,253	1,300	1,300	1,300
3. Bldg/Veh/Equip Maint/Supplies	60,416	74,405	70,000	70,000
4. Vehicle Fuels & Lubricants	17,946	38,100	38,100	38,100
5. Small Tools & Equipment	8,281	8,800	8,800	8,800
6. Clothing & Personal Equip	5,231	5,200	5,200	5,200
7. Street Materials	7,661	11,000	11,000	11,000
8. Special Dept Supplies	6,993	7,500	7,500	7,500
9. Chemicals	18,673	25,000	25,000	25,000
10. Communications	784	600	600	600
11. Utilities	252,204	267,900	267,900	267,900
12. Rents & Leases	3,628	4,000	4,000	4,000
13. Professional Services	189,006	200,000	132,600	132,600
14. Training/Conferences/Meetings	2,828	5,200	5,200	5,200
15. Membership & Dues	835	1,300	1,300	1,300
16. Capital Outlay	34,889	998		
TOTAL	2,535,345	2,722,903	2,354,700	2,433,700
Authorized Positions	30	30	24	24

Funding Source

General Fund

MAINTENANCE SERVICES
Urban Forestry 5385

Purpose

Maintain the Salinas urban forest to a level commensurate to the available funding including street trees and public facility landscape trees.

Selected Goals

1. Complete safety pruning operations with in-house staff.
2. Provide storm related emergency responses for tree issues.
3. Complete a limited number of full service pruning operations on City trees through contract services with available resources.

Workload and Performance Indicators

1. Safety prune 800 City trees with in-house staff.
2. Complete 1,700 full pruning operations with contract services on a 12-year pruning cycle rotation.

Major Budget Changes

Five Urban Forestry positions have been eliminated. Staffing reductions will result in 800 less trees being trimmed. Eliminated services include planting, pest control, irrigation, root pruning, and weed abatement on public lands.

MAINTENANCE SERVICES
Urban Forestry 5385

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	584,815	607,000	448,800	470,400
2. Office Supplies & Materials	488	1,300	1,300	1,300
3. Bldg/Veh/Equip Maint/Supplies	1,704	1,900	1,900	1,900
4. Vehicle Fuels & Lubricants	10,462	14,400	14,400	14,400
5. Small Tools & Equipment	4,444	5,100	5,100	5,100
6. Clothing & Personal Equip	4,034	3,300	3,300	3,300
7. Special Dept Supplies	748	500	500	500
8. Chemicals	1,479	2,000	2,000	2,000
9. Communications	270	400	400	400
10. Rents & Leases	900	1,500	1,500	1,500
11. Professional Services	112,419	205,000	150,000	150,000
12. Training/Conferences/Meetings	809	1,800	1,800	1,800
13. Membership & Dues	460	700	700	700
14. Capital Outlay	2,521			
TOTAL	725,553	844,900	631,700	653,300
Authorized Positions	11	11	6	6

Funding Source

General Fund

MAINTENANCE SERVICES
Work Force

Administration	01-02 Authorized	02-03 Authorized	03-04 Proposed	04-05 Proposed
Maintenance Services Dir			1.00	1.00
Maint Svcs Administrator	1.00	1.00		
Operations & Devel Mgr	1.00	1.00	1.00	1.00
Administrative Secretary	1.00	1.00	1.00	1.00
Secretary	1.00	1.00	1.00	1.00
Office Technician	1.00	1.00	1.00	1.00
Total	5.00	5.00	5.00	5.00
Graffiti Abatement				
Public Service Maint Tech	1.00	1.00	1.00	1.00
Facilities Maintenance				
Facil Maint Mech Crew Sup	3.00	3.00	3.00	3.00
Facility Maint Mech	2.00	2.00	2.00	2.00
Sr Facility Maint Mech	3.00	3.00	2.00	2.00
Comm Facilities Svc Wkr	6.00	6.00	5.00	5.00
Sr Comm Facilities Svc Wk	1.00	1.00	1.00	1.00
Facilities Maint Mgr	1.00	1.00	1.00	1.00
Facility Maint Worker	2.00	2.00	2.00	2.00
Total	18.00	18.00	16.00	16.00
Vehicle/Equipment Maintenance				
Equipment Mechanic II	3.00	3.00	3.00	3.00
Fleet Maintenance Manager	1.00	1.00	1.00	1.00
Equipment Mechanic I	2.00	2.00	2.00	2.00
Fleet Operations Asst	1.00	1.00	1.00	1.00
Equipment Mech Crew Sup	1.00	1.00	1.00	1.00
Total	8.00	8.00	8.00	8.00
Street Maintenance				
Inmate Crew Coordinator	1.00	1.00	1.00	1.00
P.S. Maint Crew Supv	2.00	2.00	2.00	2.00
Public Svc Maint Wkr IV	3.00	3.00	3.00	3.00
Public Svc Maint Wkr II	7.00	7.00	7.00	7.00
Street Maintenance Mgr	1.00	1.00	1.00	1.00
Public Svc Maint Wkr III	3.00	3.00	3.00	3.00
Total	17.00	17.00	17.00	17.00

MAINTENANCE SERVICES
Work Force

Street Lights	01-02 Authorized	02-03 Authorized	03-04 Proposed	04-05 Proposed
SL/Traffic Signal Tech	1.00	1.50	1.50	1.50
SL/Traffic Sig Crew Sup	0.25	0.25	0.25	0.25
Total	1.25	1.75	1.75	1.75
Traffic Signals				
SL/Traffic Signal Tech	0.50	0.50	0.50	0.50
SL/Traffic Sig Crew Sup	0.75	0.75	0.75	0.75
Total	1.25	1.25	1.25	1.25
Park Maintenance				
Park Maint Crew Supvsr	3.00	3.00	3.00	3.00
Sr Park Maint Worker	2.00	1.00		
Park Maint Worker	22.00	23.00	18.00	18.00
Power Mower Operator	1.00	1.00	1.00	1.00
Park Grnds Frstry Ops Mgr	1.00	1.00	1.00	1.00
Landscape Mtc/Const Insp	1.00	1.00	1.00	1.00
Total	30.00	30.00	24.00	24.00
Urban Forestry				
Urban Forestry Crew Supv	1.00	1.00	1.00	1.00
Sr Urban Forestry Worker	1.00	1.00	1.00	1.00
Urban Forestry Worker II	7.00	7.00	4.00	4.00
Urban Forestry Worker I	2.00	2.00		
Total	11.00	11.00	6.00	6.00
Department Total	92.50	93.00	80.00	80.00

MAINTENANCE SERVICES
City Council Goals & Objectives

GOAL #3 - PROMOTE AND SUPPORT A SAFE AND PEACEFUL COMMUNITY

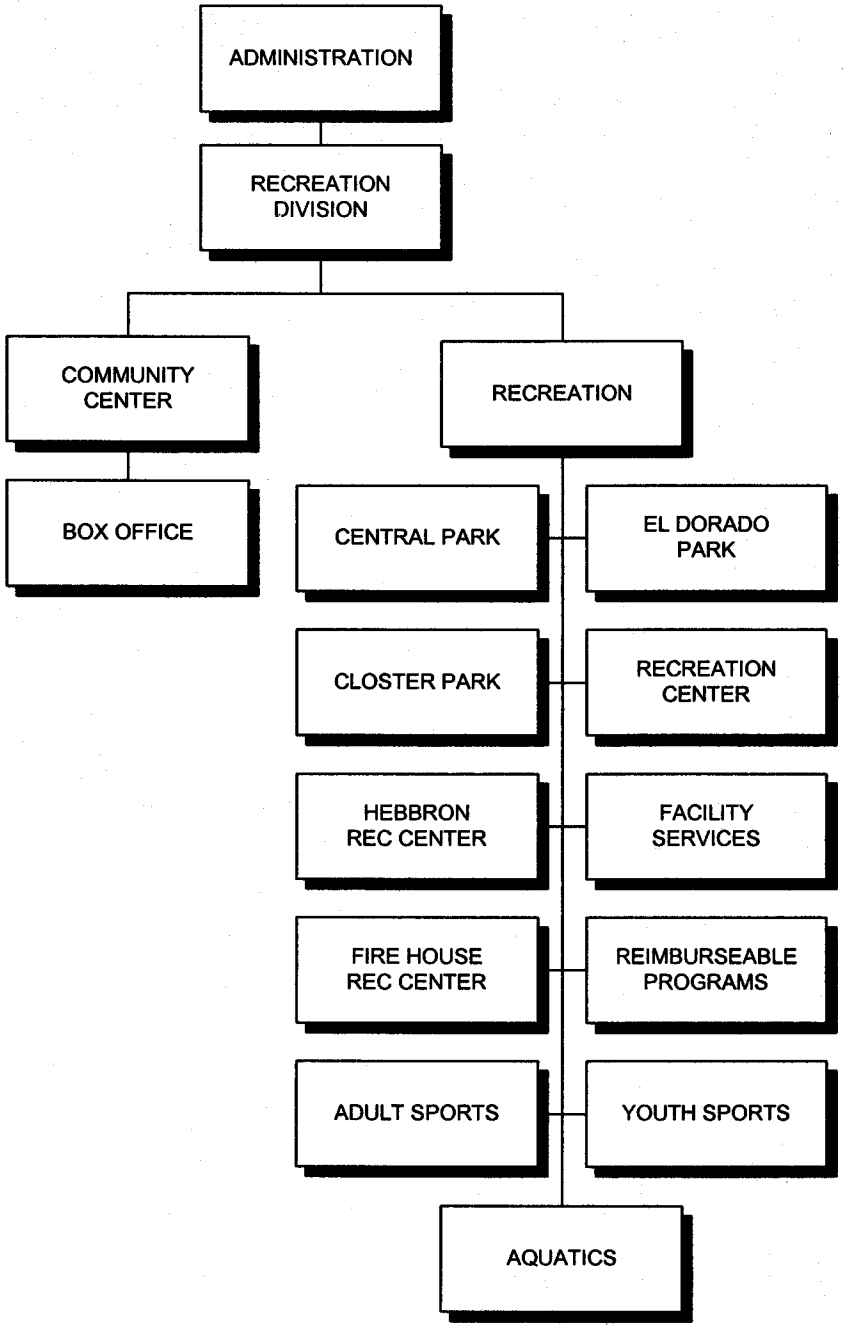
8. **Update and report on traffic congestion and traffic/pedestrian related safety issue including funding.**
   Responsibility: Public Works, Police, Maintenance Services.
   Action Date: December 2003

11. **Identify and inventory public transit and pedestrian safety issues.**
    Responsibility: Public Works, Maintenance Services.
    Action Date: October 2003

12. **Identify Water pressure related issues and develop alternatives.**
    Responsibility: Public Works, Fire, Maintenance Services.
    Action Date: January 2004

13. **Explore the use of CDBG resources to improve infrastructure needs (e.g. street lighting) in eligible neighborhoods.**
    Responsibility: City Manager, Public Works, Maintenance Services.
    Action Date: Ongoing

RECREATION-PARKS
Organization



RECREATION - PARKS
Department Summary

Purpose

The Recreation-Park Department provides a wide range of program services to the Salinas community. These programs serve children and youth, families, adults, schools and community service groups while coordinating with multi-governmental jurisdictions and collaborative organizations. Program services include, Centers and Playgrounds, CDBG After School Programs, Sports and Aquatics, Community Center/Sherwood Hall, Municipal Golf Courses and Recreation & Park Planning and Development.

Selected Goals

1. Provide the City Council with an inventory of programs and opportunities for Salinas Youth.
2. Assist in identifying funding partnerships for the development of Carr Lake.
3. Encourage community service clubs, organizations and businesses to partner with the City to replace park equipment and landscape items.
4. Enhance partnerships and define strategies with schools and other organizations to promote youth activity programs.
5. Define and support desired outcomes for Weed & Seed and CDBG After School Programs.
6. Enhance Youth Commission activities throughout the community.
7. Coordinate Capital Improvement Projects (CIP).
8. Review fee for service programs to increase cost recovery.

Workload and Performance Indicators

1. Continue to hold monthly meetings with the Recreation-Park Commission, bi-weekly meetings with the Youth Commission and attend weekly City Council meetings.
2. Continue to attend community meetings and develop partnerships with local agencies and school districts.
3. Continue to publish and mail the Department activity guide to all residents of Salinas, Prundedale, and the Toro Park areas at least twice per year.
4. Continue to provide budget, staff, project and program management leadership.

Major Budget Changes

Weed & Seed funding moves to CDBG program budget due to the end of the Safeschools/Healthy Students grant. The Recreation Parks Department has been reorganized. The Department Director positon has been eliminated. A Recreation Parks Superintendent positions has been established to oversee Recreation Parks activities and reports to the Deputy City Manager.

RECREATION - PARKS
Department Summary

Expenditures by Program		01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
5510	Administration	405,889	413,600	421,400	435,600
5527	Closter Park	60,941	66,100	68,900	72,000
5528	El Dorado Park	86,636	92,900	96,300	99,900
5529	Central Park	93,533	96,700	104,000	109,100
5531	Facility Services	15,349	11,500	11,500	11,500
5532	Reimburseable Rec Activities	154,890	167,622	167,300	167,300
5533	Youth Sports	239,755	257,100	265,200	276,200
5534	Adult Sports	256,625	270,300	288,500	298,400
5535	Aquatics	342,516	334,500	329,800	338,800
5536	Recreation Center	40,779	61,700	44,700	44,700
5537	Firehouse Rec Center	325,313	347,200	365,800	381,400
5538	Hebbron Heights Rec Center	66,184	73,259	73,200	73,200
5550	Community Center	611,542	718,495	714,000	731,700
5553	Box Office	6,184	7,000	7,000	7,000
5565	Safe Schools/Healthy Students	249,254	131,700		
5570	Kids House	18,748	25,000	25,000	25,000
	TOTAL	2,974,138	3,074,676	2,982,600	3,071,800

Expenditures by Character					
1.	Employee Services	2,022,376	2,119,100	2,057,300	2,146,500
2.	Office Supplies & Materials	37,799	18,800	18,800	18,800
3.	Bldg/Veh/Equip Maint/Supplies	41,401	48,600	48,600	48,600
4.	Vehicle Fuels & Lubricants	1,169	3,500	3,500	3,500
5.	Small Tools & Equipment	405	1,500	1,500	1,500
6.	Clothing & Personal Equip	3,112	3,800	3,800	3,800
7.	Special Dept Supplies	83,469	107,381	100,000	100,000
8.	Chemicals	13,765	14,900	14,900	14,900
9.	Communications	17,202	15,600	15,600	15,600
10.	Utilities	369,319	453,200	453,200	453,200
11.	Rents & Leases	3,017	4,800	4,800	4,800
12.	Contract Maintenance Services	25,191	52,195	51,300	51,300
13.	Professional Services	114,961	126,000	126,000	126,000
14.	Outside Services	184,857	37,100	33,100	33,100
15.	Advertising	27,799	28,300	28,300	28,300
16.	Training/Conferences/Meetings	13,363	14,600	14,600	14,600
17.	Membership & Dues	2,473	3,000	3,000	3,000
18.	Insurance and Bonds	1,100	1,100	1,100	1,100
19.	Refunds & Reimb Damages	4,225	3,200	3,200	3,200
20.	Capital Outlay	7,135	18,000		
	TOTAL	2,974,138	3,074,676	2,982,600	3,071,800

RECREATION - PARKS
Department Summary

Expenditures by Fund	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
General Fund	2,731,915	3,074,676	2,982,600	3,071,800
Safe Schools/Healthy Students	242,223			
TOTAL	2,974,138	3,074,676	2,982,600	3,071,800

Workforce by Program

5510	Administration	5.00	5.00	5.00	5.00
5527	Closter Park	1.00	1.00	1.00	1.00
5528	El Dorado Park	1.00	1.00	1.00	1.00
5529	Central Park	1.00	1.00	1.00	1.00
5533	Youth Sports	2.50	2.50	2.50	2.50
5534	Adult Sports	3.00	3.00	3.00	3.00
5535	Aquatics	2.50	2.50	2.50	2.50
5537	Firehouse Rec Center	3.00	4.00	4.00	4.00
5538	Hebbron Heights Rec Center	1.00			
5550	Community Center	4.00	4.00	3.75	3.75
5565	Safe Schools/Healthy Students	1.50	1.50		
	TOTAL	25.50	25.50	23.75	23.75

(This page intentionally left blank)

RECREATION - PARKS
Administration 5510

Purpose

Provide management leadership and administrative direction to carryout the work of the department.

Selected Goals

1. Develop and Implement CDBG After School program initiatives and partnerships with all local school districts.
2. Continue to provide the Recreation-Park Commission with opportunities to have input on critical recreation and park services.
3. Continue to practice excellent customer service.
4. Coordinate the Capital Improvement Program with the expansion of recreation and park facilities.
5. Continue to market Twin Creeks Golf course and Fairways Golf course in order to meet revenue projections.
6. Provide overall budget, project, and program management.
7. Review fee for service programs to increase cost recovery.

Workload and Performance Indicators

1. Continue to hold monthly meetings with Recreation-Park Commission and attend weekly City Council meetings.
2. Continue to meet with residents, community groups and community agencies.
3. Continue to take the leadership and support role for the department in purchasing, payroll, staffing and making the day-to-day business transactions less complicated.

Major Budget Changes

Recreation Parks will be headed by a Superintendent reporting directly to the Deputy City Manager. The position of Recreation Parks Director has been eliminated.

RECREATION - PARKS
Administration 5510

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	376,500	386,900	394,700	408,900
2. Office Supplies & Materials	1,355	2,400	2,400	2,400
3. Special Dept Supplies	422	1,000	1,000	1,000
4. Communications	4,849	4,200	4,200	4,200
5. Contract Maintenance Services		700	700	700
6. Professional Services	10,141	10,000	10,000	10,000
7. Outside Services	5,972	1,200	1,200	1,200
8. Training/Conferences/Meetings	5,500	6,000	6,000	6,000
9. Membership & Dues	1,150	1,200	1,200	1,200
TOTAL	405,889	413,600	421,400	435,600
Authorized Positions	5	5	5	5

Funding Source

General Fund

RECREATION - PARKS
Closter Park 5527

Purpose

Operate a recreation center and provide a wide range of activities for all ages to create wholesome experiences for physical and mental well-being.

Selected Goals

1. Continue working with school districts and other organizations on collaborative recreation programs and coordinate facility usage services.
2. Offer a program for year-round school recreation activities.
3. Continue to offer a diversity of recreation programs for all ages.
4. Vigorously market our recreation programs to the community.
5. Continue to provide space at the facility for use by community groups and organizations.
6. Continue offering programs in collaboration with the School Districts for the after school programs at elementary school sites and Closter Park Recreation Center.
7. Continue to practice excellent customer service.
8. Provide a wide variety of local and out-of-town field trips.

Workload and Performance Indicators

1. Continue to offer approximately 1,000 drop-in/minor programs/activities over the course of 12 months.
2. Continue to offer 100 major program/activities annually.
3. Provide activities for a combined annual attendance of 60,000.
4. Continue to be open to the public 6 days per week.

Major Budget Changes

None.

RECREATION - PARKS
Closter Park 5527

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	50,522	53,500	56,300	59,400
2. Office Supplies & Materials	838	1,200	1,200	1,200
3. Bldg/Veh/Equip Maint/Supplies	1,772	2,400	2,400	2,400
4. Small Tools & Equipment		200	200	200
5. Clothing & Personal Equip	284	300	300	300
6. Special Dept Supplies	2,281	2,500	2,500	2,500
7. Communications	273	300	300	300
8. Utilities	2,836	3,400	3,400	3,400
9. Contract Maintenance Services	1,048	1,300	1,300	1,300
10. Professional Services	991	1,000	1,000	1,000
11. Capital Outlay	96			
TOTAL	60,941	66,100	68,900	72,000
Authorized Positions	1	1	1	1

Funding Source

General Fund

RECREATION - PARKS
El Dorado Park 5528

Purpose

Operate a recreation center and provide a wide range of activities for all ages.

Selected Goals

1. Continue working with school districts and other organizations on co-sponsored recreation programs and coordinate usage of the facilities.
2. Offer a program for year-round school recreation activities.
3. Continue to offer a diversity of recreation programs for all ages.
4. Continue to develop ways to market our recreation programs to the community.
5. Continue to provide space at the facility for use by community groups and organizations.
6. Continue to practice excellent customer service.

Workload and Performance Indicators

1. Continue to offer approximately 1,500 minor programs/activities annually.
2. Continue to offer approximately 140 major programs/activities annually. (Family markets, field trips, preschool classes, workshops, etc.)
3. Provide activities for an attendance of 125,000 annually.
4. Continue to be open to the public 6 days per week.
5. Continue to offer programs/classes at a 97% success ratio for community acceptance.

Major Budget Changes

None.

RECREATION - PARKS
El Dorado Park 5528

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	72,258	75,000	78,400	82,000
2. Office Supplies & Materials	1,539	1,400	1,400	1,400
3. Bldg/Veh/Equip Maint/Supplies	1,943	2,600	2,600	2,600
4. Clothing & Personal Equip	83	200	200	200
5. Special Dept Supplies	2,308	2,700	2,700	2,700
6. Communications	1,023	1,000	1,000	1,000
7. Utilities	5,168	6,900	6,900	6,900
8. Contract Maintenance Services	750	1,400	1,400	1,400
9. Professional Services	1,564	1,700	1,700	1,700
TOTAL	86,636	92,900	96,300	99,900
Authorized Positions	1	1	1	1

Funding Source

General Fund

RECREATION - PARKS
Central Park 5529

Purpose

Operate a recreation center and provide a wide range of activities for all ages.

Selected Goals

1. Continue working with school districts and other organizations on co-sponsored recreation programs and coordinate facility usage services.
2. Continue to develop programs in cooperation with the School Districts for the after school programs at the elementary school sites and Central Park Recreation Center.
3. Continue to offer a diversity of recreation programs for all ages.
4. Continue to market the City's recreation programs to the community.
5. Continue to provide space at the facility for use by community groups and organizations.
6. Continue to practice excellent customer service.

Workload and Performance Indicators

1. Continue to offer approximately 1,000 minor programs/activities annually.
2. Continue to offer approximately 100 major program/activities annually. (family markets, field trips, preschool classes, workshops, etc.)
3. Provide activities for an attendance of 28,000 annually.
4. Continue to be open to the public 6 days per week.
5. Continue to offer programs/classes at a 90% success ratio for community acceptance.

Major Budget Changes

None

RECREATION - PARKS
Central Park 5529

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	84,956	86,300	93,600	98,700
2. Office Supplies & Materials	741	1,000	1,000	1,000
3. Bldg/Veh/Equip Maint/Supplies	1,135	1,800	1,800	1,800
4. Clothing & Personal Equip	478	200	200	200
5. Special Dept Supplies	711	1,700	1,700	1,700
6. Communications	376	300	300	300
7. Utilities	1,789	3,000	3,000	3,000
8. Contract Maintenance Services	2,294	1,000	1,000	1,000
9. Professional Services	1,053	1,400	1,400	1,400
TOTAL	93,533	96,700	104,000	109,100
Authorized Positions	1	1	1	1

Funding Source

General Fund

RECREATION - PARKS
Facility Services 5531

Purpose

Provide the availability of park and recreation facilities to groups and organizations on a rental basis.

Selected Goals

1. Provide the opportunity, when available, for rental of sports fields to local teams and organizations at a set fee.
2. Provide usage opportunities at Municipal Stadium for High School/Senior League Baseball/Football, College Baseball, Youth leagues and special events as available. Monitor lease conditions with Holt Baseball, Inc.
3. Provide the opportunity to rent our recreation facilities including the Community Park buildings, Hebbron Heights Recreation Center, Recreation Center and the Fire House Recreation Center when available using a fee schedule.
4. Continue to practice excellent customer service.
5. Continue working with school districts in sharing facilities.

Workload and Performance Indicators

1. Continue to have 13 facilities available for rental to the public.
2. Continue to be available for rental 7 days per week.
3. Continue to provide 1,250 rentals annually.

Major Budget Changes

None.

RECREATION - PARKS
Facility Services 5531

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	14,216	9,800	9,800	9,800
2. Special Dept Supplies	213	500	500	500
3. Refunds & Reimb Damages	920	1,200	1,200	1,200
TOTAL	15,349	11,500	11,500	11,500

Authorized Positions

Funding Source

General Fund

RECREATION - PARKS
Reimburseable Rec Activities 5532

Purpose

Provide the opportunity for people to participate in specialized recreation activities such as classes, trips, day camps, sports clinics, senior activities/dinners and tot activities where the participant pays for the service rendered.

Selected Goals

1. Provide fee-paid recreation and leisure activities at our Recreation facilities.
2. Provide camp programs at selected locations during the summer vacation and during the year-round school breaks.
3. Provide fee-paid excursions and trips for all age groups.
4. Continue to practice excellent customer service.

Workload and Performance Indicators

1. Continue to offer approximately 500 major programs/activites annually.
2. Continue to provide activities for an annual attendance of 430,000 participants.
3. Continue to be open to the public 6 days per week.
4. Continue to offer programs/classes at a 92% success ratio for community acceptance.

Major Budget Changes

None.

RECREATION - PARKS
Reimburseable Rec Activities 5532

Operating Expenditures		01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1.	Employee Services	30,127	29,900	29,900	29,900
2.	Office Supplies & Materials		1,300	1,300	1,300
3.	Special Dept Supplies	13,570	21,522	21,200	21,200
4.	Rents & Leases		300	300	300
5.	Professional Services	92,408	96,300	96,300	96,300
6.	Advertising	16,999	17,500	17,500	17,500
7.	Refunds & Reimb Damages	1,786	800	800	800
	TOTAL	154,890	167,622	167,300	167,300

Authorized Positions

Funding Source

General Fund

RECREATION - PARKS
Youth Sports 5533

Purpose

Provide youth sports programs to the community in a learning atmosphere, emphasizing participation, sportsmanship and fun. These activities will offset costs for officials, equipment and supplies through fees paid by the participants.

Selected Goals

1. Provide organized youth league activities in soccer, flag football, basketball, volleyball and softball for 400 youth teams and teen leagues in flag football and basketball.
2. Continue to provide sports programs on a year-round basis for young people of elementary, junior high, and high school age.
3. Continue to provide workshops/clinics to develop team/individual skills for play in leagues operated by the City.
4. Continue to practice excellent customer service.

Workload and Performance Indicators

1. Continue to offer activities for 400 teams annually.
2. Continue to offer activities for 6,000 players annually.
3. Continue to offer 21 facilities for sports activities.
4. Continue to offer 15 sports programs.

Major Budget Changes

None.

RECREATION - PARKS
Youth Sports 5533

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	205,866	221,000	229,100	240,100
2. Special Dept Supplies	30,909	33,000	33,000	33,000
3. Communications	667	900	900	900
4. Rents & Leases				
5. Professional Services	1,472	1,100	1,100	1,100
6. Refunds & Reimb Damages	841	1,100	1,100	1,100
TOTAL	239,755	257,100	265,200	276,200
Authorized Positions	2.5	2.5	2.5	2.5

Funding Source

General Fund

RECREATION - PARKS
Adult Sports 5534

Purpose

Provide adult sports programs to the community that will offset costs for officials, equipment and supplies through fees paid by the participants.

Selected Goals

1. Provide softball, volleyball, basketball, drop-in soccer and flag football programs for 200 teams in mens, womens and co-ed leagues.
2. Expand adult sports programs where costs allow and where staff workload allows, with "cost recovery" incorporated in the development.
3. Further expand our usage agreement with the High School District.
4. Continue to practice excellent customer service.

Workload and Performance Indicators

1. Continue to offer activities for 200 teams annually.
2. Continue to offer activities for 3,600 players annually.
3. Continue to offer 13 facilities for sports activities.
4. Continue to offer 9 sports programs.

Major Budget Changes

None.

RECREATION - PARKS
Adult Sports 5534

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	232,626	241,200	259,400	269,300
2. Special Dept Supplies	11,452	13,000	13,000	13,000
3. Communications	1,520	1,500	1,500	1,500
4. Professional Services	222	500	500	500
5. Outside Services	10,127	14,000	14,000	14,000
6. Refunds & Reimb Damages	678	100	100	100
TOTAL	256,625	270,300	288,500	298,400
Authorized Positions	3	3	3	3

Funding Source

General Fund

RECREATION - PARKS
Aquatics 5535

Purpose

Offer an 11 month open season at the Municipal Pool so that residents have the opportunity to learn and participate in all levels of swimming activity .

Selected Goals

1. Continue to manage the Municipal Pool complex, and address facility maintenance needs.
2. Continue Junior Lifeguard Youth program to attract lifeguard candidates.
3. Provide a diverse lesson and recreational swimming program.
4. Continue to practice excellent customer service.
5. Continue to work with school districts to provide a "water safety" program for all elementary fourth and/or fifth grade students.

Workload and Performance Indicators

1. Continue to offer recreational swim activities for 29,000 swimmers annually.
2. Continue to offer swim lesson activities for 25,000 swimmers annually.
3. Continue to offer lap swim activities for 9,000 swimmers annually.
4. Continue to generate swim activities revenue in excess of $145,000 annually.

Major Budget Changes

None.

RECREATION - PARKS
Aquatics 5535

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	260,800	240,100	235,400	244,400
2. Office Supplies & Materials	474	600	600	600
3. Bldg/Veh/Equip Maint/Supplies	4,644	4,900	4,900	4,900
4. Clothing & Personal Equip	203	300	300	300
5. Special Dept Supplies	2,716	3,000	3,000	3,000
6. Chemicals	13,109	14,200	14,200	14,200
7. Communications	397	600	600	600
8. Utilities	57,249	67,200	67,200	67,200
9. Contract Maintenance Services	1,924	2,400	2,400	2,400
10. Training/Conferences/Meetings	1,000	1,200	1,200	1,200
TOTAL	342,516	334,500	329,800	338,800
Authorized Positions	2.5	2.5	2.5	2.5

Funding Source

General Fund

RECREATION - PARKS
Recreation Center 5536

Purpose

Operate the Recreation Center facility and provide a wide range of activities for all ages to create wholesome experiences for physical and mental well-being.

Selected Goals

1. Continue working with school districts and other organizations on co-sponsored recreation programs and coordinate facility usage services.
2. Continue to develop programs for year-round school recreation and sports activities.
3. Continue to develop ways to market our recreation programs to the community.
4. Continue to provide space for use by community groups and organizations.
5. Continue to practice excellent customer service.
6. Continue to offer a diversity of recreation programs for all ages.

Workload and Performance Indicators

1. Continue to offer 35 major programs/activities annually.
2. Continue to provide activities for an annual attendance of 75,000.
3. Continue to be open to the public 6 days per week.
4. Continue to offer programs/classes at a 95% success ratio for community acceptance.

Major Budget Changes

None

RECREATION - PARKS
Recreation Center 5536

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	20,049	16,500	16,500	16,500
2. Office Supplies & Materials	1,682	1,800	1,800	1,800
3. Bldg/Veh/Equip Maint/Supplies	2,232	3,500	3,500	3,500
4. Vehicle Fuels & Lubricants	272	600	600	600
5. Special Dept Supplies	1,097	1,600	1,600	1,600
6. Communications	1,799	1,600	1,600	1,600
7. Utilities	10,986	15,200	15,200	15,200
8. Contract Maintenance Services	1,204	2,200	2,200	2,200
9. Training/Conferences/Meetings	1,333	1,400	1,400	1,400
10. Membership & Dues	125	300	300	300
11. Capital Outlay		17,000		
TOTAL	40,779	61,700	44,700	44,700

Authorized Positions

Funding Source

General Fund

RECREATION - PARKS
Firehouse Rec Center 5537

Purpose

Operate Firehouse Recreation Center facility and provide a wide range of recreational activities for all ages.

Selected Goals

1. Continue working with school districts and other organizations on collaborative recreation programs and coordinate facility usage services.
2. Continute developing programs for year-round school recreation activities.
3. Continue offering programs in cooperation with the School Districts for the after school programs at elementary school sites and the Firehouse Recreation Center. Continue to expand senior programs.
4. Continue to offer a diversity of recreation programs for all ages.
5. Continue to market our recreation programs to the community.
6. Continue to provide space at the various recreation facilities for use by community groups and organizations.
7. Continue to provide excellent customer service.

Workload and Performance Indicators

1. Continue to offer approximately 5,000 minor programs/activities annually.
2. Continue to offer approximately 250 major programs/activities annually
3. Continue to provide activities for an attendance of 160,000 annually.
4. Continue to be open to the public 6 days per week.
5. Continue to offer programs/classes at a 95% success ration.

Major Budget Changes

None.

RECREATION - PARKS
Firehouse Rec Center 5537

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	284,157	300,900	319,500	335,100
2. Office Supplies & Materials	5,321	5,600	5,600	5,600
3. Bldg/Veh/Equip Maint/Supplies	5,374	6,600	6,600	6,600
4. Vehicle Fuels & Lubricants	410	800	800	800
5. Small Tools & Equipment	81	300	300	300
6. Clothing & Personal Equip	1,683	1,800	1,800	1,800
7. Special Dept Supplies	6,309	6,100	6,100	6,100
8. Communications	3,378	2,200	2,200	2,200
9. Utilities	11,829	14,200	14,200	14,200
10. Contract Maintenance Services	2,218	2,200	2,200	2,200
11. Professional Services	1,500	1,500	1,500	1,500
12. Training/Conferences/Meetings	2,393	4,200	4,200	4,200
13. Membership & Dues	660	800	800	800
TOTAL	325,313	347,200	365,800	381,400
Authorized Positions	3	4	4	4

Funding Source

General Fund

RECREATION - PARKS
Hebbron Heights Rec Center 5538

Purpose

Operate the Hebbron Heights recreation center and provide a wide range of activities for all ages to create wholesome experiences for physical and mental well-being.

Selected Goals

1. Continue working with school districts and other community based organizations on co-sponsored recreation programs and coordinate facility usage services.
2. Continue to develop programs for year-round school recreation activities meeting the needs of neighborhood "at risk youth".
3. Continue offering programs in cooperation with the school districts for the after school programs at elementary school sites and at Hebbron Heights Center.
4. Continue to offer a diversity of recreation programs for all ages.
5. Continue to market our recreation programs to the community.
6. Continue to provide space at the recreation center for use by community groups and organizations.
7. Continue to practice excellent customer service.

Workload and Performance Indicators

1. Continue to offer 500 minor programs/acivities annually.
2. Continue to offer 100 major programs/activities annually
3. Continue to provide activities for an attendance of 95,000 annually.
4. Continue to be open to the public 6 days per week.
5. Continue to offer programs/classes at a 90% success ratio.

Major Budget Changes

None.

RECREATION - PARKS
Hebbron Heights Rec Center 5538

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	43,525	42,200	42,200	42,200
2. Office Supplies & Materials	845	1,000	1,000	1,000
3. Bldg/Veh/Equip Maint/Supplies	2,998	3,200	3,200	3,200
4. Small Tools & Equipment	5	200	200	200
5. Clothing & Personal Equip		300	300	300
6. Special Dept Supplies	3,053	4,059	4,000	4,000
7. Communications	214	300	300	300
8. Utilities	11,333	17,000	17,000	17,000
9. Contract Maintenance Services	1,201	2,500	2,500	2,500
10. Professional Services	1,474	2,500	2,500	2,500
11. Capital Outlay	1,536			
TOTAL	66,184	73,259	73,200	73,200

Authorized Positions 1

Funding Source

General Fund

RECREATION - PARKS
Community Center 5550

Purpose

To operate and maintain the Community Center complex for meetings, conferences, and conventions, special events, concerts and other activities requiring a large indoor facility.

Selected Goals

1. Continue to expand the teen and recreation class activities to include computers, trips & excursions, coffee/java nights, and special program.
2. Continue to investigate available means to upgrade the lighting and sound systems at Sherwood Hall.
3. Continue to practice excellent customer service.
4. Continue to market Sherwood Hall and increase event usage.
5. Continue to work with theatrical groups, musicians and teen bands to provide theatrical programs, summer concerts, community entertainment at Sherwood Hall, Sherwood Park Outdoor Stage and Natividad Creek Park.
6. Continue to expand special activities such as the Childrens Halloween Party and Snow in the Park by collaborating community partnerships.
7. Continue to offer picnic reservations at three park sites and monitor the new process of bounce-house reservations at five park sites.

Workload and Performance Indicators

1. Continue to offer 150 auditorium events annually.
2. Continue to offer 1,250 meeting room events annually.
3. Continue to receive 750 reservations for Sherwood Park, Natividad Creek Park and El Dorado Park annually.
4. Continue to generate $2,250 in concession/catering fees from caterers and concessionaires annually.
5. Continue to provide recreation classes for an annual attendance of 4,600.
6. Continue to provide teen lounge activities for an annual attendance of 5,000.

Major Budget Changes

Recreation Coordinator is funded 75% in this budget and 25% in the Weed and Seed budget (Program 3164).

RECREATION - PARKS
Community Center 5550

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	276,339	294,100	290,500	308,200
2. Office Supplies & Materials	1,938	2,100	2,100	2,100
3. Bldg/Veh/Equip Maint/Supplies	21,303	23,600	23,600	23,600
4. Vehicle Fuels & Lubricants	487	2,100	2,100	2,100
5. Small Tools & Equipment	319	800	800	800
6. Clothing & Personal Equip	381	700	700	700
7. Special Dept Supplies	2,180	3,400	3,400	3,400
8. Chemicals	656	700	700	700
9. Communications	2,706	2,700	2,700	2,700
10. Utilities	268,129	326,300	326,300	326,300
11. Rents & Leases	75	500	500	500
12. Contract Maintenance Services	14,552	38,495	37,600	37,600
13. Professional Services	4,136	10,000	10,000	10,000
14. Advertising	10,800	10,800	10,800	10,800
15. Training/Conferences/Meetings	1,500	1,500	1,500	1,500
16. Membership & Dues	538	700	700	700
17. Capital Outlay	5,503			
TOTAL	611,542	718,495	714,000	731,700
Authorized Positions	4.00	4.00	3.75	3.75

Funding Source

General Fund

RECREATION - PARKS
Box Office 5553

Purpose

Operate the box office to provide ticket sales to Community Center/Hall events and activities.

Selected Goals

1. Obtain sufficient income from ticket sales to offset box office operational costs.
2. Continue to practice excellent customer service.
3. Continue to provide box office services to those utilizing the hall.
4. Continue to provide box office services to the community for events not held at Sherwood Hall as requested.

Workload and Performance Indicators

1. Continue to offer 45 Box Office events/including auditorium events annually.
2. Continue to sell 4,000 Box Office tickets annually.
3. Continue to make 4,700 Box Office transactions annually.

Major Budget Changes

None.

RECREATION - PARKS
Box Office 5553

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	1,613	2,000	2,000	2,000
2. Office Supplies & Materials	148	400	400	400
3. Rents & Leases	2,942	4,000	4,000	4,000
4. Outside Services	1,481	600	600	600
TOTAL	6,184	7,000	7,000	7,000

Authorized Positions

Funding Source

General Fund

RECREATION - PARKS
Safe Schools/Healthy Students 5565

Purpose

Provide after school programs at Chavez,Virginia Rocca Barton, El Gavilan, Boronda, Roosevelt, Santa Rita, La Joya, Loma Vista and Natividad Elementary Schools, Harden, Washington and Gavilan View Middle Schools and Alisal High School. Programs include arts, crafts, sports, outdoor education trips/excursions and special events.

Selected Goals

1. None.

Workload and Performance Indicators

1. Continue to offer 1,500 activities annually.
2. Continue to provide activities for an annual attendance of 190,000.
3. Continue to offer programs 3-5 days per week per school site.

Major Budget Changes

All grants have ended.

RECREATION - PARKS
Safe Schools/Healthy Students 5565

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	68,822	119,700		
2. Office Supplies & Materials	22,918			
3. Special Dept Supplies	740	7,000		
4. Outside Services	155,296	4,000		
5. Training/Conferences/Meetings	1,478			
6. Capital Outlay		1,000		
TOTAL	249,254	131,700		
Authorized Positions	1.5	1.5		

Funding Source

General Fund

RECREATION - PARKS
Kids House 5570

Purpose

To provide after school enrichment three days a week (3:00 pm to 6:00 pm), for children and adolescents at the Sieber Street Lighthouse Church in the Weed and Seed target area.

Selected Goals

1. To provide a wholesome and safe afternoon environment for learning and recreation.
2. To provide a dinner meal for those who come to the facility.

Workload and Performance Indicators

1. 20-30 children served daily.
2. 5 field trips and extracurricular activities monthly.
3. 20 parents volunteering and participating in classes.

Major Budget Changes

None.

RECREATION - PARKS
Kids House 5570

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Special Dept Supplies	5,508	6,300	6,300	6,300
2. Outside Services	11,981	17,300	17,300	17,300
3. Training/Conferences/Meetings	159	300	300	300
4. Insurance and Bonds	1,100	1,100	1,100	1,100
TOTAL	18,748	25,000	25,000	25,000

Authorized Positions

Funding Source

General Fund

RECREATION - PARKS
Work Force

Administration	01-02 Authorized	02-03 Authorized	03-04 Proposed	04-05 Proposed
Rec-Park Director	1.00	1.00		
Rec - Park Superintendent			1.00	1.00
Rec-Park Facility Planner	1.00	1.00	1.00	1.00
Administrative Secretary	1.00	1.00	1.00	1.00
Office Technician	1.00	1.00	1.00	1.00
Rec Svcs Admin Supervisor	1.00	1.00	1.00	1.00
Total	5.00	5.00	5.00	5.00
Closter Park				
Sr Recreation Asst	1.00	1.00	1.00	1.00
El Dorado Park				
Recreation Coordinator	1.00			
Sr Recreation Asst		1.00	1.00	1.00
Total	1.00	1.00	1.00	1.00
Central Park				
Recreation Coordinator		1.00	1.00	1.00
Sr Recreation Asst	1.00			
Total	1.00	1.00	1.00	1.00
Youth Sports				
Office Assistant	0.25	0.25	0.25	0.25
Recreation Coordinator	1.00	1.00	1.00	1.00
Sports Program Asst	1.00	1.00	1.00	1.00
Rec Svc Manager	0.25	0.25	0.25	0.25
Total	2.50	2.50	2.50	2.50
Adult Sports				
Office Assistant	0.50	0.50	0.50	0.50
Recreation Coordinator	1.00	1.00	1.00	1.00
Sports Program Asst	1.00	1.00	1.00	1.00
Rec Svc Manager	0.50	0.50	0.50	0.50
Total	3.00	3.00	3.00	3.00

RECREATION - PARKS
Work Force

Aquatics	01-02 Authorized	02-03 Authorized	03-04 Proposed	04-05 Proposed
Office Assistant	0.25	0.25	0.25	0.25
Aquatics Program Asst	1.00	1.00	1.00	1.00
Aquatics Coordinator	1.00	1.00	1.00	1.00
Rec Svc Manager	0.25	0.25	0.25	0.25
Total	2.50	2.50	2.50	2.50
Firehouse Rec Center				
Office Assistant	1.00	1.00	1.00	1.00
Recreation Coordinator	1.00	1.00	1.00	1.00
Rec Svc Manager	1.00	1.00	1.00	1.00
Sr Recreation Asst		1.00	1.00	1.00
Total	3.00	4.00	4.00	4.00
Hebbron Heights Rec Center				
Sr Recreation Asst	1.00			
Community Center				
Office Assistant	1.00	1.00	1.00	1.00
Recreation Coordinator	1.00	1.00	0.75	0.75
Auditorium Coordinator	1.00	1.00	1.00	1.00
Rec Svc Manager	1.00	1.00	1.00	1.00
Total	4.00	4.00	3.75	3.75
Safe Schools/Healthy Students				
Recreation Coordinator	1.00	1.00		
Recreation Asst	0.50	0.50		
Total	1.50	1.50		
Department Total	25.50	25.50	23.75	23.75

RECREATION - PARKS
City Council Goals & Objectives

CITY COUNCIL GOALS & OBJECTIVES
(Listed in Priority Order)

GOAL #3 - PROMOTE AND SUPPORT A SAFE AND PEACEFUL COMMUNITY

5. **Update report on recreation activities and programs, including after school programsN and funding sources.**
   Responsibility: Recreation Parks
   Action Date: May 2003

6. **Report on Weed and Seed Initiative and resources to facilitate cooperative efforts.**
   Responsibility: Recreation Parks
   Action Date: June 2003

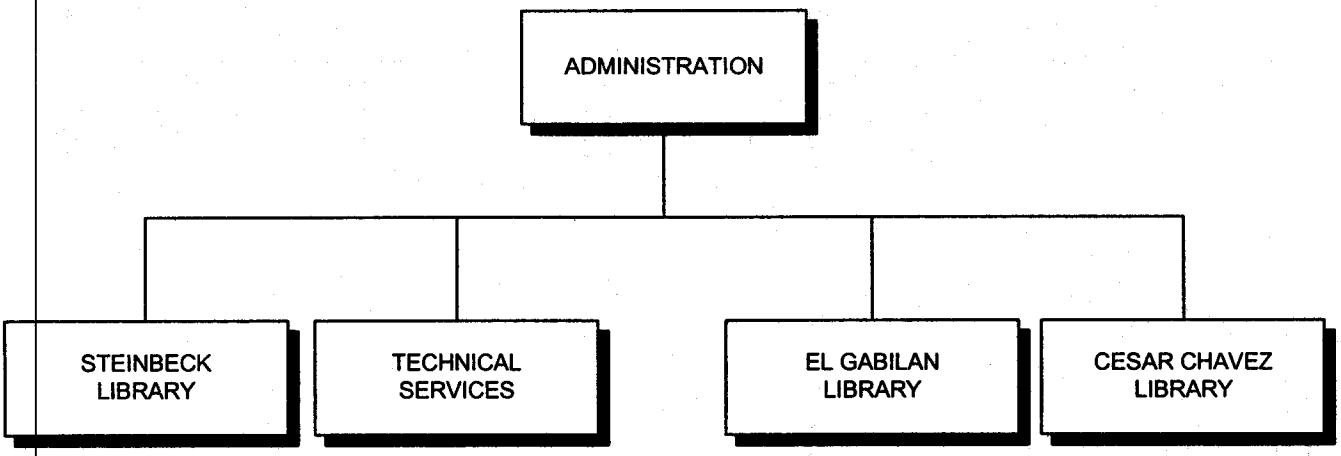
14. **Report on the feasibility of organizing a City Senior Commission.**
    Responsibility: Recreation Parks
    Action Date: August 2003

GOAL #6 - PLAN AND PROVIDE FOR NEW PUBLIC FACILITIES

2. **Meet with school district and community college to explore use of pool facilities.**
   Responsibility: Recreation Parks
   Action Date: October 2003

6. **Consider joint use potential for facilities.**
   Responsibility: City Manager, Recreation Parks, Library
   Action Date: February 2004

LIBRARY
Organization



LIBRARY
Department Summary

Purpose

The Library Department provides public library services to Salinas residents via three separate library facilities and two satellite materials collections housed at collaborating agencies. Literacy enhancing services for all ages, computer and Internet access, and special programming for children, supplement a materials collection comprised of print and other audio-visual formats supporting its mission; "To be the focal point in the community for opening the doors to lifelong learning and enjoyment; and the catalyst for promoting equal access to information."

Selected Goals

1. Provide assistance and support for the implementation of City Council goals and objectives.
2. Strive to have well-trained staff to provide quality public service.
3. Regularly assess and build a collection that meets local community needs.
4. As resources allow, continue providing the services that help to equalize educational opportunities.
5. Continue integrating new technology for service improvement.
6. Maintain a welcoming service environment at each of the libraries.
7. Continue collaborative efforts with other local service agencies.

Workload and Performance Indicators

1. Books and other materials processed for public use.
2. Books and other materials loaned.
3. Books and other materials used in-house.
4. Reference transactions handled.
5. Borrowers registered.
6. Customers served in person.
7. Customers served via phone or other media.
8. Programs offered for groups: a) Number of programs b) Number of attendees
9. Literacy Students Tutored.
10. Homework Center students assisted.

Major Budget Changes

FY 03/04 budget reflects elimination of 4 FTE positions.

LIBRARY
Department Summary

Expenditures by Program		01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
6005	Administration	317,194	311,500	315,000	332,500
6010	Technical Services	544,669	674,178	711,800	740,000
6011	Steinbeck Library	1,429,334	1,525,116	1,478,000	1,535,000
6012	Cesar Chavez Library	349,886	406,777	436,700	460,400
6013	El Gabilan Library	388,212	409,891	411,800	427,700
6063	Literacy	287,537	279,776	135,600	115,400
	TOTAL	3,316,832	3,607,238	3,488,900	3,611,000

Expenditures by Character

1.	Employee Services	2,479,546	2,781,450	2,686,100	2,831,500
2.	Office Supplies & Materials	23,354	26,233	26,200	26,200
3.	Bldg/Veh/Equip Maint/Supplies	3,279	4,000	4,000	4,000
4.	Books and Publications	385,091	390,822	390,900	390,900
5.	Special Dept Supplies	43,871	36,200	36,200	36,200
6.	Communications	25,449	46,875	43,800	43,800
7.	Utilities	76,330	95,000	95,000	95,000
8.	Rents & Leases	15,456	18,000	6,000	6,000
9.	Contract Maintenance Services	50,173	74,800	74,800	74,800
10.	Professional Services	66,454	44,100	44,100	44,100
11.	Outside Services	14,734	18,250	18,200	18,200
12.	Administration/Contingencies	10,235	23,280	23,300	
13.	Training/Conferences/Meetings	9,130	13,450	13,400	13,400
14.	Membership & Dues	5,314	9,100	9,100	9,100
15.	Taxes	8,207	17,778	17,800	17,800
16.	Capital Outlay	100,209	7,900		
	TOTAL	3,316,832	3,607,238	3,488,900	3,611,000

Expenditures by Fund

General Fund	3,160,871	3,485,675	3,418,800	3,564,200
Safe Schools/Healthy Students				
CalWORKS Literacy Fund	121,758	43,500		
LSCA-Adult Literacy Project	34,203	78,063	70,100	46,800
TOTAL	3,316,832	3,607,238	3,488,900	3,611,000

LIBRARY
Department Summary

Workforce by Program		01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
6005	Administration	3.00	3.00	3.00	3.00
6010	Technical Services	8.25	8.75	8.25	8.25
6011	Steinbeck Library	17.25	18.25	16.00	16.00
6012	Cesar Chavez Library	5.00	5.50	5.50	5.50
6013	El Gabilan Library	5.50	5.50	5.25	5.25
6063	Literacy	4.00	2.00	1.00	1.00
	TOTAL	43.00	43.00	39.00	39.00

(This page intentionally left blank)

LIBRARY
Administration 6005

Purpose

Manage the resources allocated to the Library Department efficiently and effectively in order to maximize the services provided to the public in support of the educational, informational and recreational needs of the entire community.

Selected Goals

1. Continue to seek outside financial support to augment the Library's basic operating budget.
2. Continue to strengthen communication throughout the Department and with other City departments.
3. Work effectively with the Library Commission and the Friends of the Library group in support of responsive service to the needs of the community.
4. Continue exploring cooperative ventures with other community agencies.
5. Participate in the community's efforts to cultivate a literate community.
6. Participate in the community's peace building efforts.

Workload and Performance Indicators

1. Total books and materials loaned.
2. Total reference transactions handled.
3. Registered borrowers.
4. Total cost per item loaned and/or used in-house
5. Total per capita cost for services.

Major Budget Changes

None.

LIBRARY
Administration 6005

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	274,370	274,800	290,300	307,800
2. Office Supplies & Materials	3,291	3,400	3,400	3,400
3. Books and Publications	2,167	600	600	600
4. Communications	8,678	200	200	200
5. Rents & Leases	15,456	18,000	6,000	6,000
6. Contract Maintenance Services	446	1,000	1,000	1,000
7. Training/Conferences/Meetings	6,012	4,500	4,500	4,500
8. Membership & Dues	5,274	9,000	9,000	9,000
9. Capital Outlay	1,500			
TOTAL	317,194	311,500	315,000	332,500
Authorized Positions	3	3	3	3

Funding Source

General Fund

LIBRARY
Technical Services 6010

Purpose

Orders, receives, catalogs and processes all library materials for the three libraries. Responsible for creating and maintaining data in the acquisitions, catalog and serials databases of the Dynix automated library system. Monitors the operations of the Dynix system and provides training for staff in its use.

Selected Goals

1. Expand the use of the library's automated system's serials module to receive and track items on standing order.
2. Plan and prepare for the rebuilding of the authorities database to improve the quality of catalog headings.
3. Finish re-mapping the entire catalog database to achieve enhanced access to the materials collection.
4. Continue to develop and provide Dynix system training for staff.
5. Continue the revision and updating of the procedures manuals.

Workload and Performance Indicators

1. Books and other materials purchased.
2. Catalog records added.
3. Magazines and serials processed.
4. Total number of items maintained in database.
5. Items processed (non-periodical)

Major Budget Changes

Employee Services reflects the elimination of 1/2 Senior Library Technician position.

LIBRARY
Technical Services 6010

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	419,564	495,800	533,400	561,600
2. Office Supplies & Materials	4,677	5,000	5,000	5,000
3. Books and Publications	3,706	4,000	4,000	4,000
4. Special Dept Supplies	30,930	30,000	30,000	30,000
5. Communications	3,246	28,300	28,300	28,300
6. Contract Maintenance Services	35,809	47,500	47,500	47,500
7. Professional Services	37,810	42,800	42,800	42,800
8. Training/Conferences/Meetings	720	3,000	3,000	3,000
9. Taxes	8,207	17,778	17,800	17,800
TOTAL	544,669	674,178	711,800	740,000
Authorized Positions	8.25	8.75	8.25	8.25

Funding Source

General Fund

LIBRARY
Steinbeck Library 6011

Purpose

Provide library services to help community members meet their informational, educational and recreational needs. Identify, select and acquire books and other materials that support the effort.

Selected Goals

1. Strive to have well-trained staff to provide quality public service.
2. Assess and build collections to meet defined needs and scope statements.
3. Carry out timely maintenance of the Library's Web site.
4. Upgrade the telephone system to improve customer service.

Workload and Performance Indicators

1. Books and other materials loaned
2. Reference transactions
3. Registered borrowers
4. Customers served in person
5. Customers seved via phone or other media
6. Programs offered for groups: a) Number of programs b) Number of attendees

Major Budget Changes

Employee Services reflects the elimination of 2 1/4 positions.

LIBRARY
Steinbeck Library 6011

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	1,023,370	1,129,100	1,084,800	1,141,800
2. Office Supplies & Materials	7,811	8,500	8,500	8,500
3. Bldg/Veh/Equip Maint/Supplies	2,200	2,500	2,500	2,500
4. Books and Publications	256,465	271,441	271,500	271,500
5. Special Dept Supplies	5,484	3,000	3,000	3,000
6. Communications	4,647	14,875	12,000	12,000
7. Utilities	53,765	65,300	65,300	65,300
8. Contract Maintenance Services	8,853	18,000	18,000	18,000
9. Professional Services	333	700	700	700
10. Outside Services		8,000	8,000	8,000
11. Training/Conferences/Meetings	1,254	3,700	3,700	3,700
12. Capital Outlay	65,152			
TOTAL	1,429,334	1,525,116	1,478,000	1,535,000
Authorized Positions	17.25	18.25	16.00	16.00

Funding Source

General Fund

LIBRARY
Cesar Chavez Library 6012

Purpose

Provide basic library materials and services to help patrons meet their informational, educational, and recreational needs.

Selected Goals

1. Provide staff training and development to support system wide uniform policies.
2. Maintain an up-to-date materials collection in both English and Spanish.
3. Continue to povide public access to electronic resources.
4. Continue to maintain and develop the Chicano Cultural Resource Center collection.
5. Continue to provide Homework Center assistance as community financial support allows.
6. Conduct an inventory of the materials collection during August 2003.

Workload and Performance Indicators

1. Books and other materials loaned
2. Reference transactions
3. Registered borrowers
4. Customers served in person
5. Customers served via phone or other media
6. Programs offered for groups: a) Number of programs b) Number of attendees

Major Budget Changes

None.

LIBRARY
Cesar Chavez Library 6012

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	272,544	328,600	358,500	382,200
2. Office Supplies & Materials	2,027	2,400	2,400	2,400
3. Bldg/Veh/Equip Maint/Supplies	616	1,000	1,000	1,000
4. Books and Publications	44,147	45,877	45,900	45,900
5. Special Dept Supplies	293	500	500	500
6. Communications	4,922	500	500	500
7. Utilities	16,141	21,600	21,600	21,600
8. Contract Maintenance Services	3,193	4,700	4,700	4,700
9. Professional Services	164	300	300	300
10. Outside Services	9	600	600	600
11. Training/Conferences/Meetings	120	700	700	700
12. Capital Outlay	5,710			
TOTAL	349,886	406,777	436,700	460,400
Authorized Positions	5.0	5.5	5.5	5.5

Funding Source

General Fund

LIBRARY
El Gabilan Library 6013

Purpose

Provide basic library materials and services to help patrons meet their informational, educational, and recreational needs.

Selected Goals

1. Continue to identify and implement ways to provide excellent customer service despite space limitations.
2. Continue providing staff training on the use of newly acquired electronic resources.
3. Actively participate in the system wide committee work and task forces.
4. Pursue the purchase or lease of an improved copier for the public.

Workload and Performance Indicators

1. Books and other materials loaned
2. Reference transactions
3. Registered borrowers
4. Customers served in person
5. Customers served via phone or other media
6. Programs offered for groups: a) Number of programs b) Number of attendees

Major Budget Changes

Employee Services reflects the elimination of 1/4 position.

LIBRARY
El Gabilan Library 6013

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	295,655	339,600	341,500	357,400
2. Office Supplies & Materials	2,219	2,400	2,400	2,400
3. Bldg/Veh/Equip Maint/Supplies	463	500	500	500
4. Books and Publications	56,620	54,391	54,400	54,400
5. Special Dept Supplies	436	500	500	500
6. Communications	1,296	850	900	900
7. Utilities	6,424	8,100	8,100	8,100
8. Contract Maintenance Services	821	2,400	2,400	2,400
9. Professional Services	167	300	300	300
10. Outside Services		150	100	100
11. Training/Conferences/Meetings	135	700	700	700
12. Capital Outlay	23,976			
TOTAL	388,212	409,891	411,800	427,700
Authorized Positions	5.50	5.50	5.25	5.25

Funding Source

General Fund

LIBRARY
Literacy 6063

Purpose

Provide one-to-one and small group tutoring for adult residents of Salinas who wish to enhance their literacy skills in the areas of: Basic Skills Literacy, Family Literacy and Workforce Literacy.

Selected Goals

1. Provide essential in-service training to the volunteer literacy corps.
2. Provide literacy instruction services to 200 learners.
3. Maintain support services for tutors and learners.
4. Maintain computerized study center as resources allow.
5. Nurture present partnerships.
6. Research grants to continue and/or expand current collaborative services.
7. Continue participation in Monterey County Literacy Alliance.

Workload and Performance Indicators

1. Learners assessed
2. New tutors contacted
3. Tutors trained
4. Tutors and learners matched
5. Programs offered for groups: a) Number of programs b) Number of attendees

Major Budget Changes

Employee Services reflects the elimination of the Program Manager position. Grant funding has also been reduced.

LIBRARY
Literacy 6063

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	194,043	213,550	77,600	80,700
2. Office Supplies & Materials	3,329	4,533	4,500	4,500
3. Books and Publications	21,986	14,513	14,500	14,500
4. Special Dept Supplies	6,728	2,200	2,200	2,200
5. Communications	2,660	2,150	1,900	1,900
6. Contract Maintenance Services	1,051	1,200	1,200	1,200
7. Professional Services	27,980			
8. Outside Services	14,725	9,500	9,500	9,500
9. Administration/Contingencies	10,235	23,280	23,300	
10. Training/Conferences/Meetings	889	850	800	800
11. Membership & Dues	40	100	100	100
12. Capital Outlay	3,871	7,900		
TOTAL	287,537	279,776	135,600	115,400
Authorized Positions	4	2	1	1

Funding Source

General Fund, LSCA Adult Literacy Project

LIBRARY
Work Force

Administration	01-02 Authorized	02-03 Authorized	03-04 Proposed	04-05 Proposed
Library Director	1.00	1.00	1.00	1.00
Administrative Clerk II	1.00	1.00	1.00	1.00
Office Technician	1.00	1.00	1.00	1.00
Total	3.00	3.00	3.00	3.00
Technical Services				
Purchasing Technician	1.00	1.00	1.00	1.00
Senior Librarian	1.00	1.00	1.00	1.00
Library Page		0.50	0.50	0.50
Sr Library Technician	2.00	2.00	2.00	2.00
Library Technician	3.75	3.75	3.25	3.25
Library Clerk	0.50	0.50	0.50	0.50
Total	8.25	8.75	8.25	8.25
Steinbeck Library				
Senior Librarian	1.00	1.00	1.00	1.00
Librarian II	5.50	5.50	5.00	5.00
Library Page		1.00	1.00	1.00
Sr Library Technician	1.00	1.00	1.00	1.00
Library Technician	2.75	2.75	1.50	1.50
Library Clerk	3.50	3.50	3.00	3.00
Library Aide	0.50	0.50	0.50	0.50
Library Admin Manager	1.00	1.00	1.00	1.00
Library Circulation Supv	1.00	1.00	1.00	1.00
Lib Automation Svcs Coord	1.00	1.00	1.00	1.00
Total	17.25	18.25	16.00	16.00
Cesar Chavez Library				
Senior Librarian	1.00	1.00	1.00	1.00
Librarian II	1.00	1.00	1.00	1.00
Library Page		0.50	0.50	0.50
Sr Library Technician	1.00	1.00	1.00	1.00
Library Technician	1.00	1.00	1.00	1.00
Library Clerk	1.00	1.00	1.00	1.00
Total	5.00	5.50	5.50	5.50

LIBRARY
Work Force

El Gabilan Library	01-02 Authorized	02-03 Authorized	03-04 Proposed	04-05 Proposed
Senior Librarian	1.00	1.00	1.00	1.00
Librarian II	1.00	1.00	1.00	1.00
Sr Library Technician	1.00	1.00		
Library Technician	1.00	1.00	1.75	1.75
Library Clerk	1.00	1.00	1.00	1.00
Library Aide	0.50	0.50	0.50	0.50
Total	5.50	5.50	5.25	5.25
Literacy				
Office Technician	1.00			
Literacy Asst	2.00	1.00	1.00	1.00
Literacy Program Mgr	1.00	1.00		
Total	4.00	2.00	1.00	1.00
Department Total	43.00	43.00	39.00	39.00

LIBRARY
City Council Goals & Objectives

CITY COUNCIL GOALS & OBJECTIVES
(Listed in Priority Order)

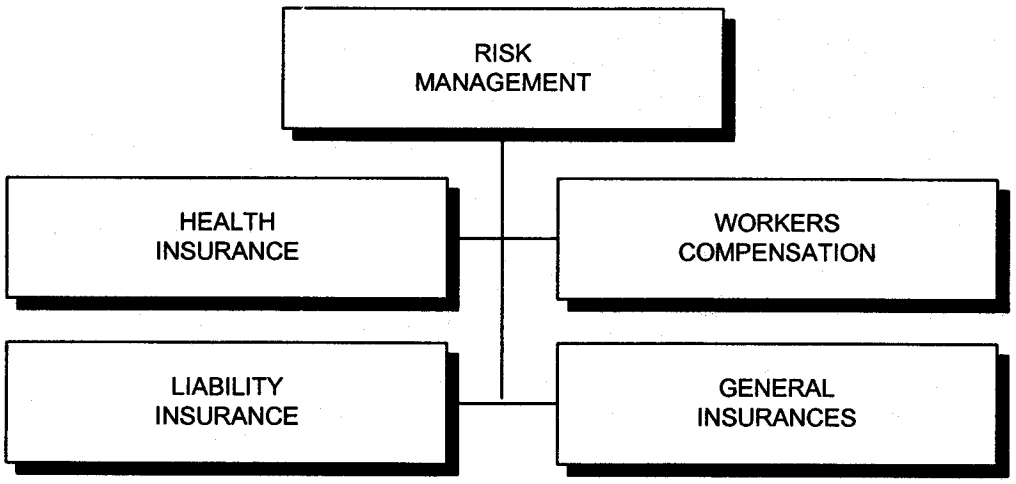
GOAL #2 - GENERATE ECONOMIC DEVELOPMENT THROUGHOUT THE CITY

9. **Develop a report on workforce literacy.**
   Responsibility: Library
   Action Date: September 2003

GOAL #6 - PLAN AND PROVIDE FOR NEW PUBLIC FACILITIES

6. **Consider joint use potential for facilities.**
   Responsibility: City Manager, Recreation Parks, Library
   Action Date: February 2004

INTERNAL SERVICES
Organization



INTERNAL SERVICES
Department Summary

Purpose

Internal Services supports the provision of employee benefits including workers compensation, City-wide safety programs, and employee assistance programs. Comprehensive protection of the City's assets through a liability program of risk avoidance, risk reduction and risk transfer is also accomplished through Internal Services.

Selected Goals

1. Maintain and improve current benefits and services to City employees.
2. Provide support to all departments to ensure compliance with OSHA regulations.
3. Work with Departments to reduce the City's liability exposure.
4. Coordinate and reduce General Fund costs in the administration of liability claims.

Workload and Performance Indicators

1. Review Risk Management operations to streamline and improve services to employees.
2. Update job descriptions to comply with the Americans With Disabilities Act by December 31, 2003.
3. Update current liability program by December 31, 2003.

Major Budget Changes

Employee Services in Risk Management include 1/2 the cost of the paralegal and 3/4 Deputy City Attorney II in the City Attorney's Office. Budget reflects insurance cost increases for property, vehicle, employee bonds and excess insurance for the self insured worker's compensation and liability programs. Unemployment and worker's compensation claims have increased significantly.

INTERNAL SERVICES
Department Summary

Expenditures by Program		01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
3905	Risk Management	226,871	266,300	255,900	284,700
3908	General Insurances	318,304	345,687	455,400	470,400
3911	Workers'Compensation Insurance	3,056,978	2,753,875	3,925,000	3,930,000
3912	Liability Insurance	800,946	535,000	670,000	695,000
	TOTAL	4,403,099	3,900,862	5,306,300	5,380,100

Expenditures by Character

1.	Employee Services	208,488	237,600	239,200	268,000
2.	Office Supplies & Materials	2,283	1,700	1,700	1,700
3.	Communications		1,500	1,200	1,200
4.	Rents & Leases		1,200	1,200	1,200
5.	Contract Maintenance Services	777	200	200	200
6.	Professional Services		15,000	15,000	15,000
7.	Outside Services	86,778	41,000	30,000	30,000
8.	Training/Conferences/Meetings	1,180	1,400	1,400	1,400
9.	Membership & Dues	693	1,400	1,400	1,400
10.	Insurance and Bonds	4,042,037	3,540,630	4,955,000	5,000,000
11.	Refunds & Reimb Damages	60,643	59,232	60,000	60,000
12.	Capital Outlay	220			
	TOTAL	4,403,099	3,900,862	5,306,300	5,380,100

Expenditures by Fund

Internal Services Administration	226,871	266,300	255,900	284,700
Internal Services Insurances	318,304	345,687	455,400	470,400
Workers Compensation Self-Insurance	3,056,978	2,753,875	3,925,000	3,930,000
General Liability Self-Insurance	800,946	535,000	670,000	695,000
TOTAL	4,403,099	3,900,862	5,306,300	5,380,100

Workforce by Program

3905	Risk Management	2	2	2	2

INTERNAL SERVICES
Risk Management 3905

Purpose

Protect the City's "people" and "economic" assets. Risk Management administers employee benefits and the Internal Service Funds for insurances, workers compensation, health and liability insurance programs.

Selected Goals

1. Maintain current benefit information for employees.
2. Coordinate services for occupational injuries and illnesses in order to contain costs.
3. Oversee City-wide Injury and Illness Prevention Program (IIPP).
4. Monitor and update job descriptions in order to comply with the Americans With Disabilities Act.
5. Provide support to all departments to ensure compliance with OSHA regulations.

Workload and Performance Indicators

1. Provide information as requested to employees in regards to benefits, retirement issues, and workers compensation claims.
2. Work with medical facilities in the Salinas Area to provide quality and efficient medical care for all city employees injured on the job.
3. Review job descriptions and participate in analysis of physical requirements related to the specific classifications to include compliance with the Americans With Disabilities Act.
4. Meet with staff to ensure City Departments to insure compliance with OSHA regulations.

Major Budget Changes

Employee Services includes 1/2 the cost of the Paralegal and 3/4 Deputy City Attorney II.

INTERNAL SERVICES
Risk Management 3905

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	208,488	237,600	239,200	268,000
2. Office Supplies & Materials	2,283	1,700	1,700	1,700
3. Communications		800	800	800
4. Rents & Leases		1,200	1,200	1,200
5. Contract Maintenance Services	777	200	200	200
6. Outside Services	13,230	22,000	10,000	10,000
7. Training/Conferences/Meetings	1,180	1,400	1,400	1,400
8. Membership & Dues	693	1,400	1,400	1,400
9. Capital Outlay	220			
TOTAL	226,871	266,300	255,900	284,700
Authorized Positions	2	2	2	2

Funding Source

Internal Service

INTERNAL SERVICES
General Insurances 3908

Purpose

Provide funding for City-wide safety programs, employee assistance program, unemployment claims, biennial physical exams, insurance for property, fine arts, and reimburseable damages.

Selected Goals

1. Review/negotiate renewal of insurance and excess insurance contracts annually of property, fine arts, fidelity bonds, liability and tenant user liability insurance programs.
2. Oversee employee insurance programs.
3. Process employee and DMV physical exams.
4. Monitor unemployment claims.

Workload and Performance Indicators

1. Oversee the administration of City's insurance programs.

Major Budget Changes

Budget reflects increases in unemployment claims, property insurance, vehicle insurance and employee bonds.

INTERNAL SERVICES
General Insurances 3908

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services				
2. Communications		700	400	400
3. Outside Services	73,548	19,000	20,000	20,000
4. Insurance and Bonds	184,113	266,755	375,000	390,000
5. Refunds & Reimb Damages	60,643	59,232	60,000	60,000
TOTAL	318,304	345,687	455,400	470,400

Authorized Positions

Funding Source

Internal Services Insurances

INTERNAL SERVICES
Workers'Compensation Insurance 3911

Purpose

Set workers' compensation rates at a level that will fund the workers' compensation reserve at the recommended levels. Maintain a Third Party Administrator that will provide excellent customer service to employees.

Selected Goals

1. Provide workers' compensation insurance to City employees consistent with requirements of State law while conserving the City's General Fund.
2. Provide a visible and accurate accounting of the self insured workers' compensation.
3. Set worker's compensation rates at a level which will fund the workers' compensation reserve at the recommended level.
4. Establish regular file reviews to maintain control over the program.

Workload and Performance Indicators

1. The City provides workers compensation benefits to all City employees.
2. Staff will have an annual audit conducted to ensure that program accounting is accurate.
3. Risk Management staff will recommend rates at a level that will ensure adequate funding levels.
4. Implement measures to control and reduce the incidence of claims and related costs.

Major Budget Changes

Budget reflects increases in Workers Compensation claims ($1,100,000) and excess insurance ($50,000).

INTERNAL SERVICES
Workers'Compensation Insurance 3911

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Professional Services		15,000	15,000	15,000
2. Insurance and Bonds	3,056,978	2,738,875	3,910,000	3,915,000
TOTAL	3,056,978	2,753,875	3,925,000	3,930,000

Authorized Positions

Funding Source

Workers Compensation Self Insurance

INTERNAL SERVICES
Liability Insurance 3912

Purpose

Provide comprehensive protection of the City's assets through a liability program of risk avoidance, risk reduction, and risk transfer, while focusing on customer service for the residents of the community.

Selected Goals

1. Physically inspect major City facilities on an annual basis.
2. Work with the City's legal office to better coordinate and reduce General Fund costs in the administration of claims.
3. Work with Departments to reduce the City's liability exposure.

Workload and Performance Indicators

1. Continue periodic inspection of all City facilities.
2. Risk Management and legal staff meet regularly to review open claims and coordinate the administration of the City's liability program.
3. Tailgate and department meetings will be continued to ensure adequate procedures are used to promote safety and protect the City from future liability claims.

Major Budget Changes

An increase of $135,000 in FY 03/04 reflects the rising premium costs of obtaining excess liability insurance coverage.

INTERNAL SERVICES
Liability Insurance 3912

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Insurance and Bonds	800,946	535,000	670,000	695,000
TOTAL	800,946	535,000	670,000	695,000

Authorized Positions

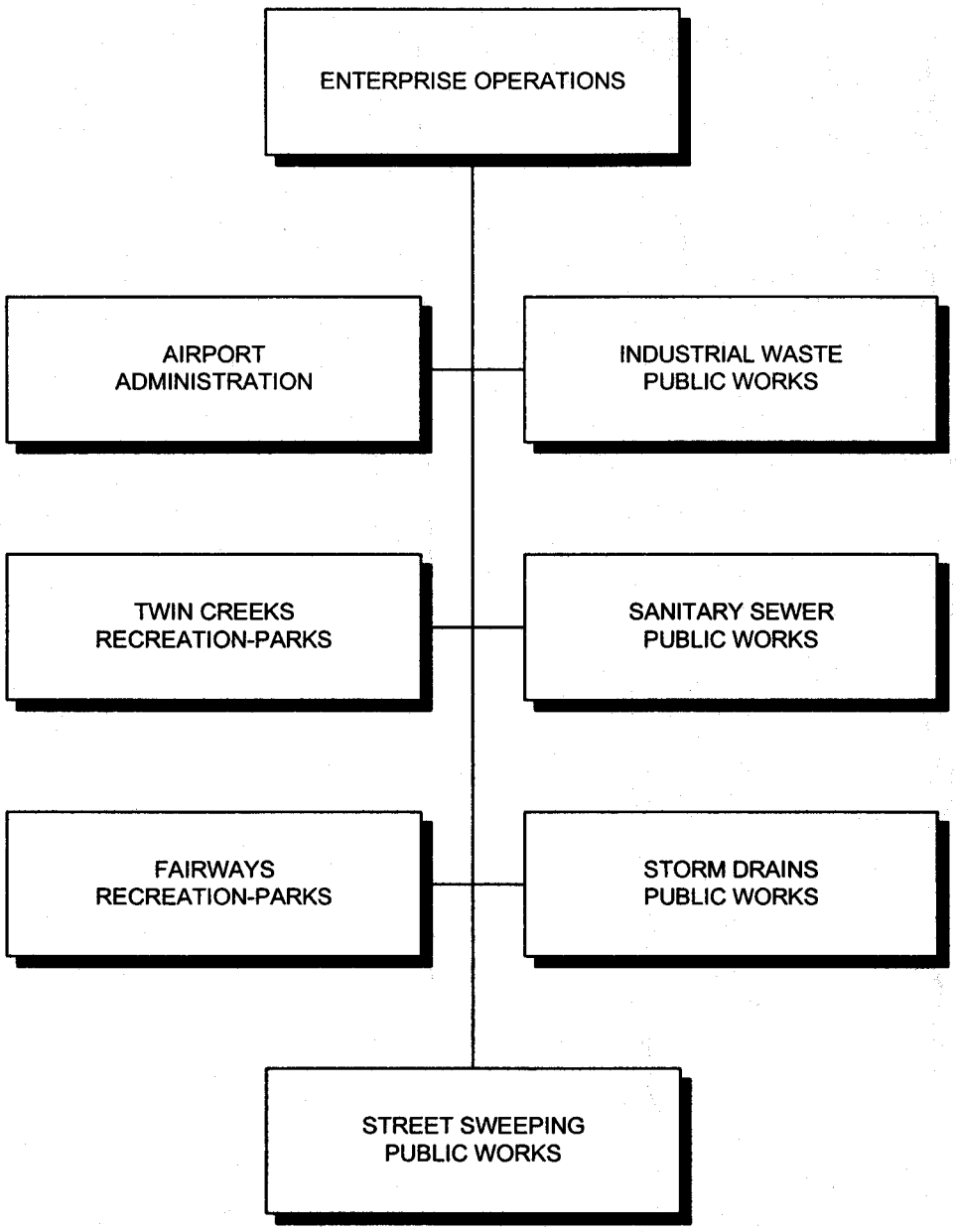
Funding Source

General Liability SelfInsurance

INTERNAL SERVICES
Work Force

Risk Management	01-02 Authorized	02-03 Authorized	03-04 Proposed	04-05 Proposed
Risk & Benefit Analyst	1	1	1	1
H R Clerk	1	1	1	1
Total	2	2	2	2
Department Total	2	2	2	2

ENTERPRISE OPERATIONS
Organization



ENTERPRISE OPERATIONS
Department Summary

Purpose

The purpose of the Enterprise Program is to provide self-supporting community services such as the operation of the Airport, Golf Courses, and the various Sewer Waste Collection systems.

Selected Goals

1. Respond to the requirements of the users for improved service & facilities.
2. Encourage additional users of the various enterprise programs.
3. Provide well maintained and affordable facilities for the community.
4. Evaluate current practices & uses of the facilities by the community for maximum utilization and benefit.
5. Continually review current rate structures and present recommendations for required adjustments.
6. Maintain a one square mile airport facility with 200 based aifcraft and over 20 airport business.

Workload and Performance Indicators

1. Maintain approximately 2,550 sprinkler heads on 134 acres of turf grass.
2. Mow 160,000 square feet of greens 5 to 6 days per week.
3. Mow 70 acres of fairways and driving range 3 times per week.
4. Mow 68 acres of roughs, surrounds, and teeing areas 3 times per week.
5. Maintain clubhouses and parking lot landscape areas.
6. Service & maintain all equipment used in the various enterprise programs.
7. Conduct 400 inspections at the business sites of the various industrial users.
8. Treat 600 million gallons of industrial wastewater at the Industrial Waste Treatment Plant ponds.
9. Clean an estimated 680,000 linear feet of sanitary sewer line.
10. Perform 2,800 routine maintenance activities on 12 sanitary sewer lift stations, 3 storm water lift stations, and miscellaneous auxillary pumps.
11. Service an estimated 6,000 linear feet of storm system pipeline.
12. Inspect and service 1,500 catch basins as needed service. This activity is conducted prior to the wet weather season annually as a "Best Management Practice" (BMP) under the National Pollution Discharge Elimination System (NPDES).
13. Stencil approximately 100 storm drains with the logo (NO DUMPING - FLOWS TO BAY).
14. Street Sweeping is conducted in all residential areas once every two weeks. Commercial areas are swept weekly. An estimated 18,850 curb miles will be swept on new subdivision developments.
15. Maintain a one square mile airport facility with 200 based aircraft and 20 airport businesses.

Major Budget Changes

Twin Creeks and Fairways Golf Courses includes bond principal payments. The increase in the Industrial Waste program includes funds for bond issuance related to infrastructure improvements and refunding of existing bonds.The Water Resource Planner position was transferred from Public Works.

ENTERPRISE OPERATIONS
Department Summary

Expenditures by Program		01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
5120	Airport	678,683	650,145	698,300	725,600
5130	Twin Creeks Golf Course	1,139,953	1,195,645	1,360,600	1,406,100
5145	Fairways Golf Course	1,323,718	1,480,374	1,524,800	1,581,300
5160	Industrial Waste	745,323	796,122	1,943,400	987,200
5170	Sanitary Sewer	1,778,075	2,082,300	2,202,300	2,245,300
5180	NPDES Storm Drain Sewer	299,625	403,700	495,700	518,300
5185	NPDES Street Sweeping	454,020	538,164	557,300	577,600
	TOTAL	6,419,397	7,146,450	8,782,400	8,041,400

Expenditures by Character					
1.	Employee Services	2,288,765	2,521,700	3,222,200	3,402,900
2.	Office Supplies & Materials	3,158	4,800	4,800	4,800
3.	Bldg/Veh/Equip Maint/Supplies	124,525	163,300	162,300	162,300
4.	Vehicle Fuels & Lubricants	44,552	60,500	57,100	58,100
5.	Small Tools & Equipment	4,409	7,500	7,300	7,300
6.	Clothing & Personal Equip	6,251	8,600	8,600	8,600
7.	Street Materials	12,967	18,700	17,700	18,200
8.	Books and Publications	88	300	300	300
9.	Special Dept Supplies	22,769	34,935	34,500	34,500
10.	Chemicals	56,689	61,934	71,500	73,500
11.	Communications	23,047	23,500	23,900	23,900
12.	Utilities	452,969	573,643	543,400	553,400
13.	Rents & Leases	148,063	160,022	90,000	90,000
14.	Contract Maintenance Services	134,575	257,145	233,600	243,600
15.	Professional Services	347,324	407,500	349,500	169,500
16.	Outside Services	5,019	53,500	229,500	237,000
17.	Administration/Contingencies	459,670	538,000	557,200	579,300
18.	Advertising	10,665	14,550	24,200	24,200
19.	Training/Conferences/Meetings	12,537	40,000	42,800	40,000
20.	Membership & Dues	1,335	2,700	3,200	3,200
21.	Insurance and Bonds	8,760	9,000	18,300	18,300
22.	Contribution to Other Agencies	2,175	2,000	2,000	2,000
23.	Refunds & Reimb Damages		1,000	1,000	1,000
24.	Recognition-Award-Protocol	14	100	100	100
25.	Taxes	95,564	77,957	78,000	78,000
26.	Bond-Principal	586,177	605,400	629,100	652,700
27.	Bond-Interest	1,450,448	1,446,200	2,348,300	1,538,700
28.	Paying Agent Fees	9,731	16,000	16,000	16,000
29.	Capital Outlay	107,151	35,964	6,000	
	TOTAL	6,419,397	7,146,450	8,782,400	8,041,400

ENTERPRISE OPERATIONS
Department Summary

Expenditures by Fund	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
Municipal Airport Fund	678,683	650,145	698,300	725,600
Industrial Waste Fund	745,323	796,122	1,943,400	987,200
Fairways Golf Course	1,323,718	1,480,374	1,524,800	1,581,300
Twin Creeks Golf Course	1,139,953	1,195,645	1,360,600	1,406,100
Sewer Fund	1,778,075	2,082,300	2,202,300	2,245,300
Storm Sewer (NPDES) Fund	753,645	941,864	1,053,000	1,095,900
TOTAL	6,419,397	7,146,450	8,782,400	8,041,400

Workforce by Program

5120	Airport	3.00	3.00	3.00	3.00
5130	Twin Creeks Golf Course	4.25	4.25	4.75	4.75
5145	Fairways Golf Course	8.75	8.75	8.25	8.25
5160	Industrial Waste	3.25	3.25	3.75	3.75
5170	Sanitary Sewer	8.75	8.75	9.25	9.25
5180	NPDES Storm Drain Sewer	5.50	5.50	5.50	5.50
5185	NPDES Street Sweeping	4.50	4.50	4.50	4.50
	TOTAL	38.00	38.00	39.00	39.00

(This page intentionally left blank)

ENTERPRISE OPERATIONS
Airport 5120

Purpose

The airport serves the City as a gateway for economic development and as a community employer (over 20 businesses are located at the airport). The Airport Division manages the day to day and long term operational requirements of the airport.

Selected Goals

1. Continue to focus on customer service.
2. Provide staff support to the Airport Commission.
3. Encourage additional aircraft owners to base their aircraft at Salinas Municipal Airport.
4. Support the California International Airshow.
5. Complete the update of the airport master plan.

Workload and Performance Indicators

1. Area (square footage) of buildings maintained.
2. Number of annual aircraft operations.
3. Number of acres maintained.
4. Number of contracts, leases, permits maintained.

Major Budget Changes

None.

ENTERPRISE OPERATIONS
Airport 5120

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	212,089	239,700	272,500	294,400
2. Office Supplies & Materials	1,705	2,300	2,300	2,300
3. Bldg/Veh/Equip Maint/Supplies	7,941	9,600	9,600	9,600
4. Vehicle Fuels & Lubricants	1,696	600	600	600
5. Street Materials	19	1,700	1,700	1,700
6. Books and Publications	88	300	300	300
7. Special Dept Supplies	733	1,000	1,000	1,000
8. Chemicals	9,871	8,000	18,000	20,000
9. Communications	12,068	9,600	9,600	9,600
10. Utilities	63,319	76,600	76,600	76,600
11. Contract Maintenance Services	73,027	146,245	122,500	132,500
12. Professional Services	56,900	26,500	26,500	26,500
13. Outside Services	4,357	3,500	3,500	3,500
14. Administration/Contingencies	62,151	48,400	57,700	59,900
15. Advertising			10,000	10,000
16. Training/Conferences/Meetings	4,197	3,500	6,300	3,500
17. Membership & Dues	147	500	1,000	1,000
18. Insurance and Bonds	8,760	9,000	9,500	9,500
19. Contribution to Other Agencies	2,175	2,000	2,000	2,000
20. Refunds & Reimb Damages		1,000	1,000	1,000
21. Recognition-Award-Protocol	14	100	100	100
22. Taxes	78,165	60,000	60,000	60,000
23. Capital Outlay	79,261		6,000	
TOTAL	678,683	650,145	698,300	725,600
Authorized Positions	3	3	3	3

Funding Source

Municipal Airport Fund

ENTERPRISE OPERATIONS
Twin Creeks Golf Course 5130

Purpose

The Golf Course Division of the Recreation Parks Department provides golf course maintenance operations and professional golf services for the 9 hole facility and 30 station lighted practice range. Twin Creeks is an enterprise operation.

Selected Goals

1. Provide a well maintained, affordable golf course and practice facility for the community.
2. Provide professional golf services and course maintenance operations consistent with revenue structure.
3. Provide continued maintenance of the new infrastructure at the golf course.
4. Evaluate course use and operations to assure maximum utilization and benefit.

Workload and Performance Indicators

1. Maintain approximately 850 sprinkler heads on 34 acres of turf grass.
2. Mow 60,000 square feet of greens 5 days per week.
3. Mow 10 acres of fairways 3 times per week.
4. Mow 23 acres of roughs, surrounds, and teeing areas 3 times per week.
5. Maintain clubhouse and parking lot landscaping.
6. Oversee driving range tee area daily.
7. Maintain approximately 32 acres of wetlands and out of play rough and native plant areas.
8. Maintain and service all golf course maintenance equipment (mowers, transportation, etc.).

Major Budget Changes

Budget includes principal and interest payments on the 1999 COP bonds which were issued to fund construction of the Twin Creeks Golf Course.

ENTERPRISE OPERATIONS
Twin Creeks Golf Course 5130

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	266,737	280,800	457,200	482,900
2. Office Supplies & Materials	567	600	600	600
3. Bldg/Veh/Equip Maint/Supplies	10,471	12,300	12,300	12,300
4. Vehicle Fuels & Lubricants	3,932	4,700	5,200	5,200
5. Small Tools & Equipment	721	1,400	1,200	1,200
6. Clothing & Personal Equip	482	800	800	800
7. Street Materials	5,517	6,000	6,000	6,000
8. Special Dept Supplies	6,546	8,245	8,100	8,100
9. Chemicals	16,432	21,100	21,100	21,100
10. Communications	3,083	3,100	3,500	3,500
11. Utilities	44,520	62,800	57,800	62,800
12. Rents & Leases	21,215	22,000		
13. Contract Maintenance Services	9,578	13,400	13,400	13,400
14. Professional Services	107,686	105,000		
15. Outside Services	265		97,000	101,000
16. Administration/Contingencies	60,532	64,100	83,200	87,700
17. Advertising	6,838	7,000	7,000	7,000
18. Training/Conferences/Meetings	497	900	900	900
19. Membership & Dues	200	300	300	300
20. Insurance and Bonds			300	300
21. Bond-Principal	189,531	195,300	203,900	212,500
22. Bond-Interest	380,957	380,300	375,300	373,000
23. Paying Agent Fees	3,646	5,500	5,500	5,500
TOTAL	1,139,953	1,195,645	1,360,600	1,406,100
Authorized Positions	4.25	4.25	4.75	4.75

Funding Source

Twin Creeks Golf Course

ENTERPRISE OPERATIONS
Fairways Golf Course 5145

Purpose

The Golf Course Division of the Recreation Park Department provides golf course maintenance operations and professional golf services for the 18 hole golf course and 13 station practice range. The Fairways golf course is an enterprise operation.

Selected Goals

1. Provide a well maintained, affordable golf course and practice facility for the community.
2. Continue to provide professional golf services and course maintenance operations consistent with revenue structure.
3. Continue maintenance of renovated infrastructure at the golf course.
4. Within revenue limits develop plans to improve existing building structures.
5. Consistent with revenue structure develop tree removal and replacement plan or program.
6. Continue major equipment replacement needed for course maintenance.

Workload and Performance Indicators

1. Maintain approximately 1,700 sprinkler heads on 100 acres of turf grass.
2. Mow 100,000 square feet of greens, 6 days per week.
3. Mow 60 acres of fairways and driving range, 3 times per week.
4. Mow 45 acres of" rough" 2 times per week.
5. Mow 120,000 square feet of teeing area, 3 times per week.
6. Maintain parking lot and club house landscaping.
7. Edge, trim and maintain 24 sand bunkers.
8. Maintain approximately 740 golf course trees.
9. Maintain two 1/2 acre irrigation lakes and two 1/4 acre ponds.
10. Service and maintain all equipment used on the golf course on a regular basis.

Major Budget Changes

Budget includes principal and interest payments on the 1999 COP bonds which were issued to rennovate the Fairways Golf Course.

ENTERPRISE OPERATIONS
Fairways Golf Course 5145

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	524,203	605,900	733,400	769,500
2. Office Supplies & Materials	391	700	700	700
3. Bldg/Veh/Equip Maint/Supplies	20,749	24,400	23,400	23,400
4. Vehicle Fuels & Lubricants	7,026	13,200	9,300	10,300
5. Small Tools & Equipment	1,166	1,700	1,700	1,700
6. Clothing & Personal Equip	479	1,400	1,400	1,400
7. Street Materials	4,331	7,500	6,500	7,000
8. Special Dept Supplies	7,409	8,290	8,000	8,000
9. Chemicals	22,068	24,434	24,000	24,000
10. Communications	1,776	2,100	2,100	2,100
11. Utilities	32,659	48,400	40,200	45,200
12. Rents & Leases	124,111	127,700	80,000	80,000
13. Contract Maintenance Services	12,289	14,900	15,100	15,100
14. Professional Services	102,190	113,000		
15. Outside Services	397		79,000	82,500
16. Administration/Contingencies	104,521	118,700	124,900	130,200
17. Advertising	3,827	7,550	7,200	7,200
18. Training/Conferences/Meetings	3,774	3,900	3,900	3,900
19. Membership & Dues	530	1,100	1,100	1,100
20. Insurance and Bonds			2,000	2,000
21. Bond-Principal	111,646	115,100	120,200	125,200
22. Bond-Interest	224,407	234,900	235,200	235,300
23. Paying Agent Fees	2,142	5,500	5,500	5,500
24. Capital Outlay	11,627			
TOTAL	1,323,718	1,480,374	1,524,800	1,581,300
Authorized Positions	8.75	8.75	8.25	8.25

Funding Source

Fairways Golf Course

ENTERPRISE OPERATIONS
Industrial Waste 5160

Purpose

Provide the Salinas food processing industry with an economical and environmentally acceptable means of treatment and disposal of industrial wastewater.

Selected Goals

1. Reduce violations of the Regional Water Quality Control Board Discharge Permit to zero.
2. Operate the system at the lowest cost to the users.
3. Repair flood damage.

Workload and Performance Indicators

1. An estimated 400 inspections will be conducted at the business sites of the various industrial users.
2. Approximately 600 million gallons of industral wastewater will be treated at the industrial waste treatment ponds.
3. Assist in the completion of the Industrial Waste Treatment Plant relocation study.

Major Budget Changes

Employee Services reflect an increase of 1/2 Water Resource Planner. The other 1/2 of the Water Resource Planner position is allocated to Sanitary Sewer. This position was previously in the Public Works budget. Increase in professional services provides for the cost of a bond issue to refund prior bonds and finance infrastructure improvements. Increase in bond interest provides for payoff of the old bonds.

ENTERPRISE OPERATIONS
Industrial Waste 5160

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	260,101	217,100	324,400	340,600
2. Office Supplies & Materials	455	400	400	400
3. Bldg/Veh/Equip Maint/Supplies	5,216	7,500	7,500	7,500
4. Vehicle Fuels & Lubricants	3,599	3,000	3,000	3,000
5. Small Tools & Equipment	907	1,600	1,600	1,600
6. Clothing & Personal Equip	1,842	1,700	1,700	1,700
7. Special Dept Supplies	687	500	500	500
8. Chemicals	4,974	5,000	5,000	5,000
9. Communications	1,342	1,500	1,500	1,500
10. Utilities	206,077	217,043	200,000	200,000
11. Rents & Leases	499	4,322	4,000	4,000
12. Contract Maintenance Services	2,725	10,000	10,000	10,000
13. Professional Services	45,753	71,000	231,000	51,000
14. Administration/Contingencies	70,168	74,400	87,400	90,000
15. Training/Conferences/Meetings	2,794	26,400	26,400	26,400
16. Membership & Dues	397	500	500	500
17. Insurance and Bonds			500	500
18. Taxes	17,399	17,957	18,000	18,000
19. Bond-Interest	104,125	101,200	1,020,000	225,000
20. Capital Outlay	16,263	35,000		
TOTAL	745,323	796,122	1,943,400	987,200
Authorized Positions	3.25	3.25	3.75	3.75

Funding Source

Industrial Waste Fund

ENTERPRISE OPERATIONS
Sanitary Sewer 5170

Purpose

Maintain the sanitary sewer collection system in a safe, reliable, and sanitary condition to satisfy all regulatory and environmental requirements implementing best management practices outlined in the City's NPDES Permit. NPDES refers to the City's National Pollution Discharge Elimination System (NPDES) Permit that outlines best management practices (BMPs), to reduce or eliminate pollution from storm water runoff or illicit discharges from identified sources.

Selected Goals

1. Clean and repair existing sanitary sewer mains to keep them in working order.
2. Replace deteriorated sewer trunk mains.
3. Perform video inspections of sewer mains.
4. Minimize sewer spills through preventative maintenance.
5. Effectively contain and clean up sewer spills.
6. Perform preventative maintenance and repairs for ten pump stations.

Workload and Performance Indicators

1. Clean an estimated 680,000 linear feet of sanitary sewer line.
2. Perform approximately 2,800 routine maintenance activities on 12 sanitary sewer lift stations, and miscellaneous auxillary pumps.
3. Conduct approximately 10 miles of video inspections of sanitary sewer lines will in house or by contract.

Major Budget Changes

Employee Services reflect an increase of 1/2 Water Resource Planner. The other 1/2 of the Water Resource Planner position is allocated to Industrial Waste. This position was previously budgeted in the Public Works budget.

ENTERPRISE OPERATIONS
Sanitary Sewer 5170

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	499,835	602,800	705,400	745,900
2. Bldg/Veh/Equip Maint/Supplies	26,486	34,000	34,000	34,000
3. Vehicle Fuels & Lubricants	9,421	11,900	11,900	11,900
4. Small Tools & Equipment	1,340	2,300	2,300	2,300
5. Clothing & Personal Equip	3,209	4,000	4,000	4,000
6. Street Materials	942	1,500	1,500	1,500
7. Special Dept Supplies	5,517	14,000	14,000	14,000
8. Chemicals	2,246	2,300	2,300	2,300
9. Communications	4,550	6,200	6,200	6,200
10. Utilities	104,910	163,300	163,300	163,300
11. Rents & Leases	94	2,500	2,500	2,500
12. Contract Maintenance Services	3,015	24,500	24,500	24,500
13. Professional Services	6,027	17,000	17,000	17,000
14. Outside Services		50,000	50,000	50,000
15. Administration/Contingencies	79,636	112,400	125,800	130,700
16. Training/Conferences/Meetings	945	3,600	3,600	3,600
17. Membership & Dues		200	200	200
18. Insurance and Bonds			6,000	6,000
19. Bond-Principal	285,000	295,000	305,000	315,000
20. Bond-Interest	740,959	729,800	717,800	705,400
21. Paying Agent Fees	3,943	5,000	5,000	5,000
TOTAL	1,778,075	2,082,300	2,202,300	2,245,300
Authorized Positions	8.75	8.75	9.25	9.25

Funding Source

Sewer Fund

ENTERPRISE OPERATIONS
NPDES Storm Drain Sewer 5180

Purpose

Maintain the storm drainage system in a safe and sanitary condition by providing periodic maintenance. Comply with local and regional goals throgh the Federally mandated NPDES requirements and "Best Management Practices" (BMPs). NPDES refers to the City's National Pollution Discharge Elimination System Permit that oulines BMPs to reduce or eliminate pollution from storm water runoff or illicit discharges from identified sources.

Selected Goals

1. Clean & repair the existing storm drain system on a routine basis to assure that the City is safe from flooding.
2. Maintain City-owned open drainage channels to provide for free flow of storm runoff throughout the City.
3. Develop a monitoring and maintenance program consistent with NPDES requirements established by the Monterey County Regional Water Quality Board.
4. Continue the storm drain stencilling program consistent with NPDES BMPs.

Workload and Performance Indicators

1. An estimated 6,000 linear feet of storm system pipeline will be serviced.
2. An estimated 1,500 catch basins will be visually inspected and receive needed service. This activity is conducted prior to the wet weather season annually as an NPDES BMP.
3. Approximately 100 storm drains will be stenciled with the logo (NO DUMPING - FLOWS TO BAY). This is conducted with staff and with volunteers coordinated with the Volunteer Services Coordinator as an NPDES BMP.
4. Implement the requirements of the NPDES Storm Water Part 2 Permit.

Major Budget Changes

Program is funded with Gas Tax due to the loss of the NPDES Storm Sewer Fee.

ENTERPRISE OPERATIONS
NPDES Storm Drain Sewer 5180

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	209,359	226,300	361,300	383,900
2. Bldg/Veh/Equip Maint/Supplies	2,164	2,500	2,500	2,500
3. Vehicle Fuels & Lubricants	3,784	3,000	3,000	3,000
4. Small Tools & Equipment	275	500	500	500
5. Clothing & Personal Equip	239	700	700	700
6. Street Materials	2,158	2,000	2,000	2,000
7. Special Dept Supplies	1,616	2,000	2,000	2,000
8. Chemicals	1,098	1,100	1,100	1,100
9. Communications	228	200	200	200
10. Rents & Leases	2,144	3,500	3,500	3,500
11. Contract Maintenance Services	12,411	22,100	22,100	22,100
12. Professional Services	28,768	75,000	75,000	75,000
13. Administration/Contingencies	34,990	63,000	20,000	20,000
14. Training/Conferences/Meetings	330	1,700	1,700	1,700
15. Membership & Dues	61	100	100	100
TOTAL	299,625	403,700	495,700	518,300
Authorized Positions	5.5	5.5	5.5	5.5

Funding Source

Storm Sewer (NPDES) Fund

ENTERPRISE OPERATIONS
NPDES Street Sweeping 5185

Purpose

Maintain a clean City with no litter or trash on the public streets in accordance with best management practices in the City's NPDES Permit. NPDES refers to the City's National Pollution Discharge Elimination System Permit that outlines best management practices (BMPs), to reduce or eliminate pollution from storm water runoff or illicit discharges from identified sources.

Selected Goals

1. Provide and maximize street sweeping throughout the City commensurate with available funding.
2. Sweep all residential streets once every two weeks.
3. Sweep specific commercial areas weekly.
4. Reduce the amount of refuse in the City's storm sewer effluent consistent with NPDES BMPs.

Workload and Performance Indicators

1. Street Sweeping is conducted in all residential areas once every two weeks. Commercial areas are swept weekly. An estimated 18,850 curb miles will be swept annually.

Major Budget Changes

Program is funded with Gas Tax and 3% Street Sweeping surcharge on garbage bills.

ENTERPRISE OPERATIONS
NPDES Street Sweeping 5185

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	316,441	349,100	368,000	385,700
2. Office Supplies & Materials	40	800	800	800
3. Bldg/Veh/Equip Maint/Supplies	51,498	73,000	73,000	73,000
4. Vehicle Fuels & Lubricants	15,094	24,100	24,100	24,100
5. Special Dept Supplies	261	900	900	900
6. Communications		800	800	800
7. Utilities	1,484	5,500	5,500	5,500
8. Contract Maintenance Services	21,530	26,000	26,000	26,000
9. Administration/Contingencies	47,672	57,000	58,200	60,800
10. Capital Outlay		964		
TOTAL	454,020	538,164	557,300	577,600
Authorized Positions	4.5	4.5	4.5	4.5

Funding Source

Storm Sewer (NPDES) Fund

ENTERPRISE OPERATIONS
Work Force

Airport	01-02 Authorized	02-03 Authorized	03-04 Proposed	04-05 Proposed
Airport Manager	1.00	1.00	1.00	1.00
Airport Assistant	1.00	1.00	1.00	1.00
Senior Airport Technician	1.00	1.00	1.00	1.00
Total	3.00	3.00	3.00	3.00
Twin Creeks Golf Course				
Golf Course Mtc Crew Supv	1.00	1.00	1.00	1.00
GC Operations Manager			0.50	0.50
Golf Course Worker	2.00	2.00	2.00	2.00
Power Mower Operator	1.00	1.00	1.00	1.00
GC Superintendent	0.25	0.25	0.25	0.25
Total	4.25	4.25	4.75	4.75
Fairways Golf Course				
GC Operations Manager	1.00	1.00	0.50	0.50
Golf Course Worker	4.00	4.00	4.00	4.00
Power Mower Operator	3.00	3.00	3.00	3.00
GC Superintendent	0.75	0.75	0.75	0.75
Total	8.75	8.75	8.25	8.25
Industrial Waste				
Water Resources Planner			0.50	0.50
Industrial Waste Crew Sup	1.00	1.00	1.00	1.00
Environ Compliance Insp	1.00	1.00	1.00	1.00
Wastewater Manager	0.25	0.25	0.25	0.25
Wastewater Operator	1.00	1.00	1.00	1.00
Total	3.25	3.25	3.75	3.75

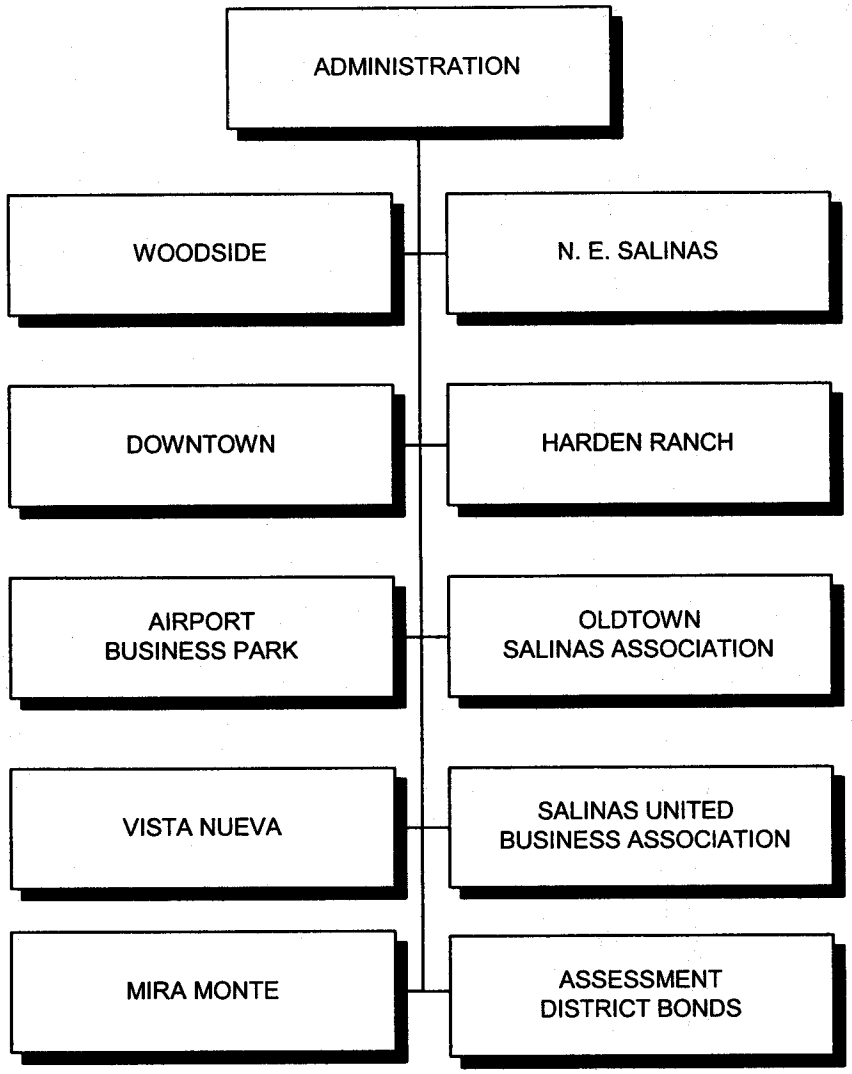
ENTERPRISE OPERATIONS
Work Force

Sanitary Sewer	01-02 Authorized	02-03 Authorized	03-04 Proposed	04-05 Proposed
Water Resources Planner			0.50	0.50
Pump Maint Mechanic	0.75	0.75	0.75	0.75
Wastewater Manager	0.50	0.50	0.50	0.50
P.S. Maint Crew Supv	0.50	0.50	0.50	0.50
Public Svc Maint Wkr IV	0.50	0.50	0.50	0.50
Public Svc Maint Wkr II	4.75	4.75	4.75	4.75
Public Svc Maint Wkr III	1.75	1.75	1.75	1.75
Total	8.75	8.75	9.25	9.25
NPDES Storm Drain Sewer				
Pump Maint Mechanic	0.25	0.25	0.25	0.25
Wastewater Manager	0.25	0.25	0.25	0.25
P.S. Maint Crew Supv	0.25	0.25	0.25	0.25
Public Svc Maint Wkr IV	0.25	0.25	0.25	0.25
Public Svc Maint Wkr II	2.25	2.25	2.25	2.25
Public Svc Maint Wkr I	2.00	2.00	2.00	2.00
Public Svc Maint Wkr III	0.25	0.25	0.25	0.25
Total	5.50	5.50	5.50	5.50
NPDES Street Sweeping				
Equipment Mechanic I	1.00	1.00	1.00	1.00
P.S. Maint Crew Supv	0.25	0.25	0.25	0.25
Public Svc Maint Wkr IV	0.25	0.25	0.25	0.25
Motor Sweeper Operator	2.00	2.00	2.00	2.00
Public Svc Maint Wkr II	1.00	1.00	1.00	1.00
Total	4.50	4.50	4.50	4.50
Department Total	38.00	38.00	39.00	39.00

ENTERPRISE OPERATIONS
Capital Outlays

Airport		03-04 Proposed	04-05 Proposed
1	Office Furniture	6,000	

ASSESSMENT & MAINTENANCE DISTS
Organization



ASSESSMENT & MAINTENANCE DISTS
Department Summary

Purpose

Collect, account for, and distribute principal and interest payments to assessment district bondholders and maintain an accurate accounting system for all districts. Also provide maintenance of the various greenbelts and open space areas throughout the City funded by special maintenance assessments.

Selected Goals

1. Insure timely payments to bondholders.
2. Maintain accurate assessment and maintenance district records.
3. Continue development of assessment & maintenance districts mapping system.
4. In the Woodside Park Maintenance District there are seven acres of landscape, 287,170 linear feet of edging and 212 trees and shrubs to maintain.
5. Maintain trees, shrubbs, planting planters, and streetlights within the Downtown Mall Maintenance District.
6. Mow four acres of lawn area in the Airport Business Park Maintenance District.
7. Maintain the various open space landscape areas in the North/East, Harden Ranch and Mira Monte Maintenance Districts.
8. Provide the Vista Nueva Maintenance District with the highest level of maintenance with available resources.
9. Administer and collect Oldtown Business District assessments.
10. Transmit bondholders principal and interest payments to paying agent on March 2nd and September 2nd of each year.

Workload and Performance Indicators

1. Administer assessment and maintenance districts.
2. Transmit assessment and maintenance district levies to the Monterey County Tax Collector by August 1st.
3. Transmit principal and interest payments to bondholders.

Major Budget Changes

None.

ASSESSMENT & MAINTENANCE DISTS
Department Summary

Expenditures by Program		01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
6605	Administration	79,883	89,300	96,300	99,600
6610	Woodside Park	39,036	87,560	54,700	34,200
6611	Downtown Mall	96,073	107,600	72,200	69,300
6612	Airport Business Park	13,540	27,300	20,800	20,800
6613	North East	452,678	418,100	426,500	426,500
6614	Harden Ranch	175,031	154,500	144,900	144,900
6615	Vista Nueva	10,860	10,300	15,300	10,300
6616	Mira Monte	518	91,500	122,500	91,500
6680	Oldtown Salinas Association	121,200	120,000	120,000	120,000
6685	Salinass United Business Assoc			50,000	50,000
6690	Assessment District Bonds	6,169,405	27,398,800	4,991,200	4,996,000
	TOTAL	7,158,224	28,504,960	6,114,400	6,063,100

Expenditures by Character

1.	Employee Services	109,672	126,400	139,200	145,900
2.	Bldg/Veh/Equip Maint/Supplies	2,031	3,000	500	500
3.	Small Tools & Equipment	467	500	500	500
4.	Special Dept Supplies	2,330	10,025	4,000	7,200
5.	Communications	154	200	200	200
6.	Utilities	106,262	93,000	92,700	98,200
7.	Rents & Leases	386	2,000	500	500
8.	Contract Maintenance Services	462,424	473,260	428,900	454,600
9.	Professional Services	80,851	1,021,300	78,000	67,000
10.	Outside Services	9,262			
11.	Administration/Contingencies	92,326	112,600	109,600	101,800
12.	Advertising		575	600	600
13.	Training/Conferences/Meetings	139	1,000	2,000	2,000
14.	Contribution to Other Agencies	121,200	120,000	170,000	170,000
15.	Refunds & Reimb Damages		18,100	91,500	18,100
16.	Debt Service		20,005,100		
17.	Bond-Principal	3,350,000	3,828,400	3,113,000	3,269,000
18.	Bond-Interest	2,760,933	2,629,500	1,818,200	1,667,000
19.	Paying Agent Fees	56,847	60,000	60,000	60,000
20.	Impvt Other Than Buildings	2,940		5,000	
	TOTAL	7,158,224	28,504,960	6,114,400	6,063,100

ASSESSMENT & MAINTENANCE DISTS
Department Summary

Expenditures by Fund	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
Maintenance Dist Administration	18,682	22,700	26,100	26,900
Woodside Park Maint District	39,036	87,560	54,700	34,200
Downtown Mall Maint District	96,073	107,600	72,200	69,300
Airport Bus Park Maint District	13,540	27,300	20,800	20,800
N E Salinas Landscape Dist	452,678	418,100	426,500	426,500
Harden Ranch Landscape Dist	175,031	154,500	144,900	144,900
Vista Nueva Maint District	10,860	10,300	15,300	10,300
Mira Monte Maint District	518	91,500	122,500	91,500
Business Impvt Districts	121,200	120,000	120,000	120,000
SUBA Salinas United Business Assoc			50,000	50,000
Assessment Dist Administration	61,201	66,600	70,200	72,700
Assessment Districts-Debt Service	6,169,405	27,398,800	4,991,200	4,996,000
TOTAL	7,158,224	28,504,960	6,114,400	6,063,100

Workforce by Program

6605	Administration	1.0	1.0	1.0	1.0
6611	Downtown Mall		0.5	0.5	0.5
	TOTAL	1.0	1.5	1.5	1.5

(This page intentionally left blank)

ASSESSMENT & MAINTENANCE DISTS
Administration 6605

Purpose

Collect, account for, and distribute principal and interest payments to assessment district bondholders and maintain an accurate accounting system for maintenance districts.

Selected Goals

1. Insure timely payments to bondholders.
2. Maintain accurate assessment and maintenance district records.
3. Continue development of assessment and maintenance districts mapping system.

Workload and Performance Indicators

1. Transmit assessment and maintenance district levies to Monterey County Tax Collector by August 1st of each year.

Major Budget Changes

None.

ASSESSMENT & MAINTENANCE DISTS
Administration 6605

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	73,333	78,900	82,400	85,500
2. Special Dept Supplies	106	1,325	1,500	1,500
3. Professional Services			2,000	2,000
4. Administration/Contingencies	6,444	7,500	7,800	8,000
5. Advertising		575	600	600
6. Training/Conferences/Meetings		1,000	2,000	2,000
TOTAL	79,883	89,300	96,300	99,600
Authorized Positions	1	1	1	1

Funding Source

Maintenance Districts, Assessment Districts

ASSESSMENT & MAINTENANCE DISTS
Woodside Park 6610

Purpose

Provide quality maintenance of the greenbelts through the use of contract services.

Selected Goals

1. Provide cost effective, quality, landscape maintenance.
2. Provide excellent customer service to the District residents by being available to resolve landscape issues in a timely manner.

Workload and Performance Indicators

1. In the Woodside Park Maintenance District there are seven acres of landscape, 287,170 linear feet of edging and 212 trees and shrubs to maintain. The projected area for FY 03/04 and FY 04/05 will be the same.

Major Budget Changes

None.

ASSESSMENT & MAINTENANCE DISTS
Woodside Park 6610

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	5,033	6,000	5,000	5,000
2. Contract Maintenance Services	18,720	25,560	25,000	25,000
3. Professional Services		45,500	18,000	
4. Outside Services	9,262			
5. Administration/Contingencies	6,021	10,500	6,700	4,200
TOTAL	39,036	87,560	54,700	34,200

Authorized Positions

Funding Source

Woodside Park Maint District

ASSESSMENT & MAINTENANCE DISTS
Downtown Mall 6611

Purpose

To provide affordable and aesthetically pleasing landscape maintenance service to selected portions of the Downtown Mall landscape.

Selected Goals

1. Remove litter from commercial frontage and raised flower planters.
2. Facilitate the Adopt-A-Flower Pot program to provide seasonal flower color at the Mall.
3. Continue to supervise the use of volunteer labor resources through the Skills Center.
4. Continue to work closely with the Salinas Redevelopment Agency and the Oldtown Salinas Merchants Association to improve the overall aesthetics and appeal of the Downtown Business District.

Workload and Performance Indicators

1. Number of trees and shrubs maintained: The number of trees is down from previous years (from 30 to 26) due to loss of trees during wind and rain storms. Some of the trees have not been replaced due to their placement over water mains and their positioning under street lighting.
2. Number of stand-alone flower pots maintained: The number of flower pots is expected to increase from 134 to 234 due to the efforts of the Oldtown Merchants Association pushing to install decorative hanging pots from 81 light-poles along the sidewalk, from San Luis Street to the Steinbeck Center.
3. Number of raised planting planters maintained: The 35 stationary raised planters located on the 100, 200, and 300 blocks of South Main Street are a constant as they relate to maintenance and this is not expected to change in the coming fiscal year.

Major Budget Changes

The authorization of one half time regular Park Maintenance Worker will increase the manpower costs for F.Y. 03/04. Also due to limited General Fund resources, the City has reduced it contribution in half ($30,000) and the assessments to property owners will be reduced accordingly as well.

ASSESSMENT & MAINTENANCE DISTS
Downtown Mall 6611

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	14,910	19,300	29,100	30,700
2. Bldg/Veh/Equip Maint/Supplies	2,031	3,000	500	500
3. Small Tools & Equipment	467	500	500	500
4. Special Dept Supplies	2,224	5,000	2,000	2,000
5. Utilities	1,913	2,600	2,100	2,100
6. Rents & Leases	386	2,000	500	500
7. Professional Services	63,733	62,000	30,000	25,000
8. Administration/Contingencies	10,409	13,200	7,500	8,000
TOTAL	96,073	107,600	72,200	69,300
Authorized Positions		0.5	0.5	0.5

Funding Source

Downtown Mall Main District Funds

ASSESSMENT & MAINTENANCE DISTS
Airport Business Park 6612

Purpose

Provide the Airport Business Park maintenance district with weekly mowing services

Selected Goals

1. Based on limited resources, to provide weekly mowing services on Moffett Street.

Workload and Performance Indicators

1. There are four acres of lawn to be maintained weekly. Projected area for FY 03/04 and FY 04/05 will remain the same.

Major Budget Changes

None.

ASSESSMENT & MAINTENANCE DISTS
Airport Business Park 6612

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	1,345	1,500	1,500	1,500
2. Utilities	1,445	3,000	2,000	2,000
3. Contract Maintenance Services	9,353	19,400	15,000	15,000
4. Administration/Contingencies	1,397	3,400	2,300	2,300
TOTAL	13,540	27,300	20,800	20,800

Authorized Positions

Funding Source

Airport Bus Park Maint District Funds

ASSESSMENT & MAINTENANCE DISTS
North East 6613

Purpose

Provide landscape maintenance to the level of resources available through contract services.

Selected Goals

1. Provide responsive customer service.
2. Administer and supervise the maintenance contract for cost effective landscape maintenance.

Workload and Performance Indicators

1. Provide landscape maintenance services to 200+ acres, including 60 acres of turf area.
2. Maintain an estimated 7,000+ irrigation sprinklers.
3. Maintain an estimated 9,000+ trees and shrubs.

Major Budget Changes

Current funding has not kept up with the expanding responsibility and cost of maintenance service. Service levels will be adjusted to the funding resources available.

ASSESSMENT & MAINTENANCE DISTS
North East 6613

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	7,293	9,500	12,000	12,000
2. Utilities	79,231	59,800	70,500	70,500
3. Contract Maintenance Services	307,604	283,100	276,000	276,000
4. Professional Services	10,252	17,000	18,000	18,000
5. Administration/Contingencies	48,298	48,700	50,000	50,000
TOTAL	452,678	418,100	426,500	426,500

Authorized Positions

Funding Source

N E Salinas Landscape Dist #1

ASSESSMENT & MAINTENANCE DISTS
Harden Ranch 6614

Purpose

Provide landscape maintenance to the level of resources available through contract services.

Selected Goals

1. Provide the highest level of quality landscape maintenance within the limited amount of financial resources available.
2. Provide responsive customer service.

Workload and Performance Indicators

1. Maintain 4,000+ linear feet of landscaped parkways and streetscape areas.
2. Maintain 18+ acres of park/retention basin.
3. Maintain 3,600+ linear feet of commercial landscape areas.
4. Maintain 3 playground areas within the district.

Major Budget Changes

The reduction of funding and the addition of expanded areas of new development in the district require service levels in this district to be reduced consistent with available funds.

ASSESSMENT & MAINTENANCE DISTS
Harden Ranch 6614

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	4,876	5,200	5,200	5,200
2. Utilities	21,086	18,800	14,800	14,800
3. Contract Maintenance Services	125,623	106,500	99,900	99,900
4. Professional Services	4,247	5,000	6,000	6,000
5. Administration/Contingencies	19,060	19,000	19,000	19,000
6. Training/Conferences/Meetings	139			
TOTAL	175,031	154,500	144,900	144,900

Authorized Positions

Funding Source

Harden Ranch Landscape Dist #2

ASSESSMENT & MAINTENANCE DISTS
Vista Nueva 6615

Purpose

Maintain the sewers and lights in the district.

Selected Goals

1. Provide the district with the highest level of maintenance with available resources.

Workload and Performance Indicators

1. Maintain the existing sanitary sewer lift station with no interruption in service to residents.

Major Budget Changes

As a result of regular maintenance of the existing sanitary sewer lift station dedicated to this district, cost savings have been achieved and the overall maintenance budget has been reduced. Assessment revenue not used for maintenance will be saved and used for the eventual replacement of the lift station.

ASSESSMENT & MAINTENANCE DISTS
Vista Nueva 6615

Operating Expenditures		01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1.	Employee Services	2,882	3,000	3,000	3,000
2.	Communications	154	200	200	200
3.	Utilities	2,587	1,800	1,800	1,800
4.	Contract Maintenance Services	1,124	3,000	3,000	3,000
5.	Professional Services	476	1,000	1,000	1,000
6.	Administration/Contingencies	697	1,300	1,300	1,300
7.	Impvt Other Than Buildings	2,940		5,000	
	TOTAL	10,860	10,300	15,300	10,300

Authorized Positions

Funding Source

Vista Nueva Maint District

ASSESSMENT & MAINTENANCE DISTS
Mira Monte 6616

Purpose

Provide quality maintenance of the district greenbelts through the use of contract services.

Selected Goals

1. Provide cost effective, quality landscape maintenance.

Workload and Performance Indicators

1. Provide the highest level of quality landscape maintenance.

Major Budget Changes

None.

ASSESSMENT & MAINTENANCE DISTS
Mira Monte 6616

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services		3,000	1,000	3,000
2. Special Dept Supplies		3,700	500	3,700
3. Utilities		7,000	1,500	7,000
4. Contract Maintenance Services		35,700	10,000	35,700
5. Professional Services	518	15,000	3,000	15,000
6. Administration/Contingencies		9,000	15,000	9,000
7. Refunds & Reimb Damages		18,100	91,500	18,100
TOTAL	518	91,500	122,500	91,500

Authorized Positions

Funding Source

Mira Monte Maint District

ASSESSMENT & MAINTENANCE DISTS
Oldtown Salinas Association 6680

Purpose

Provide fiscal services to the Oldtown Association.

Selected Goals

1. Administer and collect Oldtown Business District assessments.

Workload and Performance Indicators

1. Provide fiscal support to administer assessments.

Major Budget Changes

The budget is based on estimated surcharge collections of $70,000 and contributions from the Salinas Redevelopment Agency of $50,000.

ASSESSMENT & MAINTENANCE DISTS
Oldtown Salinas Association 6680

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Contribution to Other Agencies	121,200	120,000	120,000	120,000
TOTAL	121,200	120,000	120,000	120,000

Authorized Positions

Funding Source

Oldtown Business Impvt District, Central CityProject

ASSESSMENT & MAINTENANCE DISTS
Salinass United Business Assoc 6685

Purpose

Provide fiscal services to the Salinas United Business Association.

Selected Goals

1. Provide timely support to ensure the success of community events.

Workload and Performance Indicators

1. Provide financial support for the Association activities.

Major Budget Changes

The Budget is based on contributions from the Salinas Redevelopment Agency of $50,000

ASSESSMENT & MAINTENANCE DISTS
Salinass United Business Assoc 6685

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Contribution to Other Agencies			50,000	50,000
TOTAL			50,000	50,000

Authorized Positions

Funding Source

Salinas United Business Association

ASSESSMENT & MAINTENANCE DISTS
Assessment District Bonds 6690

Purpose

Provide a record of levies made against specific properties to defray the cost of specific capital improvements deemed to benefit those properties.

Selected Goals

1. Ensure timely payments to bondholders.

Workload and Performance Indicators

1. Transmit principal and interest payments due bondholders to the Paying Agent on March 2nd and September 2nd of each year.

Major Budget Changes

During July 2002, Reassessment refunding bonds were issued, thereby, reducing property owner annual assessments in the Harden Ranch, North East Salinas, Bella Vista and Consolidated Assessment Districts. Interest payments are reduced from $2,629,500 in FY 02-03 to $1,818,200 in FY 03-04.

ASSESSMENT & MAINTENANCE DISTS
Assessment District Bonds 6690

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Professional Services	1,625	875,800		
2. Debt Service		20,005,100		
3. Bond-Principal	3,350,000	3,828,400	3,113,000	3,269,000
4. Bond-Interest	2,760,933	2,629,500	1,818,200	1,667,000
5. Paying Agent Fees	56,847	60,000	60,000	60,000
TOTAL	6,169,405	27,398,800	4,991,200	4,996,000

Authorized Positions

Funding Source

Assessment Districts Debt Service

ASSESSMENT & MAINTENANCE DISTS
Assessment District Bonds

6690

Series	Special Assessment Districts	No.	Maturity	Principal & Interest Expended 02-03	Principal Balance 06/30/03	Proposed 03-04 Principal	Proposed 03-04 Interest
A167	Summer St Storm Drain	85-2	2002	8,320	0	0	0
A169	Smith-James-Maryal Dr	86-1	2003	44,290	35,000	35,000	1,365
A170	La Pasada	86-3	2004	23,855	40,000	20,000	2,320
A171	Homestead-Wilson-Villa	86-6	2004	9,785	17,000	8,000	1,105
A173	North East Phase 1	88-4	2006	1,092,125	2,485,000	780,000	161,120
A174	Johnson Avenue	89-3	2006	8,908	35,000	10,000	3,133
C185	Harden Ranch Ph 2	90-1	2014	300,594	5,320,000	0	290,033
A178	Mayfair Drive	92-1	2009	22,678	120,000	15,000	6,815
B179	Harden Ranch Refunding	94-1	2011	327,968	1,935,000	145,000	176,031
A183	Abbott Street	95-3	2016	61,120	535,000	25,000	34,658
A184	Work Street	97-1	2017	214,770	2,070,000	90,000	125,000
A186	Bella Vista Ph 3	98-1	2023	486,446	5,840,000	160,000	313,890
A187	Acacia Park	96-2	2025	78,634	770,000	20,000	44,410
02-1	Bella Vista Reassessment	02-1	2021	148,344	5,080,000	445,000	236,775
02-2	Consolidated Reassessment	02-2	2009	302,532	11,385,000	860,000	421,545
	TOTAL			3,130,369	35,667,000	2,613,000	1,818,200
	Provision for Bond Calls, Refunds & Premium			1,000,000		500,000	
	Paying Agent Fees			60,000		60,000	

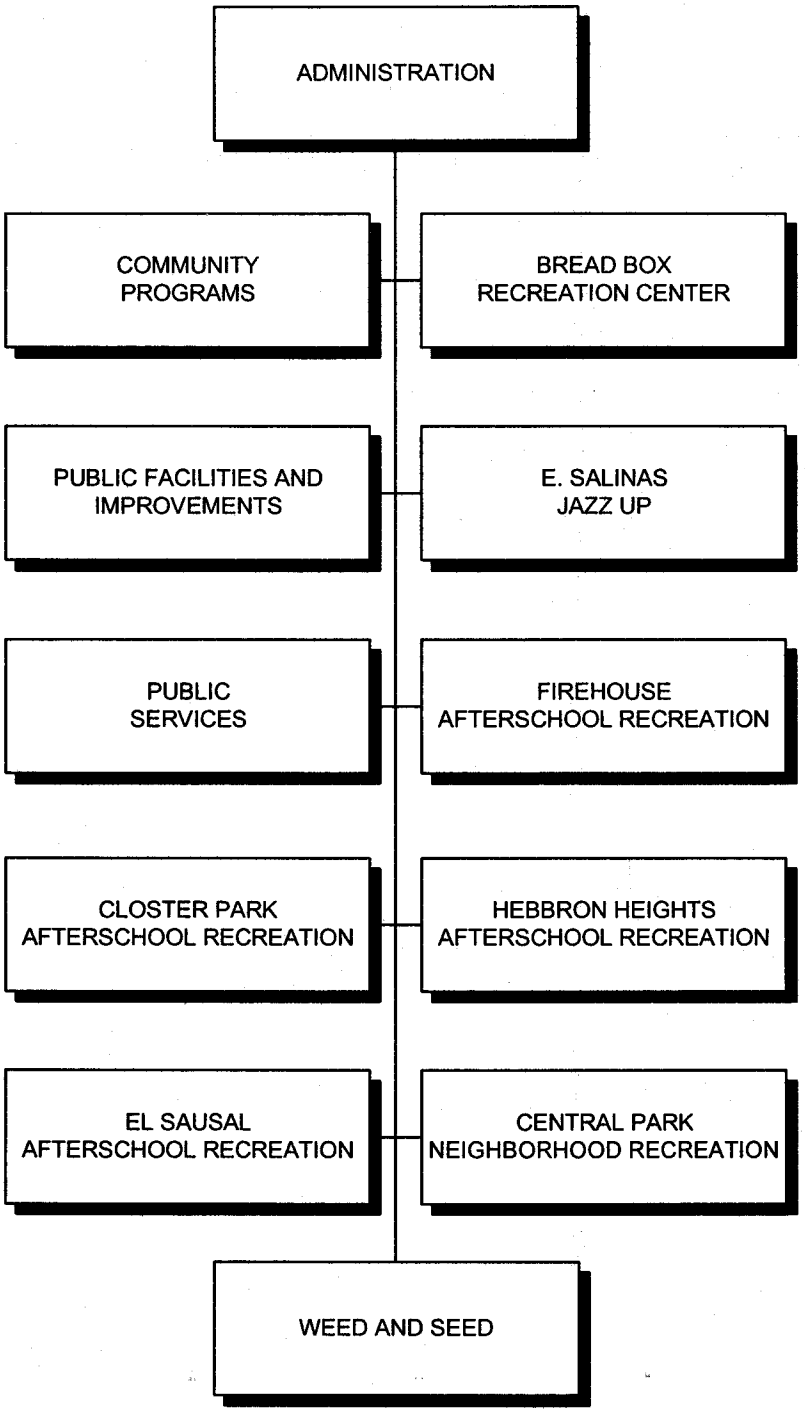
ASSESSMENT & MAINTENANCE DISTS
Assessment District Bonds 6690

Series	Special Assessment Districts	No.	Maturity	Principal & Interest Expended 03-04	Principal Balance 06/30/04	Proposed 04-05 Principal	Proposed 04-05 Interest
A167	Summer St Storm Drain	85-2	2002	0	0	0	0
A169	Smith-James-Maryal Dr	86-1	2003	36,365	0	0	0
A170	La Posada	86-3	2004	22,320	20,000	20,000	775
A171	Homestead-Wilson-Villa	86-6	2004	9,105	9,000	9,000	383
A173	North East Ph 1	88-4	2006	941,120	1,705,000	820,000	99,715
B174	Johnson Ave	89-3	2006	13,133	25,000	10,000	2,095
C185	Harden Ranch Ph 2	90-1	2014	290,033	5,320,000	0	290,033
A178	Mayfair Dr	92-1	2009	21,815	105,000	20,000	5,790
B179	Hardem Ranch Refunding	94-1	2011	321,031	1,790,000	160,000	162,450
A183	Abbott Street	95-3	2016	59,658	510,000	25,000	33,170
A184	Work Street	97-1	2017	215,000	1,980,000	95,000	119,865
A186	Bella Vista Ph 3	98-1	2023	473,890	5,680,000	170,000	306,380
A187	Acacia Park	96-2	2025	64,410	750,000	20,000	43,480
02-1	Bella Vista Reassessment	02-1	2021	681,775	4,635,000	480,000	218,275
02-2	Consolidated Reassessment	02-2	2009	1,281,545	10,525,000	940,000	394,589
	TOTAL			4,431,200	33,054,000	2,769,000	1,677,000
	Provision for Bond Call, Refund & Premium					500,000	
	Paying Agent Fee					60,000	

ASSESSMENT & MAINTENANCE DISTS
Work Force

Administration	01-02 Authorized	02-03 Authorized	03-04 Proposed	04-05 Proposed
Sr Accounting Technician	1.0	1.0	1.0	1.0
Downtown Mall				
Park Maint Worker		0.5	0.5	0.5
Department Total	1.0	1.5	1.5	1.5

BLOCK GRANT
Organization



BLOCK GRANT
Department Summary

Purpose

Administer three annual U.S. Department of Housing and Urban Development entitlement grants to benefit lower income residents of Salinas. Oversee Community Improvement Division, including City inclusionary housing, density bonus, and first-time homebuyer programs. Provide recreational alternatives for the youth of Salinas.

Selected Goals

1. Oversee City's Housing Services Program and related community improvement activities to benefit lower income households and support affordable housing.
2. Support a peaceful and safe community by funding: Homelessness prevention and assistance; services for special needs population; housing education and assistance; and activities for youth (particularly "at-risk" youth).
3. Prepare the Five Year Consolidation Plan, the annual ACTION PLAN, annual performance reports, and related federally required planning and reporting documents in accordance with HUD rules.
4. Prepare and oversee budgets for grant-funded activities; review funding proposals; prepare funding agreements; and monitor grant-funded subrecipients.
5. Ensure that HUD-funded capital improvement projects encumber and spend such funds expeditiously.

Workload and Performance Indicators

1. Prepare and submit both the annual ACTION PLAN and the Consolidated Annual Performance Evaluation Report (CAPER) to HUD.
2. Ensure that funds are drawn from HUD in sufficient amounts so that CDBG letter of credit balances do not exceed 1.5:1 ratio on May 1 of each year.
3. Drawdown HUD funds to reimburse the valid City expenditures within 30 days of notification by the Finance Department.
4. Prepare and administer 70 Funding Agreements for grant sub-recipients.

Major Budget Changes

Federal CDBG allocation to Salinas for FY 2003-04 increased by 19% over FY 2002-03.

BLOCK GRANT
Department Summary

Expenditures by Program		01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
3105	Administration	425,024	589,440	640,200	665,900
3150	Public Services	358,403	360,500	372,500	372,500
3151	Breadbox Rec Center	152,339	153,900	153,500	160,700
3153	Hebbron Heights After School	11,543	12,200	12,200	12,200
3154	Closter Park After School	12,207	12,200	12,200	12,200
3156	El Sausal After School	9,344	9,800	9,800	9,800
3160	Community Programs			175,400	175,400
3161	East Salinas - Jazz Up	82,615	79,500	81,300	87,100
3162	Firehouse After School	12,208	12,200	12,200	12,200
3163	Central Park After School	12,209	12,300	12,300	12,300
3164	Weed & Seed	114,124	190,700	205,700	223,000
	TOTAL	1,190,016	1,432,740	1,687,300	1,743,300

Expenditures by Character

1.	Employee Services	692,930	856,800	816,800	872,800
2.	Office Supplies & Materials	2,411	4,800	4,700	4,700
3.	Bldg/Veh/Equip Maint/Supplies	2,846	3,500	3,500	3,500
4.	Small Tools & Equipment	10	300	300	300
5.	Clothing & Personal Equip	100	100	100	100
6.	Books and Publications	190	290	300	300
7.	Special Dept Supplies	27,480	39,620	37,900	37,900
8.	Communications	1,932	6,310	8,700	8,700
9.	Utilities	11,744	11,600	11,600	11,600
10.	Rents & Leases			7,500	7,500
11.	Contract Maintenance Services	1,411	3,000	3,000	3,000
12.	Professional Services	26,516	42,270	32,300	32,300
13.	Outside Services	266	2,000	9,800	9,800
14.	Administration/Contingencies	48,100	68,050	175,400	175,400
15.	Advertising	1,818	5,200	5,200	5,200
16.	Training/Conferences/Meetings	2,318	12,450	12,400	12,400
17.	Membership & Dues	3,370	6,950	6,500	6,500
18.	Contribution to Other Agencies	358,403	360,500	547,900	547,900
19.	Capital Outlay	8,171	9,000	3,400	3,400
	TOTAL	1,190,016	1,432,740	1,687,300	1,743,300

BLOCK GRANT
Department Summary

Expenditures by Fund	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
General Fund	233,246	250,800	235,000	244,700
Community Development Act of 1974	813,748	962,240	1,293,600	1,354,500
Home Investment Partnership Funds			1,900	1,900
H U D - Emergency Shelter Grant	87,902	87,000	89,000	89,000
Weed & Seed Grant		83,200	16,500	
Sunset Ave-Project	55,120	49,500	51,300	53,200
TOTAL	1,190,016	1,432,740	1,687,300	1,743,300

Workforce by Program

3105	Administration	5.00	5.00	5.00	5.00
3151	Breadbox Rec Center	1.00	1.00	1.00	1.00
3161	East Salinas - Jazz Up	1.00	1.00	1.00	1.00
3164	Weed & Seed	5.50	5.50	3.25	3.25
	TOTAL	12.50	12.50	10.25	10.25

(This page intentionally left blank)

BLOCK GRANT Administration 3105

Purpose

Administer three annual HUD grants: Community Development Block grant (CDBG),HOME Investment Partnerships Program (HOME), and Emergency Shelter Grant (ESG). Oversee Community Improvement Division, including City inclusionary housing,density bonus, and first-time homebuyer programs. Monitor progress of other City departments with regard to proper and timely use of HUD funds.

Selected Goals

1. Oversee the City's Housing Services Program and related community improvement activities.
2. Ensure City compliance with federal regulations governing HUD grants.
3. Prepare the Five Year Consolidated Plan, the annual ACTION PLAN, annual performance reports, and related federally required planning and reporting documents.
4. Prepare and oversee budgets for grant-funded activities; review funding proposals; prepare funding agreements; and monitor grant-funded subrecipients.

Workload and Performance Indicators

1. Prepare and submit both the annual ACTION PLAN and the Consolidated Annual Performace Evaluation Report (CAPER) to HUD, by the specified dates.
2. Complete 20 environmental reviews as required by HUD procedures.
3. Prepare the Five Year Consolidated Plan for Fiscal Year 2006-07 through Fiscal Year 2010-11.
4. Ensure that funds are drawndown from HUD in sufficient amounts so that CDBG letter of credit balances do not exceed 1.5:1 ratio on May 1 of each year.
5. Prepare and administer 8 funding agreements for grant sub-recipients.
6. Oversee compliance with federal labor requirements for 12 capital improvement projects funded with CDBG monies.

Major Budget Changes

Allocate rental charges for office space at 65 West Alisal Street between the Housing Services Program and the Administrative Program.

BLOCK GRANT
Administration 3105

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	346,932	453,400	405,300	431,000
2. Office Supplies & Materials	1,282	3,200	3,100	3,100
3. Small Tools & Equipment		200	200	200
4. Books and Publications	190	290	300	300
5. Special Dept Supplies		300	500	500
6. Communications	407	4,100	4,100	4,100
7. Rents & Leases			7,500	7,500
8. Contract Maintenance Services	793	2,000	2,000	2,000
9. Professional Services	11,377	22,500	12,500	12,500
10. Outside Services	266	2,000	2,000	2,000
11. Administration/Contingencies	48,100	68,050	175,400	175,400
12. Advertising	1,818	5,200	5,200	5,200
13. Training/Conferences/Meetings	2,318	12,250	12,200	12,200
14. Membership & Dues	3,370	6,950	6,500	6,500
15. Capital Outlay	8,171	9,000	3,400	3,400
TOTAL	425,024	589,440	640,200	665,900
Authorized Positions	5	5	5	5

Funding Source

General Fund, Community Development Act of 1974

BLOCK GRANT
Public Services 3150

Purpose

Provide financial assistance for community social service providers to assist lower income residents and other selected groups.

Selected Goals

1. Review and develop alternative procedures for allocating public services funds and provide options for consideration by City Council.
2. Support a peaceful and safe community by funding: homelessness prevention and assistance; services for special needs population (e.g., seniors); housing education and assistance; and activities for the youth (including youth at risk of leaving school early or of joining gangs).
3. Locate funding to cover Weed & Seed Program activities following expiration of federal Department of Justice grant.

Workload and Performance Indicators

1. Review monthly beneficiary reports from subrecipients and process disbursements of grant funds.
2. Conduct at least four "field visits" with public service grant subrecipients each year.

Major Budget Changes

Funds allocated for public services for FY 2003-04 represent a 28% increase over prior year.

BLOCK GRANT
Public Services 3150

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Contribution to Other Agencies	358,403	360,500	372,500	372,500
TOTAL	358,403	360,500	372,500	372,500

Authorized Positions

Funding Source

Community Development Act of 1974, HUD Emergency Shelter Grant

BLOCK GRANT
Public Services 3150

Organization

		01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1.	Comm Human Services Project	8,980	9,124	9,124	9,124
2.	Conflict Resolution/Mediation	18,725	18,868	18,868	18,868
3.	Alliance on Aging	5,175	5,318	5,318	5,318
4.	Family Service Agency of M.C.	9,930	10,074	10,074	10,074
5.	Women's Crisis Center	10,950	11,094	11,094	11,094
6.	Meals on Wheels	9,930	10,074	10,074	10,074
7.	Unity Care			5,000	5,000
8.	Citizenship Project			5,000	5,000
9.	Door to Hope	9,930	10,074	10,074	10,074
10.	Central Coast Ctr. Independent	5,175	5,318	5,318	5,318
11.	Food Bank	9,930	10,074	10,074	10,074
12.	Legal Services for Seniors	5,175	5,318	5,318	5,318
13.	Alisal Center For Fine Arts	9,930	10,074	10,074	10,074
14.	Monterey County Ombudsman	5,175	5,318	5,318	5,318
15.	Valley Health Associates	9,930	10,074	10,074	10,074
16.	Second Chance Youth Program	23,800	23,943	23,943	23,943
17.	Boys and Girls Clubs	28,500	28,643	28,643	28,643
18.	Sun Street Centers	22,735	22,878	22,878	22,878
19.	Salinas Police Activity League	28,726	28,868	28,868	28,868
20.	John XXIII AIDS Ministry	13,890	14,034	14,034	14,034
21.	Salinas Barrios Unidos	9,930	10,074	10,074	10,074
22.	Visiting Nurse Association	10,425	10,568	10,568	10,568
23.	Y.M.C.A.	13,560	13,690	13,690	13,690
24.	Housing Advocacy Council	14,000	14,400	14,400	14,400
25.	Monterey County Aids Project	18,502			
26.	Franciscan Workers	17,400	26,400	27,600	27,600
27.	Peninsula Outreach (I-HELP)	13,000			
28.	Shelter Outreach Plus	18,000	31,800	32,000	32,000
29.	John XXIII AIDS Ministry	7,000	14,400	15,000	15,000
	TOTAL	358,403	360,500	372,500	372,500

(This page intentionally left blank)

BLOCK GRANT
Breadbox Rec Center 3151

Purpose

Operate a recreation facility to provide a wide range of activities for all ages, creating wholesome experiences for the community's physical and mental well-being.

Selected Goals

1. Continue working with school districts and other organizations on collaborative recreation programs and joint usage of facility.
2. Year-round school recreation activities.
3. Continue to offer diversity of recreation programs for all ages with an emphasis on "At Risk" youth.
4. Vigorously market our recreation programs to the community.

Workload and Performance Indicators

1. Continue to offer nearly 3,000 programs/activities annually.
2. Provide activities for an attendance of 120,000 annually.
3. Continue to be open to the public at least 6 days per week.
4. Continue to offer programs at reduced fees or no cost to attract more public participation.

Major Budget Changes

Reduction in CDBG temporary payroll of $10,000.

BLOCK GRANT
Breadbox Rec Center 3151

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	123,600	123,100	122,700	129,900
2. Office Supplies & Materials	381	500	500	500
3. Bldg/Veh/Equip Maint/Supplies	2,846	3,500	3,500	3,500
4. Small Tools & Equipment	10	100	100	100
5. Clothing & Personal Equip	100	100	100	100
6. Special Dept Supplies	7,222	6,900	6,900	6,900
7. Communications	489	900	900	900
8. Utilities	11,744	11,600	11,600	11,600
9. Contract Maintenance Services	618	1,000	1,000	1,000
10. Professional Services	5,329	6,000	6,000	6,000
11. Training/Conferences/Meetings		200	200	200
TOTAL	152,339	153,900	153,500	160,700
Authorized Positions	1	1	1	1

Funding Source

General Fund, Community Development Act of 1974

BLOCK GRANT
Hebbron Heights After School 3153

Purpose

Provide youth a recreational alternative to participation in gangs. Provide arts and crafts, sports, drama and education to the densely populated East Salinas area.

Selected Goals

1. Provide programs for year-round school participants.
2. Offer a diverse program for ages 5-12 years and "at-risk" youth.
3. Work with school districts on collaborative activities.
4. Provide opportunities for mini-field trips to Salinas locations such as the pool, bagel bakery, fire stations.
5. Provide opportunites for field trips to places in surrounding counties, such as Great America, Santa Cruz Beach Boardwalk, and others.
6. Vigorously market our recreation programs to the community.

Workload and Performance Indicators

1. Continue to offer nearly 3,500 programs/activities annually.
2. Provide activities for an attendance of 35,000 annually.
3. Continue to offer programs/activities 5 days per week.

Major Budget Changes

None.

BLOCK GRANT
Hebbron Heights After School 3153

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	6,959	7,300	7,300	7,300
2. Office Supplies & Materials	110	200	200	200
3. Special Dept Supplies	2,070	2,100	2,100	2,100
4. Communications	72	100	100	100
5. Professional Services	2,332	2,500	2,500	2,500
TOTAL	11,543	12,200	12,200	12,200

Authorized Positions

Funding Source

Community Development Act of 1974

BLOCK GRANT
Closter Park After School 3154

Purpose

Provide youth a recreational alternative to participation in gangs. Provide arts and crafts, sports, drama and education to the densely populated East Salinas area.

Selected Goals

1. Provide programs for year-round participants.
2. Offer a diverse program for ages 5-12 years and "at-risk" youth.
3. Work with school districts on co-sponsored activities.
4. Provide opportunities for mini-field trips to Salinas locations such as the municipal pool, bagel bakery, fire stations.
5. Provide opportunities for field trips to places in surrounding counties, such as Great America, Santa Cruz Beach Boardwalk, and others.

Workload and Performance Indicators

1. Continue to offer nearly 3,500 programs/activities annually.
2. Provide activities for an attendance of 32,000 annually.
3. Continue to offer programs/activities 5 days per week.

Major Budget Changes

None.

BLOCK GRANT
Closter Park After School 3154

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	9,800	7,000	7,000	7,000
2. Office Supplies & Materials	225	200	200	200
3. Special Dept Supplies	1,545	1,600	1,600	1,600
4. Communications		100	100	100
5. Professional Services	637	3,300	3,300	3,300
TOTAL	12,207	12,200	12,200	12,200

Authorized Positions

Funding Source

Community Development Act of 1974

BLOCK GRANT
El Sausal After School 3156

Purpose

Provide middle school students with a positive recreational alternative to participation in gangs. Provide special activities, teen dances, excursions, arts & crafts, sports, fine arts, and education to the densely populated East Salinas area.

Selected Goals

1. Provide programs for traditional school participants at the El Sausal Middle School during the school year.
2. Offer a diverse program for ages 12 to 15 years and "at-risk" young people.
3. Work with school districts on co-sponsored activities.
4. Provide various activities, on and off-site, as requested by drop-in middle school youth consistent with program guidelines.
5. Provide opportunities for field trips to places in surrounding counties, such as Great America, Santa Cruz Beach Boardwalk, and others.

Workload and Performance Indicators

1. Continue to offer nearly 550 programs/activities annually.
2. Provide activities for an attendance of 6,000 annually.
3. Continue to offer programs/activities 3 days per week.

Major Budget Changes

None.

BLOCK GRANT
El Sausal After School 3156

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	5,607	6,000	6,000	6,000
2. Office Supplies & Materials	100	200	200	200
3. Special Dept Supplies	1,893	1,500	1,500	1,500
4. Communications	72	230	200	200
5. Professional Services	1,672	1,870	1,900	1,900
TOTAL	9,344	9,800	9,800	9,800

Authorized Positions

Funding Source

Community Development Act of 1974

BLOCK GRANT
Community Programs 3160

Purpose

Administer federal Department of Housing and Urban Development (HUD) capital improvement funds targeted for use by local non-profit agencies. Provide funding for HUD-mandated relocation assistance. Administer HUD, CDBG, and HOME contingency funds.

Selected Goals

1. Administer relocation and contingency funds pursuant to HUD regulations and City policies .
2. Ensure that HUD capital improvement funds are encumbered and spent expeditiously.

Workload and Performance Indicators

1. Prepare and administer at least one Funding Agreement each fiscal year to improve public facilities operated by a non-profit agency.
2. Implement three appropriation transfers of contingency funds annually.

Major Budget Changes

Restores contingency funding to proper account.

BLOCK GRANT
Community Programs 3160

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Contribution to Other Agencies			175,400	175,400
TOTAL			175,400	175,400

Authorized Positions

Funding Source

Community Development Act of 1974, Home Investment Partnership Funds

BLOCK GRANT
East Salinas - Jazz Up 3161

Purpose

To enhance the exterior appearance of residential and commercial properties in East Salinas. This effort supports the goals and objectives of the Sunset Avenue Redevelopment Plan.

Selected Goals

1. Encourage property owners to upgrade their properties. Neighborhood participation will result in the external renovation of properties and neighborhood pride.

Workload and Performance Indicators

1. Paint 5 residential units.
2. Paint 10 commercial units.

Major Budget Changes

None.

BLOCK GRANT
East Salinas - Jazz Up 3161

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	74,649	68,800	70,600	76,400
2. Special Dept Supplies	7,966	10,700	10,700	10,700
TOTAL	82,615	79,500	81,300	87,100
Authorized Positions	1	1	1	1

Funding Source

CDBG, Central City Low Income Housing, Sunset Ave Project, Sunset Ave Low Income Housing

BLOCK GRANT
Firehouse After School 3162

Purpose

Provide youth a recreational alternative to participation in gangs. Provide arts and crafts, sports, drama, and education to the densely populated East Salnas area.

Selected Goals

1. Provide a program for year-round participants at the Firehouse Recreation Center.
2. Offer a diverse program for ages 5-12 years and "at-risk" youth. The Firehouse Recreation Center primarily serves at "at-risk" and low income children.
3. Work with school district on co-sponsored activities.
4. Provide opportunities for mini-field trips to Salinas locations such as the municipal pool, bagel bakery, fire stations, etc.
5. Provide opportunites for field trips to places in surrounding counties, such as Great America, Santa Cruz Beach Boardwalk, and others.

Workload and Performance Indicators

1. Continue to offer nearly 3,500 programs/activities annually.
2. Provide activities for an attendance of 38,000 annually.
3. Continue to offer programs/activities 5 days per week.

Major Budget Changes

None.

BLOCK GRANT
Firehouse After School 3162

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	7,147	7,300	7,300	7,300
2. Office Supplies & Materials	170	300	300	300
3. Special Dept Supplies	2,200	1,200	1,200	1,200
4. Communications	658	600	600	600
5. Professional Services	2,033	2,800	2,800	2,800
TOTAL	12,208	12,200	12,200	12,200

Authorized Positions

Funding Source

Community Development Act of 1974

BLOCK GRANT
Central Park After School 3163

Purpose

Provide youth with a recreational alternative to participation in gangs. Provide arts and crafts, sports, drama, education, and trips.

Selected Goals

1. Provide program to year-round participants.
2. Offer a diverse program for ages 5-12 years and "at-risk" youth.
3. Work with School District on co-sponsored activities.
4. Provide opportunities for mini-field trips to Salinas locations.
5. Provide opportunities for field trips to places in surrounding counties, such as Great America, Santa Cruz Beach Boardwalk, and others.

Workload and Performance Indicators

1. Continue to offer nearly 2,500 programs/activities annually.
2. Provide activities for an attendance of 22,000 annually.
3. Continue to offer programs/activities 5 days per week.

Major Budget Changes

None.

BLOCK GRANT
Central Park After School 3163

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	7,488	7,100	7,100	7,100
2. Office Supplies & Materials	143	200	200	200
3. Special Dept Supplies	1,370	1,600	1,600	1,600
4. Communications	72	100	100	100
5. Professional Services	3,136	3,300	3,300	3,300
TOTAL	12,209	12,300	12,300	12,300

Authorized Positions

Funding Source

Community Development Act of 1974

BLOCK GRANT
Weed & Seed 3164

Purpose

Provide programs for Census Tract 07 youth at-risk and the community as a whole.

Selected Goals

1. Provide programs and services at the "Safe Haven" 5 days per week.
2. Provide opportunities for field trips and specialized contract classes.
3. Address chronic blight areas and help with clean-ups.
4. Help to reduce the level of Gang related crime within the Community by offering recreational programs and activities targeted to at risk youth.
5. Help to reduce gang participation and keep kids in school.

Workload and Performance Indicators

1. Continue to open Safehaven 5 days per week.
2. Continue to handle up to 25 youth per day at Safehaven.
3. Continue to offer at least 2 neighborhood cleanups per year in this Census Tract.

Major Budget Changes

Budget reflects the transfer of funding from Weed & Seed Grant to CDBG funding. Weed & Seed Grant funding ended.

BLOCK GRANT
Weed & Seed 3164

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	110,748	176,800	183,500	200,800
2. Special Dept Supplies	3,214	13,720	11,800	11,800
3. Communications	162	180	2,600	2,600
4. Outside Services			7,800	7,800
TOTAL	114,124	190,700	205,700	223,000
Authorized Positions	5.50	5.50	3.25	3.25

Funding Source

Community Development Act of 1974

BLOCK GRANT
Work Force

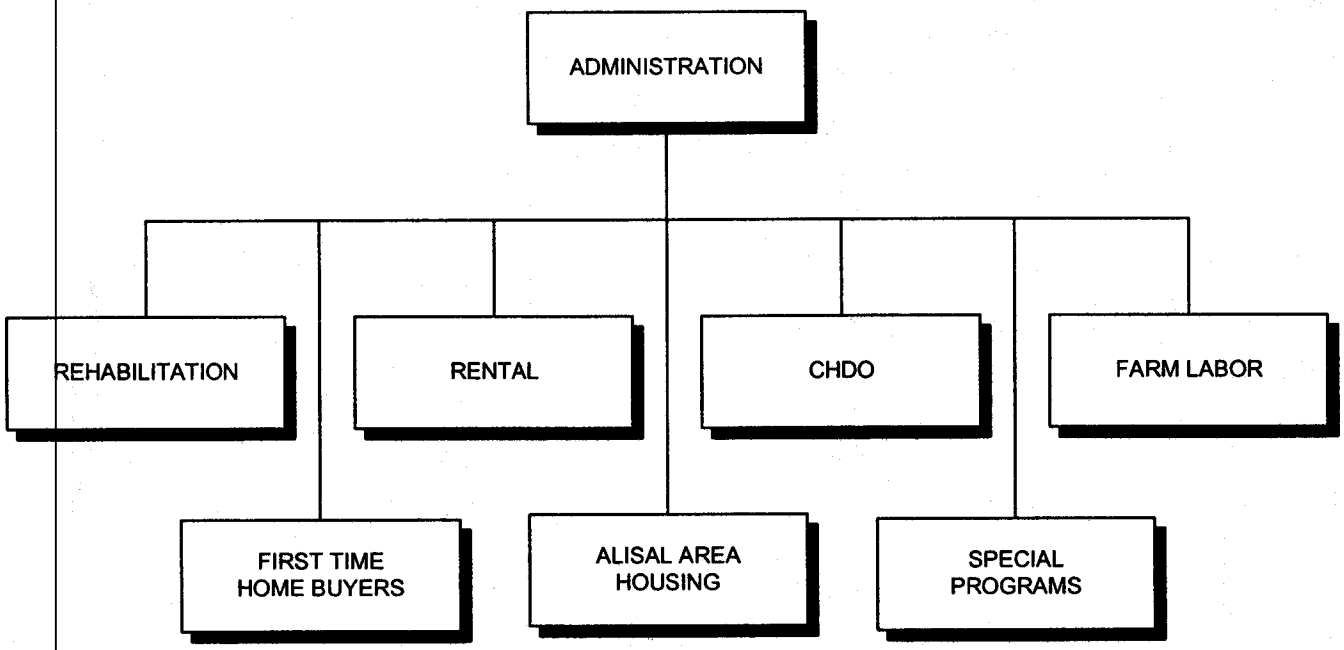
Administration	01-02 Authorized	02-03 Authorized	03-04 Proposed	04-05 Proposed
Comm Dev Admin Supervisor	1.00	1.00	1.00	1.00
Planning Manager	1.00	1.00	1.00	1.00
Community Dev Analyst	1.00	1.00	1.00	1.00
Comm Improve Asst	1.00	1.00	1.00	1.00
Secretary	1.00	1.00	1.00	1.00
Total	5.00	5.00	5.00	5.00
Breadbox Rec Center				
Recreation Coordinator	1.00	1.00	1.00	1.00
East Salinas - Jazz Up				
Neighborhood Svcs Worker	1.00	1.00	1.00	1.00
Weed & Seed				
Office Assistant	1.00	1.00	1.00	1.00
Recreation Coordinator	1.50	1.50	1.25	1.25
Recreation Asst	2.00	2.00	1.00	1.00
Rec Svc Manager	1.00	1.00		
Total	5.50	5.50	3.25	3.25
Department Total	12.50	12.50	10.25	10.25

BLOCK GRANT
Capital Outlays

	Administration	03-04 Proposed	04-05 Proposed
3	Office Furniture	3,300	3,300

(This page intentionally left blank)

HOUSING
Organization



HOUSING
Department Summary

Purpose

Strengthen existing neighborhoods by encouraging and funding a variety of activities designed to both conserve housing and create new housing opportunities for lower income households and workers. Administer a variety of local, state and federal housing programs. Support the creation of housing in downtown Salinas. Encourage the development and preservation of housing appropriate for those with special needs, including agricultural workers, the elderly and the disabled.

Selected Goals

1. Administer and promote housing rehabilitation and first time homeowner activites.
2. Assist in the implementation of the Five Year Consolidated Plan, the Housing Element, and the Redevelopment Agency Implementation Plan by facilitating the provision of affordable housing for specified groups.
3. Support the financing of needed housing with mortgage revenue bonds, federal low income housing tax credits, and other governmental programs.
4. Encourage a mix of residential and commercial uses in downtown Salinas.
5. Assist with development of the 25 unit Los Abuelitos housing development on East Market Street.
6. Support affordable housing development through technical assistance, outreach, financial programs.

Workload and Performance Indicators

1. Listed under each of the following eight components comprising the Housing program.

Major Budget Changes

FY 02/03 includes prior year carry-over grant funds. FY 03/04 reflects actual grant revenues anticipated.

HOUSING
Department Summary

Expenditures by Program		01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
3210	Administration	312,653	576,000	568,300	591,400
3220	Rehabilitation	684,535	1,239,639	797,700	1,367,100
3225	First Time Home Buyers	280,000	500,000	585,000	585,000
3230	Rental	52,611	1,020,016	600,000	
3235	CHDO	300,000	862,550	156,400	156,400
3240	Special Programs	424,900	994,370	615,000	615,000
3245	Alisal Area Housing	100,000	165,000	115,000	115,000
3270	Farm Labor	1,000,925	710,000	165,000	165,000
	TOTAL	3,155,624	6,067,575	3,602,400	3,594,900

Expenditures by Character					
1.	Employee Services	467,170	572,100	616,700	653,000
2.	Office Supplies & Materials	3,014	5,400	4,300	4,300
3.	Books and Publications	253	250	100	100
4.	Special Dept Supplies		1,000	800	800
5.	Communications	882	2,500	1,900	1,900
6.	Rents & Leases	20,369	22,500	15,100	15,100
7.	Contract Maintenance Services	4,131	1,500	1,500	1,500
8.	Professional Services	18,104	21,850	23,000	23,000
9.	Outside Services	15	1,100	1,000	1,000
10.	Financial Assistance	1,527,511	2,411,936	1,001,400	401,400
11.	Administration/Contingencies	25,575	222,400	191,600	191,600
12.	Advertising	889	3,300	3,300	3,300
13.	Training/Conferences/Meetings	1,927	13,800	12,800	12,800
14.	Membership & Dues	1,942	2,200	2,200	2,200
15.	Contribution to Other Agencies	1,052,292	2,783,839	1,725,100	2,281,300
16.	Taxes		100	100	100
17.	Capital Outlay	31,550	1,800	1,500	1,500
	TOTAL	3,155,624	6,067,575	3,602,400	3,594,900

Expenditures by Fund				
Community Development Act of 1974	654,279	1,765,046	1,097,700	1,110,900
Home Investment Partnership Funds	1,013,751	2,724,813	1,612,500	2,180,400
Central City Low Income Housing	1,100,317	1,305,316	747,900	153,600
Sunset Ave Low Income Housing	387,277	272,400	144,300	150,000
TOTAL	3,155,624	6,067,575	3,602,400	3,594,900

HOUSING
Department Summary

Workforce by Program		01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
3210	Administration	3.5	3.5	4.0	4.0
3220	Rehabilitation	2.5	2.5	2.5	2.5
	TOTAL	6.0	6.0	6.5	6.5

(This page intentionally left blank)

HOUSING
Administration 3210

Purpose

Strengthen residential neighborhoods by conserving exisiting housing through planning, funding and rehabilitation assistance for lower income households. Support the development of new affordable housing through regulatory methods such as inclusionary housing and density bonuses for residential development.

Selected Goals

1. Administer and promote housing rehabilitation loan programs using HOME and CDBG funds (and other funding as available).
2. Assist in the implementation of the Five Year Consolidated Plan, the Housing Element, and the Redevelopment Agency Implementation Plan by facilitating the provision of affordable housing for specified groups.
3. Support the financing of needed housing with mortgage revenue bonds and federal low income housing tax credits.
4. Provide grant funding for abatement of lead paint hazards in assisted units.

Workload and Performance Indicators

1. Respond to 50 requests for applications for financial assistance (loan & grant).
2. Promote City housing rehabilitation programs to public.
3. Process 14 Housing Accessibility Assistance grants.
4. Determine or review income eligibility for inclusionary, density bonus, and First Time Home Buyer units.
5. Review all TCAC-referred applications for tax credits and mortgage revenue bonds within State-specified timelines.
6. Respond to inquiries regarding existing projects containing inclusionary and density bonus affordable units.

Major Budget Changes

None.

HOUSING
Administration 3210

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	294,574	344,800	427,600	450,700
2. Office Supplies & Materials	950	1,400	1,400	1,400
3. Communications	97	900	900	900
4. Professional Services	14,006	14,900	14,900	14,900
5. Outside Services		800	800	800
6. Administration/Contingencies		194,400	104,000	104,000
7. Advertising	889	2,800	2,800	2,800
8. Training/Conferences/Meetings	334	8,800	8,800	8,800
9. Membership & Dues	1,803	1,900	1,900	1,900
10. Contribution to Other Agencies		5,200	5,100	5,100
11. Taxes		100	100	100
TOTAL	312,653	576,000	568,300	591,400
Authorized Positions	3.5	3.5	4.0	4.0

Funding Source

Home, Cent City Low Inc Hous, Sunset Ave Low Inc Hous, CDBG

HOUSING
Rehabilitation 3220

Purpose

Strengthen residential neighborhoods by conserving existing housing through funding rehabilitation assistance for lower income households. Promote the rehabilitation and use of discontinued residential units such as those above retail uses in commercial areas. Support City efforts to increase homeownership by lower income households.

Selected Goals

1. Provide technical assistance for housing rehabilitation, accessiblity modifications, deed-restricted affordable units, and loan portfolio managment.
2. Provide rehabilitation loans to conserve existing housing stock.
3. Provide grant funding for handicap accessibility improvements and abatement of lead paint hazards in assisted units.

Workload and Performance Indicators

1. Perform 60 housing quality standard inspections (by unit).
2. Process 25 rehabilitation loans.
3. Prepare 28 deficiency write-ups (by project).
4. Monitor HOME-funded rehabilitation loan portfolio.
5. Respond to contractor/homeowner disputes and warranty concerns.

Major Budget Changes

Increase in CDBG funding of housing rehab activities is offset by decrease in HOME funding for same activities.

HOUSING
Rehabilitation 3220

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	172,596	227,300	189,100	202,300
2. Office Supplies & Materials	2,064	4,000	2,900	2,900
3. Books and Publications	253	250	100	100
4. Special Dept Supplies		1,000	800	800
5. Communications	785	1,600	1,000	1,000
6. Rents & Leases	20,369	22,500	15,100	15,100
7. Contract Maintenance Services	4,131	1,500	1,500	1,500
8. Professional Services	4,098	6,950	8,100	8,100
9. Outside Services	15	300	200	200
10. Administration/Contingencies	25,575	28,000	87,600	87,600
11. Advertising		500	500	500
12. Training/Conferences/Meetings	1,593	5,000	4,000	4,000
13. Membership & Dues	139	300	300	300
14. Contribution to Other Agencies	421,367	938,639	485,000	1,041,200
15. Capital Outlay	31,550	1,800	1,500	1,500
TOTAL	684,535	1,239,639	797,700	1,367,100
Authorized Positions	2.5	2.5	2.5	2.5

Funding Source

Community Development Act of 1974

HOUSING
First Time Home Buyers 3225

Purpose

Stimulate homeownership and improvement of residential neighborhoods by assisting lower income households to purchase their first home.

Selected Goals

1. Administer and promote the First Time Homebuyer downpayment assistance program using HOME and CDBG funds.
2. Seek sources of additional funding to expand program.
3. Provide grant funding for abatement of lead paint hazards in assisted units.

Workload and Performance Indicators

1. Process sufficient applications on "first come, first served" basis to assist 32 families purchase their first home.

Major Budget Changes

None.

HOUSING
First Time Home Buyers 3225

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Contribution to Other Agencies	280,000	500,000	585,000	585,000
TOTAL	280,000	500,000	585,000	585,000

Authorized Positions

Funding Source

Community Development Act of 1974, Home Investment Partnership Funds

HOUSING
Rental 3230

Purpose

To increase the supply of affordable rental housing in the downtown area.

Selected Goals

1. Provide single room occupancy (SRO) units and transitional housing in the Central City.
2. Encourage high density apartments to complement the downtown by site acquisition, development subsidies or assisting with bond financing.
3. Subsidize new construction of affordable rental units to provide design enhancements, site amenities for persons/households with special needs; or to address expenses not covered by primary financing, such as predevelopment contract services.
4. Encourage downtown property owners to develop underutilized buildings for affordable housing.
5. Continue acquisition of properties on Soledad Street to consolidate land for a viable, affordable housing project.

Workload and Performance Indicators

1. Provide assistance for residential upper story conversion of two additional downtown buildings per year.
2. Ensure completion of construction for Plaza Grande.
3. Ensure commencement of construction for Los Abuelitos.
4. Ensure commencement of construction for Interim Project on East Alisal Street.
5. Contact owners and acquire at least three additional Soledad Street properties.

Major Budget Changes

Outside Services include funds to support the rental housing incentive program.

HOUSING
Rental 3230

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Financial Assistance	52,611	1,020,016	600,000	
TOTAL	52,611	1,020,016	600,000	

Authorized Positions

Funding Source

Central City Low Income Housing, Com Dev Act of 1974, Home Funds

HOUSING
CHDO 3235

Purpose

Support affordable housing efforts of local non-profit organizations qualifying under HUD regulations as "Community Housing Development Organizations" (CHDOs).

Selected Goals

1. Annually allocate to one or more CHDO's at least the minimum amount of HOME funding set aside for such entities pursuant to HUD regulation.
2. Identify or, encourage the development of, additional organizations willing to structure themselves to comply with the definition of CHDO.

Workload and Performance Indicators

1. Enter into a minimum of two HOME - CHDO Funding Agreements that support either the preservation or the development of housing affordable to lower income individuals and families.
2. Expend, and draw down from HUD, sufficient CHDO funds to comply with HUD-specified guidelines.

Major Budget Changes

None.

HOUSING
CHDO 3235

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1 Financial Assistance	300,000	862,550	156,400	156,400
TOTAL	300,000	862,550	156,400	156,400

Authorized Positions

Funding Source

Home Investment Partnership Funds

HOUSING
Special Programs 3240

Purpose

Support development and conservation of housing affordable to lower income households, especially units suited for people with special housing needs.

Selected Goals

1. Provide financial assistance for affordable housing projects.
2. Encourage the development of non-profit organizations with a mission of working to support or develop affordable housing in Salinas, particularly housing appropriate for those with special needs.

Workload and Performance Indicators

1. Enter into a minimum of two Funding Agreements that support the preservation or development of housing affordable to lower income individuals and families.

Major Budget Changes

None.

HOUSING
Special Programs 3240

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Financial Assistance	174,900	529,370	80,000	80,000
2. Contribution to Other Agencies	250,000	465,000	535,000	535,000
TOTAL	424,900	994,370	615,000	615,000

Authorized Positions

Funding Source

Community Development Act of 1974, Home Investment Partnership Funds

HOUSING
Alisal Area Housing 3245

Purpose

Stimulate homeownership and improvement of the residential neighborhoods within the Alisal Homeownership and Neighborhood Revitalization Strategy Area as designated pursuant to HUD regulations. Coordinate investment in public capital improvements within the strategy area.

Selected Goals

1. Administer and promote the First Time Homebuyers downpayment assistance program within the strategy area using HOME and CDBG funds.
2. Seek sources of additional funding to expand program.
3. Provide grant funding for abatement of lead paint hazards in assisted units.

Workload and Performance Indicators

1. Process sufficient applications on "first come, first served" basis to exhaust funds.

Major Budget Changes

None.

HOUSING
Alisal Area Housing 3245

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Contribution to Other Agencies	100,000	165,000	115,000	115,000
TOTAL	100,000	165,000	115,000	115,000

Authorized Positions

Funding Source

Home Investment Partnership Funds

HOUSING
Farm Labor 3270

Purpose

Encourage the provision of decent, safe, and affordable housing for agricultural workers and their families.

Selected Goals

1. Define new farm labor housing projects with housing advocates.
2. Seek opportunities to leverage funds dedicated for farmworker housing.

Workload and Performance Indicators

1. Through the Salinas Redevelopment Agency, enter into two Disposition and Development Agreements with other entities to develop farm labor housing.

Major Budget Changes

This program represents City and Redevelopment Agency initiatives to provide farm labor housing in Salinas. Funds will be used exclusively for housing.

HOUSING
Farm Labor 3270

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Financial Assistance	1,000,000		165,000	165,000
2. Contribution to Other Agencies	925	710,000		
TOTAL	1,000,925	710,000	165,000	165,000

Authorized Positions

Funding Source

Central City Low Income Housing, Sunset Ave Low Income Housing, Home Investment Partnership Funds

HOUSING
Work Force

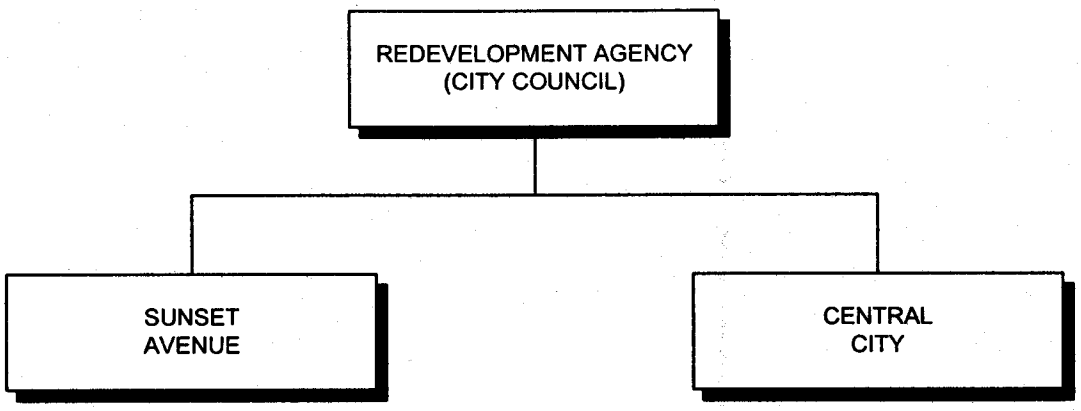
Administration	01-02 Authorized	02-03 Authorized	03-04 Proposed	04-05 Proposed
Director of Redevelopment	0.25	0.25	0.50	0.50
Housing Rehab Specialist	1.00	1.00	1.00	1.00
Redev Project Manager	1.00	1.00	1.00	1.00
Housing Services Supv	0.50	0.50	0.50	0.50
Comm Improve Asst	0.50	0.50	0.50	0.50
Administrative Aide	0.25	0.25	0.50	0.50
Total	3.50	3.50	4.00	4.00
Rehabilitation				
Housing Rehab Specialist	1.00	1.00	1.00	1.00
Housing Services Supv	0.50	0.50	0.50	0.50
Community Dev Analyst		0.50	0.50	0.50
Comm Improve Asst	0.50	0.50	0.50	0.50
Secretary	0.50			
Total	2.50	2.50	2.50	2.50
Department Total	6.00	6.00	6.50	6.50

HOUSING
Capital Outlays

	Rehabilitation	03-04 Proposed	04-05 Proposed
3	Desk Chairs (r)	1,200	1,200
1	Digital Camera (n)	300	300
	Total	1,500	1,500

(This page intentionally left blank)

REDEVELOPMENT AGENCY
Organization



REDEVELOPMENT AGENCY
Department Summary

Purpose

The Salinas Redevelopment Agency works to eliminate blighted conditions in the downtown and east Salinas areas, utilizing public and private investment in accordance with provisions of California Redevelopment Law. Redevelopment efforts and the Agency budget are organized to implement Redevelopment Plans for the Central City Project Area (downtown), the Sunset Avenue Project Area (east Salinas), and for affordable housing. Each project area has its own revenue source through tax increment financing that must be expended within the project area; except that 20% of redevelopment funds are set aside exclusively for affordable housing and can be used anywhere within the City. A five year Implementation Plan (1999-2004) provides redevelopment goals and objectives, along with specific projects, programs of action and expenditures to eliminate blight. These are summarized below to focus on this budget cycle.

Selected Goals

1. Assure the highest design standards and quality appropriate to renovation and construction downtown.
2. Complete train station site improvements and facilities in anticipation of commuter rail service.
3. Begin construction of a multiplex movie theater, and development of a parking structure.
4. Secure a new hotel developer and complete negotiations to develop a downtown hotel.
5. Facilitate the Agricultural Wing expansion of the National Steinbeck Center.
6. Develop and implement incentives to revitalize and reuse vacant buildings.
7. Design and complete the next phase of the Streetscape Project at Kern Street and East Market Street.
8. Continue Jazz Up (paint-up/fix-up), Anti-Graffiti, Mural, Facade Improvement program(s).
9. Continue efforts with SUBA to establish a business assessment district..
10. Coordinate the development of a sidewalk-cleaning program with a non-profit organization.
11. Monitor and support the Microloan Program.
12. Coordinate the Downtown Rebound Planning Program to establish design guidelines for downtown mixed use development.

Workload and Performance Indicators

1. Complete an update of the 5-year Implementation Plan for 2004-2009.
2. Finalize planning for facilities and improvements to support Cal Train commuter rail service.
3. Approve development agreement in time for construction of multiplex project to commence by fall of 2003, and to complete construction by fall of 2004.
4. Assure responses to Ecomomic Incentive Zone (EIZ) development applications within 48 hours of submittal.
5. Secure new hotel developer and complete negotiations, with adoption of a development agreement by fall 2002.
6. Complete Downtown Rebound Program as specified by Work Program.
7. Establish East Salinas Business Assessment District in 2004.

Major Budget Changes

None.

REDEVELOPMENT AGENCY
Department Summary

Expenditures by Program		01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
7101	Central City Project	332,152	357,729	261,900	267,500
7102	Central City Debt Service	1,418,526	1,576,700	1,909,300	1,734,300
7104	Sunset Ave Debt Service	226,644	1,348,300	395,000	439,200
7107	Sunset Avenue Project	170,667	336,709	375,700	393,600
	TOTAL	2,147,989	3,619,438	2,941,900	2,834,600

Expenditures by Character

1.	Employee Services	233,243	279,500	260,500	277,700
2.	Office Supplies & Materials	2,900	3,600	3,600	3,600
3.	Communications	1,588	2,300	2,300	2,300
4.	Utilities	3,405	2,800	2,800	2,800
5.	Rents & Leases	34,542	41,146	40,400	40,400
6.	Contract Maintenance Services	16,132	28,500	16,500	16,500
7.	Professional Services	71,954	108,680	90,000	90,000
8.	Outside Services	17,416	23,500	22,000	22,000
9.	Administration/Contingencies	63,337	130,112	85,200	91,500
10.	Advertising	1,955	1,300	1,300	1,300
11.	Training/Conferences/Meetings	2,725	7,500	7,500	7,500
12.	Membership & Dues	2,200	1,500	1,500	1,500
13.	Insurance and Bonds				
14.	Contribution to Other Agencies	196,144	217,800	269,700	281,900
15.	Refunds & Reimb Damages	1,422	127,400	410,000	492,000
16.	Taxes	63,246			
17.	Bond-Principal	732,407	1,849,600	952,800	738,800
18.	Bond-Interest	694,227	783,200	764,800	753,800
19.	Paying Agent Fees	9,146	11,000	11,000	11,000
	TOTAL	2,147,989	3,619,438	2,941,900	2,834,600

Expenditures by Fund

Central City-Project	332,152	357,729	261,900	267,500
Central City-Debt Service	1,418,526	1,576,700	1,909,300	1,734,300
Sunset Ave-Project	170,667	336,709	375,700	393,600
Sunset Ave-Debt Service	226,644	1,348,300	395,000	439,200
TOTAL	2,147,989	3,619,438	2,941,900	2,834,600

REDEVELOPMENT AGENCY
Department Summary

Workforce by Program		01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
7101	Central City Project	1.00	1.00	0.25	0.25
7107	Sunset Avenue Project	1.50	1.50	1.50	1.50
	TOTAL	2.50	2.50	1.75	1.75

(This page intentionally left blank)

REDEVELOPMENT AGENCY
Central City Project 7101

Purpose

Eliminate blighted conditions in the downtown area utilizing public and private investment in accordance with provisions of California Redevelopment Law.

Selected Goals

1. Assure the highest design standards consistent with the renovation of existing downtown buildings and new construction through appropriate review by the Design Review Board.
2. Complete plannning for train station site improvement and facilities in anticipation of commuter rail service.
3. Begin construction of a multiplex movie theater, including construction of a parking structure.
4. Complete entitlement processes to develop a hotel on Agency property in the 100 Block of Main Street.
5. Continue to support business attraction and retention in the downtown through support of the Oldtown Salinas Association.
6. Continue to facilitate downtown economic development through coordination of the Economic Incentive Program and other services.
7. Facilitate the Agricultural Wing expansion of the National Steinbeck Center.
8. Work to secure retention of County offices in downtown.
9. Develop and implement incentives to revitalize and reuse vacant buildings, especially Unreinforced Masonry Buildings.

Workload and Performance Indicators

1. Complete planning for facilities and improvements to support the initiation of Cal Train commuter rail service.
2. Commence construction of multiplex and parking structure project by summer of 2003, and to complete construction by summer of 2004.
3. Assure responses to EIZ development applications within 48 hours of submittal.
4. Secure adoption of a development agreement for a downtown hotel by January 2004.

Major Budget Changes

The decrease in Redevelopment funding due to State funding shifts will be reflected in elimination of the Facade Grant and EIZ impact fee funding programs.

REDEVELOPMENT AGENCY
Central City Project 7101

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	133,142	130,000	78,000	83,100
2. Office Supplies & Materials	1,765	2,300	2,300	2,300
3. Communications	1,522	1,400	1,400	1,400
4. Utilities	3,405	2,800	2,800	2,800
5. Rents & Leases	17,271	20,573	20,200	20,200
6. Contract Maintenance Services	14,418	21,000	13,500	13,500
7. Professional Services	54,470	59,500	47,000	47,000
8. Outside Services	14,987	16,000	16,000	16,000
9. Administration/Contingencies	35,095	45,056	21,600	22,100
10. Advertising	1,955	900	900	900
11. Training/Conferences/Meetings	1,445	3,000	3,000	3,000
12. Membership & Dues	1,255	1,200	1,200	1,200
13. Insurance and Bonds				
14. Contribution to Other Agencies	50,000	50,000	50,000	50,000
15. Refunds & Reimb Damages	1,422	4,000	4,000	4,000
TOTAL	332,152	357,729	261,900	267,500
Authorized Positions	1.00	1.00	0.25	0.25

Funding Source

Central City Tax Increments

REDEVELOPMENT AGENCY
Central City Debt Service 7102

Purpose

Pay principal and interest on the 1992 Tax Refunding Bonds.

Selected Goals

1. Provide timely payment to bond holders.

Workload and Performance Indicators

Major Budget Changes

None.

REDEVELOPMENT AGENCY
Central City Debt Service 7102

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Refunds & Reimb Damages		73,700	250,000	300,000
2. Taxes	63,246			
3. Bond-Principal	716,728	782,000	935,100	720,000
4. Bond-Interest	629,406	710,000	713,200	703,300
5. Paying Agent Fees	9,146	11,000	11,000	11,000
TOTAL	1,418,526	1,576,700	1,909,300	1,734,300

Authorized Positions

Funding Source

Central City-Debt Service

REDEVELOPMENT AGENCY
Sunset Ave Debt Service 7104

Purpose

Pay principal and interest on the long term loan from the City.

Selected Goals

1. Provide timely payment to the City.
2. Provide timely payment of pass-through tax to school districts.

Workload and Performance Indicators

Major Budget Changes

Debt Service includes a $125,000 loan repayment to the City.

REDEVELOPMENT AGENCY
Sunset Ave Debt Service 7104

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Contribution to Other Agencies	146,144	157,800	169,700	181,900
2. Refunds & Reimb Damages		49,700	156,000	188,000
3. Bond-Principal	15,679	1,067,600	17,700	18,800
4. Bond-Interest	64,821	73,200	51,600	50,500
TOTAL	226,644	1,348,300	395,000	439,200

Authorized Positions

Funding Source

Sunset Ave Debt Service

REDEVELOPMENT AGENCY
Sunset Avenue Project 7107

Purpose

Eliminate blighted conditions in the East Salinas area utilizing public and private investment in accordance with provisions of California Redevelopment Law.

Selected Goals

1. Design and complete the next phase of the Streetscape Planter Project and street improvements at the intersection of Kern Street and East Market Street.
2. Continue Jazz Up (paint-up/fix-up), Anti-Graffiti, Mural, Facade Improvement program(s).
3. Continue to support lease payments of the Breadbox Recreation Center; pay off loan as soon as possible.
4. Continue efforts in the development of an East Salinas Business Association. Work towards the formation of a Business Improvement District.
5. Coordinate the development of a sidewalk-cleaning program with a non-profit organization (Project Clean Sweep).
6. Monitor and support the Microloan Program.

Workload and Performance Indicators

1. Facade Improvement Program: fund eight (8) facade improvement projects.
2. Fund four (4) mural projects in cooperation with local community groups/artist.
3. Jazz-up Program/residential units: Qualify and paint nine (9) residential units.
4. Jazz-up Program/commercial units: Qualify and paint eight (8) commercial units.
5. Anti-Graffiti Program: Fund the removal of graffiti in the project area.
6. Microloan Program: Qualify and fund 4-6 small business loans.
7. Pay off loan for the Breadbox Recreation Center in FY 03-04.
8. Establish a Business Improvement District in FY 03-04, to allow assessments and District implementation in FY 04-05.

Major Budget Changes

None.

REDEVELOPMENT AGENCY
Sunset Avenue Project 7107

Operating Expenditures	01-02 Actual	02-03 Budget	03-04 Proposed	04-05 Proposed
1. Employee Services	100,101	149,500	182,500	194,600
2. Office Supplies & Materials	1,135	1,300	1,300	1,300
3. Communications	66	900	900	900
4. Rents & Leases	17,271	20,573	20,200	20,200
5. Contract Maintenance Services	1,714	7,500	3,000	3,000
6. Professional Services	17,484	49,180	43,000	43,000
7. Outside Services	2,429	7,500	6,000	6,000
8. Administration/Contingencies	28,242	85,056	63,600	69,400
9. Advertising		400	400	400
10. Training/Conferences/Meetings	1,280	4,500	4,500	4,500
11. Membership & Dues	945	300	300	300
12. Contribution to Other Agencies		10,000	50,000	50,000
TOTAL	170,667	336,709	375,700	393,600
Authorized Positions	1.5	1.5	1.5	1.5

Funding Source

Sunset Ave Tax Increment

REDEVELOPMENT AGENCY
Work Force

Central City Project	01-02 Authorized	02-03 Authorized	03-04 Proposed	04-05 Proposed
Director of Redevelopment	0.50	0.50		
Administrative Aide	0.50	0.50	0.25	0.25
Total	1.00	1.00	0.25	0.25
Sunset Avenue Project				
Director of Redevelopment	0.25	0.25	0.25	0.25
Asst Redev Project Mgr	1.00	1.00	1.00	1.00
Administrative Aide	0.25	0.25	0.25	0.25
Total	1.50	1.50	1.50	1.50
Department Total	2.50	2.50	1.75	1.75

REDEVELOPMENT AGENCY
City Council Goals & Objectives

CITY COUNCIL GOALS & OBJECTIVES
(Listed in Priority Order)

GOAL #2 - GENERATE ECONOMIC DEVELOPMENT THROUGHOUT THE CITY

1. **Report to City Council on Salinas United Business Association (SUBA).**
   Responsibility: Redevelopment
   Action Date: March 2003

2. **Develop Economic Development Plan for SUBA.**
   Responsibility: Redevelopment
   Action Date: June 2004

3. **Research the inclusion of businesses to SUBA outside the redevelopment area.**
   Responsibility: Redevelopment
   Action Date: June 2004

4. **Construct MAYA cinema.**
   Responsibility: City Manager, Redevelopment
   Action Date: September 2003

5. **Conclude the DDA and EIR for downtown hotel/condominium project.**
   Responsibility: City Manager, City Attorney, Redevelopment
   Action Date: April 2004

11. **Work with TAMC in completing planning and environmental review for CALTRAIN.**
    Responsibility: City Manager, Redevelopment, Public Works
    Action Date: March 2004

16. **Receive a report on historical preservation initiatives.**
    Responsibility: Redevelopment
    Action Date: July 2004

(This page intentionally left blank)

CAPITAL IMPROVEMENT PROJECTS

By Department

	Previous Yrs	02-03	03-04	04-05	05-06	06-07	07-08	Total Years
Administration	4,088,200	4,485,700	850,000	840,000	355,000	195,000	200,000	11,013,900
Police	2,274,700	155,200			28,999,200	90,000	95,000	31,614,100
Fire	876,500	422,900	607,900	329,900	1,379,900	1,772,000	320,000	5,709,100
Public Works	1,743,500	1,480,700	1,262,000	477,000	1,836,500	240,500	157,500	7,197,700
Facilities Maintenance	2,807,500	50,300	6,741,500	40,000	5,300,800	15,000	15,000	14,970,100
Street Maintenance	38,599,200	3,826,200	5,244,400	7,192,000	24,469,100	50,522,400	6,477,000	136,330,300
Traffic Signals	1,910,300	784,500	300,000	325,000	850,000	375,000	375,000	4,919,800
Park Maintenance	1,547,000		60,000		1,011,000	705,000	170,000	3,493,000
Airport	55,000	146,800	4,153,000	5,010,900	3,616,300			12,982,000
Fairways Golf Course	12,700	12,200		12,200	12,200	12,200	12,200	73,700
Industrial Waste	4,536,400	276,000	2,012,000		2,040,000			8,864,400
Sanitary Sewer	10,726,400	719,000	3,750,000	760,000	5,123,000	650,000	650,000	22,378,400
NPDES Storm Drain Sewer	3,978,700	245,000	976,000	850,000	450,000	600,000	450,000	7,549,700
NPDES Street Sweeping	195,000	78,600	78,600	78,600	78,600	40,000		549,400
Recreation	7,914,500	1,268,600	3,210,000	885,000	12,370,000	24,700,000	69,688,000	120,036,100
Library	374,800	133,600			8,580,000	80,000	80,000	9,248,400
Central City Project	16,169,100	272,000	3,022,000	1,642,000	9,138,000	70,000	70,000	30,383,100
Sunset Avenue Project	2,789,900	2,563,100	503,900	50,000	50,000	50,000	50,000	6,056,900
Airport Restaurant Rehab			231,000					231,000
TOTAL	**100,599,400**	**16,920,400**	**33,002,300**	**18,492,600**	**105,659,600**	**80,117,100**	**78,809,700**	**433,601,100**

CAPITAL IMPROVEMENT PROJECTS

By Department

CIP	Project Description	Previous Yrs	02-03	03-04	04-05	05-06	06-07	07-08	Total Years
1500	Administration								
9102	PCs & Networking	2,045,200	200,000	100,000	100,000	100,000	100,000	100,000	2,745,200
9130	Weed Abatement	85,000	25,000	25,000	25,000	30,000	35,000	40,000	265,000
9140	Williams Ranch Child Care Fac				250,000				250,000
9141	Chavez Pk Child Care Facility				250,000				250,000
9143	Capital Facilities Development	130,000	120,000	150,000	160,000	170,000			730,000
9162	Computer Room Remodel	50,000	30,800						80,800
9296	Child Care Facility (EDD)	250,000	1,500,400	525,000					2,275,400
9684	Copier Rental Program	86,000	40,500	50,000	55,000	55,000	60,000	60,000	406,500
9701	General Plan Update	1,160,000	834,000						1,994,000
9816	65 West Alisal Building		1,735,000						1,735,000
9882	Visit Nurse`s Building Rehab	282,000							282,000
		4,088,200	**4,485,700**	**850,000**	**840,000**	**355,000**	**195,000**	**200,000**	**11,013,900**
4000	Police								
9108	COPS Reporting System	465,600	155,200						620,800
9304	Police Parking Building					130,000			130,000
9812	PD Mobile Computer Terminals	1,773,700				85,000	90,000	95,000	2,043,700
9904	New Police Facility	35,400				28,784,200			28,819,600
		2,274,700	**155,200**			**28,999,200**	**90,000**	**95,000**	**31,614,100**
4500	Fire								
9268	Video Production & Broadcast					15,000	5,000	5,000	25,000
9293	Fire Air Masks			300,000					300,000
9377	Fire EMS & Safety Equipment	53,000	33,000	18,000	40,000	40,000	40,000	40,000	264,000
9540	Fire Vehicle Replacement	798,500	289,900	289,900	289,900	739,900	77,000	250,000	2,735,100
9541	Fire Stations Repairs	25,000	100,000			175,000	25,000	25,000	350,000
9626	Relocate Bolivar Fire Station					410,000	1,625,000		2,035,000
		876,500	**422,900**	**607,900**	**329,900**	**1,379,900**	**1,772,000**	**320,000**	**5,709,100**
5000	Public Works								
9018	S Salinas ADA Ramps (Phase 1)		400,000						400,000
9019	E Salinas Street Lights (Ph5)		360,000						360,000
9020	E Salinas Street Lights (Ph6)		240,000						240,000
9021	E Salinas Street Lights (Ph 7)			265,000					265,000
9027	N Salinas ADA Ramps (Ph 1)			45,000	400,000				445,000

CAPITAL IMPROVEMENT PROJECTS

By Department

CIP	Project Description	Previous Yrs	02-03	03-04	04-05	05-06	06-07	07-08	Total Years
9028	Rotunda ADA Upgrades			200,000					200,000
9032	Courts @ Los Padres Park			70,000					70,000
9033	ADA Upgrades @ City Parks			340,000					340,000
9121	Alisal/Bardin/Williams Lights	583,100							583,100
9127	Silt Removal Gabilan Creek	26,300	223,700	70,000		300,000			620,000
9164	ITC Rail Layover Facility	110,000							110,000
9284	Underground Storage Tank	8,300	12,000	12,000	12,000	12,000	12,000	12,000	80,300
9308	Pedestrian Safety Program		180,000						180,000
9370	Development Impact Fee Study			100,000					100,000
9461	Congestion Mgmt Agency City %	195,000	65,000		65,000	65,000	65,000	65,000	520,000
9662	Traffic Fee Ordinance Update	165,800		160,000					325,800
9667	Computer Aided Design System								
9707	E Salinas Street Lights	655,000							655,000
9709	Water Re-Use Feasibility Study					83,000	83,000		166,000
9840	Irrigation Contrl.Sys.Retrofit					126,500	80,500	80,500	287,500
9901	Salinas River Drainage Improv					1,250,000			1,250,000
		1,743,500	**1,480,700**	**1,262,000**	**477,000**	**1,836,500**	**240,500**	**157,500**	**7,197,700**
5030	Facilities Maintenance								
9350	Breadbox Floor Covering					20,000			20,000
9356	Asbestos Management	7,500	6,500	10,000	10,000	15,000	15,000	15,000	79,000
9466	Emergency Gen.-C.H. & Yard	50,000				400,000			450,000
9612	City Hall Improvements					2,000,000			2,000,000
9712	Community Cnt & Sherwood Hall	130,000				2,000,000			2,130,000
9759	Rec Center Fumigation					25,000			25,000
9761	New Municipal Pool	2,620,000	43,800	6,731,500	30,000	725,800			10,151,100
9764	Firehouse Rec Center Acoustics					15,000			15,000
9875	Rec./Park Facility Repainting					100,000			100,000
		2,807,500	**50,300**	**6,741,500**	**40,000**	**5,300,800**	**15,000**	**15,000**	**14,970,100**
5050	Street Maintenance								
9105	Street Trees	80,000	15,000	10,000	10,000	160,000	160,000	50,000	485,000
9106	Downtown Parking Lot Imp	100,000				100,000	100,000	100,000	400,000
9111	Abbott Street Resurfacing	1,703,000	982,000						2,685,000
9112	Natividad/Laurel Intersection			200,000	290,000				490,000
9113	Del Monte Sidewalk & Curb	50,000	221,200						271,200
9114	Kern Street Cul de Sac		35,000						35,000

CAPITAL IMPROVEMENT PROJECTS

By Department

CIP	Project Description	Previous Yrs	02-03	03-04	04-05	05-06	06-07	07-08	Total Years
9115	Sanborn Road Improvements	80,000		400,000	500,000	2,500,000			3,480,000
9122	Rossi St Bike Lane	198,000	250,000						448,000
9123	Boronda Rd Bike Lane	270,000	269,000						539,000
9128	Williams Road Median Island	40,000				575,000			615,000
9145	W Laurel Dr Widening			985,000	987,000	3,215,000			5,187,000
9146	Lincoln Av Widening	218,000	218,000						436,000
9148	N Main St Improvements			198,000	710,000				908,000
9149	W Alvin Crossing						650,000	3,350,000	4,000,000
9150	Clay St Widening						482,000	402,000	884,000
9171	E Bernal Drive Improvements					396,800			396,800
9172	San Miguel Av Median Island					131,300			131,300
9173	Davis Rd Imp (Laurel to Rossi)				70,000	1,236,000			1,306,000
9185	Natividad Road Median Imp			20,000					20,000
9282	N Main Street Bike Lanes			50,000	125,000				175,000
9287	Williams Road Widening			1,000,000	3,000,000				4,000,000
9303	Boronda-Rossi A D 86-5	63,000				75,000	9,455,400		9,593,400
9413	Harden Ranch Assess Dist 90-1	23,797,800							23,797,800
9438	Annual City Sts Rehab Program	8,944,000	1,431,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	15,375,000
9607	Bicycle Lane Installations	109,000	110,000	110,000	110,000	110,000	110,000	110,000	769,000
9631	Airport Blvd Improvements	49,500					120,000		169,500
9720	Sidewalk & Drainage Repairs	1,485,000	295,000	305,000	310,000	320,000	325,000	330,000	3,370,000
9723	E Romie Lane Widening	82,500					400,000	1,135,000	1,617,500
9724	S Main & Blanco Intersection	1,700		450,000					451,700
9727	Natividad Creek Bicycle Path	800,000							800,000
9748	Natividad Road Landscaping	700					600,000		600,700
9775	Str. Median Landscape Repairs			80,000	80,000	80,000			240,000
9864	N. Davis Rd. Landscaping					250,000			250,000
9867	Martella/Preston Sts. A.D.					570,000			570,000
9869	Harkin Street Imp			205,000					205,000
9870	Pennsylvania/Dartmouth Imp.			231,400					231,400
9878	Davis Rd Widen (Mkt to Blanco)					1,750,000	8,400,000		10,150,000
9881	Maryal Drive Reconstruction	465,000					720,000		1,185,000
9899	Harris Road & 101 Overpass					12,000,000	28,000,000		40,000,000
9910	Williams/Laurel Intersection	62,000							62,000
		38,599,200	**3,826,200**	**5,244,400**	**7,192,000**	**24,469,100**	**50,522,400**	**6,477,000**	**136,330,300**

CAPITAL IMPROVEMENT PROJECTS

By Department

CIP	Project Description	Previous Yrs	02-03	03-04	04-05	05-06	06-07	07-08	Total Years
5053	Traffic Signals								
9177	Traffic Signal Interconnection	95,000							95,000
9179	T/S Freedom Const & Sanborn	460,000	184,500						644,500
9277	T/S Constitution & E Boronda	250,000							250,000
9280	T S Buckhorn and Sanborn					250,000			250,000
9281	T S Boronda and Falcon					250,000			250,000
9645	Traffic Signals Harden Areas	457,500	325,000						782,500
9654	Traffic Signal Installation	647,800	275,000	300,000	325,000	350,000	375,000	375,000	2,647,800
		1,910,300	**784,500**	**300,000**	**325,000**	**850,000**	**375,000**	**375,000**	**4,919,800**
5080	Park Maintenance								
9109	Laurel Heights Park	36,000				50,000			86,000
9188	Playground Equipment SB 12	1,222,000							1,222,000
9379	Sherwood Park Improvements					350,000	270,000		620,000
9737	Little League Field Repairs	50,000				50,000		50,000	150,000
9755	Sherwood Park Hats Repainting					20,000			20,000
9756	Central Park Facility Improv	74,000				250,000	250,000		574,000
9769	Rec Courts Resurface					171,000	65,000	65,000	301,000
9772	Ballfield Lights Replacement					65,000	65,000		130,000
9778	Sherwood Park Picnic Tables					25,000	25,000	25,000	75,000
9793	Park Drinking Fountain Repl.					30,000	30,000	30,000	90,000
9874	El Dorado Park Field Lighting	165,000		60,000					225,000
		1,547,000		**60,000**		**1,011,000**	**705,000**	**170,000**	**3,493,000**
5120	Airport								
9119	Paint Airport Terminal/Hangar			220,000					220,000
9152	Airport Master Plan Update		10,000	247,200					257,200
9155	Seal & Restripe Main Taxiways			350,500					350,500
9158	Runway 14/32 Slurry Seal			18,500					18,500
9159	Access Road to Alisal St			126,100					126,100
9160	VORTAC Relocation				1,022,000				1,022,000
9190	Fire Crash Truck			110,000					110,000
9309	Re-roof Airport Building			65,200					65,200
9310	Airport Restaurant Rehab			231,000					231,000
9311	Airport Restriping			925,800					925,800
9312	Airport Master Plan-EIR			220,000					220,000

CAPITAL IMPROVEMENT PROJECTS

By Department

CIP	Project Description	Previous Yrs	02-03	03-04	04-05	05-06	06-07	07-08	Total Years
9313	Airport Gate/Fencing Upgrade 1			40,400					40,400
9314	E Airport Development Design			385,000					385,000
9315	E Airport Infrastructure				3,555,000				3,555,000
9316	S Seal Runways 13/31 & 8/26			326,000					326,000
9317	Airport Misc Improvements			57,300					57,300
9318	Airport Land Acquisition					2,800,000			2,800,000
9319	E Airport T-Hangar Taxiway					178,300			178,300
9320	Airport Ditch Removal					419,400			419,400
9321	Airport Gate/Fencing Upgrade 2					218,600			218,600
9372	Airport Terminal Bldg Elevator	55,000		110,000					165,000
9375	Airport Improvements FAA 09		136,800	951,000					1,087,800
9571	N T-Hangar Taxi Reconst				274,500				274,500
9572	N T-Hangar Utility Reconst				159,400				159,400
		55,000	**146,800**	**4,384,000**	**5,010,900**	**3,616,300**			**13,213,000**
5145	Fairways Golf Course								
9663	Groundwater Monitoring Fairway	12,700	12,200		12,200	12,200	12,200	12,200	73,700
		12,700	**12,200**		**12,200**	**12,200**	**12,200**	**12,200**	**73,700**
5160	Industrial Waste								
9107	Ind Waste Line to AP Bus Park					1,140,000			1,140,000
9181	Aerator Replacement	134,800		100,000					234,800
9187	Industrial Waste Sludge Remove			840,000					840,000
9191	Ind Waste Gate Valves & Pipe	47,000		340,000					387,000
9192	Industrial Waste Generator			50,000					50,000
9630	Industrial Waste Line Extend					900,000			900,000
9695	FEMA Ind. Waste 1/95 & 3/95	4,213,100	135,000	300,000					4,648,100
9791	Indust Waste Drainage Systems	33,000							33,000
9794	Ind Waste Facility Repairs	108,500	106,000	67,000					281,500
9880	Ind.Waste Auto.Aerator Control		35,000	315,000					350,000
		4,536,400	**276,000**	**2,012,000**		**2,040,000**			**8,864,400**
5170	Sanitary Sewer								
9117	Airport Lift Station Imp	350,000							350,000
9124	Lift Stations Backup Generator			225,000	225,000	225,000	225,000	225,000	1,125,000
9125	Kern St Sanitary Sewer Line		190,000						190,000
9283	S Sewer System Management			230,000	470,000	360,000	360,000	360,000	1,780,000

CAPITAL IMPROVEMENT PROJECTS

By Department

CIP	Project Description	Previous Yrs	02-03	03-04	04-05	05-06	06-07	07-08	Total Years
9285	Las Casitas Pump Station			400,000					400,000
9725	Sanitary Sewer Equipment	1,050,000							1,050,000
9738	W Laurel Sewer Trunk Line		224,000						224,000
9739	E Alisal Sewer Trunk Line					2,600,000			2,600,000
9740	S Wood Sewer Trunk Line					555,000			555,000
9741	Los Palos Sewer Trunk Line					1,318,000			1,318,000
9742	Sewer Pipe Repairs	182,000	55,000	65,000	65,000	65,000	65,000	65,000	562,000
9743	Repairs to Lift Stations	82,400							82,400
9803	Carpenter Hall Station Road	310,000							310,000
9850	Rossi St Sewer Main 1	3,050,000		950,000					4,000,000
9852	Sewer Main Replacements	5,702,000	250,000	1,880,000					7,832,000
		10,726,400	**719,000**	**3,750,000**	**760,000**	**5,123,000**	**650,000**	**650,000**	**22,378,400**
5180	NPDES Storm Drain Sewer								
9138	Corp Yd Storm Drain Imp			400,000	250,000				650,000
9139	Storm Sewer Pipe Repair			250,000	250,000	250,000	250,000	250,000	1,250,000
9175	Santa Rita Storm Channel	175,000							175,000
9176	Master Storm Drain Plan	377,000	20,000	100,000					497,000
9436	Storm Water NPDES	1,691,700	225,000	200,000	350,000	200,000	350,000	200,000	3,216,700
9735	Priority 1 Storm Sewer Lines	1,593,000							1,593,000
9805	Storm Pump Gate Repairs TP #1	97,000		26,000					123,000
9844	Alisal Storm Pump Replacement	45,000							45,000
		3,978,700	**245,000**	**976,000**	**850,000**	**450,000**	**600,000**	**450,000**	**7,549,700**
5185	NPDES Street Sweeping								
9365	Street Sweepers Acquisition	195,000	78,600	78,600	78,600	78,600	40,000		549,400
		195,000	**78,600**	**78,600**	**78,600**	**78,600**	**40,000**		**549,400**
5500	Recreation								
9023	Chavez Community Park	1,488,100	73,600	150,000					1,711,700
9104	Rossi-Rico Community Park	278,000				800,000	650,000	2,888,000	4,616,000
9346	Natividad Creek Community Park	4,713,400	130,000			900,000			5,743,400
9347	Natividad Creek Pk Maint Bldg			275,000					275,000
9380	Park & Open Space Master Plan				85,000				85,000
9454	Lower Natividad Creek Park	110,000	350,000	525,000	470,000				1,455,000
9552	Harden Neigh Park #2			2,200,000					2,200,000
9627	Natividad Creek Multi-Complex					8,000,000			8,000,000

CAPITAL IMPROVEMENT PROJECTS

By Department

CIP	Project Description	Previous Yrs	02-03	03-04	04-05	05-06	06-07	07-08	Total Years
9640	City Wide Recreation Trails				330,000				330,000
9643	Senior Center	240,000				760,000			1,000,000
9670	El Dorado Park Improvements					410,000			410,000
9757	Nativ Ck Pk Skate/BMX Track	480,000	490,000						970,000
9758	Veterans Park Improvements	500,000							500,000
9771	Claremont Park			60,000					60,000
9871	La Paz Park Expansion	105,000	185,000						290,000
9873	Skating Activity Centers					350,000	350,000		700,000
9902	Carr Lake Development		40,000				23,700,000	66,800,000	90,540,000
9906	Downtown Rec Center Improv					1,150,000			1,150,000
		7,914,500	**1,268,600**	**3,210,000**	**885,000**	**12,370,000**	**24,700,000**	**69,688,000**	**120,036,100**
6000	Library								
9135	Public Library Fund	374,800	133,600						508,400
9462	Northeast Library					8,500,000			8,500,000
9636	Library Book Shelves Replace					80,000	80,000	80,000	240,000
		374,800	**133,600**			**8,580,000**	**80,000**	**80,000**	**9,248,400**
7101	Central City Project								
9017	Williams Ranch Loan (CHISPA)	1,045,000							1,045,000
9054	Downtown Parking Lighting					56,000			56,000
9056	Soledad St Senior Housing	625,000	250,000		1,000,000				1,875,000
9057	Monterey St. Parking Structure	12,272,800							12,272,800
9060	ITC Parking Improvements	668,000							668,000
9062	Commuter Parking Structure	45,000		3,000,000	550,000	8,550,000			12,145,000
9069	Contamination Mitigation	753,100	22,000	22,000	22,000	22,000			841,100
9071	Facade Impvt. Rebate	495,200			70,000	70,000	70,000	70,000	775,200
9078	Downtown Incentive Zone	250,000							250,000
9134	Railroad Historic Display	15,000				440,000			455,000
		16,169,100	**272,000**	**3,022,000**	**1,642,000**	**9,138,000**	**70,000**	**70,000**	**30,383,100**
7107	Sunset Avenue Project								
9055	SRA Clean Sweep	15,000							15,000
9080	Las Casas de Madera Ph 2	1,219,100	110,900	55,000					1,385,000
9081	Los Padres Apartments		1,800,000						1,800,000
9085	E Alisal U G Districts	35,000	111,000						146,000
9091	Streetscape Improvements	465,600	465,000	75,000					1,005,600

CAPITAL IMPROVEMENT PROJECTS

By Department

CIP	Project Description	Previous Yrs	02-03	03-04	04-05	05-06	06-07	07-08	Total Years
9092	Facade Improvement Plan	351,700	25,000	50,000	50,000	50,000	50,000	50,000	626,700
9093	Breadbox Gymnasium	703,500	51,200	323,900					1,078,600
		2,789,900	**2,563,100**	**503,900**	**50,000**	**50,000**	**50,000**	**50,000**	**6,056,900**
		100,599,400	**16,920,400**	**33,002,300**	**18,492,600**	**105,659,600**	**80,117,100**	**78,809,700**	**433,601,100**

(This page intentionally left blank)

CAPITAL IMPROVEMENT PROJECTS

By Funding Source

PROJECT DESCRIPTION	Previous Yrs	02-03	03-04	04-05	05-06	06-07	07-08	Total Years
General Fund	5,428,300	1,955,400	1,057,900	991,400	9,465,400	3,789,500	1,229,500	23,917,400
Municipal Airport Fund	59,000	16,700	1,262,300	228,200	150,400	2,000	2,000	1,720,600
Industrial Waste Fund	523,300	276,000	2,012,000		2,040,000			4,851,300
Fairways Golf Course	14,700	13,200	1,000	13,200	13,200	13,200	13,200	81,700
Emergency Medical Services Fund	33,000	33,000	18,000	40,000	40,000	40,000	40,000	244,000
Sewer Fund	10,263,900	245,000	3,782,000	780,000	650,000	650,000	650,000	17,020,900
Public Safety Fund	1,672,500							1,672,500
COPS More 2002	465,600							465,600
Community Development Act of 1974	2,858,100	1,761,600	1,120,000	900,000				6,639,700
Home Investment Partnership Funds		300,000						300,000
Storm Sewer (NPDES) Fund	1,065,500							1,065,500
Dev Fees Fund-Sewer & Storm Dr	3,336,000	494,000	500,000		4,473,000			8,803,000
Dev Fees Fund-Parks & Playgrd	4,870,700	835,000	565,000	555,000	1,700,000	650,000	2,888,000	12,063,700
Dev Fees Fund-Street Trees	102,000	15,000	10,000	10,000	10,000	10,000	10,000	167,000
Dev Fees Fund-Annexations	420,000	43,800	30,000	30,000				523,800
Dev Fees Fund-Arterial	1,326,300	487,000	2,943,000	5,487,000	6,111,800	1,532,000	4,887,000	22,774,100
Spec Gas Tax Impvt Fund-2107	5,468,000	1,859,600	2,970,000	2,246,100	3,213,400	3,705,000	2,120,000	21,582,100
Special Aviation Fund-State			91,000					91,000
Special Aviation Fund-Federal		132,100	3,032,700	4,784,700	3,467,900			11,417,400
Spec Const Asst Fund-State & Fed	14,060,000	3,260,600	5,805,400	1,055,000	22,925,000	36,450,000	50,000	83,606,000
Spec Const Asst Fund-Others	17,811,300	1,719,500	4,631,100	70,000	1,790,000			26,021,900
Sales Tax Bond Fund	130,000	120,000	150,000	160,000	48,940,000			49,500,000
Spec Const Asst Fund-TDA	250,000	250,000						500,000
Trust Deposits-Misc		103,800						103,800
Assessment Districts-Projects	24,120,000	575,000	2,495,000		427,500	33,155,400	66,800,000	127,572,900
Central City-Project	2,090,300	22,000	22,000	92,000	192,000	70,000	70,000	2,558,300
Central City Low Income Housing	1,670,000	250,000		1,000,000				2,920,000
Sunset Ave-Project	1,341,800	541,200	448,900	50,000	50,000	50,000	50,000	2,531,900
Sunset Ave Low Income Housing	1,219,100	1,610,900	55,000					2,885,000
TOTAL	**100,599,400**	**16,920,400**	**33,002,300**	**18,492,600**	**105,659,600**	**80,117,100**	**78,809,700**	**433,601,100**

CAPITAL IMPROVEMENT PROJECTS

By Fund

CIP	PROJECT DESCRIPTION	DEPT	Previous Yrs	02-03	03-04	04-05	05-06	06-07	07-08	Total Years
1000	General Fund									
9054	Downtown Parking Lighting	7101					56,000			56,000
9102	PCs & Networking	1500	2,045,200	200,000	100,000	100,000	100,000	100,000	100,000	2,745,200
9106	Downtown Parking Lot Imp	5050					100,000	100,000	100,000	300,000
9108	COPS Reporting System	4000		51,400						51,400
9109	Laurel Heights Park	5080					50,000			50,000
9127	Silt Removal Gabilan Creek	5000	26,300	223,700	70,000		300,000			620,000
9130	Weed Abatement	1500	85,000	25,000	25,000	25,000	30,000	35,000	40,000	265,000
9135	Public Library Fund	6000	374,800	133,600						508,400
9138	Corp Yd Storm Drain Imp	5180			244,000	152,500				396,500
9162	Computer Room Remodel	1500	50,000	30,800						80,800
9268	Video Production & Broadcast	4500					15,000	5,000	5,000	25,000
9284	Underground Storage Tank	5000	2,300	9,000	9,000	9,000	9,000	9,000	9,000	56,300
9303	Boronda-Rossi A D 86-5	5050	13,000				25,000			38,000
9304	Police Parking Building	4000					130,000			130,000
9350	Breadbox Floor Covering	5030					20,000			20,000
9356	Asbestos Management	5030	7,500	6,500	10,000	10,000	15,000	15,000	15,000	79,000
9365	Street Sweepers Acquisition	5185	120,700							120,700
9377	Fire EMS & Safety Equipment	4500	20,000							20,000
9379	Sherwood Park Improvements	5080					350,000	270,000		620,000
9436	Storm Water NPDES	5180	247,400	225,000	200,000	350,000	200,000	350,000	200,000	1,772,400
9466	Emergency Gen.-C.H. & Yard	5030	50,000				400,000			450,000
9540	Fire Vehicle Replacement	4500	798,500	289,900	289,900	289,900	739,900	77,000	250,000	2,735,100
9541	Fire Stations Repairs	4500	25,000	100,000			175,000	25,000	25,000	350,000
9626	Relocate Bolivar Fire Station	4500					410,000	1,625,000		2,035,000
9636	Library Book Shelves Replace	6000					80,000	80,000	80,000	240,000
9670	El Dorado Park Improvements	5500					410,000			410,000
9684	Copier Rental Program	1500	86,000	40,500	50,000	55,000	55,000	60,000	60,000	406,500
9701	General Plan Update	1500	1,160,000	420,000						1,580,000
9709	Water Re-Use Feasibility Study	5000					83,000	83,000		166,000
9712	Community Cnt & Sherwood Hall	5030	130,000				2,000,000			2,130,000
9737	Little League Field Repairs	5080	50,000				50,000		50,000	150,000
9755	Sherwood Park Hats Repainting	5080					20,000			20,000
9756	Central Park Facility Improv	5080					250,000	250,000		500,000

CAPITAL IMPROVEMENT PROJECTS

By Fund

CIP	PROJECT DESCRIPTION	DEPT	Previous Yrs	02-03	03-04	04-05	05-06	06-07	07-08	Total Years
9759	Rec Center Fumigation	5030					25,000			25,000
9764	Firehouse Rec Center Acoustics	5030					15,000			15,000
9769	Rec Courts Resurface	5080					171,000	65,000	65,000	301,000
9771	Claremont Park	5500			60,000					60,000
9772	Ballfield Lights Replacement	5080					65,000	65,000		130,000
9778	Sherwood Park Picnic Tables	5080					25,000	25,000	25,000	75,000
9793	Park Drinking Fountain Repl.	5080					30,000	30,000	30,000	90,000
9812	PD Mobile Computer Terminals	4000	101,200				85,000	90,000	95,000	371,200
9816	65 West Alisal Building	1500		200,000						200,000
9840	Irrigation Contrl.Sys.Retrofit	5000					126,500	80,500	80,500	287,500
9873	Skating Activity Centers	5500					350,000	350,000		700,000
9875	Rec./Park Facility Repainting	5030					100,000			100,000
9901	Salinas River Drainage Improv	5000					1,250,000			1,250,000
9904	New Police Facility	4000	35,400							35,400
9906	Downtown Rec Center Improv	5500					1,150,000			1,150,000
			5,428,300	**1,955,400**	**1,057,900**	**991,400**	**9,465,400**	**3,789,500**	**1,229,500**	**23,917,400**
2100	Municipal Airport Fund									
9119	Paint Airport Terminal/Hangar	5120			220,000					220,000
9152	Airport Master Plan Update	5120		1,000	71,200					72,200
9155	Seal & Restripe Main Taxiways	5120			63,800					63,800
9158	Runway 14/32 Slurry Seal	5120			3,400					3,400
9159	Access Road to Alisal St	5120			23,000					23,000
9160	VORTAC Relocation	5120				147,200				147,200
9190	Fire Crash Truck	5120			110,000					110,000
9284	Underground Storage Tank	5000	4,000	2,000	2,000	2,000	2,000	2,000	2,000	16,000
9309	Re-roof Airport Building	5120			65,200					65,200
9310	Airport Restaurant Rehab	5120			231,000					231,000
9311	Airport Restriping	5120			137,600					137,600
9312	Airport Master Plan-EIR	5120			40,000					40,000
9313	Airport Gate/Fencing Upgrade 1	5120			7,400					7,400
9316	S Seal Runways 13/31 & 8/26	5120			59,200					59,200
9317	Airport Misc Improvements	5120			10,400					10,400
9319	E Airport T-Hangar Taxiway	5120					32,400			32,400
9320	Airport Ditch Removal	5120					76,200			76,200
9321	Airport Gate/Fencing Upgrade 2	5120					39,800			39,800

CAPITAL IMPROVEMENT PROJECTS

By Fund

CIP	PROJECT DESCRIPTION	DEPT	Previous Yrs	02-03	03-04	04-05	05-06	06-07	07-08	Total Years
9372	Airport Terminal Bldg Elevator	5120	55,000		110,000					165,000
9375	Airport Improvements FAA 09	5120		13,700	108,100					121,800
9571	N T-Hangar Taxi Reconst	5120				50,000				50,000
9572	N T-Hangar Utility Reconst	5120				29,000				29,000
			59,000	**16,700**	**1,262,300**	**228,200**	**150,400**	**2,000**	**2,000**	**1,720,600**
2200	Industrial Waste Fund									
9107	Ind Waste Line to AP Bus Park	5160					1,140,000			1,140,000
9181	Aerator Replacement	5160	134,800		100,000					234,800
9187	Industrial Waste Sludge Remove	5160			840,000					840,000
9191	Ind Waste Gate Valves & Pipe	5160	47,000		340,000					387,000
9192	Industrial Waste Generator	5160			50,000					50,000
9630	Industrial Waste Line Extend	5160					900,000			900,000
9695	FEMA Ind. Waste 1/95 & 3/95	5160	200,000	135,000	300,000					635,000
9791	Indust Waste Drainage Systems	5160	33,000							33,000
9794	Ind Waste Facility Repairs	5160	108,500	106,000	67,000					281,500
9880	Ind.Waste Auto.Aerator Control	5160		35,000	315,000					350,000
			523,300	**276,000**	**2,012,000**		**2,040,000**			**4,851,300**
2320	Fairways Golf Course									
9284	Underground Storage Tank	5000	2,000	1,000	1,000	1,000	1,000	1,000	1,000	8,000
9663	Groundwater Monitoring Fairway	5145	12,700	12,200		12,200	12,200	12,200	12,200	73,700
			14,700	**13,200**	**1,000**	**13,200**	**13,200**	**13,200**	**13,200**	**81,700**
2400	Emergency Medical Services Fund									
9377	Fire EMS & Safety Equipment	4500	33,000	33,000	18,000	40,000	40,000	40,000	40,000	244,000
			33,000	**33,000**	**18,000**	**40,000**	**40,000**	**40,000**	**40,000**	**244,000**
2700	Sewer Fund									
9117	Airport Lift Station Imp	5170	350,000							350,000
9124	Lift Stations Backup Generator	5170			225,000	225,000	225,000	225,000	225,000	1,125,000
9125	Kern St Sanitary Sewer Line	5170		190,000						190,000
9138	Corp Yd Storm Drain Imp	5180			32,000	20,000				52,000
9283	S Sewer System Management	5170			230,000	470,000	360,000	360,000	360,000	1,780,000
9285	Las Casitas Pump Station	5170			400,000					400,000
9436	Storm Water NPDES	5180	537,500							537,500
9725	Sanitary Sewer Equipment	5170	1,050,000							1,050,000

CAPITAL IMPROVEMENT PROJECTS

By Fund

CIP	PROJECT DESCRIPTION	DEPT	Previous Yrs	02-03	03-04	04-05	05-06	06-07	07-08	Total Years
9742	Sewer Pipe Repairs	5170	182,000	55,000	65,000	65,000	65,000	65,000	65,000	562,000
9743	Repairs to Lift Stations	5170	82,400							82,400
9803	Carpenter Hall Station Road	5170	310,000							310,000
9850	Rossi St Sewer Main 1	5170	2,200,000		950,000					3,150,000
9852	Sewer Main Replacements	5170	5,552,000		1,880,000					7,432,000
			10,263,900	**245,000**	**3,782,000**	**780,000**	**650,000**	**650,000**	**650,000**	**17,020,900**
2800	Public Safety Fund									
9812	PD Mobile Computer Terminals	4000	1,672,500							1,672,500
			1,672,500							**1,672,500**
2866	COPS More 2002									
9108	COPS Reporting System	4000	465,600							465,600
			465,600							**465,600**
2910	Community Development Act of 1974									
9018	S Salinas ADA Ramps (Phase 1)	5000		400,000						400,000
9019	E Salinas Street Lights (Ph5)	5000		360,000						360,000
9020	E Salinas Street Lights (Ph6)	5000		240,000						240,000
9021	E Salinas Street Lights (Ph 7)	5000			265,000					265,000
9023	Chavez Community Park	5500	1,344,100	51,600						1,395,700
9027	N Salinas ADA Ramps (Ph 1)	5000			45,000	400,000				445,000
9028	Rotunda ADA Upgrades	5000			200,000					200,000
9032	Courts @ Los Padres Park	5000			70,000					70,000
9033	ADA Upgrades @ City Parks	5000			340,000					340,000
9091	Streetscape Improvements	7107	187,000							187,000
9140	Williams Ranch Child Care Fac	1500				250,000				250,000
9141	Chavez Pk Child Care Facility	1500				250,000				250,000
9296	Child Care Facility (EDD)	1500	250,000	600,000	200,000					1,050,000
9643	Senior Center	5500	140,000							140,000
9707	E Salinas Street Lights	5000	655,000							655,000
9871	La Paz Park Expansion	5500		110,000						110,000
9882	Visit Nurse`s Building Rehab	1500	282,000							282,000
			2,858,100	**1,761,600**	**1,120,000**	**900,000**				**6,639,700**
2930	Home Investment Partnership Funds									
9081	Los Padres Apartments	7107		300,000						300,000
				300,000						**300,000**

CAPITAL IMPROVEMENT PROJECTS

By Fund

CIP	PROJECT DESCRIPTION	DEPT	Previous Yrs	02-03	03-04	04-05	05-06	06-07	07-08	Total Years
3000	Storm Sewer (NPDES) Fund									
9176	Master Storm Drain Plan	5180	78,000							78,000
9365	Street Sweepers Acquisition	5185	74,300							74,300
9436	Storm Water NPDES	5180	906,800							906,800
9844	Alisal Storm Pump Replacement	5180	6,400							6,400
			1,065,500							**1,065,500**
3210	Dev Fees Fund-Sewer & Storm Dr									
9176	Master Storm Drain Plan	5180	265,000	20,000	50,000					335,000
9370	Development Impact Fee Study	5000			50,000					50,000
9413	Harden Ranch Assess Dist 90-1	5050	478,000							478,000
9454	Lower Natividad Creek Park	5500			400,000					400,000
9735	Priority 1 Storm Sewer Lines	5180	1,593,000							1,593,000
9738	W Laurel Sewer Trunk Line	5170		224,000						224,000
9739	E Alisal Sewer Trunk Line	5170					2,600,000			2,600,000
9740	S Wood Sewer Trunk Line	5170					555,000			555,000
9741	Los Palos Sewer Trunk Line	5170					1,318,000			1,318,000
9850	Rossi St Sewer Main 1	5170	850,000							850,000
9852	Sewer Main Replacements	5170	150,000	250,000						400,000
			3,336,000	**494,000**	**500,000**		**4,473,000**			**8,803,000**
3211	Dev Fees Fund-Parks & Playgrd									
9023	Chavez Community Park	5500	100,000		150,000					250,000
9104	Rossi-Rico Community Park	5500					275,000			275,000
9104	Rossi-Rico Community Park	5500					525,000	650,000	2,888,000	4,063,000
9346	Natividad Creek Community Park	5500	3,953,400	130,000						4,083,400
9346	Natividad Creek Community Park	5500					900,000			900,000
9347	Natividad Creek Pk Maint Bldg	5500			275,000					275,000
9370	Development Impact Fee Study	5000			50,000					50,000
9380	Park & Open Space Master Plan	5500				85,000				85,000
9454	Lower Natividad Creek Park	5500	67,300	100,000	30,000	470,000				667,300
9757	Nativ Ck Pk Skate/BMX Track	5500	480,000	490,000						970,000
9871	La Paz Park Expansion	5500	105,000	75,000						180,000
9874	El Dorado Park Field Lighting	5080	165,000		60,000					225,000
9902	Carr Lake Development	5500		40,000						40,000
			4,870,700	**835,000**	**565,000**	**555,000**	**1,700,000**	**650,000**	**2,888,000**	**12,063,700**

CAPITAL IMPROVEMENT PROJECTS

By Fund

CIP	PROJECT DESCRIPTION	DEPT	Previous Yrs	02-03	03-04	04-05	05-06	06-07	07-08	Total Years
3213	**Dev Fees Fund-Street Trees**									
9091	Streetscape Improvements	7107	22,000							22,000
9105	Street Trees	5050	80,000	15,000	10,000	10,000	10,000	10,000	10,000	145,000
			102,000	**15,000**	**10,000**	**10,000**	**10,000**	**10,000**	**10,000**	**167,000**
3214	**Dev Fees Fund-Annexations**									
9761	New Municipal Pool	5030	420,000	43,800	30,000	30,000				523,800
			420,000	**43,800**	**30,000**	**30,000**				**523,800**
3215	**Dev Fees Fund-Arterial**									
9112	Natividad/Laurel Intersection	5050			200,000	290,000				490,000
9115	Sanborn Road Improvements	5050			400,000	500,000	2,500,000			3,400,000
9123	Boronda Rd Bike Lane	5050	150,000	269,000						419,000
9145	W Laurel Dr Widening	5050			985,000	987,000	3,215,000			5,187,000
9146	Lincoln Av Widening	5050	218,000	218,000						436,000
9148	N Main St Improvements	5050			198,000	710,000				908,000
9149	W Alvin Crossing	5050						650,000	3,350,000	4,000,000
9150	Clay St Widening	5050						482,000	402,000	884,000
9171	E Bernal Drive Improvements	5050					396,800			396,800
9179	T/S Freedom Const & Sanborn	5053	460,000							460,000
9277	T/S Constitution & E Boronda	5053	250,000							250,000
9287	Williams Road Widening	5050			1,000,000	3,000,000				4,000,000
9662	Traffic Fee Ordinance Update	5000	165,800		160,000					325,800
9723	E Romie Lane Widening	5050	82,500					400,000	1,135,000	1,617,500
			1,326,300	**487,000**	**2,943,000**	**5,487,000**	**6,111,800**	**1,532,000**	**4,887,000**	**22,774,100**
3310	**Spec Gas Tax Impvt Fund-2107**									
9085	E Alisal U G Districts	7107	20,000	111,000						131,000
9105	Street Trees	5050					150,000	150,000	40,000	340,000
9111	Abbott Street Resurfacing	5050	600,000	265,000						865,000
9113	Del Monte Sidewalk & Curb	5050	50,000							50,000
9114	Kern Street Cul de Sac	5050		35,000						35,000
9115	Sanborn Road Improvements	5050	80,000							80,000
9121	Alisal/Bardin/Williams Lights	5000	87,200							87,200
9122	Rossi St Bike Lane	5050	50,000							50,000
9128	Williams Road Median Island	5050	40,000							40,000

CAPITAL IMPROVEMENT PROJECTS

By Fund

CIP	PROJECT DESCRIPTION	DEPT	Previous Yrs	02-03	03-04	04-05	05-06	06-07	07-08	Total Years
9138	Corp Yd Storm Drain Imp	5180			124,000	77,500				201,500
9139	Storm Sewer Pipe Repair	5180			250,000	250,000	250,000	250,000	250,000	1,250,000
9172	San Miguel Av Median Island	5050					131,300			131,300
9173	Davis Rd Imp (Laurel to Rossi)	5050					336,000			336,000
9175	Santa Rita Storm Channel	5180	175,000							175,000
9176	Master Storm Drain Plan	5180	34,000		50,000					84,000
9177	Traffic Signal Interconnection	5053	15,000							15,000
9185	Natividad Road Median Imp	5050			20,000					20,000
9365	Street Sweepers Acquisition	5185		78,600	78,600	78,600	78,600	40,000		354,400
9438	Annual City Sts Rehab Program	5050	2,650,000	675,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	8,325,000
9461	Congestion Mgmt Agency City %	5000	195,000	65,000		65,000	65,000	65,000	65,000	520,000
9607	Bicycle Lane Installations	5050	59,000	60,000	60,000	60,000	60,000	60,000	60,000	419,000
9631	Airport Blvd Improvements	5050	49,500					120,000		169,500
9654	Traffic Signal Installation	5053	610,300	275,000	300,000	325,000	350,000	375,000	375,000	2,610,300
9720	Sidewalk & Drainage Repairs	5050	285,000	295,000	305,000	310,000	320,000	325,000	330,000	2,170,000
9724	S Main & Blanco Intersection	5050	1,700		440,000					441,700
9727	Natividad Creek Bicycle Path	5050	120,000							120,000
9748	Natividad Road Landscaping	5050	700					600,000		600,700
9775	Str. Median Landscape Repairs	5050			80,000	80,000	80,000			240,000
9805	Storm Pump Gate Repairs TP #1	5180	97,000		26,000					123,000
9844	Alisal Storm Pump Replacement	5180	38,600							38,600
9864	N. Davis Rd. Landscaping	5050					250,000			250,000
9867	Martella/Preston Sts. A.D.	5050					142,500			142,500
9869	Harkin Street Imp	5050			205,000					205,000
9870	Pennsylvania/Dartmouth Imp.	5050			31,400					31,400
9881	Maryal Drive Reconstruction	5050	210,000					720,000		930,000
			5,468,000	**1,859,600**	**2,970,000**	**2,246,100**	**3,213,400**	**3,705,000**	**2,120,000**	**21,582,100**
3710	Special Aviation Fund-State									
9152	Airport Master Plan Update	5120			50,000					50,000
9375	Airport Improvements FAA 09	5120			41,000					41,000
					91,000					**91,000**
3720	Special Aviation Fund-Federal									
9152	Airport Master Plan Update	5120		9,000	126,000					135,000
9155	Seal & Restripe Main Taxiways	5120			286,700					286,700

CAPITAL IMPROVEMENT PROJECTS

By Fund

CIP	PROJECT DESCRIPTION	DEPT	Previous Yrs	02-03	03-04	04-05	05-06	06-07	07-08	Total Years
9158	Runway 14/32 Slurry Seal	5120			15,100					15,100
9159	Access Road to Alisal St	5120			103,100					103,100
9160	VORTAC Relocation	5120				874,800				874,800
9311	Airport Restriping	5120			788,200					788,200
9312	Airport Master Plan-EIR	5120			180,000					180,000
9313	Airport Gate/Fencing Upgrade 1	5120			33,000					33,000
9314	E Airport Development Design	5120			70,000					70,000
9314	E Airport Development Design	5120			315,000					315,000
9315	E Airport Infrastructure	5120				400,500				400,500
9315	E Airport Infrastructure	5120				3,154,500				3,154,500
9316	S Seal Runways 13/31 & 8/26	5120			266,800					266,800
9317	Airport Misc Improvements	5120			46,900					46,900
9318	Airport Land Acquisition	5120					2,475,000			2,475,000
9318	Airport Land Acquisition	5120					325,000			325,000
9319	E Airport T-Hangar Taxiway	5120					145,900			145,900
9320	Airport Ditch Removal	5120					343,200			343,200
9321	Airport Gate/Fencing Upgrade 2	5120					178,800			178,800
9375	Airport Improvements FAA 09	5120		123,100	801,900					925,000
9571	N T-Hangar Taxi Reconst	5120				224,500				224,500
9572	N T-Hangar Utility Reconst	5120				130,400				130,400
				132,100	**3,032,700**	**4,784,700**	**3,467,900**			**11,417,400**
3820	Spec Const Asst Fund-State & Fed									
9023	Chavez Community Park	5500		22,000						22,000
9057	Monterey St. Parking Structure	7101	2,000,000							2,000,000
9060	ITC Parking Improvements	7101	476,000							476,000
9062	Commuter Parking Structure	7101	45,000							45,000
9062	Commuter Parking Structure	7101			3,000,000					3,000,000
9062	Commuter Parking Structure	7101				550,000	8,550,000			9,100,000
9104	Rossi-Rico Community Park	5500	278,000							278,000
9111	Abbott Street Resurfacing	5050	838,000	717,000						1,555,000
9111	Abbott Street Resurfacing	5050	15,000							15,000
9113	Del Monte Sidewalk & Curb	5050		221,200						221,200
9121	Alisal/Bardin/Williams Lights	5000	495,900							495,900
9122	Rossi St Bike Lane	5050	148,000							148,000
9123	Boronda Rd Bike Lane	5050	120,000							120,000

CAPITAL IMPROVEMENT PROJECTS

By Fund

CIP	PROJECT DESCRIPTION	DEPT	Previous Yrs	02-03	03-04	04-05	05-06	06-07	07-08	Total Years
9128	Williams Road Median Island	5050					575,000			575,000
9164	ITC Rail Layover Facility	5000	110,000							110,000
9177	Traffic Signal Interconnection	5053	80,000							80,000
9188	Playground Equipment SB 12	5080	1,222,000							1,222,000
9282	N Main Street Bike Lanes	5050			50,000	125,000				175,000
9293	Fire Air Masks	4500			300,000					300,000
9296	Child Care Facility (EDD)	1500		900,400						900,400
9308	Pedestrian Safety Program	5000		180,000						180,000
9438	Annual City Sts Rehab Program	5050	2,024,000	506,000						2,530,000
9438	Annual City Sts Rehab Program	5050	1,210,000	250,000						1,460,000
9607	Bicycle Lane Installations	5050	50,000	50,000	50,000	50,000	50,000	50,000	50,000	350,000
9640	City Wide Recreation Trails	5500				330,000				330,000
9695	FEMA Ind. Waste 1/95 & 3/95	5160	3,009,800							3,009,800
9695	FEMA Ind. Waste 1/95 & 3/95	5160	1,003,300							1,003,300
9701	General Plan Update	1500		264,000						264,000
9701	General Plan Update	1500		150,000						150,000
9727	Natividad Creek Bicycle Path	5050	310,000							310,000
9727	Natividad Creek Bicycle Path	5050	200,000							200,000
9727	Natividad Creek Bicycle Path	5050	170,000							170,000
9761	New Municipal Pool	5030			1,435,400					1,435,400
9761	New Municipal Pool	5030			970,000					970,000
9878	Davis Rd Widen (Mkt to Blanco)	5050					1,750,000	8,400,000		10,150,000
9881	Maryal Drive Reconstruction	5050	255,000							255,000
9899	Harris Road & 101 Overpass	5050					12,000,000	28,000,000		40,000,000
			14,060,000	**3,260,600**	**5,805,400**	**1,055,000**	**22,925,000**	**36,450,000**	**50,000**	**83,606,000**
3830	Spec Const Asst Fund-Others									
9023	Chavez Community Park	5500	44,000							44,000
9057	Monterey St. Parking Structure	7101	9,887,800							9,887,800
9106	Downtown Parking Lot Imp	5050	100,000							100,000
9109	Laurel Heights Park	5080	36,000							36,000
9134	Railroad Historic Display	7101					340,000			340,000
9173	Davis Rd Imp (Laurel to Rossi)	5050				70,000	400,000			470,000
9173	Davis Rd Imp (Laurel to Rossi)	5050					500,000			500,000
9179	T/S Freedom Const & Sanborn	5053		184,500						184,500
9280	T S Buckhorn and Sanborn	5053					250,000			250,000

CAPITAL IMPROVEMENT PROJECTS

By Fund

CIP	PROJECT DESCRIPTION	DEPT	Previous Yrs	02-03	03-04	04-05	05-06	06-07	07-08	Total Years
9281	T S Boronda and Falcon	5053					250,000			250,000
9296	Child Care Facility (EDD)	1500			325,000					325,000
9303	Boronda-Rossi A D 86-5	5050	50,000				50,000			100,000
9346	Natividad Creek Community Park	5500	460,000							460,000
9438	Annual City Sts Rehab Program	5050	3,060,000							3,060,000
9643	Senior Center	5500	100,000							100,000
9654	Traffic Signal Installation	5053	37,500							37,500
9667	Computer Aided Design System	5000								
9720	Sidewalk & Drainage Repairs	5050	1,200,000							1,200,000
9724	S Main & Blanco Intersection	5050			10,000					10,000
9756	Central Park Facility Improv	5080	74,000							74,000
9758	Veterans Park Improvements	5500	500,000							500,000
9761	New Municipal Pool	5030			3,721,100					3,721,100
9761	New Municipal Pool	5030	2,200,000		575,000					2,775,000
9816	65 West Alisal Building	1500		1,535,000						1,535,000
9910	Williams/Laurel Intersection	5050	62,000							62,000
			17,811,300	**1,719,500**	**4,631,100**	**70,000**	**1,790,000**			**26,021,900**
3840	Sales Tax Bond Fund									
9143	Capital Facilities Development	1500	130,000	120,000	150,000	160,000	170,000			730,000
9462	Northeast Library	6000					8,500,000			8,500,000
9612	City Hall Improvements	5030					2,000,000			2,000,000
9627	Natividad Creek Multi-Complex	5500					8,000,000			8,000,000
9643	Senior Center	5500					760,000			760,000
9761	New Municipal Pool	5030					725,800			725,800
9904	New Police Facility	4000					28,784,200			28,784,200
			130,000	**120,000**	**150,000**	**160,000**	**48,940,000**			**49,500,000**
3850	Spec Const Asst Fund-TDA									
9111	Abbott Street Resurfacing	5050	250,000							250,000
9122	Rossi St Bike Lane	5050		250,000						250,000
			250,000	**250,000**						**500,000**
6130	Trust Deposits-Misc									
9108	COPS Reporting System	4000		103,800						103,800
				103,800						**103,800**

CAPITAL IMPROVEMENT PROJECTS

By Fund

CIP	PROJECT DESCRIPTION	DEPT	Previous Yrs	02-03	03-04	04-05	05-06	06-07	07-08	Total Years
7010	Assessment Districts-Projects									
9303	Boronda-Rossi A D 86-5	5050						9,455,400		9,455,400
9346	Natividad Creek Community Park	5500	300,000							300,000
9413	Harden Ranch Assess Dist 90-1	5050	23,319,800							23,319,800
9454	Lower Natividad Creek Park	5500	42,700	250,000	95,000					387,700
9552	Harden Neigh Park #2	5500			2,200,000					2,200,000
9645	Traffic Signals Harden Areas	5053	457,500	325,000						782,500
9867	Martella/Preston Sts. A.D.	5050					427,500			427,500
9870	Pennsylvania/Dartmouth Imp.	5050			200,000					200,000
9902	Carr Lake Development	5500						23,700,000	66,800,000	90,500,000
			24,120,000	**575,000**	**2,495,000**		**427,500**	**33,155,400**	**66,800,000**	**127,572,900**
9210	Central City-Project									
9057	Monterey St. Parking Structure	7101	385,000							385,000
9060	ITC Parking Improvements	7101	192,000							192,000
9069	Contamination Mitigation	7101	753,100	22,000	22,000	22,000	22,000			841,100
9071	Facade Impvt. Rebate	7101	495,200			70,000	70,000	70,000	70,000	775,200
9078	Downtown Incentive Zone	7101	250,000							250,000
9134	Railroad Historic Display	7101	15,000				100,000			115,000
			2,090,300	**22,000**	**22,000**	**92,000**	**192,000**	**70,000**	**70,000**	**2,558,300**
9240	Central City Low Income Housing									
9017	Willams Ranch Loan (CHISPA)	7101	1,045,000							1,045,000
9056	Soledad St Senior Housing	7101	625,000	250,000		1,000,000				1,875,000
			1,670,000	**250,000**		**1,000,000**				**2,920,000**
9310	Sunset Ave-Project									
9055	SRA Clean Sweep	7107	15,000							15,000
9085	E Alisal U G Districts	7107	15,000							15,000
9091	Streetscape Improvements	7107	256,600	465,000	75,000					796,600
9092	Facade Improvement Plan	7107	351,700	25,000	50,000	50,000	50,000	50,000	50,000	626,700
9093	Breadbox Gymnasium	7107	703,500	51,200	323,900					1,078,600
			1,341,800	**541,200**	**448,900**	**50,000**	**50,000**	**50,000**	**50,000**	**2,531,900**

CAPITAL IMPROVEMENT PROJECTS

By Fund

CIP	PROJECT DESCRIPTION	DEPT	Previous Yrs	02-03	03-04	04-05	05-06	06-07	07-08	Total Years
9340	Sunset Ave Low Income Housing									
9080	Las Casas de Madera Ph 2	7107	350,000							350,000
9080	Las Casas de Madera Ph 2	7107	869,100	110,900	55,000					1,035,000
9081	Los Padres Apartments	7107		1,500,000						1,500,000
			1,219,100	**1,610,900**	**55,000**					**2,885,000**
			100,599,400	**16,920,400**	**33,002,300**	**18,492,600**	**105,659,600**	**80,117,100**	**78,809,700**	**433,601,100**

(This page intentionally left blank)

CAPITAL IMPROVEMENT PROJECT

Project: Willams Ranch Loan (CHISPA)

Department: Central City Project

Project Number: 9017

Project Description and Location:
Project provides for a loan to CHISPA for the purchase of three parcels in Williams Ranch to develop affordable housing.

Completion Schedule: Start Date 01 APR 2000 — Completion Date 30 JUN 2002

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
Construction/Acquisition								
Other Project Costs 1. Housing Loans	1,045,000							1,045,000
TOTAL COST	1,045,000							1,045,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Central City Housing Fund	1,045,000							1,045,000
TOTAL FUNDING	1,045,000							1,045,000

CAPITAL IMPROVEMENT PROJECT

Project: S Salinas ADA Ramps (Phase 1)

Department: Public Works

Project Number: 9018

Project Description and Location:
Construct access ramps and relocate catch basins along Romie, Los Palos, Alameda and San Miguel.

Completion Schedule:

Start Date	Completion Date
01 JUL 2002	30 DEC 2003

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services 1. Regular Pay		10,000						10,000
Construction/Acquisition 1. Impvt Other Than Buildings		360,000						360,000
Other Project Costs 1. Contingencies		30,000						30,000
TOTAL COST		400,000						400,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Block Grant Fund		400,000						400,000
TOTAL FUNDING		400,000						400,000

CAPITAL IMPROVEMENT PROJECT

Project: E Salinas Street Lights (Ph5)

Department: Public Works

Project Number: 9019

Project Description and Location:
Project provides for the installation of streelights meeting current standards to ~~improve neighborhood safety along East Alisal Street, Bardin Road and Williams~~ Road.

Completion Schedule:

Start Date	Completion Date
01 JUL 2002	30 APR 2003

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
Once installed, CDBG funding cannot be used for streetlight maintenance.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services 1. Regular Pay		10,000						10,000
Construction/Acquisition 1. Impvt Other Than Buildings		340,000						340,000
Other Project Costs 1. Contingencies		10,000						10,000
TOTAL COST		360,000						360,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Block Grant Fund		360,000						360,000
TOTAL FUNDING		360,000						360,000

CAPITAL IMPROVEMENT PROJECT

Project: E Salinas Street Lights (Ph6)

Department: Public Works

Project Number: 9020

Project Description and Location:
Project provides for the installation of streetlights to meet current standards and to improve neighborhood safety along Elkington and Kilbreth Avenues and Galindo, C, D and Josephine Streets in East Salinas.

Completion Schedule:

Start Date	Completion Date
01 JUL 2002	30 MAY 2003

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:
Once installed, CDBG funds cannot be used for streetlight maintenance.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services 1. Regular Pay		10,000						10,000
Construction/Acquisition 1. Impvt Other Than Buildings		220,000						220,000
Other Project Costs 1. Contingencies		10,000						10,000
TOTAL COST		240,000						240,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Block Grant Fund		240,000						240,000
TOTAL FUNDING		240,000						240,000

CAPITAL IMPROVEMENT PROJECT

Project: E Salinas Street Lights (Ph 7)

Department: Public Works

Project Number: 9021

Project Description and Location:
Design and install residential streetlights to meet current standards and to improve neighborhood safety along Pacific, Orchard, Caribbean Avenues; Cari and Camille Courts; Tahiti and Hawaii Places and Sieber and Atlantic Streets

Completion Schedule:

Start Date	Completion Date
01 JUL 2003	30 MAY 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:
Once installed, CDBG funds cannot be used for streetlight maintenance.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services			32,500					32,500
Internal Services								
1. Regular Pay			32,500					32,500
Construction/Acquisition								
1. Impvt Other Than Buildings			200,000					200,000
Other Project Costs								
TOTAL COST			265,000					265,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Block Grant Fund			265,000					265,000
TOTAL FUNDING			265,000					265,000

CAPITAL IMPROVEMENT PROJECT

Project: Chavez Community Park

Department: Recreation

Project Number: 9023

Project Description and Location:
A picnic area, parking area, and play area have been completed at the east end of the park. Landscape improvements are in the planning stage and will be completed in FY 00-01 from carryover funds estimated at $240,000. Funding in FY 01-02 will be used to install a restroom at the east end of the park. A state grant combine with CDBG funds will be used to complete restoration planting, construction of gazebo at the west end of the park will also be completed in FY 03-04.

Completion Schedule:

Start Date	Completion Date
04 FEB 2000	30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☒ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
Additional maintenance will be required when the additional improvements are added. Block Grant funding cannot be used for maintenance.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services	34,000							34,000
Internal Services								
1. Regular Pay	92,700	1,600						94,300
Construction/Acquisition								
1. Impvt Other Than Buildings	1,336,400	50,000						1,386,400
2. Impvt Other Than Buildings		22,000	150,000					172,000
Other Project Costs								
1. Supplies And Materials	25,000							25,000
TOTAL COST	1,488,100	73,600	150,000					1,711,700

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Block Grant Fund	1,344,100	51,600						1,395,700
2. Dev Fees Fund-Parks	100,000		150,000					250,000
3. 1997 COPS Proceeds	44,000							44,000
4. State Habitat Grant		22,000						22,000
TOTAL FUNDING	1,488,100	73,600	150,000					1,711,700

CAPITAL IMPROVEMENT PROJECT

Project: N Salinas ADA Ramps (Ph 1)

Department: Public Works

Project Number: 9027

Project Description and Location:
Design handicap access ramps at intersections along West and East Alvin Drive, ~~Linwood Drive, Sherwood Drive, Parkside Street, Baldwin Street, Modoc and Rainer~~ Avenues, and a portion of Natividad Road.

Completion Schedule: Start Date 01 JUL 2003 — Completion Date 01 JAN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Outside Services			45,000					45,000
Internal Services								
Construction/Acquisition								
1. Impvt Other Than Buildings				400,000				400,000
Other Project Costs								
TOTAL COST			45,000	400,000				445,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Block Grant Fund			45,000	400,000				445,000
TOTAL FUNDING			45,000	400,000				445,000

CAPITAL IMPROVEMENT PROJECT

Project: Rotunda ADA Upgrades

Department: Public Works

Project Number: 9028

Project Description and Location:
Modify facility, including restrooms, Rotunda platform, doors, signs and all appurtenant work for ADA accessibility. (Design work previously completed)

Completion Schedule:

Start Date	Completion Date
01 JUL 2003	03 MAR 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services 1. Impvt Other Than Buildings			20,000					20,000
Internal Services								
Construction/Acquisition 1. Impvt Other Than Buildings			180,000					180,000
Other Project Costs								
TOTAL COST			200,000					200,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Block Grant Fund			200,000					200,000
TOTAL FUNDING			200,000					200,000

CAPITAL IMPROVEMENT PROJECT

Project: Courts @ Los Padres Park

Department: Public Works

Project Number: 9032

Project Description and Location:
Construct a new Bastketball/Volleyball court at Los Padres Park.

Completion Schedule: Start Date 01 AUG 2003 — Completion Date 01 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services 1. Engineering Services			12,000					12,000
Internal Services 1. Regular Pay			8,000					8,000
Construction/Acquisition 1. Impvt Other Than Buildings			50,000					50,000
Other Project Costs								
TOTAL COST			70,000					70,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Block Grant Fund			70,000					70,000
TOTAL FUNDING			70,000					70,000

CAPITAL IMPROVEMENT PROJECT

Project: ADA Upgrades @ City Parks

Department: Public Works

Project Number: 9033

Project Description and Location:
Design and construct improvements to existing restroom facilities at Closter Park and Central Park to conform to ADA accessibility standards

Completion Schedule:

Start Date	Completion Date
01 JUL 2003	30 MAY 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Other Professional Services			10,000					10,000
Internal Services								
1. Regular Pay			5,000					5,000
Construction/Acquisition								
1. Impvt Other Than Buildings			325,000					325,000
Other Project Costs								
TOTAL COST			340,000					340,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Block Grant Fund			340,000					340,000
TOTAL FUNDING			340,000					340,000

CAPITAL IMPROVEMENT PROJECT

Project: Downtown Parking Lighting

Department: Central City Project

Project Number: 9054

Project Description and Location:
Provide for retrofitting the existing lights in the Parking Structure and Lots #1 & #3 with pulse start metal halide lamps similar to the Main St. & Lot 13 retrofit completed last winter. Exisiting lighting significantly inadequate.

Completion Schedule:

Start Date	Completion Date
01 JUL 2005	30 JUN 2006

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:
The lighting consultant estimate for all 3 parking facilities is $45,000. Project will be funded with a 50% fee increase for all City parking lots and garage.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services 1. Engineering Services					4,500			4,500
Internal Services								
Construction/Acquisition 1. Impvt Other Than Buildings					45,000			45,000
Other Project Costs 1. Contingencies					6,500			6,500
TOTAL COST					56,000			56,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund (Parking Fee Increase)					56,000			56,000
TOTAL FUNDING					56,000			56,000

CAPITAL IMPROVEMENT PROJECT

Project: SRA Clean Sweep

Department: Sunset Avenue Project

Project Number: 9055

Project Description and Location:
Develop and implement an economic development program for high-risk youth. Program will assist in the beautification of the project areas and create a economic program that will allow youth to learn all the basics of business operations.

Completion Schedule:

Start Date	Completion Date
01 JUL 2000	30 JUN 2001

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
Staff time costs will be incurred by Agency.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
Construction/Acquisition								
Other Project Costs 1. Capital Outlays	15,000							15,000
TOTAL COST	15,000							15,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Sunset Ave	15,000							15,000
TOTAL FUNDING	15,000							15,000

CAPITAL IMPROVEMENT PROJECT

Project: Soledad St Senior Housing

Department: Central City Project

Project Number: 9056

Project Description and Location:
Redevelopment of Soledad Street is possible only with a feasible development site, estimated to require acquisition and consolidation of 10-14 parcels at the north end of the street. The depressed real estate market on Soledad Street offers opportunities to acquire properties at reasonable cost - $6-8/sq. ft. Land assembly will provide location for low income senior housing development.

Completion Schedule: Start Date 01 JAN 2000 — Completion Date 01 JUL 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Real Estate/Title/Escrow Servs	15,000	6,000						21,000
Internal Services								
Construction/Acquisition								
1. Land	500,000	200,000						700,000
2. Clearance & Demolition	50,000	20,000						70,000
3. Buildings				1,000,000				1,000,000
Other Project Costs								
1. Contingencies	60,000	24,000						84,000
TOTAL COST	625,000	250,000		1,000,000				1,875,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Central City Housing Fund	625,000	250,000		1,000,000				1,875,000
TOTAL FUNDING	625,000	250,000		1,000,000				1,875,000

CAPITAL IMPROVEMENT PROJECT

Project: Monterey St. Parking Structure

Department: Central City Project

Project Number: 9057

Project Description and Location:
Project provides for the design and construction of a 450 stall parking garage adjacent to the Steinbeck Center and proposed Cineplex Theater. Project includes utility relocation and passive vapor extraction on Agency owned property.

Completion Schedule:

Start Date	Completion Date
01 JUL 1992	31 OCT 2005

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
Parking project cost, estimated at $11,000,000, will be funded by a combination of Economic Development Administration Grant ($2,000,000) and a COP bond issue ($12,600,000). Debt service on the bonds,estimated at $860,000 would be offset by parking revenues.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Architectural Services	935,000							935,000
Internal Services								
1. Regular Pay	167,500							167,500
Construction/Acquisition								
1. Impvt Other Than Buildings	250,000							250,000
2. Parking Structure	8,000,000							8,000,000
3. Impvt Other Than Buildings	1,150,000							1,150,000
Other Project Costs								
1. Administrative Overhead	38,500							38,500
2. Contingencies	844,000							844,000
3. Cost of Bond Issuance	887,800							887,800
TOTAL COST	12,272,800							12,272,800

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Central City Project	385,000							385,000
2. Economic Development Admin Grant	2,000,000							2,000,000
3. COP Bond Issue	9,887,800							9,887,800
TOTAL FUNDING	12,272,800							12,272,800

CAPITAL IMPROVEMENT PROJECT

Project: ITC Parking Improvements

Department: Central City Project

Project Number: 9060

Project Description and Location:
Project provides for acquision and construction of 40 stall parking lot located adjacent to the Intermodal Transit Center next to the old Sizzler site.

Completion Schedule: Start Date 01 FEB 2001 — Completion Date 30 JUN 2003

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:
Date Costs <Savings> Will Occur:

Fiscal Impact:
A grant of $476,000 has been received from Congestion Mitigation Air Quality (CMAQ).

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Architectural Services	115,000							115,000
Internal Services								
1. Regular Pay	20,000							20,000
Construction/Acquisition								
1. Impvt Other Than Buildings	220,000							220,000
2. Land	260,000							260,000
3. Utilities	30,000							30,000
4. Parking Structure								
Other Project Costs								
1. Contingencies	23,000							23,000
TOTAL COST	668,000							668,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Central City Project	192,000							192,000
2. CMAQ Grant	476,000							476,000
TOTAL FUNDING	668,000							668,000

CAPITAL IMPROVEMENT PROJECT

Project: Commuter Parking Structure

Department: Central City Project

Project Number: 9062

Project Description and Location:
Project provides for a parking garage with 400 spaces to serve the Intermodal Transit Center. Land acquisition funds (State Prop 117) are for street realignment and parking structure.

Completion Schedule: Start Date 01 JUL 2001 — Completion Date 30 JUN 2006

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:
The Caltrans Grant is requested from the Governor's adopted FY 00-01 budget of $20 million for extention of Caltran services to Salinas.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Architectural Services	45,000			400,000				445,000
Internal Services								
1. Regular Pay				100,000				100,000
Construction/Acquisition								
1. Parking Structure					8,000,000			8,000,000
2. Land			3,000,000					3,000,000
Other Project Costs								
1. Contingencies					500,000			500,000
2. Administrative Overhead				50,000	50,000			100,000
TOTAL COST	45,000		3,000,000	550,000	8,550,000			12,145,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Caltrans Grant	45,000							45,000
2. State Prop 117 Funds			3,000,000					3,000,000
3. State or Federal Grants				550,000	8,550,000			9,100,000
TOTAL FUNDING	45,000		3,000,000	550,000	8,550,000			12,145,000

CAPITAL IMPROVEMENT PROJECT

Project: Contamination Mitigation

Department: Central City Project

Project Number: 9069

Project Description and Location:
This project provides for continued quarterly groundwater monitoring, sampling and reporting as required by RWCQB, and Parcel G vapor extraction. The project also includes funding for legal costs to recover from potentially responsible parties.

Completion Schedule:

Start Date	Completion Date
01 JUL 1990	30 JUN 2006

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:
Much of prior year's expenditures have been reimbursed by lawsuit resolution and/or State contamination mitigation funds.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Legal Services	111,500	5,000	5,000	5,000	5,000			131,500
2. Other Outside Services	486,700	15,000	15,000	15,000	15,000			546,700
Internal Services								
1. Regular Pay	7,000							7,000
Construction/Acquisition								
1. Impvt Other Than Buildings	88,500							88,500
Other Project Costs								
1. Administrative Overhead	48,300	2,000	2,000	2,000	2,000			56,300
2. Contingencies	11,100							11,100
TOTAL COST	753,100	22,000	22,000	22,000	22,000			841,100

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Central City-Project	753,100	22,000	22,000	22,000	22,000			841,100
TOTAL FUNDING	753,100	22,000	22,000	22,000	22,000			841,100

CAPITAL IMPROVEMENT PROJECT

Project: Facade Impvt. Rebate

Department: Central City Project

Project Number: 9071

Project Description and Location:
Project provides for rebate to business and property owners for facade improvements in the project area.

Completion Schedule:

Start Date	Completion Date
01 JUL 1991	30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:
Staff time costs will be incurred by the Agency.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
Construction/Acquisition								
1. Remodeling & Alteration	455,300			64,000	64,000	64,000	64,000	711,300
Other Project Costs								
1. Administrative Overhead	39,900			6,000	6,000	6,000	6,000	63,900
TOTAL COST	495,200			70,000	70,000	70,000	70,000	775,200

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Central City-Project	495,200			70,000	70,000	70,000	70,000	775,200
TOTAL FUNDING	495,200			70,000	70,000	70,000	70,000	775,200

CAPITAL IMPROVEMENT PROJECT

Project: Downtown Incentive Zone

Department: Central City Project

Project Number: 9078

Project Description and Location:
Since its inception in 1996, Ecomonic Incentive Zone Program assistance has been provided for 16 downtown projects, an average of 4 per year. Another 2-year extension of the program, and funding is anticipated to continue through FY 2001-2002.

Completion Schedule:

Start Date	Completion Date
01 JUL 1996	30 JUN 2002

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:
Additional funding is needed for the two year extension to 2002.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
Construction/Acquisition								
Other Project Costs 1. Other Contributions 2. Administrative Overhead	220,000 30,000							220,000 30,000
TOTAL COST	250,000							250,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Central City Project	250,000							250,000
TOTAL FUNDING	250,000							250,000

CAPITAL IMPROVEMENT PROJECT

Project: Las Casas de Madera Ph 2

Department: Sunset Avenue Project

Project Number: 9080

Project Description and Location:
The Agency has secured a developer - Soledad Local Development Corp. - for a 25-unit, very low income seniors project on Agency owned property at 528 E. Market Street.

Completion Schedule:

Start Date	Completion Date
31 DEC 1995	30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs < Savings > :

Date Costs < Savings > Will Occur:

Fiscal Impact:
Project to be funded from payments due the Agency resulting from the Las Casas de Madera bond refunding. The Agency will receive ten annual payments which will total $1,035,000.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Appraisal Services	5,500							5,500
2. Legal Services	10,000							10,000
3. Acquisition/Predevelopment	45,000							45,000
Internal Services								
Construction/Acquisition								
1. Acquisition/Predevelopment	261,800							261,800
Other Project Costs								
1. Housing Loans	300,000							300,000
2. Housing Grants	572,000							572,000
3. Contingencies	24,800	110,900	55,000					190,700
TOTAL COST	1,219,100	110,900	55,000					1,385,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Sunset Ave La Casas de Madera Bond	869,100	110,900	55,000					1,035,000
2. Sunset Ave Low Income Housing Fund	350,000							350,000
TOTAL FUNDING	1,219,100	110,900	55,000					1,385,000

CAPITAL IMPROVEMENT PROJECT

Project: Los Padres Apartments

Department: Sunset Avenue Project

Project Number: 9081

Project Description and Location:
Developer loan provides partial funds for the acquisition and rennovation of the 219 unit Los Padres Apartment complex located at 1260 John Street. The project preserves affordable housing rents for 164 (75%) of the 219 units for a 55 year term.

Completion Schedule:

Start Date	Completion Date
15 JAN 2003	30 JUN 2003

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
Loan is at 3% interest for a term of 55 years. No payments during the first ten years.Interest payments of $10,000, $20,000, $30,000, and $40,000 are required. Annual payments of $50,000 are required for years 15 through 30. Beginning in 2034, principal and upaid accrued interest, totaling $2,520,000, are $143,402 per year (25-years at 3% interest).

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
Construction/Acquisition								
Other Project Costs 1. Housing Loans		1,800,000						1,800,000
TOTAL COST		1,800,000						1,800,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Sunset Ave Low Income Housing Fund 2. Home Investment Partnership Funds		1,500,000 300,000						1,500,000 300,000
TOTAL FUNDING		1,800,000						1,800,000

CAPITAL IMPROVEMENT PROJECT

Project: E Alisal U G Districts

Department: Sunset Avenue Project

Project Number: 9085

Project Description and Location:
Project provides for utility undergrounding of E. Alisal Street (Kern to Front) in FY 01-02 and E. Market Street (Kern to Sanborn) in FY 02-03 and (Sherwood to Kern) in FY 03-04 if PUC funds are available. These improvements include the construction and installation of City standard street lights and will be in conjunction with the utility undergrounding construction.

Completion Schedule:

Start Date	Completion Date
01 JUL 2001	30 JUN 2003

Estimated Annual Operating Budget Costs/Savings

[X] Personnel [ ] Equipment/Supplies [ ] Maintenance [ ] Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
Staff time costs will be incurred by the Agency. P.U.C. Rule 20A will be utilized for the PG & E portion of this project; this will come from the City's annual allocation of these funds. City's matching funds will be budgeted. PUC funds are not currently available.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
1. Regular Pay	30,000							30,000
Construction/Acquisition								
1. Impvt Other Than Buildings		111,000						111,000
Other Project Costs								
1. Administrative Overhead	5,000							5,000
2. Contingencies								
TOTAL COST	35,000	111,000						146,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Sunset Ave Project	15,000							15,000
2. Gas Tax Fund	20,000	111,000						131,000
TOTAL FUNDING	35,000	111,000						146,000

CAPITAL IMPROVEMENT PROJECT

Project: Streetscape Improvements

Department: Sunset Avenue Project

Project Number: 9091

Project Description and Location:
Design and implement Phase IV Streetscape Plan, concurrently with the East Alisal Undergrounding Utility Project (Front Street to Kern Street) and subsequent Phases of the East Market St. Underground District (HWY 101 to Sanborn). Capital outlay is for signage, planters, benches and refuse containers.

Completion Schedule:

Start Date	Completion Date
01 JAN 2001	30 JUN 2003

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☒ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:
Staff time and administration costs will be incurred by the Agency.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Other Outside Services	50,000							50,000
2. Engineering Services			75,000					75,000
Internal Services								
1. Regular Pay	70,900							70,900
Construction/Acquisition								
1. Impvt Other Than Buildings	122,950	347,000						469,950
2. Capital Outlays	143,000	68,000						211,000
Other Project Costs								
1. Contingencies	33,450							33,450
2. Administrative Overhead	45,300	50,000						95,300
TOTAL COST	465,600	465,000	75,000					1,005,600

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Sunset Ave Project	256,600	465,000	75,000					796,600
2. Block Grant Fund	187,000							187,000
3. Street Tree Fees	22,000							22,000
TOTAL FUNDING	465,600	465,000	75,000					1,005,600

CAPITAL IMPROVEMENT PROJECT

Project: Facade Improvement Plan

Department: Sunset Avenue Project

Project Number: 9092

Project Description and Location:
Project provides for rebates ("grants") to property and business owners for facade improvements in the project area.

Completion Schedule:

Start Date	Completion Date
01 JUL 1990	30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
Staff time costs will be incurred by Agency. Carryover funds of approximately $50,000 were available for FY 00-01.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Architectural Services	20,000	5,000	5,000	5,000	5,000	5,000	5,000	50,000
Internal Services								
Construction/Acquisition								
Other Project Costs								
1. Financial Assistance	299,700	18,000	40,000	40,000	40,000	40,000	40,000	517,700
2. Administrative Overhead	32,000	2,000	5,000	5,000	5,000	5,000	5,000	59,000
TOTAL COST	351,700	25,000	50,000	50,000	50,000	50,000	50,000	626,700

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Sunset Ave Project	351,700	25,000	50,000	50,000	50,000	50,000	50,000	626,700
TOTAL FUNDING	351,700	25,000	50,000	50,000	50,000	50,000	50,000	626,700

CAPITAL IMPROVEMENT PROJECT

Project: Breadbox Gymnasium

Department: Sunset Avenue Project

Project Number: 9093

Project Description and Location:

The Breadbox Gymnasium building was acquired by purchase agreement for $487,200 ($52,000 down and annual payments of $51,120 thru 2011). The building was remodeled and is in operation. Block Grant operating budget provides funding for operations.

Completion Schedule:

Start Date	Completion Date
01 JUL 1991	30 JUN 2011

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

FY 03-04 appropriation provides for the full payment of the 10% note.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
1. Regular Pay	9,800							9,800
Construction/Acquisition								
1. Buildings	584,900	51,200	323,900					960,000
2. Remodeling & Alteration	108,800							108,800
Other Project Costs								
TOTAL COST	703,500	51,200	323,900					1,078,600

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Sunset Ave Project	703,500	51,200	323,900					1,078,600
TOTAL FUNDING	703,500	51,200	323,900					1,078,600

CAPITAL IMPROVEMENT PROJECT

Project: PCs & Networking

Department: Administration

Project Number: 9102

Project Description and Location:
This project provides for the PC Service Project including computer equipment and software. Project also provides for updating e-mail, phone mail and fax link.

Completion Schedule: Start Date 01 JUL 1997 — Completion Date 30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
PC replacement is phased at $100,000 per year.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Equipment Maintenance	516,500							516,500
2. Other Professional Services	41,400							41,400
Internal Services								
Construction/Acquisition								
1. Computer Equipment	678,000	200,000						878,000
2. Computer Equipment	709,300		100,000	100,000	100,000	100,000	100,000	1,209,300
Other Project Costs								
1. Impvt Other Than Buildings	100,000							100,000
TOTAL COST	2,045,200	200,000	100,000	100,000	100,000	100,000	100,000	2,745,200

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund	2,045,200	200,000	100,000	100,000	100,000	100,000	100,000	2,745,200
TOTAL FUNDING	2,045,200	200,000	100,000	100,000	100,000	100,000	100,000	2,745,200

CAPITAL IMPROVEMENT PROJECT

Project: Rossi-Rico Community Park

Department: Recreation

Project Number: 9104

Project Description and Location:
This is a 28-acre park with design and first phase construction (9 acres) anticipated to be coordinated with the development of the West Lake area. The park is located on North Davis Road. The city currently owns approximately 9 acres.

Completion Schedule:

Start Date	Completion Date
01 JUL 2005	30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

[X] Personnel [ ] Equipment/Supplies [X] Maintenance [ ] Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:
Upon completion of 9 acre 1st phase 1.8 additional personnel and materials will be required to maintain park. Additional personnel and supplies will be required as future phases are completed.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services					205,000			205,000
Internal Services								
1. Regular Pay					35,000	35,000	242,000	312,000
Construction/Acquisition								
1. Land	250,600							250,600
2. Impvt Other Than Buildings					560,000	615,000	2,310,000	3,485,000
Other Project Costs								
1. Contingencies	27,400						336,000	363,400
TOTAL COST	278,000				800,000	650,000	2,888,000	4,616,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Spec Const Asst Fund-State	278,000							278,000
2. Dev Fees Fund-Parks					275,000			275,000
3. Dev Fees Fund-Parks Unfinanced					525,000	650,000	2,888,000	4,063,000
TOTAL FUNDING	278,000				800,000	650,000	2,888,000	4,616,000

CAPITAL IMPROVEMENT PROJECT

Project: Street Trees

Department: Street Maintenance

Project Number: 9105

Project Description and Location:
This project provides for the planting of new street trees. The project also provides for a complete professional inventory assessment of all City street trees and sidewalks over a two-year period. The inventory will be maintained in a computer data base program and will assist in prioritizing repairs and reducing liability associated with injuries and personal property damage.

Completion Schedule:

Start Date	Completion Date
21 JUL 1997	30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

[X] Personnel [X] Equipment/Supplies [X] Maintenance [ ] Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:
Utilization of accumulated street tree funds and private partnerships.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Outside Services					40,000	40,000	40,000	120,000
2. Other Professional Services					100,000	100,000		200,000
Internal Services								
1. Regular Pay					5,000	5,000		10,000
Construction/Acquisition								
1. Impvt Other Than Buildings	80,000	15,000	10,000	10,000	10,000	10,000	10,000	145,000
Other Project Costs								
1. Contingencies					5,000	5,000		10,000
TOTAL COST	80,000	15,000	10,000	10,000	160,000	160,000	50,000	485,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Dev Fees Fund-Street Trees	80,000	15,000	10,000	10,000	10,000	10,000	10,000	145,000
2. Gas Tax Fund					150,000	150,000	40,000	340,000
TOTAL FUNDING	80,000	15,000	10,000	10,000	160,000	160,000	50,000	485,000

CAPITAL IMPROVEMENT PROJECT

Project: Downtown Parking Lot Imp

Department: Street Maintenance

Project Number: 9106

Project Description and Location:
The City owns and operates fifteen parking lots and a parking garage. This project provides for the routine resurfacing and restriping of five lots per year.

Completion Schedule: Start Date 01 JUL 2005 — Completion Date 30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services 1. Regular Pay					12,000	12,000	12,000	36,000
Construction/Acquisition 1. Impvt Other Than Buildings 2. Impvt Other Than Buildings	100,000				70,000	70,000	70,000	210,000 100,000
Other Project Costs 1. Contingencies					18,000	18,000	18,000	54,000
TOTAL COST	100,000				100,000	100,000	100,000	400,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund 2. 1997 COP Proceeds	100,000				100,000	100,000	100,000	300,000 100,000
TOTAL FUNDING	100,000				100,000	100,000	100,000	400,000

CAPITAL IMPROVEMENT PROJECT

Project: Ind Waste Line to AP Bus Park

Department: Industrial Waste

Project Number: 9107

Project Description and Location:
The City's Industrial Waste (IW) Main Trunk line ends on Airport Blvd south of US 101. This project will extend the IW Main line to north of US 101 to a pump station. The IW line will continue to Moffett Street and along Moffett Street to Vandenberg Street. The IW line will also be extended to La Guardia Street ending on Vandenberg Street.

Completion Schedule:

Start Date	Completion Date
01 JUL 2005	30 JUN 2006

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:
Date Costs <Savings> Will Occur:

Fiscal Impact:
The cost of this project will be paid by users of the extended line.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services					170,000			170,000
Internal Services								
1. Regular Pay					100,000			100,000
Construction/Acquisition								
1. Impvt Other Than Buildings					700,000			700,000
2. Land					20,000			20,000
Other Project Costs								
1. Contingencies					100,000			100,000
2. Administrative Overhead					50,000			50,000
TOTAL COST					1,140,000			1,140,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Industrial Waste Fund					1,140,000			1,140,000
TOTAL FUNDING					1,140,000			1,140,000

CAPITAL IMPROVEMENT PROJECT

Project: COPS Reporting System

Department: Police

Project Number: 9108

Project Description and Location:
The US Department of Justice COPS More 2001 grant will provide funds to purchase a Reporting & Imaging System which will have City wide applications along with improving the efficency of the Police Department.

Completion Schedule:

Start Date	Completion Date
01 FEB 2001	30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:
Project provides funds to include Permit Center, City Clerk or other City departments.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
Construction/Acquisition 1. Computer Equipment	465,600	155,200						620,800
Other Project Costs								
TOTAL COST	465,600	155,200						620,800

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. COPS More 2001 Grant	465,600							465,600
2. General Fund		51,400						51,400
3. Microfilm Fee Fund		103,800						103,800
TOTAL FUNDING	465,600	155,200						620,800

CAPITAL IMPROVEMENT PROJECT

Project: Laurel Heights Park

Department: Park Maintenance

Project Number: 9109

Project Description and Location:
Park improvements include planting trees, installing drinking fountain, play equipment, bench, additional lighting and curb and sand.

Completion Schedule: Start Date 01 JAN 1999 — Completion Date 30 JUN 2006

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
Construction/Acquisition 1. Impvt Other Than Buildings	36,000				50,000			86,000
Other Project Costs								
TOTAL COST	36,000				50,000			86,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. 1997 COP Proceeds 2. General Fund	36,000				50,000			36,000 50,000
TOTAL FUNDING	36,000				50,000			86,000

CAPITAL IMPROVEMENT PROJECT

Project: Abbott Street Resurfacing

Department: Street Maintenance

Project Number: 9111

Project Description and Location:
Project will reconstruct damaged paving, widen paving in areas not currently improved, resurface (seal coat) all paving and restripe/sign for bike lanes and 4 travel lanes with existing turn pockets, from Sanborn Rd to Harkins Rd.

Completion Schedule:

Start Date	Completion Date
01 JUL 2000	30 JUN 2003

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:
The budget assumes all pavement rehab and pavement widening work being done by city forces. Seal coat, signing & striping by contractor.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services	74,400							74,400
Internal Services								
1. Regular Pay	148,000							148,000
Construction/Acquisition								
1. Impvt Other Than Buildings	1,383,000	982,000						2,365,000
Other Project Costs								
1. Contingencies	97,600							97,600
TOTAL COST	1,703,000	982,000						2,685,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Gas Tax Fund	600,000	265,000						865,000
2. CMAQ/Air Quality/State Bike Funds	838,000	717,000						1,555,000
3. Transportation Development Act	250,000							250,000
4. Regional Surface Transportation	15,000							15,000
TOTAL FUNDING	1,703,000	982,000						2,685,000

CAPITAL IMPROVEMENT PROJECT

Project: Natividad/Laurel Intersection

Department: Street Maintenance

Project Number: 9112

Project Description and Location:
Widening of Natividad Road at intersection of Laurel Blvd to add one (1) right turn lane to improve traffic flow and will require property acquisition from the adjacent County cemetery.

Completion Schedule: Start Date 01 JUL 2003 — Completion Date 30 JUN 2005

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services								
Internal Services								
1. Regular Pay				40,000				40,000
Construction/Acquisition								
1. Impvt Other Than Buildings				200,000				200,000
Other Project Costs								
1. Land			200,000					200,000
2. Contingencies				50,000				50,000
TOTAL COST			200,000	290,000				490,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Traffic Impact Fees			200,000	290,000				490,000
TOTAL FUNDING			200,000	290,000				490,000

CAPITAL IMPROVEMENT PROJECT

Project: Del Monte Sidewalk & Curb

Department: Street Maintenance

Project Number: 9113

Project Description and Location:
Replace rolled curb with vertical curb along 600' frontage of Alisal Community School. Widen sidewalk to 9' width in front of school per approved Alisal Community School Safety Enhancement Plan.

Completion Schedule: Start Date 01 JUL 2000 — Completion Date 30 JUN 2003

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:
Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services 1. Regular Pay	10,000	10,000						20,000
Construction/Acquisition 1. Impvt Other Than Buildings	30,000	201,200						231,200
Other Project Costs 1. Contingencies	10,000	10,000						20,000
TOTAL COST	50,000	221,200						271,200

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Gas Tax Fund	50,000							50,000
2. Const Assist State Safe Routes Grant		221,200						221,200
TOTAL FUNDING	50,000	221,200						271,200

CAPITAL IMPROVEMENT PROJECT

Project: Kern Street Cul de Sac

Department: Street Maintenance

Project Number: 9114

Project Description and Location:
Construct cul de sac at the northerly Kern Street Terminus. Improvements include paving, new curb, and gutter.

Completion Schedule:

Start Date	Completion Date
01 JUL 2002	30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services 1. Regular Pay		5,000						5,000
Construction/Acquisition 1. Impvt Other Than Buildings		25,000						25,000
Other Project Costs 1. Contingencies		5,000						5,000
TOTAL COST		35,000						35,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Gas Tax Fund		35,000						35,000
TOTAL FUNDING		35,000						35,000

CAPITAL IMPROVEMENT PROJECT

Project: Sanborn Road Improvements

Department: Street Maintenance

Project Number: 9115

Project Description and Location:
Widen Street to accommodate 6 lanes of traffic between John Street and Blanco ~~Circle. Improvements include structural interchange improvements and Elvee Dr.~~ closure. Improvements are needed to address traffic service levels. Phase I will include preliminary design, Phase II will include property acquisition, and Phase III will include construction.

Completion Schedule:

Start Date	Completion Date
01 JUL 2000	30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
There is a potential that the City may receive $300,000 in STIP funds in fiscal year 03/04. Should funding become available, a supplemental appropriation will be made.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services	40,000		250,000					290,000
Internal Services								
1. Regular Pay	40,000		75,000					115,000
2. Other Payroll Costs			50,000					50,000
3. Computer Aided Design			25,000					25,000
Construction/Acquisition								
1. Land				100,000	300,000			400,000
2. Impvt Other Than Buildings					2,200,000			2,200,000
Other Project Costs								
1. Contingencies				400,000				400,000
TOTAL COST	80,000		400,000	500,000	2,500,000			3,480,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Gas Tax Fund	80,000							80,000
2. Traffic Impact Dev. Fees			400,000	500,000	2,500,000			3,400,000
TOTAL FUNDING	80,000		400,000	500,000	2,500,000			3,480,000

CAPITAL IMPROVEMENT PROJECT

Project: Airport Lift Station Imp

Department: Sanitary Sewer

Project Number: 9117

Project Description and Location:
The existing wet well for the sanitary sewer lift station has inadequate storage capacity for future development of the industrial park. The wet well interior and it components have deteriorated and are in need of repairs and replacements. A study is needed to assess the needed repairs and recommend a course of action.

Completion Schedule: Start Date 01 JUL 2000 — Completion Date 30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:
Project also provides for the installation of a donated diesel power electrical generator to provide backup to the power station.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services	30,000							30,000
Internal Services								
1. Regular Pay	10,000							10,000
Construction/Acquisition								
1. Impvt Other Than Buildings	250,000							250,000
2. Impvt Other Than Buildings	50,000							50,000
Other Project Costs								
1. Contingencies	10,000							10,000
TOTAL COST	350,000							350,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Sewer Fund	350,000							350,000
TOTAL FUNDING	350,000							350,000

CAPITAL IMPROVEMENT PROJECT

Project: Paint Airport Terminal/Hangar

Department: Airport

Project Number: 9119

Project Description and Location:
Project provides for rehabilitation and painting the exteriors of the Airport Terminal and Main Hangar.

Completion Schedule:

Start Date	Completion Date
01 OCT 2003	30 JUN 2005

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Professional Services			15,000					15,000
Internal Services								
1. Regular Pay			15,000					15,000
Construction/Acquisition								
1. Remodeling & Alteration			150,000					150,000
Other Project Costs								
1. Contingencies			15,000					15,000
2. Administrative Overhead			25,000					25,000
TOTAL COST			220,000					220,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Municipal Airport Fund			220,000					220,000
TOTAL FUNDING			220,000					220,000

CAPITAL IMPROVEMENT PROJECT

Project: Alisal/Bardin/Williams Lights

Department: Public Works

Project Number: 9121

Project Description and Location:
This project provides for the installation of new City standard street lights in the area surrounded by Alisal, Bardin, and Williams Streets.

Completion Schedule:

Start Date	Completion Date
01 OCT 2000	30 JUN 2003

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:
90% of the funding is being provided by Federal Hazardous Elimination Safety (HES) funds.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
1. Regular Pay	32,400							32,400
2. Other Payroll Costs	17,200							17,200
3. Computer Aided Design	1,500							1,500
Construction/Acquisition								
1. Impvt Other Than Buildings	485,900							485,900
Other Project Costs								
1. Contingencies	46,100							46,100
TOTAL COST	583,100							583,100

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Gas Tax Fund	87,200							87,200
2. Federal HES Funds	495,900							495,900
TOTAL FUNDING	583,100							583,100

CAPITAL IMPROVEMENT PROJECT

Project: Rossi St Bike Lane

Department: Street Maintenance

Project Number: 9122

Project Description and Location:
This project improves Rossi Street from the Reclamation Ditch west of N Main to Sherwood Drive. Improvements include constructing sidewalk pedestrian access ramps at curb returns, widening pavement from Bridge St. to California St., and resurfacing Rossi Street.

Completion Schedule:

Start Date	Completion Date
01 MAR 2001	30 DEC 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:
This project is funded with Congestion Mitigation Air Quality (CMAQ) funds which requires a City match of Gas Tax funds.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
1. Regular Pay	16,000							16,000
2. Other Payroll Costs	8,000							8,000
Construction/Acquisition								
1. Impvt Other Than Buildings	158,000	250,000						408,000
Other Project Costs								
1. Contingencies	16,000							16,000
TOTAL COST	198,000	250,000						448,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Gas Tax Funds	50,000							50,000
2. Const Asst Fund-CMAQ	148,000							148,000
3. TDA 2% Bike Fund		250,000						250,000
TOTAL FUNDING	198,000	250,000						448,000

CAPITAL IMPROVEMENT PROJECT

Project: Boronda Rd Bike Lane

Department: Street Maintenance

Project Number: 9123

Project Description and Location:
This project consists of constructing sidewalk, curb, gutter, pavement widening, signing and striping bike lanes and modified laneline layout, landscaping, irrigation and resurfacing existing street surfaces on Boronda Rd. from N. Main to San Juan Grade.

Completion Schedule:

Start Date	Completion Date
01 MAR 2001	30 OCT 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs < Savings > :

Date Costs < Savings > Will Occur:

Fiscal Impact:
This project is funded from Congestion Mitigation Air Quality (CMAQ) fund with a City match from Traffic Fee Ordinance (TFO) funds.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
1. Regular Pay	11,000							11,000
2. Other Payroll Costs	6,000							6,000
Construction/Acquisition								
1. Impvt Other Than Buildings	236,000	269,000						505,000
Other Project Costs								
1. Contingencies	17,000							17,000
TOTAL COST	270,000	269,000						539,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Traffic Impact Fees	150,000	269,000						419,000
2. Spec Const Asst Fund-CMAQ	120,000							120,000
TOTAL FUNDING	270,000	269,000						539,000

CAPITAL IMPROVEMENT PROJECT

Project: Lift Stations Backup Generator

Department: Sanitary Sewer

Project Number: 9124

Project Description and Location:
Install emergency backup generators at sanitary sewer lift stations. This is a multi-year program which will reduce potential sewer overflows during power outages.

Completion Schedule: Start Date 01 JUL 2003 — Completion Date 30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services 1. Engineering Services			20,000	20,000	20,000	20,000	20,000	100,000
Internal Services 1. Regular Pay			10,000	10,000	10,000	10,000	10,000	50,000
Construction/Acquisition 1. Impvt Other Than Buildings			150,000	150,000	150,000	150,000	150,000	750,000
Other Project Costs 1. Contingencies 2. Administrative Overhead			20,000 25,000	20,000 25,000	20,000 25,000	20,000 25,000	20,000 25,000	100,000 125,000
TOTAL COST			225,000	225,000	225,000	225,000	225,000	1,125,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Sewer Fund Bond Proceeds			225,000	225,000	225,000	225,000	225,000	1,125,000
TOTAL FUNDING			225,000	225,000	225,000	225,000	225,000	1,125,000

CAPITAL IMPROVEMENT PROJECT

Project: Kern St Sanitary Sewer Line

Department: Sanitary Sewer

Project Number: 9125

Project Description and Location:
Project provides for the replacement of 8" pipe along Kern Street.

Completion Schedule:

Start Date	Completion Date
01 JUL 2002	30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
1. Regular Pay		20,000						20,000
Construction/Acquisition								
1. Impvt Other Than Buildings		130,000						130,000
Other Project Costs								
1. Contingencies		20,000						20,000
2. Administrative Overhead		20,000						20,000
TOTAL COST		190,000						190,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Sewer Fund Bond Proceeds		190,000						190,000
TOTAL FUNDING		190,000						190,000

CAPITAL IMPROVEMENT PROJECT

Project: Silt Removal Gabilan Creek

Department: Public Works

Project Number: 9127

Project Description and Location:
This project involves the removal of silt, sediment, and debris including trash along Gabilan Creek at a regular interval to maintain the creek's flood carrying capacity.

Completion Schedule:

Start Date	Completion Date
01 JUL 2002	30 JUN 2006

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
Staff will be reviewing options to relieve the General Fund of this liability.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services	26,300				30,000			56,300
Internal Services								
1. Regular Pay		8,700	10,000		15,000			33,700
Construction/Acquisition								
1. Impvt Other Than Buildings		200,000	60,000		240,000			500,000
Other Project Costs								
1. Contingencies		15,000			15,000			30,000
TOTAL COST	26,300	223,700	70,000		300,000			620,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund	26,300	223,700	70,000		300,000			620,000
TOTAL FUNDING	26,300	223,700	70,000		300,000			620,000

CAPITAL IMPROVEMENT PROJECT

Project: Williams Road Median Island

Department: Street Maintenance

Project Number: 9128

Project Description and Location:
Median Island improvements at various sections of Williams Road between E. Alisal Street and Bardin Road. Project to include landscaping and striping

Completion Schedule:

Start Date	Completion Date
01 JUL 2003	30 JUN 2006

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services	40,000							40,000
Internal Services								
1. Regular Pay					75,000			75,000
Construction/Acquisition								
1. Impvt Other Than Buildings					450,000			450,000
Other Project Costs								
1. Contingencies					50,000			50,000
TOTAL COST	40,000				575,000			615,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Gas Tax Fund	40,000							40,000
2. Federal or State Grant					575,000			575,000
TOTAL FUNDING	40,000				575,000			615,000

CAPITAL IMPROVEMENT PROJECT

Project: Weed Abatement

Department: Administration

Project Number: 9130

Project Description and Location:
To eliminate fire hazards caused by dry grass and weeds. Property owners are billed for service.

Completion Schedule: Start Date 01 JUL 1990 — Completion Date 30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☒ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur: 01 JUL 1991

Fiscal Impact:
General Fund is reimbursed by recovery of liens recorded against the parcel of the property owner who has not paid the City of Salinas.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Other Professional Services	28,500	9,500	9,500	9,500	9,500	9,500	9,500	85,500
Internal Services								
1. Reproduction Costs	900	300	300	300	300	300	300	2,700
2. Postage	600	200	200	200	200	200	200	1,800
3. Temporary Pay	55,000	15,000	15,000	15,000	20,000	25,000	30,000	175,000
Construction/Acquisition								
Other Project Costs								
TOTAL COST	85,000	25,000	25,000	25,000	30,000	35,000	40,000	265,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund	85,000	25,000	25,000	25,000	30,000	35,000	40,000	265,000
TOTAL FUNDING	85,000	25,000	25,000	25,000	30,000	35,000	40,000	265,000

CAPITAL IMPROVEMENT PROJECT

Project: Railroad Historic Display

Department: Central City Project

Project Number: 9134

Project Description and Location:
Restoration of Central Park Steam Locomotive and Caboose to display condition cars relocated to Intermodal Transit Station. Permanent access platform/shelter structure constructed at ITC.

Completion Schedule:

Start Date	Completion Date
01 JUL 2003	30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

[X] Personnel [ ] Equipment/Supplies [ ] Maintenance [ ] Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
Cost of project shared by Salinas Redevelopment Agency and potential grants and project donations.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services					10,000			10,000
2. Other Professional Services					70,000			70,000
Internal Services								
1. Regular Pay					10,000			10,000
Construction/Acquisition								
1. Impvt Other Than Buildings					65,000			65,000
2. Impvt Other Than Buildings	13,500				200,000			213,500
Other Project Costs								
1. Contingencies					50,000			50,000
2. Administrative Overhead	1,500				35,000			36,500
TOTAL COST	15,000				440,000			455,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Central City-Project	15,000				100,000			115,000
2. Construction Assistants - Donations/Gran					340,000			340,000
TOTAL FUNDING	15,000				440,000			455,000

CAPITAL IMPROVEMENT PROJECT

Project: Public Library Fund

Department: Library

Project Number: 9135

Project Description and Location:
State Public Library Funds allocated to Salinas Libraries to be used for one time type expenditures. FY 00-01 capital outlay includes workstations, self checkout units, storage and a copier. FY 01-02 and FY 02-03 allocations are available for projects such as: Steinbeck Library multi-purpose room ($40,000), bookshelves ($160,000), circulation system ($260,000) and Chavez Library HVAC Modifications ($60,000) and painting ($50,000).

Completion Schedule:

Start Date	Completion Date
01 JUL 1999	30 JUN 2003

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:
Deduction for regular pay provides funding for a Library Technician as follows: FY 00-01 (100%) and FY 01-02 (50%).

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
Construction/Acquisition								
1. Capital Outlays	442,300	133,600						575,900
2. CIP/Program Reg Salary Deduct	-67,500							-67,500
Other Project Costs								
TOTAL COST	374,800	133,600						508,400

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund	374,800	133,600						508,400
TOTAL FUNDING	374,800	133,600						508,400

CAPITAL IMPROVEMENT PROJECT

Project: Corp Yd Storm Drain Imp

Department: NPDES Storm Drain Sewer

Project Number: 9138

Project Description and Location:
Planning, design and reconstruction of drainage facilities and other misc. alterations at the City Corporation Yard to obtain NPDES compliance for storm water protection as outlined in the City's NPDES Permit (National Pollution Discharge Elimination System).

Completion Schedule:

Start Date	Completion Date
01 JUL 2003	30 JUN 2005

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:
Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services 1. Engineering Services			40,000	25,000				65,000
Internal Services 1. Regular Pay			19,000	12,000				31,000
Construction/Acquisition 1. Impvt Other Than Buildings			301,000	188,000				489,000
Other Project Costs 1. Contingencies			40,000	25,000				65,000
TOTAL COST			400,000	250,000				650,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund			244,000	152,500				396,500
2. Gas Tax Fund			124,000	77,500				201,500
3. Sanitary Sewer Fund			32,000	20,000				52,000
TOTAL FUNDING			400,000	250,000				650,000

CAPITAL IMPROVEMENT PROJECT

Project: Storm Sewer Pipe Repair

Department: NPDES Storm Drain Sewer

Project Number: 9139

Project Description and Location:
Reconstruction of damaged facilities, including catch basins, manholes, storm sewer pipelines, and curbs, gutters and access ramps as necessary.

Completion Schedule: Start Date 01 JUL 2003 — Completion Date 30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services 1. Regular Pay			25,000	25,000	25,000	25,000	25,000	125,000
Construction/Acquisition 1. Impvt Other Than Buildings			200,000	200,000	200,000	200,000	200,000	1,000,000
Other Project Costs 1. Contingencies			25,000	25,000	25,000	25,000	25,000	125,000
TOTAL COST			250,000	250,000	250,000	250,000	250,000	1,250,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Gas Tax Fund			250,000	250,000	250,000	250,000	250,000	1,250,000
TOTAL FUNDING			250,000	250,000	250,000	250,000	250,000	1,250,000

CAPITAL IMPROVEMENT PROJECT

Project: Williams Ranch Child Care Fac

Department: Administration

Project Number: 9140

Project Description and Location:
Project provides partial funding for the development of a child care facility in the Williams Ranch area.

Completion Schedule: Start Date 01 JUL 2004 — Completion Date 30 JUN 2005

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
Construction/Acquisition 1. Buildings				250,000				250,000
Other Project Costs								
TOTAL COST				250,000				250,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Block Grant Funds				250,000				250,000
TOTAL FUNDING				250,000				250,000

CAPITAL IMPROVEMENT PROJECT

Project: Chavez Pk Child Care Facility

Department: Administration

Project Number: 9141

Project Description and Location:
Project provides partial support for the development of a child care facility at Chavez Park.

Completion Schedule:

Start Date	Completion Date
01 JUL 2004	30 JUN 2005

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
Construction/Acquisition 1. Buildings				250,000				250,000
Other Project Costs								
TOTAL COST				250,000				250,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Block Grant Fund				250,000				250,000
TOTAL FUNDING				250,000				250,000

CAPITAL IMPROVEMENT PROJECT

Project: Capital Facilities Development

Department: Administration

Project Number: 9143

Project Description and Location:
Project provides for capital facilities development and planning to include a new Police Station (#9904), new Muni Pool (#9761), New Northeast Library (#9462), Natividad Creek Multi-Complex (#9627), City Hall Improvements (#9612) and Senior Center (#9643).

Completion Schedule:

Start Date	Completion Date
01 JUL 2001	30 JUN 2006

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:
Sales tax bonds ($50,000,000), if approved by our voters, would fund these projects and debt service on the bonds would be supported by a 1/4% sales tax increase.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
1. Regular Pay	100,000	103,200	137,700	147,000	150,000			637,900
2. Special Dept Supplies	30,000	16,800	12,300	13,000	20,000			92,100
Construction/Acquisition								
Other Project Costs								
TOTAL COST	130,000	120,000	150,000	160,000	170,000			730,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Sales Tax Bond	130,000	120,000	150,000	160,000	170,000			730,000
TOTAL FUNDING	130,000	120,000	150,000	160,000	170,000			730,000

CAPITAL IMPROVEMENT PROJECT

Project: W Laurel Dr Widening

Department: Street Maintenance

Project Number: 9145

Project Description and Location:
Pursuant to the current TFO program, this project provides for the widening of W. Laurel Drive between N. Main & Adam Streets. In the TFO update, Phase II of the project will include the widening of Laurel at the U.S. 101 interchange.

Completion Schedule: Start Date 01 JUL 2005 — Completion Date 30 JUN 2007

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
1. Regular Pay			50,000	50,000	150,000			250,000
2. Other Payroll Costs			20,000	20,000	75,000			115,000
3. Computer Aided Design			15,000	15,000	30,000			60,000
Construction/Acquisition								
1. Impvt Other Than Buildings				650,000	2,500,000			3,150,000
2. Land			850,000	200,000				1,050,000
Other Project Costs								
1. Contingencies			50,000	52,000	460,000			562,000
TOTAL COST			985,000	987,000	3,215,000			5,187,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Traffic Impact Fees			985,000	987,000	3,215,000			5,187,000
TOTAL FUNDING			985,000	987,000	3,215,000			5,187,000

CAPITAL IMPROVEMENT PROJECT

Project: Lincoln Av Widening

Department: Street Maintenance

Project Number: 9146

Project Description and Location:
Pursuant to the current TFO program, this project provides for the widening of Lincoln Avenue between W. Market and Gabilan Streets.

Completion Schedule:

Start Date	Completion Date
01 JUL 2001	30 JUN 2005

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
1. Regular Pay	15,000							15,000
2. Other Payroll Costs	5,000							5,000
3. Computer Aided Design	3,000							3,000
Construction/Acquisition								
1. Impvt Other Than Buildings		200,000						200,000
2. Land	170,000							170,000
Other Project Costs								
1. Contingencies	25,000	18,000						43,000
TOTAL COST	218,000	218,000						436,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Traffic Impact Fees	218,000	218,000						436,000
TOTAL FUNDING	218,000	218,000						436,000

CAPITAL IMPROVEMENT PROJECT

Project: N Main St Improvements

Department: Street Maintenance

Project Number: 9148

Project Description and Location:
Pursuant to the current TFO program, this project provides for the improvement of N. Main Street between San Juan Grade and Boronda Roads, and 800 ft. south of Russell Road.

Completion Schedule: Start Date 01 JUL 2003 — Completion Date 30 JUN 2005

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
1. Regular Pay			45,000					45,000
2. Other Payroll Costs			20,000					20,000
3. Computer Aided Design			10,000					10,000
Construction/Acquisition								
1. Impvt Other Than Buildings				650,000				650,000
2. Land			100,000					100,000
Other Project Costs								
1. Contingencies			23,000	60,000				83,000
TOTAL COST			198,000	710,000				908,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Traffic Impact Fees			198,000	710,000				908,000
TOTAL FUNDING			198,000	710,000				908,000

CAPITAL IMPROVEMENT PROJECT

Project: W Alvin Crossing

Department: Street Maintenance

Project Number: 9149

Project Description and Location:
Pursuant to the current TFO program, this project provides for the construction of an overpass or underpass on W. Alvin Drive over U.S. Highway 101.

Completion Schedule: Start Date 01 JUL 2006 — Completion Date 30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services						150,000		150,000
Internal Services								
1. Regular Pay						28,000		28,000
2. Other Payroll Costs						14,000		14,000
3. Computer Aided Design						8,000		8,000
Construction/Acquisition								
1. Impvt Other Than Buildings							3,000,000	3,000,000
2. Land						400,000		400,000
Other Project Costs								
1. Contingencies						50,000	350,000	400,000
TOTAL COST						650,000	3,350,000	4,000,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Traffic Impact Fees						650,000	3,350,000	4,000,000
TOTAL FUNDING						650,000	3,350,000	4,000,000

CAPITAL IMPROVEMENT PROJECT

Project: Clay St Widening

Department: Street Maintenance

Project Number: 9150

Project Description and Location:
Pursuant to the current TFO program, this project provides for the widening of Clay Street between Homestead and Lincoln.

Completion Schedule: Start Date 01 JUL 2006 — Completion Date 30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
1. Regular Pay						18,000		18,000
2. Other Payroll Costs						9,000		9,000
3. Computer Aided Design						5,000		5,000
Construction/Acquisition								
1. Impvt Other Than Buildings							350,000	350,000
2. Land						400,000		400,000
Other Project Costs								
1. Contingencies						50,000	52,000	102,000
TOTAL COST						482,000	402,000	884,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Traffic Impact Fees						482,000	402,000	884,000
TOTAL FUNDING						482,000	402,000	884,000

CAPITAL IMPROVEMENT PROJECT

Project: Airport Master Plan Update

Department: Airport

Project Number: 9152

Project Description and Location:
Project is an update to the existing master plan. Work to be accomplished using a consultant. FAA grant (10) approved September 18, 2001; will take 12 months to complete. Includes a contract planner.

Completion Schedule: Start Date 01 MAY 2003 — Completion Date 31 MAY 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:
Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Other Professional Services			187,200					187,200
2. Professional Services			40,000					40,000
Internal Services								
1. Regular Pay		10,000						10,000
Construction/Acquisition								
Other Project Costs								
1. Administrative Overhead			20,000					20,000
TOTAL COST		10,000	247,200					257,200

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Municipal Airport Fund		1,000	71,200					72,200
2. Special Aviation Fund-Federal		9,000	126,000					135,000
3. Special Aviation Fund-CAAP			50,000					50,000
TOTAL FUNDING		10,000	247,200					257,200

CAPITAL IMPROVEMENT PROJECT

Project: Seal & Restripe Main Taxiways

Department: Airport

Project Number: 9155

Project Description and Location:
Project is a slurry seal and restriping of main airport taxiways (twys A, B, C, D, etc.).

Completion Schedule: Start Date 01 NOV 2003 — Completion Date 30 NOV 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:
Project will be implemented when FAA grant is approved.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services			38,000					38,000
Internal Services								
1. Regular Pay			19,600					19,600
Construction/Acquisition								
1. Impvt Other Than Buildings			234,900					234,900
Other Project Costs								
1. Contingencies			26,100					26,100
2. Administrative Overhead			31,900					31,900
TOTAL COST			350,500					350,500

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Municipal Airport Fund			63,800					63,800
2. Special Aviation Fund-Federal			286,700					286,700
TOTAL FUNDING			350,500					350,500

CAPITAL IMPROVEMENT PROJECT

Project: Runway 14/32 Slurry Seal

Department: Airport

Project Number: 9158

Project Description and Location:
Project is slurry seal and striping of runway 14/32. Construction will take 30 days.

Completion Schedule:

Start Date	Completion Date
01 NOV 2003	30 NOV 2005

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
Project will be implemented when FAA grant is received.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services			1,900					1,900
Internal Services								
1. Regular Pay			1,000					1,000
Construction/Acquisition								
1. Impvt Other Than Buildings			12,500					12,500
Other Project Costs								
1. Contingencies			1,400					1,400
2. Administrative Overhead			1,700					1,700
TOTAL COST			18,500					18,500

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Municipal Airport Fund			3,400					3,400
2. Special Aviation Fund-Federal			15,100					15,100
TOTAL FUNDING			18,500					18,500

CAPITAL IMPROVEMENT PROJECT

Project: Access Road to Alisal St

Department: Airport

Project Number: 9159

Project Description and Location:
Project is construction of an access road from the east airport area to Alisal Street.

Completion Schedule: Start Date 01 NOV 2003 — Completion Date 30 NOV 2005

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:
Project will be implemented when FAA grant is approved.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services			13,700					13,700
Internal Services								
1. Regular Pay			7,000					7,000
Construction/Acquisition								
1. Impvt Other Than Buildings			84,500					84,500
Other Project Costs								
1. Contingencies			9,400					9,400
2. Administrative Overhead			11,500					11,500
TOTAL COST			126,100					126,100

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Municipal Airport Fund			23,000					23,000
2. Special Aviation Fund-Federal			103,100					103,100
TOTAL FUNDING			126,100					126,100

CAPITAL IMPROVEMENT PROJECT

Project: VORTAC Relocation

Department: Airport

Project Number: 9160

Project Description and Location:
Project will relocate the VORTAC to another location on the Airport.

Completion Schedule:

Start Date	Completion Date
01 NOV 2004	30 NOV 2006

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:
Date Costs <Savings> Will Occur:

Fiscal Impact:
Project will be implemented when FAA grant is approved.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services				192,500				192,500
Internal Services								
1. Regular Pay				99,100				99,100
Construction/Acquisition								
1. Impvt Other Than Buildings				612,400				612,400
Other Project Costs								
1. Contingencies				68,000				68,000
2. Administrative Overhead				50,000				50,000
TOTAL COST				1,022,000				1,022,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Municipal Airport Fund				147,200				147,200
2. Special Aviation Fund-Federal				874,800				874,800
TOTAL FUNDING				1,022,000				1,022,000

CAPITAL IMPROVEMENT PROJECT

Project: Computer Room Remodel

Department: Administration

Project Number: 9162

Project Description and Location:
This project provides for rewiring of electrical lines to appropriate locations and the relocation of existing communication equipment. It also provides for the furniture and equipment as required over the next two years.

Completion Schedule: Start Date 01 JUL 2001 — Completion Date 30 JUN 2003

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Professional Services	5,000							5,000
2. Outside Services	10,000	5,000						15,000
Internal Services								
Construction/Acquisition								
1. Other Mach, Furn, & Equip	19,800	9,000						28,800
2. Furniture	15,200	16,800						32,000
Other Project Costs								
TOTAL COST	50,000	30,800						80,800

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund	50,000	30,800						80,800
TOTAL FUNDING	50,000	30,800						80,800

CAPITAL IMPROVEMENT PROJECT

Project: ITC Rail Layover Facility

Department: Public Works

Project Number: 9164

Project Description and Location:
This project provides for the design and construction of a rail layover facility north of the Salinas ITC site to accommodate future Caltrain service.

Completion Schedule:

Start Date	Completion Date
01 JUL 2000	30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services	30,000							30,000
Internal Services								
Construction/Acquisition								
1. Impvt Other Than Buildings	80,000							80,000
Other Project Costs								
TOTAL COST	110,000							110,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. State Aid - AB2766(Rule 431) Funds	110,000							110,000
TOTAL FUNDING	110,000							110,000

CAPITAL IMPROVEMENT PROJECT

Project: E Bernal Drive Improvements

Department: Street Maintenance

Project Number: 9171

Project Description and Location:
This project will provide sidewalk and a retaining wall on the north side of E. Bernal Drive between N. Main Street and Rosarita Drive.

Completion Schedule:

Start Date	Completion Date
01 JUL 2005	30 JUN 2006

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services 1. Regular Payroll Costs					31,000			31,000
Construction/Acquisition 1. Impvt Other Than Buildings					310,000			310,000
Other Project Costs 1. Contingencies 2. Administrative Overhead					31,000 24,800			31,000 24,800
TOTAL COST					396,800			396,800

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Traffic Impact Fee Fund					396,800			396,800
TOTAL FUNDING					396,800			396,800

CAPITAL IMPROVEMENT PROJECT

Project: San Miguel Av Median Island

Department: Street Maintenance

Project Number: 9172

Project Description and Location:
This project is for the upgrading of existing median island at San Miguel Avenue between S. Main and Pajaro Streets. The improvements shall consists of removing and reconstructing Type B curb, stamp new PCC median island, palm trees, and 1-1/2"conduits.

Completion Schedule:

Start Date	Completion Date
01 JUL 2005	30 JUN 2006

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services 1. Regular Payroll Costs					15,150			15,150
Construction/Acquisition 1. Impvt Other Than Buildings					101,000			101,000
Other Project Costs 1. Contingencies					15,150			15,150
TOTAL COST					131,300			131,300

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Gas Tax Funds					131,300			131,300
TOTAL FUNDING					131,300			131,300

CAPITAL IMPROVEMENT PROJECT

Project: Davis Rd Imp (Laurel to Rossi)

Department: Street Maintenance

Project Number: 9173

Project Description and Location:

This project is for the restriping of Davis Road to provide 6 lanes from Laurel Drive to Rossi Street; the installation of a pedestrian/bicycle path on the west side of Davis Road; the widening of pavement on the west side of Davis Road between Laurel Drive and Post Drive; and intersection improvements at the intersections of Davis/Post and Davis/Laurel.

Completion Schedule:

Start Date	Completion Date
01 JAN 2006	30 JUN 2007

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

The developers of the Auto Mall contributed $70,000 towards the intersection improvements at Davis & Post and Davis & Laurel.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services				20,000	136,000			156,000
Internal Services								
1. Regular Payroll Costs				50,000				50,000
Construction/Acquisition								
1. Impvt Other Than Buildings					1,000,000			1,000,000
Other Project Costs								
1. Contingencies					100,000			100,000
TOTAL COST				70,000	1,236,000			1,306,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Gas Tax Fund					336,000			336,000
2. Developer Contributions				70,000	400,000			470,000
3. Other Construction Assistance					500,000			500,000
TOTAL FUNDING				70,000	1,236,000			1,306,000

CAPITAL IMPROVEMENT PROJECT

Project: Santa Rita Storm Channel

Department: NPDES Storm Drain Sewer

Project Number: 9175

Project Description and Location:

This project provides for the repair of the storm water channel at Santa Rita Park. The storm water channel has been damaged by erosion by multiple storm events in recent years. The project includes the widening of the concrete portion of the channel and a paved access driveway for maintenance vehicles and a re-grading of the channel slopes to include hydro seeding. The total reconstruction includes approximately 1,300 linear feet of the channel.

Completion Schedule:

Start Date	Completion Date
01 JUL 2000	30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services 1. Regular Payroll Costs	15,000							15,000
Construction/Acquisition 1. Impvt Other Than Buildings	150,000							150,000
Other Project Costs 1. Contingencies	10,000							10,000
TOTAL COST	175,000							175,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Gas Tax Fund	175,000							175,000
TOTAL FUNDING	175,000							175,000

CAPITAL IMPROVEMENT PROJECT

Project: Master Storm Drain Plan

Department: NPDES Storm Drain Sewer

Project Number: 9176

Project Description and Location:
The City's 1992 Seweage and Drainage Master Plan needs to be updated for storm sewer to include current NPDES Storm Water requirements and to include the Westridge, Auto Mall, and other recently developed areas which were not part of the 1992 Master Plan.

Completion Schedule: Start Date 01 JUL 2000 — Completion Date 30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services	327,000	20,000	75,000					422,000
Internal Services								
1. Regular Payroll Costs	50,000		25,000					75,000
Construction/Acquisition								
Other Project Costs								
TOTAL COST	377,000	20,000	100,000					497,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Dev Fees Fund-Storm Sewer	265,000	20,000	50,000					335,000
2. Storm Sewer (NPDES) Fund	78,000							78,000
3. Gas Tax Fund	34,000		50,000					84,000
TOTAL FUNDING	377,000	20,000	100,000					497,000

CAPITAL IMPROVEMENT PROJECT

Project: Traffic Signal Interconnection

Department: Traffic Signals

Project Number: 9177

Project Description and Location:
This project provides for the interconnection of traffic signals at Sanborn, US 101, & Work Sts.; Laurel, US 101, & Davis Rd.; Boronda, US 101, & Main Corridors. The improvements include conduits, wiring, and hardware, in addition to consultant engineering services.

Completion Schedule:

Start Date	Completion Date
01 SEP 2000	30 MAR 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services	30,000							30,000
Internal Services								
1. Regular Payroll Costs	3,000							3,000
Construction/Acquisition								
1. Impvt Other Than Buildings	47,700							47,700
Other Project Costs								
1. Fixed Equipment	14,300							14,300
TOTAL COST	95,000							95,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Gas Tax Fund	15,000							15,000
2. CMAQ Grant Funds	80,000							80,000
TOTAL FUNDING	95,000							95,000

CAPITAL IMPROVEMENT PROJECT

Project: T/S Freedom Const & Sanborn

Department: Traffic Signals

Project Number: 9179

Project Description and Location:
This project provides for the installation of traffic signals at the intersection of Freedom Parkway & Sanborn Road,Constitution Boulevard & Freedom Parkway and Boronda & Constitution.

Completion Schedule:

Start Date	Completion Date
01 SEP 2000	30 JUN 2003

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services 1. Regular Payroll Costs	30,000							30,000
Construction/Acquisition 1. Impvt Other Than Buildings	400,000	184,500						584,500
Other Project Costs 1. Contingencies	30,000							30,000
TOTAL COST	460,000	184,500						644,500

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Traffic Impact Fee Fund	460,000							460,000
2. Const Assist-Developer (Award Homes)		184,500						184,500
TOTAL FUNDING	460,000	184,500						644,500

CAPITAL IMPROVEMENT PROJECT

Project: Aerator Replacement

Department: Industrial Waste

Project Number: 9181

Project Description and Location:
Replace 8 aerator motors and associated electrical cables for 12 motors at the Industrial Waste Ponds. Motors and cabling are 20 years old and are unreliable and inefficient due to their age.

Completion Schedule:

Start Date	Completion Date
01 JUL 2000	30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
1. Regular Pay	10,000							10,000
Construction/Acquisition								
1. Impvt Other Than Buildings	57,000							57,000
2. Impvt Other Than Buildings	32,500		100,000					132,500
Other Project Costs								
1. Contingencies	10,000							10,000
2. Administrative Overhead	25,300							25,300
TOTAL COST	134,800		100,000					234,800

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Industrial Waste Enterprise Fund	134,800		100,000					234,800
TOTAL FUNDING	134,800		100,000					234,800

CAPITAL IMPROVEMENT PROJECT

Project: Natividad Road Median Imp

Department: Street Maintenance

Project Number: 9185

Project Description and Location:
This project will provide median modifications on Natividad Road (Laurel to Alvin) to restrict left turn movements from side street.

Completion Schedule: Start Date 01 JUL 2003 — Completion Date 30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services 1. Regular Pay			2,000					2,000
Construction/Acquisition 1. Impvt Other Than Buildings			18,000					18,000
Other Project Costs								
TOTAL COST			20,000					20,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Gas Tax Fund			20,000					20,000
TOTAL FUNDING			20,000					20,000

CAPITAL IMPROVEMENT PROJECT

Project: Industrial Waste Sludge Remove

Department: Industrial Waste

Project Number: 9187

Project Description and Location:
Remove and transport approximately 55,000 cubic yards of sludge which has accumulated over the past seven years.

Completion Schedule: Start Date 01 JUL 2003 — Completion Date 30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services 1. Regular Pay			10,000					10,000
Construction/Acquisition 1. Impvt Other Than Buildings			770,000					770,000
Other Project Costs 1. Contingencies 2. Administrative Overhead			10,000 50,000					10,000 50,000
TOTAL COST			840,000					840,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Industrial Waste Fund			840,000					840,000
TOTAL FUNDING			840,000					840,000

CAPITAL IMPROVEMENT PROJECT

Project: Playground Equipment SB 12

Department: Park Maintenance

Project Number: 9188

Project Description and Location:
Federal Environmental Health & Safety Regulations for Playgrounds mandates that existing play equipment meet strict health and safety standards. Since the City's play equipment in various parks do not meet these standards, this project provides for the replacement of play equipment at 32 park sites.

Completion Schedule: Start Date 01 JUL 2001 — Completion Date 30 JUN 2003

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:
Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services	5,000							5,000
Internal Services								
1. Regular Payroll Costs	5,000							5,000
Construction/Acquisition								
1. Impvt Other Than Buildings	1,212,000							1,212,000
Other Project Costs								
TOTAL COST	1,222,000							1,222,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. State Prop 12 Funds	1,222,000							1,222,000
TOTAL FUNDING	1,222,000							1,222,000

CAPITAL IMPROVEMENT PROJECT

Project: Fire Crash Truck

Department: Airport

Project Number: 9190

Project Description and Location:
This project provides for the replacement of a 1979 one ton utility vehicle with a skid mount dry powder and light water extinguishing system. This vehicle is primarily used for the protection of aircraft at the Salinas Municipal Airport. It is specifically designed to fight flamable liquids fires.

Completion Schedule:

Start Date	Completion Date
01 JUL 2003	30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
Construction/Acquisition 1. Rolling Equipment			100,000					100,000
Other Project Costs 1. Administrative Overhead			10,000					10,000
TOTAL COST			110,000					110,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Municipal Airport Fund			110,000					110,000
TOTAL FUNDING			110,000					110,000

CAPITAL IMPROVEMENT PROJECT

Project: Ind Waste Gate Valves & Pipe

Department: Industrial Waste

Project Number: 9191

Project Description and Location:
Replace side gates,pipes and valves at the Industrial Waste ponds.

Completion Schedule: Start Date 01 JUL 2001 — Completion Date 30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
1. Regular Pay	15,000							15,000
Construction/Acquisition								
1. Impvt Other Than Buildings	27,500		287,900					315,400
Other Project Costs								
1. Contingencies			15,000					15,000
2. Administrative Overhead	4,500		37,100					41,600
TOTAL COST	47,000		340,000					387,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Industrial Waste Fund	47,000		340,000					387,000
TOTAL FUNDING	47,000		340,000					387,000

CAPITAL IMPROVEMENT PROJECT

Project: Industrial Waste Generator

Department: Industrial Waste

Project Number: 9192

Project Description and Location:
Project provides for a backup generator at the Industrial Waste treatment plant.

Completion Schedule:

Start Date	Completion Date
01 JUL 2003	30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:
Project provides for a stationary generator as requested by Industrial Waste user group.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
Construction/Acquisition 1. Impvt Other Than Buildings			45,000					45,000
Other Project Costs 1. Administrative Overhead			5,000					5,000
TOTAL COST			50,000					50,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Industrial Waste Fund			50,000					50,000
TOTAL FUNDING			50,000					50,000

CAPITAL IMPROVEMENT PROJECT

Project: Video Production & Broadcast

Department: Fire

Project Number: 9268

Project Description and Location:
This project provides for the replacement and repair of equipment in order to utilize the capabilities of our video equipment and broadcast system. This system is needed for department training, public education, and downloading safety training programs on our satellite systems. For disasters, it will provide access to TV cable systems for PSA and disaster information.

Completion Schedule:

Start Date	Completion Date
01 JUL 2005	30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs < Savings >:

Date Costs < Savings > Will Occur:

Fiscal Impact:
Low cost, studio quality projections provide lower overall training costs by a reduction in apparatus/personnel movement and overtime costs. It will greatly enhance communications within the department and most of the costs will be through a grant from TCI.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
Construction/Acquisition 1. Other Mach, Furn, & Equip					15,000	5,000	5,000	25,000
Other Project Costs								
TOTAL COST					15,000	5,000	5,000	25,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund					15,000	5,000	5,000	25,000
TOTAL FUNDING					15,000	5,000	5,000	25,000

CAPITAL IMPROVEMENT PROJECT

Project: T/S Constitution & E Boronda

Department: Traffic Signals

Project Number: 9277

Project Description and Location:
Project provides for the installation of a traffic signal at the intersection of Constitution Boulevard and East Boronda.

Completion Schedule:

Start Date	Completion Date
01 MAY 2002	30 JUN 2003

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services 1. Regular Pay	15,000							15,000
Construction/Acquisition 1. Impvt Other Than Buildings	220,000							220,000
Other Project Costs 1. Contingencies	15,000							15,000
TOTAL COST	250,000							250,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Traffic Impact Fee Fund	250,000							250,000
TOTAL FUNDING	250,000							250,000

CAPITAL IMPROVEMENT PROJECT

Project: T S Buckhorn and Sanborn

Department: Traffic Signals

Project Number: 9280

Project Description and Location:
This project provides for the installation of a Traffic Signal at the North Sanborn-Buckhorn Intersection.

Completion Schedule: Start Date 01 DEC 2004 — Completion Date 30 JUN 2006

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services 1. Regular Pay					15,000			15,000
Construction/Acquisition 1. Impvt Other Than Buildings					220,000			220,000
Other Project Costs 1. Contingencies					15,000			15,000
TOTAL COST					250,000			250,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Const Asst Fund-Developers					250,000			250,000
TOTAL FUNDING					250,000			250,000

CAPITAL IMPROVEMENT PROJECT

Project: T S Boronda and Falcon

Department: Traffic Signals

Project Number: 9281

Project Description and Location:
This project provides for the installation of a Traffic Signal at the Boronda-Falcon Intersection. (Mitigation for Development)

Completion Schedule: Start Date 01 JUL 2004 — Completion Date 30 JUN 2006

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:
Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services 1. Regular Pay					15,000			15,000
Construction/Acquisition 1. Impvt Other Than Buildings					220,000			220,000
Other Project Costs 1. Contingencies					15,000			15,000
TOTAL COST					250,000			250,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Const Asst Fund-Developers					250,000			250,000
TOTAL FUNDING					250,000			250,000

CAPITAL IMPROVEMENT PROJECT

Project: N Main Street Bike Lanes

Department: Street Maintenance

Project Number: 9282

Project Description and Location:
Pavement repairs, street resurfacing and signing/striping of bike lanes on North Main Street between San Juan Grade Road and Alvin Drive.

Completion Schedule:

Start Date	Completion Date
01 JUL 2003	30 JUN 2006

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:
Total estimated cost for the project is $520,000. Other sources of funds are being sought to complete the project. Adequate funding from the Air District has been secured ($175,000) to complete the project design.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services 1. Professional Services			25,000					25,000
Internal Services 1. Regular Payroll Costs			25,000					25,000
Construction/Acquisition 1. Impvt Other Than Buildings				125,000				125,000
Other Project Costs								
TOTAL COST			50,000	125,000				175,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Air District Grant (AB2766)			50,000	125,000				175,000
TOTAL FUNDING			50,000	125,000				175,000

CAPITAL IMPROVEMENT PROJECT

Project: S Sewer System Management

Department: Sanitary Sewer

Project Number: 9283

Project Description and Location:

This project provides for the Sanitary Sewer Collection System Management and Capacity, Management, Operations, and Maintenance (CMOM). The purpose of this program is to comply with California Regional Water Quality Control Board, Waste Discharge Requirements Order No. R3-2002-078, Clean Water Act and GASB34 City wide.

Completion Schedule:

Start Date	Completion Date
01 JUL 2003	30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

It may be necessary to increase the existing sanitary sewer surcharge fee at some future date depending on the requirements placed on the City for Capacity, Management, Operations, and Maintenance (CMOM).

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services 1. Professional Services			150,000	300,000	200,000	200,000	200,000	1,050,000
Internal Services 1. Regular Payroll Costs			50,000	90,000	100,000	100,000	100,000	440,000
Construction/Acquisition								
Other Project Costs 1. Contingencies			30,000	80,000	60,000	60,000	60,000	290,000
TOTAL COST			230,000	470,000	360,000	360,000	360,000	1,780,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Sanitary Sewer Fund			230,000	470,000	360,000	360,000	360,000	1,780,000
TOTAL FUNDING			230,000	470,000	360,000	360,000	360,000	1,780,000

CAPITAL IMPROVEMENT PROJECT

Project: Underground Storage Tank

Department: Public Works

Project Number: 9284

Project Description and Location:
The City has tested all of its tanks as required by State Law. Out of 19 tanks, 7 were removed, the remaining 12 tanks must be monitored and tested annually. These tanks are located as follows: 2 at the Airport; 3, City Corporation Yard; 1, City Hall; 5, Fire Station #1; and 1 at the Fairways Golf course.

Completion Schedule:

Start Date	Completion Date
01 JUL 1985	30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Other Professional Services	8,300	12,000	12,000	12,000	12,000	12,000	12,000	80,300
Internal Services								
Construction/Acquisition								
Other Project Costs								
TOTAL COST	8,300	12,000	12,000	12,000	12,000	12,000	12,000	80,300

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund	2,300	9,000	9,000	9,000	9,000	9,000	9,000	56,300
2. Airport Fund	4,000	2,000	2,000	2,000	2,000	2,000	2,000	16,000
3. Golf Courses Fund/Fairways	2,000	1,000	1,000	1,000	1,000	1,000	1,000	8,000
TOTAL FUNDING	8,300	12,000	12,000	12,000	12,000	12,000	12,000	80,300

CAPITAL IMPROVEMENT PROJECT

Project: Las Casitas Pump Station

Department: Sanitary Sewer

Project Number: 9285

Project Description and Location:
Direct flow of sanitary sewer to existing 24" sewer (by Natividad Creek). Investigate and evaluate potential to redirect flow. Design will include gravity flow and pump station removal.

Completion Schedule:

Start Date	Completion Date
01 JUL 2003	30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:
Date Costs <Savings> Will Occur:

Fiscal Impact:
Upon completion of this project the City will incur savings from less pump station maintenance.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services			60,000					60,000
Internal Services								
1. Regular Payroll Costs			30,000					30,000
Construction/Acquisition								
1. Impvt Other Than Buildings			260,000					260,000
2. Fees & Permits			10,000					10,000
Other Project Costs								
1. Contingencies			40,000					40,000
TOTAL COST			400,000					400,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Sanitary Sewer Fund			400,000					400,000
TOTAL FUNDING			400,000					400,000

CAPITAL IMPROVEMENT PROJECT

Project: Williams Road Widening

Department: Street Maintenance

Project Number: 9287

Project Description and Location:
This project provides for the widening of Williams Road between Del Monte Avenue and Boronda Road.

Completion Schedule: Start Date 01 JUL 2004 — Completion Date 30 JUN 2006

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services			350,000					350,000
Internal Services								
1. Regular Pay			75,000					75,000
2. Other Payroll Costs			50,000					50,000
3. Computer Aided Design			25,000					25,000
Construction/Acquisition								
1. Land			500,000					500,000
2. Impvt Other Than Buildings				2,500,000				2,500,000
Other Project Costs								
1. Contingencies				500,000				500,000
TOTAL COST			1,000,000	3,000,000				4,000,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Traffic Impact Dev. Fees			1,000,000	3,000,000				4,000,000
TOTAL FUNDING			1,000,000	3,000,000				4,000,000

CAPITAL IMPROVEMENT PROJECT

Project: Fire Air Masks

Department: Fire

Project Number: 9293

Project Description and Location:

This project provides for the replacement of the air cylinders for the fire fighters air masks. These cylinders are currently reaching the end of their usable life as regulated by the Department of Transportation (DOT). Upgrades to the air masks may be included. Grant applications have been submitted in an attempt to secure outside funding for this project.

Completion Schedule:

Start Date	Completion Date
01 JUL 2003	30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
Construction/Acquisition 1. Other Mach, Furn, & Equip			300,000					300,000
Other Project Costs								
TOTAL COST			300,000					300,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Federal or State Grants			300,000					300,000
TOTAL FUNDING			300,000					300,000

CAPITAL IMPROVEMENT PROJECT

Project: Child Care Facility (EDD)

Department: Administration

Project Number: 9296

Project Description and Location:
Project provides for rehabilitation of building for child care facility to be developed at the site of the former EDD office on Front Street.

Completion Schedule:

Start Date	Completion Date
01 JUL 2000	30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
Construction/Acquisition 1. Buildings	250,000	1,500,400	525,000					2,275,400
Other Project Costs								
TOTAL COST	250,000	1,500,400	525,000					2,275,400

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Block Grant Fund	250,000	600,000	200,000					1,050,000
2. Monterey County-State Prop 10 Funds		900,400						900,400
3. Funding Match			325,000					325,000
TOTAL FUNDING	250,000	1,500,400	525,000					2,275,400

CAPITAL IMPROVEMENT PROJECT

Project: Boronda-Rossi A D 86-5

Department: Street Maintenance

Project Number: 9303

Project Description and Location:
Project will extend Rossi Street to Boronda Road, interconnect the Rossi Street extension to Madison Lane, improve portions of Boronda Road (North and South of Rossi Street Extension), and improve Madison Lane. Total cost is estimated at $9,455,400 including land cost of $2,968,000. Project will most likely be transferred over to Monterey County.

Completion Schedule:

Start Date	Completion Date
01 JUL 2005	30 JUN 2007

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
No fiscal impact on the City annual budget as the district is in the County's jurisdiction. Monterey County contributed $50,000 to this project.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services						689,000		689,000
2. Cost of Bond Issuance						464,000		464,000
Internal Services								
1. Regular Pay	51,900				75,000	144,000		270,900
Construction/Acquisition								
1. Land	11,100					2,968,000		2,979,100
2. Impvt Other Than Buildings						4,240,000		4,240,000
Other Project Costs								
1. Contingencies						675,000		675,000
2. Administrative Overhead						275,400		275,400
TOTAL COST	63,000				75,000	9,455,400		9,593,400

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund	13,000				25,000			38,000
2. Assessment Districts Fund						9,455,400		9,455,400
3. Spec Const Asst Fund-Monterey County	50,000				50,000			100,000
TOTAL FUNDING	63,000				75,000	9,455,400		9,593,400

CAPITAL IMPROVEMENT PROJECT

Project: Police Parking Building

Department: Police

Project Number: 9304

Project Description and Location:
Project provides for a Bulter style building at the Animal Shelter to park police asset seizure and evidence vehicles.

Completion Schedule: Start Date 01 JUL 2005 — Completion Date 30 JUN 2006

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services 1. Regular Pay					10,000			10,000
Construction/Acquisition 1. New Buildings					95,000			95,000
Other Project Costs 1. Contingencies					25,000			25,000
TOTAL COST					130,000			130,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund					130,000			130,000
TOTAL FUNDING					130,000			130,000

CAPITAL IMPROVEMENT PROJECT

Project: Pedestrian Safety Program

Department: Public Works

Project Number: 9308

Project Description and Location:
N Main Street & Lamar Pedestrian Safety Improvement project includes repairs to sidewalk, curbs & gutters, construct ADA accessible ramps, illuminate crosswalk and controls and construct median island on N Main Street.

Completion Schedule:

Start Date	Completion Date
01 JUL 2002	30 JUN 2003

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services		13,900						13,900
Internal Services								
1. Regular Pay		6,000						6,000
2. Other Payroll Costs		3,000						3,000
3. Computer Aided Design		2,000						2,000
Construction/Acquisition								
1. Impvt Other Than Buildings		141,000						141,000
Other Project Costs								
1. Contingencies		14,100						14,100
TOTAL COST		180,000						180,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Const Assist State PSP Grant		180,000						180,000
TOTAL FUNDING		180,000						180,000

CAPITAL IMPROVEMENT PROJECT

Project: Re-roof Airport Building

Department: Airport

Project Number: 9309

Project Description and Location:
~~Project is to re-roof old Wells Fargo building at 445 Airport Blvd.~~

Completion Schedule: Start Date 01 JUL 2003 — Completion Date 30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:
Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
1. Regular Pay			2,000					2,000
Construction/Acquisition								
1. Remodeling & Alteration			52,000					52,000
Other Project Costs								
1. Contingencies			5,200					5,200
2. Administrative Overhead			6,000					6,000
TOTAL COST			65,200					65,200

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Municipal Airport Fund			65,200					65,200
TOTAL FUNDING			65,200					65,200

CAPITAL IMPROVEMENT PROJECT

Project: Airport Restaurant Rehab

Department: Airport

Project Number: 9310

Project Description and Location:
Project provides for rehabilitation of restaurant in airport terminal building.

Completion Schedule: Start Date 01 JUL 2003 — Completion Date 30 SEP 2003

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:
Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Professional Services			30,000					30,000
Internal Services								
1. Regular Pay			15,000					15,000
Construction/Acquisition								
1. Remodeling & Alteration			150,000					150,000
Other Project Costs								
1. Contingencies			15,000					15,000
2. Administrative Overhead			21,000					21,000
TOTAL COST			231,000					231,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Municipal Airport Fund			231,000					231,000
TOTAL FUNDING			231,000					231,000

CAPITAL IMPROVEMENT PROJECT

Project: Airport Restriping

Department: Airport

Project Number: 9311

Project Description and Location:
Project will restripe Airport markings and upgrade markings to FAA standards.

Completion Schedule:

Start Date	Completion Date
01 JUL 2003	30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:
Date Costs <Savings> Will Occur:

Fiscal Impact:
Project will be implemented when FAA grant is approved.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services			89,000					89,000
Internal Services								
1. Regular Pay			45,000					45,000
Construction/Acquisition								
1. Impvt Other Than Buildings			667,800					667,800
Other Project Costs								
1. Contingencies			74,000					74,000
2. Administrative Overhead			50,000					50,000
TOTAL COST			925,800					925,800

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Municipal Airport Fund			137,600					137,600
2. Special Aviation Fund-Federal			788,200					788,200
TOTAL FUNDING			925,800					925,800

CAPITAL IMPROVEMENT PROJECT

Project: Airport Master Plan-EIR

Department: Airport

Project Number: 9312

Project Description and Location:
Project provides required environmental analysis to meet state and federal mandates and provides for a contract planner.

Completion Schedule: Start Date 01 NOV 2003 — Completion Date 30 NOV 2005

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
Project will be implemented when FAA grant is approved.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services			130,000					130,000
2. Professional Services			70,000					70,000
Internal Services								
Construction/Acquisition								
Other Project Costs								
1. Administrative Overhead			20,000					20,000
TOTAL COST			220,000					220,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Municipal Airport Fund			40,000					40,000
2. Special Aviation Fund-Federal			180,000					180,000
TOTAL FUNDING			220,000					220,000

CAPITAL IMPROVEMENT PROJECT

Project: Airport Gate/Fencing Upgrade 1

Department: Airport

Project Number: 9313

Project Description and Location:
Miscellaneous upgrades to airport fencing, replacement of simple and nonelectric combination locks, and additional card readers for electric gates.

Completion Schedule:

Start Date	Completion Date
01 NOV 2003	30 NOV 2005

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:
Project will be implemented when FAA grant is approved.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services			4,400					4,400
Internal Services								
1. Regular Pay			2,300					2,300
Construction/Acquisition								
1. Impvt Other Than Buildings			27,000					27,000
Other Project Costs								
1. Contingencies			3,000					3,000
2. Administrative Overhead			3,700					3,700
TOTAL COST			40,400					40,400

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Municipal Airport Fund			7,400					7,400
2. Special Aviation Fund-Federal			33,000					33,000
TOTAL FUNDING			40,400					40,400

CAPITAL IMPROVEMENT PROJECT

Project: E Airport Development Design

Department: Airport

Project Number: 9314

Project Description and Location:
Engineering design for infrastructure and for construction of additional hangars on east area of airport.

Completion Schedule:

Start Date	Completion Date
01 NOV 2003	30 NOV 2005

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
Project will be implemented when FAA grant is approved.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services			340,000					340,000
Internal Services								
1. Regular Pay			10,000					10,000
Construction/Acquisition								
Other Project Costs								
1. Administrative Overhead			35,000					35,000
TOTAL COST			385,000					385,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Special Aviation Fund-CC&F			70,000					70,000
2. Special Aviation Fund-Federal			315,000					315,000
TOTAL FUNDING			385,000					385,000

CAPITAL IMPROVEMENT PROJECT

Project: E Airport Infrastructure

Department: Airport

Project Number: 9315

Project Description and Location:
Project provides for physical infrastructure (waster, power, sewer aprons) for additional hangars on the east side of the airport.

Completion Schedule: Start Date 01 NOV 2004 — Completion Date 30 NOV 2006

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:
Project will be implemented when FAA grant is approved.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services								
Internal Services								
1. Regular Pay				350,000				350,000
Construction/Acquisition								
1. Impvt Other Than Buildings				2,885,700				2,885,700
Other Project Costs								
1. Contingencies				269,300				269,300
2. Administrative Overhead				50,000				50,000
TOTAL COST				3,555,000				3,555,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Special Aviation Fund-CC&F				400,500				400,500
2. Special Aviation Fund-Federal				3,154,500				3,154,500
TOTAL FUNDING				3,555,000				3,555,000

CAPITAL IMPROVEMENT PROJECT

Project: S Seal Runways 13/31 & 8/26

Department: Airport

Project Number: 9316

Project Description and Location:
Project is a slurry seal and restriping of runway 13/30 and runway 8/26.

Completion Schedule: Start Date 01 NOV 2003 — Completion Date 30 NOV 2005

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:
Date Costs <Savings> Will Occur:

Fiscal Impact:
Project will be implemented when FAA grant is approved.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services			35,200					35,200
Internal Services								
1. Regular Pay			18,200					18,200
Construction/Acquisition								
1. Impvt Other Than Buildings			218,700					218,700
Other Project Costs								
1. Contingencies			24,300					24,300
2. Administrative Overhead			29,600					29,600
TOTAL COST			326,000					326,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Municipal Airport Fund			59,200					59,200
2. Special Aviation Fund-Federal			266,800					266,800
TOTAL FUNDING			326,000					326,000

CAPITAL IMPROVEMENT PROJECT

Project: Airport Misc Improvements

Department: Airport

Project Number: 9317

Project Description and Location:
Project includes placement of reflectors and additional directional signs in key areas, and other miscellaneous improvements.

Completion Schedule:

Start Date	Completion Date
01 NOV 2003	30 NOV 2005

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
Project will be implemented when FAA grant is approved.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services			6,200					6,200
Internal Services								
1. Regular Pay			3,200					3,200
Construction/Acquisition								
1. Impvt Other Than Buildings			38,400					38,400
Other Project Costs								
1. Contingencies			4,300					4,300
2. Administrative Overhead			5,200					5,200
TOTAL COST			57,300					57,300

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Municipal Airport Fund			10,400					10,400
2. Special Aviation Fund-Federal			46,900					46,900
TOTAL FUNDING			57,300					57,300

CAPITAL IMPROVEMENT PROJECT

Project: Airport Land Acquisition

Department: Airport

Project Number: 9318

Project Description and Location:
Project provides additional land for future airport development.

Completion Schedule:

Start Date	Completion Date
01 NOV 2004	30 NOV 2006

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
Project will be implemented when FAA grant is approved.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services					35,000			35,000
Internal Services								
1. Regular Pay					7,000			7,000
Construction/Acquisition								
1. Impvt Other Than Buildings					2,658,000			2,658,000
Other Project Costs								
1. Contingencies					50,000			50,000
2. Administrative Overhead					50,000			50,000
TOTAL COST					2,800,000			2,800,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Special Aviation Fund-CC&F					325,000			325,000
2. Special Aviation Fund-Federal					2,475,000			2,475,000
TOTAL FUNDING					2,800,000			2,800,000

CAPITAL IMPROVEMENT PROJECT

Project: E Airport T-Hangar Taxiway

Department: Airport

Project Number: 9319

Project Description and Location:
Project provides taxiways to better serve future hangars on east side of airport. Project will not start unless east area infrastructure construction occurs first and until a grant is received from the FAA.

Completion Schedule: Start Date 01 NOV 2005 — Completion Date 30 NOV 2007

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:
Project will be implemented when FAA grant is approved.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services					19,300			19,300
Internal Services								
1. Regular Pay					9,900			9,900
Construction/Acquisition								
1. Impvt Other Than Buildings					119,600			119,600
Other Project Costs								
1. Contingencies					13,300			13,300
2. Administrative Overhead					16,200			16,200
TOTAL COST					178,300			178,300

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Municipal Airport Fund					32,400			32,400
2. Special Aviation Fund-Federal					145,900			145,900
TOTAL FUNDING					178,300			178,300

CAPITAL IMPROVEMENT PROJECT

Project: Airport Ditch Removal

Department: Airport

Project Number: 9320

Project Description and Location:
Project pipes a large open ditch near runway 13/31.

Completion Schedule: Start Date 01 NOV 2005 — Completion Date 30 NOV 2007

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:
Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services					45,300			45,300
Internal Services								
1. Regular Pay					23,300			23,300
Construction/Acquisition								
1. Impvt Other Than Buildings					281,400			281,400
Other Project Costs								
1. Contingencies					31,300			31,300
2. Administrative Overhead					38,100			38,100
TOTAL COST					419,400			419,400

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Municipal Airport Fund					76,200			76,200
2. Special Aviation Fund-Federal					343,200			343,200
TOTAL FUNDING					419,400			419,400

CAPITAL IMPROVEMENT PROJECT

Project: Airport Gate/Fencing Upgrade 2

Department: Airport

Project Number: 9321

Project Description and Location:
Project completes fencing/gate improvements from FY 2003/04. (Generators for electric gates).

Completion Schedule:

Start Date	Completion Date
01 NOV 2005	30 NOV 2007

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
Project will be implemented when FAA grant is approved.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services					23,600			23,600
Internal Services								
1. Regular Pay					12,200			12,200
Construction/Acquisition								
1. Impvt Other Than Buildings					146,600			146,600
Other Project Costs								
1. Contingencies					16,300			16,300
2. Administrative Overhead					19,900			19,900
TOTAL COST					218,600			218,600

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Municipal Airport Fund					39,800			39,800
2. Special Aviation Fund-Federal					178,800			178,800
TOTAL FUNDING					218,600			218,600

CAPITAL IMPROVEMENT PROJECT

Project: Natividad Creek Community Park

Department: Recreation

Project Number: 9346

Project Description and Location:
The first major phase of project has been completed. The next few minor projects include the completion of habitat restoration within the lower Natividad Creek area between Las Casitas and Laurel Drives, including the N/E detention basin habitat restoration, and a Natural/Scout Center.

Completion Schedule:

Start Date	Completion Date
01 FEB 1992	30 JUN 2006

Estimated Annual Operating Budget Costs/Savings

[X] Personnel [ ] Equipment/Supplies [X] Maintenance [ ] Other

Estimated Annual Costs<Savings>: 100,000
Date Costs<Savings> Will Occur: 01 JUL 1995

Fiscal Impact:
Annual allocation of Park Development fees will help augment other resources, such as community volunteer programs, to continue park development. Increased maintenance costs will be minimal relating to anticipated improvements.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services	406,000	50,000						456,000
Internal Services								
1. Regular Pay	502,000	80,000						582,000
Construction/Acquisition								
1. Land	37,400							37,400
2. Impvt Other Than Buildings	3,748,000				800,000			4,548,000
Other Project Costs								
1. Contingencies	20,000				100,000			120,000
TOTAL COST	4,713,400	130,000			900,000			5,743,400

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Dev Fees Fund-Parks Fees	3,953,400	130,000						4,083,400
2. Spec Const Asst Fund-Others	460,000							460,000
3. Park Fees (Unfunded)					900,000			900,000
4. Assessment Districts Fund-N.E. 88-4	300,000							300,000
TOTAL FUNDING	4,713,400	130,000			900,000			5,743,400

CAPITAL IMPROVEMENT PROJECT

Project: Natividad Creek Pk Maint Bldg

Department: Recreation

Project Number: 9347

Project Description and Location:
Build maintenance building facility at Natividad Creek Park to house maintenance equipment, materials and provide break room for staff.

Completion Schedule:

Start Date	Completion Date
01 JUL 2003	30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

[X] Personnel [X] Equipment/Supplies [ ] Maintenance [X] Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services			20,000					20,000
Internal Services								
1. Regular Pay			10,000					10,000
Construction/Acquisition								
1. Buildings			225,000					225,000
Other Project Costs								
1. Contingencies			20,000					20,000
TOTAL COST			275,000					275,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Dev Fees Fund-Parks			275,000					275,000
TOTAL FUNDING			275,000					275,000

CAPITAL IMPROVEMENT PROJECT

Project: Breadbox Floor Covering

Department: Facilities Maintenance

Project Number: 9350

Project Description and Location:
Interlocking floor covering inside Breadbox Rec Center to cover cracking in cement from weight equipment area and prevent future cracking (heavy weights in the workout area).

Completion Schedule:

Start Date	Completion Date
01 JUL 2005	30 JUN 2006

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services					2,000			2,000
Internal Services								
1. Regular Payroll Costs					1,000			1,000
Construction/Acquisition								
1. Remodeling & Alteration					15,000			15,000
Other Project Costs								
1. Contingencies					2,000			2,000
TOTAL COST					20,000			20,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund					20,000			20,000
TOTAL FUNDING					20,000			20,000

CAPITAL IMPROVEMENT PROJECT

Project: Asbestos Management

Department: Facilities Maintenance

Project Number: 9356

Project Description and Location:
Provide for an initial survey of asbestos in City buildings and yearly asbestos management.

Completion Schedule: Start Date 01 JUL 2002 — Completion Date 30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services 1. Engineering Services	7,500	6,500	10,000	10,000	15,000	15,000	15,000	79,000
Internal Services								
Construction/Acquisition								
Other Project Costs								
TOTAL COST	7,500	6,500	10,000	10,000	15,000	15,000	15,000	79,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund	7,500	6,500	10,000	10,000	15,000	15,000	15,000	79,000
TOTAL FUNDING	7,500	6,500	10,000	10,000	15,000	15,000	15,000	79,000

CAPITAL IMPROVEMENT PROJECT

Project: Street Sweepers Acquisition

Department: NPDES Street Sweeping

Project Number: 9365

Project Description and Location:
Project provides for replacement street sweepers to maintain the street sweeper fleet to meet the minimum needs of the City.

Completion Schedule:

Start Date	Completion Date
01 JUL 1996	30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
During March 2002 the City lease purchased a street sweeper with annual payments of $38,600 for five years.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
Construction/Acquisition								
1. Rents & Leases	148,100							148,100
2. Rents & Leases	38,600	38,600	38,600	38,600	38,600			193,000
3. Rents & Leases		40,000	40,000	40,000	40,000	40,000		200,000
Other Project Costs								
1. Taxes	8,300							8,300
TOTAL COST	195,000	78,600	78,600	78,600	78,600	40,000		549,400

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund	120,700							120,700
2. Storm Sewer (NPDES) Fund	74,300							74,300
3. Gas Tax Fund		78,600	78,600	78,600	78,600	40,000		354,400
TOTAL FUNDING	195,000	78,600	78,600	78,600	78,600	40,000		549,400

CAPITAL IMPROVEMENT PROJECT

Project: Development Impact Fee Study

Department: Public Works

Project Number: 9370

Project Description and Location:
Evaluation of the cost of sewer, storm drain, park, street trees and library facility needs to be used in adjusting development impact fees to meet AB1600 requirements. Evaluation of Police, Fire and other facility needs to be used in developing fees to fund these requirements. In addition it is necessary to complete an overhaul of our current fee structure to meet General Plan objectives.

Completion Schedule: Start Date 01 JUL 2003 — Completion Date 30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Other Professional Services			85,000					85,000
Internal Services								
1. Regular Pay			10,000					10,000
2. Computer Aided Design			5,000					5,000
Construction/Acquisition								
Other Project Costs								
TOTAL COST			100,000					100,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Dev Fees Fund-Parks & Playgrd			50,000					50,000
2. Dev Fees Fund-Sewer & Storm Dr			50,000					50,000
TOTAL FUNDING			100,000					100,000

CAPITAL IMPROVEMENT PROJECT

Project: Airport Terminal Bldg Elevator

Department: Airport

Project Number: 9372

Project Description and Location:
Make second floor of Airport Terminal Building handicap accessible. Install elevator, or lift and remodel restrooms.

Completion Schedule: Start Date 30 JUL 2000 — Completion Date 30 JUN 2005

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:
Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services	25,000							25,000
Internal Services								
1. Regular Pay	5,000							5,000
Construction/Acquisition								
1. Impvt Other Than Buildings			100,000					100,000
Other Project Costs								
1. Contingencies	21,000							21,000
2. Administrative Overhead	4,000		10,000					14,000
TOTAL COST	55,000		110,000					165,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Municipal Airport Fund	55,000		110,000					165,000
TOTAL FUNDING	55,000		110,000					165,000

CAPITAL IMPROVEMENT PROJECT

Project: Airport Improvements FAA 09

Department: Airport

Project Number: 9375

Project Description and Location:
Approved FAA Grant (09) provides for storm water drainage, seal South T-Hangar Taxiway, seal North T-Hangar area, seal North Tiedown Ramp and apron and taxiway joint repair.

Completion Schedule: Start Date 01 MAR 2003 — Completion Date 30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services		116,800	20,000					136,800
Internal Services								
1. Regular Pay		10,000	40,000					50,000
Construction/Acquisition								
1. Impvt Other Than Buildings			741,000					741,000
Other Project Costs								
1. Contingencies			100,000					100,000
2. Administrative Overhead		10,000	50,000					60,000
TOTAL COST		136,800	951,000					1,087,800

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Municipal Airport Fund		13,700	108,100					121,800
2. Special Aviation Fund-Federal		123,100	801,900					925,000
3. Calif Aid to Airports (Cal Trans)			41,000					41,000
TOTAL FUNDING		136,800	951,000					1,087,800

CAPITAL IMPROVEMENT PROJECT

Project: Fire EMS & Safety Equipment

Department: Fire

Project Number: 9377

Project Description and Location:
This project provides for the gradual purchase of mandated safety equipment and the replacement of advanced life support equipment for the Paramedic program.

Completion Schedule:

Start Date	Completion Date
01 JUL 1995	30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:
Date Costs <Savings> Will Occur:

Fiscal Impact:
County CSA 74 fund are allocated annually for EMS equipment and supplies.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
Construction/Acquisition								
1. Other Mach, Furn, & Equip	33,000	18,000	18,000	20,000	20,000	20,000	20,000	149,000
2. Other Mach, Furn, & Equip	20,000	15,000		20,000	20,000	20,000	20,000	115,000
Other Project Costs								
TOTAL COST	53,000	33,000	18,000	40,000	40,000	40,000	40,000	264,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund	20,000							20,000
2. County CSA 74	33,000	33,000	18,000	40,000	40,000	40,000	40,000	244,000
TOTAL FUNDING	53,000	33,000	18,000	40,000	40,000	40,000	40,000	264,000

CAPITAL IMPROVEMENT PROJECT

Project: Sherwood Park Improvements

Department: Park Maintenance

Project Number: 9379

Project Description and Location:
FY 05-06 funds provide engineering and construction to bring Sherwood Park complex up to Title 17 domestic water project standards. FY 06-07 funds are to expand the restroom facilities, expand the pool and Sherwood picnic parking areas and upgrade the Sherwood tennis center lights.

Completion Schedule:

Start Date	Completion Date
01 JUL 2005	30 JUN 2007

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:
Cost estimates are water system ($300,000), expand restrooms ($130,000), upgrade tennis center lighting ($20,000) and expand parking lot ($75,000).

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services					20,000	20,000		40,000
Internal Services								
1. Regular Pay					10,000	10,000		20,000
Construction/Acquisition								
1. Remodeling & Alteration						150,000		150,000
2. Impvt Other Than Buildings					300,000	75,000		375,000
Other Project Costs								
1. Contingencies					20,000	15,000		35,000
TOTAL COST					350,000	270,000		620,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund					350,000	270,000		620,000
TOTAL FUNDING					350,000	270,000		620,000

CAPITAL IMPROVEMENT PROJECT

Project: Park & Open Space Master Plan

Department: Recreation

Project Number: 9380

Project Description and Location:
General Plan Policy identifies the need to develop a park and open space master plan. This project would carry out that objective and would assist the Council in establishing priorties and funding programs for these projects.

Completion Schedule:

Start Date	Completion Date
01 JUL 2003	30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services				85,000				85,000
Internal Services								
Construction/Acquisition								
Other Project Costs								
TOTAL COST				85,000				85,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Dev Fees Fund-Parks & Playgrd				85,000				85,000
TOTAL FUNDING				85,000				85,000

CAPITAL IMPROVEMENT PROJECT

Project: Harden Ranch Assess Dist 90-1

Department: Street Maintenance

Project Number: 9413

Project Description and Location:
Assessment District funds major arterials (Boronda Rd., N. Main St. widening, /San Juan Grade Road, Harden Parkway, McKinnon Street, El Dorado Drive) storm drains, sanitary sewers, signals, landscaping of arterials and greenways. City contributes funds for storm drain and sewer oversizing from sewer developer fees. Phase II should be completed by December 1999.

Completion Schedule:

Start Date	Completion Date
01 OCT 1990	30 DEC 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
No fiscal impact will occur to the General Fund as the maintenance of the landscaping and the storm water retention will be financed through a Landscape Maintenance District.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services	513,286							513,286
2. Legal Services	142,300							142,300
3. Legal Svs - Redistricting City	17,100							17,100
Internal Services								
1. Regular Pay	230,000							230,000
Construction/Acquisition								
1. Impvt Other Than Buildings	3,628,390							3,628,390
2. Impvt Other Than Buildings	9,752,074							9,752,074
3. Impvt Other Than Buildings	1,306,669							1,306,669
4. NOT FOUND	2,338,751							2,338,751
Other Project Costs								
1. Contingencies	1,673,908							1,673,908
2. Cost of Bond Issuance	3,207,550							3,207,550
3. Administrative Overhead	987,772							987,772
TOTAL COST	23,797,800							23,797,800

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Assessment Districts Fund 90-1	23,319,800							23,319,800
2. Development Fees-Sewers	478,000							478,000
TOTAL FUNDING	23,797,800							23,797,800

CAPITAL IMPROVEMENT PROJECT

Project: Storm Water NPDES

Department: NPDES Storm Drain Sewer

Project Number: 9436

Project Description and Location:
This project provides for the on-going storm water discharge monitoring program required by the California Water Quality Control Board, the City's NPDES permit, and the EPA.

Completion Schedule:

Start Date	Completion Date
01 JUL 1991	30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:
Engineering provides for feasibility evaluations for Water Quality Controls (BMPS) and update drainage master plan to address runoff quality as well as flood control. Other Services provide for storm water monitoring.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services	484,600							484,600
Internal Services								
1. Regular Pay	98,500							98,500
2. Other Services	425,000	75,000	150,000	150,000	150,000	150,000	150,000	1,250,000
Construction/Acquisition								
1. Rolling Equipment	120,000							120,000
2. Aerial Mapping	250,000	150,000		150,000		150,000		700,000
Other Project Costs								
1. Contingencies	102,700		50,000	50,000	50,000	50,000	50,000	352,700
2. Administrative Overhead	210,900							210,900
TOTAL COST	1,691,700	225,000	200,000	350,000	200,000	350,000	200,000	3,216,700

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Sanitary Sewer Fund	537,500							537,500
2. Storm Sewer (NPDES) Fund	906,800							906,800
3. General Fund	247,400	225,000	200,000	350,000	200,000	350,000	200,000	1,772,400
TOTAL FUNDING	1,691,700	225,000	200,000	350,000	200,000	350,000	200,000	3,216,700

CAPITAL IMPROVEMENT PROJECT

Project: Annual City Sts Rehab Program

Department: Street Maintenance

Project Number: 9438

Project Description and Location:
The City has an ongoing program to resurface various City streets. The streets are selected from a computerized Pavement Management System. The resurfacing of streets prolongs the life of the streets by decreasing deterioration.

Completion Schedule:

Start Date	Completion Date
01 JUL 1995	30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
State transportation funding AB2928 will be allocated over the next five years and must be used for street maintenance. AB 2928 may be suspended because of State budget deficits. Street rehab budget has been reduced $900,000 annually (FY02-03 thru FY07-08) to fund NPDES.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
1. Regular Pay	225,000	100,000	50,000	50,000	50,000	50,000	50,000	575,000
Construction/Acquisition								
1. Impvt Other Than Buildings	4,773,500	1,331,000	900,000	900,000	900,000	900,000	900,000	10,604,500
2. Impvt Other Than Buildings	3,060,000							3,060,000
3. Impvt Other Than Buildings	506,000							506,000
Other Project Costs								
1. Contingencies	379,500		50,000	50,000	50,000	50,000	50,000	629,500
TOTAL COST	8,944,000	1,431,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	15,375,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Gas Tax Fund	2,650,000	675,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	8,325,000
2. 1997 COP Proceeds	3,060,000							3,060,000
3. Regional Surface Transportation Funds	2,024,000	506,000						2,530,000
4. State Traffic Relief AB 2928	1,210,000	250,000						1,460,000
TOTAL FUNDING	8,944,000	1,431,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	15,375,000

CAPITAL IMPROVEMENT PROJECT

Project: Lower Natividad Creek Park

Department: Recreation

Project Number: 9454

Project Description and Location:
This project includes the construction of improvements for storm drainage mitigation in lower Natividad Creek Park including habitat restoration and creation of nature orientated recreational opportunities. FY 03-04 includes funds to design a 3,000 sq ft nature/activity center, restroom facilities and site improvements. Construction is planned to begin in FY 04-05.

Completion Schedule:

Start Date	Completion Date
01 JUL 2002	30 JUN 2005

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
State Prop 12 funds ($400,000) were not allocated by the State.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services 1. Architectural Services			20,000	10,000				30,000
Internal Services 1. Regular Pay	10,000	50,000	10,000	20,000				90,000
Construction/Acquisition 1. Impvt Other Than Buildings 2. Buildings	100,000	300,000	495,000	400,000				895,000 400,000
Other Project Costs 1. Contingencies				40,000				40,000
TOTAL COST	110,000	350,000	525,000	470,000				1,455,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Dev Fees Fund-Parks 2. Assessment District 88-4 3. Dev Fees Fund-Storm	67,300 42,700	100,000 250,000	30,000 95,000 400,000	470,000				667,300 387,700 400,000
TOTAL FUNDING	110,000	350,000	525,000	470,000				1,455,000

CAPITAL IMPROVEMENT PROJECT

Project: Congestion Mgmt Agency City %

Department: Public Works

Project Number: 9461

Project Description and Location:
This project provides for the City's proportionate share of the cost for the Congestion Management Program which is being conducted by the Congestion Management Agency. The City plans to continue its participation in the project and projects its cost through fiscal year 2005/2006.

Completion Schedule:

Start Date	Completion Date
01 MAY 1991	30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:
Cost of membership in the Congestion Management Agency is a Gas Tax eligible expenditure and the City's 18% share is based in proportion to Gas Tax Funds received by member agencies. It is estimated that the City's annual share will be no more than $65,000 per year.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
Construction/Acquisition								
Other Project Costs 1. Other Contributions	195,000	65,000		65,000	65,000	65,000	65,000	520,000
TOTAL COST	195,000	65,000		65,000	65,000	65,000	65,000	520,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Gas Tax Fund	195,000	65,000		65,000	65,000	65,000	65,000	520,000
TOTAL FUNDING	195,000	65,000		65,000	65,000	65,000	65,000	520,000

CAPITAL IMPROVEMENT PROJECT

Project: Northeast Library

Department: Library

Project Number: 9462

Project Description and Location:
Project provides for a new library in the notheast Salinas area.

Completion Schedule: Start Date 01 JUL 2002 — Completion Date 30 JUN 2006

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:
Date Costs <Savings> Will Occur:

Fiscal Impact:
Sales tax bonds ($50,000,000), if approved by our voters, would fund this project and debt service on the bonds would be supported by a 1/4% sale tax increase.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Architectural Services					500,000			500,000
Internal Services								
1. Regular Pay					125,000			125,000
Construction/Acquisition								
1. New Buildings					6,500,000			6,500,000
2. Furniture					1,000,000			1,000,000
Other Project Costs								
1. Contingencies					375,000			375,000
TOTAL COST					8,500,000			8,500,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Sales Tax Bond Fund Bond Proceeds					8,500,000			8,500,000
TOTAL FUNDING					8,500,000			8,500,000

CAPITAL IMPROVEMENT PROJECT

Project: Emergency Gen.-C.H. & Yard

Department: Facilities Maintenance

Project Number: 9466

Project Description and Location:
During the October 1989 earthquake certain operations in City Hall and the Public Safety Building was curtailed because the existing emergency generator could not provide the electric power needed by both buildings. In 1990 an electrical consultant was engaged to provide an analysis of our needs. This project also provides funding for an emergency generator for the Corporation Yard in order to maintain radio communication.

Completion Schedule:

Start Date	Completion Date
01 JUL 2003	30 JUN 2006

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:
The cost for this project includes engineering, inspections, and installation labor for additional circuits in the existing Emergency Power System.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services	6,500				70,000			76,500
Internal Services								
1. Regular Pay	1,500				10,000			11,500
Construction/Acquisition								
1. Impvt Other Than Buildings	38,200				300,000			338,200
Other Project Costs								
1. Contingencies	3,800				20,000			23,800
TOTAL COST	50,000				400,000			450,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund	50,000				400,000			450,000
TOTAL FUNDING	50,000				400,000			450,000

CAPITAL IMPROVEMENT PROJECT

Project: Fire Vehicle Replacement

Department: Fire

Project Number: 9540

Project Description and Location:

This project sets aside funds for a gradual and timely replacement of emergency apparatus and equipment. FY 00-01 provided $150,000 to refurbish a truck, $70,000 for equipment for the North Salinas response area. Leased purchased 1 Quint and 5 Pumpers in FY 01-02. Future vehicle needs are FY 05-06 1 Quint and FY 07-08 1 Pumper.

Completion Schedule:

Start Date	Completion Date
01 APR 2003	30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☒ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>: 150,000

Date Costs<Savings> Will Occur: 01 JUL 2005

Fiscal Impact:

Replacement program replaces apparatus and equipment with service life of 20 years or older (20-25). Debt service provides lease payments for the purchase of 1 Quint and 5 Pumpers. Seven year lease at 4.86% with six payments of $289,900 and a final payment of $77,000 due in FY 06-07.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
Construction/Acquisition								
1. Rolling Equipment	150,000				450,000		250,000	850,000
2. Rolling Equipment	70,000							70,000
Other Project Costs								
1. Debt Service	578,500	289,900	289,900	289,900	289,900	77,000		1,815,100
TOTAL COST	798,500	289,900	289,900	289,900	739,900	77,000	250,000	2,735,100

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund	798,500	289,900	289,900	289,900	739,900	77,000	250,000	2,735,100
TOTAL FUNDING	798,500	289,900	289,900	289,900	739,900	77,000	250,000	2,735,100

CAPITAL IMPROVEMENT PROJECT

Project: Fire Stations Repairs

Department: Fire

Project Number: 9541

Project Description and Location:
This project provides funds for repair and infrastructure of the six fire stations. This includes carpets, floor coverings, exhaust extractor, hydraulic lifts and lube bay at Station #1.

Completion Schedule: Start Date 01 JUL 2002 — Completion Date 30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
Fire Stations 3 & 4 need new roofs at an estimated cost of $65,000 and need driveway paving and resurfacing at an estimated cost of $70,000. Station No. 1 exhaust extractor, hydraulic lifts and lube bay are estimated at $90,000. Prior year reflects carryover funds of $90,000, which are available for FY 03-04.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
Construction/Acquisition 1. Remodeling & Alteration 2. Remodeling & Alteration 3. Impvt Other Than Buildings	25,000	90,000			25,000 75,000 70,000	25,000	25,000	190,000 75,000 70,000
Other Project Costs 1. Contingencies		10,000			5,000			15,000
TOTAL COST	25,000	100,000			175,000	25,000	25,000	350,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund	25,000	100,000			175,000	25,000	25,000	350,000
TOTAL FUNDING	25,000	100,000			175,000	25,000	25,000	350,000

CAPITAL IMPROVEMENT PROJECT

Project: Harden Neigh Park #2

Department: Recreation

Project Number: 9552

Project Description and Location:
Acquisition, design and development of a 3-acre Neighborhood Park located on Arcadia Street within Harden Ranch Development.

Completion Schedule:

Start Date	Completion Date
01 JUL 2003	03 JUN 2004

Estimated Annual Operating Budget Costs/Savings

[X] Personnel [ ] Equipment/Supplies [X] Maintenance [ ] Other

Estimated Annual Costs<Savings>: 75,000
Date Costs<Savings> Will Occur: 01 JUN 1999

Fiscal Impact:
When completed 1.1 additional personnel and supplies will be required to maintain this park. If the adjoining school site is developed additional acreage may be added to the park.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services			10,000					10,000
Internal Services								
1. Regular Pay			10,000					10,000
Construction/Acquisition								
1. Land			800,000					800,000
2. Impvt Other Than Buildings			1,340,000					1,340,000
Other Project Costs								
1. Contingencies			40,000					40,000
TOTAL COST			2,200,000					2,200,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Assessment Districts Harden Ranch 90-1			2,200,000					2,200,000
TOTAL FUNDING			2,200,000					2,200,000

CAPITAL IMPROVEMENT PROJECT

Project: N T-Hangar Taxi Reconst

Department: Airport

Project Number: 9571

Project Description and Location:
Reconstruct T-Hangar taxiways on north side of Airport in conjunction with installation of storm drainage.

Completion Schedule:

Start Date	Completion Date
01 NOV 2004	30 NOV 2006

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
Project will be implemented when FAA grant is approved.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services				30,900				30,900
Internal Services								
1. Regular Pay				15,900				15,900
Construction/Acquisition								
1. Impvt Other Than Buildings				182,400				182,400
Other Project Costs								
1. Contingencies				20,300				20,300
2. Administrative Overhead				25,000				25,000
TOTAL COST				274,500				274,500

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Municipal Airport Fund				50,000				50,000
2. Special Aviation Fund-Federal				224,500				224,500
TOTAL FUNDING				274,500				274,500

CAPITAL IMPROVEMENT PROJECT

Project: N T-Hangar Utility Reconst

Department: Airport

Project Number: 9572

Project Description and Location:
Installation of new storm drain, water lines and sewer lines in north T-hangar area.

Completion Schedule: Start Date 01 NOV 2004 — Completion Date 30 NOV 2006

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:
Date Costs <Savings> Will Occur:

Fiscal Impact:
Project will be implemented when FAA grant is approved.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services				16,700				16,700
Internal Services								
1. Regular Pay				8,600				8,600
Construction/Acquisition								
1. Impvt Other Than Buildings				107,600				107,600
Other Project Costs								
1. Contingencies				12,000				12,000
2. Administrative Overhead				14,500				14,500
TOTAL COST				159,400				159,400

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Municipal Airport Fund				29,000				29,000
2. Special Aviation Fund-Federal				130,400				130,400
TOTAL FUNDING				159,400				159,400

CAPITAL IMPROVEMENT PROJECT

Project: Bicycle Lane Installations

Department: Street Maintenance

Project Number: 9607

Project Description and Location:
Bikeway Plan adopted by Council in March 1996 calls for the installation of Bike Lane Routes through the next seven years at various locations. Improvements and facilities shall conform with said Bikeway Plan and the priorities set therein.

Completion Schedule: Start Date 01 JUN 2000 — Completion Date 30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
1. Regular Pay	13,149	10,000	10,000	10,000	10,000	10,000	10,000	73,149
Construction/Acquisition								
1. Impvt Other Than Buildings	95,851	100,000	100,000	100,000	100,000	100,000	100,000	695,851
Other Project Costs								
TOTAL COST	109,000	110,000	110,000	110,000	110,000	110,000	110,000	769,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Const Asst-State or Federal Grant	50,000	50,000	50,000	50,000	50,000	50,000	50,000	350,000
2. Gas Tax Fund	59,000	60,000	60,000	60,000	60,000	60,000	60,000	419,000
TOTAL FUNDING	109,000	110,000	110,000	110,000	110,000	110,000	110,000	769,000

CAPITAL IMPROVEMENT PROJECT

Project: City Hall Improvements

Department: Facilities Maintenance

Project Number: 9612

Project Description and Location:
Project provides for the rehabilation of City Hall, Rotunda and Public Safety Building to include painting, carpeting, replacing ceiling tiles, replacing elevator and furbishing alterations necessary to accomodate the relocation of office staff after the new Police facility is complete. Improvements would satisfy City Hall space needs for the foreseeable future.

Completion Schedule: Start Date 01 JUL 2002 — Completion Date 30 JUN 2006

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:
Date Costs <Savings> Will Occur:

Fiscal Impact:
Sales tax bonds ($50,000,000), if approved by our voters, would fund this project and debt service on the bonds would be supported by a 1/4% sales tax increase.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services 1. Regular Pay					50,000			50,000
Construction/Acquisition 1. Remodeling & Alteration					1,800,000			1,800,000
Other Project Costs 1. Contingencies					150,000			150,000
TOTAL COST					2,000,000			2,000,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Sales Tax Bond					2,000,000			2,000,000
TOTAL FUNDING					2,000,000			2,000,000

CAPITAL IMPROVEMENT PROJECT

Project: Relocate Bolivar Fire Station

Department: Fire

Project Number: 9626

Project Description and Location:
This project would fund the relocation of Fire Station #6. This project would provide for land acquisition, design and construction. This project would provide for better emergency service to the north, northwest, and future development in the northeast side of Salinas.

Completion Schedule:

Start Date	Completion Date
01 JUL 2005	30 JUN 2007

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:
Once best site is determined: land purchase by City is required. Project would be complete over two year period. Funding mechanism needed to complete project.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Architectural Services					80,000			80,000
Internal Services								
1. Regular Pay					20,000	50,000		70,000
Construction/Acquisition								
1. Impvt Other Than Buildings					60,000	1,500,000		1,560,000
2. Land					250,000			250,000
Other Project Costs								
1. Furniture						75,000		75,000
TOTAL COST					410,000	1,625,000		2,035,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund					410,000	1,625,000		2,035,000
TOTAL FUNDING					410,000	1,625,000		2,035,000

CAPITAL IMPROVEMENT PROJECT

Project: Natividad Creek Multi-Complex

Department: Recreation

Project Number: 9627

Project Description and Location:
Complete plans and construction for a gymnasium multi-use complex in Natividad Creek Park.

Completion Schedule: Start Date 01 JUL 2002 — Completion Date 30 JUN 2006

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:
Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services 1. Architectural Services					450,000			450,000
Internal Services 1. Regular Pay					100,000			100,000
Construction/Acquisition 1. Buildings 2. Furniture					6,000,000 1,000,000			6,000,000 1,000,000
Other Project Costs 1. Contingencies					450,000			450,000
TOTAL COST					8,000,000			8,000,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Sales Tax Bonds					8,000,000			8,000,000
TOTAL FUNDING					8,000,000			8,000,000

CAPITAL IMPROVEMENT PROJECT

Project: Industrial Waste Line Extend

Department: Industrial Waste

Project Number: 9630

Project Description and Location:
The project consists of expanding industrial waste line along Abbott Street from the manhole at Sanborn Road and along Sanborn from the manhole at South Pacific Railroad tracks to Elvee Drive. This work will include construction of pipe, manholes and laterals.

Completion Schedule:

Start Date	Completion Date
01 JUL 2005	30 JUN 2006

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:
The cost of this project will be paid by users of the extended line.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
1. Regular Pay					80,000			80,000
Construction/Acquisition								
1. Impvt Other Than Buildings					720,000			720,000
Other Project Costs								
1. Administrative Overhead					50,000			50,000
2. Contingencies					50,000			50,000
TOTAL COST					900,000			900,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Industrial Waste Fund					900,000			900,000
TOTAL FUNDING					900,000			900,000

CAPITAL IMPROVEMENT PROJECT

Project: Airport Blvd Improvements

Department: Street Maintenance

Project Number: 9631

Project Description and Location:
Widen Airport Boulevard (north side) from Elk's Lodge to reclamation ditch near De La Torre. Improvements, include paving, grading new ditch, signs & striping. (No sidewalks, curbs, gutters, etc. are included).

Completion Schedule: Start Date 01 JUL 2006 — Completion Date 30 JUN 2007

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services	24,005					8,000		32,005
Internal Services								
1. Regular Pay	16,469					2,000		18,469
2. Other Payroll Costs	824							824
Construction/Acquisition								
1. Impvt Other Than Buildings	7,206					100,000		107,206
Other Project Costs								
1. Computer Aided Design	996							996
2. Contingencies						10,000		10,000
TOTAL COST	49,500					120,000		169,500

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Gas Tax Fund	49,500					120,000		169,500
TOTAL FUNDING	49,500					120,000		169,500

CAPITAL IMPROVEMENT PROJECT

Project: Library Book Shelves Replace

Department: Library

Project Number: 9636

Project Description and Location:
Replace damaged and old shelving at the Steinbeck Library. Existing shelving dates back to 1960 when the Library was built. Many are bent, allowing materials to fall off unexpectedly and creating possible liability.

Completion Schedule:

Start Date	Completion Date
01 JUL 2005	30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:
Public Library funds (project 9135) are available to replace shelving.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
Construction/Acquisition 1. Impvt Other Than Buildings					80,000	80,000	80,000	240,000
Other Project Costs								
TOTAL COST					80,000	80,000	80,000	240,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund					80,000	80,000	80,000	240,000
TOTAL FUNDING					80,000	80,000	80,000	240,000

CAPITAL IMPROVEMENT PROJECT

Project: City Wide Recreation Trails

Department: Recreation

Project Number: 9640

Project Description and Location:
Gabilan Creek and Natividad Creek Trail systems native plant enhancement will occur in association with the improvements of these trails. Upon completion of these trail systems, other trails identified in the General Plan will be incorporated.

Completion Schedule: Start Date 01 JUL 2004 — Completion Date 30 JUN 2005

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
Funding for completion of this project would primarily come from outside grants such as Federal Transportation Enhacement or Land and Water grants. Operating and maintenance cost would be dependant upon the specific project.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services				40,000				40,000
Internal Services								
1. Regular Pay				30,000				30,000
Construction/Acquisition								
1. Impvt Other Than Buildings				240,000				240,000
Other Project Costs								
1. Contingencies				20,000				20,000
TOTAL COST				330,000				330,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Federal/State Grant				330,000				330,000
TOTAL FUNDING				330,000				330,000

CAPITAL IMPROVEMENT PROJECT

Project: Senior Center

Department: Recreation

Project Number: 9643

Project Description and Location:
Senior Center that would be developed with Monterey County and the Senior Non-Profit Corpation. FY 97-98 Block Grant allocation is to cover some predevelopment cost. City 1997 COP proceeds allocated to complete feasibility study in FY 99-00 and proceed with capital fund raising campaign. Sales tax bond proceeds would provide a "start up" 5,000 square foot facility.

Completion Schedule:

Start Date	Completion Date
01 JUL 1999	30 JUN 2006

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
Sales tax bonds ($50,000,000), if approved by our voters, would fund this project and debt service on the bonds would be supported by a 1/4% sales tax increase.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Architectural Services	140,000							140,000
2. Planning & EIR Services	100,000							100,000
Internal Services								
1. Regular Pay					25,000			25,000
Construction/Acquisition								
1. New Buildings					700,000			700,000
Other Project Costs								
1. Contingencies					35,000			35,000
TOTAL COST	240,000				760,000			1,000,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Sales Tax Bond					760,000			760,000
2. Block Grant Fund	140,000							140,000
3. 1997 COP Proceeds	100,000							100,000
TOTAL FUNDING	240,000				760,000			1,000,000

CAPITAL IMPROVEMENT PROJECT

Project: Traffic Signals Harden Areas

Department: Traffic Signals

Project Number: 9645

Project Description and Location:
Installation of traffic signal systems at the intersection of Harden Parkway and the entrances to Harden Ranch Plaza Shopping Center driveways, Boronda/McKinnon, and Harden Parkway/McKinnon.

Completion Schedule:

Start Date	Completion Date
01 JUL 1995	30 JUN 2005

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☒ Maintenance ☐ Other

Estimated Annual Costs<Savings>: 1,100

Date Costs<Savings> Will Occur: 01 JUN 2003

Fiscal Impact:
Once the signal is installed, the City will be responsible to maintain the system. Currently, City cost is $1,100 per year per intersection to maintain a traffic signal system. Maintenance includes electric power.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services		25,000						25,000
Internal Services								
1. Regular Pay	32,300	25,000						57,300
Construction/Acquisition								
1. Impvt Other Than Buildings	409,000	250,000						659,000
Other Project Costs								
1. Contingencies	16,200	25,000						41,200
TOTAL COST	457,500	325,000						782,500

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Harden Ranch Assess.Dist.	457,500	325,000						782,500
TOTAL FUNDING	457,500	325,000						782,500

CAPITAL IMPROVEMENT PROJECT

Project: Traffic Signal Installation

Department: Traffic Signals

Project Number: 9654

Project Description and Location:
In the past, Public Works Department installed traffic signals, including Opticom controls, at intersection when warranted. Prioritized intersection locations will be identified each year and brought before the City Council for consideration, prior to project design.

Completion Schedule:

Start Date	Completion Date
01 JUL 2006	30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☒ Maintenance ☐ Other

Estimated Annual Costs<Savings>: 2,200

Date Costs<Savings> Will Occur:

Fiscal Impact:
Once the signals are installed, the City will be responsible to maintain the facilities. Currently it cost the City approximately $1,100 per year per intersection to maintain a traffic signal system. This includes regular maintenance and electric power. A Fire Opticom system is included in each traffic signal installation.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services	65,000	25,000	30,000	35,000	40,000	50,000	50,000	295,000
Internal Services								
1. Regular Pay	24,000	9,000	10,000	12,000	14,000	15,000	15,000	99,000
Construction/Acquisition								
1. Impvt Other Than Buildings	494,800	213,000	225,000	235,000	246,000	253,000	253,000	1,919,800
2. Fixed Equipment	30,000	10,000	15,000	18,000	20,000	22,000	22,000	137,000
Other Project Costs								
1. Contingencies	34,000	18,000	20,000	25,000	30,000	35,000	35,000	197,000
TOTAL COST	647,800	275,000	300,000	325,000	350,000	375,000	375,000	2,647,800

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Gas Tax Fund	610,300	275,000	300,000	325,000	350,000	375,000	375,000	2,610,300
2. Construction Assistance - Others	37,500							37,500
TOTAL FUNDING	647,800	275,000	300,000	325,000	350,000	375,000	375,000	2,647,800

CAPITAL IMPROVEMENT PROJECT

Project: Traffic Fee Ordinance Update

Department: Public Works

Project Number: 9662

Project Description and Location:
The current Salinas Traffic Fee Ordinance (TFO) was adopted in 1987 and nearly 95% of the projects contained therein have been or are programmed to be constructed. This project will complete the TFO update and identify new improvements needed to accommodate new development.

Completion Schedule:

Start Date	Completion Date
30 JUN 2003	01 JUL 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services	98,800		160,000					258,800
2. Other Professional Services	20,000							20,000
Internal Services								
1. Regular Pay	47,000							47,000
Construction/Acquisition								
Other Project Costs								
TOTAL COST	165,800		160,000					325,800

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Dev Fees Fund-Traffic Impact Fees	165,800		160,000					325,800
TOTAL FUNDING	165,800		160,000					325,800

CAPITAL IMPROVEMENT PROJECT

Project: Groundwater Monitoring Fairway

Department: Fairways Golf Course

Project Number: 9663

Project Description and Location:
Professional services for groundwater monitoring at Fairways Golf Course.

Completion Schedule: Start Date 01 JUL 2003 — Completion Date 30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:
Date Costs <Savings> Will Occur:

Fiscal Impact:
Sufficient carry-over funds from FY 02/03 are available to cover FY 03/04 expenditures.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Other Professional Services	11,000	11,000		11,000	11,000	11,000	11,000	66,000
Internal Services								
Construction/Acquisition								
Other Project Costs								
1. Administrative Overhead	1,700	1,200		1,200	1,200	1,200	1,200	7,700
TOTAL COST	12,700	12,200		12,200	12,200	12,200	12,200	73,700

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Fairways Golf Course	12,700	12,200		12,200	12,200	12,200	12,200	73,700
TOTAL FUNDING	12,700	12,200		12,200	12,200	12,200	12,200	73,700

CAPITAL IMPROVEMENT PROJECT

Project: Computer Aided Design System

Department: Public Works

Project Number: 9667

Project Description and Location:
On-going upgrading of Public Works engineering design computers and network system including computer work stations. This project provides for the purchase of upgraded computers over the next two years, and maintaining the current network system to alleviate downtime during network glitches.

Completion Schedule:

Start Date	Completion Date
01 JAN 2005	01 JUL 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:
Computer Aided Design costs are recovered through charges to various capital projects at $11.00 per hour.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Other Outside Serv	168,700	30,000		35,000				233,700
2. Training	31,300	5,000						36,300
Internal Services								
1. Regular Pay	104,200	15,000		15,000				134,200
Construction/Acquisition								
1. Computer Equipment	159,200		130,000	60,000				349,200
2. Computer Software	70,800	10,000		10,000				90,800
3. Special Dept Supplies	61,500	10,000		10,000				81,500
Other Project Costs								
1. Rents & Leases	445,200	60,000						505,200
2. Cost Recovery	-1,040,900	-130,000	-130,000	-130,000				-1,430,900
TOTAL COST								

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Cost Recovery								
TOTAL FUNDING								

CAPITAL IMPROVEMENT PROJECT

Project: El Dorado Park Improvements

Department: Recreation

Project Number: 9670

Project Description and Location:
Project provides for the rehabilation and expansion at El Dorado recreation building and modify restrooms and to fill existing abandoned ponds so paved areas could be used for picnicking or other recreational activities. Project includes repairs to exisiting picnic slabs, new picnic tables and new barbecue pits.

Completion Schedule:

Start Date	Completion Date
01 JUL 2005	30 JUN 2006

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:
Cost estimates are expansion of building and modify restrooms ($175,000) and picnic area improvements ($175,000).

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Architectural Services					20,000			20,000
Internal Services								
1. Regular Pay					20,000			20,000
Construction/Acquisition								
1. Remodeling & Alteration					175,000			175,000
2. Impvt Other Than Buildings					175,000			175,000
Other Project Costs								
1. Contingencies					20,000			20,000
TOTAL COST					410,000			410,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund					410,000			410,000
TOTAL FUNDING					410,000			410,000

CAPITAL IMPROVEMENT PROJECT

Project: Copier Rental Program

Department: Administration

Project Number: 9684

Project Description and Location:
Project provides for a lease replacement copier in Central Services and rented copiers for City departments.

Completion Schedule:

Start Date	Completion Date
01 JUL 1998	30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
Copiers are being rented over a three year cycle at which time they have no value. Renting copiers reduces maintenance costs.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
Construction/Acquisition								
1. Office Equipment	25,500							25,500
2. Debt Service	40,000	20,000	25,000					85,000
3. Equipment Rent	20,500	20,500	25,000	55,000	55,000	60,000	60,000	296,000
Other Project Costs								
TOTAL COST	86,000	40,500	50,000	55,000	55,000	60,000	60,000	406,500

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund	86,000	40,500	50,000	55,000	55,000	60,000	60,000	406,500
TOTAL FUNDING	86,000	40,500	50,000	55,000	55,000	60,000	60,000	406,500

CAPITAL IMPROVEMENT PROJECT

Project: FEMA Ind. Waste 1/95 & 3/95

Department: Industrial Waste

Project Number: 9695

Project Description and Location:
The March 1995 storm and flood severly damaged the Industrial Waste ponds and levee. FEMA will fund this project and has approved DSR #22036.

Completion Schedule:

Start Date	Completion Date
20 MAR 1995	30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services	260,000							260,000
Internal Services								
1. Regular Pay	165,000							165,000
Construction/Acquisition								
1. Impvt Other Than Buildings	3,400,000	135,000	300,000					3,835,000
Other Project Costs								
1. Contingencies	388,100							388,100
TOTAL COST	4,213,100	135,000	300,000					4,648,100

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Federal Disaster Assistance	3,009,800							3,009,800
2. State Disaster Assistance	1,003,300							1,003,300
3. Industrial Waste Fund	200,000	135,000	300,000					635,000
TOTAL FUNDING	4,213,100	135,000	300,000					4,648,100

CAPITAL IMPROVEMENT PROJECT

Project: General Plan Update

Department: Administration

Project Number: 9701

Project Description and Location:
Update the current General Plan. Largely staff prepared with consultant assistance as needed. The project includes revising the traffic circulation, land use, housing, safety, open space, and conservation elements as required by State law. Inclusionary Housing and Ordinance Update and Zoning Update were added in FY 2002-03.

Completion Schedule:

Start Date	Completion Date
01 JUL 1998	31 DEC 2003

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Professional Services	700,000	604,000						1,304,000
Internal Services								
1. Temporary Payroll	50,000							50,000
2. Regular Pay	290,000	175,000						465,000
3. Regular Pay	10,000							10,000
Construction/Acquisition								
1. Computer Equipment	26,000							26,000
2. Furniture	2,000							2,000
Other Project Costs								
1. Contingencies	28,000	30,000						58,000
2. Other Charges	34,000	25,000						59,000
3. Supplies And Materials	20,000							20,000
TOTAL COST	1,160,000	834,000						1,994,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund	1,160,000	420,000						1,580,000
2. State HCD Grant		150,000						150,000
3. Cal Trans Grant		264,000						264,000
TOTAL FUNDING	1,160,000	834,000						1,994,000

CAPITAL IMPROVEMENT PROJECT

Project: E Salinas Street Lights

Department: Public Works

Project Number: 9707

Project Description and Location:
This project will provide for the replacement of substandard PG & E owned street lights with City-owned street lights that would meet current City standards. Project locations will be determined in CDBG application and based on current light spacing and community input.

Completion Schedule: Start Date 01 JUL 1997 — Completion Date 30 JUN 2006

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services	16,750							16,750
Internal Services								
1. Regular Pay	72,783							72,783
Construction/Acquisition								
1. Impvt Other Than Buildings	565,467							565,467
Other Project Costs								
TOTAL COST	655,000							655,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Block Grant Fund	655,000							655,000
TOTAL FUNDING	655,000							655,000

CAPITAL IMPROVEMENT PROJECT

Project: Water Re-Use Feasibility Study

Department: Public Works

Project Number: 9709

Project Description and Location:
To prepare a feasibility study on the potential development and use of non-potable water sources within the greater Salinas area.

Completion Schedule: Start Date 01 JUL 2005 — Completion Date 30 JUN 2007

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services 1. Professional Services					60,000	60,000		120,000
Internal Services 1. Regular Pay					15,000	15,000		30,000
Construction/Acquisition								
Other Project Costs 1. Contingencies					8,000	8,000		16,000
TOTAL COST					83,000	83,000		166,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund					83,000	83,000		166,000
TOTAL FUNDING					83,000	83,000		166,000

CAPITAL IMPROVEMENT PROJECT

Project: Community Cnt & Sherwood Hall

Department: Facilities Maintenance

Project Number: 9712

Project Description and Location:
Project provides for the rehabilation of the Community Center and Sherwood Hall to include painting, carpet, replacing the boilers, replacing theatre lighting control system and replacing the stage subflooring and tiles.

Completion Schedule:

Start Date	Completion Date
01 JUL 2005	30 JUN 2006

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
Sherwood Hall stage subflooring and tiles completed in FY 01-02.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services					100,000			100,000
Internal Services								
1. Regular Pay	20,000				50,000			70,000
Construction/Acquisition								
1. Remodeling & Alteration	110,000				1,800,000			1,910,000
Other Project Costs								
1. Contingencies					50,000			50,000
TOTAL COST	130,000				2,000,000			2,130,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund	130,000				2,000,000			2,130,000
TOTAL FUNDING	130,000				2,000,000			2,130,000

CAPITAL IMPROVEMENT PROJECT

Project: Sidewalk & Drainage Repairs

Department: Street Maintenance

Project Number: 9720

Project Description and Location:
This project provides for the repair of damaged curbs, gutters, sidewalks, and driveway approaches throughout the City damaged by City trees within the street right-of-way. The work will be performed with in-house City personnel.

Completion Schedule:

Start Date	Completion Date
01 JUL 1995	30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:
The allocation of $75,000 in supplies and material is for the purchase of concrete, sand, and other pertinent supplies relating to the repair sidewalks, etc.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
1. Regular Pay	185,000	220,000	230,000	235,000	245,000	250,000	255,000	1,620,000
Construction/Acquisition								
1. Impvt Other Than Buildings	60,000	75,000	75,000	75,000	75,000	75,000	75,000	510,000
2. Impvt Other Than Buildings	1,200,000							1,200,000
Other Project Costs								
1. Contingencies	40,000							40,000
TOTAL COST	1,485,000	295,000	305,000	310,000	320,000	325,000	330,000	3,370,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Gas Tax Fund	285,000	295,000	305,000	310,000	320,000	325,000	330,000	2,170,000
2. 1997 COP Proceeds	1,200,000							1,200,000
TOTAL FUNDING	1,485,000	295,000	305,000	310,000	320,000	325,000	330,000	3,370,000

CAPITAL IMPROVEMENT PROJECT

Project: E Romie Lane Widening

Department: Street Maintenance

Project Number: 9723

Project Description and Location:
Widen Romie Lane from S. Main Street to Alameda Avenue in accordance with the Traffic Fee Ordinance and Romie Lane Official Plan Line.

Completion Schedule:

Start Date	Completion Date
01 JUL 1995	30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services						180,000		180,000
Internal Services								
1. Regular Pay	61,800					20,000	35,000	116,800
Construction/Acquisition								
1. Land	20,700					200,000		220,700
2. Impvt Other Than Buildings							1,000,000	1,000,000
Other Project Costs								
1. Contingencies							100,000	100,000
TOTAL COST	82,500					400,000	1,135,000	1,617,500

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Traffic Impact Fee Fund	82,500					400,000	1,135,000	1,617,500
TOTAL FUNDING	82,500					400,000	1,135,000	1,617,500

CAPITAL IMPROVEMENT PROJECT

Project: S Main & Blanco Intersection

Department: Street Maintenance

Project Number: 9724

Project Description and Location:
Modify median island and/or curb, gutter, and sidewalk along southernly curb line (west of S. Main St.) to provide dual left & dedicated right turn pursuant to the Salinas Traffic Monitoring Program, and modification to the existing traffic signal system. This intersection currently operates at LOS D/E.

Completion Schedule:

Start Date	Completion Date
01 DEC 2001	30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services 1. Engineering Services			50,000					50,000
Internal Services 1. Regular Pay	1,700		35,000					36,700
Construction/Acquisition 1. Land 2. Impvt Other Than Buildings			30,000 290,000					30,000 290,000
Other Project Costs 1. Contingencies			45,000					45,000
TOTAL COST	1,700		450,000					451,700

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Gas Tax Fund 2. Developer Contribution	1,700		440,000 10,000					441,700 10,000
TOTAL FUNDING	1,700		450,000					451,700

CAPITAL IMPROVEMENT PROJECT

Project: Sanitary Sewer Equipment

Department: Sanitary Sewer

Project Number: 9725

Project Description and Location:
This project allocates funds from bond proceeds for the purchase of two sewer trucks ($525,000), one video truck ($75,000), one 3/4 ton pickup truck ($25,000) and other equipment including a towable generator and three diesel powered generators.

Completion Schedule:

Start Date	Completion Date
01 JUL 1998	30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
Construction/Acquisition								
1. Rolling Equipment	525,000							525,000
2. Rolling Equipment	75,000							75,000
3. Rolling Equipment	50,000							50,000
4. Other Mach, Furn, & Equip	300,000							300,000
Other Project Costs								
1. Administrative Overhead	100,000							100,000
TOTAL COST	1,050,000							1,050,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Sewer Fund Bond Issue	1,050,000							1,050,000
TOTAL FUNDING	1,050,000							1,050,000

CAPITAL IMPROVEMENT PROJECT

Project: Natividad Creek Bicycle Path

Department: Street Maintenance

Project Number: 9727

Project Description and Location:
Extend the Natividad Creek bike path from Gee Street to the Constitution soccer fields at the culvert.

Completion Schedule: Start Date 01 JUL 2000 — Completion Date 30 DEC 2003

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services 1. Regular Pay	77,000							77,000
Construction/Acquisition 1. Impvt Other Than Buildings	686,100							686,100
Other Project Costs 1. Contingencies	36,900							36,900
TOTAL COST	800,000							800,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Air Dist.Grant (AB2766 Funds)	170,000							170,000
2. Const Asst-State/Fed.Grant (TEA Funds)	310,000							310,000
3. State Grant (Bond Act 2000)	200,000							200,000
4. Gas Tax Fund	120,000							120,000
TOTAL FUNDING	800,000							800,000

CAPITAL IMPROVEMENT PROJECT

Project: Priority 1 Storm Sewer Lines

Department: NPDES Storm Drain Sewer

Project Number: 9735

Project Description and Location:

The 1992 Brown & Caldwell report recommends the construction of a 30" parallel storm sewer line along Capitol to provide single storm sewer relief for inadequate capacity for a 5 year storm at this area. Also, their recommendations to construct series of parallel storm sewer lines 27" to 60" throughout Salinas to provide relief for inadequate capacity for a 5-25 year storm. (Sewer Line Nos. 002 - 041, 004 - 041, and 005 -041).

Completion Schedule:

Start Date	Completion Date
01 JUL 1998	30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services	170,000							170,000
Internal Services								
1. Regular Pay	52,000							52,000
Construction/Acquisition								
1. Impvt Other Than Buildings	1,104,000							1,104,000
Other Project Costs								
1. Contingencies	267,000							267,000
TOTAL COST	1,593,000							1,593,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Developer Fees - Sewer	1,593,000							1,593,000
TOTAL FUNDING	1,593,000							1,593,000

CAPITAL IMPROVEMENT PROJECT

Project: Little League Field Repairs

Department: Park Maintenance

Project Number: 9737

Project Description and Location:
Repairs to field surface, fence, building, and little league type dugout area at Laurel Park. Surface renovations and turf replacement at El Dorado and Claremont Parks.

Completion Schedule: Start Date 01 JUL 1997 — Completion Date 30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
Project funding would require General Funds and any volunteer labor provided by Little League Parents working with Department staff.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services 1. Professional Services	9,000				9,000		9,000	27,000
Internal Services								
Construction/Acquisition 1. Impvt Other Than Buildings	41,000				41,000		41,000	123,000
Other Project Costs								
TOTAL COST	50,000				50,000		50,000	150,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund	50,000				50,000		50,000	150,000
TOTAL FUNDING	50,000				50,000		50,000	150,000

CAPITAL IMPROVEMENT PROJECT

Project: W Laurel Sewer Trunk Line

Department: Sanitary Sewer

Project Number: 9738

Project Description and Location:
The 1992 Brown & Caldwell report recommends the construction of 10" parallel sewer lines along West Laurel to provide sewer relief for this area with inadequate capacity under current dry weather flow conditions. (Sewer Line Nos. 952 - 962)

Completion Schedule: Start Date 01 JUL 2002 — Completion Date 30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services 1. Regular Pay		26,000						26,000
Construction/Acquisition 1. Impvt Other Than Buildings		172,000						172,000
Other Project Costs 1. Contingencies		26,000						26,000
TOTAL COST		224,000						224,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Developer Fees - Sewer		224,000						224,000
TOTAL FUNDING		224,000						224,000

CAPITAL IMPROVEMENT PROJECT

Project: E Alisal Sewer Trunk Line

Department: Sanitary Sewer

Project Number: 9739

Project Description and Location:
The Brown & Caldwell report recommends the construction of 24" parallel sewer lines along East Alisal to provide sewer relief for this area with inadequate capacity under current dry weather flow conditions. (Sewer Line Nos. 648 - 654 and 1218 - 1224)

Completion Schedule:

Start Date	Completion Date
01 JUL 2005	30 JUN 2006

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services 1. Regular Pay					300,000			300,000
Construction/Acquisition 1. Impvt Other Than Buildings					2,000,000			2,000,000
Other Project Costs 1. Contingencies					300,000			300,000
TOTAL COST					2,600,000			2,600,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Developer Fees - Sewer					2,600,000			2,600,000
TOTAL FUNDING					2,600,000			2,600,000

CAPITAL IMPROVEMENT PROJECT

Project: S Wood Sewer Trunk Line

Department: Sanitary Sewer

Project Number: 9740

Project Description and Location:
The 1992 Brown & Caldwell report recommends the construction of 24" parallel sewer lines along South Wood Street to provide sewer relief for this area with inadequate capacity under current dry weather flow conditions. (Sewer Line Nos. 1208 - 1214)

Completion Schedule: Start Date 01 JUL 2005 — Completion Date 30 JUN 2006

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services 1. Regular Pay					64,000			64,000
Construction/Acquisition 1. Impvt Other Than Buildings					427,000			427,000
Other Project Costs 1. Contingencies					64,000			64,000
TOTAL COST					555,000			555,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Developer Fees - Sewer					555,000			555,000
TOTAL FUNDING					555,000			555,000

CAPITAL IMPROVEMENT PROJECT

Project: Los Palos Sewer Trunk Line

Department: Sanitary Sewer

Project Number: 9741

Project Description and Location:
The 1992 Brown & Caldwell report recommends the construction of 24" parallel sewer lines along Los Palos to provide sewer relief for this area with inadequate capacity under current dry weather flow conditions. (Sewer Line Nos. 1358 - 1444)

Completion Schedule: Start Date 01 JUL 2005 — Completion Date 30 JUN 2006

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services 1. Regular Pay					152,000			152,000
Construction/Acquisition 1. Impvt Other Than Buildings					1,014,000			1,014,000
Other Project Costs 1. Contingencies					152,000			152,000
TOTAL COST					1,318,000			1,318,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Developer Fees - Sewer					1,318,000			1,318,000
TOTAL FUNDING					1,318,000			1,318,000

CAPITAL IMPROVEMENT PROJECT

Project: Sewer Pipe Repairs

Department: Sanitary Sewer

Project Number: 9742

Project Description and Location:

In order to stop serious deterioration in manholes throughout the City, a protection liner will be installed in manholes each year to significantly reduce maintenance cost. This project also provides for the repair and/or replacement of sanitary sewer pipelines as necessary throughout the City.

Completion Schedule:

Start Date	Completion Date
01 JUL 1995	30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Other Mach, Furn, & Equip	165,000	50,000	50,000	50,000	50,000	50,000	50,000	465,000
Internal Services								
1. Regular Payroll Costs			5,000	5,000	5,000	5,000	5,000	25,000
Construction/Acquisition								
1. Impvt Other Than Buildings			5,000	5,000	5,000	5,000	5,000	25,000
Other Project Costs								
1. Administrative Overhead	17,000	5,000	5,000	5,000	5,000	5,000	5,000	47,000
TOTAL COST	182,000	55,000	65,000	65,000	65,000	65,000	65,000	562,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Sewer Fund	182,000	55,000	65,000	65,000	65,000	65,000	65,000	562,000
TOTAL FUNDING	182,000	55,000	65,000	65,000	65,000	65,000	65,000	562,000

CAPITAL IMPROVEMENT PROJECT

Project: Repairs to Lift Stations

Department: Sanitary Sewer

Project Number: 9743

Project Description and Location:
Replace aluminum grating at the Alisal Lift Station and build a fence around its perimeter to protect it from vandalism. Replace motor controllers, alarm dialer, and other appurtenances at the Airport, De La Torre, and Santa Rita Lift Stations. Increase wet pit and/or install variable speed pumps at the Las Casitas Lift Station as the pumps are cycled too frequently due to the wet pit being too small to handle the increase in flows.

Completion Schedule:

Start Date	Completion Date
01 JUL 1995	01 DEC 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
Approximately $60,000 of carryover funds will fund repairs to be incurred during FY 2003/2004.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services 1. Professional Services	15,400							15,400
Internal Services 1. Regular Pay	8,500							8,500
Construction/Acquisition 1. Impvt Other Than Buildings	49,500							49,500
Other Project Costs 1. Administrative Overhead	9,000							9,000
TOTAL COST	82,400							82,400

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Sewer Fund	82,400							82,400
TOTAL FUNDING	82,400							82,400

CAPITAL IMPROVEMENT PROJECT

Project: Natividad Road Landscaping

Department: Street Maintenance

Project Number: 9748

Project Description and Location:
Installation of irrigation and landscaping on Natividad Road median islands and along the newly constructed masonry wall between Alvin Drive and Boronda Road.

Completion Schedule:

Start Date	Completion Date
01 JUL 2004	30 JUN 2007

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☒ Maintenance ☐ Other

Estimated Annual Costs<Savings>: 6,000

Date Costs<Savings> Will Occur: 01 JUL 1999

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services								
Internal Services								
1. Regular Pay	400					50,000		50,400
Construction/Acquisition								
1. Impvt Other Than Buildings						500,000		500,000
Other Project Costs								
1. Contingencies						50,000		50,000
2. Administrative Overhead	200							200
3. Other Charges	100							100
TOTAL COST	700					600,000		600,700

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Spec Gas Tax Fund	700					600,000		600,700
TOTAL FUNDING	700					600,000		600,700

CAPITAL IMPROVEMENT PROJECT

Project: Sherwood Park Hats Repainting

Department: Park Maintenance

Project Number: 9755

Project Description and Location:
Art Object Hats required specialty painting contracted to meet the specifications provided by Artist.

Completion Schedule:

Start Date	Completion Date
01 JUL 2005	30 JUN 2006

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services 1. Regular Pay					3,000			3,000
Construction/Acquisition 1. Impvt Other Than Buildings					17,000			17,000
Other Project Costs								
TOTAL COST					20,000			20,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund					20,000			20,000
TOTAL FUNDING					20,000			20,000

CAPITAL IMPROVEMENT PROJECT

Project: Central Park Facility Improv

Department: Park Maintenance

Project Number: 9756

Project Description and Location:
Phase 1 would include reconstruction of pathways and replacement of play equipment. Phase 2 would include expanding the building for a teen center.

Completion Schedule:

Start Date	Completion Date
01 JAN 1999	30 JUN 2007

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services					10,000	10,000		20,000
Internal Services								
1. Regular Pay					15,000	15,000		30,000
Construction/Acquisition								
1. Remodeling & Alteration					10,000	200,000		210,000
2. Impvt Other Than Buildings	74,000				200,000	10,000		284,000
Other Project Costs								
1. Contingencies					15,000	15,000		30,000
TOTAL COST	74,000				250,000	250,000		574,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund					250,000	250,000		500,000
2. 1997 COP Proceeds	74,000							74,000
TOTAL FUNDING	74,000				250,000	250,000		574,000

CAPITAL IMPROVEMENT PROJECT

Project: Nativ Ck Pk Skate/BMX Track

Department: Recreation

Project Number: 9757

Project Description and Location:
A skateboard course and BMX track are identified in the Natividad Creek Park master plan. Construction of the skateboard/BMX courses have been completed. Development of an entry court, landscaping and restroom/concession facility is programmed in the future. Funding to complete conceptual plans and to initiate a request for proposal process in 00/01 could lead to development of all or a portion of the facility by a private concessionaire.

Completion Schedule:

Start Date	Completion Date
01 JAN 1997	30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

[X] Personnel [X] Equipment/Supplies [X] Maintenance [ ] Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
Park fees are programmed to complete construction of the skateboard & BMX courses. Funding is not identified for the entry court, landscaping, and restroom/concession facility. Additional maintenance will be required when completed.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services	35,000	30,000						65,000
Internal Services								
1. Regular Pay	25,000	20,000						45,000
Construction/Acquisition								
1. Impvt Other Than Buildings	420,000	400,000						820,000
Other Project Costs								
1. Contingencies		40,000						40,000
TOTAL COST	480,000	490,000						970,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Dev Fees Fund-Parks & Playgrd	480,000	490,000						970,000
TOTAL FUNDING	480,000	490,000						970,000

CAPITAL IMPROVEMENT PROJECT

Project: Veterans Park Improvements

Department: Recreation

Project Number: 9758

Project Description and Location:
Veterans Memorial Park Site and the Vietnam Veterans Memorial Site are located adjacent to the Constitution Soccer fields. The City has assumed responsibility for these sites under agreement with Monterey County. The first phase of the project is to proceed with site plans, complete grading, walkways, parking and some park features. The second phase would complete the project.

Completion Schedule:

Start Date	Completion Date
01 JUL 1999	30 DEC 2003

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
City Council allocated $500,000 from 1997 COP bond proceeds to fund this project.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services	70,000							70,000
Internal Services								
1. Regular Pay	20,000							20,000
Construction/Acquisition								
1. Impvt Other Than Buildings	400,000							400,000
Other Project Costs								
1. Contingencies	10,000							10,000
TOTAL COST	500,000							500,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. 1997 COP Proceeds	500,000							500,000
TOTAL FUNDING	500,000							500,000

CAPITAL IMPROVEMENT PROJECT

Project: Rec Center Fumigation

Department: Facilities Maintenance

Project Number: 9759

Project Description and Location:
Ongoing fumigation maintenance of Recreation Center building, 328 Lincoln Avenue, for drywood termites.

Completion Schedule:

Start Date	Completion Date
01 JUL 2005	30 JUN 2006

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services 1. Regular Pay					3,000			3,000
Construction/Acquisition 1. Building Maintenance					20,000			20,000
Other Project Costs 1. Contingencies					2,000			2,000
TOTAL COST					25,000			25,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund					25,000			25,000
TOTAL FUNDING					25,000			25,000

CAPITAL IMPROVEMENT PROJECT

Project: New Municipal Pool

Department: Facilities Maintenance

Project Number: 9761

Project Description and Location:

The 1949 pool is in need of upgrades and repairs as identified in structural analysis, completed in March 1998. Upgrades and repairs include filtration, mechanical, circulation & chemical systems, resurface pool, locker rooms rennovation, interior paint, and rennovate shallow end of pool, replacement of roof, safety glass and electrical rollup doors. A new pool complex is being proposed and would be more cost effective.

	Start Date	Completion Date
Completion Schedule:	01 JUL 2000	30 JUN 2006

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:
Date Costs <Savings> Will Occur:

Fiscal Impact:

City Council allocated 1997 COP ($2,775,000), annexation fees ($523,800), Federal grants ($970.000) and State Bond Act Funds ($1,435,400,000). The Salinas Valley Aquatics has committed $3,721,100 to the project. Sales tax bonds ($50,000,000), if approved by our voters, would fund the balance of this project and debt service on the bonds would be supported by a 1/4% sales tax increase.

PROJECT COSTS	Prior Years	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Architectural Services	475,000		275,000					750,000
Internal Services								
1. Regular Pay	50,000	43,800	56,200					150,000
Construction/Acquisition								
1. New Buildings	2,045,000		6,219,200		235,800			8,500,000
Other Project Costs								
1. Contingencies	50,000		181,100	30,000	490,000			751,100
TOTAL COST	2,620,000	43,800	6,731,500	30,000	725,800			10,151,100

PROJECT FUNDING	Prior Years	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. 1997 COP Proceeds	2,200,000		575,000					2,775,000
2. Sales Tax Bond					725,800			725,800
3. Dev Fees Fund-Annexation Fees	420,000	43,800	30,000	30,000				523,800
4. Federal Grants			970,000					970,000
5. Salinas Valley Aquatics			3,721,100					3,721,100
6. State Bond Act Funds			1,435,400					1,435,400
TOTAL FUNDING	2,620,000	43,800	6,731,500	30,000	725,800			10,151,100

CAPITAL IMPROVEMENT PROJECT

Project: Firehouse Rec Center Acoustics

Department: Facilities Maintenance

Project Number: 9764

Project Description and Location:
Installation of acoustics and drop ceiling at the Firehouse building.

Completion Schedule: Start Date 01 JUL 2005 — Completion Date 30 JUN 2006

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services 1. Regular Pay					2,000			2,000
Construction/Acquisition 1. Remodeling & Alteration					11,000			11,000
Other Project Costs 1. Contingencies					2,000			2,000
TOTAL COST					15,000			15,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund					15,000			15,000
TOTAL FUNDING					15,000			15,000

CAPITAL IMPROVEMENT PROJECT

Project: Rec Courts Resurface

Department: Park Maintenance

Project Number: 9769

Project Description and Location:
This project provides for an annual repair/resurface of various tennis and basketball courts throughout the City, which include Woodside Park, Natividad Park, Closter Park, El Dorado Park, Firehouse, Laurel Park, Northgate Park, and Ceasar Chavez Park ($65,000/year). In FY 05/06, an additional $106,000 is programmed for the resurfacing and repair to the courts at the Sherwood Tennis Center.

Completion Schedule:

Start Date	Completion Date
01 JUL 2005	30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:
Project can alleviate safety issues: ie. tripping hazards and potentially avoid claims for personal injury.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services 1. Regular Pay					17,900	5,000	5,000	27,900
Construction/Acquisition 1. Impvt Other Than Buildings					140,500	55,000	55,000	250,500
Other Project Costs 1. Contingencies					12,600	5,000	5,000	22,600
TOTAL COST					171,000	65,000	65,000	301,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund					171,000	65,000	65,000	301,000
TOTAL FUNDING					171,000	65,000	65,000	301,000

CAPITAL IMPROVEMENT PROJECT

Project: Claremont Park

Department: Recreation

Project Number: 9771

Project Description and Location:
This project provides funding for improvements to the restrooms, tennis and basketball courts, play equipment, and turf and landscaped areas.

Completion Schedule:

Start Date	Completion Date
01 JUL 2003	30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:
The City of Salinas sold an easement to California Water Service located on Claremont Park. The purpose of the easement is for a water pump that will provide water in the neighboring area. As stipulated in the staff report for this transaction, the City Council committed the proceeds of this sale to park improvements for Claremont Park.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
Construction/Acquisition 1. Impvt Other Than Buildings			60,000					60,000
Other Project Costs								
TOTAL COST			60,000					60,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund			60,000					60,000
TOTAL FUNDING			60,000					60,000

CAPITAL IMPROVEMENT PROJECT

Project: Ballfield Lights Replacement

Department: Park Maintenance

Project Number: 9772

Project Description and Location:
~~Replace inoperable or inadequate ballfield lights at Expo, Closter, and Fremont parks.~~
Safety of players and spectators enhanced by effective operation of light system.

Completion Schedule: Start Date 01 JUL 2005 — Completion Date 30 JUN 2007

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:
Date Costs <Savings> Will Occur:

Fiscal Impact:
Project deferred due to lack of General Fund resources.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Outside Services					10,000	10,000		20,000
Internal Services								
1. Regular Pay					5,000	5,000		10,000
Construction/Acquisition								
1. Impvt Other Than Buildings					50,000	50,000		100,000
Other Project Costs								
TOTAL COST					65,000	65,000		130,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund					65,000	65,000		130,000
TOTAL FUNDING					65,000	65,000		130,000

CAPITAL IMPROVEMENT PROJECT

Project: Str. Median Landscape Repairs

Department: Street Maintenance

Project Number: 9775

Project Description and Location:
Repairs and landscaping to existing medians at Front/Market, Natividad Road, and Main Street. Repairs and initial installation of landscaping will include water conserving plants and irrigation systems.

Completion Schedule: Start Date 01 JUL 2003 — Completion Date 30 JUN 2006

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services 1. Professional Services			20,000	20,000	20,000			60,000
Internal Services 1. Regular Pay			10,000	10,000	10,000			30,000
Construction/Acquisition 1. Impvt Other Than Buildings			50,000	50,000	50,000			150,000
Other Project Costs								
TOTAL COST			80,000	80,000	80,000			240,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Gas Tax Fund			80,000	80,000	80,000			240,000
TOTAL FUNDING			80,000	80,000	80,000			240,000

CAPITAL IMPROVEMENT PROJECT

Project: Sherwood Park Picnic Tables

Department: Park Maintenance

Project Number: 9778

Project Description and Location:
Construct twelve new individual cement pads with barbecues and small family size aluminum picnic tables at Sherwood Park.

Completion Schedule: Start Date 01 JUL 2005 — Completion Date 30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services 1. Regular Pay					2,000	2,000	2,000	6,000
Construction/Acquisition 1. Impvt Other Than Buildings					20,000	20,000	20,000	60,000
Other Project Costs 1. Contingencies					3,000	3,000	3,000	9,000
TOTAL COST					25,000	25,000	25,000	75,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund					25,000	25,000	25,000	75,000
TOTAL FUNDING					25,000	25,000	25,000	75,000

CAPITAL IMPROVEMENT PROJECT

Project: Indust Waste Drainage Systems

Department: Industrial Waste

Project Number: 9791

Project Description and Location:
Drainage from surrounding fields and property must pass through the Industrial Waste levee in order to reach the river. These openings allow the river to backflow into the facility and onto adjacent property during times of high water. To correct this, outflows to the river need to be routed through pipes and controll valves installed.

Completion Schedule:

Start Date	Completion Date
01 JUL 1997	30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
Approximately $30,000 in carryover funds will fund FY 2003/2004.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
1. Regular Pay	5,000							5,000
Construction/Acquisition								
1. Impvt Other Than Buildings	25,000							25,000
Other Project Costs								
1. Contingencies	1,000							1,000
2. Administrative Overhead	2,000							2,000
TOTAL COST	33,000							33,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Industrial Waste Fund	33,000							33,000
TOTAL FUNDING	33,000							33,000

CAPITAL IMPROVEMENT PROJECT

Project: Park Drinking Fountain Repl.

Department: Park Maintenance

Project Number: 9793

Project Description and Location:
Project will replace inoperable drinking fountains at the following parks: Breadbox, Firehouse, Laurel Pocket, Hebbron, Sanborn, El Dorado, Sherwood Parks and Creekbridge Park.

Completion Schedule:

Start Date	Completion Date
01 JUL 2005	30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
Construction/Acquisition								
1. Impvt Other Than Buildings					30,000	30,000	30,000	90,000
Other Project Costs								
TOTAL COST					30,000	30,000	30,000	90,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund					30,000	30,000	30,000	90,000
TOTAL FUNDING					30,000	30,000	30,000	90,000

CAPITAL IMPROVEMENT PROJECT

Project: Ind Waste Facility Repairs

Department: Industrial Waste

Project Number: 9794

Project Description and Location:
Design and construct six catwalks on aeration lagoon ($57,600),repair five catwalks ($17,000), replace grate ($1,500), upgrade electrical panels ($81,000) and chip seal road ($50,000).

Completion Schedule: Start Date 01 JUL 2001 — Completion Date 30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs < Savings >:

Date Costs < Savings > Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services		10,000						10,000
Internal Services								
1. Regular Pay	5,000	5,000	5,000					15,000
Construction/Acquisition								
1. Impvt Other Than Buildings	82,500	57,600						140,100
2. Impvt Other Than Buildings		17,000	50,000					67,000
Other Project Costs								
1. Contingencies	10,000	5,000	5,000					20,000
2. Administrative Overhead	11,000	11,400	7,000					29,400
TOTAL COST	108,500	106,000	67,000					281,500

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Industrial Waste Fund	108,500	106,000	67,000					281,500
TOTAL FUNDING	108,500	106,000	67,000					281,500

CAPITAL IMPROVEMENT PROJECT

Project: Carpenter Hall Station Road

Department: Sanitary Sewer

Project Number: 9803

Project Description and Location:
The existing road to Carpenters Hall lift station is below the 100-year flood. The roadway needs to be raised 1-foot above the 100-year flood elevation for maintenance and emergency response during flood season.

Completion Schedule: Start Date 01 JUL 2000 — Completion Date 30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services	16,000							16,000
Internal Services								
1. Regular Pay	18,500							18,500
Construction/Acquisition								
1. Impvt Other Than Buildings	205,000							205,000
Other Project Costs								
1. Administrative Overhead	35,500							35,500
2. Contingencies	35,000							35,000
TOTAL COST	310,000							310,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Sewer Fund	310,000							310,000
TOTAL FUNDING	310,000							310,000

CAPITAL IMPROVEMENT PROJECT

Project: Storm Pump Gate Repairs TP #1

Department: NPDES Storm Drain Sewer

Project Number: 9805

Project Description and Location:
Repair storm gates which have deteriorated inside the storm wet well.

Completion Schedule:

Start Date	Completion Date
01 JUL 1998	30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services 1. Regular Pay	8,000		3,000					11,000
Construction/Acquisition 1. Impvt Other Than Buildings	83,000		20,000					103,000
Other Project Costs 1. Contingencies	6,000		3,000					9,000
TOTAL COST	97,000		26,000					123,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Gax Tax Fund	97,000		26,000					123,000
TOTAL FUNDING	97,000		26,000					123,000

CAPITAL IMPROVEMENT PROJECT

Project: PD Mobile Computer Terminals

Department: Police

Project Number: 9812

Project Description and Location:
Project provides for systematic replacement of 64 mobile computer terminals over a five-year period. Original installation of mobile computer terminals began in FY 97/98 and was funded by a COPS More Grant.

Completion Schedule: Start Date 01 JAN 1997 — Completion Date 30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Outside Services	80,000							80,000
Internal Services								
Construction/Acquisition								
1. Computer Equipment	1,558,700				85,000	90,000	95,000	1,828,700
2. Computer Software	135,000							135,000
Other Project Costs								
TOTAL COST	1,773,700				85,000	90,000	95,000	2,043,700

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Public Safety Fund	1,672,500							1,672,500
2. General Fund	101,200				85,000	90,000	95,000	371,200
TOTAL FUNDING	1,773,700				85,000	90,000	95,000	2,043,700

CAPITAL IMPROVEMENT PROJECT

Project: 65 West Alisal Building

Department: Administration

Project Number: 9816

Project Description and Location:
Restoration of 65 West Alisal building due to fire damage.

Completion Schedule:

Start Date	Completion Date
01 SEP 2002	30 JUN 2003

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Other Professional Services		200,000						200,000
2. Building Maintenance		165,000						165,000
Internal Services								
1. Regular Pay		80,000						80,000
2. Overtime - Regular		5,000						5,000
Construction/Acquisition								
1. Computer Equipment		80,000						80,000
2. Other Mach, Furn, & Equip		125,000						125,000
3. Remodeling & Alteration		1,080,000						1,080,000
Other Project Costs								
TOTAL COST		1,735,000						1,735,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund		200,000						200,000
2. Insurance Reimbursement		1,535,000						1,535,000
TOTAL FUNDING		1,735,000						1,735,000

CAPITAL IMPROVEMENT PROJECT

Project: Irrigation Contrl.Sys.Retrofit

Department: Public Works

Project Number: 9840

Project Description and Location:
~~To retrofit and upgrade the all irrigation control systems throughout the City to allow~~ for control from a central management system with auto rain shut-offs and auto flow control shut-offs when leaks occur.

Completion Schedule: Start Date 01 JUL 2005 — Completion Date 30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Professional Services					20,000			20,000
Internal Services								
1. Regular Pay					20,000	10,000	10,000	40,000
Construction/Acquisition								
1. Impvt Other Than Buildings					70,000	60,000	60,000	190,000
Other Project Costs								
1. Contingencies					16,500	10,500	10,500	37,500
TOTAL COST					126,500	80,500	80,500	287,500

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund					126,500	80,500	80,500	287,500
TOTAL FUNDING					126,500	80,500	80,500	287,500

CAPITAL IMPROVEMENT PROJECT

Project: Alisal Storm Pump Replacement

Department: NPDES Storm Drain Sewer

Project Number: 9844

Project Description and Location:
The current pumps (2) and controls are 20 years old and are in dire need of a complete overhaul and/or replacement. The cost to rebuild these pumps is approximately $5,000. To replace with new pumps is approximately $6,500. The controls are outdated and many of the main functional parts are hard to find. Complete new control setup would cost approximately $7,500.

Completion Schedule:

Start Date	Completion Date
01 JUL 1998	30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services 1. Engineering Services	6,000							6,000
Internal Services 1. Regular Pay	4,000							4,000
Construction/Acquisition 1. Impvt Other Than Buildings	30,000							30,000
Other Project Costs 1. Contingencies	5,000							5,000
TOTAL COST	45,000							45,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Storm Sewer (NPDES) Fund 2. Gax Tax Fund	6,400 38,600							6,400 38,600
TOTAL FUNDING	45,000							45,000

CAPITAL IMPROVEMENT PROJECT

Project: Rossi St Sewer Main 1

Department: Sanitary Sewer

Project Number: 9850

Project Description and Location:

This project consists of replacing the existing 39" RCP on W. Rossi Street between N. Davis Road and Sansome Street with a new 54" driscopipe and W. Lake Street between Sansome and N. Main Streets. The existing mains will be abandoned in placed and the entire length of the pipe will be filled with cement slurry. (Sewer Pipe Nos. 111 - 269 and 250 - 1239)

Completion Schedule: Start Date 01 JAN 1999 — Completion Date 30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services	210,000							210,000
Internal Services								
1. Regular Pay	192,000							192,000
Construction/Acquisition								
1. Land	164,000							164,000
2. Impvt Other Than Buildings	2,190,000		950,000					3,140,000
Other Project Costs								
1. Contingencies	209,000							209,000
2. Administrative Overhead	85,000							85,000
TOTAL COST	3,050,000		950,000					4,000,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Sanitary Sewer Bond Issue	2,200,000		950,000					3,150,000
2. Dev Fees Fund-Sewer	850,000							850,000
TOTAL FUNDING	3,050,000		950,000					4,000,000

CAPITAL IMPROVEMENT PROJECT

Project: Sewer Main Replacements

Department: Sanitary Sewer

Project Number: 9852

Project Description and Location:

This project consists of replacing existing concrete sewer trunk lines that have corroded due to hydrogen sulfide. They are located throughout the city. Pipe replacement will be per Sanitary Sewer Master Plan. Locations include sewer mains at Blanco Road, Alisal Street, Lake Street, Bridge Street and US Hwy 101.

Completion Schedule:

Start Date	Completion Date
01 JUL 1999	30 JUN 2005

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services	278,000		140,000					418,000
Internal Services								
1. Regular Pay	173,000		120,000					293,000
Construction/Acquisition								
1. Land	1,713,000							1,713,000
2. Impvt Other Than Buildings	2,826,000	250,000	1,270,000					4,346,000
Other Project Costs								
1. Contingencies	541,000		120,000					661,000
2. Administrative Overhead	171,000		230,000					401,000
TOTAL COST	5,702,000	250,000	1,880,000					7,832,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Sanitary Sewer Bond Issue	5,552,000		1,880,000					7,432,000
2. Dev Fees Fund-Sewer	150,000	250,000						400,000
TOTAL FUNDING	5,702,000	250,000	1,880,000					7,832,000

CAPITAL IMPROVEMENT PROJECT

Project: N. Davis Rd. Landscaping

Department: Street Maintenance

Project Number: 9864

Project Description and Location:
To provide planting, irrigation, brick/concrete edge/area, etc. on N. Davis Road median islands between E. Rossi and Larkin Streets. In addition, $130,000 has been program for the replacement of the existing street lights on the median islands.

Completion Schedule: Start Date 01 JUL 2005 — Completion Date 30 JUN 2006

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services								
Internal Services								
1. Regular Pay					21,000			21,000
Construction/Acquisition								
1. Impvt Other Than Buildings					208,000			208,000
Other Project Costs								
1. Contingencies					21,000			21,000
TOTAL COST					250,000			250,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Gas Tax Fund					250,000			250,000
TOTAL FUNDING					250,000			250,000

CAPITAL IMPROVEMENT PROJECT

Project: Martella/Preston Sts. A.D.

Department: Street Maintenance

Project Number: 9867

Project Description and Location:

The City has an ongoing program to resurface/reconstruct City streets. The streets are selected from a computerized Pavement Management System. the resurfacing of streets prolong the life of the streets by decreasing deterioration; however, Martella and Preston Streets in this case is beyond resurfacing. Therefore, a complete reconstruction of these streets is warranted.

Completion Schedule:

Start Date	Completion Date
01 JUL 2005	30 JUN 2007

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services 1. Regular Pay					45,000			45,000
Construction/Acquisition 1. Impvt Other Than Buildings					420,000			420,000
Other Project Costs 1. Contingencies 2. Cost of Bond Issuance					45,000 60,000			45,000 60,000
TOTAL COST					570,000			570,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Gas Tax Fund 2. Assessment District Fund					142,500 427,500			142,500 427,500
TOTAL FUNDING					570,000			570,000

CAPITAL IMPROVEMENT PROJECT

Project: Harkin Street Imp

Department: Street Maintenance

Project Number: 9869

Project Description and Location:
Project will include removal/reconstruction of failing pavement, resurfacing pavement surface, and signing/striping (to include appropriate bike facilities) from Dayton street to the City limit boundary.

Completion Schedule: Start Date 01 JUL 2003 — Completion Date 30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Regular Pay			16,500					16,500
2. Computer Aided Design			5,000					5,000
Internal Services								
1. Impvt Other Than Buildings			167,000					167,000
Construction/Acquisition								
1. Contingencies			16,500					16,500
Other Project Costs								
TOTAL COST			205,000					205,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Gas Tax Fund			205,000					205,000
TOTAL FUNDING			205,000					205,000

CAPITAL IMPROVEMENT PROJECT

Project: Pennsylvania/Dartmouth Imp.

Department: Street Maintenance

Project Number: 9870

Project Description and Location:
Cul-de-sacs are to constructed on Pennsylvania Drive and Dartmouth, including landscape and storm drain lines, pursuant to City Council direction.

Completion Schedule: Start Date 01 JUL 2003 — Completion Date 30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services 1. Regular Pay			22,500					22,500
Construction/Acquisition 1. Impvt Other Than Buildings			193,400					193,400
Other Project Costs 1. Contingencies			15,500					15,500
TOTAL COST			231,400					231,400

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Gas Tax Fund 2. Assessment Districts Funds			31,400 200,000					31,400 200,000
TOTAL FUNDING			231,400					231,400

CAPITAL IMPROVEMENT PROJECT

Project: La Paz Park Expansion

Department: Recreation

Project Number: 9871

Project Description and Location:
A site for expansion of La Paz Park was recently set aside when CHISPA developed the adjoining parcel. Park fees from the two phases of the CHISPA residential project will be used to replace the basketball court that was previously removed when the Portales office building was constructed.

Completion Schedule: Start Date 01 JUL 2000 — Completion Date 30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services	6,000							6,000
Internal Services								
1. Regular Pay	7,000	13,000						20,000
Construction/Acquisition								
1. Impvt Other Than Buildings	87,000	172,000						259,000
Other Project Costs								
1. Contingencies	5,000							5,000
TOTAL COST	105,000	185,000						290,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Dev Fees Fund-Parks	105,000	75,000						180,000
2. Block Grant Fund		110,000						110,000
TOTAL FUNDING	105,000	185,000						290,000

CAPITAL IMPROVEMENT PROJECT

Project: Skating Activity Centers

Department: Recreation

Project Number: 9873

Project Description and Location:
Complete a study of opportunities and proceed with development of at least one skateboard/inline skating area in south Salinas and one in north Salinas. Estimated cost for each facility is $350,000 each assuming land is free. Project would be completed over two years.

Completion Schedule:

Start Date	Completion Date
01 JUL 2005	30 JUN 2007

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:
The only identifiable source of funds to complete project is General Funds. Ongoing maintenance would come from General Funds.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services					25,000	25,000		50,000
Internal Services								
1. Regular Pay					25,000	25,000		50,000
Construction/Acquisition								
1. Impvt Other Than Buildings					250,000	250,000		500,000
Other Project Costs								
1. Contingencies					50,000	50,000		100,000
TOTAL COST					350,000	350,000		700,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund					350,000	350,000		700,000
TOTAL FUNDING					350,000	350,000		700,000

CAPITAL IMPROVEMENT PROJECT

Project: El Dorado Park Field Lighting

Department: Park Maintenance

Project Number: 9874

Project Description and Location:
~~The 5.8 acre expansion has been completed with the exception of installation of field~~ lighting. Lighting of the softball fields is scheduled for FY 03/04. The proposed project includes the lighting of the new field as well as the existing field.

Completion Schedule:

Start Date	Completion Date
01 JUL 2001	30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:
Construction funding will come from Park Development Fees. Additional maintenance costs will be minimal and addressed through the annual maintenance budget.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services	10,000							10,000
Internal Services								
1. Regular Pay	5,000							5,000
Construction/Acquisition								
1. Impvt Other Than Buildings	140,000		60,000					200,000
Other Project Costs								
1. Contingencies	10,000							10,000
TOTAL COST	165,000		60,000					225,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Dev Fees Fund-Parks	165,000		60,000					225,000
TOTAL FUNDING	165,000		60,000					225,000

CAPITAL IMPROVEMENT PROJECT

Project: Rec./Park Facility Repainting

Department: Facilities Maintenance

Project Number: 9875

Project Description and Location:
Exterior painting of playground equipment and centers/playground sites: Closter, El Dorado and Firehouse.

Completion Schedule: Start Date 01 JUL 2005 — Completion Date 30 JUN 2006

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:
Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services 1. Architectural Services					10,000			10,000
Internal Services								
Construction/Acquisition 1. Remodeling & Alteration					75,000			75,000
Other Project Costs 1. Contingencies					15,000			15,000
TOTAL COST					100,000			100,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund					100,000			100,000
TOTAL FUNDING					100,000			100,000

CAPITAL IMPROVEMENT PROJECT

Project: Davis Rd Widen (Mkt to Blanco)

Department: Street Maintenance

Project Number: 9878

Project Description and Location:
Project provides for the widening of Davis Road from Market to Blanco from two lanes to four lanes and a bike lane. A 60 foot wide right of way strip would be needed to construct two new south bound lanes and a bike lane.

Completion Schedule: Start Date 01 JUL 2005 — Completion Date 30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:
As this project is located in the County's jurisdiction, regional funding will be used.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services					850,000			850,000
Internal Services								
1. Regular Pay					100,000	300,000		400,000
Construction/Acquisition								
1. Land					700,000			700,000
2. Impvt Other Than Buildings						7,800,000		7,800,000
Other Project Costs								
1. Contingencies					100,000	300,000		400,000
TOTAL COST					1,750,000	8,400,000		10,150,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Const. Asst. State or Federal					1,750,000	8,400,000		10,150,000
TOTAL FUNDING					1,750,000	8,400,000		10,150,000

CAPITAL IMPROVEMENT PROJECT

Project: Ind.Waste Auto.Aerator Control

Department: Industrial Waste

Project Number: 9880

Project Description and Location:
This project automates the aeration system. It will monitor the dissolved oxygen levels and regulate the aerators accordingly. This system will tract aerator run times, voltage, amperage, etc., and it can record historical information, provide trending report with charts and graphs.

Completion Schedule:

Start Date	Completion Date
01 JUL 2002	30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
It is anticipated that this system will pay for it self over a eight-year period by reduced electric costs.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services		25,000						25,000
Internal Services								
1. Regular Pay		7,000	3,000					10,000
Construction/Acquisition								
1. Impvt Other Than Buildings			250,000					250,000
Other Project Costs								
1. Administrative Overhead		3,000	34,000					37,000
2. Contingencies			28,000					28,000
TOTAL COST		35,000	315,000					350,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Industrial Waste Fund		35,000	315,000					350,000
TOTAL FUNDING		35,000	315,000					350,000

CAPITAL IMPROVEMENT PROJECT

Project: Maryal Drive Reconstruction

Department: Street Maintenance

Project Number: 9881

Project Description and Location:
Phase I of Maryal Drive Reconstruction was completed during fiscal year 1999/2000. Phase II, scheduled for FY 03/04, includes the widening of the roadway directly behind the Rodeo Grounds from 36' to 40, the installation of curb, gutter, and sidewalks, retaining wall, landscaping, ADA access ramps, signs, striping, and storm drain system.

Completion Schedule:

Start Date	Completion Date
01 JUL 1997	30 JUN 2007

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:
Construction Assistance funds in FY 97-98 include AB 2766 grant ($200,000) and RSTP grant ($185,000).

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
1. Regular Pay	40,000					80,000		120,000
Construction/Acquisition								
1. Impvt Other Than Buildings	405,000					500,000		905,000
Other Project Costs								
1. Contingencies	20,000					80,000		100,000
2. Administrative Overhead						60,000		60,000
TOTAL COST	465,000					720,000		1,185,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Spec Const Asst Fund	255,000							255,000
2. Spec Gas Tax Impvt Fund	210,000					720,000		930,000
TOTAL FUNDING	465,000					720,000		1,185,000

CAPITAL IMPROVEMENT PROJECT

Project: Visit Nurse's Building Rehab

Department: Administration

Project Number: 9882

Project Description and Location:
Expand existing facility at 45 Plaza Circle to allow serving two distinct adult day care populations: Those with physical impairments and those with Alzheimer's or other forms of dementia.

Completion Schedule: Start Date 01 JUL 2001 — Completion Date 30 JUN 2002

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☒ Other

Estimated Annual Costs <Savings>:
Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
Internal Services								
Construction/Acquisition 1. Remodeling & Alteration	282,000							282,000
Other Project Costs								
TOTAL COST	282,000							282,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Block Grant Fund	282,000							282,000
TOTAL FUNDING	282,000							282,000

CAPITAL IMPROVEMENT PROJECT

Project: Harris Road & 101 Overpass

Department: Street Maintenance

Project Number: 9899

Project Description and Location:
To construct a new overpass with ramps at Harris Road at US 101. Improvements include a connection to Harris Road and realignment of Abbott Street and the reclamation ditch at the interchange. Project does not include cost to extend East Boronda Road from Williams Road south to the interchange.

Completion Schedule:

Start Date	Completion Date
01 JUL 2005	30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:

Date Costs<Savings> Will Occur:

Fiscal Impact:
Federal and State grants would be required to complete this project.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services 1. Engineering Services					1,300,000			1,300,000
Internal Services 1. Regular Pay					300,000	500,000		800,000
Construction/Acquisition 1. Land 2. Impvt Other Than Buildings					10,000,000	 26,500,000		10,000,000 26,500,000
Other Project Costs 1. Contingencies					400,000	1,000,000		1,400,000
TOTAL COST					12,000,000	28,000,000		40,000,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Const Asst Fund-State & Federal Grants					12,000,000	28,000,000		40,000,000
TOTAL FUNDING					12,000,000	28,000,000		40,000,000

CAPITAL IMPROVEMENT PROJECT

Project: Salinas River Drainage Improv

Department: Public Works

Project Number: 9901

Project Description and Location:
To work with the Monterey County Water Resources Agency (MCWRA) to reclaim the flow capacity of the Salinas River in order to minimize flooding. Estimated costs are unknown at this time.

Completion Schedule:

Start Date	Completion Date
01 JUL 2005	30 JUN 2006

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs<Savings>:
Date Costs<Savings> Will Occur:

Fiscal Impact:
Costs would be shared by the City, Monterey County and other private landowners.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services					150,000			150,000
Internal Services								
1. Regular Pay					100,000			100,000
Construction/Acquisition								
1. Impvt Other Than Buildings					1,000,000			1,000,000
Other Project Costs								
TOTAL COST					1,250,000			1,250,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund					1,250,000			1,250,000
TOTAL FUNDING					1,250,000			1,250,000

CAPITAL IMPROVEMENT PROJECT

Project: Carr Lake Development

Department: Recreation

Project Number: 9902

Project Description and Location:
The acquisition and development of Carr Lake (450 acres) is identified in the General Plan. Carr Lake basin (377 acres) is part of the regional drainage system and must remain open space. The developable (73 acres) could be acquired and would preserve the option to develop this recreation facility. Preliminary planning as to the potential reconfiguration and use of this area must be completed as a prerequisite to any specific plan for the area.

Completion Schedule:

Start Date	Completion Date
01 JUL 2006	30 JUN 2008

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
Project would require bond financing supported by a City wide annual fee or assessment.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services						2,800,000		2,800,000
2. Other Professional Services		40,000						40,000
Internal Services								
1. Regular Pay						200,000	1,300,000	1,500,000
Construction/Acquisition								
1. Land						16,500,000		16,500,000
2. Impvt Other Than Buildings							62,500,000	62,500,000
Other Project Costs								
1. Contingencies						200,000	3,000,000	3,200,000
2. Cost of Bond Issuance						4,000,000		4,000,000
TOTAL COST		40,000				23,700,000	66,800,000	90,540,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Assessment District Bonds						23,700,000	66,800,000	90,500,000
2. Park Development Fee		40,000						40,000
TOTAL FUNDING		40,000				23,700,000	66,800,000	90,540,000

CAPITAL IMPROVEMENT PROJECT

Project: New Police Facility

Department: Police

Project Number: 9904

Project Description and Location:
The Public Saftey Building on Lincoln Avenue is 25,500 sq. ft. and the lot is 1.2 acres. This project provides for a new facility at 60,000 sq. ft. on a 2.0 acre parcel.

Completion Schedule:

Start Date	Completion Date
01 JUL 2000	30 JUN 2006

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
Sales tax bonds ($50,000,000), if approved by our voters, would fund this project and debt service on the bonds would be supported by a 1/4% sales tax increase.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Architectural Services	35,400				1,150,000			1,185,400
Internal Services								
1. Regular Pay					500,000			500,000
Construction/Acquisition								
1. New Buildings					23,725,000			23,725,000
2. Land					500,000			500,000
Other Project Costs								
1. Capital Outlay					1,000,000			1,000,000
2. Contingencies					1,909,200			1,909,200
TOTAL COST	35,400				28,784,200			28,819,600

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund	35,400							35,400
2. Sales Tax Bond					28,784,200			28,784,200
TOTAL FUNDING	35,400				28,784,200			28,819,600

CAPITAL IMPROVEMENT PROJECT

Project: Downtown Rec Center Improv

Department: Recreation

Project Number: 9906

Project Description and Location:
Project provides for replacing flooring ($5,000), upgrading office areas ($10,000) and expanding the existing facility by 5,000 sq. ft. ($990,000).

Completion Schedule: Start Date 01 JUL 2005 — Completion Date 30 JUN 2006

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:
Date Costs <Savings> Will Occur:

Fiscal Impact:

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services 1. Engineering Services					90,000			90,000
Internal Services 1. Regular Pay					60,000			60,000
Construction/Acquisition 1. Remodeling & Alteration					900,000			900,000
Other Project Costs 1. Contingencies					100,000			100,000
TOTAL COST					1,150,000			1,150,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. General Fund					1,150,000			1,150,000
TOTAL FUNDING					1,150,000			1,150,000

CAPITAL IMPROVEMENT PROJECT

Project: Williams/Laurel Intersection

Department: Street Maintenance

Project Number: 9910

Project Description and Location:
The mitigation monitoring program for the William Ranch area requires that the developer improve this intersection. In August 2000, DKS prepared a study determining the best improvements needed for this intersection. The improvements include the installation of median islands to restrict traffic movements, that experience greatest delay and have the highest safety concerns.

Completion Schedule:

Start Date	Completion Date
01 JAN 2002	30 JUN 2004

Estimated Annual Operating Budget Costs/Savings

☐ Personnel ☐ Equipment/Supplies ☐ Maintenance ☐ Other

Estimated Annual Costs <Savings>:

Date Costs <Savings> Will Occur:

Fiscal Impact:
This project is 100% developer funded.

PROJECT COSTS	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
External Services								
1. Engineering Services	7,000							7,000
Internal Services								
1. Regular Pay	4,000							4,000
Construction/Acquisition								
1. Impvt Other Than Buildings	40,000							40,000
Other Project Costs								
1. Contingencies	4,000							4,000
2. Administrative Overhead	7,000							7,000
TOTAL COST	62,000							62,000

PROJECT FUNDING	Prior	02-03	03-04	04-05	05-06	06-07	07-08	TOTAL
1. Developer Contribution	62,000							62,000
TOTAL FUNDING	62,000							62,000

CHART OF ACCOUNTS

Object	Description
61100	**Regular Payroll Costs**
61200	**Temporary Payroll Costs**
61300	**Overtime Payroll Costs**
61400	**Reimbursable Payroll Costs**
61500	**Termination Payroll Costs**
61600	**Other Payroll Costs**
61700	**Cafeteria Benefits**
61701	Administrative Leave
61702	Flexible Leave
61703	Cafeteria Plan
61705	Management Leave
61706	Deferred Compensation
61708	Residential Stipend
61800	**Employee Benefits**
61810	Uniform Allowance
61815	Automobile Allowance
61821	OASDI
61822	PERS
61823	New York Life
61824	ICMA
61825	Medicare
61831	Health Insurance - City
61833	Long Term Disability
61834	Unemployment
61835	Life Insurance - Firefighters
61836	Life Insurance
61837	Worker's Compensation
61838	Health Insurance - Firefighters
61839	Long Term Disability - Firefighters
61840	Health Insurance - Retirees
61841	Long Term Disability - Police Officers
61842	Dental Insurance
61843	Vision Insurance
61844	PERS - Health Insurance
61900	**Deferred Compensation**
62100	**Office Supplies & Materials**
62110	Stationary, Paper, Misc
62120	Reproduction Costs
62130	Drafting Supplies
62140	Film
62150	Other Office Supplies

CHART OF ACCOUNTS

Object	Description
62200	**Bldg/Veh/Equip Maintenance Supplies**
62210	Janitorial
62220	Lights
62230	Rolling Stock
62240	Building
62250	Fixed Equipment
62290	Other
62300	**Vehicle Fuels & Lubricants**
62310	Diesel
62330	Gasoline
62350	Oils & Lubricants
62400	**Small Tools & Equipment**
62410	Power
62420	Hand
62490	Other
62500	**Clothing & Personal Equipment**
62510	Safety
62520	Equipment
62570	Allowance
62590	Other
62600	**Street Materials**
62610	Asphalt
62620	Concrete
62630	Sand & Gravel
62640	Traffic & Safety Supplies
62690	Other
62700	**Books and Publications**
62710	Books
62720	Periodicals
62730	Audio Visual Materials
62780	Trade Journals
62800	**Special Departmental Supplies**
62850	Computer Software
62900	**Chemicals**
62910	Fertilizer
62920	Pesticides
62990	Other
63100	**Communications**
63103	911 System
63104	Automated Criminal Justice System

CHART OF ACCOUNTS

Object	Description
63105	Pacific Bell
63106	AT&T
63107	Telephone System Lease Purchase
63108	911 / MDT Service
63110	Telephone
63115	Leased Lines
63116	Cell Phones
63117	Fax
63118	Pagers
63140	Postage
63150	Pager Services
63200	**Utilities**
63210	Water
63220	Gas
63230	Electricity
63240	Sewerage
63250	Refuse
63260	Street Lights
63270	Traffic Signals
63290	Other
63300	**Rents & Leases**
63310	Land
63320	Buildings
63330	Equipment
63390	Other
63400	**Contract Maintenance Services**
63410	Buildings
63416	Alarm Systems
63420	Furniture & Fixtures
63430	Equipment
63440	Vehicle
63450	Janitorial
63460	Radios
63470	Traffic Signals
63490	Other
63500	**Professional Services**
63510	Legal
63520	Audit
63530	Architectural
63540	Engineering
63550	Appraisal
63560	Medical

CHART OF ACCOUNTS

Object	Description
63570	Plan Checks
63580	Real Estate/Title/Escrow
63590	Other
63600	**Outside Services**
63605	Booking Fees
63606	Polygraph
63608	Bank
63610	Printing
63660	Personnel
63690	Other
63700	**Financial Assistance**
63705	Housing
63800	**Public Assistance**
63900	**Administration & Contingencies**
63950	Administrative Overhead
63960	Contingencies
63970	Cost Recovery
64100	**Advertising**
64110	Legal
64120	Recruitment
64190	Other
64200	**Travel, Conferences, Meetings**
64220	Field Trips
64250	Training
64300	**Memberships & Dues**
64310	Association Memberships
64320	Publications & Trade Journals
64400	**Insurance & Bonds**
64410	Insurance
64420	Liability
64440	Unemployment
64450	Medical
64460	Worker's Compensation
64470	Unreimbursed Medical
64490	Other
64500	**Contributions To Other Agencies**
64600	**Professional & Academic Training**
64700	**Refunds & Reimbursable Damages**
64800	**Recognition/Awards/Protocol**
64810	Employee
64820	Commissions

CHART OF ACCOUNTS

Object	Description
64900	**Taxes**
65100	**Bonds - Principal**
65200	**Bonds - Interest**
65300	**Paying Agent Fees**
66100	**Land**
66200	**Relocation Payments**
66300	**Buildings**
66310	New
66320	Remodeling & Alteration
66330	Clearance & Demolitions
66350	Acquisition
66400	**Improvements Other Than Buildings**
66470	Disaster Survey Reports
66500	**Capital Outlays**
66510	Machinery
66520	Furniture
66530	Office Equipment
66540	Fixed Equipment
66550	Vehicles
66560	Computer
66590	Other
67000	**Stores Sales**
67100	**Stores Purchases**

(This page intentionally left blank)